



NEWPORT GUIDE TO *Boards & Commissions*

MAJOR BOARDS & COMMISSIONS

PLANNING BOARD | ZONING BOARD | HISTORIC DISTRICT COMMISSION
WATERFRONT COMMISSION | TRUST & INVESTMENT COMMISSION

APPLY TODAY!
Due to the scope and quasi-judicial nature of their work, all of the following Boards & Commissions require interviews by the City Council. To apply, simply visit WWW.CITYOFNEWPORT.COM/TALENTBANK

PLANNING BOARD

The Planning Board is the steward for Newport's Comprehensive Plan, which sets the long-term vision for the City and is a key measure by which large development projects and zoning relief are evaluated.



Time Commitment

MEETINGS ARE HELD MONTHLY DURING EVENING HOURS AT CITY HALL. TYPICAL MEETINGS CAN LAST APPROXIMATELY 2-4 HOURS WITH SPECIAL MEETINGS AND WORKSHOPS ARE HELD AS NEEDED. BOARD MEMBERS ARE ASSISTED BY CITY STAFF WITH RELEVANT EXPERTISE.



Relevant Experience

OVER THE YEARS, VOLUNTEERS FROM ALL WALKS OF LIFE HAVE SERVED ON THE PLANNING BOARD, BRINGING A WIDE RANGE OF EXPERIENCES AND BACKGROUNDS. CANDIDATES ARE INTERVIEWED BY THE CITY COUNCIL AND ARE APPOINTED BY A MAJORITY VOTE. TRAINING IS AVAILABLE FOR ALL THOSE WILLING TO SERVE.



Tips

WATCH PAST MEETINGS OR ATTEND A FEW MEETINGS TO FAMILIARIZE YOURSELF WITH THE PROCESS.
REVIEW THE CITY'S COMPREHENSIVE LAND USE PLAN AND ASSOCIATED ORDINANCES.
KEEP UP TO DATE WITH ONGOING PROJECTS CURRENTLY BEFORE THE BOARD AND READ THROUGH UPCOMING AGENDAS

ZONING BOARD OF REVIEW

The Zoning Board of Review is responsible for overseeing and enforcing the City's zoning code in a fair and equitable manner.



Time Commitment

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Relevant Experience

VOLUNTEERS OFTEN FIND THAT HAVING AN UNDERSTANDING OF ZONING LAWS AND/OR LEGAL OR CONSTRUCTION EXPERIENCE TO BE HELPFUL IN SERVING ON THE ZONING BOARD, HOWEVER A WILLINGNESS TO LEARN IS THE MOST ESSENTIAL PART OF SERVING ON THIS QUASI-JUDICIAL BOARD. CANDIDATES ARE INTERVIEWED BY THE CITY COUNCIL AND ARE APPOINTED BY A MAJORITY VOTE. TRAINING IS AVAILABLE FOR ALL THOSE WILLING TO SERVE.



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HISTORIC DISTRICT COMMISSION

The Historic District Commission is comprised of a body of volunteers appointed by the City Council and advised by the City's Historic Preservation Planner. Together, they are responsible for overseeing development within the Historic District.



Time Commitment

MEETINGS ARE HELD MONTHLY DURING EVENING HOURS AT CITY HALL. TYPICAL MEETINGS CAN LAST APPROXIMATELY 2-4 HOURS WITH SPECIAL MEETINGS HELD AS NEEDED. COMMISSIONERS ARE PROVIDED REPORTS ON APPLICATIONS BY CITY STAFF AND ARE ENCOURAGED TO ASK QUESTIONS AND REVIEW ALL MATERIALS PRIOR TO MEETINGS.



Relevant Experience

GENERAL KNOWLEDGE OF ARCHITECTURAL HISTORY AND/OR CONSTRUCTION METHODS IS HELPFUL BUT NOT REQUIRED. CANDIDATES ARE INTERVIEWED BY THE CITY COUNCIL AND ARE APPOINTED BY A MAJORITY VOTE. TRAINING IS AVAILABLE FOR ALL THOSE WILLING TO SERVE NO MATTER THEIR EXPERIENCE AND BACKGROUND.



Tips

WATCH OR ATTEND A FEW MEETINGS TO FAMILIARIZE YOURSELF WITH THE PROCESS.
LEARN ABOUT THE CITY'S HISTORIC PRESERVATION PROCESS & RESOURCES AT WWW.CITYOFNEWPORT.COM/HDC AND GET TO KNOW THE BOUNDS OF THE HISTORIC DISTRICT.
KEEP UP TO DATE WITH ONGOING PROJECTS CURRENTLY BEFORE THE BOARD AND READ THROUGH UPCOMING AGENDAS

ALSO REQUIRING INTERVIEWS

WATERFRONT COMMISSION

The Waterfront Commission is charged with enhancing and maintaining Newport Harbor and its associated ordinances.

TRUST & INVESTMENT COMMISSION

The Trust & Investment Commission maintains custody and control of all funds held in trust by the City, including those related to employee pension plans.