

FIRE DEPARTMENT

The Mission of the Newport Fire Department is to preserve lives and property within the community by providing services directed at the prevention and control of fires, accidents, and other emergencies, while maintaining the highest standards of professionalism, efficiency, and effectiveness.

The following divisions and functions fall under the Fire Department:

Administration is responsible for the management and overall leadership of the Department. As Department Head, the Chief of Department coordinates the activities of the individual shifts and stations, manages short and long-term planning, operational analysis, and budget coordination and management. The Chief of Department also serves as Emergency Management Director for the City. The Administrative Officer is responsible for daily administrative tasks including payroll, accounts payable, purchasing, and department liaison to the line personnel, the public, and the media. The Administrative Officer also assists the Chief of the Department in his duties.

The Fire Administration Division utilizes 1.26% (1.78% FY 14; 2.05% FY 13) of the FY 15 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$45.01.

Fire Prevention Division is responsible for fire safety and education, code enforcement (inspection and plans review), and fire investigation. The Division seeks to reduce the number of fires and fire related incidents through plans review, inspection, public education, research and enforcement of fire prevention codes. The Division is also responsible for the review of fire alarm design prior to installation of systems; inspection of all fire alarm systems upon completion of installation, and preserving the operational readiness of the fire departments dispatch center and radio communications system. The latter task involves coordination of maintenance of all City of Newport owned alarm and communication equipment.

The Fire Prevention Division utilizes 0.69% (0.70% FY 14; 0.69% FY 13) of the FY 15 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$24.58.

Firefighting & Emergency Medical Services is responsible for fire suppression, property conservation, pre-hospital emergency medical care and transportation, and the mitigation of other incidents which potentially could cause harm to the general public and the environment. Staffing of the firefighting division is accomplished through the use of four shifts (groups) of firefighters ranging from 20 to 21 members. Each shift works two ten-hour days, two fourteen-hour nights, and four consecutive days off. The shifts that are on their days off are subject to recall for emergencies such as multi-alarm fires, minimum staffing requirements, and civic details. The rescue wagons are staffed from within the compliment of the firefighting shift staffing. There are two rescue wagons in the City staffed at all times. They respond from the Headquarters and the Old Fort Road Stations. Each rescue wagon is staffed with one officer and one firefighter and provides Advanced Life Support (ALS) capabilities. In addition to the rescue wagons, the pumpers at each station are also equipped as Advanced Life Support vehicles to assist people in need of critical medical care. Firefighters are licensed and required to deliver Advanced Cardiac Life Support (ACLS) services at all times.

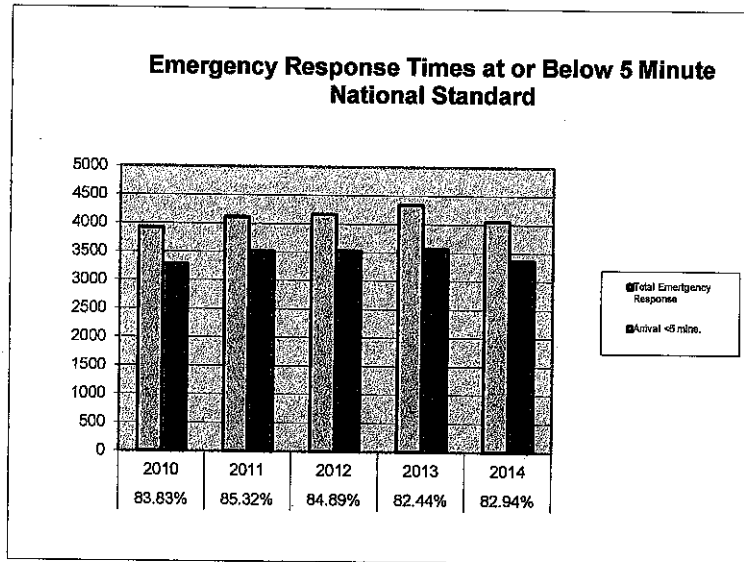
The Firefighting & Emergency Medical Services Division utilizes 18.37% (19.14% FY 14; 17.74% FY 13) of the FY 15 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$654.96.

FIRE DEPARTMENT

FY 2014 Short-term goals and measures:

Goal #1: To minimize loss to life and property through efficient response and effective use of suppression forces to an incident.

Measure: Percent of targeted Emergency Response times at or below the National Standard of five minutes or less from time of notification.



Assoc. Council Mission Statement:



to promote and foster outstanding customer service for all who come in contact with the City

Assoc. Council Mission Statement:



to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

Goal #2: Improve the breadth of training through the utilization of outside resources. Instructors from varied backgrounds generally provide a broader perspective of the fire service which fosters a more global approach to local operations.

Measure: Increase the use of outside instructors to 24 hours per year per firefighter.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY2013 ACTUAL	FY2014 ACTUAL
Percent of firefighters who obtained 24 training hours from an outside instructor	9.19%	22.47%	26.25%	26.74%	38.00%

Upcoming NFPA 1041 Fire Instructors Class is predicted to increase this percentage to approximately 38% by the end of FY2014.

FIRE DEPARTMENT

FY 2014 Short-term goals and measures (continued):



Assoc. Council Tactical Priority Area:

Instill quality, efficiency and effectiveness into every aspect of the City's performance



Assoc. Council Mission Statement:

to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

Goal #3: Initiate a firefighter physical and wellness program. Personnel account for approximately ninety percent of the department's annual operating budget, which makes it, by far, the greatest operating expense. This initiative would raise the firefighter's awareness of the benefits of better health through annual physicals and wellness education, and in turn the City should realize fewer days lost to sickness and injury.

Measure #1: Implement annual physicals for all members of the department.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY2013 ACTUAL	FY2014 ACTUAL
Percentage of annual physicals completed for all members of the department.	0%	0%	0%	0%	0%

This program has not yet been initiated and is actually a part of the negotiations with the Collective Bargaining Unit.

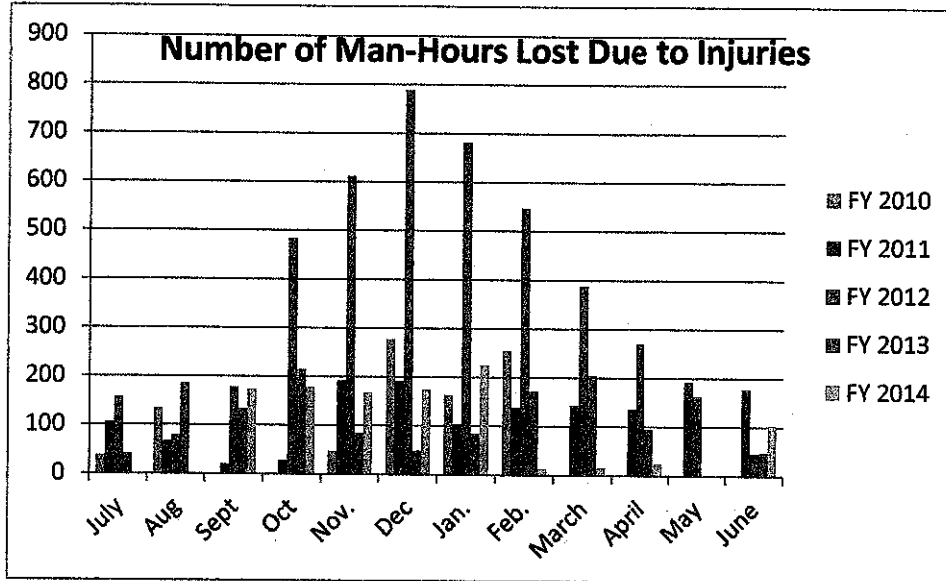
Measure #2: Implement an ongoing wellness initiative for all members of the department.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY2013 ACTUAL	FY2014 ACTUAL
Percentage of wellness initiative for all members of the department completed	100%	100%	20%	22%	30%

FIRE DEPARTMENT

FY 2014 Short-term goals and measures (continued):

Measure #3: Reduce number of man-hours lost due to injuries sustained in the line of duty.



Note: Majority of FY2014 man-hours lost was due to a single major injury suffered in September 2013. Firefighter returned to light duty status as of Jan. 30, 2014.

Assoc. Council Mission Statement:



to deliver quality and cost effective municipal services to our residents, businesses, institutions and visitors that result in the highest achievable levels of customer satisfaction

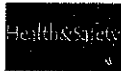
Goal #4: Provide that places of public accommodation and assembly are inherently safe for the citizens of and visitors to the City of Newport, Rhode Island.

Measure: Through inspection and follow up, bring 250 buildings into compliance with the Rhode Island Fire Safety Code. The inspections will be focused on occupancy types that have historically attributed to large loss of life from fire, buildings of increased risk as determined by the Fire Prevention Division, and complaints from the general public.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY2013 ACTUAL	FY2014 ACTUAL
Bring 250 buildings into compliance with the Rhode Island Fire Safety Code.	366	348	265	460	389

FIRE DEPARTMENT

FY 2014 Short-term goals and measures (continued):

Assoc. Council Mission Statement:  to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

Assoc. Council Tactical Priority Area:  Instill quality, efficiency and effectiveness into every aspect of the City's performance


Goal #5: Streamline and expedite the plan review process, thus reducing the time contractors wait for plan approval making Newport the model community in the State for efficient fire code plan review. State Fire Code and City Ordinance allow 90 days to complete a review of plans for fire code compliance.

Measure #1: Increase the percentage of plans reviewed within 15 days to 75%.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY2013 ACTUAL	FY2014 ACTUAL
Percentage of plan reviews completed within 15 days	65.8%	76.8%	72.43%	73.20%	79.50%

Measure #2: Maintain the current 100% compliance to the 90 day allowable timeframe.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY2013 ACTUAL	FY2014 ACTUAL
Percent of current plan compliance within the 90 day allowable timeframe	100%	100%	100%	100%	99%

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Assoc. Council Tactical Priority Area:  Instill quality, efficiency and effectiveness into every aspect of the City's performance

FIRE DEPARTMENT

FY 2014 Short-term goals and measures (continued):

Goal #6: Provide a well designed infrastructure of reliable means to elicit emergency response from the Fire Department. This system would be available in times of natural and man-made disasters. This system should be widely available focusing on locations where individuals are unlikely to have other means of emergency communication.

Measure: Implement a plan for testing, repair, removal, and redistribution of reliable street box fire alarms, which operate without any outside power source. Any boxes identified as needing redistribution would be relocated to areas throughout the community to include areas of public assembly, recreation, and remote locations otherwise isolated from summoning assistance.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY2013 ACTUAL	FY2014 ACTUAL
Redistribution of fire alarms over the next three years	75%	85%	85%	95%	95%

All street box fire alarms were tested in FY2014; All alarm box locations were uploaded into the City's GIS server in partnership with Critigen. Real time validation of the alarm infrastructure is currently underway with 18% complete to date. Redistribution of selected street boxes will commence when manpower and workload conditions permit.

Assoc. Council Mission Statement:



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Assoc. Council Tactical Priority Area:

Instill quality, efficiency and effectiveness into every aspect of the City's performance

Goal #7: Provide fire safety education to juveniles, the elderly, and college students. These groups have shown though statistical data to be at an increased risk from fire.

Measure: Have at least 3000 educational contacts within these groups, through the use of Sparky, open houses, the fire safety trailer, and participation in NFPA's fire prevention week.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY2013 ACTUAL	FY2014 ACTUAL
Number of fire prevention educational contacts with at-risk citizen groups	3,987	3,892	3,427	1,986	1,598

FY 2014 contacts conducted without the benefit of the Fire Prevention trailer which is no longer in service.

FIRE DEPARTMENT

FY 2014 Short-term goals and measures (continued):

Assoc. Council Mission Statement:



to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

Goal #8: Provide that places of public accommodation and assembly are inherently safe for the citizens of and visitors to the City of Newport, Rhode Island.

Measure #1: Ensure that all buildings required to be inspected annually by the new Rhode Island Fire Code are inspected and the owners or designated representatives of such buildings are provided with a Life Safety inspection report identifying RI Fire Code compliance or deficiencies in need of correction.

PERFORMANCE MEASURES	FY 2014 TARGET	FY2014 ACTUAL
1. Nightclubs	100%	37.50%
2. Schools	100%	100%
3. Existing apartments housing the elderly or disabled	100%	54%

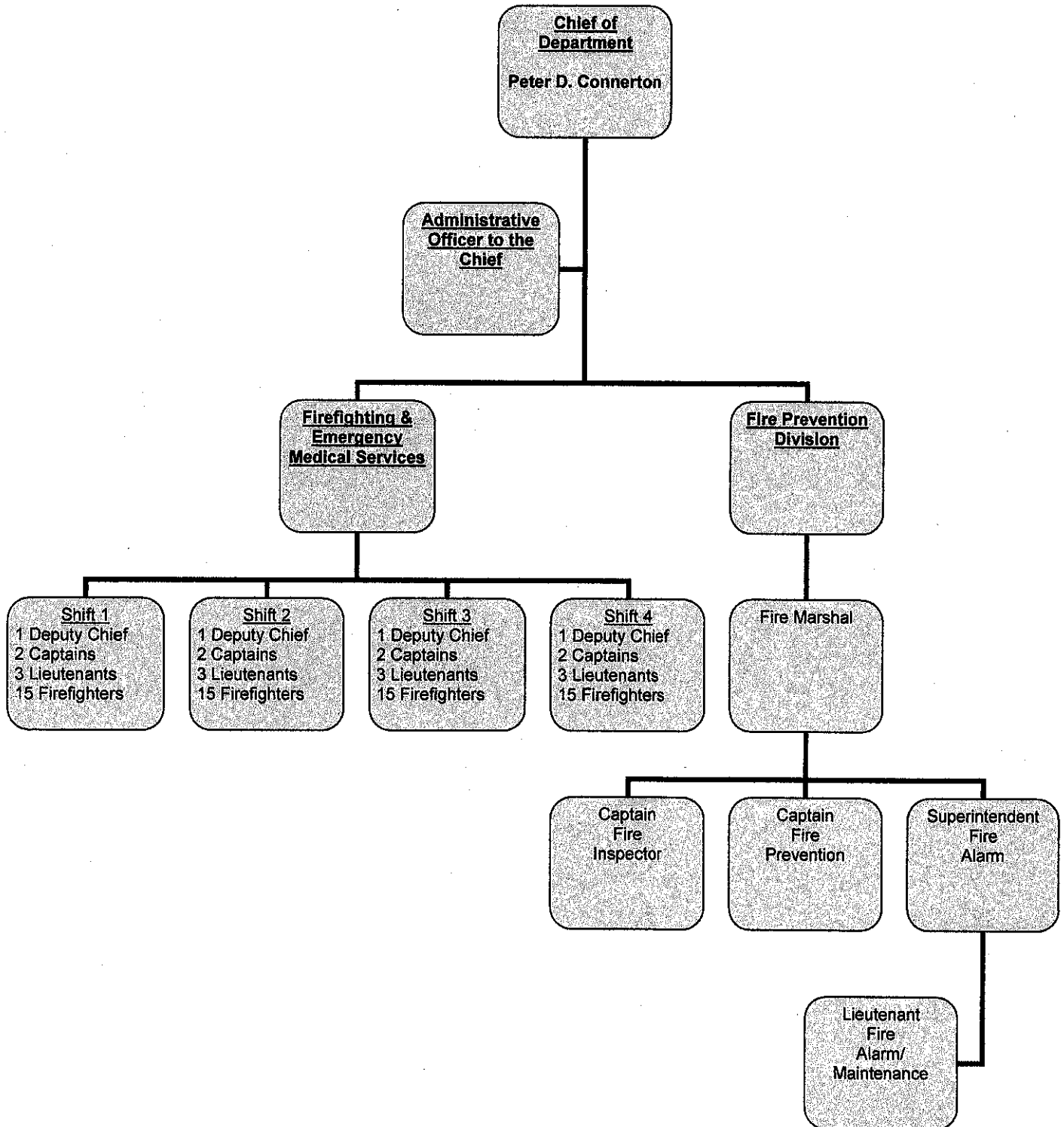
Measure #2: Through the use of Building Safety Surveys ensure that all occupancies used for public accommodation are surveyed by fire department personnel to ensure that basic fire prevention "best practices" are met.

PERFORMANCE MEASURES	FY 2014 TARGET	FY2014 ACTUAL
Percent of Guest Houses/Bed & Breakfast Homes ensured that basic fire prevention "best practices" are met	50%	80%

Places of public accommodation are licensed as Guest houses. This category includes Lodging and Rooming, hotels, and Bed & Breakfast establishments: All of the 163 establishments have been reviewed in FY 2014. Thirty-three of the 163 Guest House licenses were initially disapproved due to fire protection deficiencies. All Guest Houses will be inspected during FY2015 utilizing real time safety surveys with results being added to GIS.

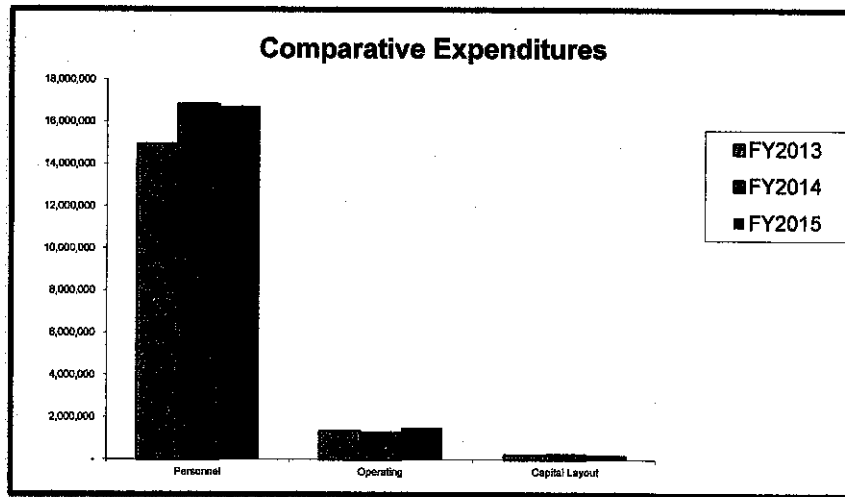
Goals and measures for FY2014 continue to apply. There are no new goals or measures for FY2015.

Newport Fire Department



**FIRE & RESCUE
BUDGET SUMMARY**

EXPENDITURES	2012-13 ACTUAL	2013-14 ADOPTED	2013-14 ESTIMATED	2014-15 ADOPTED
SALARIES	\$ 7,475,084	\$ 7,771,961	\$ 7,420,002	\$ 7,915,308
FRINGE BENEFITS	7,448,282	9,053,843	8,874,788	8,824,739
PURCHASED SERVICES	176,582	234,021	144,065	195,258
UTILITIES	66,184	62,876	70,819	71,500
INTERNAL SERVICES	142,129	187,037	187,037	192,393
OTHER CHARGES	36,787	37,400	49,530	68,900
SUPPLIES & MATERIALS	913,783	722,562	703,397	972,473
CAPITAL OUTLAY	200,000	219,907	219,907	219,907
SUBTOTAL	\$ 16,458,831	\$ 18,289,607	\$ 17,669,545	\$ 18,460,478

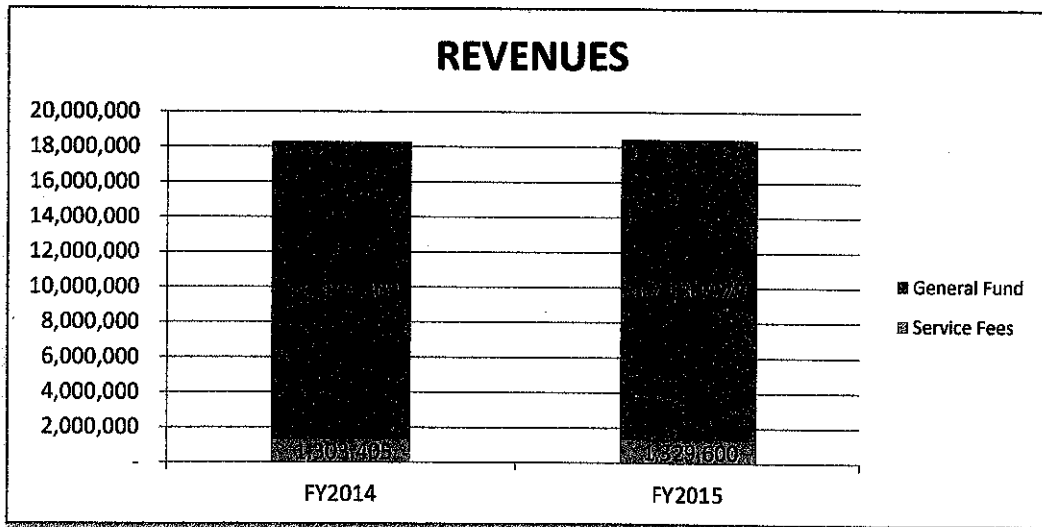
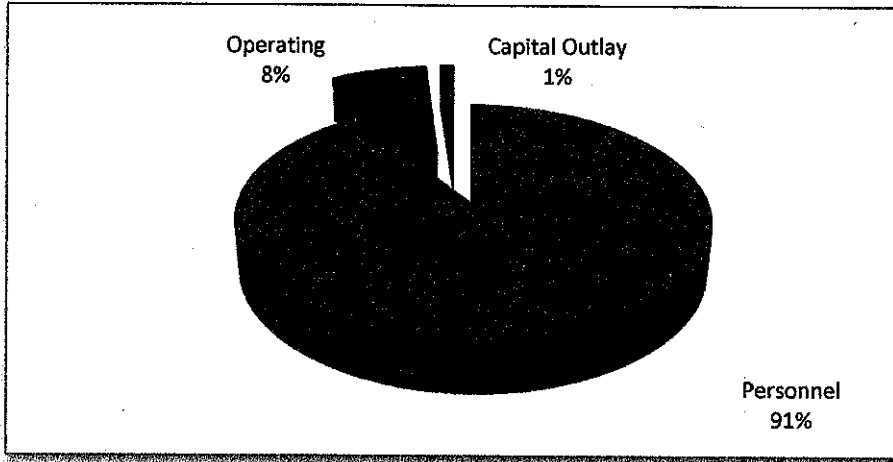


REVENUES

ACCT NO.	ACCT TITLE				
45505	Special Detail	477,498	366,405	331,800	426,600
45545	Fire Alarm Assessments	154,800	150,000	150,000	150,000
45608	Rescue Fees	662,514	700,000	660,000	660,000
45654	Fire Inspection/Permit Fees	112,244	75,000	75,000	75,000
45656	Fire-Sundry	17,120	12,000	18,000	18,000
TOTAL		1,424,176	1,303,405	1,234,800	1,329,600
BALANCE		15,034,655	16,986,202	16,434,745	17,130,878

Fire Department

FY 2015 Proposed Expenditures \$18,460,478



FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Administrative

BUDGET COMMENTS:

This cost center has increased \$192,066 (12.78%) due to an increase in hydrant rental fees. Major expenses in this division include a transfer to the equipment replacement fund of \$219,907 as the annual "lease payment" for vehicles and equipment. The funds are set aside to pay for the replacements when needed. Gasoline and vehicle maintenance for the entire department of \$192,393 is included here.

PROGRAM:

This program provides funds for the Administration and Maintenance Divisions of the Fire Department. The Administration is responsible for the management and overall leadership of the Department. As Department Head, the Chief coordinates the activities of the individual shifts and stations, manages short- and long-term planning, operational analysis, and budget coordination and management. The Chief also serves as Emergency Management Director for the City. The Administrative Officer is responsible for daily administrative tasks including payroll, accounts payable, purchasing, department liaison to the line personnel, the public, and the media. The Administrative Officer also assists the Chief of the Department in his duties.

OBJECTIVES:

To develop and maintain a Department which fosters public safety and which is prepared for immediate rescue response; To effect response readiness through maintenance and safeguarding of facilities and equipment; To maintain and support emergency planning functions within budget; To provide strong leadership and direction to officers in order to complete department mission; To maintain effective control and maintenance of departmental resources; To maintain Newport Fire Department properties and facilities at a high level of readiness.

SERVICES AND PRODUCTS:

- Emergency field services supervision for Fire Suppression and Emergency Medical Care
- Fire Code and Building Code compliance
- Public fire and emergency medical education
- Hazardous material regulation and mitigation procedures
- City emergency operations plan

COST CENTER 11-300-1300: FIRE ADMINISTRATION

	2012-13 ACTUAL	2013-14 ADOPTED	2013-14 ESTIMATED	2014-15 ADOPTED
SALARIES	\$ 190,808	\$ 481,619	\$ 193,757	\$ 443,921
FRINGE BENEFITS	35,265	130,264	35,265	103,695
PURCHASED SERVICES	2,758	4,066	2,432	4,058
UTILITIES	66,184	62,876	70,819	71,500
INTERNAL SERVICES	142,129	187,037	187,037	192,393
OTHER CHARGES	1,042	500	450	500
SUPPLIES & MATERIALS	706,401	416,612	483,772	658,973
CAPITAL OUTLAY	200,000	219,907	219,907	219,907
COST CENTER TOTAL	\$ 1,344,587	\$ 1,502,882	\$ 1,193,439	\$ 1,694,947

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 12-13	AUTH FY 13-14	MID-YEAR FY 13-14	ADOPTED FY 14-15
Fire Chief	S12	1.0	1.0	1.0	1.0
Cpt. Administrative Officer	F09	1.0	1.0	1.0	1.0
Civilian Dispatcher	TBD	0.0	0.0	0.0	3.0
Total Positions		2.0	2.0	2.0	5.0

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Fire Prevention

BUDGET COMMENTS:

An overall increase of \$15,983 (2.71%) is attributable entirely to personnel. The remaining adopted budget for this cost center shows one decrease of \$1,500 (-20.00%) in conferences and training.

PROGRAM:

This program provides funding for the Fire Prevention and Fire Alarm Divisions. Fire Prevention is responsible for fire safety and education. It seeks to reduce the number of fires and fire related incidents through inspection, public education, research and enforcement of fire prevention codes.

Fire Alarm is responsible for the review of building plans for fire alarm systems, inspections of all newly installed alarm systems, and the upkeep of fire department communication systems.

OBJECTIVES:

To reduce the incident of fire loss within the community by increasing fire safety awareness, education, and enforcement of fire safe construction per code; To effect response readiness through maintenance, safeguarding and upgrade of municipal alarm systems.

SERVICES AND PRODUCTS:

- Enforce fire codes
- Review construction plans
- Upgrade facilities data base
- Insure proper compliance of the Rhode Island Safety Code
- Public education for fire safety to citizens and businesses
- Fire safety inspections for citizens
- Fire safety inspections for businesses

COST CENTER 11-300-1301: FIRE PREVENTION DIVISION

	2012-13 ACTUAL	2013-14 ADOPTED	2013-14 ESTIMATED	2014-15 ADOPTED
SALARIES	\$ 457,651	\$ 468,011	\$ 467,000	\$ 488,177
FRINGE BENEFITS	75,943	88,382	88,382	85,699
PURCHASED SERVICES	-	400	-	400
OTHER CHARGES	6,931	8,900	6,080	7,400
SUPPLIES & MATERIALS	12,679	24,750	19,625	24,750
CAPITAL OUTLAY	-	-	-	-
COST CENTER TOTAL	\$ 553,204	\$ 590,443	\$ 581,087	\$ 606,426

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 12-13	AUTH FY 13-14	MID-YEAR FY 13-14	ADOPTED FY 14-15
Fire Marshal	F06	1.0	1.0	1.0	1.0
Captain, Fire Prevention	F05	1.0	1.0	1.0	1.0
Captain/Sup. Fire Alarm	F05	1.0	1.0	1.0	1.0
Lt. , Fire Alarm/Maint.	F03	1.0	1.0	1.0	1.0
Captain, Fire Inspection	F10	1.0	1.0	1.0	1.0
Total Positions		5.0	5.0	5.0	5.0

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Firefighting & Emergency Medical Services

BUDGET COMMENTS:

This cost center has an overall decrease of \$37,178 (-0.23%), due almost exclusively, to personnel. The only other decrease is \$38,755 (-19.92%) in liability insurance. Offsetting increases include \$172,710 in salaries, \$8,169 in holiday pay, \$3,000 in EMT Certificate Pay, \$23,000 in conferences and training, \$10,000 in tuition reimbursement, and \$7,550 in uniform allowance. Eight vacancies stay unfunded.

PROGRAM:

This program provides funding for firefighting, rescue services, and the education of fire department personnel. The goal of the firefighting division is to combat, contain, and extinguish fires, while minimizing the loss of lives and property. Staffing of the firefighting division is accomplished through the use of four shifts (groups) of twenty-three firefighters. Each shift works two ten-hour days, two fourteen-hour nights, and four consecutive days off. The shifts that are on their days off are subject to recall for emergencies; multi-alarm fires, minimum staffing requirements, and civic details.

The rescue wagons are manned from within the firefighting shift staffing. There are two rescue wagons in the City manned at all times. They are stationed at Headquarters and Old Fort Road. Each rescue unit is staffed with one officer and at least one firefighter. The rescuers are licensed and required to deliver Advanced Cardiac Life Support (ACLS) services at all times.

OBJECTIVES:

To maintain a professionally trained fire-rescue team with educational curriculum designed for emergency response; To minimize response time and maximize rescue and EMS care at the incident scene and to transport to advanced care facilities; To minimize fire casualty loss through efficient response to and effective application of combative tools at the incident scene.

SERVICES AND PRODUCTS:

- Emergency field services delivery for fire suppression and hazardous materials
- Preplans developed for potential use in emergencies
- Immediate emergency medical response to injuries and illnesses
- Provide Fire Fighter I and II certification training and testing
- Provide basic officer training
- Provide special operations training
- Improve patient care by increased ALS training
- Interact with Newport Hospital EMS Quality Care Committee
- Provide response time of less than four minutes in 95% of calls
- Provide and maintain up-to-date firefighting tools and equipment to reduce fire loss of property

COST CENTER 11-300-1320: FIREFIGHTING & EMERGENCY MEDICAL SERVICES

	2012-13 ACTUAL	2013-14 ADOPTED	2013-14 ESTIMATED	2014-15 ADOPTED
SALARIES	6,826,625	6,822,331	6,759,245	6,983,210
FRINGE BENEFITS	7,337,074	8,835,197	8,751,140	8,635,345
PURCHASED SERVICES	173,824	229,555	141,633	190,800
OTHER CHARGES	28,814	28,000	43,000	61,000
SUPPLIES & MATERIALS	194,703	281,200	200,000	288,750
CAPITAL OUTLAY	-	-	-	-
COST CENTER TOTAL	14,561,039	16,196,283	15,895,018	16,159,105

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 12-13	AUTH FY 13-14	MID-YEAR FY 13-14	ADOPTED FY 14-15
Senior Deputy Fire Chief	F08	1	1	1	1
Deputy Fire Chief	F07	3	3	3	3
Fire Captain	F04	8	8	8	8
Lieutenant	F02	12	12	12	12
Firefighter	F01	68	68	68	68
Total Positions		92	92	92	92

**CITY OF NEWPORT, RHODE ISLAND
2014-2015 ADOPTED BUDGET
GENERAL FUND EXPENDITURES**

ACCT NUMBER	ACCOUNT NAME	2013 ACTUAL EXPEND	2014 ADOPTED BUDGET	2014 PROJECTED RESULTS	2015 ADOPTED BUDGET	Dollar Change	% Chge FY14 to FY15
Fire Administration & Maintenance							
11-300-1300-50001	Fire Admin Salaries	187,432	314,024	190,000	326,151	12,127	3.86%
11-300-1300-50003	Holiday Pay	3,376	3,757	3,757	3,870	113	3.01%
11-300-1300-50004	Temp & Seasonal	-	163,838	-	113,900	(49,938)	-30.48%
11-300-1300-50100	Employee Benefits	35,265	130,264	35,265	103,695	(26,569)	-20.40%
11-300-1300-50205	Copying & Binding	-	500	-	500	-	0.00%
11-300-1300-50210	Dues & Subscriptions	1,042	500	450	500	-	0.00%
11-300-1300-50238	Postage	18	500	200	500	-	0.00%
11-300-1300-50239	Liability Insurance	2,740	3,066	2,232	3,058	(8)	-0.26%
11-300-1300-50251	Phone & Comm	8,241	10,000	10,000	11,000	1,000	10.00%
11-300-1300-50260	Equipment Rental	657,123	341,998	434,522	584,473	242,475	70.90%
11-300-1300-50271	Gasoline & Vehicle Maint.	142,129	187,037	187,037	192,393	5,356	2.86%
11-300-1300-50274	Repair & Maint Buildings	14,272	20,000	12,000	20,000	-	0.00%
11-300-1300-50275	Repair & Maint Equip	19,519	31,000	18,000	31,000	-	0.00%
11-300-1300-50304	Heating Oil	11,778	10,000	12,000	12,000	2,000	20.00%
11-300-1300-50305	Water	9,356	9,000	11,000	11,000	2,000	22.22%
11-300-1300-50306	Electricity	26,565	25,876	27,319	27,000	1,124	4.34%
11-300-1300-50307	Natural Gas	10,244	8,000	10,500	10,500	2,500	31.25%
11-300-1300-50311	Operating Supplies	3,515	5,202	2,000	5,000	(202)	-3.88%
11-300-1300-50320	Uniforms & Protective Gear	1,250	2,500	1,250	2,500	-	0.00%
11-300-1300-50361	Office Supplies	10,722	15,912	16,000	16,000	88	0.55%
11-300-1300-50851	Transfer to Equip Replacemen	200,000	219,907	219,907	219,907	-	0.00%
	Fire Admin	1,344,587	1,502,881	1,193,439	1,694,947	192,066	12.78%
Inspections & Alarm Services							
11-300-1301-50001	Salaries	398,612	406,918	402,000	425,151	18,233	4.48%
11-300-1301-50002	Overtime	40,775	41,650	46,000	43,000	1,350	3.24%
11-300-1301-50003	Holiday Pay	18,264	19,443	19,000	20,026	583	3.00%
11-300-1301-50100	Employee Benefits	75,943	88,382	88,382	85,699	(2,683)	-3.04%
11-300-1301-50205	Copying & Binding	-	400	-	400	-	0.00%
11-300-1301-50210	Dues & Subscriptions	1,440	1,400	80	1,400	-	0.00%
11-300-1301-50212	Conferences & Training	5,491	7,500	6,000	6,000	(1,500)	-20.00%
11-300-1301-50275	Repair & Maint Equip	1,375	10,000	10,000	10,000	-	0.00%
11-300-1301-50311	Operating Supplies	6,144	6,500	5,000	6,500	-	0.00%
11-300-1301-50320	Uniforms & Protective Gear	3,197	6,250	3,125	6,250	-	0.00%
11-300-1301-50350	Equipment Parts	1,963	2,000	1,500	2,000	-	0.00%
	Inspections & Alarms	553,204	590,443	581,087	606,426	15,983	2.71%
Firefighting, Rescue & Education							
11-300-1320-50001	Salaries	5,138,709	5,385,020	5,260,943	5,557,730	172,710	3.21%
11-300-1320-50002	Overtime	978,676	700,000	792,937	677,000	(23,000)	-3.29%
11-300-1320-50003	Holiday Pay	232,384	272,311	241,000	280,480	8,169	3.00%
11-300-1320-50014	EMT Certificate Pay	107,730	115,000	114,365	118,000	3,000	2.61%
11-300-1320-50100	Employee Benefits	1,311,310	1,482,248	1,482,248	1,409,181	(73,067)	-4.93%
11-300-1320-50104	Retiree Benefits	1,203,053	1,246,166	1,220,798	1,178,070	(68,096)	-5.46%
11-300-1320-50212	Conferences & Training	8,372	8,000	16,000	31,000	23,000	287.50%
11-300-1320-50214	Tuition Reimb	20,442	20,000	27,000	30,000	10,000	50.00%
11-300-1320-50225	Contract Services	-	35,000	-	35,000	-	0.00%
11-300-1320-50239	Liability Insurance	173,824	194,555	141,633	155,800	(38,755)	-19.92%
11-300-1320-50275	Repairs & Maint Equip	12,999	18,000	10,000	18,000	-	0.00%
11-300-1320-50311	Operating Supplies	13,991	20,000	20,000	20,000	-	0.00%
11-300-1320-50313	Medical Supplies	18,855	22,500	21,000	22,500	22,500	100.00%
11-300-1320-50320	Uniform Allowance	52,500	106,200	50,000	113,750	7,550	7.11%
11-300-1320-50321	Protective Gear	49,295	54,500	54,000	54,500	-	0.00%
11-300-1320-50350	Equipment Parts	47,063	60,000	45,000	60,000	-	0.00%
	Firefighting & Rescue	9,369,203	9,739,499	9,496,924	9,761,011	21,512	0.22%
SUBTOTAL FIRE - OPERATING		11,266,994	11,832,824	11,271,451	12,062,384	229,560	1.94%
11-300-1320-50010	Special Detail Pay	369,126	350,000	350,000	350,000	-	0.00%
11-300-1320-50150	Contribution to Pension	4,822,711	6,106,783	6,048,094	6,048,094	(58,689)	-0.96%
	TOTAL FIRE	16,458,831	18,289,607	17,669,545	18,460,478	170,871	0.93%

DEPARTMENT OF PUBLIC SERVICES

The Mission of the Department of Public Services is to provide city services related to the maintenance of the physical infrastructure of the City of Newport inclusive of but not limited to the transportation network, park system, buildings, vehicle fleet, and programs such as the clean city initiative (solid waste and recycling programs.) Each of these tasks is performed with the unity and trust of qualified and skilled personnel in order to support economic growth and vitality while assisting other departments in protecting the health, safety and welfare of the residents, business owners and visitors to our city.

The Mission of the Recreation Department -actively services the entire community through it's various recreation and sports activities & sports facilities. Overseeing The Martin Recreation Center, Cardines Baseball Field, Freebody Park sports complex, and many other facilities.

Public Services Administration – responsibilities include overall guidance and direction of work tasks and division resources, supervision of outside consultant/contractor work, development of special projects, coordination with regional, state and federal agencies as appropriate, and the securing of funding opportunities which subsidize local public works projects. Administration covers the following programs: Engineering Services; Road & Sidewalk Maintenance and Administration; Snow Removal; Traffic Control; Street Lighting; Vehicle Fleet Maintenance; Facilities Maintenance; Parks and Grounds; and Clean City/Solid Waste and Recycling .

The Public Services Administration Division utilizes 1.03% (1.05% FY 14; 0.92% FY 13) of the FY 15 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$36.61.

Engineering Services – responsibilities include a wide range of services such as issuing appropriate Excavation/Obstruction permits for work done in City streets and rights-of-way; maintaining records of all utilities within City right-of-way areas, including water, sanitary sewers, storm drainage and others; investigating all reports regarding City streets and sidewalks; administering the City's Sidewalk Inspection Program; preparing designs and specifications for City projects, with a focus on public transportation infrastructure, including road, sidewalk, seawall and restoration projects; administering engineering consultant and construction contracts; and serving all City Departments in regard to their engineering needs.

The Engineering Services Division utilizes 1.29% (1.29% FY14; 1.28% FY13) of the FY 15 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$45.94.

Street and Sidewalk Maintenance – responsibilities include: directing, coordinating and scheduling of personnel; long- and short-term planning; budget preparation and analysis, and supervision of the activities of the Department's various functional areas. These areas include street and sidewalk maintenance of approximately ninety four (94) miles of city roadways and their adjacent sidewalks where applicable. Functions include pavement maintenance, repair and reconstruction, concrete sidewalk repair and replacement; curb installation; cold patch and hot mix application; and trench excavations. On a weekly basis Street and Sidewalk Maintenance provides support services to one or more other departments as required. This program serves as the primary labor force for snow and ice removal.

DEPT. OF PUBLIC SERVICES (continued)

The Street and Sidewalk Maintenance Division utilizes 1.03% (1.05% FY 14; 1.01% FY 13) of the FY 15 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$36.54.

Traffic Control – responsibilities include the installation and maintenance of all regulatory and warning signs, maintenance of traffic signals, application of pavement markings and the fabrication and installation of all street name signs.

The Traffic Control Division utilizes 0.27% (0.29% FY 14; 0.28% FY 13) of the FY 15 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$9.74.

Snow Removal – responsible for clearing and removal of snow and ice from City roadways and sidewalks.

The Snow Removal Division utilizes 0.25% (0.22% FY 14; 0.22% FY 13) of the FY 15 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$8.86.

Buildings and Grounds – This division is responsible for maintaining the cleanliness and structural and operational integrity of all public facilities within the City; day-to-day maintenance of 40 city parks, 1 Dog Park, 5 historic cemeteries, roadsides, Cliff Walk, and grounds surrounding various city buildings; systematized management of Newport's urban forest. Functions include the day-to-day cleaning, maintaining and repairing of city owned properties, grass-cutting, clearing of brush, turf management and integrated pest control, litter collection, fall leaf removal, playground maintenance, restroom and beach maintenance. Functions also include pruning, removal, planting, fertilizing, inventory, and pest management of Newport's trees.

The division also provides project management and oversight of private contractors for various property related projects and maintenance activities, preparation of athletic fields for recreation leagues and Middle School through collegiate teams. Improvements to park infrastructure including benches, fountains, and playground equipment, including installation, as are upgrades to park facilities which are supported by grants. This division also provides oversight of the Tree Donation Program and grant writing.

The Buildings and Grounds Division utilizes 2.41% (2.44% FY 14; 46% FY 13) of the FY 15 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$85.75.

Street Lighting – responsible for lighting of City streets inclusive of utility costs as well as maintenance and repair of City owned decorative electric and natural gas street lights.

The Street Lighting Division utilizes 0.70% (0.70% FY 14; 0.68% FY 13) of the FY 15 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$25.13.

DEPT. OF PUBLIC SERVICES (continued)

Clean City – This division is responsible for the overall management of the City's residential refuse and recycling collection programs which includes the collection and management of the following: solid waste, recyclables, bulky waste, yard waste including holiday tree removal. Litter collection within the public rights of way and on city grounds, graffiti mitigation and street cleaning (as managed by the Supervisor of the Streets and Sidewalk Division) are important components of the overall program to keep Newport clean.

The Clean City Division utilizes 2.53% (2.62% FY 14; 2.64% FY 13) of the FY 15 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$90.17.

Recreation – responsibilities include: direction, coordination and scheduling of personnel and volunteers; long and short-term planning; budget preparation and analysis, and supervision of the activities of the Department's various functional areas. It also supports a variety of recreational activities for Newport residents, from preschoolers to senior citizens. Emphasis is placed on inclusive activities which a person can learn as a child and participate in throughout a lifetime. Numerous grants and sponsorships support this division. It also supports Community-wide free and low cost special events that provide safe and fun family opportunities. A summer lunch and literacy program is built into the camp programs. Collaboration and community outreach are an important component as well as dealing with at-risk populations. Also, scheduling of fields, parks and "Hut" gymnasium for various athletic leagues and community events is the responsibility of recreation activities.

The Recreation Division utilizes 0.59% (0.59% FY 14; 0.59% FY 13) of the FY 15 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$21.19.

The Easton's Beach program provides for the operation and maintenance of the public facilities at Easton's Beach. It includes safety oversight of swimmers by state certified Lifeguards, beach cleaning and raking, and water quality testing. It also includes the rental administration of the Rotunda ballroom and the operation of the Carousel, seasonal bathhouses, beach store, and numerous community special events. Other free public amenities such as children's playground, Skateboard Park, restrooms and showers, and picnic shelter are the responsibility of this fund as well. This Division also includes the oversight of the lease of the snack bar and vending cart concessions, and the Save the Bay aquarium and education center.

Beach Operations – responsibilities include operation and security of the City's public beach facilities at King Park and Bailey's East Beach.

Easton's Beach utilizes 0.97% (0.97% FY 14; 1.08% FY 13), of the FY 15 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$34.61.

DEPT. OF PUBLIC SERVICES (continued)

Vehicle Fleet Management – This division is responsible for the oversight and management of the maintenance and upkeep of the overall fleet of vehicles owned by the City of Newport. This division is responsible for: developing specifications for new and replacement vehicles and equipment; administering and overseeing a comprehensive preventive maintenance program for all vehicles and equipment in the City's fleet as performed by our maintenance contract provider, First Vehicle Services, that is responsible for receiving, inspecting and providing modifications to vehicles and equipment as required by user departments; maintaining a replacement parts inventory and providing mechanical repairs as required and responding accordingly during weather and/or public safety emergencies; operating a computerized fuel dispensing system; disposing of surplus vehicles and equipment through competitive bidding sales; and maintaining a vehicle inventory and vehicle registrations as required by the Rhode Island Department of Transportation. This repair facility is licensed by the State of Rhode Island as an Official Inspection Station and provides all annual inspections as required. Through this program the City of Newport optimizes safety and performance while minimizing the life cycle costs of City vehicles through the provision of a cost-effective planned maintenance program.

DEPARTMENT OF PUBLIC SERVICES

FY 2014 Short-term goals, measures & status:

Goal #1: To provide an appropriate winter storm event response to ensure that any inconvenience and disruption in transportation caused by the storm is minimized.

Measure: Percentage of winter event responses that met or exceeded municipal road maintenance standards. Municipal standards are defined as performing winter control activities as soon as possible after the start of a snowstorm.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ACTUAL
Percentage of winter event responses that met or exceeded municipal road maintenance standards	100%	100%	100%	100%	100%



Assoc. Council Mission Statement: to promote and foster outstanding customer service for all who come in contact with the City

Goal #2: Provide a paved road system that has a pavement condition that meets municipal objectives.

Measure: Percentage of lane-miles rated as satisfactory condition.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ACTUAL
Percentage of lane-miles having an acceptable PCI (>= 70)	47.4/96.8 48.97%	55.6/96.8 57.44%	67.02/96.8 69.24%	72.4/96.8 74.79%	72.76/96.8 75.17%



Assoc. Council Mission Statement: to promote and foster outstanding customer service for all who come in contact with the City



Assoc. Council Tactical Priority Area: to providing a strong, well-managed public infrastructure as key to enhancing quality of life and economic stability to our community

Goal #3: To decrease the amount of waste for which the city pays a tipping fee of \$32/ton at Rhode Island Resource Recovery Corporation by researching and implementing programs to increase the amount of yard waste diverted to composting.

DEPARTMENT OF PUBLIC SERVICES

FY 2014 Short-term goals, measures & status (continued):

Measure: Increase the amount of leaves and yard waste disposed of through a composting program by 10%, from 1100 tons diverted to composting to 1200 tons composting.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ACTUAL
Tons of leaves and yard waste diverted to composting	1267.43	1257.24	1203.23	1570.21	1401.95



Assoc. Council Tactical Priority Area:

to instill quality, efficiency and effectiveness into every aspect of the City's performance



Assoc. Council Mission Statement:

to deliver quality and cost effective municipal services to our residents, businesses, institutions and visitors that result in the highest achievable levels of customer satisfaction

Goal #4: To increase number of compost bins sold to 60 each fiscal year, which would divert 30,000 pounds of food waste from the landfill.

Measure: Increase sale of compost bin sales to promote backyard composting, which diverts 500 pounds of food and yard waste per year.

PERFORMANCE MEASURES	FY 2013 ACTUAL	FY2014 TARGET	FY 2014 ACTUAL	FY2015 TARGET
Number of compost bins sold	30	60	33	60
Percent difference from previous year	BASE	100.00%	55.00%	

Compost Bins are offered at an affordable price with the goal of reducing landfill space. They are sold at semiannual recycling day events and during business hours at the Clean City Program office.

Goal #5 Increase the amount of recyclables collected at the curb

Measure: Percentage of recyclables to be increased from an average of 22% to 28% between FY 2009 and FY 2015.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ACTUAL
Percent of recyclables collected at the curb	22.50%	22.90%	22.70%	23.50%	24.20%

A new cart collection program was approved by the City Council in April 2014, with a start date of November 2014. This will help us exceed the goal of increasing recycling tonnage in the City of Newport.

DEPARTMENT OF PUBLIC SERVICES

FY 2014 Short-term goals, measures & status (continued):

Assoc. Council Tactical Priority Area:



to instill quality, efficiency and effectiveness into every aspect of the City's performance

Assoc. Council Mission Statement:



to deliver quality and cost effective municipal services to our residents, businesses, institutions and visitors that result in the highest achievable levels of customer satisfaction

Goal #6: To reduce the incidences of nuisances associated with uncovered and/or improperly stored solid waste in Newport's neighborhoods.

Measure: To increase the number of sales of covered trash containers on wheels to city residents, landlords and property managers by 50%, from an estimate of 80 in FY 07 to an estimate of 160 in FY 14.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ACTUAL
Number of trash carts sold	111	173	145	115	34

The City is moving to cart-based program as of 11/01/14. This Goal will be removed in FY2015.

Assoc. Council Mission Statement:



to deliver quality and cost effective municipal services to our residents, businesses, institutions and visitors that result in the highest achievable levels of customer satisfaction

Assoc. Council Mission Statement:



to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

Goal #7: To provide safe and attractive parks, athletic fields and playgrounds to encourage residents and visitors to enjoy the natural beauty of the community.

DEPARTMENT OF PUBLIC SERVICES


FY 2014 Short-term goals, measures & status (continued):

Measures: Increase the number of public outdoor American with Disabilities Act (ADA) compliant accessible sites or assets by three.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ACTUAL
Increase of public outdoor ADA compliant sites	3	3	5	7	10

- Installed accessible sidewalks to Freebody softball fields dugouts and spectator seating area;
- Installed accessible restroom building on the Cliff Walk at 40 Steps with a new ADA sidewalk from Ochre Point Avenue;
- Established a new ADA entry gate to provide an accessible route to the Vernon Park Tennis Courts;
- Added concrete ramp to Kingston playground – from walkway level to 12” below surfaced material, thus creating a smooth surface anytime the surfacing material gets low;
- Added stainless steel railings per ADA specifications to Elm Street and Van Zandt Avenue piers. Also added 3” high curbs on each side of Elm Street pier ramp per ADA specifications;
- Replaced Vernon playground with new ADA accessible playground; new ADA van parking space and accessible route to playground;
- Installed accessible sidewalks to Vernon baseball field dugouts and spectator seating area;
- Installed accessible sidewalks to Abruzzi baseball field’s dugouts and spectator seating areas;
- Replaced Kingston Playground safety surfacing with new ADA accessible surfacing;
- Worked with Doris Duke Memorial Fund to renovate QAS with accessible amenities including benches, outdoor meeting rooms, decorative fountain and a drinking fountain.



Assoc. Council Mission Statement:  to deliver quality and cost effective municipal services to our residents, businesses, institutions and visitors that result in the highest achievable levels of customer satisfaction

Goal #8: To manage Newport’s public trees and residents requests for tree work through a systematized computer inventory system with data updates no less than every four years

Measures: Collect and enter inventory data into the Davey Tree Keeper 7 (TK7) system regarding public trees located along on a minimum of 25% or 23.5 miles of Newport’s City streets.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ACTUAL
Percent tree inventory entered into Davey TK7 System	10.00%	10.00%	55.00%	100%	100%

FY14 includes the addition of park, cemetery and school property trees. This goal will be removed in FY2015.

DEPARTMENT OF PUBLIC SERVICES

FY 2014 Short-term goals, measures & status (continued):

Assoc. Council Mission Statement:  to promote and foster outstanding customer service for all who come in contact with the City

Assoc. Council Tactical Priority Area:  to providing a strong, well-managed public infrastructure as key to enhancing quality of life and economic stability to our community

Goal #9: To provide healthy and positive recreation programs and community events that will meet the leisure needs of the citizens of Newport.

Measure #1: To evaluate from year to year the variety of programs and community events offered to the various populations within the community – pre-school, youth, teens, adults and senior citizens, and revise those that do not meet the goals of inclusion, and healthy lifestyle.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ACTUAL
Net increase in new/expanded programs/classes since FY 2008	11	6	25	20	18

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ACTUAL
Outreach to schools - No. of programs	12	4	16	15	15

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ACTUAL
Outreach to Community Agencies ~ Number of programs	14	10	21	23	22

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ACTUAL
Number of "free" community special events	44	48	46	38	38

DEPARTMENT OF PUBLIC SERVICES

FY 2014 Short-term goals, measures and status (continued):

Measure #2: To increase the number of participants in programs offered for youth and adult program participants.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ACTUAL
Number of youth recreation program participants	1,460	1,327	1,556	1,360	1,364

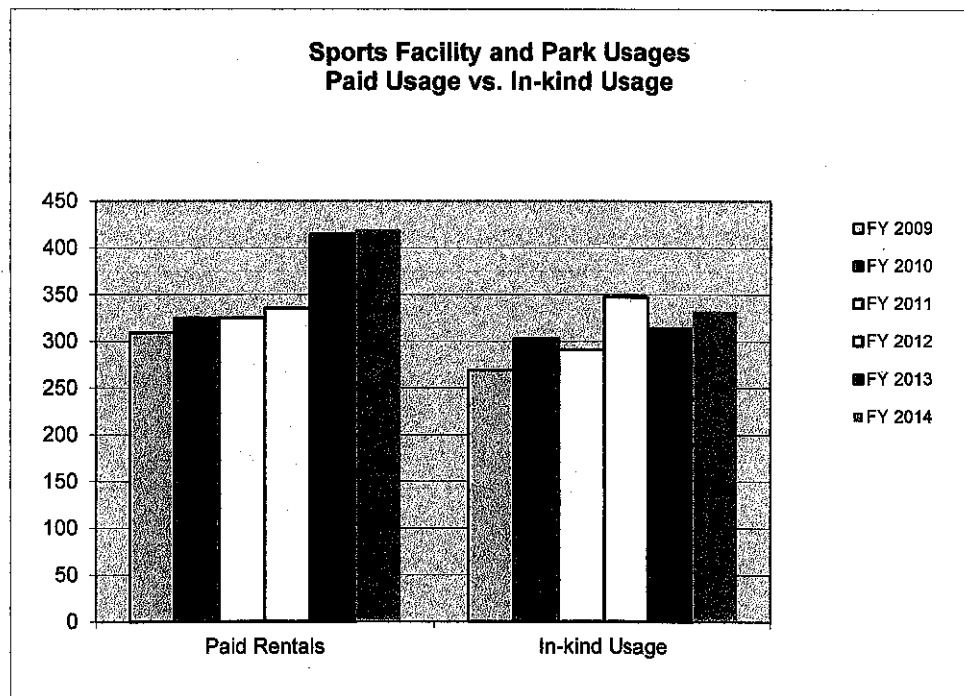
PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ACTUAL
Number of adult recreation program participants	841	550	570	688	773

Assoc. Council Mission Statement:



to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life.

Goal #10: To provide oversight to the scheduling of all sports and facilities and city parks in a safe, financially sound, and responsible manner. The Recreation Department will continue to be guided by providing adequate opportunities for public use of parks and recreation facilities, while insuring the sites are safe for use by participants. All rentals of sites will be evaluated on impact to resources, and fees, or charges set accordingly. We are committed to a full range of recreational and cultural opportunities in all city facilities that will provide value to our residents and visitors alike.



DEPARTMENT OF PUBLIC SERVICES

FY 2014 Short-term goals, measures and status (continued):

Assoc. Council Mission Statement:



to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

Goal #11: To create a more "livable" city by increasing ability for all members of the community to participate in healthy opportunities for "unstructured play" or "self-guided fitness".

Measure #1 To measure increase in revenue from participants engaged in drop-in programs offered for youth and adult participants.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ACTUAL
Net increase in revenue from Youth Drop-In Playtime	\$ 1,455	\$ 2,085	\$ 2,203	\$ 1,384	\$ 1,980

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ACTUAL
Net increase in revenue from Adult Drop-In Walking	N/A	\$ 354	\$ 257	\$ 290	\$ 127

Revenue reduced due to poor winter weather. Many seniors stayed home due to snow and ice on roads and parking lot.

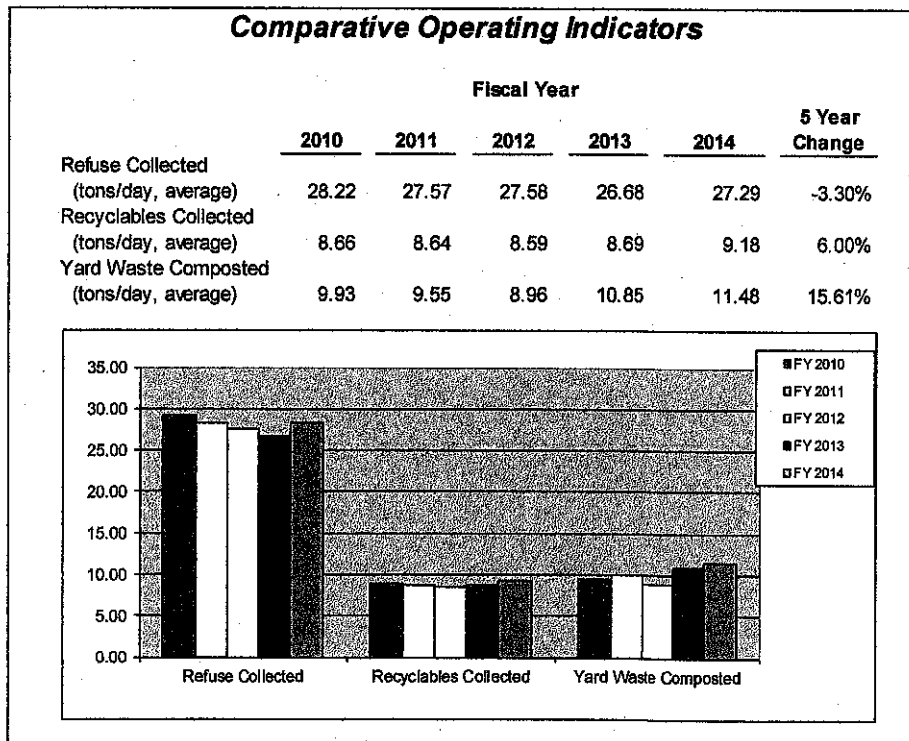
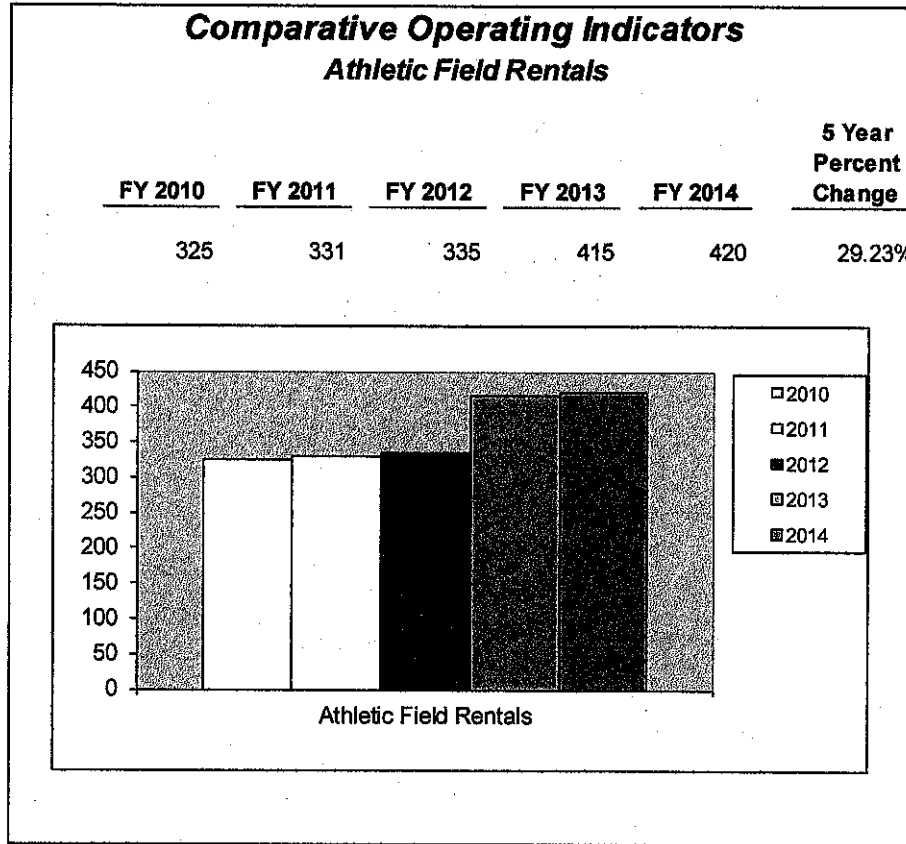
Assoc. Council Mission Statement:



to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

DEPARTMENT OF PUBLIC SERVICES

FY 2014 Short-term goals, measures and status (continued):



DEPARTMENT OF PUBLIC SERVICES

FY 2014 Short-term goals, measures and status (continued):

Goal #12: To continue to upgrade and improve beach facilities to increase revenue at Easton's Beach through new and repeated patron visits and to provide safe and clean facilities.

Measure #1: Increase facility rental usage of Rotunda Ballroom facility by 10%.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ACTUAL
Total Number of Rotunda Ballroom facility	56	80	92	99	113
% variance of facility rentals	Base Line	42.86%	15.00%	7.61%	14.14%

Rotunda Ballroom rentals continue to grow, due partly to a better economic climate for wedding receptions, partly due to growing referrals from vendors we work with on a consistent basis and a better online presence on wedding specific websites.

Measure #2: Increase season parking sticker sales by 10%.

PERFORMANCE MEASURES	2010 Season ACTUAL	2011 Season ACTUAL	2012 Season ACTUAL	2013 Season ACTUAL	2014 Season ACTUAL
Total number of season parking sticker sales	952	941	941	1108	936
% annual variance of season parking sticker sales	Base Line	-1.16%	0.00%	17.75%	-15.52%

Early season loss of Bathhouse Private Restrooms/Showers created poor publicity as media sources communicated that restrooms were lost at the beach. A mixed message to general public as it was not identified as the Private restrooms.

Measure #3: Maintain occupancy rate at 95% for full season bathhouses rentals (213 of 225); Continue to offer daily bath house rentals, including VIP packages, for unoccupied bathhouses.

PERFORMANCE MEASURES	2011 Season ACTUAL	2012 Season ACTUAL	2013 Season ACTUAL	2014 Season ACTUAL
Number of full season bathhouse rentals	218	218	197	132
Rate of full season bathhouse rentals	96.89%	96.89%	87.56%	58.67%

Early season loss of Bathhouse Private Restrooms/Showers due to fire resulted in mass cancellations and nonrenewals.

Assoc. Council Tactical Priority Area:

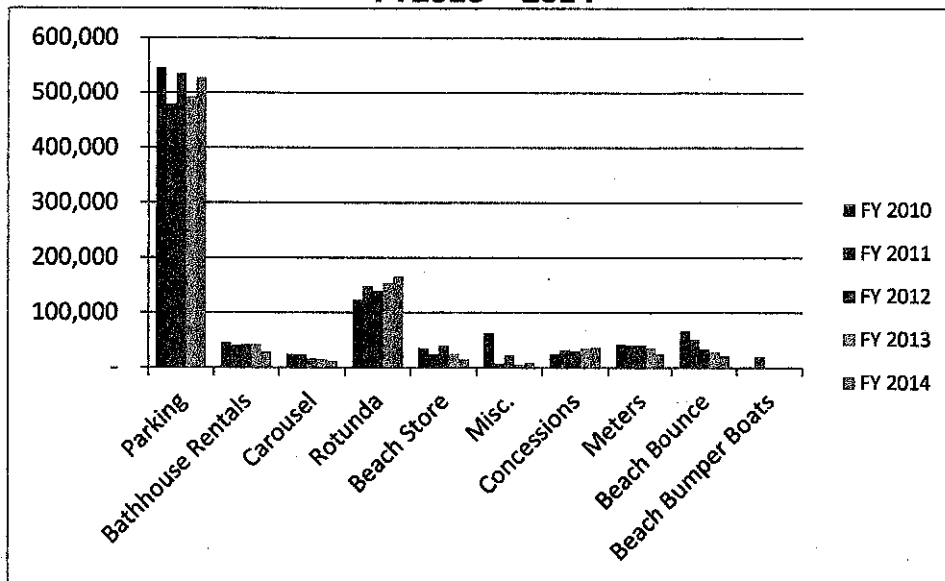


to providing a strong, well-managed public infrastructure as key to enhancing quality of life and economic stability to our community

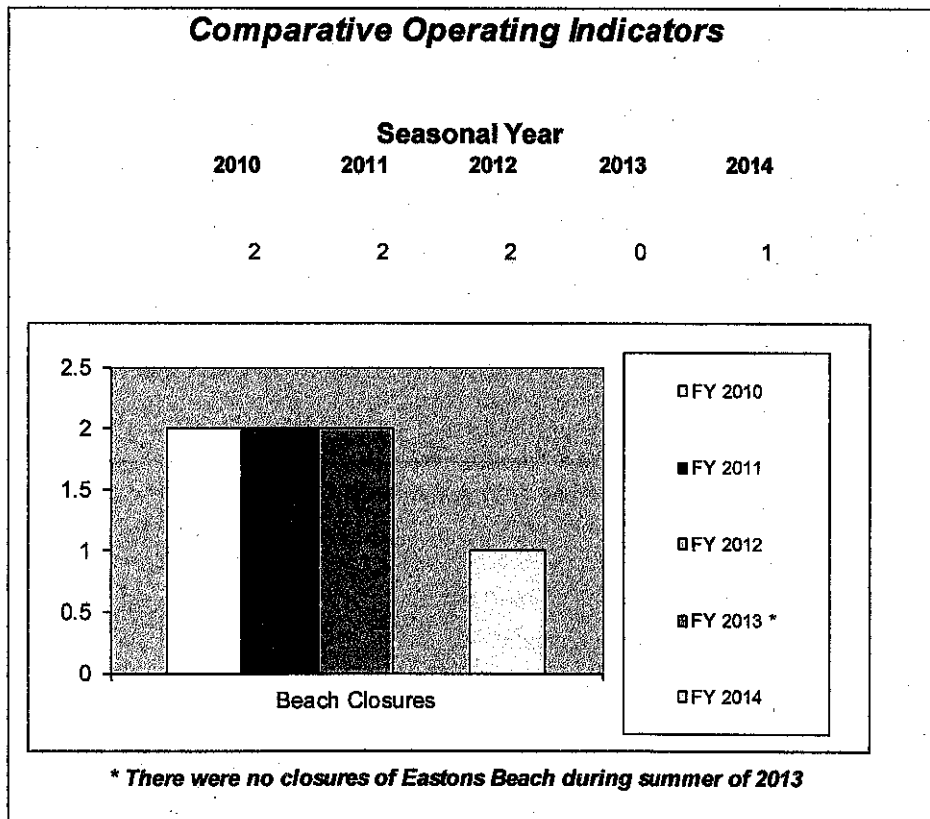
DEPARTMENT OF PUBLIC SERVICES

FY 2014 Short-term goals, measures and status (continued):

**Eastons Beach Revenue
FY2010 – 2014**

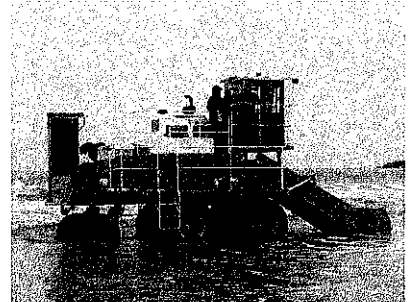


Comparative Operating Indicators



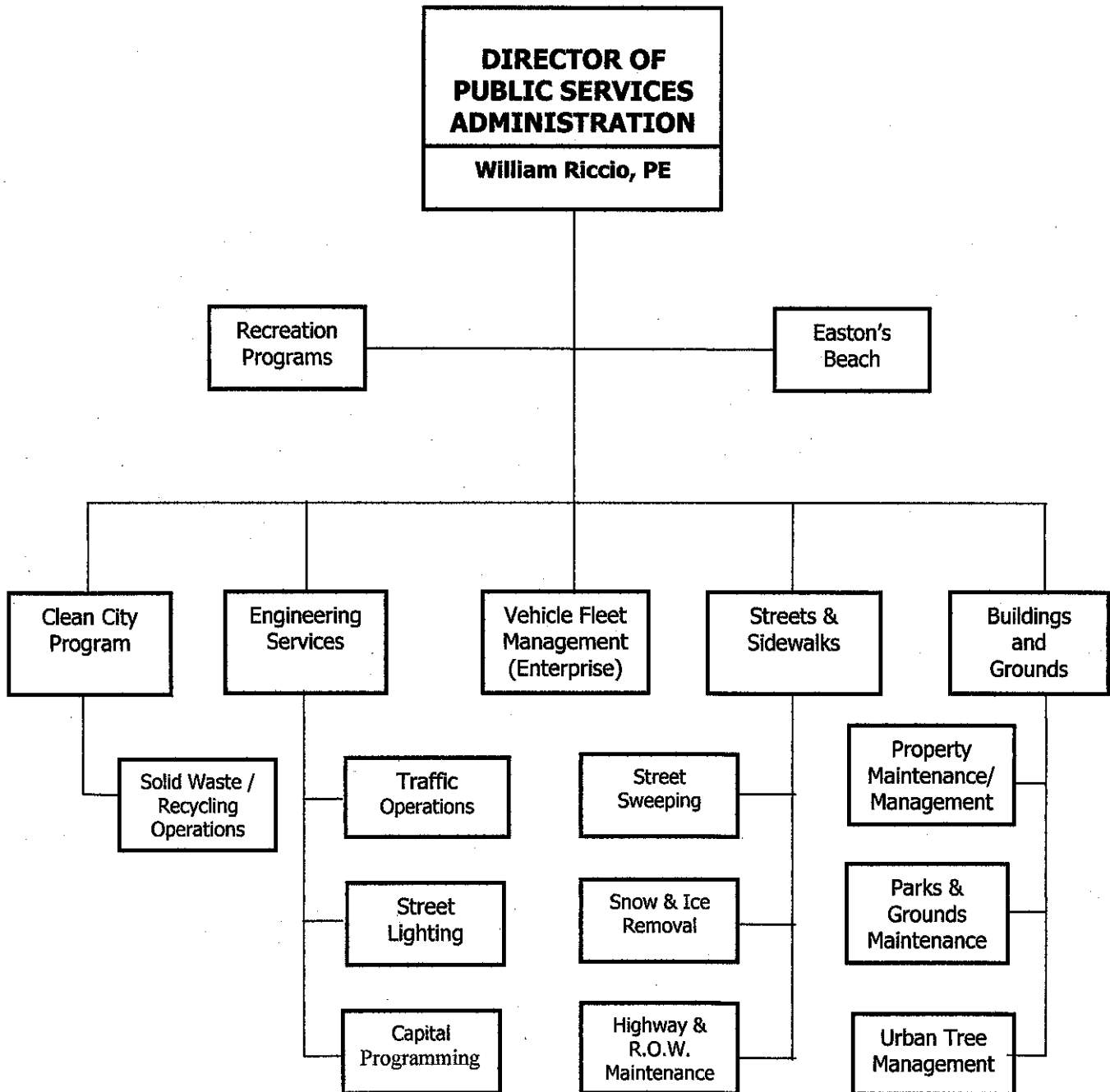
Indicators are seasonal ~ Source: RI Department of Health

DEPARTMENT OF PUBLIC SERVICES
FY 2014 Short-term goals, measures and status (continued):



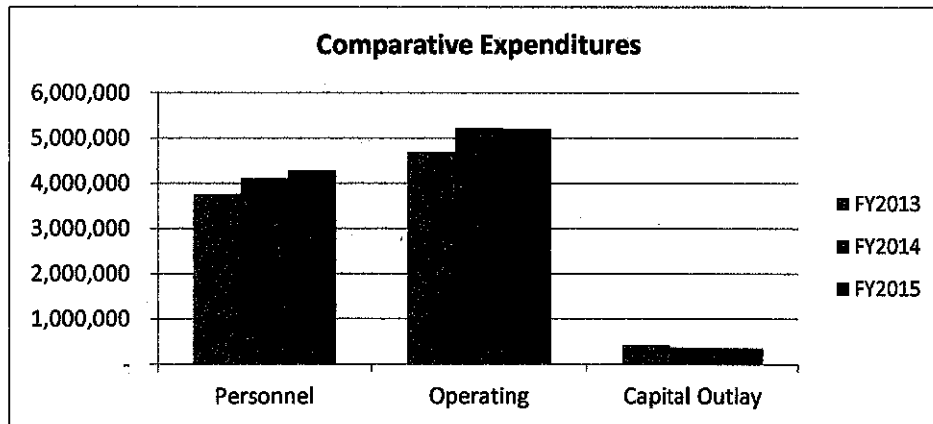
With the exception of Goals #6 & #8, Goals & Measures for FY2014 continue to apply. There are no new goals or measures for FY2015.

DEPARTMENT OF PUBLIC SERVICES ADMINISTRATION



**DEPARTMENT OF PUBLIC SERVICES
BUDGET SUMMARY**

	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATED	2014-15 ADOPTED
EXPENDITURES				
SALARIES	\$ 2,676,094	\$ 2,920,158	\$ 2,920,158	\$ 2,980,707
FRINGE BENEFITS	1,092,897	1,190,115	1,190,115	1,303,952
PURCHASED SERVICES	2,919,323	3,276,939	3,259,958	3,285,970
UTILITIES	736,082	713,538	713,538	738,875
INTERNAL SERVICES	423,057	525,231	522,844	537,204
OTHER CHARGES	16,951	55,437	55,437	58,296
SUPPLIES & MATERIALS	598,147	650,853	650,853	677,650
CAPITAL OUTLAY	418,680	370,000	370,000	360,000
ALLOCATION OF 1/2 ST. SWEEPING COST TO WPC	-	-	-	(104,209)
TOTAL	\$ 8,881,231	\$ 9,702,271	\$ 9,682,903	\$ 9,838,445

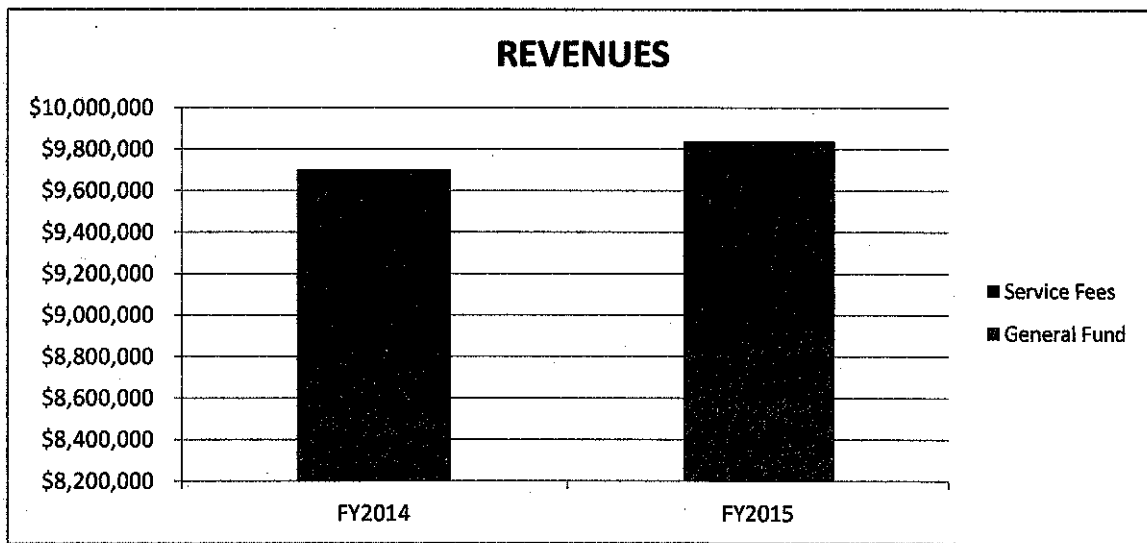
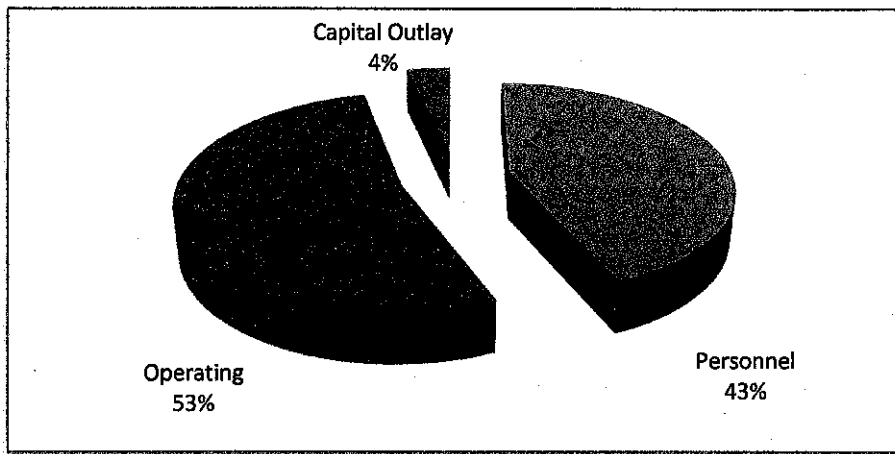


REVENUES

ACCT NO.	ACCT TITLE					
45546	Recycling Bins	\$ 1,970	\$ 2,000	\$ 2,000	\$ 2,000	
45652	Road Opening	32,400	60,000	75,000	75,000	
45827	Newport Beach Parking	492,395	500,000	450,000	500,000	
45822	Rotunda Rentals	153,792	142,000	142,000	142,000	
	Other	186,288	225,971	169,271	192,971	
TOTAL		\$ 866,845	\$ 929,971	\$ 838,271	\$ 911,971	
BALANCE		\$ 8,014,386	\$ 8,772,300	\$ 8,844,632	\$ 8,926,474	

Department of Public Services

FY 2015 Proposed Expenditures \$9,838,445



FUNCTION: Public Services
DEPARTMENT: Public Services
DIVISION OR ACTIVITY: Operations Administration

BUDGET COMMENTS:

This cost center shows an overall increase of \$15,690 (1.77%) due almost entirely to personnel. Increases include \$9,461 (2.65%) in salaries and \$8,416 (5.19%) in employee benefits. Offsetting decreases include \$2,387 (-100%) in gasoline & vehicle maintenance and \$800 (-15.09%) in office supplies.

PROGRAM:

This program provides funds for the administration of all the Engineering & Operations Division within the Public Works Department. Responsibilities include overall guidance and direction of work tasks and division resources, supervision of outside consultant/contractor work, resolution of complex public works issues, development of special projects, coordination of regional, state and federal agencies as appropriate, and the securing of funding opportunities which subsidize local public works projects. Administration covers the following programs: Engineering Services, Roadway Maintenance, Street & Sidewalk Maintenance and Administration, Snow Removal, Traffic Control, and Street Lighting. Also included is administration of the Clean City Program.

OBJECTIVES:

To promote community health and safety and enhance the public's quality of life by identifying and prioritizing the community's infrastructure needs and then efficiently coordinating resources to provide the highest levels of customer service and efficiency in achieving the Department's overall objectives.

SERVICES AND PRODUCTS:

- Oversee responses to public feedback regarding roads, sidewalks, snow plowing and snow sanding.

COST CENTER 11-400-1400: OPERATIONS ADMINISTRATION

TITLE	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATED	2014-15 ADOPTED
SALARIES	\$ 239,495	\$ 357,445	\$ 357,445	\$ 366,906
FRINGE BENEFITS	113,264	162,223	162,223	170,639
PURCHASED SERVICES	238	950	950	1,000
UTILITIES	6,637	6,800	6,800	7,000
INTERNAL SERVICES	-	2,387	-	-
OTHER CHARGES	4,610	2,500	2,500	3,250
SUPPLIES & MATERIALS	3,450	5,300	5,300	4,500
CAPITAL OUTLAY	350,000	350,000	350,000	350,000
COST CENTER TOTAL	\$ 717,694	\$ 887,605	\$ 885,218	\$ 903,295

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 12-13	AUTH FY 13-14	MID-YEAR FY 13-14	ADOPTED FY 14-15
Director of Public Services	S-13	1.0	1.0	1.0	1.0
City Engineer	S-10	1.0	1.0	1.0	1.0
Senior Clerk Typist	UC2	1.0	1.0	1.0	1.0
Sr. Principal Clerk	UC3	1.0	1.0	1.0	1.0
Executive Assistant, Public S	S-4	0.0	1.0	1.0	1.0
Total Positions		4.0	5.0	5.0	5.0

FUNCTION: Public Services
DEPARTMENT: Public Services
DIVISION OR ACTIVITY: Engineering Services

BUDGET COMMENTS:

This cost center shows an overall increase of \$44,107 (4.05%), due to a \$43,813 (19.35%) increase in personnel costs. All other line items are consistent with prior year funding.

PROGRAM:

This program provides funds for the operation of Engineering Services. Responsibilities include a wide range of services such as issuing appropriate Excavation/Obstruction permits for work done in City streets and right-of-ways; maintaining all records of all utilities within City right-of-way areas, including water, sanitary sewers, storm drainage and others; investigating all reports regarding City streets and sidewalks; administering the City's Sidewalk Inspection Program; preparing designs and specifications for City projects, with a focus on public transportation infrastructure; administering engineering consultant and construction contracts; and serving all City Departments in regard to their engineering needs.

OBJECTIVES:

To promote community health and safety and enhance the public's quality of life by working in coordination with the Roadway & Sidewalk Maintenance and Traffic Control programs to identify community infrastructure needs, particularly in regards to roadways and sidewalks and then efficiently and effectively design, construct and maintain the infrastructure, along with its historic character. Also, to uphold the highest level of customer service in regards to permitting, information sharing and engineering guidance in accordance with all local, state and federal codes and standards.

SERVICES AND PRODUCTS:

- Issue permits
- Track excavations in City streets and sidewalks
- Track obstructions of City streets and sidewalks
- Road and sidewalk improvements
- Subdivision reviews
- Site work reviews

COST CENTER 11-400-1450: ENGINEERING SERVICES

TITLE	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATED	2014-15 ADOPTED
SALARIES	\$ 172,188	\$ 172,515	\$ 172,515	\$ 177,478
FRINGE BENEFITS	70,984	53,895	53,895	92,745
PURCHASED SERVICES	550,729	840,000	840,000	840,000
UTILITIES	-	-	-	-
INTERNAL SERVICES	7,926	9,973	9,973	10,258
OTHER CHARGES	2,742	3,500	3,500	3,500
SUPPLIES & MATERIALS	2,882	9,491	9,491	9,500
CAPITAL OUTLAY	-	-	-	-
COST CENTER TOTAL	\$ 807,451	\$ 1,089,374	\$ 1,089,374	\$ 1,133,481

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 12-13	AUTH FY 13-14	MID-YEAR FY 13-14	ADOPTED FY 14-15
Assistant City Engineer	UT6	1.0	1.0	1.0	1.0
Engineering Technician	UT5	2.0	2.0	2.0	2.0
Total Positions		3.0	3.0	3.0	3.0

FUNCTION: Public Services
DEPARTMENT: Public Services
DIVISION OR ACTIVITY: Street and Sidewalk Maintenance

BUDGET COMMENTS:

This budget has an overall increase of \$11,126 (1.25%), due exclusively to personnel. Major expenses in this division include \$206,181 for gasoline and vehicle maintenance; \$65,000 for road and sidewalk materials; and \$1,000 for building materials.

PROGRAM:

This program provides funds for the maintenance of approximately ninety-five miles of City roadways and their adjacent sidewalks. Functions include pavement maintenance, repair and reconstruction; concrete sidewalk repair and replacement; curb installation; cold patch and hot mix application; and trench excavations. On occasion, Roadway and Sidewalk Maintenance also provides support services to other Departments as required. This program serves as the primary labor force for snow and ice removal.

OBJECTIVES:

To promote community health and safety and enhance the public's quality of life by safely, efficiently and effectively working in coordination with Engineering Services to maintain the functional integrity and character of historic City roadways and sidewalks.

SERVICES AND OBJECTIVES:

- Maintenance of streets and sidewalks

COST CENTER 11-400-1470: STREET & SIDEWALK MAINTENANCE

TITLE	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATED	2014-15 ADOPTED
SALARIES	\$ 363,032	\$ 394,389	\$ 394,389	\$ 406,467
FRINGE BENEFITS	185,189	203,557	203,557	211,656
PURCHASED SERVICES	238	300	300	300
UTILITIES	-	-	-	-
INTERNAL SERVICES	183,807	215,232	215,232	206,181
OTHER	884	2,000	2,000	2,000
SUPPLIES & MATERIALS	68,713	75,000	75,000	75,000
CAPITAL OUTLAY	-	-	-	-
COST CENTER TOTAL	\$ 801,863	\$ 890,478	\$ 890,478	\$ 901,604

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 12-13	AUTH FY 13-14	MID-YEAR FY 13-14	ADOPTED FY 14-15
Supervisor of Streets	N05	1.0	1.0	1.0	1.0
Head Foreman	UT5	1.0	1.0	1.0	1.0
Senior Maintenance Person	UT5	1.0	1.0	1.0	1.0
Heavy Equip Op-Public Servi	UT3	1.0	1.0	1.0	1.0
Maintenance Person	UT3	1.0	1.0	1.0	1.0
Skilled Labor Equip Oper.	UT3	1.0	1.0	1.0	1.0
Laborer Equipment Operator	UT3	3.0	3.0	3.0	3.0
Total Positions		9.0	9.0	9.0	9.0

FUNCTION: Public Services
DEPARTMENT: Public Services
DIVISION OR ACTIVITY: Traffic Control

BUDGET COMMENTS:

This cost center has a decrease of \$5,678 (-2.31%) due to a reallocation of gasoline & vehicle maintenance costs. Major expenses include \$14,000 in gasoline & vehicle maintenance and \$48,000 in operating supplies.

PROGRAM:

This program provides funds to support the Traffic Control function, which includes the installation and maintenance of all regulatory and warning signs, maintenance of traffic signals, application of pavement markings and the fabrication and installation of all street name signs.

OBJECTIVES:

To promote community health and safety and enhance the public's quality of life by working with Engineering Services to promote efficient and safe use of City rights-of-way and to accommodate vehicular and pedestrian traffic demands by mitigating hazards via appropriate control measures.

SERVICES AND PRODUCTS:

- Traffic control devices

COST CENTER 11-400-1480: TRAFFIC CONTROL

TITLE	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATED	2014-15 ADOPTED
SALARIES	\$ 94,748	\$ 91,152	\$ 91,152	\$ 95,564
FRINGE BENEFITS	57,443	60,637	60,637	62,418
UTILITIES	-	-	-	-
INTERNAL SERVICES	11,948	25,871	25,871	14,000
SUPPLIES & MATERIALS	56,759	68,250	68,250	68,250
COST CENTER TOTAL	\$ 220,898	\$ 245,910	\$ 245,910	\$ 240,232

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 12-13	AUTH FY 13-14	MID-YEAR FY 13-14	ADOPTED FY 14-15
Traffic Foreman	UT5	1.0	1.0	1.0	1.0
Traffic Laborer	UT1	1.0	1.0	1.0	1.0
Total Positions		2.0	2.0	2.0	2.0

FUNCTION: Public Services
DEPARTMENT: Public Services
DIVISION OR ACTIVITY: Snow Removal

This cost center has increased \$35,000 (19.06%). The increase is directly attributable to road supplies that have increased \$25,000 (20.00%) and \$10,000 (20.00% in overtime.

PROGRAM:

This program provides funds to support clearing and removal of snow and ice from City roadways and sidewalks. Expenses include overtime for snowplow and sanding truck drivers and materials for ice abatement.

OBJECTIVES:

To maintain passable streets and sidewalks during winter storms and/or treat those routes quickly and efficiently.

SERVICES AND PRODUCTS:

- Snow removal

COST CENTER 11-400-1490: SNOW REMOVAL

TITLE	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATED	2014-15 ADOPTED
SALARIES	\$ 57,393	\$ 50,000	\$ 50,000	\$ 60,000
FRINGE BENEFITS	5,245	-	-	-
UTILITIES	200	1,125	1,125	1,125
INTERNAL SERVICES	-	-	-	-
SUPPLIES & MATERIALS	165,815	132,500	132,500	157,500
COST CENTER TOTAL	\$ 228,653	\$ 183,625	\$ 183,625	\$ 218,625

FUNCTION: Public Services
DEPARTMENT: Public Services
DIVISION OR ACTIVITY: Buildings and Grounds

BUDGET COMMENTS:

This cost center has increased \$51,668 (2.50%). Increases include \$34,915 (2.56%) in personnel, \$9,421 (4.37%) in liability insurance, \$7,432 (3.48%) in gasoline and vehicle maintenance. The only offsetting decrease in \$500 (-9.09%) in landscaping supplies.

PROGRAM:

This program provides funds for the operation of the Facilities Management, Grounds Maintenance and the systematized management of Newport's urban forest. Responsibilities include maintaining the cleanliness and structural integrity of the public facilities within the City. Functions include the day-to-day maintenance and repair of properties which do not already have dedicated maintenance staff. Facilities Maintenance provides project management and other assistance when requested by other departments. In addition, responsibilities of this program include day-to-day maintenance of 40 city parks, 3 historic cemeteries, roadsides, Cliff Walk, and grounds surrounding various city buildings. Activities include: grass-cutting, clearing of brush, application of fertilizer and herbicides, litter collection, fall leaf removal, and playground maintenance. Lastly, the responsibilities of this program include, but are not limited to, pruning, removal, planting, fertilizing, inventory, and pest management of Newport's trees.

OBJECTIVES:

To minimize the occurrence of injury and casualty incidents by ensuring all structures are constructed and maintained in conformity to prescribed building codes and to provide an effective program of preventive maintenance for all City-owned facilities and equipment; To provide safe and attractive parks, athletic fields, and beaches; to encourage residents and visitors to enjoy the natural beauty of the community; and to keep well maintained open space areas to deter vandalism and crime, and encourage economic benefit through tourism; To maximize the benefits to the public from the urban forest while minimizing the hazard to the public and the liability of the City by establishing a well stocked, healthy community forest that is diverse in age and in species.

SERVICES AND PRODUCTS:

- Repairs and maintenance of city-owned buildings
- Respond to work order requests in a timely manner
- Maintenance of playgrounds
- Maintenance of parks and athletic fields
- Maintenance of cemeteries
- Urban forest management

COST CENTER 11-400-1505: BUILDINGS & GROUNDS MANAGEMENT/MAINTENANCE

TITLE	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATED	2014-15 ADOPTED
SALARIES	\$ 888,018	\$ 916,884	\$ 916,884	\$ 929,575
FRINGE BENEFITS	397,797	448,616	448,616	470,840
PURCHASED SERVICES	276,255	273,479	261,398	283,000
UTILITIES	73,708	86,200	86,200	86,500
INTERNAL SERVICES	152,045	213,568	213,568	221,000
OTHER CHARGES	2,148	3,450	3,450	3,450
SUPPLIES & MATERIALS	106,490	121,850	121,850	121,350
CAPITAL OUTLAY	-	-	-	-
COST CENTER TOTAL	\$ 1,896,461	\$ 2,064,047	\$ 2,051,966	\$ 2,115,715

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 12-13	AUTH FY 13-14	MID-YEAR FY 13-14	ADOPTED FY 14-15
Facilities Manager	N05	1.0	1.0	1.0	1.0
Building Maint. Foreman	UT5	1.0	1.0	1.0	1.0
Maintenance Person	UT3	3.0	3.0	3.0	3.0
Custodians	UT1	4.0	4.0	4.0	4.0
Build/Grnds Super/Tree War	S09	1.0	1.0	1.0	1.0
Foreman	UT5	1.0	1.0	1.0	1.0
Senior Maintenance Person	UT5	1.0	1.0	1.0	1.0
Groundskeeper	UT3	1.0	1.0	1.0	1.0
Laborer Equip Operator	UT3	4.0	4.0	4.0	3.0
Laborer	UT1	2.0	2.0	2.0	2.0
Heavy Equipment Operator	UT3	0.0	0.0	0.0	1.0
Forester	UT4	1.0	1.0	1.0	1.0
Total Positions		20.0	20.0	20.0	20.0

FUNCTION: Public Services
DEPARTMENT: Public Services
DIVISION OR ACTIVITY: Street Lighting

BUDGET COMMENTS:

This cost center is consistent with current year funding with the exception of an increase of \$20,000 (3.77%) in electricity and \$5,000 (11.11%) in repair & maintenance of equipment.

PROGRAM:

This program provides funds for all costs associated with the lighting of City streets, including energy cost (gas and electric) and the maintenance and repair of decorative natural gas and electric street light lamps. Street lighting systems commonly used throughout the City of Newport include high-pressure sodium, and mercury vapor fixtures, all of which are maintained by the Eastern Utilities/Newport Electric Corporation. A private contractor performs the repair and maintenance for approximately 185 (natural gas) and 280 (electric) decorative street lights.

OBJECTIVES:

To maximize safety and convenience to pedestrians and vehicles by providing adequate lighting to streets and sidewalks while maintaining the historic character of the lighting systems.

SERVICES AND PRODUCTS:

- Street lighting

COST CENTER 11-400-1530: STREET LIGHTING

TITLE	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATED	2014-15 ADOPTED
UTILITIES	\$ 587,758	\$ 550,000	\$ 550,000	\$ 570,000
SUPPLIES & MATERIALS	41,683	45,000	45,000	50,000
COST CENTER TOTAL	\$ 629,441	\$ 595,000	\$ 595,000	\$ 620,000

FUNCTION: Clean City
DEPARTMENT: Public Services
DIVISION OR ACTIVITY: Street Cleaning

BUDGET COMMENTS:

This cost center has decreased \$98,574 (-48.59%), the direct result of allocating 50% of its bottom line to Water Pollution Control. This decision is based on the sweepers not only removing litter, sand, etc. from neighborhood and shopping corridors, but also prevent grime and pollutants from entering the City's combined sewer system and therefore reducing the amount of pollutants entering the harbor.

PROGRAM:

Two mechanical sweepers, one vacuum-type sweeper, and two sidewalk sweepers clean the business districts regularly and the residential streets on a periodic basis.

OBJECTIVES:

To maximize safety to pedestrians and vehicles and preserve the aesthetic appearance of infrastructure by removing trash from streets and public ways.

SERVICES AND PRODUCTS:

- Street cleaning

COST CENTER 11-400-1540: STREET CLEANING

TITLE	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATED	2014-15 ADOPTED
SALARIES	\$ 100,246	\$ 99,044	\$ 99,044	\$ 101,207
FRINGE BENEFITS	58,045	61,962	61,962	63,311
PURCHASED SERVICES	4,382	15,000	15,000	15,000
UTILITIES	-	-	-	-
INTERNAL SERVICES	23,243	23,877	23,877	26,000
SUPPLIES & MATERIALS	2,500	3,000	3,000	3,000
ALLOCATION OF 1/2 COST TO WPC				(104,209)
COST CENTER TOTAL	\$ 188,416	\$ 202,883	\$ 202,883	\$ 104,309

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 12-13	AUTH FY 13-14	MID-YEAR FY 13-14	ADOPTED FY 14-15
Sweeper Operator	UT3	2.0	2.0	2.0	2.0
Total Positions		2.0	2.0	2.0	2.0

FUNCTION: Clean City
DEPARTMENT: Public Services
DIVISION OR ACTIVITY: Solid Waste Collection and Disposal

BUDGET COMMENTS:

The impact of a proposed new contract has not been included in the adopted budget.

All other line items are consistent with prior year funding. Major expenses include \$205,000 for trash pickup from the City street and park trash barrels; \$215,000 for the composting of yard waste; \$1,050,000 for the collection and disposal of refuse; \$550,000 for the collection of recycling; and \$45,000 for bulky waste disposal.

PROGRAM:

This program provides for services to ensure the cleanliness of Newport streets and neighborhoods in a manner that is economically efficient, environmentally responsible and easy to access. This program element includes the traditional services of solid waste, recycling, bulky waste, yard waste and holiday trees, from buildings with up to and including four dwelling units. Funds for litter collection from city streets and sidewalks, street/park litter barrels collection, and graffiti and nuisance sticker removal are also included in this program element. Environmentally sound collection of household hazardous waste, used motor oil, and recycling and debris from city activities are now collected by the state. The Clean City Program Coordinator will continue to spearhead programs associated with the City's environmental and safety compliance.

OBJECTIVES:

To provide citizens with a solid waste program that is well managed, easy to access, and aimed at providing residents with a City free of nuisance caused by improper storage, transportation, or disposal of solid waste, at a service level that is both efficient and economical.

SERVICES AND PRODUCTS:

- Collection of all residential solid waste and recycling materials

COST CENTER 11-400-1550: SOLID WASTE COLLECTION & DISPOSAL

TITLE	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATED	2014-15 ADOPTED
SALARIES	\$ 72,072	\$ 90,286	\$ 90,286	\$ 97,293
FRINGE BENEFITS	34,828	33,327	33,327	34,964
PURCHASED SERVICES	1,998,258	2,066,000	2,066,000	2,066,000
UTILITIES	-	-	-	-
INTERNAL SERVICES	8,295	11,762	11,762	12,099
OTHER CHARGES	360	800	800	800
SUPPLIES & MATERIALS	13,000	13,400	13,400	13,400
COST CENTER TOTAL	\$ 2,126,813	\$ 2,215,575	\$ 2,215,575	\$ 2,224,556

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 12-13	AUTH FY 13-14	MID-YEAR FY 13-14	ADOPTED FY 14-15
Clean City Program Coord.	N04	1	1	1	1
Total Positions		1	1	1	1

FUNCTION: Recreation
DEPARTMENT: Public Services
DIVISION OR ACTIVITY: Recreation

BUDGET COMMENTS:

This cost center now combines the two previous cost centers of Recreation Administration and Recreation Activities. The combined cost center has increased \$19,298 (3.83%). Increases include \$15,196 (3.86%) in personnel, \$3,000 (42.86%) in water charges, \$1,500 (1500.00%) in conferences & training, and \$500 (33.33%) in equipment parts. Offsetting decreases include \$400 (-13.33%) in contract services, \$605 (-18.76%) in liability insurance, \$625 (-9.43%) in office supplies and rental of equipment & facilities, which decreased \$250 (-9.09%).

PROGRAM:

This program provides funds for the administration of support of the City's recreation activities. Administrative responsibilities include: direction, coordination and scheduling of personnel; long- and short-term planning; budget preparation and analysis, and supervision of the activities of the Department. This program provides funds for the support of a variety of recreational activities for Newport residents, from preschoolers to senior citizens. Emphasis is placed on activities which a person can learn as a child and participate in throughout a lifetime. Numerous grants and sponsorships support this division. It also supports Community-wide free and low cost special events that provide safe and fun family opportunities. A summer lunch and literacy program is built into the camp program.

OBJECTIVES:

To provide a comprehensive customer directed approach to purchasing, revenue collection, grant development and management, allocation of staff and equipment, and program planning related to recreation. In addition, to provide safe and enjoyable recreation activities to youth, adults, and families on a year-round basis; to provide nontraditional programs and introduce low cost and free instruction to reflect the diverse population; to coordinate services with police, social service agencies, schools, library and non-profit agencies.

SERVICES AND PRODUCTS:

- Administration of recreational activities
- Recreational activities for residents

COST CENTER 11-700-3102: RECREATION

TITLE	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATED	2014-15 ADOPTED
SALARIES	\$ 247,317	\$ 292,479	\$ 292,479	\$ 299,781
FRINGE BENEFITS	102,009	100,898	100,898	108,792
PURCHASED SERVICES	4,163	6,225	5,348	5,220
UTILITIES	32,949	31,000	31,000	34,250
OTHER CHARGES	4,288	3,920	3,920	5,600
INTERNAL SERVICES	7,747	12,314	12,314	12,666
SUPPLIES & MATERIALS	43,152	56,575	56,575	56,400
COST CENTER TOTAL	\$ 441,625	\$ 503,411	\$ 502,534	\$ 522,709

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 12-13	AUTH FY 13-14	MID-YEAR FY 13-14	ADOPTED FY 14-15
Director of Recreation	S08	1.00	0.00	0.00	0.00
Senior Clerk	UC1	1.00	1.00	1.00	1.00
Recreation Administrator	S07	1.00	1.00	1.00	1.00
Rec. Program Supervisor	N03	1.00	1.00	1.00	1.00
Total Positions		4.00	3.00	3.00	3.00

FUNCTION: Easton's Beach
DEPARTM Public Services
DIVISION OR ACTIVITY: Easton's Beach

BUDGET COMMENTS:

The \$853,919 adopted budget for this cost center proposes funding for the beach manager and a custodian as permanent staff plus the hiring of seasonal staff which includes lifeguards, attendants, a night watch person, carousel personnel, parking lot supervision, account aides, supervisors, and Rotunda personnel. This budget also contains funding for temporary wages and security for King Beach and Bailey's Beach. This budget also includes \$275,000 in temporary & seasonal wages. Staffing costs include beach raking overtime, supervision and normal beach staffing. Purchased services include funds for the rental of portojohn and dumpster, carousel inspection, beach water testing, plumbers and electricians.

PROGRAM:

This program provides for the operation and maintenance of facilities at Easton's Beach. It also includes the Rotunda and the Carousel. This program also provides for the operation and maintenance of the City's public beach facilities at King Beach and Bailey's East Beach.

OBJECTIVES:

- To increase family attendance at beach activities
- To market beach amenities and events to increase non-weather dependent clientele
- To maintain adequate staffing and equipment to provide a safe environment year-round
- To upgrade and improve beach facilities

SERVICES AND PRODUCTS:

- Upgrade beach facilities
 - playground, picnic area, showers, skate park, snack bar, beach store, Exploration Center
- Beach activities
 - Family, Children's Nights, Holiday Activities, Volleyball Tournaments, Non-profit & company outings
- Non-weather dependent special events
 - cosponsored events year round - Winter Festival, Santa Workshop, Soapbox Derby & Carnival
- Rotunda rentals
 - Marketing to corporate outings, college groups, local event planners, resident discounts
- Carousel rentals
 - Marketing to Recreation camps, schools, YMCA, Birthdays
- Provide safe beach environment year-round
 - Portojohns, Adopt-A-Beach clean ups, Staff & Police patrols

COST CENTER: EASTON'S BEACH FUND 11-700-3105

TITLE	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATED	2014-15 ADOPTED
SALARIES	441,585	455,964	455,964	446,436
FRINGE BENEFITS	68,093	65,000	65,000	88,587
PURCHASED SERVICES	85,060	74,985	70,962	75,450
UTILITIES	34,830	38,413	38,413	40,000
OTHER	1,919	39,267	39,267	39,696
INTERNAL SERVICES	28,046	10,247	10,247	35,000
SUPPLIES & MATERIALS	93,703	120,487	120,487	118,750
CAPITAL OUTLAY	68,680	20,000	20,000	10,000
COST CENTER TOTAL	821,916	824,363	820,340	853,919

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 12-13	AUTH FY 13-14	MID-YEAR FY 13-14	ADOPTED FY 14-15
Sr. Principal Clerk	UC3	0.33	-	-	-
Beach Manager/Rec. Supervi	N05	1.00	1.00	1.00	1.00
Custodian	UT1	1.00	1.00	1.00	1.00
Total Positions		2.33	2.00	2.00	2.00

CITY OF NEWPORT, RHODE ISLAND
 FY2015 ADOPTED BUDGET
 GENERAL FUND EXPENDITURES

ACCT NUMBER	ACCOUNT NAME	2013 ACTUAL EXPEND	2014 ADOPTED BUDGET	2014 PROJECTED RESULTS	2015 ADOPTED BUDGET	Dollar Change	% Chge FY14 to FY15
11-400-1400-50001	Public Works Salaries	239,195	357,445	357,445	366,906	9,461	2.65%
11-400-1400-50002	Overtime	300	-	-	-	-	0.00%
11-400-1400-50100	Employee Benefits	113,264	162,223	162,223	170,639	8,416	5.19%
11-400-1400-50210	Dues & Subscriptions	611	1,000	1,000	1,250	250	25.00%
11-400-1400-50212	Conf. & Training	3,999	1,500	1,500	2,000	500	33.33%
11-400-1400-50225	Contract Services	238	950	950	1,000	50	5.26%
11-400-1400-50251	Phone & Comm	6,637	6,800	6,800	7,000	200	2.94%
11-400-1400-50271	Gasoline & Vehicle Maint.	-	2,387	-	-	(2,387)	-100.00%
11-400-1400-50361	Office Supplies	3,450	5,300	5,300	4,500	(800)	-15.09%
11-400-1400-50851	Transfer to Equip Replacement	350,000	350,000	350,000	350,000	-	0.00%
	PW Administration	717,694	887,605	885,218	903,295	15,690	1.77%
11-400-1450-50001	Engineering Salaries	171,912	171,015	171,015	175,978	4,963	2.90%
11-400-1450-50002	Overtime	276	1,500	1,500	1,500	-	0.00%
11-400-1450-50100	Employee Benefits	70,984	53,895	53,895	92,745	38,850	72.08%
11-400-1450-50212	Conferences & Training	1,469	1,500	1,500	1,500	-	0.00%
11-400-1450-50225	Road /Trench Repair	550,729	840,000	840,000	840,000	-	0.00%
11-400-1450-50268	Mileage Reimbursement	1,273	2,000	2,000	2,000	-	0.00%
11-400-1450-50271	Gasoline & Vehicle Maint.	7,926	9,973	9,973	10,258	285	2.86%
11-400-1450-50311	Operating Supplies	303	1,500	1,500	1,500	-	0.00%
11-400-1450-50361	Office Supplies	2,579	4,000	4,000	4,000	-	0.00%
11-400-1450-50361	Copier Lease	-	3,991	3,991	4,000	9	0.23%
	Engineering Services	807,451	1,089,374	1,089,374	1,133,481	44,107	4.05%
11-400-1470-50001	Street/Sidewalk Salaries	343,009	367,889	367,889	379,967	12,078	3.28%
11-400-1470-50002	Overtime	1,260	2,500	2,500	2,500	-	0.00%
11-400-1470-50004	Temp/Seasonal Wages	18,763	24,000	24,000	24,000	-	0.00%
11-400-1470-50100	Employee Benefits	185,189	203,557	203,557	211,656	8,099	3.98%
11-400-1470-50210	Dues & Subscriptions	284	500	500	500	-	0.00%
11-400-1470-50212	Conferences & Training	600	1,500	1,500	1,500	-	0.00%
11-400-1470-50225	Contract Services	238	300	300	300	-	0.00%
11-400-1470-50271	Gasoline & Vehicle Maint.	183,807	215,232	215,232	206,181	(9,051)	-4.21%
11-400-1470-50311	Operating Supplies	3,824	5,000	5,000	5,000	-	0.00%
11-400-1470-50313	Medical Supplies	98	500	500	500	-	0.00%
11-400-1470-50320	Uniforms & Protective Gear	1,030	1,000	1,000	1,000	-	0.00%
11-400-1470-50340	Road Supplies	33,285	35,000	35,000	35,000	-	0.00%
11-400-1470-50341	Sidewalk Supplies	29,043	30,000	30,000	30,000	-	0.00%
11-400-1470-50345	Building Materials	-	1,000	1,000	1,000	-	0.00%
11-400-1470-50361	Office Supplies	1,433	2,500	2,500	2,500	-	0.00%
	Street/Sidewalk Mainten.	801,863	890,478	890,478	901,604	11,126	1.25%
11-400-1480-50001	Traffic Salaries	92,824	89,152	89,152	93,564	4,412	4.95%
11-400-1480-50002	Overtime	1,924	2,000	2,000	2,000	-	0.00%
11-400-1480-50100	Employee Benefits	57,443	60,637	60,637	62,418	1,781	2.94%
11-400-1480-50271	Gasoline & Vehicle Maint.	11,948	25,871	25,871	14,000	(11,871)	-45.89%
11-400-1480-50275	Repair & Maint. Equipment	4,388	10,000	10,000	10,000	-	0.00%
11-400-1480-50311	Operating Supplies	48,571	48,000	48,000	48,000	-	0.00%
11-400-1480-50320	Uniform & Protective Gear	100	250	250	250	-	0.00%
11-400-1480-50345	Building Materials	3,700	10,000	10,000	10,000	-	0.00%
	Traffic Control	220,898	245,910	245,910	240,232	(5,678)	-2.31%
11-400-1490-50002	Overtime	57,393	50,000	50,000	60,000	10,000	20.00%
11-400-1490-50100	Employee Benefits	5,245	-	-	-	-	0.00%
11-400-1490-50260	Rental - Equip. & Facilities	-	1,000	1,000	1,000	-	0.00%
11-400-1490-50305	Water Charges	78	1,000	1,000	1,000	-	0.00%
11-400-1490-50306	Electricity	122	125	125	125	-	0.00%

CITY OF NEWPORT, RHODE ISLAND
 FY2015 ADOPTED BUDGET
 GENERAL FUND EXPENDITURES

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>2013 ACTUAL EXPEND</u>	<u>2014 ADOPTED BUDGET</u>	<u>2014 PROJECTED RESULTS</u>	<u>2015 ADOPTED BUDGET</u>	<u>Dollar Change</u>	<u>% Chge FY14 to FY15</u>
11-400-1490-50311	Operating Supplies	45,058	5,000	5,000	5,000	-	0.00%
11-400-1490-50340	Road Supplies	119,257	125,000	125,000	150,000	25,000	20.00%
11-400-1490-50350	Equipment Parts	1,500	1,500	1,500	1,500	-	0.00%
	Snow Removal	228,653	183,625	183,625	218,625	35,000	19.06%
11-400-1505-50001	Building and Grounds Salaries	796,982	822,384	822,384	833,075	10,691	1.30%
11-400-1505-50002	Overtime	13,651	23,000	23,000	23,000	-	0.00%
11-400-1505-50003	Holiday Pay	3,607	1,500	1,500	3,500	2,000	133.33%
11-400-1505-50004	Temp/Seasonal Wages	73,778	70,000	70,000	70,000	-	0.00%
11-400-1505-50100	Employee Benefits	397,797	448,616	448,616	470,840	22,224	4.95%
11-400-1505-50210	Dues & Subscriptions	405	1,200	1,200	1,200	-	0.00%
11-400-1505-50212	Conf. & Training	1,743	2,250	2,250	2,250	-	0.00%
11-400-1505-50225	Contract Services	46,371	57,900	57,900	58,000	100	0.17%
11-400-1505-50239	Liability Insurance	229,884	215,579	203,498	225,000	9,421	4.37%
11-400-1505-50271	Gasoline & Vehicle Maint	152,045	213,568	213,568	221,000	7,432	3.48%
11-400-1505-50275	Repair & Maint., Fac/Equip	27,927	31,300	31,300	31,300	-	0.00%
11-400-1505-50304	Heating Oil	20,091	20,000	20,000	20,000	-	0.00%
11-400-1505-50305	Water Charge	10,227	15,000	15,000	15,000	-	0.00%
11-400-1505-50306	Electricity	42,094	50,000	50,000	50,000	-	0.00%
11-400-1505-50307	Natural Gas	1,296	1,200	1,200	1,500	300	25.00%
11-400-1505-50311	Operating Supplies	21,282	28,000	28,000	28,000	-	0.00%
11-400-1505-50320	Uniforms and Protective Gear	2,773	2,800	2,800	2,800	-	0.00%
11-400-1505-50330	Landscape Supplies	1,046	5,500	5,500	5,000	(500)	-9.09%
11-400-1505-50335	Chemicals	1,399	1,400	1,400	1,400	-	0.00%
11-400-1505-50345	Building Materials	27,104	30,000	30,000	30,000	-	0.00%
11-400-1505-50347	Grounds Maintenance Supplies	309	1,800	1,800	1,800	-	0.00%
11-400-1505-50350	Equipment Parts	7,480	7,800	7,800	7,800	-	0.00%
11-400-1505-50361	Office Supplies	852	2,000	2,000	2,000	-	0.00%
11-400-1505-50361	Mutt Mitt Supplies	16,318	11,250	11,250	11,250	-	0.00%
	Buildings and Grounds	1,896,461	2,064,047	2,051,966	2,115,715	51,668	2.50%
11-400-1530-50275	Repair & Maint., Equipment	41,683	45,000	45,000	50,000	5,000	11.11%
11-400-1530-50306	Electricity	568,404	530,000	530,000	550,000	20,000	3.77%
11-400-1530-50307	Natural Gas	19,354	20,000	20,000	20,000	-	0.00%
	Street Lighting	629,441	595,000	595,000	620,000	25,000	4.20%
11-400-1540-50001	Street Cleaning Salaries	96,844	95,044	95,044	97,207	2,163	2.28%
11-400-1540-50002	Overtime	1,334	2,000	2,000	2,000	-	0.00%
11-400-1540-50003	Holiday Pay	2,068	2,000	2,000	2,000	-	0.00%
11-400-1540-50100	Employee Benefits	58,045	61,962	61,962	63,311	1,349	2.18%
11-400-1540-50225	Sweep Disposal	4,382	15,000	15,000	15,000	-	0.00%
11-400-1540-50271	Gasoline & Vehicle Maint.	23,243	23,877	23,877	26,000	2,123	8.89%
11-400-1540-50311	Operating Supplies	2,048	2,500	2,500	2,500	-	0.00%
11-400-1540-50320	Uniforms & Protective Gear	452	500	500	500	-	0.00%
11-400-1540-XXXXX	Allocate 1/2 costs to WPC	-	-	-	(104,209)	(104,209)	104209.00%
	Street Cleaning	188,416	202,883	202,883	104,309	(98,574)	-48.59%
11-400-1550-50001	Solid Waste Salaries	58,194	58,086	58,086	61,022	2,936	5.05%
11-400-1550-50002	Overtime	1,376	600	600	600	-	0.00%
11-400-1550-50004	Temp/Seasonal Wages	12,502	31,600	31,600	35,671	4,071	12.88%
11-400-1550-50100	Employee Benefits	34,828	33,327	33,327	34,964	1,637	4.91%
11-400-1550-50205	Copying & Binding	1,988	1,000	1,000	1,000	-	0.00%
11-400-1550-50210	Dues & Subscriptions	-	300	300	300	-	0.00%
11-400-1550-50212	Conferences & Training	360	500	500	500	-	0.00%
11-400-1550-50248	Downtown Litter Cleanup	35,337	-	-	-	-	0.00%
11-400-1550-50250	City Street/Park Barrels	195,295	205,000	205,000	205,000	-	0.00%

**CITY OF NEWPORT, RHODE ISLAND
FY2015 ADOPTED BUDGET
GENERAL FUND EXPENDITURES**

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	2013 ACTUAL EXPEND	2014 ADOPTED BUDGET	2014 PROJECTED RESULTS	2015 ADOPTED BUDGET	Dollar Change	% Chge FY14 to FY15
11-400-1550-50253	Yard Waste Composting	173,829	185,000	185,000	215,000	30,000	16.22%
11-400-1550-50256	Refuse Collection	776,296	795,000	795,000	775,000	(20,000)	-2.52%
11-400-1550-50257	Refuse Disposal	221,861	265,000	265,000	275,000	10,000	3.77%
11-400-1550-50258	Recycling - Collection	552,533	570,000	570,000	550,000	(20,000)	-3.51%
11-400-1550-50259	Bulky Waste Disposal	41,119	45,000	45,000	45,000	-	0.00%
11-400-1550-50271	Gasoline & Vehicle Maint.	8,295	11,762	11,762	12,099	337	2.87%
11-400-1550-50311	Operating Supplies	10,363	10,000	10,000	10,000	-	0.00%
11-400-1550-50320	Uniforms & Protective Gear	-	200	200	200	-	0.00%
11-400-1550-50361	Office Supplies	309	200	200	200	-	0.00%
11-400-1550-50374	Graffiti Mitigation	2,328	3,000	3,000	3,000	-	0.00%
	Solid Waste Collect/Disp	2,126,813	2,215,575	2,215,575	2,224,556	8,981	0.41%
11-700-3102-50001	Recreation Admin Salaries	175,357	179,879	179,879	187,181	7,302	4.06%
11-700-3102-50002	Overtime	1,063	2,600	2,600	2,600	-	0.00%
11-700-3102-50004	Temp/Seasonal Wages	70,897	110,000	110,000	110,000	-	0.00%
11-700-3102-50100	Employee Benefits	102,009	100,898	100,898	108,792	7,894	7.82%
11-700-3102-50120	Bank Fees	-	3,000	3,000	3,100	100	3.33%
11-700-3102-50210	Dues & Subscriptions	4,038	920	920	1,000	80	8.70%
11-700-3102-50212	Conf. & Training	250	-	-	1,500	1,500	1500.00%
11-700-3102-50225	Contract Services	1,195	3,000	3,000	2,600	(400)	-13.33%
11-700-3102-50239	Liability Insurance	2,968	3,225	2,348	2,620	(605)	-18.76%
11-700-3102-50260	Rental - Equip. & Facilities	261	2,750	2,750	2,500	(250)	-9.09%
11-700-3102-50271	Gasoline & Vehicle Maint.	7,747	12,314	12,314	12,666	352	2.86%
11-700-3102-50275	Repair & Maint.	-	200	200	-	(200)	-100.00%
11-700-3102-50305	Water Charge	10,332	7,000	7,000	10,000	3,000	42.86%
11-700-3102-50306	Electricity	12,761	13,000	13,000	13,250	250	1.92%
11-700-3102-50307	Natural Gas	9,856	11,000	11,000	11,000	-	0.00%
11-700-3102-50309	Household Supplies	2,818	3,350	3,350	3,350	-	0.00%
11-700-3102-50311	Operating Supplies	2,129	4,750	4,750	4,550	(200)	-4.21%
11-700-3102-50334	Recreation Programs	32,023	37,400	37,400	38,000	600	1.60%
11-700-3102-50350	Equipment Parts	1,486	1,500	1,500	2,000	500	33.33%
11-700-3102-50361	Office Supplies	4,435	6,625	6,625	6,000	(625)	-9.43%
	Recreation	441,625	503,411	502,534	522,709	19,298	3.83%
11-700-3105-50001	Salaries	120,415	111,157	111,157	115,576	4,419	3.98%
11-700-3105-50002	Overtime	14,553	19,853	19,853	20,000	147	0.74%
11-700-3105-50003	Holiday Pay	-	515	515	530	15	2.91%
11-700-3105-50004	Temp/Seasonal Wages	296,117	288,750	288,750	275,000	(13,750)	-4.76%
11-700-3105-50004	Temp/Seasonal Wages-Maintenan	-	20,600	20,600	20,000	(600)	-2.91%
11-700-3105-50010	Special Detail Pay	10,500	10,399	10,399	10,500	101	0.97%
11-700-3105-50100	Employee Benefits	68,093	65,000	65,000	4,830	(60,170)	-92.57%
11-700-3105-50105	Worker's Compensation	-	4,690	4,690	88,587	83,897	1788.85%
11-700-3105-50120	Bank Fees	1,234	3,500	3,500	3,500	-	0.00%
11-700-3105-50205	Copying & Binding	125	482	482	450	(32)	-6.64%
11-700-3105-50207	Legal Advertisement	12,050	7,750	7,750	8,000	250	3.23%
11-700-3105-50212	Conferences & Training	-	721	721	750	29	4.02%
11-700-3105-50223	Carousel	88	2,421	2,421	2,500	79	3.26%
11-700-3105-50224	Rotunda Expense	6,001	4,841	4,841	5,000	159	3.28%
11-700-3105-50225	Contract Services	59,672	51,964	51,964	55,000	3,036	5.84%
11-700-3105-50231	Seaweed Removal	7,382	16,000	16,000	16,000	-	0.00%
11-700-3105-50233	New UDAG Seaweed	-	3,849	3,849	3,849	-	0.00%
11-700-3105-50239	Liability Insurance	13,213	14,789	14,789	12,000	(2,789)	-18.86%
11-700-3105-50260	Rental Equip & Facilities	1,058	5,000	5,000	5,000	-	0.00%
11-700-3105-50271	Gasoline & Vehicle Maintenance	28,046	10,247	10,247	35,000	24,753	241.56%
11-700-3105-50275	Repair & Maintenance of Property	38,460	41,000	41,000	40,000	(1,000)	-2.44%
11-700-3105-50305	Water Charge	22,185	26,413	26,413	25,000	(1,413)	-5.35%

**CITY OF NEWPORT, RHODE ISLAND
FY2015 ADOPTED BUDGET
GENERAL FUND EXPENDITURES**

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>2013 ACTUAL EXPEND</u>	<u>2014 ADOPTED BUDGET</u>	<u>2014 PROJECTED RESULTS</u>	<u>2015 ADOPTED BUDGET</u>	<u>Dollar Change</u>	<u>% Chge FY14 to FY15</u>
11-700-3105-50306	Electricity	7,003	8,000	8,000	8,000	-	0.00%
11-700-3105-50307	Natural Gas	5,642	4,000	4,000	7,000	3,000	75.00%
11-700-3105-50309	Household Supplies	6,162	5,150	5,150	5,000	(150)	-2.91%
11-700-3105-50311	Operating Supplies	8,047	9,750	9,750	10,000	250	2.56%
11-700-3105-50313	Medical Supplies	-	975	975	1,000	25	2.56%
11-700-3105-50320	Uniforms & Protective Gear	2,127	2,900	2,900	3,000	100	3.45%
11-700-3105-50328	Beach Store Expense	18,230	20,750	20,750	20,000	(750)	-3.61%
11-700-3105-50330	Landscaping Supplies	-	250	250	250	-	0.00%
11-700-3105-50345	Building Materials	4,575	6,500	6,500	6,000	(500)	-7.69%
11-700-3105-50361	Office Supplies	339	1,450	1,450	1,500	50	3.45%
11-700-3105-50440	Equipment	68,680	20,000	20,000	10,000	(10,000)	-50.00%
11-700-3105-50551	Harvester	1,623	32,147	32,147	32,470	323	1.00%
11-700-3105-50558	Interest Expense	296	2,550	2,550	2,627	77	3.02%
	Easton's Beach	821,916	824,363	824,363	853,919	29,556	3.59%
TOTAL PUBLIC SERVICES		8,881,231	9,702,271	9,686,926	9,838,445	136,174	1.40%

DEPARTMENT OF CIVIC INVESTMENT

The Mission of the Department of Civic Investment is to plan for orderly growth and development, review and regulate subdivisions, site plans and development plan proposals within the City of Newport.

In addition, the Department is responsible for community development housing small business loans, Community Development Block Grants and large scale redevelopment projects such as the North End and Lower Thames Street. The Department coordinates with the review board of the Planning Board as a part of the overall development approval process.

Planning Division – responsible for the development and administration of the City's planning activities. These activities generally include the following: development and review of various land use control measures, studies and reports on development activities for private and publicly owned properties, preparation and submission of applications for federal and state grants, special project management, and comprehensive and master planning. *The Planning Division utilizes 0.56% (0.51% FY 14; 0.41% FY13) of the FY 15 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$19.98.*

Community Development Division – responsible for community and economic development programming and activities. These activities generally include expanding commercial base, creating employment opportunities, economic development contract monitoring, budget control, compliance with state and federal regulations, administration of the housing rehabilitation loan program, Community Development Block Grant (CDBG) administration (grant application, project development, fiscal management, and supervision of activities, programs and sub-grant accomplishments). *The Community Development Division, as offset by the City's annual Community Development Block Grant, utilizes 0.04% (0.04% FY 14; 0.03% FY 13) of the FY 15 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$1.39.*

DEPARTMENT OF CIVIC INVESTMENT

FY 2014 Short-term goals, measures & status:

Goal #1: Develop and coordinate long and short-range plans and efforts for the community and review and make recommendations for proposed plans and development to promote Newport as a healthy, prosperous and desirable living community.

Measure #1: Initiation and completion of the Comprehensive Land Use Plan update including reformatting, mapping, and information specific to the North End. *Updating of the Comprehensive Land Use Plan was going forward during the first quarter of FY 2013. However, resources were reallocated from the Comprehensive Land Use Plan update to the completion and submission of the City's 2012 Hazard Mitigation Plan update and the FEMA Community Rating System (CRS) submission.*

With the significant changes of the State's requirement for the upcoming 2016 Comprehensive Land Use Plan, including the inclusion of a new major component (Hazard Mitigation), staff is recommending to start at the beginning of 2014 on the required 2016 Comprehensive Land Use Plan total rewrite rather than continuing the current update.

RFP for the Comprehensive Land Use Plan was developed. Release of this RFP is anticipated for First Quarter 2015 (July) with selection of consultant to be completed and consultant under contract also in First Quarter 2015.

Measure #2: Continue coordination with RIDOT for the Pell Bridge Realignment Project to improve upon the transportation system and provide development opportunities. *Significant progress has been made on coordination with RIDOT for the Pell Bridge Realignment Project. This project has been included in the public-private partnership, which RIDOT is part of, for the North End Innovation Hub Development. This project, which aims to move ahead at quicker speed both the bridge realignment and the North End redevelopment, is a key economic development project for the department.*

RIDOT remains an active participant in the North End Innovation Hub project and its key component, the Pell Bridge Realignment. RIDOT has attended as part of the public sector team, meetings with the North End Innovation Hub consultant, Matrix. In addition, its participants have been active contributors of feedback and suggestions to improve consultant's draft work products. In addition, RIDOT has offered the project use of its advanced imaging and visualization technology both for the bridge realignment, the larger Innovation Hub area, as well as perspectives on how various designs of the Innovation Hub could be visually represented from other City areas that abut and/or will be in the Innovation Hub's view shed.

Measure #3: Complete development of city-owned land on J. T. Connell Highway. *Investigating option of how the additional property might be utilized as part of or in support of the larger North End Innovation Hub.*

Matrix has actively included the potential use of City-owned land in this area as part of potential benefit area to the Innovation Hub, as well as the potential inclusion as non-contiguous parcels for the Innovation Hub.

DEPARTMENT OF CIVIC INVESTMENT

FY 2014 Short-term goals, measures & status (continued):

Measure #4: Support the redevelopment of future surplus elementary school buildings including development of a plan for their future recommended use as directed by Council. *Significant movement on the redevelopment of the Sheffield School as a potential technology accelerator/incubator. City is pursuing a public-private partnership for this project. During the period, a Request for Proposal (RFP) was completed for a preferred developer. The City Council approved the preferred developer for the project contingent on US EDA Grant award. Currently, business plan and US EDA grant application is in process and will be submitted third quarter FY2014.*

The US EDA grant application with suggested changes by the US EDA's regional office in Philadelphia was submitted in the last Quarter of 2014. During that period, the City has been receiving positive feedback on the application. Determination of the grant application by the US EDA is expected in the First Quarter of 2015.

During the period, three additional schools (Underwood, Coggeshall and Cranston-Calvert) were surplus. The department issued a Request for Information (RFI) for a Real Estate Evaluation/Brokerage Service. The goal of this effort is to provide guidance to the City on best possible usages for these properties. The RFI closed during the period. At the end of this period, the review of the responses currently are in progress.

Prudential was chosen as the real estate consultant for this project. Evaluations and suggested best uses from the consultant are expected for City review in the First Quarter of 2015.

Assoc. Council Tactical Priority Area:



Providing an economically thriving and financially sound community for all its citizens and a supportive environment for business and visitors

Goal #2: Develop and coordinate long and short-range plans and efforts for the community and review and make recommendations for proposed plans and development to promote Newport as a healthy, prosperous and desirable living community.

Measure #1: Initiate North End Advisory Committee, bid consulting services and implement project scope. *The North End Advisory Committee had its second of four required meetings during this period. (The department plans to have additional meetings than the required four.) In addition, the RFP process for the North End Innovation Hub Development was completed for the project. Project implementation is scheduled for third quarter FY 2014, which will include additional North End Advisory Committee meetings with the consultant.*

DEPARTMENT OF CIVIC INVESTMENT

FY 2014 Short-term goals, measures & status:

The North End Advisory Committee completed their four required meetings by the end of 2014. The Committee members are active contributors of feedback and suggestions to the consultant's draft work plans. Moreover though the Committee has met its four required times, the Committee will continue to meet as a primary community outreach group for the duration of the consultant's contract.

PERFORMANCE MEASURES	FY 2014 TARGET	FY 2014 ACTUAL
Percent of North End Advisory Committee initiated	100%	100%

Measure #2 Develop overlay zone for commercial zones. *Initial commercial overlay zone will focus on the North End Innovation Hub. This work was included in the North End Innovation Hub RFP and will be one of the first deliverables from the consultant during the third quarter FY 2014.*

Draft overlay was provided by Matrix at its last Quarter 2014 meetings (June) to the Public Sector Team and the North End Committee. Feedback from City staff, as well as both these groups was provided to Matrix. Plan is for Matrix to return for follow-up meetings in the First Quarter 2015 with that feedback incorporated and to brief Planning Board and other groups.

PERFORMANCE MEASURES	FY 2014 TARGET	FY 2014 ACTUAL
Percent of Overlay Zone for Commercial Zones developed	100%	85%

Measure #3: Implement 2nd Engage Newport Project *One Engage Newport Public Event event is scheduled to be held March 4, 2014. The discussion will be on the topic of Sea Level Rise and its impact on the City of Newport.*

Engage Newport March event took place. Additional meetings in collaboration with CRC are planned for the early part of First Quarter 2015

PERFORMANCE MEASURES	FY 2014 TARGET	FY 2014 ACTUAL
Percent of 2nd Engage Newport Project implemented	100%	100%

Assoc. Council Tactical Priority Area:



Providing an economically thriving and financially sound community for all its citizens and a supportive environment for business and visitors

DEPARTMENT OF CIVIC INVESTMENT

FY 2014 Short-term goals, measures & status (continued):

Goal #3: Finalize Navy Hospital Reuse Process

Measure #1: Report (final) from consultant on recommended options. *Final recommendation report from consultant was provided to the City during this period.*

PERFORMANCE MEASURES	FY 2014 TARGET	FY 2014 ACTUAL
Percent of consultant's report on recommended options for Navy Hospital reuse completed	100%	100%

Measure #2: Determine City actions. *City is working on next steps based on consultant's recommendations regarding transfer of property.*

PERFORMANCE MEASURES	FY 2014 TARGET	FY 2014 ACTUAL
Percent of City actions regarding Navy Hospital determined	100%	100%

Measure #3: Develop disposition process and potential partnerships. *Once the property is transferred, the City is considering using the transferred property as part of its contribution to the North End Innovation Hub public-private partnership development project.*

City was moving forward in March of the period to bring on property evaluation work for transfer via a negotiated sale, when potential property transfer works was put on hold by a delayed caused by a Bureau of Indian Affairs' (BIA) request to Secretary of Defense to have the property transferred to the Narragansett Tribe. Newport, with Middletown and Portsmouth, redirected their efforts on this issue to respond to DOD with regards to the BIA request and also engage their Federal delegation to support their bid for the three properties. City has been informed that DOD should have their decision sometime in the First Quarter of 2015.

City is moving forward with an anticipation of a favorable ruling by DOD on its behalf.

PERFORMANCE MEASURES	FY 2014 TARGET	FY 2014 ACTUAL
Percent of Navy Hospital disposition process and potential partnerships developed	100%	50%

Project component stalled as of March 2014

Assoc. Council Tactical Priority Area:



Providing an economically thriving and financially sound community for all its citizens and a supportive environment for business and visitors

DEPARTMENT OF CIVIC INVESTMENT

FY 2014 Short-term goals, measures & status (continued):

Goal #4: To proactively guide historic preservation within the community through the use of the Historic District Commission and Planning Staff and expedite approvals where possible.

Measure #1: Percentage of historic district projects that engage the Historic District Planner prior to the submittal of the Historic District Commission (HDC) application.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ACTUAL @ 12/31/13
Percentage of projects engaging the Historic District Planner prior to the submittal of the HDC application.	70%	84%	87%	85%	90%

The position of Historic District Planner was vacant during the second half of FY2014

Measure #2: Percentage of Historic District Commission applications that are accepted and deemed complete and ready for review.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ACTUAL @ 12/31/13
Percentage of HDC applications that are accepted and deemed complete and ready for review.	88%	88%	92%	86%	97%

The position of Historic District Planner was vacant during the second half of FY2014

Assoc.Council Mission Statements:



to deliver quality and cost effective municipal services to our residents, businesses, institutions and visitors that result in the highest achievable levels of customer satisfaction



to promote and foster outstanding customer service for all who come in contact with the City

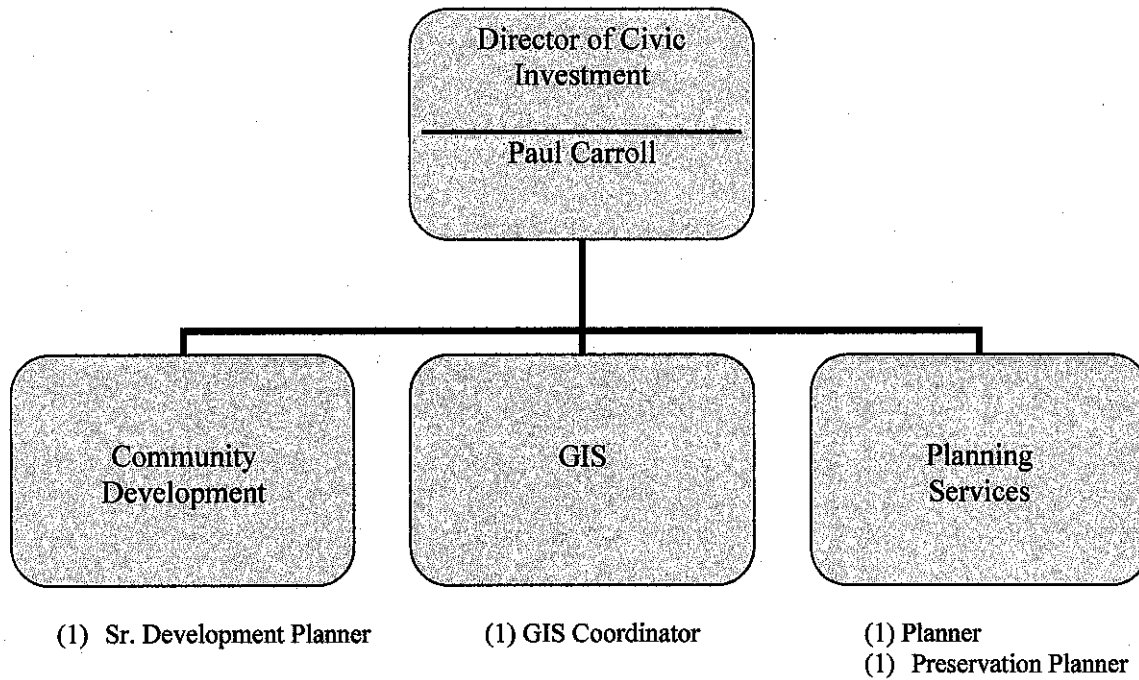


Associated Council Objectives:

Provide high quality services to residents, taxpayers and visitors.

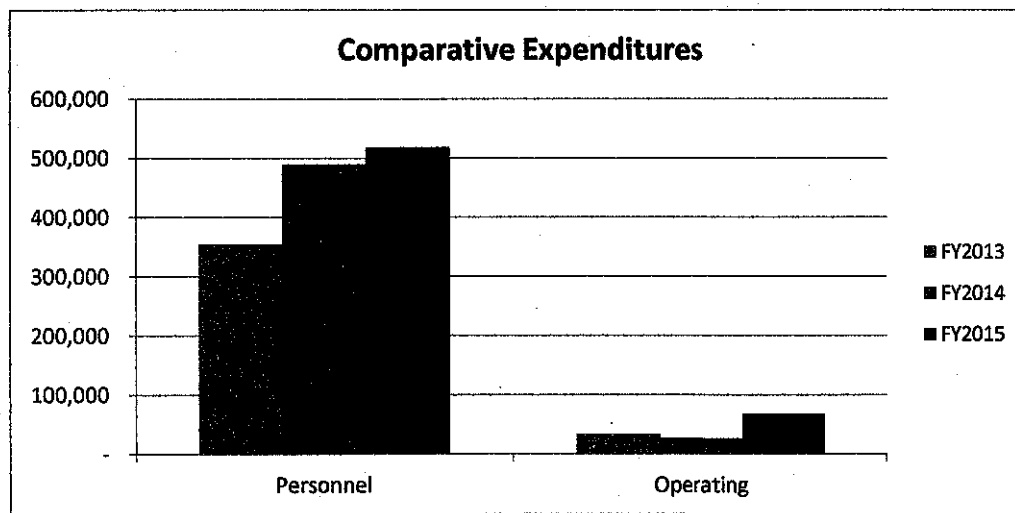
With the exception of Goal #2, Measure #3 and Goal #3, Measure #1 & #2, Goals and Measures FY 2014 continue to apply. There are no new goals or measures for FY2015

DEPARTMENT OF CIVIC INVESTMENT



**CIVIC INVESTMENT
BUDGET SUMMARY**

EXPENDITURES	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATED	2014-15 ADOPTED
SALARIES	\$ 244,528	\$ 339,039	\$ 316,036	\$ 353,474
FRINGE BENEFITS	110,097	151,114	140,711	165,490
PURCHASED SERVICES	8,715	10,700	10,700	45,500
UTILITIES	158	1,300	1,300	1,300
INTERNAL SERVICES	4,776	-	5,000	6,000
OTHER CHARGES	19,663	9,500	9,100	9,500
SUPPLIES & MATERIALS	1,331	5,600	4,000	5,600
TOTAL	\$ 389,268	\$ 517,253	\$ 486,847	\$ 586,864

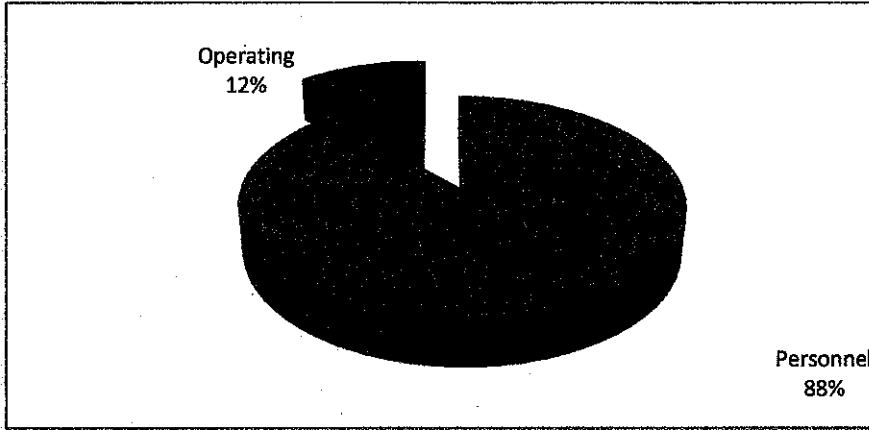


REVENUES

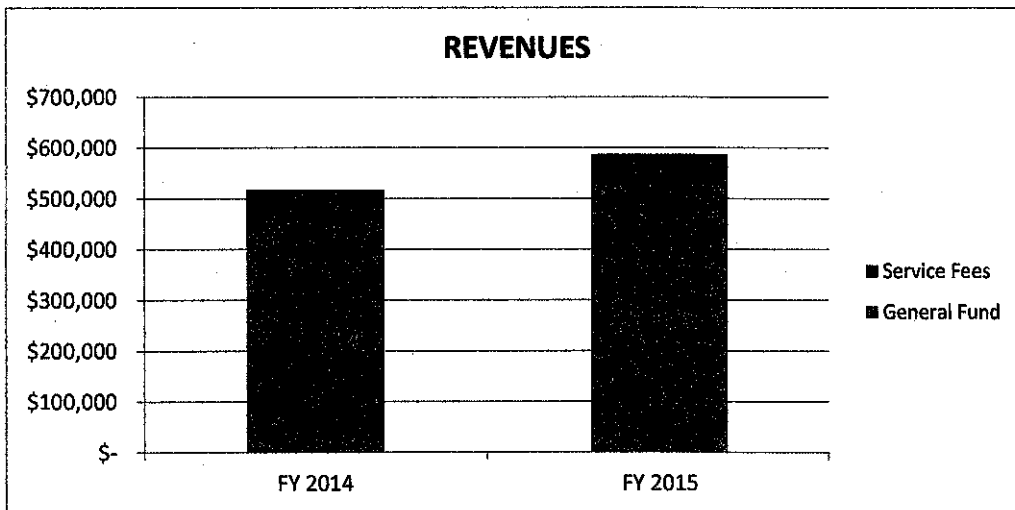
ACCT NO.	ACCT TITLE				
45516	Planning Services	949	400	935	900
45525	Community Develop Srv	59,629	59,629	59,629	59,629
TOTAL		60,578	60,029	60,564	60,529
BALANCE		328,690	457,224	426,283	526,335

Civic Investment

FY 2015 Proposed Expenditures \$586,864



Revenues \$586,864



FUNCTION: Economic Development
DEPARTMENT: Civic Investment
DIVISION OR ACTIVITY: Planning Services

BUDGET COMMENTS:

The Department of Civic Investment (formerly Planning and Development) has increased \$54,391 (15.29%). Increases include \$24,392 (6.08%) in personnel, reflecting a change in title and responsibilities in Civic Investment clerical position to a GIS Coordinator position, \$35,000 (350.00%) in contract services to fund first year of a potential two year contract for a consultant to work on the City's total Comprehensive Plan rewrite, and \$6,000 (100%) in gasoline & vehicle maintenance. All other line items have stayed consistent with current year funding.

PROGRAM:

The Planning Division is responsible for the development and administration of the City's planning activities. These activities generally include the following: development and review of various land use control measures, special studies and reports on development activities for private and publicly owned properties, preparation and submission of applications for federal and state grants, and comprehensive, master, and neighborhood planning.

OBJECTIVES:

To make Newport a healthy, prosperous and desirable living community providing for a lifestyle that attracts a broad spectrum of residents and fosters a steady rate of economic development; To protect, preserve and plan for the City and to administer and implement the land use related policies and recommendations of the Comprehensive Land Use Plan; To redevelop properties in a manner that is consistent with approved and/or adopted plans to benefit the community at-large.

SERVICES AND PRODUCTS:

- Informational services regarding data, plans, procedures, programs, grants, etc.
- Monitor and recommended City's growth patterns
- Coordination with Planning Board Meetings
- Grant applications for planning projects

COST CENTER 11-600-3120: PLANNING SERVICES

TITLE	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATED	2014-15 ADOPTED
SALARIES	\$ 185,432	\$ 282,620	\$ 259,588	\$ 294,204
FRINGE BENEFITS	77,568	118,236	111,859	131,043
PURCHASED SERVICES	8,715	10,500	10,500	45,500
UTILITIES	158	1,300	1,300	1,300
INTERNAL SERVICES	4,776	-	5,000	6,000
OTHER CHARGES	19,663	9,300	8,900	9,300
SUPPLIES & MATERIALS	1,331	5,600	4,000	5,600
COST CENTER TOTAL	\$ 297,643	\$ 427,556	\$ 401,147	\$ 492,947

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 12-13	AUTH FY 13-14	MID-YEAR FY 13-14	ADOPTED FY 14-15
Director of Planning	S11	1.0	0.0	0.0	0.0
Dir. of Civic Investment Planner	S12	0.0	1.0	1.0	1.0
Planner	N03	1.0	1.0	1.0	1.0
Preservation Planner	N03	1.0	1.0	1.0	1.0
Sr. Clerk Typist	UC2	1.0	1.0	1.0	0.0
GIS Coordinator	TBD	0.0	0.0	0.0	1.0
Total Positions		4.0	4.0	4.0	4.0

FUNCTION: Economic Development
DEPARTMENT: Civic Investment
DIVISION OR ACTIVITY: Community Development

BUDGET COMMENTS:

The only significant expense in this cost center is for personnel.

PROGRAM:

This program provides funds to support the administration of the City's Economic Development Division which is responsible for economic development contract monitoring, budget control, compliance with federal regulations; and administration of the Rehabilitation Loan and Grant Program. All Community Development Block Grant (CDBG) administration is handled in this program including the filing of annual CDBG grant application, project development, fiscal management, and supervision of activities, programs and sub-grantee accomplishments. The program is also responsible for various programs for sustaining and expanding the commercial and industrial base of the community and the creation of new employment opportunities.

OBJECTIVES:

To cultivate new jobs and housing opportunities through administration of Federal and State loan and grant programs; To enhance the quality of life and increase the non-residential tax base of the City by retaining and nourishing existing Newport businesses and attracting new businesses; To work with various community groups such as the Chamber of Commerce, the NCCVB, Broadway Alliance, etc. to avoid duplication of reform and to improve conditions.

SERVICES AND PRODUCTS

- Economic Development Revolving Loan Program
- North End Redevelopment
- Washington Square Restoration
- Strengthen employment opportunities
- Improve quality of life
- Application for and administration of the City's Community Development Block Grant
- Improve Newport's housing stock
- Technical assistance to a variety of groups and entities.

COST CENTER 11-600-3123: COMMUNITY DEVELOPMENT

TITLE	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATED	2014-15 ADOPTED
SALARIES	\$ 59,096	\$ 56,419	\$ 56,448	\$ 59,270
FRINGE BENEFITS	32,529	32,878	28,852	34,447
PURCHASED SERVICES	-	200	200	-
OTHER CHARGES	-	200	200	200
SUPPLIES & MATERIALS	-	-	-	-
COST CENTER TOTAL	\$ 91,625	\$ 89,697	\$ 85,700	\$ 93,917

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 12-13	AUTH FY 13-14	MID-YEAR FY 13-14	ADOPTED FY 14-15
Sr. Development Planner	N03	1.0	1.0	1.0	1.0
Total Positions		1.0	1.0	1.0	1.0

**CITY OF NEWPORT, RHODE ISLAND
FY2015 ADOPTED BUDGET
GENERAL FUND EXPENDITURES**

ACCT NUMBER	ACCOUNT NAME	2013 ACTUAL EXPEND	2014 ADOPTED BUDGET	2014 PROJECTED RESULTS	2015 ADOPTED BUDGET	Dollar Change	% Chge FY14 to FY15
11-600-3120-50001	Plannning Salaries	184,149	282,020	257,588	293,604	11,584	4.11%
11-600-3120-50002	Overtime	1,283	600	2,000	600	-	0.00%
11-600-3120-50100	Employee Benefits	77,568	118,236	111,859	131,043	12,807	10.83%
11-600-3120-50207	Legal Advertising	346	500	500	500	-	0.00%
11-600-3120-50210	Dues & Subscriptions	18,000	8,000	8,000	8,000	-	0.00%
11-600-3120-50212	Conf. & Training	1,477	500	500	500	-	100.00%
11-600-3120-50225	Contract Services	8,369	10,000	10,000	45,000	35,000	0.00%
11-600-3120-50251	Phones and Communication	158	1,300	1,300	1,300	-	0.00%
11-600-3120-50268	Mileage Reimb.	186	800	400	800	-	0.00%
11-600-3120-50271	Gasoline & Vehicle Maintenance	4,776	-	5,000	6,000	6,000	0.00%
11-600-3120-50361	Office Supplies	1,331	5,600	4,000	5,600	-	0.00%
	Planning Services	297,643	427,556	401,147	492,947	65,391	15.29%
11-600-3123-50001	Economic Dev Salaries	59,096	56,419	56,448	59,270	2,851	5.05%
11-600-3123-50100	Employee Benefits	32,529	32,878	28,852	34,447	1,569	4.77%
11-600-3123-50212	Conf. & Training	-	100	100	100	-	100.00%
11-600-3123-50225	Contract Services	-	200	200	-	(200)	100.00%
11-600-3123-50238	Postage	-	100	100	100	-	0.00%
11-600-3123-50361	Office Supplies	-	-	-	-	-	0.00%
	Community Development	91,625	89,697	85,700	93,917	4,220	4.70%
TOTAL CIVIC INVESTMENT		389,268	517,253	486,847	586,864	69,611	13.46%

DEPARTMENT OF ZONING & INSPECTIONS

The Mission of the Department of Zoning and Inspections is to ensure compliance with construction, zoning and nuisance codes and to protect public health, safety and welfare within the community. The Department serves as a one-stop shop for review and regulations for building, housing, electrical, plumbing, mechanical, and zoning (certificates, variances, special uses and historic), within the City of Newport.

Two divisions and functions fall under the Department of Zoning & Inspections:

Zoning Division – responsible for all zoning and historic district enforcement, project review and approval, and the abatement of nuisance and noise problems within the city. Staff issues violations and citations and they represent the Division before Municipal Court. Staff also works closely with the Police including the Community Oriented Police officers.

The Zoning Division utilizes 0.28% (0.28 FY 14; 0.29% FY 13) of the FY 15 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$10.00.

Building Inspections Division – responsible for enforcing the State building and housing codes. Also, the division issues plumbing, electrical, and mechanical permits for new projects and completes the associated inspections and issues orders to correct code violations. Building Inspection Services provides efficient and effective inspection services and information to the public and other City departments, and assures compliance with City/State standards and building/housing codes in private and public construction projects.

The Building Inspections Division utilizes 0.63% (0.65% FY 14; 0.77% FY 13%) of the FY 15 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$32.63.

DEPARTMENT OF ZONING & INSPECTIONS

FY 2014 Short-term goals, measures & status:

Goal #1: Increase enforcement of nuisance regulations and code compliance to protect and promote the health, safety and welfare of the community.

Measure #1:

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ACTUAL
Percent increase of municipal inspections	45.58%	39.72%	-15.27%	67.11%	138.90%
Actual # of inspections:	642	897	760	1270	3034

Measure #2:

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ACTUAL
Percent increase of housing inspections	17.79%	29.34%	-26.93%	18.23%	66.93%
Actual # of inspections:	801	1036	757	895	1494

Measure #3: Average response time in calendar days for initial inspection of code violations.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 ACTUAL	FY 2013 ACTUAL	FY 2014 ACTUAL
Number of calendar days for initial inspection of code violations.	<5	<5	<4	<4	<4

Assoc.Council Mission Statements:



to deliver quality and cost effective municipal services to our residents, businesses, institutions and visitors that result in the highest achievable levels of customer satisfaction



to promote and foster outstanding customer service for all who come in contact with the City

Goal #2: For customer service representatives to provide friendly, courteous and professional assistance to citizens coming to City Hall for zoning or inspection issues.

Measures: Citizen Satisfaction cards in hallway of Offices of Zoning and Inspections Dept.
This goal is complete and on-going; Customer service satisfaction cards are reviewed on a regular basis.

DEPARTMENT OF ZONING & INSPECTIONS

FY 2014 Short-term goals, measures & status (continued):

PERFORMANCE MEASURES	FY 2014 ACTUAL
Number of Zoning citizen satisfaction cards completed at fiscal year end	2
Percent scoring Excellent in all six areas of satisfaction	100.00%

PERFORMANCE MEASURES	FY 2014 ACTUAL
Number of Inspections citizen satisfaction cards completed at fiscal year end	20
Percent scoring Excellent in all six areas of satisfaction	90.00%

Associated Council Tactical Area:



Instill quality, efficiency and effectiveness into every aspect of the City's performance

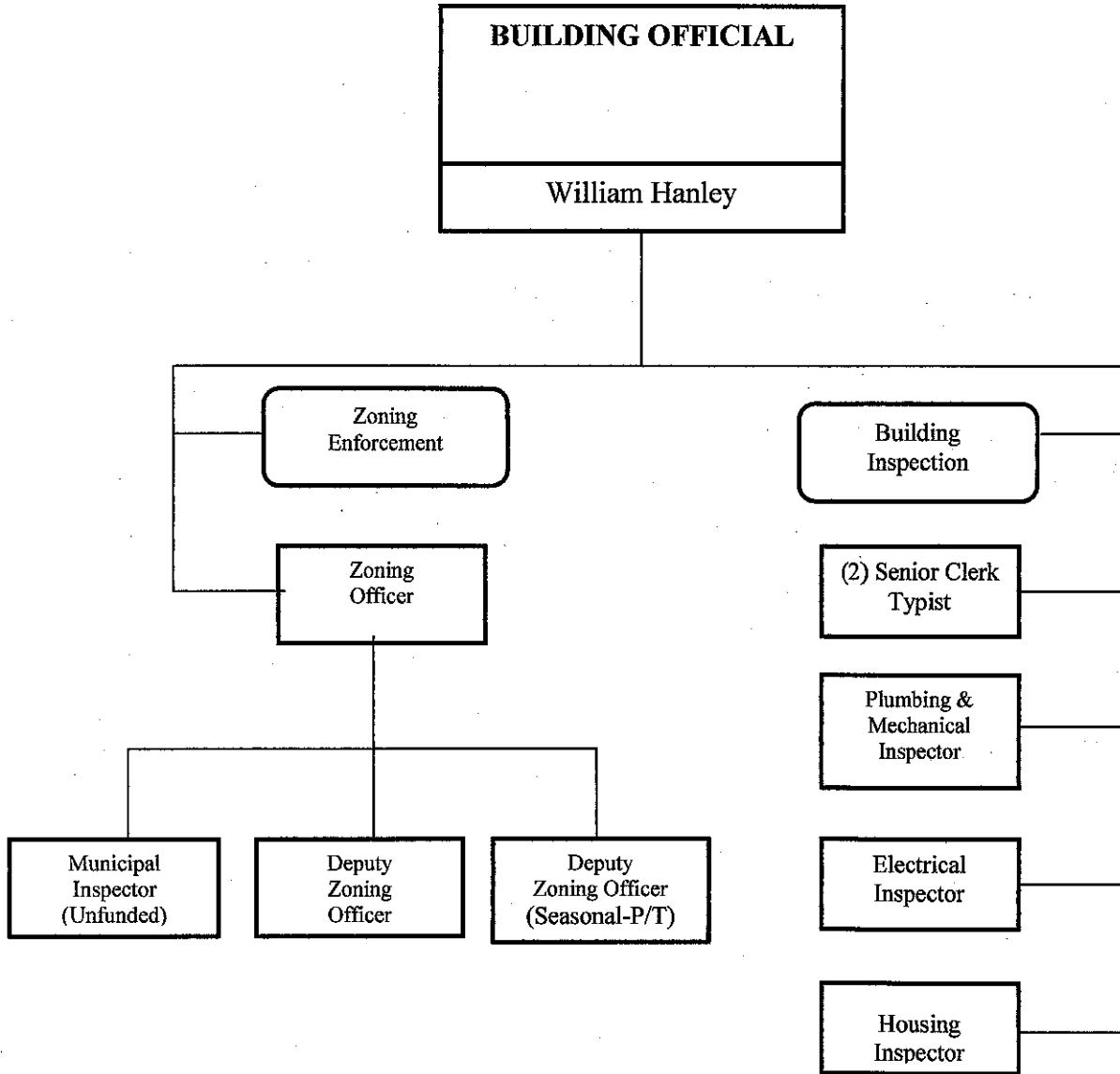
Assoc. Council Mission Statement:



to promote and foster outstanding customer service for all who come in contact with the City

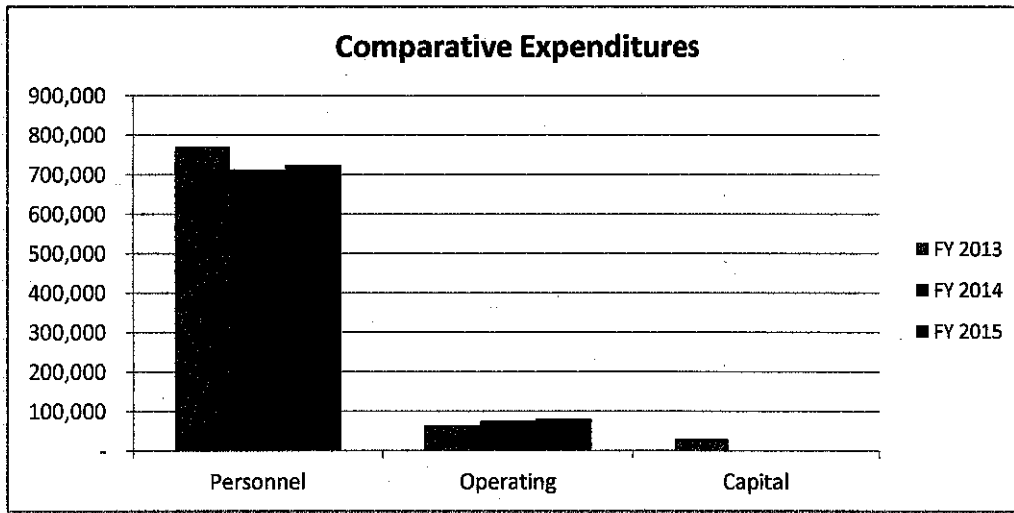
**Goals and Measures for FY 2014 continue to apply.
There are no new goals or measures for FY2015.**

DEPARTMENT OF ZONING, & INSPECTIONS



**ZONING and INSPECTIONS
BUDGET SUMMARY**

EXPENDITURES	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATED	2014-15 ADOPTED
SALARIES	\$ 547,849	\$ 497,716	\$ 497,716	\$ 500,497
FRINGE BENEFITS	223,934	215,204	215,204	224,265
PURCHASED SERVICES	23,790	26,000	26,000	28,420
UTILITIES	3,561	4,440	4,440	4,620
INTERNAL SERVICES	26,122	31,412	31,412	32,312
OTHER CHARGES	4,081	5,300	5,800	6,200
SUPPLIES & MATERIALS	6,799	8,000	8,500	8,700
CAPITAL OUTLAY	30,000	-	-	-
TOTAL	\$ 866,136	\$ 788,072	\$ 789,072	\$ 805,014

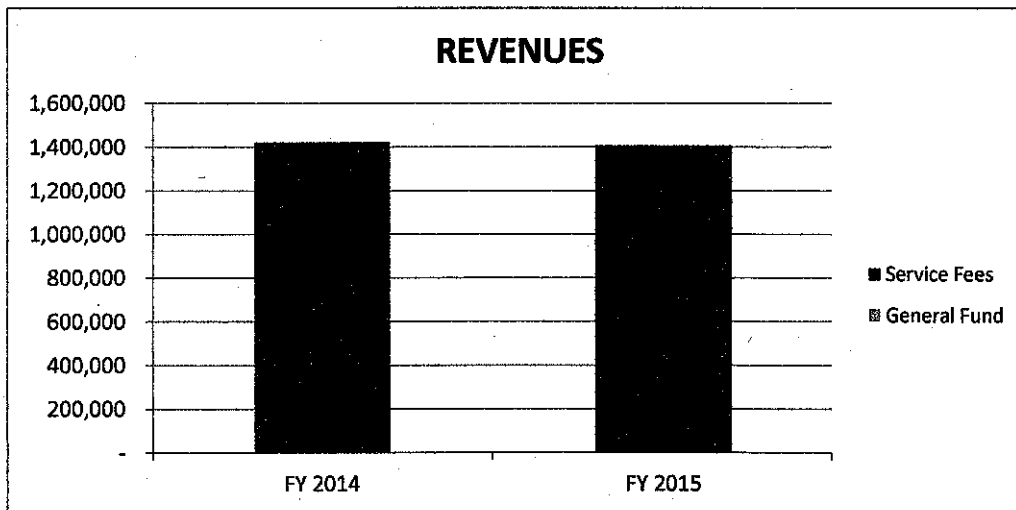
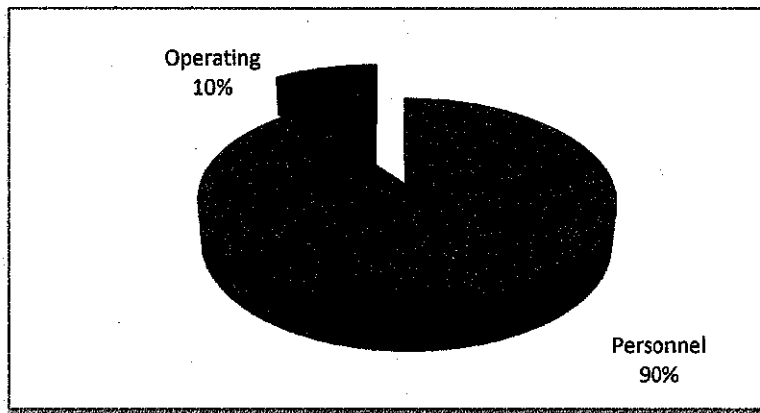


REVENUES

ACCT NO.	ACCT TITLE	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATED	2014-15 ADOPTED
45640	Building	846,305	1,118,600	1,000,000	1,000,000
45642	Plumbing	52,133	40,000	50,000	50,000
45644	Mechanical	169,223	115,000	150,000	170,000
45648	Board of Appeals	17,580	17,000	150,000	17,000
45650	HDC Application Fee	17,500	16,000	16,000	20,000
45646	Electric	156,520	115,000	125,000	150,000
TOTAL		1,259,261	1,421,600	1,491,000	1,407,000
BALANCE		(393,125)	(633,528)	(701,928)	(601,986)

Zoning and Inspections

FY 2015 Proposed Expenditures \$805,014



FUNCTION: Community Development
DEPARTMENT: Zoning and Inspections
DIVISION OR ACTIVITY: Zoning Enforcement

BUDGET COMMENTS:

This cost center increased \$11,014 (4.67%) due, for the most part, to a personnel cost increase of \$7,894 (3.90%). Other increases include \$2,000 (16.67%) in legal advertisements, \$600 (17.14%) in supplies. There are no offsetting decreases. Major expenses include \$14,000 for required public advertising. The Municipal Inspector's position continues to be unfunded.

PROGRAM:

The Zoning Enforcement Division is responsible for all zoning enforcement activities, zoning interpretations and coordination of new development proposals to ensure zoning compliance. The program is actively involved with regulating nuisance and noise problems in the city. Staff issues violations and citations and they represent the division before municipal court. Staff also works closely with the Police including the Community Oriented Police officers.

OBJECTIVES:

To ensure that the development, redevelopment and/or rehabilitation of private properties and/or groups of properties promote the health, safety and welfare of the citizens of Newport, in accordance with the Newport Zoning Ordinance and related nuisance and noise ordinances; To work with the Zoning Board, Historic District Commission, Critical Area Review Board, and Municipal Court to effectuate the program.

SERVICES AND PRODUCTS:

- Staff assistance Zoning Board of Review, Historic District Commission & Critical Area Review Committee
- Citizen assistance with regard to zoning and nuisance issues.
- Enforcement of zoning and nuisance codes of the City of Newport.

COST CENTER 11-600-3121: ZONING ENFORCEMENT

TITLE	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATED	2014-15 ADOPTED
SALARIES	\$ 150,820	\$ 142,098	\$ 142,098	\$ 146,350
FRINGE BENEFITS	61,193	60,257	60,257	63,899
PURCHASED SERVICES	23,790	26,000	26,000	28,420
UTILITIES	1,820	1,800	1,800	1,900
OTHER CHARGES	858	2,000	2,000	2,000
SUPPLIES & MATERIALS	2,898	3,500	4,000	4,100
COST CENTER TOTAL	\$ 241,379	\$ 235,655	\$ 236,155	\$ 246,669

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 12-13	AUTH FY 13-14	MID-YEAR FY 13-14	ADOPTED FY 14-15
Zoning Officer	S06	1.0	1.0	1.0	1.0
Municipal Inspector	UT3	1.0	1.0	1.0	1.0
Deputy Zoning Officer	N02	1.0	1.0	1.0	1.0
Total Positions		3.0	3.0	3.0	3.0

FUNCTION: Community Development
DEPARTMENT: Zoning and Inspections
DIVISION OR ACTIVITY: Building Inspections Services

BUDGET COMMENTS:

This cost center has an overall increase of \$5,928 (1.07%), attributable almost entirely to personnel. Other increases include \$900 (2.87%) for gasoline & vehicle maintenance, \$400 (133.33%) in dues and subscriptions, and \$500 (50.00%) in conferences and training. There are no offsetting decreases.

PROGRAM:

This program provides funds to support the Plumbing, Mechanical and Electrical Inspection function, which is responsible for enforcing the State building code, issuing plumbing and mechanical permits for new work, conducting inspections during construction, and issuing orders to correct violations in new and existing structures. Building Inspection Services provides efficient and effective inspection services and information and data to the public and other City departments, and assures compliance with City/State standards and building/housing codes in private and public construction projects.

OBJECTIVES:

To track revenue and building activity through permit documentation; To continue to explore and incorporate computer capability and construction related software for increased internal efficiency and better service to the public; To monitor staff status regarding certification and licensing; To enforce minimum housing standards.

SERVICES AND PRODUCTS:

- Plumbing, mechanical, electrical and building permits
- State building code enforcement

COST CENTER 11-600-3122: BUILDING INSPECTION SERVICES

TITLE	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATED	2014-15 ADOPTED
SALARIES	\$ 397,029	\$ 355,618	\$ 355,618	\$ 354,147
FRINGE BENEFITS	162,741	154,947	154,947	160,366
UTILITIES	1,741	2,640	2,640	2,720
INTERNAL SERVICES	26,122	31,412	31,412	32,312
OTHER CHARGES	3,223	3,300	3,800	4,200
SUPPLIES & MATERIALS	3,901	4,500	4,500	4,600
CAPITAL OUTLAY	30,000	-	-	-
COST CENTER TOTAL	\$ 624,757	\$ 552,417	\$ 552,917	\$ 558,345

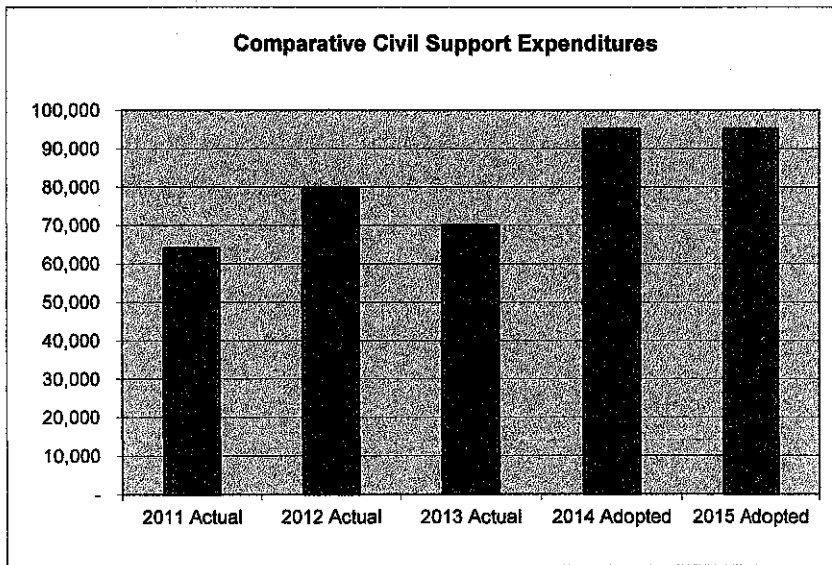
PERSONNEL CLASSIFICATION	GRADE	AUTH FY 12-13	AUTH FY 13-14	MID-YEAR FY 13-14	ADOPTED FY 14-15
Building Official	S09	1.0	1.0	1.0	1.0
Electrical Inspector	UT4	1.0	1.0	1.0	1.0
Housing Inspector	UT3	1.0	1.0	1.0	1.0
Plumb/Mech. Inspector	UT4	1.0	1.0	1.0	1.0
Sr. Clerk Typist	UC2	2.0	2.0	2.0	2.0
Total Positions		6.0	6.0	6.0	6.0

CITY OF NEWPORT, RHODE ISLAND
 FY2015 ADOPTED BUDGET
 GENERAL FUND EXPENDITURES

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>2013 ACTUAL EXPEND</u>	<u>2014 ADOPTED BUDGET</u>	<u>2014 PROJECTED RESULTS</u>	<u>2015 ADOPTED BUDGET</u>	<u>Dollar Change</u>	<u>% Chge FY14 to FY15</u>
11-650-3121-50001	Zoning Salaries	133,878	132,998	132,998	137,200	4,202	3.16%
11-650-3121-50003	Holiday Pay	736	600	600	650	50	8.33%
11-650-3121-50004	Temp/Seasonal Wages	16,206	8,500	8,500	8,500	-	0.00%
11-650-3121-50100	Employee Benefits	61,193	60,257	60,257	63,899	3,642	6.04%
11-650-3121-50207	Legal Advertisement	13,165	12,000	12,000	14,000	2,000	16.67%
11-650-3121-50212	Conf. & Training	550	1,000	1,000	1,000	-	0.00%
11-650-3121-50225	Copier Contract	10,625	14,000	14,000	14,420	420	3.00%
11-650-3121-50251	Phones & Communication	1,820	1,800	1,800	1,900	100	5.56%
11-650-3121-50268	Mileage Reimbursement	308	1,000	1,000	1,000	-	0.00%
11-650-3121-50311	Operating Supplies	972	500	1,000	1,000	500	100.00%
11-650-3121-50361	Office Supplies	1,926	3,000	3,000	3,100	100	3.33%
	Zoning Enforcement	241,379	235,655	236,155	246,669	11,014	4.67%
11-650-3122-50001	Bldg Insp Salaries	371,286	328,618	328,618	327,147	(1,471)	-0.45%
11-650-3122-50002	Overtime	3	2,000	2,000	2,000	-	0.00%
11-650-3122-50004	Temp/Seasonal Wages	25,740	25,000	25,000	25,000	-	0.00%
11-650-3122-50100	Employee Benefits	162,741	154,947	154,947	160,366	5,419	3.50%
11-650-3122-50210	Dues & Subscriptions	150	300	300	700	400	133.33%
11-650-3122-50212	Conf. & Training	982	1,000	1,500	1,500	500	100.00%
11-650-3122-50251	Phones & Communication	1,741	2,640	2,640	2,720	80	3.03%
11-650-3122-50268	Mileage Reimbursement	2,091	2,000	2,000	2,000	-	0.00%
11-650-3122-50271	Gasoline & Vehicle Maintenance	26,122	31,412	31,412	32,312	900	2.87%
11-650-3122-50361	Office Supplies	3,901	4,500	4,500	4,600	100	2.22%
11-650-3122-50851	Transfer to Equip Replacement	30,000	-	-	-	-	100.00%
	Building Inspect Services	624,757	552,417	552,917	558,345	5,928	1.07%
TOTAL ZONING & INSPECTIONS		866,136	788,072	789,072	805,014	16,942	2.15%

**CIVIC SUPPORT
BUDGET SUMMARY**

	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATED	2014-15 ADOPTED
EXPENDITURES				
CIVIC SUPPORT	\$ 70,100	\$ 95,200	\$ 95,200	\$ 95,200
TOTAL	\$ 70,100	\$ 95,200	\$ 95,200	\$ 95,200



COST CENTER 11-830-2111: CIVIC SUPPORT

	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATED	2014-15 ADOPTED
AICP	\$ -	\$ 18,000	\$ 18,000	\$ 18,000
Social Venture Partners-RI (SVPRI)	-	4,850	4,850	-
Visiting Nurse	10,000	10,000	10,000	10,000
NPT Cty Community Mental Health	10,500	10,500	10,500	10,500
Newport Partnerships for Families	2,000	2,000	2,000	2,000
East Bay Comm. Action (New Visions)	15,500	15,500	15,500	15,500
Lucy's Hearth	-	1,500	1,500	1,500
Seaman's Church	1,050	1,050	1,050	1,050
The Samaritans	250	250	250	250
Public Education Foundation	500	-	-	-
First Night Newport	-	2,500	2,500	-
Women's Resource Center	3,250	3,250	3,250	3,250
Newport in Bloom	1,500	1,500	1,500	1,500
Fort Adams Trust	750	-	-	-
Park Holm Sr. Center	1,700	1,700	1,700	1,700
American Red Cross	500	500	500	500
Boys & Girls Club	7,750	7,750	7,750	7,750
Boy Scouts, Narragansett Council	250	250	250	250
Newport Artillery Company	1,250	1,250	1,250	1,250
Lions Club	750	750	750	750
Newport Little League	2,100	2,100	2,100	5,000
Martin Luther King Community Center	7,500	7,500	7,500	7,500
Potter League	1,000	-	-	-
Fifth Ward Little League	1,000	1,000	1,000	1,000
Roger's High Boosters Assoc.	500	-	-	-
RI Arts Foundation/Npt Music Festival	500	500	500	500
Friends of Ballard Park	-	1,000	1,000	1,000
Newport Housing Hotline	-	-	-	4,450
COST CENTER TOTAL	\$ 70,100	\$ 95,200	\$ 95,200	\$ 95,200

For Informational Purposes Only ~ Designated Trust Funding (not part of Proposed Budget)

Edward King Sr. Ctr	34,000	34,000	34,000	34,000
Ed. King Sr Ctr (luncheons)	5,010	5,010	5,010	5,010
Child and Family Services	1,170	1,170	1,170	1,170
Henderson Home	48,950	48,950	48,950	48,950
Touro Synagogue	7,200	7,200	7,200	7,200
Preservation Society	1,160	1,160	1,160	1,160
Trust Funded Civic Support	97,490	97,490	97,490	97,490

**FIDUCIARY AND RESERVE ACCOUNTS
BUDGET SUMMARY**

	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATED	2014-15 ADOPTED
<u>EXPENDITURES</u>				
TRANSFER TO SCHOOL	\$ 22,564,157	\$ 22,959,157	\$ 22,959,157	\$ 23,377,157
TRANSFER TO PUBLIC LIBRARY	1,687,279	1,721,025	1,721,025	1,756,025
TRANSFER TO CAPITAL PROJECTS	2,449,015	2,320,900	2,320,900	2,913,950
INDEPENDENT AUDIT/STATISTICAL	68,500	68,500	68,500	195,300
PENSION & RETIREE EXPENSE	3,388,489	1,824,460	1,805,812	1,405,812
INSURANCE RESERVES	229,793	575,000	400,000	525,000
DEBT SERVICE	2,458,321	3,825,149	4,571,304	5,433,371
CONTINGENCY & OTHER	266,563	462,913	878,513	585,000
TOTAL	\$ 33,112,117	\$ 33,757,104	\$ 34,725,211	\$ 36,191,615

REVENUES

Acct No	Account Title				
45326	School Housing Aid	473,812	567,931	231,170	1,493,291
45329	State Aid - Library Proj.	213,253	213,200	181,603	1,816,003
	TOTAL	687,065	781,131	412,773	3,309,294
	BALANCE	32,425,052	32,975,973	34,312,438	32,882,321

COST CENTER 11-150-7210: PUBLIC SCHOOL OPERATIONS

TITLE	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATED	2014-15 ADOPTED
Public School Operations	22,564,157	22,959,157	22,959,157	23,377,157
COST CENTER TOTAL	22,564,157	22,959,157	22,959,157	23,377,157

This account represents the local appropriation of property tax revenues to the Public School Budget. A \$418,000 (1.82%) increase is adopted in this allocation.

COST CENTER 11-150-7100: PUBLIC LIBRARY OPERATIONS

TITLE	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATED	2014-15 ADOPTED
Transfer to Public Library	1,687,279	1,721,025	1,721,025	1,756,025
COST CENTER TOTAL	1,687,279	1,721,025	1,721,025	1,756,025

This account represents the local appropriation of property tax revenues to the Newport Public Library. An increase of \$35,000 (2.03%) has been adopted in this allocation. The State's allocation of \$381,739 Grant in Aid is proposed to increase \$3,213 (0.85%) in FY2015.

COST CENTER : TRANSFERS				
TITLE	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATED	2014-15 ADOPTED
Transfer for General Fund Projects	2,256,400	2,320,900	2,320,900	2,913,950
Transfer to Library Capital	18,000	-	-	-
Transfer to Other Funds	174,615	-	-	-
COST CENTER TOTAL	2,449,015	2,320,900	2,320,900	2,913,950

The transfer for general fund projects is the amount needed to fund capital projects as outlined in the capital project section of the budget. Please see the summary schedule and project sheets for details.

There is no transfer adopted for school capital projects allocated in the FY2014-2015 School Budget.

COST CENTER 11-150-8130: INDEPENDENT AUDIT & STATISTICAL UPDATE

TITLE	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATED	2014-15 ADOPTED
Independent Audit	68,500	68,500	68,500	68,500
Statistical Update/Revaluation	-	-	-	126,800
COST CENTER TOTAL	68,500	68,500	68,500	195,300

The independent audit account provides funds for the annual independent audit of the School's and City's finances. In keeping with Rhode Island General Law 44-5-11, statistical updates must be performed every three (3) years with a full physical revaluation every nine (9) years. The statistical update account provides funds for a thorough analysis of all real estate in the City so as to determine the fair market value of all properties. Funding for a full statistical update is included in the FY 2015 Adopted Budget.

COST CENTER 11-150-8520: RETIREE EXPENSE

TITLE	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATED	2014-15 ADOPTED
Monthly Pension Expenses	17,108	17,200	17,200	17,200
Retiree Health Insurance	608,305	607,260	588,612	588,612
Monthly Insurance	-	-	-	-
OPEB Actuarial Valuation	-	-	-	-
Severance Benefits	463,076	700,000	700,000	300,000
Contribution to OPEB Trust	2,300,000	500,000	500,000	500,000
COST CENTER TOTAL	3,388,489	1,824,460	1,805,812	1,405,812

The retiree benefits listed above are for all City employees other than police and fire. Those costs are listed in their respective budgets. Severance benefits are used to pay unused sick and vacation leave for any employee who separates from service with the City. Benefits are paid in accordance with bargaining contracts and/or City ordinance.

COST CENTER 11-170-8560: INSURANCE RESERVES

TITLE	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATED	2014-15 ADOPTED
Workers' Compensation Insurance	121,227	300,000	250,000	250,000
Self Insurance	64,906	150,000	100,000	200,000
Unemployment Insurance	43,660	125,000	50,000	75,000
COST CENTER TOTAL	229,793	575,000	400,000	525,000

Workers' Compensation Insurance has decreased \$50,000 (-16.67%). Self-Insurance is used for deductibles on insurance claims or amounts refunded in settlement of major tax grievances. This amount is based on historical usage rather than known costs and/or claims.

COST CENTER 11-160-8540: DEBT SERVICE

TITLE	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATED	2014-15 ADOPTED
Debt Service Advisory Fees	46,850	15,000	20,000	25,000
Bond Interest	678,539	1,313,039	1,538,194	1,728,026
Bond Principal	1,732,932	2,497,110	3,013,110	3,680,345
COST CENTER TOTAL	2,458,321	3,825,149	4,571,304	5,433,371

COST CENTER 11-170-8565: CONTINGENCY & OTHER

TITLE	2012-13 ACTUAL	2013-14 BUDGET	2013-14 ESTIMATED	2014-15 ADOPTED
Contingency Leave Sell Back	258,757	375,000	375,000	375,000
Consultants/Studies	4,306	5,000	-	5,000
Consultant-School Perf Audit & Com	-	99,513	99,513	-
Salary Adjustment	-	77,400	300,000	300,000
Salary Vacancy Factor	-	(200,000)	-	(200,000)
General Contingency	-	100,000	100,000	100,000
Hospital Insurance, Police & Fire	3,500	6,000	4,000	5,000
COST CENTER TOTAL	266,563	462,913	878,513	585,000

The annual leave sell-back is the amount anticipated to pay employees who sell back their unused vacation leave, in accordance with the charter and bargaining contract provisions.

The salary adjustment is the amount set aside for unsettled union contracts.

The salary vacancy factor is the amount expected to be saved in salaries and benefits for vacant positions during the course of the year.

The general contingency is for unanticipated or unusual expenditures that have not been budgeted. This amount cannot be used without the approval of the City Council.

**City of Newport
General Fund Debt Service
Consolidated Debt Service Requirements**

Year Ending June 30	Principal	Interest	Total Requirement
2015	\$ 3,183,110	\$ 1,599,175	\$ 4,782,285 *
2016	2,973,110	1,516,131	4,489,241
2017	2,875,000	1,424,287	4,299,287
2018	2,875,000	1,337,700	4,212,700
2019	2,885,000	1,232,937	4,117,937
2020	2,980,000	1,112,787	4,092,787
2021	3,000,000	969,794	3,969,794
2022	3,090,000	832,350	3,922,350
2023	1,685,000	796,463	2,481,463
2024	1,685,000	716,275	2,401,275
2025	1,685,000	635,775	2,320,775
2026	1,435,000	502,250	1,937,250
2027	1,435,000	444,850	1,879,850
2028	1,435,000	387,450	1,822,450
2029	1,435,000	315,700	
2030	1,435,000	243,950	1,678,950
2031	1,435,000	172,200	1,607,200
2032	1,435,000	114,800	1,549,800
2033	1,435,000	57,400	1,492,400
	<u>\$ 40,396,220</u>	<u>\$ 14,412,274</u>	<u>\$ 53,057,794</u>

* Does not include projected debt service of \$108,086 and \$393,000 for interest and principal, respectively, for additional road bonds.

**City of Newport
2010 Refunding Bonds
Thompson Middle School/Library**

Year Ending June 30	Principal	Interest	Total Requirement
2015	\$ 1,110,000	\$ 350,925	\$ 1,460,925
2016	1,150,000	312,931	1,462,931
2017	1,190,000	274,287	1,464,287
2018	1,190,000	238,250	1,428,250
2019	1,200,000	199,012	1,399,012
2020	1,295,000	145,637	1,440,637
2021	1,315,000	84,394	1,399,394
2022	1,405,000	27,763	1,432,763
	<u>\$ 9,855,000</u>	<u>\$ 1,633,199</u>	<u>\$ 11,488,199</u>

**City of Newport
2013 Bonds
Pell Elementary School
Debt Schedule**

Year Ending June 30	Principal	Total Interest	Total Requirement
2015	\$ 1,440,000	\$ 1,148,250	\$ 2,588,250
2016	1,440,000	1,119,450	2,559,450
2017	1,435,000	1,076,250	2,511,250
2018	1,435,000	1,033,200	2,468,200
2019	1,435,000	975,800	2,410,800
2020	1,435,000	918,400	2,353,400
2021	1,435,000	846,650	2,281,650
2022	1,435,000	774,900	2,209,900
2023	1,435,000	703,150	2,138,150
2024	1,435,000	631,400	2,066,400
2025	1,435,000	559,650	1,994,650
2026	1,435,000	502,250	1,937,250
2027	1,435,000	444,850	1,879,850
2028	1,435,000	387,450	1,822,450
2029	1,435,000	315,700	1,750,700
2030	1,435,000	243,950	1,678,950
2031	1,435,000	172,200	1,607,200
2032	1,435,000	114,800	1,549,800
2033	1,435,000	57,400	1,492,400
	<u>\$ 27,275,000</u>	<u>\$ 12,025,700</u>	<u>\$ 39,300,700</u>

**City of Newport
2009 General Obligation Bond Issue
Road Improvements**

Year Ending June 30	Principal	Interest	Total Requirement
2015	\$ 500,000	\$ 100,000	\$ 600,000
2016	250,000	83,750	333,750
2017	250,000	73,750	323,750
2018	250,000	66,250	316,250
2019	250,000	58,125	308,125
2020	250,000	48,750	298,750
2021	250,000	38,750	288,750
2022	250,000	29,687	279,687
2023	250,000	21,563	271,563
2024	250,000	13,125	263,125
2025	250,000	4,375	254,375
	\$ 3,000,000	\$ 538,125	\$ 3,538,125

**City of Newport
2001 Qualified Zone Academy Bond Issue
Thompson Middle School**

Year Ending June 30	Principal	Interest	Total Requirement
2015	\$ 133,110	\$ -	\$ 133,110
2016	133,110	-	133,110
	<u>\$ 266,220</u>	<u>\$ -</u>	<u>\$ 266,220</u>