

I. CALL TO ORDER

II. ROLL CALL AND DETERMINATION OF QUORUM

Members present:

Andy Bjork, Chair
Rosemary O'Brien, Vice Chair
Dale Nelson
Kelly Moran (Alternate)
Deanna Amorello (Alternate)

Staff present:

Jillian Chin, Preservation Planner

III. APPROVAL OF MINUTES

IV. COMMUNICATIONS

V. ACTION ITEMS

VI. CONTINUED APPLICATIONS

C-1. Application #2022-Aug-5 of N2N Homes LLC, **71 Prospect Hill Street**, Plat 27, Lot 058, (*Contributing*) to perform modifications to existing structure including: 1) replace existing windows with Pella all-wood windows with minimal variation in dimensions; 2) remove damaged chimneys/fireplaces and replace with faux chimneys of the original design and constructed from reclaimed brick from the original chimneys; and 3) add two shed dormers to main roof. *Application Withdrawn without prejudice.*

C-2. Application #2022-Oct-12 of Katherine N. James-Bowers, **11 Kay Street**, Plat 25, Lot 007, (*Contributing*) for permission to replace four front porch columns, with new "Perma-cast" columns to match the existing size, design, and color of the original columns. *Application Continued to March 21, 2023 HDC meeting by request of the Applicant.*

C-3. Application #2022-Dec-13 of Jeremiah & Heather Lynch, **0 Second Street**, Plat 16, Lot 206, (*N/A*) for permission to remove an existing one-car garage and construct a new single-family house in the AE flood zone. *Application represented by Madeline Melchart. Exhibit A) images of neighboring properties, and Exhibit B) renderings of the property, were accepted. Motion to approve application as presented conditional upon addition of a recessed entry door, citing 17.80.060.C.1-3 made by Ms. O'Brien, seconded by Ms. Moran, all in favor.*

C-4. Application #2023-Jan-007 of Island Associates Inc., **99 Second Street**, Plat 9, Lot 103, (*Contributing*) for permission to remove an 8'x11' rear addition. *Application Continued to March 21, 2023 HDC meeting by request of the Applicant.*

C-5. Application #2023-Jan-12 of Eric Milner/Salve Regina University, **25 Ochre Point Avenue**, Plat 36, Lot 66, (*Non-Contributing*) for permission to install a glass wall at the face of the projecting bay (main entrance). *Summary. Motion to approve application as presented, citing 17.80.060.A.1-7 made by Ms. O'Brien, seconded by Ms. Moran, all in favor.*

C-6. Application #2023-Jan-14 of Joni Packham, **446 Bellevue Avenue, Unit 3**, Plat 36 Lot 13-3, (*Contributing*) for permission to replace existing non-original wood stairs and small landing for a new entry stair on the north (side) elevation. *Application represented by Sue Horowitz. Exhibit A) photos of other decks on the property, was accepted. Motion to approve application as presented, conditional upon pressure treated wood being painted and traditional balusters being used, citing 17.80.060.A.1-7 made by Ms. O'Brien, seconded by Ms. Moran, all in favor.*

C-7. Application #2023-Jan-23 of Earl McMillan, **36 Catherine Street**, Plat 22, Lot 82, (*Contributing*) for permission to 1) remove chimney 2) Replace all windows with Anderson A-Series 400 wood windows 3) install new exterior doors and screen doors 4) replace deteriorating brick front stairs & landing with a wood deck to match existing deck on west elevation 5) rebuild wood deck on west elevation in-kind 6) rebuild rear entry with historically appropriate windows, door, paneling, and stairs 7) replace clapboard siding with painted cedar shingle siding. *No one present to represent application. Motion to dismiss application without prejudice made by Ms. O'Brien, seconded by Ms. Moran, all in favor.*

VII. NEW APPLICATIONS

N-1. Application #2023-Feb-003 of Eoin Howlett, **16 Poplar Street**, Plat 17, Lot 6, (*Contributing*) for permission to construct a 16ft x 14ft shed at the southwest corner of the parcel. *Summary. Motion to approve application as presented, citing 17.80.060.A.1-7 made by Ms. O'Brien, seconded by Ms. Moran, all in favor.*

N-2. Application #2023-Feb-004 of LSREF Viking LLC, **1 Bellevue Avenue**, Plat 25, Lot 124, (*Contributing*) for permission to 1) Install 4 antennas approximately 30" x 15" on façade of building painted to match exterior 2) Replace 3 antennas with existing stealth structure located on roof and upgrade equipment at existing AT&T wireless facility located on site. *Application represented by Mark Roberts of the SAI Group. Motion to approve application as presented, citing 17.80.060.A.1-7 made by Ms. O'Brien, seconded by Ms. Moran, all in favor.*

N-3. Application #2023-Feb-007 of Sean Napolitano, **2 Janet Terrace**, Plat 44, Lot 95, (*Non-Contributing*) for permission to demolish existing, non-historic single-family residence constructed in 1968 and construct a new single-family residence. *No one present to represent the application. Motion to dismiss application without prejudice made by Ms. O'Brien, seconded by Ms. Moran, all in favor.*

N-4. Application #2023-Feb-008 of Saletin Real Estate Group, **0 Cherry Street**, Plat 12, Lot 40, (*N/A*) for permission to construct a single-family dwelling on an empty parcel. *Application Continued to March 21, 2023 HDC meeting by request of the Applicant.*

N-5. Application #2023-Feb-12 of Christopher & Ramona Stadler, **24 Walnut Street**, Plat 12, Lot 81-4, (*Contributing*) for permission to install an above ground hot tub at the side of the house, screened by shrubbery. *Application represented by Chris Stadler. Motion to approve application as presented, citing 17.80.060.A.1-7 made by Ms. O'Brien, seconded by Ms. Moran, all in favor.*

N-6. Application #2023-Feb-13 of Maurice & Lynn De La Valette Revocable Trust, **18 Second Street**, Plat 16, Lot 198, (*Contributing*) for permission to install solar panels on two existing elevations. *Application represented by Lynn De LaValette. Motion to continue application to March 21, 2023, made by Ms. O'Brien, seconded by Ms. Moran, all in favor.*

VIII. NEW BUSINESS

Discussion on our Policy Statement on Administrative Approvals *Reviewed in detail by Commission*

Discussion on the City Zoning Ordinance Defining Historic Exemptions (17.80.100) *Reviewed in detail by Commission*

IX. ADJOURNMENT

Motion to Adjourn at 8:02pm made by Ms. O'Brien, seconded by Ms. Moran, all in favor.
