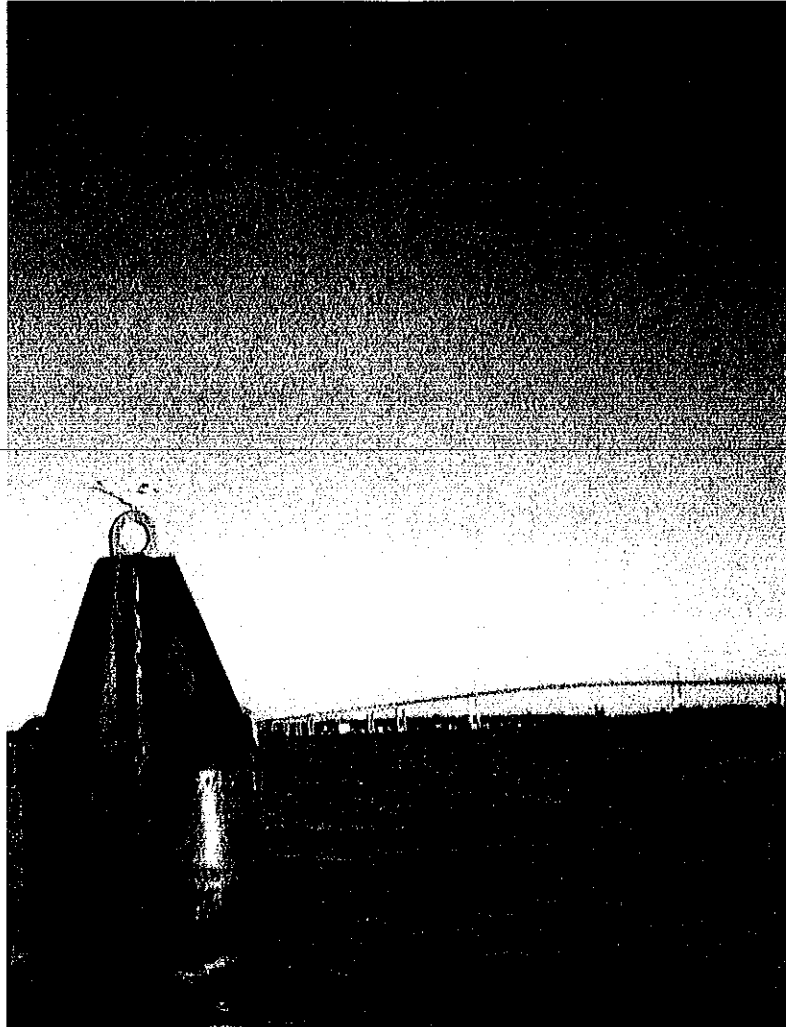


City of Newport, Rhode Island



Adopted Budget

FY 2011 ~ 2012

CITY OF NEWPORT, RI
ADOPTED BUDGET
FISCAL YEAR 2011-2012

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*The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation to the **City of Newport, Rhode Island** for the Annual Budget beginning July 01, 2010, the sixth consecutive year we have achieved this honor. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.*

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Newport
Rhode Island**

For the Fiscal Year Beginning

July 1, 2010

President

Executive Director

CITY OF NEWPORT**FISCAL YEAR 2011-2012****Budget Message ~ As Proposed**

The Honorable Mayor, Members
of the City Council and Residents:

Herein is the fiscal year 2011/2012 Proposed Budget for the City of Newport. The budget proposal incorporates a three-year operational plan and five-year capital improvement plan (CIP). The multi-year budget template was developed to provide a guideline for strategic planning in the annual budget process. At the department level the budget model requires multi-year forecasting for programs, equipment, and personnel. At the administrative level strategic thinking will guide policy development and the determination of spending priorities. In a community whose budget, in part, is dependent on a tourist-supported economy, the fiscal plan must also reflect changes in the general economic conditions and, specifically, revenue streams that are derivatives of elective spending by visitors and residents.

The Rhode Island General Laws establish a limit on a community's tax levy growth. For the 2012 fiscal year, tax revenue growth is capped at 4.25%. The law also specifies that the cap will be based strictly on the combined prior year real and personal property tax levy. The maximum amount of increased tax revenue that the City can levy for FY2012 is \$2,588,835. This Proposed Budget increases the levy by \$2,516,399 or 4.13%. The recommended budget provides for a 3.87% increase in the real property tax rates.

The FY2012 budget proposal continues to reflect significant losses in revenues due to the continued economic downturn, the loss of state revenue sharing and motor vehicle phase-out revenue, loss in investment and housing revenues, slowdown in building construction activity, and a reduction in tourism revenues. In FY2012, at the department level, directors have been challenged to reduce operating expenses in consecutive fiscal cycles. The state pension contribution will increase by 3.27% (from 13.81% to 17.08%), health insurance premiums will increase by 2.8%, and the City is faced with very expensive mandated water and sewer infrastructure and facility improvements. Every effort has been made to continue to provide quality services and comply with regulatory mandates with the least possible impact on the taxpayer. Major impacts in this budget come from the water and sewer rates. The sewer rate is proposed to increase by 15.0% with the combined sewer overflow (CSO) fixed fee increasing by 1.0%. This is necessary to comply with an anticipated consent agreement between the City and the federal Environmental Protection Agency (EPA).

The City of Newport is in the process of filing for new water rates with the R.I. Department of Public Utilities (PUC). The request for increased rates is due primarily to a state mandate to replace the Lawton Valley Water Plant and to upgrade treatment processes at the Newport Water Plant. The changes are required in order to meet new federal clean water standards. The City entered into a consent agreement with the R.I. Department of Health to complete construction and be operational by December 31, 2014. The cost of the new plant and plant upgrades is expected to approximate \$70 million and will be paid for with subsidized bonds from the state revolving fund. Rate increases are needed to pay the debt service related to the borrowed funds. Rate increases have been requested as follows: 37.7% increase in FY2012; 21.3% increase in FY2013; 14.0% increase in FY2014; and a 2.7% increase in FY2015. The

proposed FY2012 budget has not been changed from the FY2011 budget. The budget will be amended if, and when, rates are approved by the PUC.

Given forced reduction in several key revenue streams, the FY2012 budget preparation process started with an initial budget gap of \$8,193,868. The gap was eliminated through a variety of structural and operational changes and includes the following:

- Reductions to proposed capital projects of \$2,732,621
- Reductions of 5% in operating budgets totaling \$3,334,319
- Level funding for school and library
- Various reorganizational changes saving \$700,000
- Removal of salary and step increases for non union, NEA and AFSCME (third consecutive year)
- Plan 65 cost savings of \$300,000

The City continues to focus on the restoration and upgrade of publicly owned infrastructure. This commitment to rectify outdated and unimproved City assets, such as: roads, buildings, and utilities, is long-term and costly. City policy makers are also focused on another major City liability, that being the legacy debt of Other Post Employment Benefits (OPEB). The OPEB debt largely consists of retiree health care insurance costs. The deterioration of physical assets and accrual of financial obligations have evolved over the past several decades. They did not develop quickly nor will they be solved quickly. To mitigate the OPEB debt the City Council initiated a plan to pay down the obligation over a 30-year period by creating and funding an OPEB Trust. It was the first such fund to be established in the State of Rhode Island. Annual contributions to the Trust will be used to pay the legacy costs of retiree health care insurance and narrow the delta between the OPEB Trust assets and the unfunded liability.

In preparing the FY12 budget proposal the following facts and assumptions were considered relevant:

- The R.I. General Assembly's adoption of Bill 3050 established a cap on municipal property tax levies. The cap annually reduces in increments of ¼% until it reaches 4%. In FY12, the maximum amount that a municipality can increase its property tax levy is 4.25%;
- As a tourist-dependent community, the City anticipates the revenues from a room tax and a meal and beverage tax to support the provision of municipal services. The tourist economy has begun to recover, showing improved tourist spending resulting in slightly increased tax-based revenues for the City;
- The economic recession continues to adversely impact the building industry. Overall revenue estimates for that industry remain flat while the number of building permit applications and other related property and building industry fees remain stagnant in the City.

Operational and Fiscal Highlights

In the development of a balanced budget proposal for FY2012, *revenue* assumptions for FY2012 include the following:

- A tax levy increase of 4.13% is recommended to support the balanced budget as presented. The source of the increase is multiple, coming from reductions in revenues of \$3,022,140 (of which

\$800,000 was prior year appropriated fund balance, increased City Debt Service of \$715,000 (City took savings of \$700,000 from refunding in prior year budget), increase in Fire Pension Contribution of \$201,632, required full revaluation costing \$361,000, increased State Pension Contributions of \$473,000 and increased Health Insurance costs of \$251,000. The proposed levy is 0.12% below the permissible tax levy cap of 4.25%;

- The residential tax rate is proposed to increase from \$9.56 to \$9.93 (3.87%) and the commercial and personal property tangible tax rates are proposed to increase from \$13.25 to \$13.76(3.85%);
- Proposed motor vehicle tax rate remains \$23.45 per \$1,000, which is the State Law fixed-rate for Newport.
- Reduced initiatives in the building industry have led to overall reductions in permits and fee income in previous years. Income for FY09 and FY10 were \$814,425 and \$775,668 respectively. In FY11, income for the first two fiscal quarters totaled \$422,449. The permit and fee income projection for FY12 is \$900,000;
- Hotel tax and meal and beverage tax incomes for FY11 were budgeted at \$3.0 million. Based on income received to date and forecasting a slight increase in that revenue stream through next year, the income projection for FY12 at \$3.3 million;
- Reduced income from Newport Grand of \$95,000; from \$620,000 budgeted for FY11 to \$525,000 for FY12.

Expenditure assumptions for FY2012 include the following:

- Total increases in General Fund expenditures have been kept to 2.28% despite cost increases provoked by external influences;
- CIP expenses from General Fund appropriations are proposed at \$1,771,897, 39% of the initial recommended funding level. The difference equates to \$2,732,621, or a savings of 4.44% on the tax rate;
- No salary increases or personnel step advancements are included for any employees other than police and fire for FY2012 as provided by existing contract provisions for the third consecutive year. Police will be paid in accordance with a multi-year negotiated contract and both police and fire entry-level employees will be granted step increases;
- A general hiring freeze will remain in effect, and vacancies will only be filled if mandated or fiscally prudent;
- Equipment replacement costs for fleet vehicles have been selectively restored to departments' operating budgets;
- Civic Support appropriations to local agencies have been budgeted at the same levels as FY11. The current fiscal crisis continues to cause measurable cutbacks in the City's internal operating costs. The budget cannot support any more than the current contribution to other organizations;

- Health care premium costs will increase by 2.8%, barring significant changes in the health care plans for employees.
- The Water Pollution Control rates will increase by 15.0%; CSO fixed fees will increase 1.0%; industrial pretreatment fees will remain the same.
- No increases have been budgeted for the schools or library.

The City operates five Enterprise Funds (municipal programs that are self sufficient, by definition). Two of the funds are public utilities (Water Department and Water Pollution Control Department) funds. The public utilities funds are subject to directives from state and federal regulatory agencies. The remaining three funds (Parking Fund, Harbor Management Program, and Easton's Beach) are created to operate under an entrepreneurial design promoting self growth and innovative initiatives to increase revenues and enhance the delivery of services to the public in those areas. Innovative business initiatives often require a measured degree of financial risk. In the current economy long-term financial risk will be carefully monitored. All programs dependent on substantial cash infusion will require well defined business plans that illustrate project assumptions and time lines for pay-back.

The sharing of services and engaging in multi-jurisdictional efforts continues to be a pressing economic necessity. Multi-jurisdictional partnerships are not relegated to one type or model. Newport currently enjoys a variety of inter-municipal relationships from regional utility agreements to Memoranda of Understanding with area public safety agencies. Basic municipal services need to undergo honest scrutiny to determine if and where inter-jurisdictional delivery models can be created to provide important municipal services while retaining or improving quality and reliability.

With or without advancements in multi-jurisdictional-service delivery programs the City will be required to do more with less. The projected continued reduction in fees from a slowdown in the building industry, interest income, and the cutback in state revenue sharing, will necessitate alterations in the breadth and level of some municipal services. The continually rising health care costs, projected at approximately \$9 million for FY 2012, obviate a need to completely reexamine employee benefit packages. The City cannot generate revenue growth fast enough to support these spiraling costs.

In the face of economic strain, the city will continue to pursue development opportunities, with the promise of new and increased revenues. The impact of *North End* property development and continued revitalization of downtown areas will help stabilize taxes and increase city revenues. A major challenge for the municipality is to define the organizational size and breadth of service the community is able to support and reconfigure expenses to operate within those boundaries.

The legacy costs of infrastructure deterioration and unfunded post employment benefits, and the current rising costs of health care consume a substantial portion of the limited tax-based revenues. Until those debts are under control, comparable expense control will be necessary in other areas; some of which will affect the scope and level of services to which we have become accustomed.

Effective management of the City's budget is a twelve month process and requires the active participation and cooperation of staff members at all levels of the organization. To achieve greater success, through developmental work with staff and policy makers, the following tenets are adopted as reference points for decision making:

- Increase the ability of the city to predict and regulate the budget by gaining greater control over major income and expense drivers;
- Foster a sense of organizational ownership at all operational levels to breed a motivational model for City-wide success;
- Encourage entrepreneurial leadership and innovative thinking to introduce new ideas for increased revenues, expense control, and enhanced service delivery;
- Use a balanced scorecard approach to evaluate municipal services, incorporating measures for: quality, cost, quality, utility and importance;
- Continue the use of multi-year revenue forecasting models that are sensitive to the influence of economic fluctuations on “elective spending”;
- Examine traditional expense categories with greater scrutiny and research ways of reducing unit cost through efficiencies such as regionalization, master purchasing plans, and other forms of consolidation;
- Expand the use of employee cross-training where practical to increase stability among the workforce and increase corporate knowledge;
- Continue the use of planning summits and conclaves among policy makers and staff members to refine the integration of conceptual plans, policy decisions, and operational activities, and to further the collective sense of unified goals and community-wide growth.

Protection of natural resources, architecture, and open space remains a government priority. Public-private partnerships continue to be a methodology the City will pursue to expand the ownership and resources focused on protection of parks, beaches, and other parcels of open space. The City has been successful in acquiring grants, trusts and other financial gifts to supplement the General Operating budget in sustaining and protecting these properties. The use of conservation easements and similar partnerships allows the City to pursue projects that offer aesthetic and ecological benefits with minimal cost to tax payers. The creation of conservation easements at Gooseneck Cove, Morton Park, and Braga Park provided new revenues to the City while ensuring the perpetual protection of the beauty and public accessibility of these important public properties.

Bill 3050 will continue to have long-term impact on municipalities because it does not allow municipalities to increase tax revenues by growing their tax base through economic development or growth. The City administration will be looking for ways to reduce cost and improve the efficiency in service delivery. However, it must be recognized that, even with a very efficient service delivery model, at some point the naturally occurring growth in operational costs will force the City to either reduce the level or breadth of service or find other revenue streams to complement the property tax revenues. The charge to the administration is to search out and identify other viable and stable revenue sources. The larger challenge is to provide for the long-term natural growth in the cost of municipal service delivery with revenue streams that are not impeded by the state-imposed tax levy cap.

Recent changes in the state and national economy and budget decisions made at the state level demonstrate that governments need a degree of flexibility in their fiscal plan. At the local level, the municipal budget must be capable of responding to external revenue and expense influences. Traditional service delivery may have to change to accommodate reduced revenues or increases in mandated expenses. All contracts with service providers, collective bargaining agreements, and multi-jurisdictional cooperative ventures will be approached with recognition of the volatility of local revenue streams and a need to protect the City from risks to the community's fiscal solvency.

The City is currently engaged with EPA and the R.I. Department of Environmental Management on a complex schedule of projects and timetable towards improvements to the Water Pollution Control (WPC) infrastructure. The complex WPC system services Newport, Middletown, and the U.S. Navy. An ensuing expense for the necessary improvements may reach \$100 million. In FY2009, the City implemented a combined sewer overflow (CSO) fixed fee to support improvements related to CSO issues. Capital projects under design for FY2012 include Treatment Plant Headworks and Chlorine Contact Tank Upgrades and Program Manager for Implementation of CSO LTDP in preparation for the System's Master Plan for CSO Control submittal to EPA/RIDEM in November 2012. These two projects alone approximate \$4,650,000 in construction cost fees and in the CSO fixed fee to pay for the needed improvements.

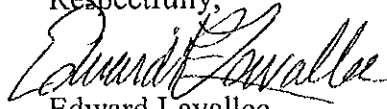
The Newport Water Department manages the regional water utility servicing Middletown, Portsmouth and the U.S. Navy and projects significant capital improvements and repairs for FY 2012. The major projects confronting this utility are required physical and technological upgrades to the Newport Station One Plant and construction of a new water plant to replace the current facility at Lawton Valley, in Portsmouth. Newport Water will need to increase rates (40%) to fund the new Lawton Valley Treatment Plant and the improvements to Station One. Newport Water is preparing a rate filing to increase rates with the Rhode Island Public Utilities Commission (RIPUC). Other significant projects for FY 2012 include Easton Pond Dam Repair at \$6 million and Water Main Improvements at \$7 million.

The City of Newport projected three-year budget draft indicates that expenditures will increase by 6.22% in FY2013, an amount in excess of the maximum allowed tax revenue dollars. Projections also include an additional 0.88% in FY2014; Revenues, (without a projected tax increase), are anticipated to increase only slightly (0.31%) FY2013 and increase only slightly (0.32%) again in FY2014. This continues to suggest that either new sources of revenue will have to be found or expenditures, programs or services will need to be reduced. In the recent past, a few new revenues have been added. The City now derives an estimated \$350,000 in service charges from residential housing complex agreements with the Housing Authority of Newport and with GMH (property managers of Ft. Adams military housing). The City continues to search out these types of agreements; as well as exploring potential growth in other known revenue streams, including meals and beverage taxes, and other service fees.

The City's proposed combined expenditures for all funds is \$137,114,208 which is an increase of \$35,382,080 from last year. This is due primarily to increased capital spending in the amount of \$30,000,000 for the new elementary school. The General Fund transfer to the capital projects fund has increased for a number of reasons, most notably the repair and maintenance of seawalls and City sidewalk/roadway improvements. Vehicle replacement costs have been shifted back into individual department budgets with the exception of fire vehicles. Because of their significant purchase price, the replacement of fire apparatus has continued to be funded through an annual equipment depreciation allocation.

In conclusion, the total General Fund budget is proposed to increase 2.47% from \$76,424,833 to \$78,311,955. Benefits, Police & Fire Pensions, debt service and capital projects paid through the General Fund became a larger portion of the budget while the departmental expense paid through general revenues has decreased. Eighty-two percent of the City's General Fund revenues will come from real and personal property taxes.

Respectfully,

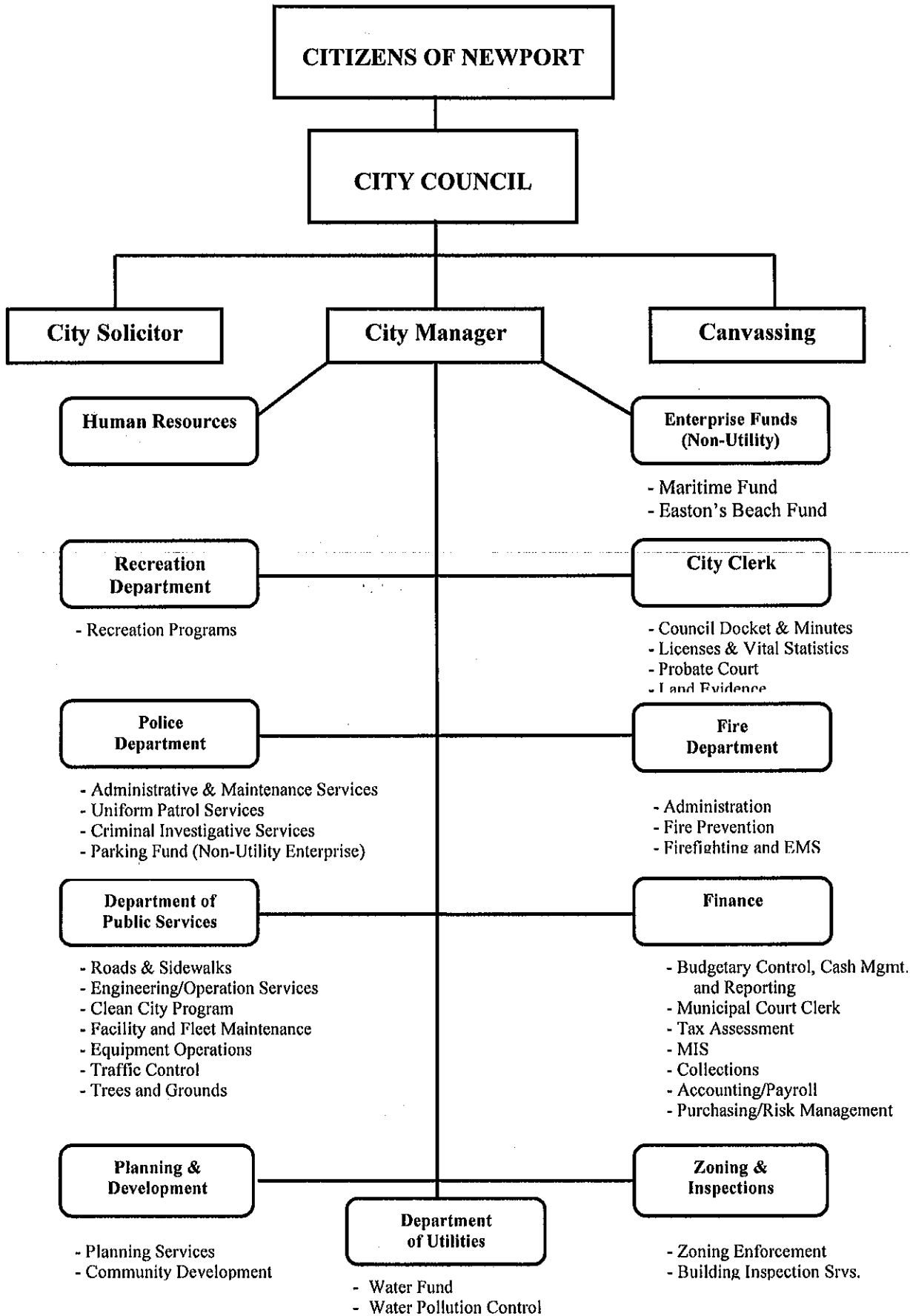


Edward Lavalley
City Manager

EFL

Dated: 04.06.11

THE CITY OF NEWPORT, RI



FY2011-12 Budget Highlights

- Expenditures for all funds total \$136,418,212, an increase of 34.10% over FY10-11. This increase is driven mainly by the new school project of \$30,000,000.
- General Fund tax levy of \$61,730,155, an increase of 3.88 % over FY10-11
- General Fund revenues of \$78,768,266, an increase of 3.06% over FY10-11
- Transfers from General Fund to Capital Projects and other funds for capital improvements of \$1,621,897 represents 2.06% of total General Fund expenditures
- Adopted tax rate is \$9.93 per \$1,000 of assessed value for residential property and \$13.76 per \$1,000 for commercial property
- One-cent on the real property tax rate is equivalent to approximately \$57,056
- Adopted personal property tangible rate is \$13.76 per \$1,000 of assessed value
- Adopted motor vehicle tax rate remains \$23.45 per \$1,000 of assessed value which is the state fixed rate for the City of Newport. The city grants an exemption for the first \$6,000 of value to all motor vehicle taxpayers.
- General Fund Balance is at 12.18% of budgeted General Fund expenditures
- Transfer to schools for operations is adopted at \$22,564,157, representing no change from the adopted budget for FY10-11

Economic Assumptions

The underlying economic assumptions in this budget are:

- The continuing poor housing market will lead to continued low revenues for realty conveyance tax, building permits and recording fees
- The poor economy will slowly improve. Its impact on tourism will show as a slight increase in revenues including hotel tax and meals and beverage taxes
- Interest rates are not expected to increase over the next fiscal year, leading to stagnant investment income
- The state continues to struggle financially and this will negatively impact local and school funding; motor vehicle tax phase out revenue has been significantly reduced
- Declining enrollment, increased levels of students below poverty levels and increased numbers of students in special education will continue to push educational costs per student to higher levels
- Increasing costs of 3-4 % will impact city purchases of supplies, materials, contracts and utilities
- Health insurance premiums will continue to climb. Notice from Blue Cross Blue Shield indicate that rates will increase by 3.0% in FY2012



THE CITY OF NEWPORT, RHODE ISLAND

Newport is located at the southern end of Aquidneck Island in Narragansett Bay, about 30 miles southeast of Rhode Island's capital of Providence. The City is bounded by the Atlantic Ocean on the east and the south, Narragansett Bay on the west, and by the Town of Middletown on the northeast. Newport is 11 square miles in size, with 7.7 square miles of land and 3.3 square miles of inland water. Location is readily accessible to the west by Interstate 95 via the Jamestown and Pell Bridges, and to the north by Routes 24 and Interstate 195 via the Mount Hope Bridge and the Sakonnet River Bridge.

Mayor and City Council



Stephen C. Waluk
Mayor

Henry F. Winthrop Councilor at Large	Justin S. McLaughlin 2 nd Ward Councilor Vice-Chairman	Naomi L. Neville Councilor at Large	Jeanne-Marie Napolitano Councilor at Large	Charles Y. Duncan 1st Ward Councilor	Kathryn C. Leonard 3 rd Ward Councilor
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GOVERNMENT

Newport was founded in 1639, incorporated as a City in 1784, and rechartered in 1853. The City operates under a Home Rule Charter, adopted in 1953, providing for a council/city manager form of government. There is a seven-member City Council headed by its Chairperson, who is elected by the Council and also holds the title of Mayor. All legislative powers of the City are vested in the City Council by the Charter, including the ordering of any tax, making appropriations, and transacting any other business pertaining to the financial affairs of the City.

Four members of the City Council are elected at large and the remaining three members are elected from the three wards, all for a two-year term. The new council was elected in November, 2010. The Charter grants to the City Council all powers to enact, amend, or repeal ordinances relating to the City's property, affairs and government, including the power to create offices, departments or agencies of the City, to preserve the public peace, health and safety, to establish personnel policies, to authorize the issuance of bonds, and to provide for an annual audit.

The City Manager is appointed by a majority vote of the City Council. The City Manager is the chief administrative officer. The Charter grants to the City Manager the authority to appoint or remove all officers or employees of the City, to prepare and submit to the City Council the annual budget and annual report of the City, to recommend pay schedules for City employees, and to recommend to the Council the adoption of such measures as he may deem necessary for the health, safety or welfare of the City.

ECONOMY

From its early years when commerce involved the whale-oil trade, to today's highly sophisticated research in electronic submarine warfare, the seaport has continued to play a vital role in Newport's economy. The U. S. Navy, beginning with the founding of the Naval War College in 1884, influenced the development of the City and continues to do so as one of the major contributors to the local economy.

Newport's location, natural and cultural resources, and sense of history are responsible for the growth of tourism into a primary source of revenue. The third largest economic factor in Newport, the service sector, has benefited by both the defense and tourism industries.

Tourism

As the State's principal tourist center and resort community, Newport is visited annually by millions of tourists who attend special events, sail, and view the City's mansions and other attractions. The City's popularity has stimulated significant private investment in retail shopping facilities, hotels, timeshare units, restaurants, clubs, and other tourist-oriented enterprises.

The Newport County Convention and Visitors Bureau (NCCVB), which operates the H.J. Donnelly III Visitors Center, reports over 500,000 visitors seeking information in the Center annually. The Visitor Center, located in the center of Historic Newport, is open seven days a week, providing residents and visitors with information on area attractions, accommodations, events, and restaurants.

Recreation

The City of Newport has some of the best private facilities for boating enthusiasts in the state. There are two public beaches operated May through September, and the area is famous for past America's Cup Races and the Olympic Sailing Trials. There are numerous public recreational facilities, including 19 tennis courts, 7 multi-purpose play fields, 13 playgrounds, and one gymnasium, which are available for residents' use. The City also has a Senior Citizens' Center.

Library

The Newport Public Library was founded in 1869 and currently contains 167,209 volumes. A recent expansion has added 23,000 square feet to the facility and increase the capacity to 175,000 volumes. Newport has the distinction of having not only one of the first public libraries in the country, but also the first private library, still in operation -- the Redwood Library.

High Technology and Defense-Related Business

There are an estimated 21,200 individuals in defense-related jobs on Aquidneck Island. The major private employers are located in Middletown and Portsmouth; however, many of their employees make their homes in Newport and thereby contribute to the local economy. These workers represent a very highly skilled component of the local labor force.

The Navy is the island's largest single employer, employing approximately 9,000 military and civilian personnel. The Navy's presence in Newport is dominated by its work in education, training and research programs. Among the largest institutions involved with research programs is the Naval Underwater Warfare Center (NUWC), which has been designated by the Defense Department as a "superlab" for doing undersea warfare research. The U. S. Navy Base or its

related facilities have not been identified for any base closure or reduction, and, in fact, is currently expanding their facilities.

Service Center

Within the City of Newport, 82.8% of all 2009 private employment was in the service sector. Although most of the service jobs are to be found in hotel/motel, social services, and health fields, other important services industries in Newport are also educational services and business services. Newport's inventory of office space attracts professional service firms, such as medical offices and legal services. Business services include, among others, building maintenance, personnel supply, and computer and data processing services. Computer and data processing, and engineering and management services are major sources of jobs at the regional level.

Retail Trade Industry

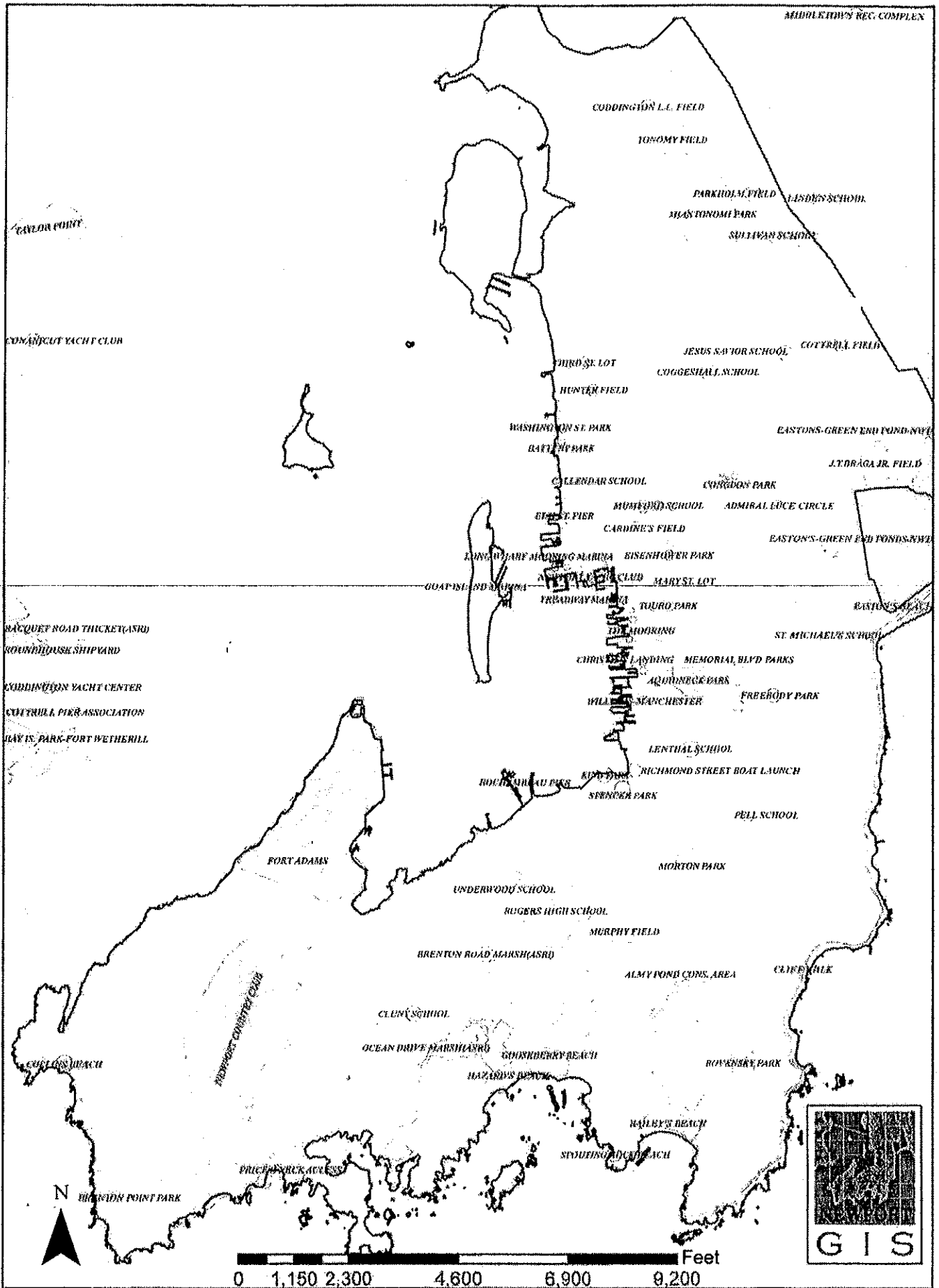
The retail industry represents the third largest source of private employment within Newport, with an annual average of 1,395 jobs in 2009. These include jobs in specialty retail, which includes galleries, gift shops, and antique shops, and apparel and accessories. Retail and restaurant employment can swell by as many as 1,500 jobs during the peak summer season.

Recreational, or specialty retail, also plays an important role in Newport's visitor industry and provides shopping opportunities for visitors as well as serving Newport residents. The primary shopping areas in Newport are located on Thames Street, America's Cup Avenue, and Bellevue Avenue. The many antique shops and art galleries in Newport add to the City's historic and cultural character.

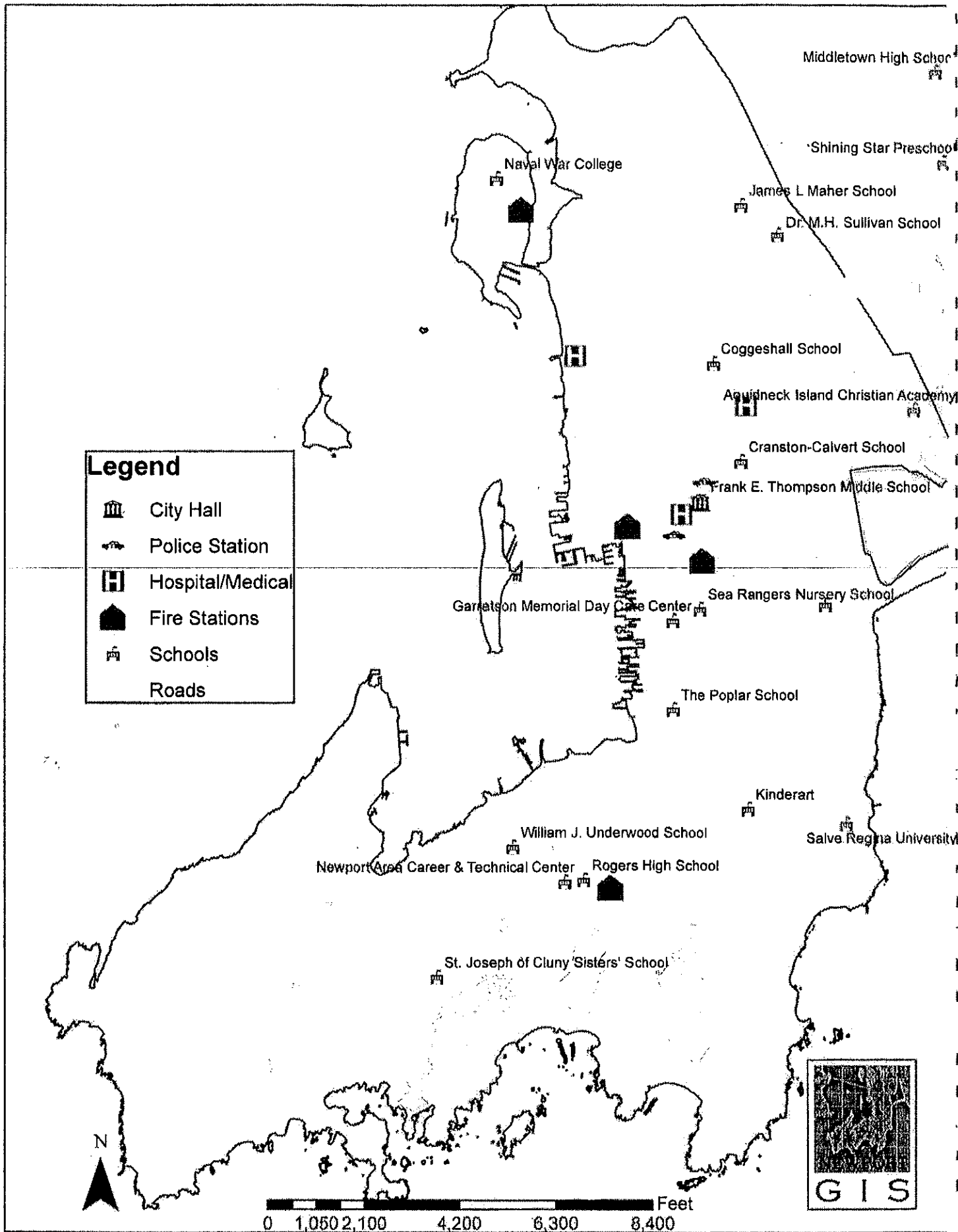
Community Profile

<u>City Government</u>		<u>Economic Indicators - continued</u>			
Established in	1639	City Finances			
Date of Incorporation	1784	<u>Bond Ratings</u>			
Form of Government	Council-City Manager	Standard & Poor's AA			
Number of Full-Time City Positions (FY 11/12)	358.5	City of Newport Employment			
		(2009)	(2002)	2002-2008	
		Average Annual			% Change
		Construction	458	444	3.06%
		Manufacturing	134	284	-111.94%
		Wholesale Trade	215	210	2.33%
		Retail Trade	1,395	1,591	-14.05%
		Transportation & Warehousing	300	262	12.67%
		Information	249	273	-9.64%
		Finance, Insurance, Real Estate	529	418	20.98%
		Professional & Technical Services	755	808	-7.02%
		Administrative & Waste Management	450	586	-30.22%
		Education & Health Services	2,388	2,547	-6.66%
		Leisure & Hospitality	4,442	4,642	-4.50%
		Other	1,007	609	39.52%
		Total Covered Private	12,322	12,674	-2.86%
		Unemployment Rate	<u>05/11</u>	<u>06/10</u>	<u>% Change</u>
		City of Newport	10.1	9.7	4.12%
		Rhode Island	10.9	12.0	-9.17%
		New England	7.9	8.6	-8.14%
		U.S.	9.1	9.5	-4.21%
		Tourism	<u>2010</u>	<u>2009</u>	<u>% Change</u>
		Number of Hotel/ Motel Rooms	1,409	1,385	1.73%
		Occupancy Rate (Estimate)	59.70%	55.80%	6.99%
		Average Daily Rate (Estimate)	\$189.80	\$186.40	1.82%
		Median Household Income	2009	2000	
		City of Newport	55,916	40,669	37.49%
		State of Rhode Island	53,243	42,090	26.50%
		Largest Private Employers (2010)			
Newport Health Care Corp.	700				
James L. Maher Center	650				
Salve Regina University	450				
Preservation Society of Newport County	300				
		Largest Public Employers (2009)			
Naval Undersea Warfare Center	3000				
Naval Education & Training Center	950				
City of Newport & Newport Public Schools (FTEs)	680				
		Physiographic			
Land Area					
Square Miles	7.94				
Acres of Public Parks & Open Space	122				
Total Acres of Parks & Open Space per 1,000 Population	4.81				
Paved Lane Miles	94				
Sidewalk Miles	82				
		Utilities			
Telephone	Verizon or AT&T				
Electric and Gas	National Grid				
Oil	Various				
Water	City of Newport				
Sewer	City of Newport				
		Economic Indicators			

<p>Proposed Taxes</p> <p><u>Real Property Tax Rate</u> FY 11-12: \$9.93 per \$1000 assessed res. value FY 11-12: \$13.76 per \$1000 assessed comm.</p> <p>FY 10-11: \$9.56 per \$1000 assessed res. value FY 10-11: \$13.25 per \$1000 assessed comm. value</p> <p>FY 11-12 Value of one-cent on the Real Property Tax Rate Approx. \$57,056</p> <p><u>Personal Property Tax Rate</u> FY 11-12: \$13.76 per \$1000 assessed value FY 10-11: \$13.25 per \$1000 assessed value</p>		<p>Registered Voters March, 2011 13,245</p>																																																					
<p>Population 2010 U.S. Census 24,672 1990 U.S. Census 28,227</p>		<p>Housing <u>Housing Units - June, 2009</u> June, 2010 June, 2009</p> <p>Owner Occupied Housing Units 5,094 4,850 Renter Occupied Housing Units 5,464 6,716 Vacant 3,111 1,660 Total 13,669 13,226</p>																																																					
<p>Households 2000 U.S. Census 13,226 1990 U.S. Census 11,196</p>		<p><u>Properties by Occupancy (2010)</u> Owner Renter</p> <p>5,094 5,464</p>																																																					
<p>Average Household Size 2000 U.S. Census 2.11</p>		<p><u>Average Assessed Value (in thousands)</u> All Residential Units (less exemptions) 4,365,498 All Commercial Units (less exemptions) 1,227,018 All Personal Property Tangible 113,093 Total Assessed Value at 12/31/2008 5,705,609</p>																																																					
<p>Age (2000 Census) (1-19) 6,389 (20-34) 6,900 (35-64) 9,778 (64+) 3,408 Median Age (2000) 34.9</p>		<p><u>Average Market Rents (without utilities) 2009</u> 2010 2009</p> <p>Efficiency/1-Bedroom Apartment 825 850 2-Bedroom Apartment 999 1,050 3-Bedroom Apartment 1,149 1,300 4-Bedroom Apartment 1,225 1,350 Source: State-Wide MLS</p>																																																					
<p>Race and Ethnicity (2000 Census) White (Non-Hispanic) 86.6% African American 9.7% Hispanic (all races) 5.5% Asian & Pacific Islander 3.8% American Indian and Alaskan Native 1.8% Total* 107.4%</p>		<p><u>Median Assessed Value of Homes and Condominiums (2009)</u> 2010 2009</p> <table border="1"> <thead> <tr> <th><u>Assessed Value</u></th> <th><u>Units</u></th> <th><u>Median</u></th> <th><u>Median</u></th> </tr> </thead> <tbody> <tr> <td>Less than \$199,999</td> <td>433</td> <td>183,600</td> <td>150,700</td> </tr> <tr> <td>\$200,000--\$299,999</td> <td>1,801</td> <td>271,300</td> <td>268,000</td> </tr> <tr> <td>\$300,000--\$399,999</td> <td>2,407</td> <td>343,700</td> <td>342,100</td> </tr> <tr> <td>\$400,000--\$499,999</td> <td>1,067</td> <td>440,300</td> <td>439,800</td> </tr> <tr> <td>\$500,000--\$599,999</td> <td>395</td> <td>548,700</td> <td>539,300</td> </tr> <tr> <td>\$600,000--\$699,999</td> <td>381</td> <td>641,425</td> <td>644,750</td> </tr> <tr> <td>\$700,000--\$799,999</td> <td>194</td> <td>743,175</td> <td>738,300</td> </tr> <tr> <td>\$800,000--\$899,999</td> <td>113</td> <td>852,025</td> <td>846,250</td> </tr> <tr> <td>\$900,000--\$999,999</td> <td>74</td> <td>947,600</td> <td>934,400</td> </tr> <tr> <td>\$1,000,000-\$1,999,999</td> <td>204</td> <td>1,284,950</td> <td>1,263,500</td> </tr> <tr> <td>\$2,000,000-\$2,999,999</td> <td>94</td> <td>2,405,400</td> <td>2,315,600</td> </tr> <tr> <td>\$3,000,000 AND UP</td> <td>109</td> <td>5,854,615</td> <td>4,471,400</td> </tr> </tbody> </table>		<u>Assessed Value</u>	<u>Units</u>	<u>Median</u>	<u>Median</u>	Less than \$199,999	433	183,600	150,700	\$200,000--\$299,999	1,801	271,300	268,000	\$300,000--\$399,999	2,407	343,700	342,100	\$400,000--\$499,999	1,067	440,300	439,800	\$500,000--\$599,999	395	548,700	539,300	\$600,000--\$699,999	381	641,425	644,750	\$700,000--\$799,999	194	743,175	738,300	\$800,000--\$899,999	113	852,025	846,250	\$900,000--\$999,999	74	947,600	934,400	\$1,000,000-\$1,999,999	204	1,284,950	1,263,500	\$2,000,000-\$2,999,999	94	2,405,400	2,315,600	\$3,000,000 AND UP	109	5,854,615	4,471,400
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<p>*Percentage column does not sum to the total shown due to rounding; U.S. Census data indicate net international migration for 1990 - 1998 as 9.0%; Source: U.S. Census Bureau 2000 Census</p>		<p>Source: U.S. Census Bureau/Real Estate Assessor</p>																																																					



Recreational lands, such as parks, zoos, ball fields, and golf courses in Newport



LONG-TERM AND ONGOING GOALS

The City Council adopted long term goals to approach its vision of contemporary, efficient, and productive municipal service. In identifying priorities, the Council has focused on areas related to: direct city services to the public, public safety and health, preservation of assets, recreation, tourism, redevelopment, and education. This broad array of activities parallels the overarching vision of comprehensive municipal service and progressive growth.



CITY SERVICES

Achievements to date:

- City departments were reorganized to better address economic development and tourism issues and public services such as roads.
- The City has replaced its outdated software and hardware with an ERP system.
- A greeter/public information position was created to provide City Hall visitors and callers with assistance in efficiently reaching City services.
- The City's website has been redesigned to provide easy access to services and information. A search function has been added for documents.
- Council meeting agendas and docket items are now available to the public through the City's website. Council meetings are held in the Council Chambers and teleconferenced at the Newport Police Department in order to provide participatory opportunities for our handicapped citizens.
- Zoning and Plat maps have been updated and are available to the public through the City's website.
- The Equipment Operations Internal Service Fund has been realigned to meet the service needs of the growing fleet. The function has been outsourced.

City Services - continued

City Departments are planning additional initiatives over the course of the next three years. These include:

1. Provide high quality services to residents, taxpayers and visitors

- Department of Public Services continues advancement of its roadway and sidewalk maintenance improvement program. *Funding of \$840,000 is included in the operating budget for road and sidewalk maintenance and repairs. Maintenance improvements include re-striping, crack sealing, and pavement preservation techniques such as chip sealing. The city has received American Recovery and Reinvestment Act of 2009 (ARRA) Funding for federally classified roadway system improvements for summer 2011 in an amount of \$825,000. Bond funding of \$7MM is available for road improvements.*
- Department of Public Services will expand accessibility efforts and a barrier reduction plan for Americans with Disabilities Act (ADA) compliance. *Funding is included in capital improvement projects, as applicable. Road improvements are designed to promote accessibility. Sidewalk accessibility has been included as part of the road improvement program. Teleconferencing of the City's Council meetings is provided at our handicap accessible Police Department, with additional location plans in process on the first floor of City Hall. Examples of parks accessibility include recently completed upgrades to the Van Zandt Pier, Miantonomi Park picnic area and playground and 2 little league facilities.*

2. Promote easy access to governmental services and information through increased training and technology

- The City Clerk's office will continue to upgrade property records. *Evidence maps will be microfilmed. The microfilmed images will then be digitized and loaded on the 20/20 Perfect Vision system, which is used for daily recording in the Land Evidence Office. Negative Photostats and very old maps will be converted to positive black/white images for better viewing. Funding is provided through the general operating budget and the archival fund.*
- The Planning and Development Department will continue transferring hardcopy paper files (plat, plan, building, redevelopment and historical records) onto digital files. The digital scanning project is now 2/3 completed. The product will be made public through the department's website.

City Services - continued

- The City Finance Department continues to improve on-line access for residents and customers. Efforts will be made in the coming year to stream Council meetings and to provide on-line forms for completion.

3. Maintain a qualified and professional City staff

- The Police Department will continue Incident Command System (ICS) and National Incident Management System (NIMS) training. Department of Public Services personnel (5 of 7 division heads) have been trained in NIMS as of February 2010. Fire Department personnel are NIMS compliant, being trained to meet or exceed nationally mandated ICS standards.
- The Finance Department's Budget and Finance Analyst has earned the GFOA designation of Certified Public Finance Officer (CPFO).
- The Harbormaster has received extensive training related to Coast Guard techniques for boater safety and security, and continues to train staff as required by Homeland Security.



PUBLIC HEALTH, SAFETY AND QUALITY OF LIFE

Achievements to date:

- Work to improve the sanitary sewer system to achieve compliance with the U.S. Environmental Protection Agency (EPA) and Rhode Island Department of Environmental Management (RIDEM) Combined Sewer Overflow (CSO) Policies is ongoing.
- In order to maintain compliance with Drinking Water Standards, significant capital improvements to the drinking water system are being initiated. Several projects have been completed.
- City staff is systematically updating all facilities to meet the new fire code standards and accessibility requirements.

Public Health, Safety and Quality of Life - continued

- Municipal, housing and zoning inspectors increased the level of enforcement with nuisance, vegetation, junk vehicles, garbage, overcrowding, signs and zoning violations.

City Departments are planning additional initiatives over the course of the next three years. These include:

1. Protect the health and safety of residents and visitors

- The Department of Utilities, Water Division, is in the planning and design stages for replacing one of the water treatment plants and implementing major process improvements to the other. The improvements will be performed as a design build procurement process with the goal to have the improvements completed by the end of 2014. The improved treatment plants will assure compliance with upcoming changes to the drinking water standards.
- The Department of Utilities, Water Pollution Control Division, is performing the necessary work to develop the required system master plan to identify the approach to comply with the EPA and RIDEM CSO Policies. Several construction projects to improve the sanitary sewer system have been initiated and/or completed. Additional investigation work is scheduled to further improve the operation of the system.
- The Fire Department will continue to improve its two-way communications by purchasing 800 MHz radio equipment through state and federal grants. The 800 MHz system in Rhode Island has been almost entirely funded by grants. The department has been awarded a \$411,700 federal grant to complete the system.
- The Department of Planning and Development and the Newport Planning Board has revised the Goals and Policies portion of the Comprehensive Plan Update. The project will continue and be completed in its entirety in 2011, including a new reader-friendly format with online search capability and clear land use priorities.

2. Promote Clean City, streetscape and zoning programs to proactively address nuisance issues and the appearance of the City

- Continued public education efforts of ordinances related to nuisance issues. *Pro-active work with area colleges and universities is increasing institutional awareness of ordinances.*

Public Health, Safety and Quality of Life – continued

- The Zoning and Inspections Department will change its process for addressing nuisance problems by using a modified enforcement approach to increase the volume of properties addressed. In addition, the Municipal Inspector and Housing Inspector positions will be assigned entire streets to proactively address corridor inspections for properties.
- The Department of Public Services is expanding Recycling opportunities to the residents of the City of Newport through new program initiatives, events, education programs, etc. in order to meet our state mandated recycling rate goal of 35% by 2012.

3. Evaluate and address traffic, pedestrian safety and parking needs

- The Planning and Development Department and Public Services Department will work with a selected firm to complete final engineering and construction plans for the Broadway Streetscape Project to improve road design, crosswalks, pedestrian safety, landscaping, parking and lighting.
- The Planning and Development Department will continue working with the Island Transportation Study and the Pell Bridge Realignment Project to improve transportation systems and to promote the creation of economic development opportunities.
- The Department of Public Services continues working on a federally mandated plan to update all traffic signage within the City of Newport.

4. Address issues of deferred maintenance on City and School infrastructure, facilities and parks

- Department of Public Services will continue to aggressively repair and maintain City facilities and to implement a long-term plan for continued maintenance. *A recently completed (2010) project implemented the installation of a new fire protection system at Edward King House. Seawall improvements along Wellington Avenue and Ocean Avenue will be completed by summer 2011, as will an energy saving initiative to retrofit the city owned Bellevue Avenue decorative streetlights with energy efficient light sources. Repairs are also anticipated to be completed at Miantonomi Tower, Old Stone Mill, and the Memorial Boulevard stone wall along with the installation a new fence along Washington Street at Van Zandt Pier and a new boat ramp at Poplar Street.*

Public Health, Safety and Quality of Life – continued

- The City Council and voters have approved bonds of \$12 million for road improvements and \$30 million to build a new elementary school that will replace all existing elementary schools. *As of January 2011, \$5M of the \$12M allocated has been spent on roadway improvements with \$1.5M anticipated for calendar year 2011. Engineering work has begun on the new elementary school.*

5. Maintain a fair balance between resident, commercial enterprise and tourism needs

- The Planning and Development Department will continue to promote redevelopment in a manner that diversifies the local economy. Key parcels such as the Coastal Extreme Brewing site, BankNewport parcel, former Navy Hospital, Sheffield School, Carey School, Florence Gray Center (MET School) and Pell Bridge land, will require City initiative and City/State funds to ensure that proper development occurs.
- The Planning and Development Department will finalize the redevelopment of Sheffield School. Submitted proposals for the Carey School will be accepted and reviewed for consideration in selecting future development options for that property.
- The City is evaluating options for the Armory and the Newport Harbor Center. *Funding is provided in the Maritime Budget for the Newport Harbor Center*
- The Zoning and Inspections Department will complete an administrative review of the zoning ordinance and provide recommendations for future amendments based upon this review and the recommendations made from the comprehensive Plan Update.
- Departments of Planning and Development and Public Services will work to finalize the engineering and construction plans for the lower Broadway corridor in order to improve the quality of life and spur economic development.



PRESERVATION OF ASSETS

1. Preserve historic and natural assets of the City

- *Department of Public Services, in cooperation with USDOT and Rhode Island Department of Transportation (RIDOT), will begin construction of the final phase of the Washington Square Improvements Project through the federal enhancement program in spring 2011 with completion expected by the end of 2011.*
- *Department of Public Services will complete improvements to the Miantonomi Tower and the Old Stone Mill at Touro Park. Improvements are also scheduled to be made to the decorative masonry wall along Memorial Boulevard. Bellevue Avenue decorative lights will be retrofitted with energy saving light sources.*

2. Actively pursue federal, state and local grants to maintain historic and natural assets

- *The City has begun to repair its sea wall infrastructure. The Department of Public Services completed an engineering analysis report in October 2008 that is being used to prioritize proposed upgrades and improvements. Significant funding for repair will be required and grants are being sought. Ocean Avenue Seawall east of Harrison is currently under construction and construction is expected to be completed by summer 2011. Improvements to the Wellington Seawall in the vicinity of the Ida Lewis Yacht Club will also be completed by early summer 2011. Coordination continues with state and federal agencies as necessary. Funding is provided in the Capital Improvement Plan.*
- *The Harbormaster is continuously seeking supplemental funding for mooring improvements, public area enhancements and security upgrades.*



RECREATION, ARTS & TOURISM

Achievements to date:

- The City has designated an arts district, as the initial steps towards greater focus on arts and culture in Newport. The long-term plans will address all aspects of art and culture, including building architecture and statuary as well as conventional storefront.
- The Planning and Development Department serves as the liaison for the Arts and Entertainment District in providing general information, applications and certifications for qualifying artisans and entertainers.
- The City administration is working with volunteer groups to develop partnerships for the maintenance and restoration of monuments and statues in the City. This shared ownership is an economic key to assisting in the long-term maintenance of the City's infrastructure.
- As part of contractual relationships for the management of central parking lots, the City has ensured the provision of sanitary restrooms for use by the public.
- The Newport Farmers' Market has been established on a public site adjacent to the business district on the public bus line under a long-term lease with the City and State.

City Departments are planning additional initiatives over the course of the next three years. These include:

1. Provide additional restrooms throughout the City

The City has expanded restrooms at the Gateway Center as part of ongoing capital projects. *The Department of the City Manager, Division of Enterprise Funds (non-utility) has installed restrooms in the Brick Market Place on Long Wharf. Restrooms have been renovated and expanded as part of the Armory Redevelopment Project*

- The City Council should consider expanding the zoning and parking requirements for new or expanding businesses in the downtown area to include public restrooms or parking.

Recreation, Arts & Tourism – continued

2. Maintain and promote the use of the City's parks and ballfields

- The Department of Recreation will coordinate usage of the parks and ballfields for community events like Tall Ships and cultural festivals as well as sport leagues. *The impact on public property will be monitored and evaluated regularly. Additional fees for park impact and utility cost are being instituted for all adult leagues as well as other selected users. The percentage of paid rentals has increased more than 7.71% in a 5 year period. All adult leagues pay a field use fee, evaluated on an annual basis. Fees to reserve King Park gazebo have doubled over 2008, with a 25% resident discount.*

3. Improve and expand facilities for youth activities

- The Department of Recreation will continue to solicit public input on how to upgrade outdoor sites and programs for families. *Grant funding will be sought whenever possible and regional program providers, corporate sponsors and collaborative efforts have been identified to expand the range of program opportunities. In 2010 Newport was the first community in Rhode Island and 2nd in New England to become a KaBoom "Playful City" which will provide for new grant opportunities. Expansion of programming with increased attendance in Drop-In Programs, Newport public school "after-school" outreach and free family centered special events added with sponsors covering 100% of costs.*
- Scholarship funding for underserved youth will be solicited and program partnerships expanded. *Seasonal brochure collaboration with Newport Public Library, Edward King Senior Center, the Newport Daily News, and the Newport Recreation Department began during the summer 2009. Scholarship needs doubled with some additional funding raised through "friends" donations and fundraisers. A memorial fund was started to honor a volunteer coach which provided funding for youth sports equipment.*

4. Encourage and promote the Visual and Performing Arts community

- The City will continue to promote arts district zoning and public art efforts in the parks and public spaces. *The Recreation Department is working with local Arts Associations and community sponsors to increase performances in public parks and the nationally recognized "Wind, Sea, Sky" temporary sculpture installation at Easton's Beach became "Viewpoint" in 2010 in King Park during the month of September and will grow in 2011 with more art being designed.*

Recreation, Arts & Tourism – continued

5. Improve the community's Health and Sustainability

- In 2010 Newport was named an ACHIEVE healthy community and awarded a grant to measure the policies and practices that help the residents lead healthier lives. *A Community Action Team of volunteers is working on adding healthier food options at public events held in parks and athletic facilities as well as City contracts with food and soda vendors.*

6. Support recreational use of the harbor

- Redevelop the Harbor Center (Armory). *The City has received a grant and awarded contracts to build a transient boater facility and rehabilitate the existing Ann Street Pier.*
- Develop a Master Plan for the Harbor Center. *This plan was developed and presented in 2011.*
- Expand Ann Street Pier. *Efforts are underway to get approval from the appropriate State agencies to expand Ann Street Pier.*



REDEVELOPMENT

Achievements to date:

- The City Council, City Manager, and Planning and Development Department have completed a review of redevelopment options and are finalizing the redevelopment agreement for Sheffield School.
- The City executed a lease with coastal Extreme Brewing for property on J.T. Connell highway and collects \$25,000 annually plus taxes and insurance.
- The City participated in the creation of the Aquidneck Island Reuse Planning Authority (AIRPA) to address and plan for the reuse of 225 acres of surplus military properties. The City serves as the fiscal agent for a federal grant (Office of Economic Adjustment). A "Reuse Plan" is under

Redevelopment – continued

consideration which will lead to development alternatives for key parcels such as the former U.S. Navy Hospital.

- Parcel One in the Chafee Boulevard Development receives annual lease payments of \$80,000 plus taxes and insurance from the Bank of Newport. Construction is anticipated in the future.
- The Hope VI project (Newport Heights – Phase IV) has been completed. It houses mixed income lease and ownership units. Newport Heights is the anchor to the North End Development initiative.

City Departments are planning additional initiatives over the course of the next three years. These include:

1. Actively promote redevelopment in the north end

- Need to consider the relocation of the public works, parks equipment and water buildings to facilitate development. This project may also include working with Waste Management, Inc. to relocate the transfer station.
- Redevelopment at the former U.S. Navy hospital, BankNewport property, Phase V of Newport Heights, former Sheffield School, 3.5 acres of City land on J.T. Connell Highway (behind new brewery), and the MET School at the Florence Gray Center property.
- The Pell Bridge Realignment Project has a new design and better serves the City's desires to reconnect the North End with Newport, and also to create acreage for future economic redevelopment.

2. Evaluate and promote the redevelopment of the Long Wharf and Central Newport areas

- The Redevelopment Agency will continue to work with the Departments of Planning, Enterprise Funds (non-utility) and Public Services as necessary on implementation of the Central Newport Plan.
- Completion of the Broadway Streetscape Project including final engineering, securing remaining funding, and contracting to build the streetscape improvements.

OTHER ITEMS NOT SPECIFICALLY TIED TO GOALS

- Health insurance increases continue to be an issue for the City and Schools. Rate increases are based on 100% of the City's claims experience. A continued focus on employee education and good health has helped to reduce some of the claims. The City continues to evaluate various health plan provisions for cost savings. *Health insurance savings were generated by joining a purchasing pool. The savings continue at the rate of about \$200,000 per year but have been offset by increases in rates. The FY2012 rate increase is 2.8%. The school has the same rate of increase. The City has been able to eliminate Plan 65 for several of its unions. This has helped reduce the long-term liability.*

The costs of annual OPEB valuations and continuing studies of ways to mitigate risk are paid for from the OPEB and Pension Trusts. The FY2012 Budget includes an annual contribution to the OPEB Trust of \$2,500,000.

- The State of Rhode Island has passed legislation requiring municipalities in the state to comply with tax caps. ~~The levy cannot be increased by more than 4.25% in FY2012 and is continuing to decrease by a quarter percent until a cap of 4% is reached.~~ Note that this changes the focus from looking at tax rates to evaluating the total tax levy, including the motor vehicle levy. The maximum amount of taxes that can be levied in FY2012 is \$2,588,835.

SPECIFIC BUDGET GUIDELINES

The long-term goals, objectives and priorities drive many of the decisions made by the City administration and the Council. The Council has also formulated a set of specific budget guidelines that were used to develop the proposed operating and capital budgets. These include:

- Projected revenues must equal or exceed proposed expenditures. *Revenues equal expenditures.*
- Maintain a general fund balance equal to at least 10% of the budgeted general fund expenditures. *Estimated general fund balance at June 30, 2012 is expected to be 12.18% of adopted general fund operating expenditures.*
- Minimal increase in staffing. *City Management eliminated or left vacant the following positions to offset revenue reductions of the past several years:*
 - *Two Police Clerk Typists will be laid off and the positions will remain unfunded; one vacant Senior Principal Clerk position and one Planning & Budget Assistant position will remain unfunded in the police department;*
 - *Ten vacant positions in the fire department will remain unfunded;*
 - *The Deputy Assessor position will be eliminated and the person will be laid off;*
 - *One Senior Account Clerk in payroll will be laid off and the position will remain unfunded;*
 - *The Recreation Director position will be eliminated;*
 - *The Facilities Manager will be laid off and the position will remain unfunded;*
 - *One vacant Skilled Laborer Equipment Operator position and one vacant Laborer Equipment Operator position will remain unfunded in the Public Services Department;*
 - *The vacant Groundskeeper position will remain unfunded;*
 - *The Grant Writer position will remain unfunded.*
- Provide a fair but affordable market adjustment in wages for employees to retain parity with other local governments and in accordance with union contracts, where applicable. *No increases for cost-of-living have been included for any employee other than police due to the economic pressures facing the City of Newport and the State of Rhode Island. No step increases will be provided to any employee other than police and fire.*

Financial Policies

The goal of these financial policies is to ensure that financial resources are well managed and available to meet the present and future needs of the citizens of the City of Newport. These policies have been adhered to in most cases in the preparation of the proposed FY2011-12 budget. The projected fund balance will be slightly more than 10% which is the minimum required by policy.

- The City's annual operating budget, capital budget and Capital Improvement Program (CIP) shall be coordinated with, and shall be in concert with, the City's Comprehensive Plan.
- The Mayor and City Council shall develop general guidelines for the budget and provide them to the City Manager by December 31.
- The CIP shall be considered by the City Council prior to its consideration of the annual budget.
- Where appropriate, revenues related to expenditures shall be reflected in the proposed budget documents.
- Budgets must balance which means that budgeted current revenues must be equal to or greater than budgeted current expenditures in the general fund and revenues and other sources of cash must equal expenditures and other uses of cash in the enterprise funds.
- Significant one-time revenues shall be used only for one-time expenditures.
- Revenues must be increased or expenditures decreased in the same fiscal year if deficits should appear.
- The target for the general fund transfer to the capital fund shall be at least 5.0 % of general fund expenditures to help insure adequate reinvestment in capital plant and equipment.
- The target for the general fund balance shall be, at minimum, 10% of budgeted general fund expenditures.
- Annual general fund debt service expenditures shall be less than 9% of annual general fund expenditures.
- The term of any bond issue shall not exceed the useful life of the capital project/facility or equipment for which the borrowing is intended.

Financial Policies – continued

- The City shall manage its cash in a manner designed to prevent the necessity of utilizing short-term borrowing to meet working capital needs.
- Annual City revenues shall be projected by an objective and thorough analytical process.
- The City shall deposit all funds within 24 hours of receipt.
- Investment of City funds shall emphasize the preservation of principal with safety, liquidity and yield being the primary factors considered.
- An independent audit shall be performed annually and a management letter given to the City Council.
- Budget to actual revenue and expenditure reports for the general fund and the business-type funds shall be provided to the City Council on a monthly basis.
- Quarterly budget, actual and projected summary revenues and expenditures for the City and Newport Public Schools shall be filed with the State Office of Municipal Affairs. A corrective action plan shall be provided for any known or projected deficit.
- The City Manager shall recommend to Council budget amendments, as necessary, to insure that deficits do not occur at fiscal year-end.

General Fund Balance

One of the most important measures of a city's financial strength is the level of its fund balance. Fund balance is defined as the excess of an entity's assets over its liabilities also known as excess revenues over expenditures or net assets. Fund balance comes about when and if a municipality's actual revenues exceed actual expenditures in a given year. This carries over and is either added to or subtracted from the next year's revenues exceed or don't exceed actual expenditures. Fund balance is often known as a reserve, and it allows the City to continue to provide services in the event of revenue shortfalls or unanticipated events. It is also important to preserving the City's bond rating which is currently an AA by Standard and Poor's. The goal in the general fund is to maintain at least 10% of budgeted expenditures in reserve. The general fund balance is estimated to be 12.18%, slightly more than 10% of the proposed operating expenditures.

General Fund Balance - Per Audit

	Budgeted		
	<u>Amount</u>	<u>General Fund Expenditures</u>	<u>Percent of General Fund Expenditures</u>
FY2001-02	10,307,069	55,250,369	18.66%
FY2002-03	12,541,645	58,802,593	21.33%
FY2003-04	8,137,043	68,210,050	11.93%
FY2004-05	5,045,005	69,837,986	7.22%
FY2005-06	5,355,148	68,650,062	7.80%
FY2006-07	5,098,335	68,849,656	7.41%
FY2007-08	6,835,238	70,458,620	9.70%
FY2008-09	8,784,991	75,001,945	11.71%
FY2009-10	10,013,957	75,233,765 (1)	13.31%
FY2010-11 **	9,590,732	76,788,286	12.49%
FY2011-12 *	9,590,732	78,768,266	12.18%

* Budgeted results

** Projected results

(1) Excludes revenues and expenses related to sale of refunding bonds.

Understanding the Budget

The City's budget is the blueprint for the financial and policy decisions that the City will implement during the fiscal year. The budget is the single most important document we have for establishing control over the direction of change and determining the future; it lays the groundwork for what we hope will be our community's accomplishments in the future.

Within the pages of this document, you will find:

- A fiscal plan
- Revenue and expenditure summaries
- An annual operating program
- A long range planning guide
- A management tool to ensure financial control
- Indicators to ensure accountability and evaluate performance

Budget Preparation Process

Throughout the year, revenues and expenditures are monitored to enable the City to measure actual income and expenses against those projected in the budget.

The budget process begins in the fall when each department is required to evaluate their five-year capital needs and submit a request to the City Manager. The requests are reviewed and a five-year capital improvement plan (CIP) is prepared and presented to the City Council. The City Council holds two public hearings on the CIP and adopts the plan "in concept". The one-year plan attributable to the proposed operating budget is revised based on available funding and incorporated into the operating budget in June.

The operating budget process begins with an analysis of revenues. Revenue estimates are derived from a review of current and projected economic indicators, current and proposed federal and state legislation, knowledge of future events in the City and a review of historic trends (more specific information is provided in the revenue descriptions section of the budget under the revenues tab). The City Manager reviews the preliminary revenue estimates and gives guidelines to the departments for budget preparation. Departmental budgets are submitted to the Finance Department where the budget document is prepared. Revenue projections are refined in March. The City Manager meets with each department and reviews the budget requests in detail and makes final decisions regarding the proposed budget to be sent to the City Council. Estimates are used for the School Department request. By law, local government budgets must be balanced; i.e. expenditures may not exceed revenues.

Budget Preparation Process (continued):

Once presented to Council, the Council reviews the proposed budget and two public hearings are held to provide the public with an opportunity to comment to insure that the budget is responsive to citizen needs. After careful deliberation, the proposed budget, as modified for additions and deletions, is adopted by the City Council as the approved budget.

The budget, once approved, becomes a legally binding document. The budget can only be amended by the City Council after proper notice and a public hearing. Transfers are allowed within departments upon the approval of the City Manager or their designee.

Budget Review Schedule

The following dates were scheduled for City Council review and approval of the FY 11-12 budget:

January 26, 2011	Council Receives CIP
February 9, 2011	Public Hearing on CIP
February 23, 2011	Public Hearing and Adoption "in concept" of CIP

The FY2011-12 Capital Improvement Program is revised as needed and incorporated in the FY2011-12 Proposed Operating Budget

February 2, 2011	Joint Council/School Committee Workshop Pre-budget Consultation
April 13, 2011	Proposed Budget Received by City Council
May 2nd, 3rd, & 9th 2011	Council Workshops to Review Budget
May 11, 2011	1 st Public Hearing on Proposed Budget
May 18, 2011	Joint Council/School Committee Workshop To Review Budget
May 25, 2011	Revised Proposed Budget Presented to Council and first reading of Ordinances
June 8, 2011	2 nd Public Hearing, second reading of Ordinances and Adoption of Budget

Organization of the Budget

The City of Newport budgets and reports appropriations and activities in three different ways. The City reports year-end activity in two ways on the financial statements; on government-wide statements and on fund statements. The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The City reports the following **major governmental funds**:

The general fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. The budgetary basis is different than the reporting basis because encumbered amounts are commonly treated as expenditures under the budgetary basis of accounting while encumbrances are never classified as expenditures under the GAAP basis of accounting used for financial statement reporting. The General Fund budget document includes the debt service for a Qualified Zone Academy Bond (QZAB) while this is reported in the Debt Service Fund for financial statement purposes. Property, plant, equipment and infrastructure additions are included as expense in the General Fund Operating Budget and the Fund Financial Statements. The amounts are reclassified to Fixed Assets, a balance sheet account, and an annual write off of depreciation expense is recorded for government-wide financial statements.

Organization of the Budget (continued):

Major Governmental Funds (continued):

<p>Major Funds</p> <p>General Fund</p> <p>City Council</p> <p>City Manager, Human Resources and Special Events</p> <p>City Solicitor</p> <p>Canvassing</p> <p>City Clerk and Land Evidence</p> <p>Finance and MIS</p> <p>Police Services</p> <p>Fire Services</p> <p>Public Services and Clean City</p> <p>Planning, Zoning, Inspections and Economic Development</p> <p>Recreation</p> <p>Fiduciary and Unallocated Expenses</p> <p>School-Unrestricted Fund</p> <p>Capital Projects Fund</p> <p>Community Development Block Grant</p> <p>Permanent Fund</p> <p>Water Fund (enterprise)</p> <p>Water Pollution Control Fund (enterprise)</p> <p>Non-Major Funds</p> <p>School Restricted Fund</p> <p>Bramley Fund</p> <p>Easton's Beach Fund (enterprise)</p> <p>Parking Fund (enterprise)</p> <p>Maritime Fund (enterprise)</p> <p>Equipment Operations Fund (internal service)</p> <p>Debt Service Fund</p> <p>Urban Development Action Grant Fund (UDAG)</p> <p>Economic Development Loan Fund (EDA)</p> <p>Special Grants Fund</p> <p>Private-Purpose Trust, Pension, OPEB and Agency Funds</p>
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The capital projects fund accounts for the acquisition of fixed assets or construction of major capital projects for the City, School and Newport Public Library. The budget capital improvement plan includes the proprietary fund projects, but these projects are accounted for in the proprietary funds, not in the capital projects fund for financial statement purposes.

Organization of the Budget (continued):

Major Governmental Funds (continued):

The school unrestricted fund, a special revenue fund, is the school's primary operating fund. This is a special revenue fund because the revenue sources are legally restricted to educational expenditures. It accounts for all financial resources of the school, other than those specifically restricted by the provider for certain uses. All school funds are budgeted for by the School Department in a separate document. The only amounts budgeted in the City's annual operating budget document are for the approved capital projects transfer and the annual City appropriation for school operations.

The Community Development Block Grant Fund (CDBG fund) is a special revenue fund, whereby the City receives federal funding to promote specific types of community and economic development. Funds can only be spent in accordance with a legally binding grant agreement. This fund is not budgeted or included in the annual operating budget of the City.

Permanent funds are used to account for resources legally held in trust for specific functions, normally provided by governments. In most cases, only the earnings on the principal can be spent. This fund is not budgeted.

The City reports the following **major proprietary funds**:

The Water Fund records the costs of collection and treatment of raw water and the distribution of potable water for user consumption and fire protection. The City's water system directly serves retail users throughout Newport and in parts of two neighboring towns. The Water Fund also provides water to the United States Naval Base and customers of a neighboring water and fire district through wholesale contracts. Costs of servicing the users are recovered through both fixed and commodity charges under tariffs regulated by the Rhode Island Public Utilities Commission. The budgetary basis includes encumbered amounts as expenditures. These encumbered amounts are not considered expenditures under both government-wide and fund financial reporting.

The Water Pollution Control Fund records the costs of collection and treatment of wastewater, the extraction and treatment of sludge and the discharge of treated effluent. These costs are recovered from the retail customers through rates assessed on their metered water charges; and from contractual agreements with the United States Naval Base and a neighboring town. The budgetary basis includes encumbered amounts as expenditures. These encumbered amounts are not considered expenditures under both government-wide and fund financial reporting.

Organization of the Budget (continued):

Non-Major Funds:

Additionally, the City reports but does not necessarily budget the following fund types:

Special revenue funds account for revenue sources that are legally restricted to expenditures for specific purposes. These funds are not budgeted.

The debt service fund accounts for resources accumulated and payments made for principal and interest on a qualified zone (QZAB) bond, the proceeds of which were used to help finance the construction and renovation of Thompson Middle School. This activity is budgeted in the City's General Fund but is reported in the Debt Service Fund.

The internal service fund, a proprietary type fund, is used to account for fleet management services provided to other departments of the government on a cost reimbursement basis. This fund is included in the budget document.

Enterprise funds are used to account for those operations that are financed and operated in a manner similar to private business, primarily through user charges. The non-major enterprise funds include Easton's Beach, the Maritime Fund and the Parking Fund. These funds are all included in the City's Annual Operating Budget Document. The budgetary basis includes encumbered amounts as expenditures. These encumbered amounts are not considered expenditures under both government-wide and fund financial reporting.

The private-purpose trust fund is used to account for resources legally held in trust for use by outside individuals, trusts or organizations to provide awards and scholarships in accordance with a donor's specific instructions or criteria. **The pension trust fund** accounts for the activities of the Police Retirement Fund and the Fire Retirement Fund, which accumulate resources for pension benefits to qualified police or fire employees. **The Other Post-Employment Benefits (OPEB) Fund** is a trust fund set up to provide funds for retiree health insurance benefits and police and teacher retiree life insurance benefits. **Agency funds** are custodial in nature and do not present results of operations or have a measurement focus. None of these funds are budgeted or included in the City's Annual Operating Budget Document.

Organization of the Budget (continued):

Non-Major Funds (continued):

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the water fund, the water pollution control fund, the parking fund, the beach fund, the harbor fund, and the City's internal service fund are charges to customers for sales and services. Operating expenses for the proprietary funds include the cost of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses. The Budget separates operating and non-operating items.

Fund Type	Included in Budget
Major Funds:	
General Fund	Yes
Capital Projects Fund	Yes
Community Development Block Grant Fund	No
School Unrestricted Fund	No
Water Fund (enterprise)	Yes
Water Pollution Control Fund (enterprise)	Yes
Permanent Fund	No
Non-major Funds:	
Easton's Beach Fund (enterprise)	Yes
Parking Fund (enterprise)	Yes
Maritime Fund (enterprise)	Yes
Equipment Operations Fund (internal service)	Yes
Debt Service Fund	No
Special Revenue Funds such as UDAG, EDA, Grants Fund, School Restricted, Bramley	No
Private-Purpose Trust, Pension Trust and Agency Funds	No
OPEB Trust	No
Component Units:	
Newport Public Library	No
Redevelopment Agency	No

Performance Measurements

State and local governments have a duty to manage their programs and services as efficiently and effectively as possible and to communicate the results of their efforts to stakeholders.¹ Internal and external stakeholders should be informed of the results in an understandable format. To that end, you will find Performance Measures throughout this Budget Document. Comparative efficiency measures for 2007 through 2011 can be found on the initial pages of each department's budget section. Comparative effectiveness and output measures follow those pages. Comparative input measures of full time equivalents and total operating and maintenance expenditures are located within the individual divisions of each department's budget.

Effective performance measures must be tied to the government's goals and objectives. Otherwise, a government risks falling into the trap of measuring what can be measured rather than what should be measured.² New to the pages of each department's Goals and Measurements are icons that visually tie back to Long-Term and Ongoing Goals located on pages 12-24 in the front of the budget document. These icons help to identify specific segments of City Council's overarching vision of comprehensive municipal service and progressive growth. Their vision includes:



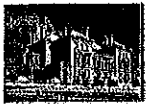
City Services,



Public Health, Safety and Quality of Life,



Preservation of Assets,



Recreation, Arts and Tourism, and



Redevelopment

In keeping with President Obama's policy of "strengthening transparency and accountability in government", the City has been involved in both regional and national Performance Measurement projects since 2007, and was involved in an initial Feasibility Study during 2006. First, the New England States Performance Measurement Pilot Project (NESPMP) is an initiative to integrate performance measurements across the six New England States. It is funded, in part, through a grant awarded by the Alfred P. Sloan Foundation. As one of seven selected municipalities, the City of Newport has been given a unique opportunity to be on the cutting edge of Performance Measurement on a regional basis. All participating communities share the common goal of

1. *GFOA Recommended Practice on Performance Management: Using Performance Measurement for Decision Making (2002) – Updated Performance Measures (1994)*
2. *GFOA Recommended Budget Practice on the Establishment of Strategic Plans (2005)*

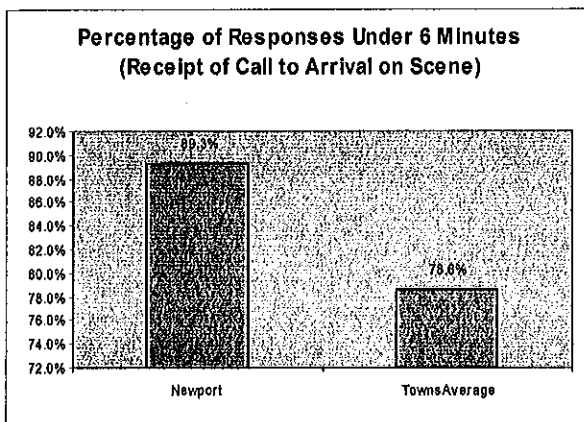
expanding the adoption of performance measurement practices at the local level by regularly collecting and reporting timely data that are accurate and reliable, that will assist policymakers, managers, and citizens in determining whether a particular service is efficient and effective.

Ultimately, this project aims to improve service delivery and make government more responsive to its citizens by providing managers with data to inform their decision-making as well as a forum in which the identification and implementation of effective practices is fostered. A regional citizen survey was conducted during the fall of 2009. Final results are posted on the City's website at http://www.cityofnewport.com/departments/finance/pdf/Citizen_Survey_Report_03-26-10.pdf

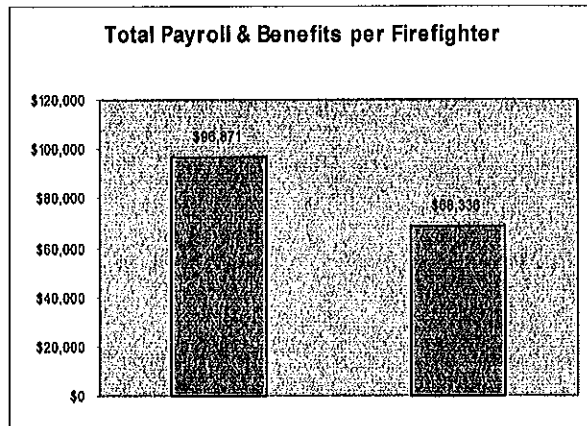
The regional nature of the project allows municipal leaders to network and provides them with an opportunity to assess what is working well in other communities and identify aspects of service provision that could enhance service delivery in their own community. This is based on sufficient commonalities across the six New England states, including climate and culture (e.g., the existence of municipal employee unions), as well as the nature and variety of services provided to allow for meaningful cross-state comparisons. Service areas to be tracked during fiscal year 2009 and 2010 were Fire and Rescue Services/EMS. Snow/Ice Operations were added during fiscal year 2010 and sources of Revenue are being tracked during fiscal year 2011.

This benchmarking initiative required significant collaboration and commitment of personnel from the participating cities toward a common goal of improving government performance of specific services. This study is an important step toward our commitment to improve government services.

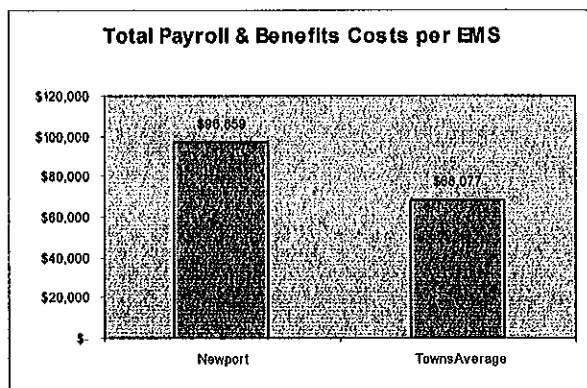
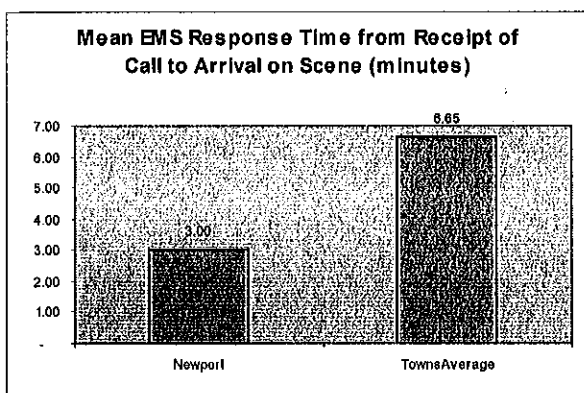
Below are sample comparative FY 2008/09 benchmarking graphs as reported in the NESMP's report Measuring Government Performance: Fire, EMS and Dispatch Services, dated May 2010.



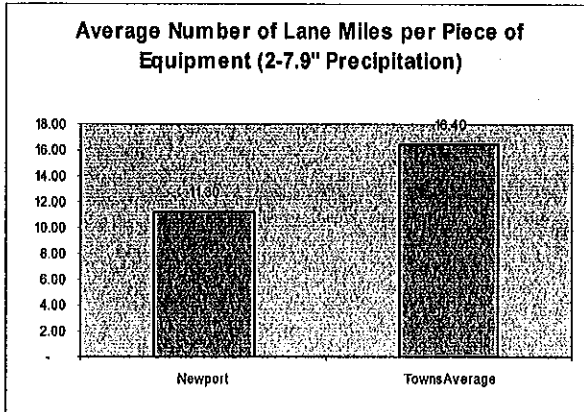
Effectiveness Measure



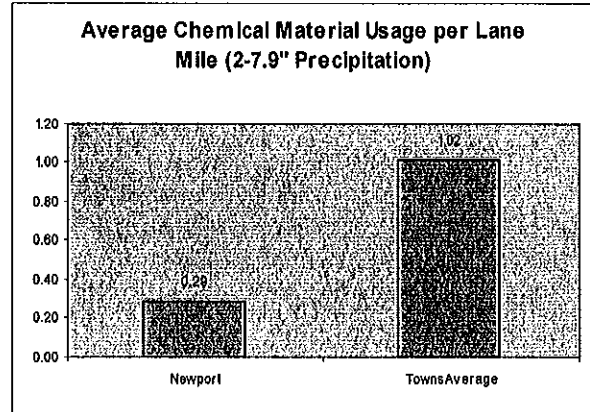
Efficiency Measure



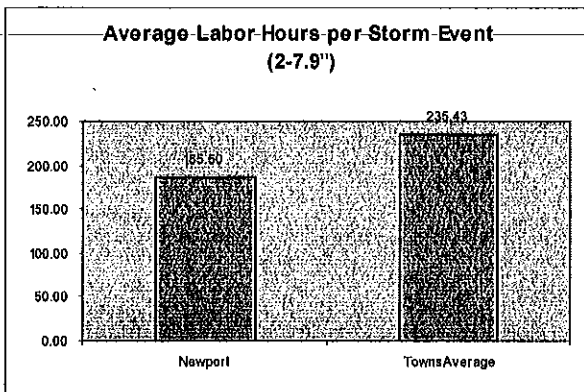
Below are sample comparative FY 2009/10 benchmarking graphs as reported in the NESMPMP's report *Measuring Government Performance: Snow/Ice Removal Operations*, dated July 2010. It should be noted that the City of Newport has unique challenges in that its antiquated roadway system proves challenging while responding to snow and ice conditions. Many City streets are accessible only by pick-up trucks. This is due not only to their width but also to the necessity of repeated returns because of parking challenges.



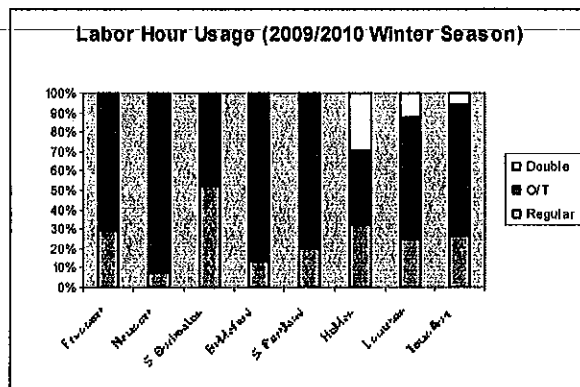
Effectiveness Measure



Effectiveness Measure



Efficiency Measure



Efficiency Measure

Second, the Center on Municipal Government Performance of the National Center for Civic Innovation (NCCI) launched its new Government Performance Reporting Trailblazer Grant Program in 2007 in order to encourage governments to involve the public in their performance measurement and reporting process and produce more accessible and engaging reports. As a grantee of the Government Performance Reporting Trailblazer Grant Program, the City is part of a small but growing cadre of governments and government managers who are helping to advance the innovations in citizen-informed performance measurement and reporting. Grantees share their experiences and ideas and support one another in this trailblazing work through a listserv and national meetings. The network of trailblazers includes grantees from the 2003-2006 Demonstration Grant Program, upon which this new program builds. The City continues to produce annual Performance Reports and is about to publish its Fourth Annual Performance Report shortly.

CITY OF NEWPORT, RHODE ISLAND
Combined Statement of Revenues and Expenditures - All Funds - GAAP Basis
Fiscal Year 2011-12

	General Fund	Capital Fund*	Water Fund**	Water Pollution Control	Other Business- Type Funds	Equipment Operations Fund	Total
Revenues and Other Financing Sources:							
Local Taxes	\$ 67,300,155						\$ 67,300,155
Intergovernmental Revenues	1,695,000						1,695,000
Service Charges, Licenses	8,669,850	307,787					8,977,637
Use of Money & Property	495,000		39,191	3,000	62,150		599,341
Contributions/Sale of Property	161,950						161,950
Salary Encumbrance Carry Forwa	446,311						446,311
User Charges			11,498,687	13,294,631	4,037,421	1,561,660	30,392,399
Transfer From Other Funds		1,546,897					1,546,897
Other Financing Sources		31,793,300					31,793,300
Total Revenues and Other Financing Sources	\$ 78,768,266	\$ 33,647,984	\$ 11,537,878	\$ 13,297,631	\$ 4,099,571	\$ 1,561,660	\$ 142,912,990
Expenditures and Other Financing Uses							
General Government Operations	\$ 8,539,813					\$ 1,561,660	\$ 10,101,473
Public Safety Operations	31,784,447						31,784,447
Public Services	7,734,792						7,734,792
Planning & Development	417,765						417,765
Zoning & Inspections	830,717						830,717
Recreation	475,551						475,551
Civic Support	83,150						83,150
Newport Public Library	1,671,719						1,671,719
Education	22,564,157						22,564,157
Debt Service	2,525,368		946,792	766,227	2,615		4,241,002
Reserves	518,890						518,890
Utility Services			10,012,212	8,472,381			18,484,593
Beach Services					953,227		953,227
Harbor Services					657,833		657,833
Parking Services					1,537,519		1,537,519
Capital Expenditures		33,570,197					33,570,197
Transfer to Other Funds	1,621,897						1,621,897
Total Expenditures and Other Financing Uses	\$ 78,768,266	\$ 33,670,197	\$ 10,959,004	\$ 9,238,608	\$ 3,161,194	\$ 1,561,660	\$ 136,418,212
Appropriated Fund Balance							-
Revenues/Sources Over (Under) Expenditures/Uses at 6/30/11	\$ -	\$ 77,787	\$ 578,874	\$ 4,059,023	\$ 948,377	\$ -	\$ 6,494,778

* Budget difference between revenues and expenditures is the result of fire vehicle lease payments to the capital fund versus budgeted expenditures for fire equipment.

** The Water Fund is regulated by the Rhode Island Public Utilities Commission. The Water Fund is required to make monthly payments into six different restricted cash accounts (reserves) on a monthly basis. The reserves can only be used for specified purposes which include chemical and electric purchases, capital additions, debt service (both principal & interest), health insurance for new retirees, and severance benefits for new retirees. Therefore it appears that the water fund will generate excess revenues, but those revenues are required to be put into restricted cash accounts. Capital and principal debt repayment are not considered operating expenses and do not appear on this schedule.

The Water, Water Pollution Control and Other Business-Type Funds are budgeted on a full accrual basis, but revenues are raised to cover cash outlays only. The major differences are for depreciation expense which is considered an operating expense under the full accrual basis, capital expenditures and the repayment of debt principal which are considered cash outflows but are not expenses under the full accrual basis, and bond proceeds which are considered a source of funds on a cash basis.

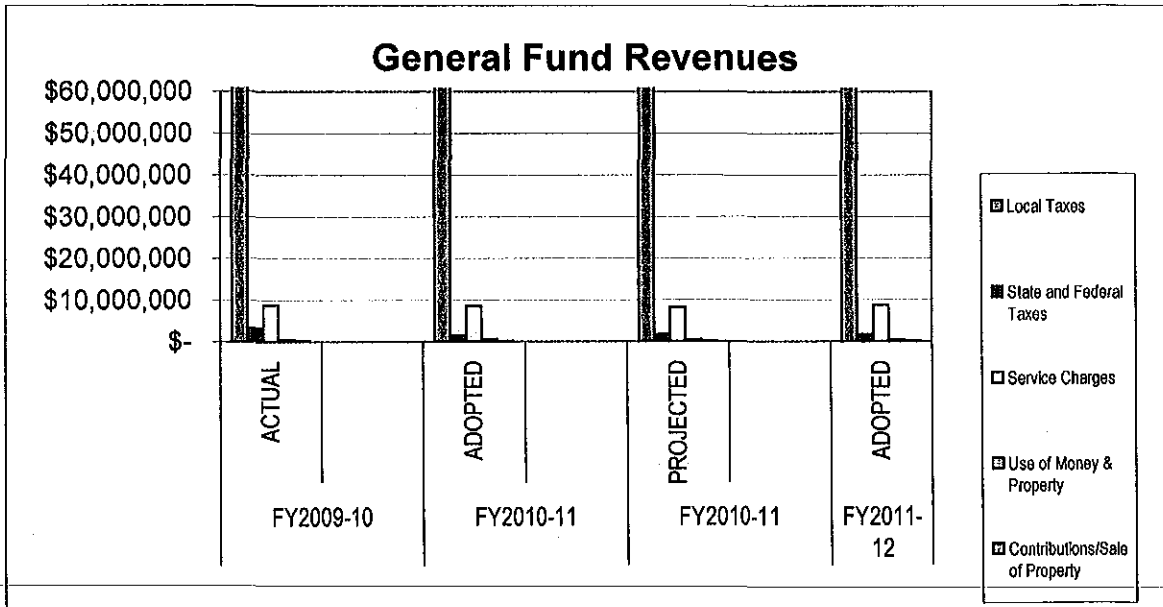
CITY OF NEWPORT, RHODE ISLAND
Combined Statement of Revenues and Expenditures - All Funds - GAAP Basis (Continued)
Fiscal Year 2011-2012

Revenues and Other Financing Sources:	FY2009-10 ACTUAL	FY2010-11 BUDGET	FY2010-11 PROJECTED	FY2011-12 ADOPTED	Percent Change
Local Taxes	\$ 63,485,526	\$ 64,695,524	\$ 65,733,756	\$ 67,300,155	4.03%
Intergovernmental Revenues	3,328,381	1,507,809	1,712,955	1,695,000	12.41%
Service Charges, Licenses & Fees	8,801,967	8,957,337	8,283,200	8,977,637	0.23%
Use of Money & Property	557,808	727,341	455,272	599,341	-17.60%
Contributions/Sale of Property	228,185	161,950	155,150	161,950	0.00%
Salary Encumbrance Carry Forward	-	-	-	446,311	100.00%
User Charges	23,726,536	28,586,289	28,607,510	30,392,399	6.32%
Transfer From Other Funds	773,426	1,020,450	1,020,450	1,546,897	51.59%
Other Financing Sources	19,434,278	250,000	250,000	31,793,300	
Total Revenues and Other Financing Sources	\$ 120,334,107	\$ 105,906,700	\$ 106,198,293	\$ 142,912,990	34.94%
Expenditures and Other Financing Uses:					
General Government Operations	\$ 9,208,937	\$ 9,555,686	\$ 9,057,173	\$ 10,101,473	5.71%
Public Safety Operations	29,960,927	30,876,692	31,572,822	31,784,447	2.94%
Public Services	6,746,780	8,098,287	8,101,795	7,734,792	-4.49%
Planning, Zoning & Development	1,179,331	1,249,180	1,182,871	417,765	-66.56%
Recreation	564,747	593,036	587,234	475,551	-19.81%
Civic Support	69,900	83,150	83,150	83,150	0.00%
Newport Public Library	1,671,719	1,671,719	1,671,719	1,671,719	0.00%
Education	23,142,725	22,564,157	22,564,157	22,564,157	0.00%
Debt Service	3,073,181	3,495,325	3,391,050	4,241,002	21.33%
Reserves	880,152	420,959	877,324	518,890	23.26%
Utility Services	16,785,148	17,611,511	19,984,331	18,484,593	4.96%
Beach Services	876,111	914,391	911,046	953,227	4.25%
Harbor Services	551,546	556,406	613,272	657,833	18.23%
Parking Services	1,281,008	1,320,729	1,310,457	1,537,519	16.41%
Capital Expenditures	3,930,497	1,700,450	1,700,450	33,570,197	1874.19%
Transfer to Other Funds	773,426	1,020,450	1,020,450	1,621,897	58.94%
Total Expenditures and Other Financing Uses	100,696,135	101,732,128	104,629,301	136,418,212	34.10%
Appropriated Fund Balance	-	800,000	800,000	-	
Revenues/Sources Over (Under) Expenditures/Uses at 6/30/10	\$ 19,637,972	\$ 4,974,572	\$ 2,368,992	\$ 6,494,778	

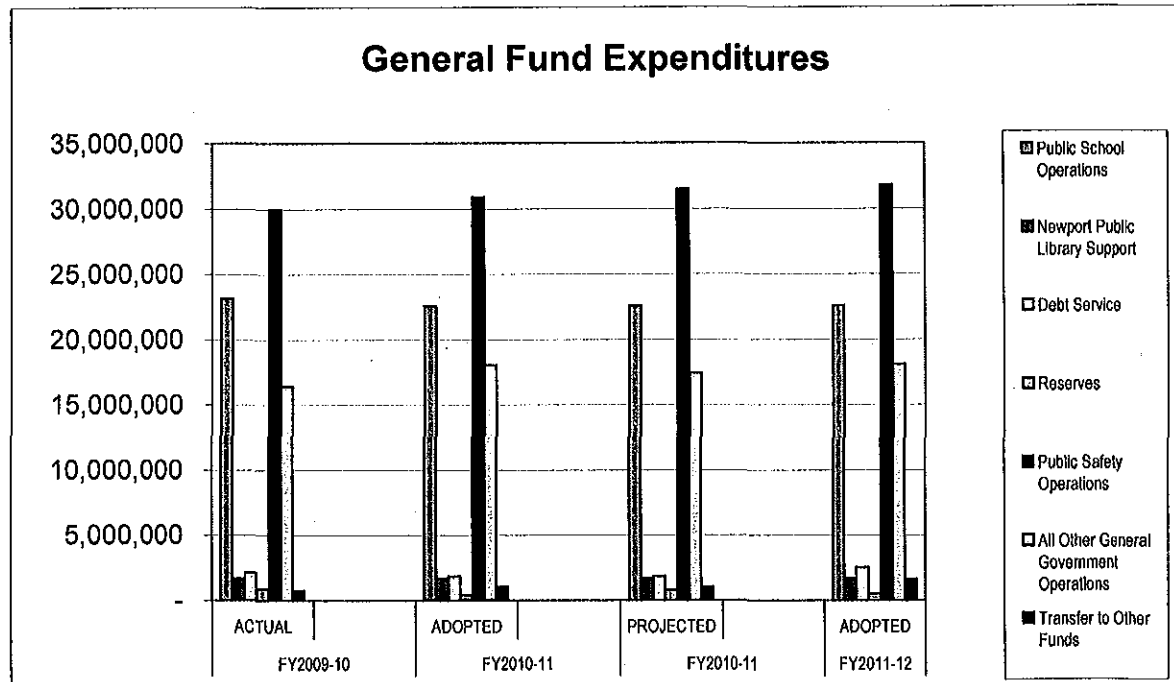
City of Newport, Rhode Island
Summary Revenues and Expenditures - All Funds
2011-2012 Adopted Budget

	FY2009-10 ACTUAL	FY2010-11 ADOPTED	FY2010-11 PROJECTED	FY2011-12 ADOPTED
General Fund:				
Revenues:				
Local Taxes	\$ 63,485,526	\$ 64,695,524	\$ 65,733,758	\$ 67,300,155
Intergovernmental Revenue	3,326,381	1,497,809	1,712,955	1,695,000
Service Charges, Licenses & Fees	8,801,967	8,649,550	8,263,200	8,669,850
Use of Money & Property	471,523	620,000	470,000	495,000
Contributions & Sales of Property	228,185	161,950	155,150	161,950
Transfers In	-	-	-	-
Appropriated Fund Balance	-	800,000	800,000	-
Salary Encumbrance Carry Forward	-	-	-	446,311
Total Revenues & Other Sources	76,313,682	76,424,833	77,135,061	78,768,266
Expenditures:				
Public School Operations	23,142,725	22,564,157	22,564,157	22,564,157
Newport Public Library Support	1,671,719	1,671,719	1,671,719	1,671,719
Debt Service	2,133,692	1,853,177	1,853,177	2,525,368
Reserves	680,152	420,959	789,979	518,890
Public Safety Operations	29,960,927	30,876,692	31,470,160	31,784,447
All Other General Government Operations	16,405,731	18,017,679	17,408,644	18,081,788
Transfer to Other Funds	764,792	1,020,450	1,020,450	1,621,897
Total Expenditures	74,959,738	76,424,833	76,778,286	78,768,266
Maritime Fund:				
Revenue	1,166,331	841,406	942,915	1,635,150
Programmed Use of Cash	-	-	-	587,883
Expenditures	551,546	592,503	651,772	657,833
Capital Expenditures	19,165	320,000	320,000	1,840,200
Parking Facilities Fund:				
Revenue	1,434,265	1,527,997	1,522,850	1,554,560
Programmed Use of Cash	-	1,500,000	1,500,000	100,000
Expenditures	1,281,008	1,320,729	1,310,457	1,537,519
Transfer to Other Funds	140,000	1,500,000	1,500,000	-
Capital Expenditures	11,848	305,000	305,000	215,750
Easton's Beach Fund:				
Revenue	968,095	891,546	933,501	909,861
Loan Proceeds	-	30,000	30,000	-
Transfers In	92,288	-	-	75,000
Expenditures	879,382	916,641	914,009	955,842
Capital Expenditures	2,698	60,000	60,000	122,000
Principal Debt Repayment	-	29,573	29,573	35,029
Equipment Operations Fund:				
Revenue	1,561,660	1,561,660	1,561,660	1,561,660
Expenditures	1,561,660	1,561,660	1,561,660	1,561,660
Water Pollution Control Fund:				
Revenue	7,309,536	10,212,126	10,082,802	11,122,110
Middletown & Navy Share of CSO Capital	-	-	-	91,100
CSO Revenue	1,100,029	2,081,676	2,081,176	2,084,421
Bond Proceeds	-	12,600,000	13,450,000	-
Use of CSO Restricted Cash	-	-	-	456,078
Transfer in From Other Funds	500,000	1,500,000	1,500,000	-
Expenditures	7,981,862	8,713,383	9,025,327	9,238,608
Capital Additions	-	17,611,932	12,716,932	6,056,599
Principal Debt Repayment	-	2,075,567	1,549,589	732,324
Water Fund:				
Revenue	10,470,601	11,537,878	11,537,878	11,537,878
Transfers In	-	-	-	-
Bond Proceeds	-	9,770,008	9,770,008	9,770,008
Expenditures	8,803,286	10,959,004	10,959,004	10,959,004
Capital Additions	77,780	10,614,027	10,614,027	10,614,027
Required Reserves	-	253,003	253,003	253,003
Principal Debt Repayment	-	946,309	946,309	946,309
Capital Project Fund:				
Revenue	2,198,789	320,000	320,000	32,101,087
Operating Transfers In	773,426	1,020,450	1,020,450	1,546,897
Bond Proceeds	5,193,823	-	-	-
Expenditures	3,930,497	1,700,450	1,700,450	33,570,197
Operating Transfers Out	124,500	-	-	-

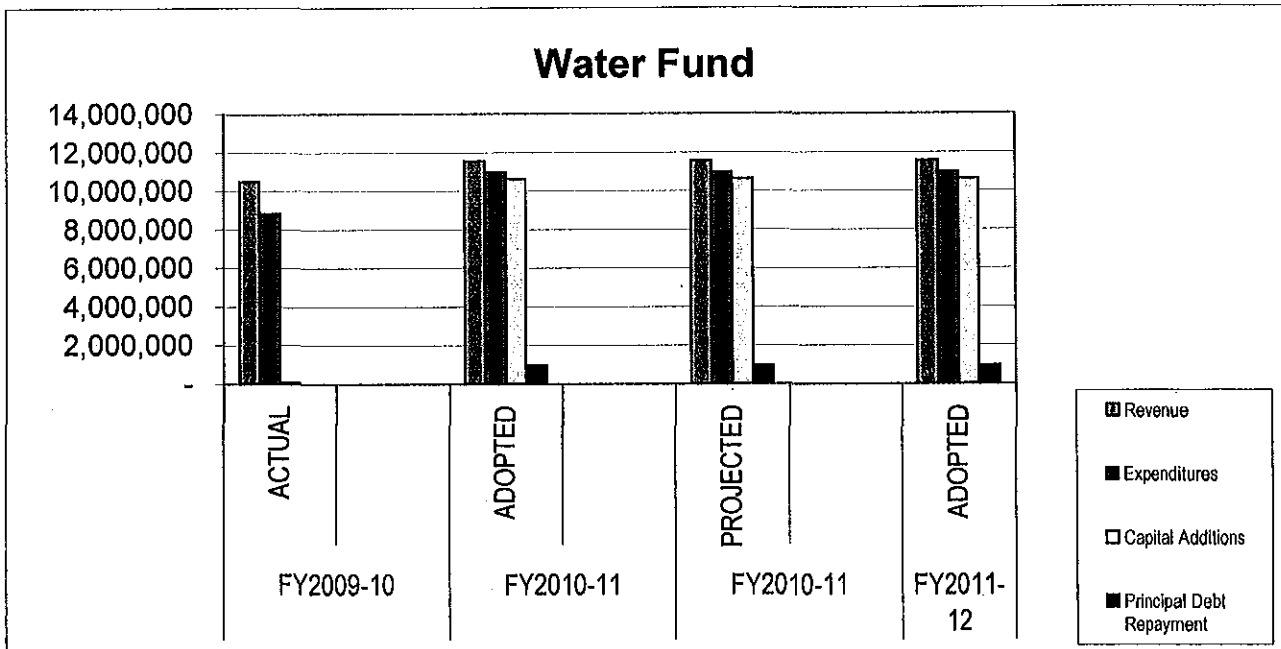
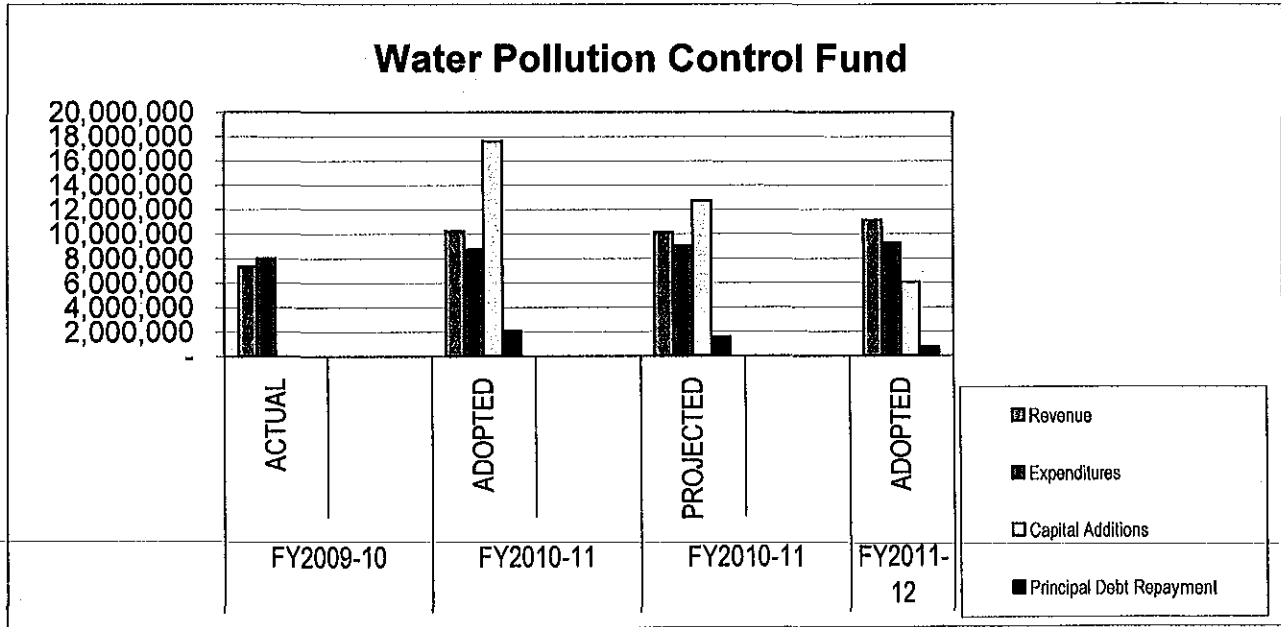
City of Newport, Rhode Island
 Summary Budget Information
 FY2011-2012 Adopted Budget



Graphic representation of actual, budgeted, estimated and proposed general fund revenues and expenditures in summary format

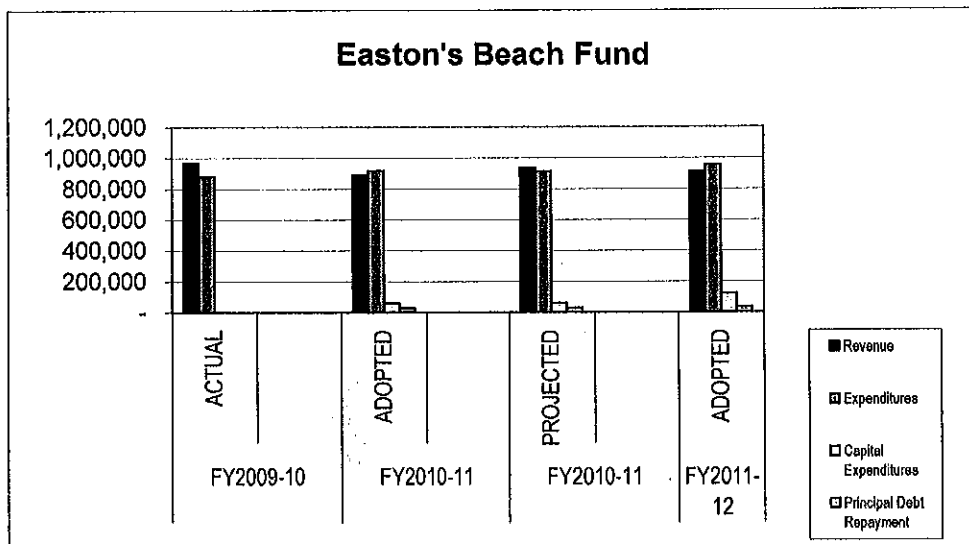
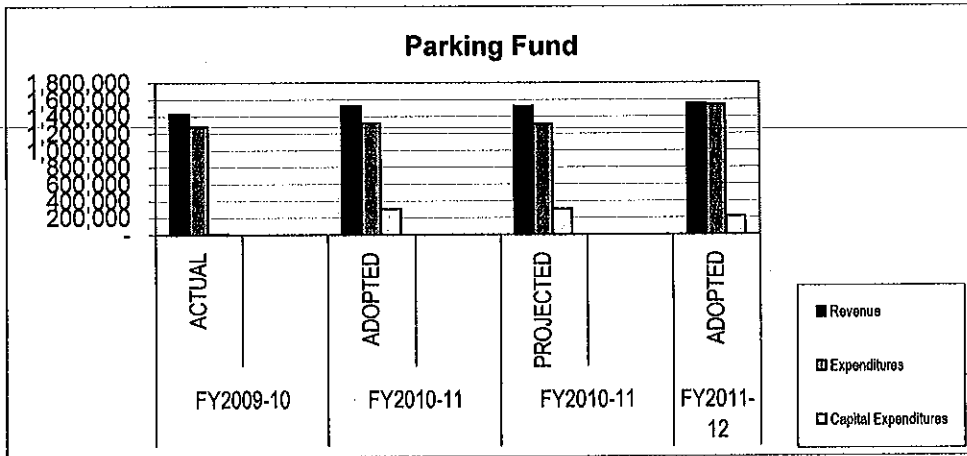
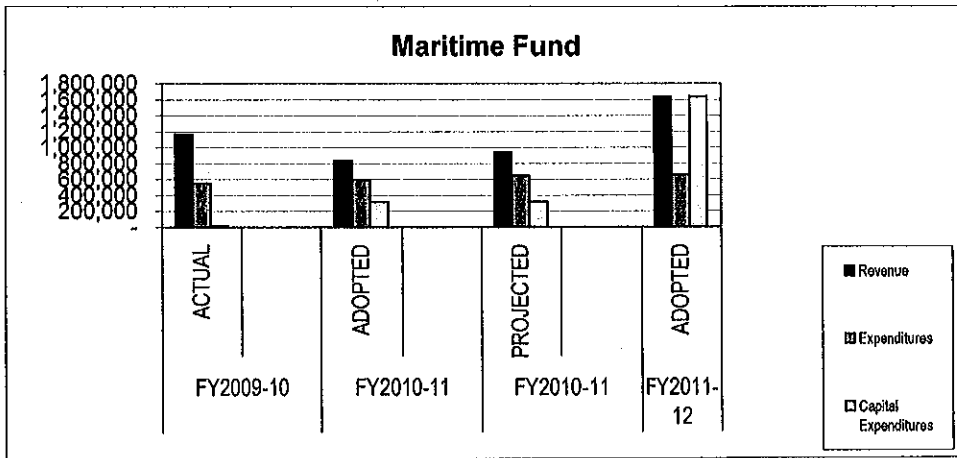


City of Newport, Rhode Island
 Summary Budget Information
 FY2011-2012 Adopted Budget



Graphic representation of actual, budgeted, estimated and proposed revenues and expenditures in summary format

City of Newport, Rhode Island
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 FY2011-2012 Adopted Budget



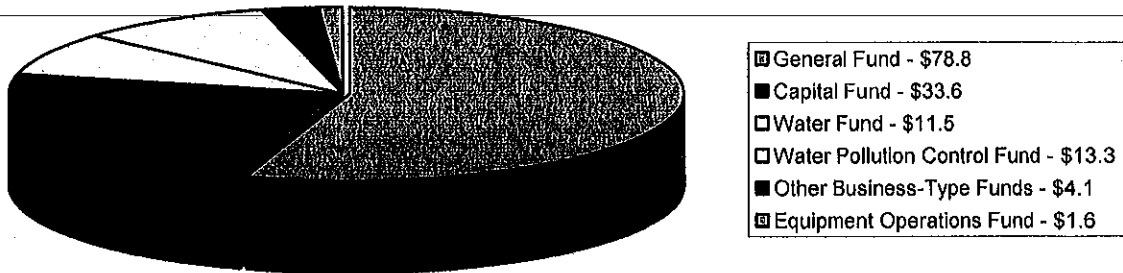
Graphic representation of actual, budgeted, estimated and proposed revenues and expenditures in summary format

CITY OF NEWPORT, RHODE ISLAND

COMBINED REVENUES – ALL BUDGETED FUNDS

The City of Newport is projecting combined revenues of \$142,912,990 for Fiscal Year 2011-12 for budgeted funds.

Combined Revenues - All Funds



Combined revenues for all funds increased 34.94% from last year due to increases in the Water Pollution Control (WPC) rates for fiscal year 2011; a voter approved borrowing of \$30M to replace an elementary school, increased grant funding for capital improvements and increases in certain mandated expenditures in the General Fund. The WPC rate increase is needed to pay for combined sewer overflow (CSO) remedial projects and other necessary capital repairs. The voters approved borrowing \$30M to replace an existing elementary school and close the remaining four schools. The General Fund has increases due to a state mandated full reappraisal of property, increased annual contributions to the fire pension fund, the general employees state run fund and the OPEB Trust.

Combined Revenues – All Budgeted Funds – continued

The City of Newport General Fund Revenues increased by \$2,343,433 (3.06%) from last year. Revenues other than taxes are projected to decrease by \$407,509 (-5.3%) due to a continued slowdown in the housing market and housing related costs such as building permits. The elimination of appropriated fund balance of \$800,000 from the prior year is included in the above numbers. A salary encumbrance carry forward of \$446,311 is not included. An increase in tax revenues of 3.88% will have to cover the decreased other revenues as well as the increase in expenditures.

State aid and motor vehicle phase out reimbursements were essentially eliminated in the prior two years for a total decrease of over \$3,000,000. State revenue sharing is not expected to be reinstated in the foreseeable future as the State has been and continues to face significant budget shortfalls. Tourism related revenues are expected to remain flat because of the continued poor national economy. The Newport County Chamber of Commerce and the Newport County Convention and Visitors Bureau have increased marketing efforts in the last couple of years and will continue to do so.

The City has had a decrease in significant redevelopment or additions to both residential and commercial properties due to the tightened credit markets and the economy. Several large commercial properties were slated to begin renovations and/or construction, but have been put on hold. The City expects that redevelopment and renovation efforts will pick up in the next couple of years with economic recovery as the City continues to attract persons looking to retire and U.S. Navy personnel. The U.S. Navy has announced plans to expand their operations on Aquidneck Island and to surplus property that they no longer need.

The current mortgage, housing and economic slowdown has led to a reduction in interest rates which is expected to continue for the next year. This will reduce the investment income that can be earned.

More specific information on individual revenues is presented in the next sections.

DESCRIPTION OF GENERAL FUND REVENUES

45101 – Current Year Real Estate Tax – Real property taxes are valued in a full reassessment every 9 years, with a statistical update performed every 3rd year. The FY2012 budget includes numbers from the most recent statistical update. The full revaluation will be completed in FY2012. The revaluation and statistical updates equalize the assessed value of property, but do not increase total tax revenue to the City. The City must, by state law, equalize taxes. This is done by reducing or increasing the tax rate for changes in property value. A new law adopted by the State legislature in the FY2007 session changed the tax cap levy amount and evaluation for municipalities in the State of Rhode Island. The tax cap is reduced one-quarter percent every year from 5.5% in FY2007 to 4.00% in FY2013. The tax cap is 4.25% for FY2012. The tax cap applies to the total levy of real and personal property taxes (including motor vehicle). This has several implications for the municipality including that any growth to the tax base does not mean additional tax revenue will be realized. It also means that the municipality will no longer be able to set a tax rate but must determine the increase in levy and back into the tax rates. The City puts a separate line into the budget for abatements. The municipality must stay within the tax cap unless they receive permission to exceed the cap from the State Office of Municipal Affairs or the State Auditor General. Such exceptions are only granted under certain limited circumstances. Therefore, anticipated revenues from real and personal property taxes can only increase by 4.25% or \$2,588,835 in FY2012.

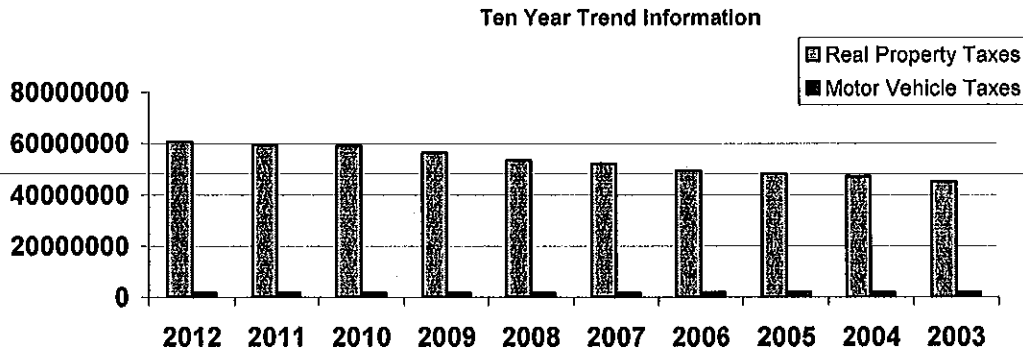
**PRINCIPAL PROPERTY TAX PAYERS
LAST YEAR and TEN YEARS AGO**

	2010			2001		
	Taxable Assessed Value	Rank	Percent of Total City Taxable Assessed Value	Taxable Assessed Value	Rank	Percent of Total City Taxable Assessed Value
Mass Mutual Life	\$ 55,805,000	1	0.97%	\$ 43,135,000	1	2.30%
One Goat Island	51,826,800	2	0.90%			
LHO Viking Hotel, LLC	47,092,995	3	0.82%	17,407,800	4	0.93%
Newport Restoration Foundation						
Historic Homes own/rent	51,431,000	4	0.89%	17,491,700	3	0.93%
RK Newport, LLC	32,227,500	5	0.56%	8,128,350	8	0.43%
Narraganset Electric	16,608,862	6	0.29%	12,812,100	6	0.68%
Newport Jai Alai, LLC	27,135,400	7	0.47%	7,214,000	9	0.38%
Shaner Hotel Group	23,992,900	8	0.42%	15,279,224	5	0.81%
New York Yacht Club	14,018,355	9	0.24%			
Oklahoma Newport Limited	12,636,200	10	0.22%			
Eastern Resorts Company				12,273,205	7	0.65%
H E Newport, LLC				36,765,000	2	1.96%
Hammersmith Preservation Assoc.				6,060,780	10	0.32%
Total	\$ 332,775,012		5.53%	\$ 176,567,159		9.50%

Source: City of Newport Tax Assessor

Description of Revenues – continued

45103 – Current Assessments Motor Vehicle – During prior years, the motor vehicle tax was being phased out, with the State replacing the loss beginning in FY 1999. The City’s rate is and has been fixed at \$23.45 per \$1,000 of value. Motor Vehicle property owners were given an annual exemption on the first \$6,000 of value of their vehicle. The State reimbursed the City for the difference. During FY2011 the State changed the law so that the State will only reimburse the first \$500 of value. The City chose to keep the exemption at \$6,000 for City taxpayers. The budgeted revenue is estimated based upon the value of motor vehicles calculated in March of each year. The actual revenue may change by a small amount since the tax is based on the value of motor vehicles as of June 30. As noted above, the motor vehicle levy must be included with the real property levy when determining the tax cap.



45323 – Public Service Corporation Aid – This is the amount that the State gives to the City for the taxable value of utilities in the City. The budgeted amount is estimated based on the prior year and information from the Governor’s Budget Release and Message.

45525 – Community Development Services – This is the amount that the General Fund is reimbursed for the portion of salary and benefits of the Economic Development Coordinator’s time spent on federal and state programs (i.e. Community Development Block Grant).

45327 – General Aid – This is the State revenue sharing aid received by the City. The Governor eliminated this in fiscal year 2009-2010 due to the State’s budget and fiscal problems and projected revenue shortfalls. There is no revenue budgeted in this line for FY2011-2012.

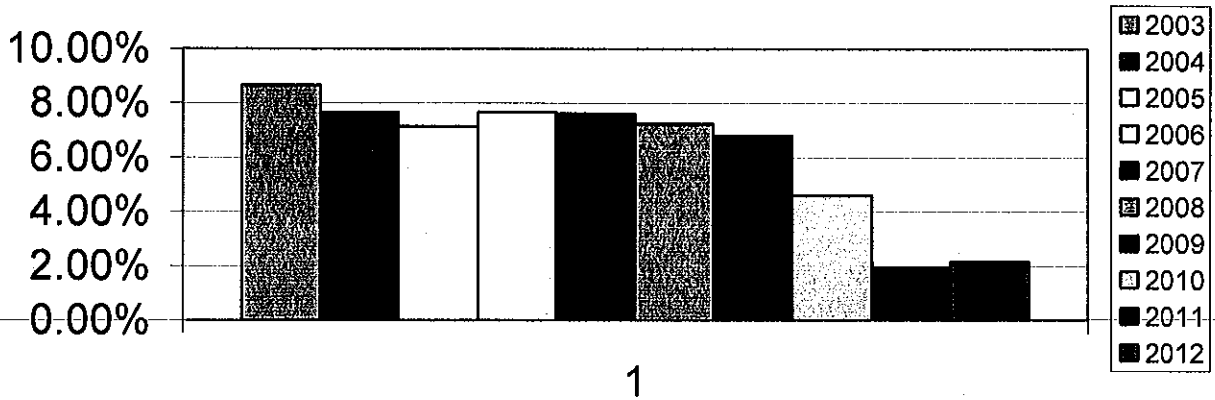
45328 – PILOT – Payments in Lieu of Taxes – represents the amount that the State pays the City for State tax-exempt properties located in the City. The State pays a maximum of 27% of what the tax would be if the property were taxable. The percentage is determined annually by the State legislature in their budget process. The budgeted

amount is estimated based on information from the Governor’s Budget Release and Message.

Description of Revenues – continued

45326 & 45329 – School Housing Aid & State Aid – Library Project – These are the amounts the State gives the City to assist with debt service related to School Capital Improvements and the Library renovation project. It is a formula based on debt service.

Ten Years of State Aid In Percentages



45505 – Police and Fire Special Detail – The City bills companies, individuals and others for private services provided by police and fire personnel. The officer or firefighter who performed the service receives the billed amounts. The rate is calculated based on labor contract language, fringe benefits and equipment used to perform the service. This revenue is offset by matching expenditures in the public safety budget except for a small nominal amount used to offset administrative fees.

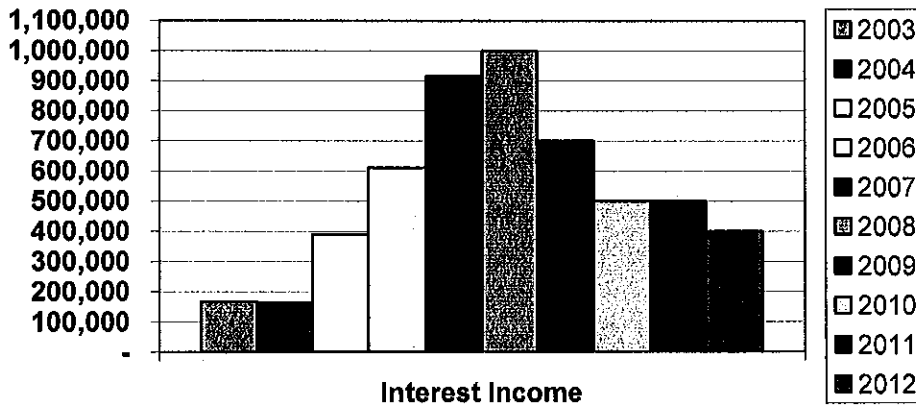
45540 – Management Services – the fees charged to other funds to reimburse for the time spent on administrative and management functions in those funds. This is based on actual costs or allocated costs. Costs are allocated based on a written Cost Allocation Manual that uses a variety of methods to determine the percentage of time spent on that particular fund. Examples include counting checks, purchase orders, by timesheets or as a percentage of total budget.

45700 – Rental of Property – primarily revenues from the rental of tower space for telecommunications. Revenues are estimated based on contracts.

45701 – Investment Interest – amounts earned on cash deposits. This revenue is budgeted after reviewing financial management and investment literature to determine a reasonable interest earned rate. The interest earned rate is applied to the monthly cash flow analysis and rounded off for the budgeted revenue number.

Description of Revenues – continued

Ten Year Trend of Interest Income



45116 – Hotel Occupancy Tax and 45115 – Meals & Beverage Tax – these two taxes are collected in order to support tourism efforts in the State and to help offset service and infrastructure costs related to the tourism trade in the City of Newport. The Hotel Occupancy Tax started at 5% in June 2001. Proceeds are distributed 47% to the Newport County Convention and Visitors Bureau (NCCVB), 25% to the City of Newport, 7% to the Greater Providence/Warwick Convention and Visitors Bureau and 21% to the State Department of Economic Development. The collection rate increased to 6% effective January 2005 with the City of Newport retaining the additional 1%. The Meals and Beverage Tax increased by 1% in August 2004 with the additional 1% of revenue going to the municipality in which the revenue was generated. The State keeps the rest of the tax.

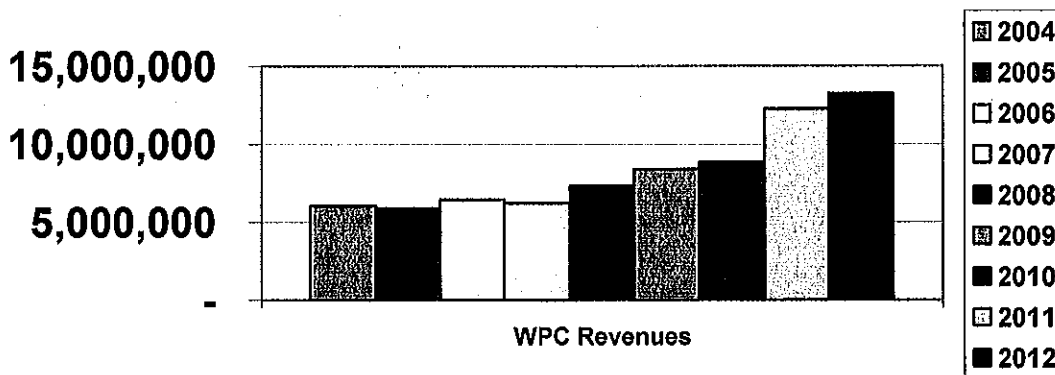
	Hotel Occupancy Tax		Meals & Beverage Tax		Combined Percent of Total Revenues
	Dollars Received	Percent Change	Dollars Received	Percent Change	
FY2012	1,675,000	9.84%	1,625,000	10.17%	4.21%
FY2011	1,525,000	1.67%	1,475,000	0.00%	2.76%
FY2010	1,500,000	-11.76%	1,475,000	-1.67%	2.55%
FY2009	1,700,000	-4.64%	1,500,000	-7.84%	4.17%
FY2008	1,782,797	5.20%	1,627,568	0.68%	4.19%
FY2007	1,694,623	6.74%	1,616,630	10.61%	4.10%
FY2006	1,587,685	58.97%	1,461,560	7.61%	4.02%
FY2005	998,731		1,358,160		3.60%

DESCRIPTION OF OTHER FUND REVENUES

The Water Fund is regulated by the Rhode Island Public Utilities Commission (RIPUC). All user rates must be approved by the RIPUC. The City of Newport starts with the cost of service for a test year. A cost of service rate model is then developed for the proposed rate year. The rate request is filed with the RIPUC who, along with eligible intervenors, can request additional information. A settlement may be reached and approved by the RIPUC or the request may go to a full hearing. The City was awarded a rate increase effective July 1, 2009. The budget reflects the amounts in the approved rate increase. The approved rates control all Water Fund revenues with the exception of investment income and miscellaneous revenue. The City is filing for increased rates in April 2011 to support building a new water treatment plant and making long-term improvements to one of the existing water treatment plants. These changes are necessary to comply with new federal clean water standards.

Rates are set by the City Council for the Water Pollution Control Fund. Sewer rates are based on the amount of water that is used. The last rate increase was approved for July 1, 2010 and set the rates at \$10.19 per 1,000 gallons of water used plus a fixed rate based on the connection size for Combined Sewer Overflow (CSO) capital needs. Capital costs related to an impending EPA consent decree drive the costs. Significant capital needs have and will continue to impact the rates. Rate increases are included in the proposed FY 2012 Budget.

Water Pollution Control Revenue



**City of Newport
Combined City and School
Consolidated Debt Service Requirements - Actual and Projected
All Funds**

Year Ending June 30	GENERAL FUND		WPC FUND		WATER FUND		Total Requirement
	Principal	Interest	Principal	Interest	Principal	Interest	
2012	\$ 1,889,321	\$ 601,047	\$ 1,138,833	\$ 1,091,317	\$ 976,490	\$ 496,358	\$ 6,193,366
2013	1,866,042	543,914	1,765,409	1,106,665	821,307	384,814	6,488,151
2014	1,713,110	495,125	1,826,162	1,060,688	451,774	364,936	5,911,795
2015	1,743,110	450,925	1,885,272	1,011,101	467,078	350,724	5,908,210
2016	1,533,110	396,681	1,941,910	958,065	481,150	335,429	5,646,345
2017	1,440,000	348,037	2,010,949	901,416	497,222	319,079	5,516,703
2018	1,440,000	304,500	2,078,251	841,083	513,294	301,714	5,478,842
2019	1,450,000	257,137	2,148,153	777,345	531,135	283,322	5,447,092
2020	1,545,000	194,387	2,225,526	710,191	549,975	263,888	5,488,967
2021	1,565,000	123,144	2,304,554	639,499	570,815	243,390	5,446,402
2022	1,655,000	57,450	2,392,099	565,000	591,423	221,816	5,482,788
2023	250,000	21,563	2,483,194	486,575	613,032	199,182	4,053,546
2024	250,000	13,125	1,682,496	412,770	637,408	175,408	3,171,207
2025	250,000	4,375	1,747,991	343,903	661,016	150,453	3,157,738
2026	-	-	1,821,020	271,731	685,392	124,348	2,902,491
2027	-	-	1,895,048	196,131	713,537	97,014	2,901,730
2028	-	-	1,007,609	138,414	741,681	68,409	1,956,113
2029	-	-	1,045,017	99,429	556,825	42,470	1,743,741
2030	-	-	1,085,561	58,802	586,970	19,111	1,750,444
2031	-	-	738,605	23,714	175,114	3,537	940,970
2032	-	-	216,505	4,664	-	-	-
	<u>\$ 18,589,693</u>	<u>\$ 3,811,410</u>	<u>\$ 35,440,164</u>	<u>\$ 11,698,503</u>	<u>\$ 11,822,638</u>	<u>\$ 4,445,402</u>	<u>\$ 85,586,641</u>

Governmental bonds include bonds issued in 1994, 2001 and 2009 for high school renovations, library renovations and middle school renovations. Interest rates range from 2.0% to 5.0%. Voters have approved borrowing \$30,000,000 to rebuild an elementary school. Bonds have not yet been issued for that project and therefore are not included above.

Water Pollution Control Fund Bonds include revenue bonds issued or proposed for a moat ultraviolet treatment system, combined sewer overflow (CSO) improvements, and sewer improvements. Interest rates range from 1.9% to 4.5%. The City receives a subsidized interest rate on sewer improvement bonds issued through Rhode Island Clean Water Finance Agency.

Water Fund Bonds include revenue bonds issued for water improvements and pipeline construction. Interest rates range from 2.0% to 3.5%. The City receives a subsidized interest rate on revenue bonds issued through the Rhode Island Clean Water Finance Agency.

See individual funds for debt service by project.

City of Newport, Rhode Island
Debt Ratios

Year	Net Bonded Debt (1)	Population	Assessed Value	Debt Per Capita	% of Debt To Assessed Value	Direct Debt Service	GF Expend	Debt Service as a % of General Fund Expenditures
1996	\$8,372,515	26,700	\$ 1,805,610,343	313.58	0.46%	\$ 840,695	\$42,592,627	1.97%
1997	7,643,984	26,734	1,789,303,783	285.93	0.43%	612,112	46,415,057	1.32%
1998	6,918,471	26,734	1,797,515,137	258.79	0.38%	572,477	47,714,870	1.20%
1999	6,230,503	26,475	1,815,870,935	235.34	0.34%	519,141	50,179,103	1.03%
2000	5,534,044	26,475	1,859,509,767	209.03	0.30%	487,797	48,751,147	1.00%
2001	4,948,033	26,345	1,876,786,530	187.82	0.26%	353,674	53,875,670	0.66%
2002	23,081,549	26,269	1,886,642,052	878.66	1.22%	320,143	55,250,369	0.58%
2003	22,195,538	26,059	3,493,610,922	851.74	0.64%	2,447,639	58,756,453	4.17%
2004	20,980,000	25,879	3,464,271,121	810.70	0.61%	2,367,252	68,210,050	3.47%
2005	19,950,218	25,879	3,478,880,394	770.90	0.57%	2,187,004	68,988,369	3.17%
2006	18,757,747	25,879	3,593,472,358	724.83	0.52%	2,165,448	71,018,944	3.05%
2007	17,565,277	25,879	6,164,832,536	678.75	0.28%	2,137,183	74,357,978	2.87%
2008	16,377,852	25,879	6,134,949,078	632.86	0.27%	1,943,082	73,666,150	2.64%
2009	15,153,587	25,879	6,172,924,917	585.56	0.25%	2,169,746	76,683,476	2.83%
2010	18,951,472	25,879	5,895,531,377	732.31	0.32%	2,037,041	76,451,469	2.66%
2011	19,763,292	25,879	5,724,320,438	763.68	0.35%	1,851,677	76,424,833	2.42%
2012	18,589,693	24,672	5,724,320,438	753.47	0.32%	2,490,368	78,768,266	3.16%

(1) Net bonded debt does not include bonded debt from enterprise funds.

Rhode Island General Laws cap the amount of each municipality's general obligation bonds that may be outstanding to 3% of its assessed property values. Exceptions apply to bonds financed from non-tax revenues and special exemptions are granted for other purposes as well. The assessed value of Newport properties is anticipated to be \$5,724,320,438 at December 31, 2010 (tax roll date). This limits the amount of outstanding non-excepted obligation bonds to \$171,729,613. Bonds of \$18,589,693 at June 30, 2011 are general obligations and subject to statutory limitations. The City of Newport is well below the maximum allowed by state law.

The City of Newport debt policy states that annual debt service expenditures shall be less than 9% of annual expenditures. The City is well below this at 3.16% of annual expenditures.

**CITY OF NEWPORT, RHODE ISLAND
ESTIMATED FUND BALANCE
GOVERNMENTAL FUNDS**

<u>FUND</u>	<u>GENERAL</u>	<u>CAPITAL</u>
Fund Balance - 6/30/10	\$ 10,013,957	\$ 4,994,692
Revenues (Estimated FY10-11)	76,355,061	567,787
Expenditures (Estimated FY10-11)	(75,757,836)	(5,770,831)
Transfers to Capital Projects Fund	(1,020,450)	1,020,450
Fund Balance - Estimated 6/30/11	\$ 9,590,732	\$ 812,098 **
Revenues (Proposed FY11-12)	78,768,266	2,101,087
Bond Proceeds	-	30,000,000
Expenditures (Proposed FY11-12)	(77,146,369)	(33,570,197)
Transfers to Capital Projects Fund	(1,621,897)	1,621,897
Fund Balance - Estimated 6/30/12	\$ 9,590,732	\$ 964,885 **
Reserve at 10% of Budgeted Expenditures	7,876,827	-

** Fire Equipment Replacement Reserve

Notes: FY2012 Proposed Budget includes \$30,000,000 to rebuild an elementary school. This was authorized by the voters.

The FY2011 Adopted Budget included \$800,000 of appropriated fund balance.

**CITY OF NEWPORT, RHODE ISLAND
ESTIMATED NET ASSETS AND CASH BALANCES
BUSINESS-TYPE FUNDS**

	NET ASSETS	CASH BASIS
Water Fund at June 30, 2011	\$ 40,499,147	\$ 4,532,971
Projected Results of FY2012 Operations	578,874	(94,457)
Water Fund at June 30, 2012	<u>\$ 41,078,021</u>	<u>\$ 4,438,514</u>
Water Pollution Control Fund at June 30, 2011	\$ 50,098,945	\$ 4,740,878
Projected Results of FY2012 Operations	1,558,412	-
Water Pollution Control Fund at June 30, 2012	<u>\$ 51,657,357</u>	<u>\$ 4,740,878</u>
Easton's Beach Fund at June 30, 2011	\$ 2,204,405	\$ 363,187
Projected Results of FY2012 Operations	(45,981)	-
Easton's Beach Fund at June 30, 2012	<u>\$ 2,158,424</u>	<u>\$ 363,187</u>
Parking Facilities Fund at June 30, 2011	\$ 5,867,379	\$ 1,307,274
Projected Results of FY2012 Operations	17,041	(100,000)
Parking Facilities Fund at June 30, 2012	<u>\$ 5,884,420</u>	<u>\$ 1,207,274</u>
Maritime Fund at June 30, 2011	\$ 2,522,945	\$ 1,121,071
Projected Results of FY2012 Operations	977,317	(587,882)
Maritime Fund at June 30, 2012	<u>\$ 3,500,262</u>	<u>\$ 533,189</u>

Business-type funds are budgeted showing both a GAAP basis summary and a cash basis summary. The net assets number reflects the GAAP basis and the cash reflects the cash basis. Revenues and other sources of funds are budgeted to meet cash needs. Therefore a balanced budget where revenues equal expenditures should show zero for the projected results unless there is a programmed use of cash.

The Water Fund is regulated by the RIPUC and is required to raise additional revenues in order to fund restricted cash accounts. There are several restricted accounts including one for debt service, capital expenses, electricity, chemicals, new retiree health insurance, and new retiree severance payments. Payments can only be made out of these accounts for the specific purpose identified in the rate settlement. The Water Fund anticipates significant capital improvements in the next few years, some of which will be funded with bond proceeds.

The Water Pollution Control Fund has increased rates for future capital improvements.

The Parking Fund and the Maritime Fund have programmed use of cash for long-term capital improvements.

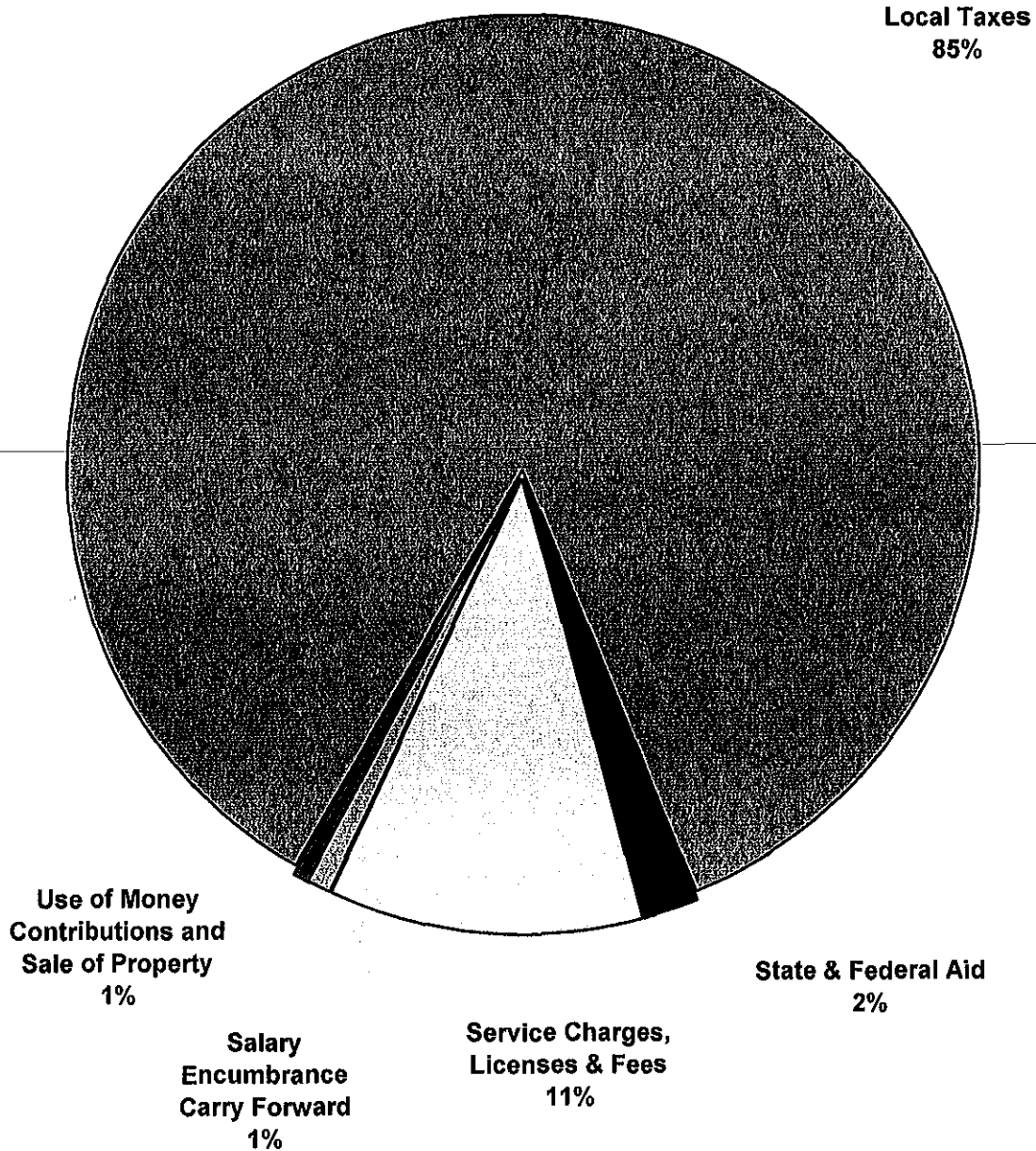
CITY OF NEWPORT, RHODE ISLAND
2011-2012 ADOPTED BUDGET
GENERAL FUND REVENUES

DESCRIPTION		FY2009-10 ACTUAL	FY 2010-11 BUDGET	FY 2010-11 PROJECTED	FY 2011-12 ADOPTED	Number Change	Percent Change
Local Taxes							
45101	Current Year Real Estate Tax	\$ 57,150,126	\$ 59,425,524	\$ 59,212,427	\$ 61,730,155	2,304,631	3.88%
45103	Current Assessments - MV	1,431,188	1,700,000	1,701,329	1,700,000	-	0.00%
45105	Real Estate Delinquent	1,405,788	1,100,000	1,100,000	1,100,000	-	0.00%
45107	Motor Vehicle Delinquent	131,107	110,000	110,000	110,000	-	0.00%
45110	Penalties	369,741	335,000	335,000	335,000	-	0.00%
45111	Tax Liens	24,278	25,000	25,000	25,000	-	0.00%
45112	Abatements/Refunds	-	(1,000,000)	-	(1,000,000)	-	0.00%
45115	Meals & Beverage Tax	1,526,834	1,475,000	1,575,000	1,625,000	150,000	10.17%
45116	Hotel Occupancy Tax	1,446,464	1,525,000	1,675,000	1,675,000	150,000	9.84%
	Total Local Taxes	63,466,526	64,695,524	65,733,756	67,300,155	2,604,631	4.03%
State and Federal Aid							
45323	Public Service Corporation Aid	257,457	250,000	286,651	280,000	30,000	12.00%
45325	MV Tax Phase Out	1,527,935	-	138,612	138,000	138,000	100.00%
45326	School Housing Aid	549,883	277,809	222,042	222,000	(55,809)	-20.09%
45328	PILOT From State	755,574	755,000	833,229	830,000	75,000	9.93%
45329	State Aid - Library Project (Const)	231,928	215,000	228,000	225,000	10,000	4.65%
45330	Statistical Update Reimbursement	-	-	-	-	-	0.00%
45345	Federal/State Grants	3,604	-	4,421	-	-	0.00%
	Total State and Federal Aid	3,326,381	1,497,809	1,712,955	1,695,000	197,191	13.17%
Charges for Services							
45502	GMH Contract Service Charge	377,270	369,000	254,000	350,000	(19,000)	-5.15%
45503	Hope VI Project Service Charge	144,269	130,000	150,000	150,000	20,000	15.38%
45504	Salve Regina Service Charge	6,902	6,902	6,902	6,902	-	0.00%
45505	Special Detail	2,110,784	1,780,000	1,780,000	1,780,000	-	0.00%
45506	Convention & Visitor's Bureau	-	10,000	10,000	10,000	-	100.00%
45515	Document Prep and Handling	77,201	75,000	75,000	75,000	-	0.00%
45516	Planning Services	400	-	150	-	-	0.00%
45517	Solid Waste Hauler Fees	2,750	2,700	5,000	2,500	(200)	100.00%
45525	Community Develop Services	59,629	59,629	59,629	59,629	-	0.00%
45530	Computer Processing Fees	327,679	322,072	322,072	322,072	-	0.00%
45540	Management Services	924,620	940,547	940,547	940,547	-	0.00%
45545	Fire Alarm Assessments	151,650	141,000	150,000	150,000	9,000	6.38%
45546	Recycling Bins	787	2,500	2,500	-	(2,500)	-100.00%
45548	HR Regional Testing	940	2,000	1,000	1,000	(1,000)	-50.00%
45549	Recreation Activity Fees	96,825	85,000	85,000	100,000	15,000	17.65%
45601	Ballfield Rentals	20,685	28,000	28,000	18,000	(10,000)	-35.71%
45603	Parking Tickets	858,479	900,000	900,000	900,000	-	0.00%
45605	Recording Fees	280,825	340,000	285,000	300,000	(40,000)	-11.76%
45606	Real Estate Conveyance	427,804	450,000	425,000	450,000	-	0.00%
45607	Probate Fees	50,225	50,000	50,000	50,000	-	0.00%
45608	Rescue Fees	678,644	550,000	675,000	675,000	125,000	22.73%
45610	General Business	79,009	50,000	50,000	75,000	25,000	50.00%
45612	Hotel Registration Fees	6,115	7,000	6,000	6,000	(1,000)	-14.29%
45614	Entertainment	21,280	19,000	20,000	20,000	1,000	5.26%
45616	Liquor	186,685	189,000	185,000	185,000	(4,000)	-2.12%
45618	Mech Amusement	15,505	15,000	15,000	15,000	-	0.00%
45620	Sunday Selling	26,650	25,000	25,000	26,000	1,000	4.00%
45622	Taxi	2,315	1,000	1,000	1,000	-	0.00%
45624	Victualing	55,250	55,000	55,000	55,000	-	0.00%
45626	Animal	4,398	4,400	4,400	4,400	-	0.00%
45628	Marriage	5,219	5,000	5,000	5,000	-	0.00%
45640	Building	501,567	700,000	500,000	630,000	(70,000)	-10.00%
45642	Plumbing	43,454	30,000	40,000	40,000	10,000	33.33%

CITY OF NEWPORT, RHODE ISLAND
2011-2012 ADOPTED BUDGET
GENERAL FUND REVENUES

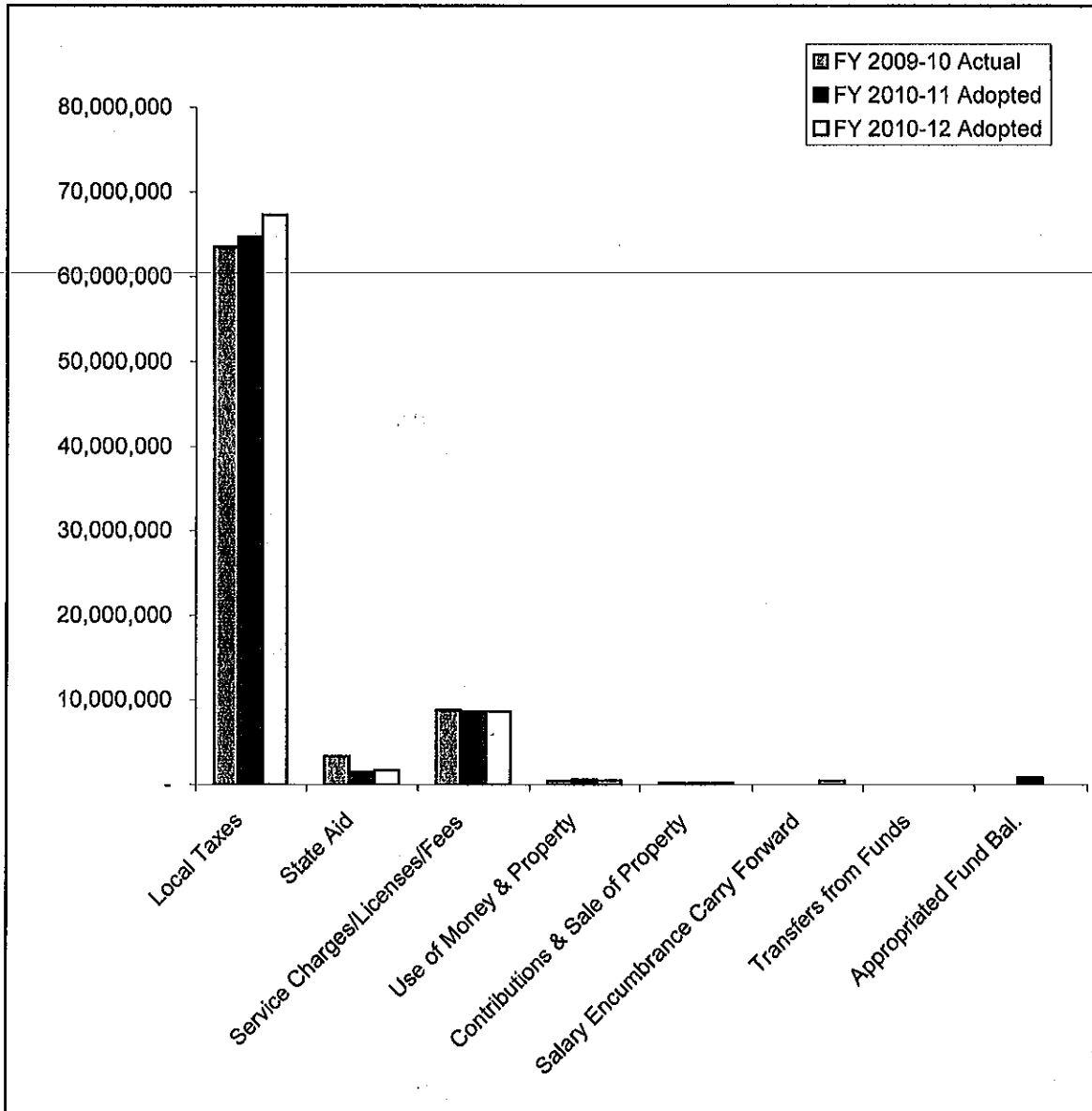
	<u>DESCRIPTION</u>	<u>FY2009-10</u> <u>ACTUAL</u>	<u>FY 2010-11</u> <u>BUDGET</u>	<u>FY 2010-11</u> <u>PROJECTED</u>	<u>FY 2011-12</u> <u>ADOPTED</u>	<u>Number</u> <u>Change</u>	<u>Percent</u> <u>Change</u>
45644	Mechanical	123,153	100,000	120,000	120,000	20,000	20.00%
45646	Electrical	107,494	140,000	110,000	110,000	(30,000)	-21.43%
45648	Board of Appeals	17,181	12,000	17,000	17,000	5,000	41.67%
45650	HDC Application Fee	16,160	16,000	16,000	16,000	-	0.00%
45652	Road Opening	54,400	50,000	70,000	60,000	10,000	20.00%
45654	Fire Inspection & Permit Fees	52,776	65,000	40,000	40,000	(25,000)	-38.46%
45656	Fire-Sundry	13,838	12,000	12,000	12,000	-	0.00%
45658	Police-Sundry	8,489	10,000	8,000	8,000	(2,000)	-20.00%
45660	Municipal Court Cost Assessment	200,977	220,000	175,000	200,000	(20,000)	-9.09%
45662	Payphone Commissions	131	1,000	200	-	(1,000)	-100.00%
45664	Vendor Rights	9,921	8,800	8,800	8,800	-	0.00%
45666	Jai Alai Video	578,732	620,000	525,000	525,000	(95,000)	-15.32%
45695	Miscellaneous Revenues	73,100	50,000	50,000	50,000	-	0.00%
45808	Parking Fund Salary Reimbursement				100,000	100,000	100.00%
	Total Service Charges/Fees	8,801,967	8,649,550	8,263,200	8,669,850	20,300	0.23%
	<u>Use of Money and Property</u>						
45700	Rental of Property	96,285	120,000	95,000	95,000	(25,000)	-20.83%
45701	Investment Interest	375,238	500,000	375,000	400,000	(100,000)	-20.00%
	Total Use of Money and Property	471,523	620,000	470,000	495,000	(125,000)	-20.16%
	<u>Contributions & Sale of Property</u>						
45920	Trust Fund Donations	71,150	83,150	83,150	83,150	-	0.00%
45929	Surplus Equipment Sales	5,972	11,800	5,000	11,800	-	0.00%
45940	Public Donations	151,063	67,000	67,000	67,000	-	0.00%
	Total Contributions & Sale of Prop	228,185	161,950	155,150	161,950	-	0.00%
	TOTAL	76,313,582	76,624,833	76,336,081	78,321,955	2,697,122	3.57%
	OTHER SOURCES (USES) OF FUNDS:						
	Appropriated Fund Balance	-	800,000	800,000	-	(800,000)	100.00%
48002	Transfer (To) Other Funds	-	-	-	-	-	0.00%
45806	Salary Encumbrance Carry Forward	-	-	-	446,311	446,311	100.00%
	TOTAL	\$ 76,313,582	\$ 76,424,833	\$ 77,136,061	\$ 78,768,266	\$ 2,343,433	3.06%

General Fund Revenues - FY 2011-2012
\$78,768,266



Comparative Revenues

FY 2009-10 Actual ~ \$76,313,582
FY 2010-11 Adopted ~ \$76,424,833
FY 2011-12 ADOPTED ~ \$78,768,266



CITY OF NEWPORT, RHODE ISLAND
FY 2011-2012 ADOPTED BUDGET
PROPERTY TAX LEVY AND TAX RATE

	FY 10-11 ADOPTED	DOLLAR CHANGE	PERCENT CHANGE	FY 11-12 ADOPTED
Proposed General Fund Budget:				
General Fund Services	\$ 31,998,661	\$ (308,187)	-0.96%	\$ 31,690,474
Benefits other than Police & Fire Pensions	8,434,069	1,056,981	12.53%	9,491,050
Road Maintenance in Operations	900,000	(60,000)	-6.67%	840,000
Contribution to OPEB Trust	2,178,568	321,432	14.75%	2,500,000
Contribution to Police & Fire Pensions	7,475,751	(15,431)	-0.21%	7,460,320
Transfer for School Budget	22,564,157	-	0.00%	22,564,157
Debt Service	1,853,177	672,191	36.27%	2,525,368
Capital Budget Transfers	1,020,450	676,447	66.29%	1,696,897
Total General Fund Budget	\$ 76,424,833	\$ 2,343,433	3.07%	\$ 78,768,266

Less Revenues:

All Revenues Other Than Property Tax	16,999,309	38,802	0.23%	17,038,111
Balance to be Raised by Property Tax Levy	59,425,524	2,304,631	3.88%	61,730,155
Motor Vehicle Levy	1,700,000	-	0.00%	1,700,000
Final Tax Roll Adjustments	(211,768)	211,768	-100.00%	-
Actual Final Levy	\$ 60,913,756	\$ 2,516,399	4.13%	\$ 63,430,155
Maximum Allowed By State Law		\$ 2,588,835	4.25%	\$ 63,502,591

Estimated Property Tax Rate - Please note that under the new tax cap law, the actual levy is adopted and the rate is subject to change based on any additional changes to the taxable assessed value prior to certification of the tax roll.

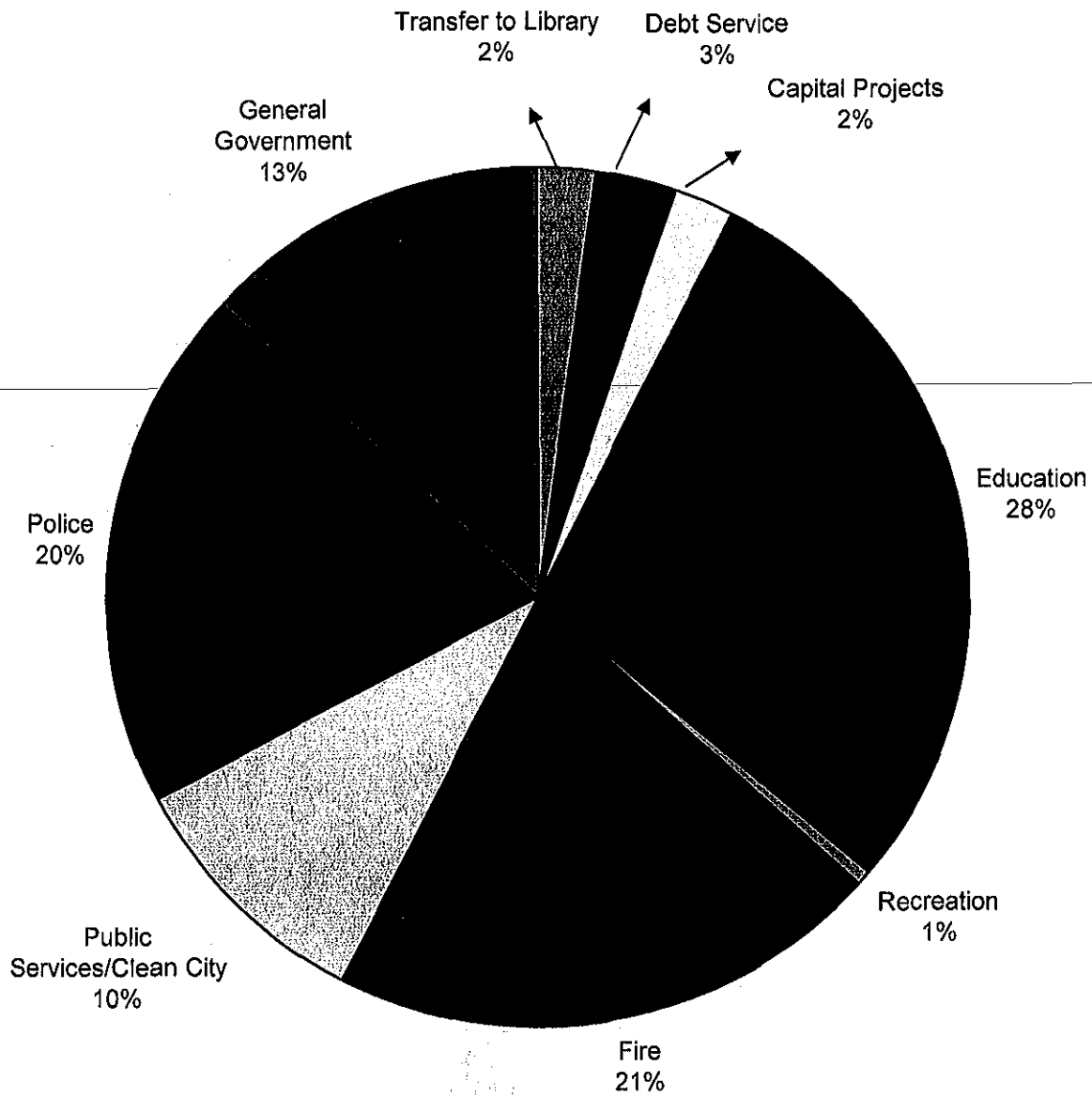
Residential Assessed Valuation (in thousands)				4,365,498
Commercial Assessed Valuation (in thousands)				1,227,018
Personal Property Tangible (in thousands)				113,093
Residential Tax Rate	\$ 9.56	0.370	3.87%	\$ 9.93
Commercial Tax Rate	\$ 13.25	0.510	3.85%	\$ 13.76

	Assessed Value (in thousands)	12 Tax Rate	Tax Levy
Residential Assessed Valuation	4,365,498	9.93	43,349,395
Commercial Assessed Valuation	1,227,018	13.76	16,883,768
Adjustments to Balance			(59,168)
Personal Property Tangible	113,093	13.76	1,556,160
Tax Levy			61,730,155

**CITY OF NEWPORT, RHODE ISLAND
2011-2012 GENERAL FUND BUDGET
EXPENDITURE SUMMARY BY PROGRAM**

	2010 ACTUAL EXPEND	2011 ADOPTED BUDGET	2011 PROJECTED BUDGET	2012 ADOPTED BUDGET
Public School Operations	23,142,725	22,564,157	22,564,157	22,564,157
Newport Public Library Support	1,671,719	1,671,719	1,671,719	1,671,719
Independent Audit/Stat. Update	64,300	69,200	69,200	434,100
Pension & Retiree Expense	3,247,796	3,152,061	2,539,037	3,491,200
Debt Service	2,133,692	1,853,177	1,853,177	2,525,368
Reserves	880,152	420,959	789,979	518,890
Civic Support	69,900	83,150	83,150	83,150
City Council	90,734	113,501	105,621	119,981
City Manager	734,163	733,128	724,209	692,175
City Solicitor	394,214	413,401	413,401	408,898
Canvassing	158,864	223,877	212,607	179,906
City Clerk	561,955	529,399	664,979	510,836
Finance	2,592,947	2,759,459	2,766,459	2,702,717
Police Department	14,585,692	15,393,813	15,294,428	15,398,647
Fire Department	15,375,235	15,482,879	16,175,732	16,385,800
Public Services	6,746,780	8,098,287	8,059,876	7,734,792
Planning & Development	468,044	502,262	458,562	417,765
Zoning & Inspections	711,288	746,918	724,309	830,717
Recreation	564,747	593,036	587,234	475,551
Transfer to Capital Fund	672,504	1,020,450	1,020,450	1,621,897
Transfer to Easton's Beach	92,288	-	-	-
Total General Fund Expenditures	\$ 74,959,739	\$ 76,424,833	\$ 76,778,287	\$ 78,768,266

General Fund Expenditures - FY2011-12
\$78,768,266



CITY OF NEWPORT, RHODE ISLAND
2011-2012 ADOPTED BUDGET
GENERAL FUND EXPENDITURES

ACCT NUMBER	ACCOUNT NAME	2010 ACTUAL EXPEND	2011 ADOPTED BUDGET	2011 PROJECTED RESULTS	2012 ADOPTED BUDGET	Dollar Change	Percent Change
11-150-7210-50575	Public School Operations	23,142,725	22,584,157	22,584,157	22,584,157	-	0.00%
	Total School	23,142,725	22,584,157	22,584,157	22,584,157	-	0.00%
11-150-7100-50577	Public Library Operation	1,871,719	1,871,719	1,871,719	1,871,719	-	0.00%
11-150-8130-50225	Independent Audit	64,300	69,200	69,200	73,100	3,900	5.64%
11-150-8130-50229	Statistical Update/Revaluation	-	-	-	361,000	361,000	100.00%
	Audit/Statistical Reval	64,300	69,200	69,200	434,100	364,900	527.31%
11-150-8520-50051	Pension Expenses - Monthly	17,108	17,200	17,200	17,200	-	0.00%
11-150-8520-50103	Pension Retired Insur Cover	520,942	606,293	609,569	624,000	17,707	2.92%
11-150-8520-50155	Contribution to OPEB Trust	2,500,000	2,178,588	1,882,268	2,500,000	321,432	14.75%
11-150-8520-50520	Severance Benefits	197,961	350,000	250,000	350,000	-	0.00%
11-150-8520-50521	PEHC Contribution	11,785	-	-	-	-	0.00%
	Pensions	3,247,796	3,162,081	2,539,037	3,491,200	339,139	10.76%
TOTAL FIDUCIARY ACCOUNTS		28,126,540	27,457,137	28,844,113	28,181,176	704,039	2.56%
11-160-8540-50220	Debt Service Advisory Service	148,511	1,500	1,500	35,000	33,500	2233.33%
11-160-8540-50452	Bond Interest	748,067	678,078	678,078	601,047	(77,031)	-11.38%
11-160-8540-50552	Bond Principal	1,237,114	1,173,599	1,173,599	1,889,321	715,722	60.99%
	Debt Service	2,133,692	1,853,177	1,853,177	2,525,368	672,191	36.27%
TOTAL DEBT SERVICE		2,133,692	1,853,177	1,853,177	2,525,368	672,191	36.27%
11-170-8560-50105	Insurance - W/C	317,356	330,000	331,324	347,890	17,890	5.42%
11-170-8560-50505	Self Insurance	100,708	200,000	200,000	200,000	-	0.00%
11-170-8560-50510	Unemployment	62,141	50,000	120,000	125,000	75,000	150.00%
	Insurance Reserves	480,203	580,000	651,324	672,890	92,890	16.02%
11-170-8565-50175	Annual Leave Sell Back	250,214	250,000	250,000	275,000	25,000	10.00%
11-170-8565-50220	Consultants/Studies	14,231	20,000	20,000	-	(20,000)	-100.00%
11-170-8565-50501	Salary Adjustment	-	212,655	212,655	180,000	(22,655)	-10.65%
11-170-8565-50502	Salary Vacancy Factor	-	(200,000)	(200,000)	(100,000)	100,000	-50.00%
11-170-8565-50515	General Contingency	-	50,000	50,000	100,000	50,000	100.00%
11-170-8565-50535	Prior Year Expense	79,874	-	-	-	-	0.00%
11-170-8565-50571	Hospital Insurance Pol & Fire	5,830	6,000	6,000	6,000	-	0.00%
11-170-8565-50573	Premium Cost Share	-	(497,696)	(200,000)	(325,000)	172,696	-34.70%
11-170-8565-50574	Plan 65 Cost Savings	-	-	-	(300,000)	(300,000)	100.00%
11-830-2111-50888	Potter League Capital Cont	50,000	-	-	-	-	0.00%
		399,949	(159,041)	138,655	(154,000)	5,041	-3.17%
TOTAL RESERVE ACCOUNTS		880,152	420,959	789,979	518,890	582,931	138.48%
11-830-2111-50860	Visiting Nurse	10,000	10,000	10,000	10,000	-	0.00%
11-830-2111-50861	NPT City Community Mental Heal	10,500	10,500	10,500	10,500	-	0.00%
11-830-2111-50865	Newport Partnership for Families	2,000	2,000	2,000	2,000	-	0.00%
11-830-2111-50867	New Visions (EBCAP)	15,500	15,500	15,500	15,500	-	0.00%
11-830-2111-50869	Lucy's Hearth	1,500	1,500	1,500	1,500	-	0.00%
11-830-2111-50870	Seaman's Church	1,050	1,050	1,050	1,050	-	0.00%
11-830-2111-50872	The Samaritans	250	250	250	250	-	0.00%
11-830-2111-50873	Newport PEF	500	500	500	500	-	0.00%
11-830-2111-50878	Women's Resource	3,250	3,250	3,250	3,250	-	0.00%
11-830-2111-50879	Newport In Bloom	500	500	500	500	-	0.00%
11-830-2111-50880	Fort Adams Trust	750	750	750	750	-	0.00%
11-830-2111-50882	Park Holm Sr Center	1,700	1,700	1,700	1,700	-	0.00%
11-830-2111-50883	American Red Cross	500	500	500	500	-	0.00%
11-830-2111-50884	Boys & Girls Club	7,750	7,750	7,750	7,750	-	0.00%
11-830-2111-50885	Boy Scouts Narragansett	250	250	250	250	-	0.00%
11-830-2111-50886	Newport Artillery	-	1,250	1,250	1,250	-	0.00%
11-830-2111-50887	Lions Club	750	750	750	750	-	0.00%

CITY OF NEWPORT, RHODE ISLAND
2011-2012 ADOPTED BUDGET
GENERAL FUND EXPENDITURES

ACCT NUMBER	ACCOUNT NAME	2010	2011	2011	2012	Dollar Change	Percent Change
		ACTUAL EXPEND	ADOPTED BUDGET	PROJECTED RESULTS	ADOPTED BUDGET		
11-830-2111-50889	Little League	2,100	2,100	2,100	2,100	-	0.00%
11-830-2111-50890	Marlin Luther King Ctr	7,500	7,500	7,500	7,500	-	0.00%
11-830-2111-50891	Pop Warner Football	1,050	1,050	1,050	1,050	-	0.00%
11-830-2111-50893	Fifth Ward Little League	1,000	1,000	1,000	1,000	-	0.00%
11-830-2111-50895	Rogers Booster Club	500	500	500	500	-	0.00%
11-830-2111-50896	RI Arts Foundation	500	500	500	500	-	0.00%
	Potter League	-	12,000	12,000	12,000	-	0.00%
11-830-2111-50898	Ballard Park	500	500	500	500	-	0.00%
	Total Donations	69,900	83,150	83,150	83,150	-	0.00%
11-010-8110-50004	Temp. Services	1,725	2,500	2,500	2,400	(100)	-4.00%
11-010-8110-50051	Council Salaries	16,060	16,000	16,000	16,000	-	0.00%
11-010-8110-50104	Employee Benefits	33,879	40,521	40,521	53,351	12,830	31.66%
11-010-8110-50210	Dues & Subscript	20,407	18,000	18,000	18,000	-	0.00%
11-010-8110-50278	Council Expense	4,022	10,000	8,000	9,000	(1,000)	-10.00%
11-010-8110-50284	Public Celebrations	12,542	20,070	18,000	16,070	(4,000)	-19.93%
11-010-8110-50285	Navy Affairs Expense	288	910	600	910	-	0.00%
11-010-8110-50361	Office Supplies	1,441	2,500	2,000	2,000	(500)	-20.00%
11-010-8110-50866	Bd Tenant Affairs	370	3,000	-	2,250	(750)	-25.00%
	City Council	90,734	113,501	105,621	119,981	6,480	5.71%
11-020-8200-50001	City Manager Salaries	299,858	252,938	252,938	252,830	(108)	-0.04%
11-020-8200-50005	Part-time Salaries	-	25,000	25,000	-	(25,000)	-100.00%
11-020-8200-50100	Employee Benefits	108,589	99,700	99,700	108,834	8,934	8.96%
11-020-8200-50205	Copying and Blinding	-	200	200	100	(100)	-50.00%
11-020-8200-50205	Annual Report	-	2,500	2,500	2,500	-	0.00%
11-020-8200-50210	Dues & Subscriptions	1,461	1,700	1,700	1,000	(700)	-41.18%
11-020-8200-50212	Conferences & Training	4,472	8,600	8,600	5,000	(3,600)	-41.86%
11-020-8200-50225	Contract Services	2,438	2,500	2,500	1,600	(1,000)	-40.00%
11-020-8200-50251	Telephone & Comm	-	1,000	1,000	500	(500)	-50.00%
11-020-8200-50271	Gasoline & Vehicle Maint.	7,810	10,515	10,515	10,515	-	0.00%
11-020-8200-50282	Official Expense	679	1,000	1,000	600	(400)	-40.00%
11-020-8200-50361	Office Supplies	3,012	2,000	2,000	1,500	(500)	-25.00%
	City Manager	428,319	407,653	407,653	384,679	(22,974)	-5.64%
11-020-8210-50001	Human Resources Salaries	149,555	149,349	149,349	150,796	1,447	0.97%
11-020-8210-50004	Temp & Seasonal	12,295	13,000	13,000	12,780	(220)	-1.69%
11-020-8210-50100	Employee Benefits	67,755	70,376	70,376	76,020	5,644	8.02%
11-020-8210-50205	Copying & Blinding	118	300	250	200	(100)	-33.33%
11-020-8210-50210	Dues & Subscriptions	490	500	515	500	-	0.00%
11-020-8210-50212	Conferences & Training	858	2,000	2,566	1,900	(100)	-5.00%
11-020-8210-50214	Tuition Reimbursement	1,358	2,000	2,000	-	(2,000)	-100.00%
11-020-8210-50215	Recruitment	19,499	22,000	20,000	20,000	(2,000)	-9.09%
11-020-8210-50225	Contract Services	4,250	5,000	4,000	4,000	(1,000)	-20.00%
11-020-8210-50247	Labor Relations	16,275	21,250	15,000	10,000	(11,250)	-52.94%
11-020-8210-50311	Operating Supplies	4,604	5,200	5,000	5,000	(200)	-3.85%
11-020-8210-50361	Office Supplies	4,293	3,500	3,500	3,000	(500)	-14.29%
	Human Resources	281,350	294,475	285,556	284,196	(10,279)	-3.49%

CITY OF NEWPORT, RHODE ISLAND
2011-2012 ADOPTED BUDGET
GENERAL FUND EXPENDITURES

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	2010 ACTUAL EXPEND	2011 ADOPTED BUDGET	2011 PROJECTED RESULTS	2012 ADOPTED BUDGET	Dollar Change	Percent Change
11-020-8220-50002	Overtime	24,219	30,000	30,000	23,000	(7,000)	-23.33%
11-020-8220-50260	Rental - Equip & Facilities	275	1,000	1,000	300	(700)	-70.00%
	Special Events	24,494	31,000	31,000	23,300	(7,700)	-24.84%
TOTAL CITY MANAGER		734,163	733,128	724,209	692,175	(40,953)	-5.59%
11-030-8310-50001	City Solicitor Salaries	212,089	203,307	203,307	204,619	1,312	0.65%
11-030-8310-50004	Temp & Seasonal	59,515	70,951	70,951	70,951	-	0.00%
11-030-8310-50100	Employee Benefits	101,173	116,943	116,943	127,128	10,185	8.71%
11-030-8310-50210	Dues & Subscriptions	2,184	2,000	2,000	2,000	-	0.00%
11-030-8310-50212	Conferences & Training		3,000	3,000	-	(3,000)	-100.00%
11-030-8310-50225	Contract Services	17,709	15,000	15,000	3,000	(12,000)	-80.00%
11-030-8310-50268	Mileage Reimbursement	274	200	200	200	-	0.00%
11-030-8310-50361	Office Supplies	1,270	2,000	2,000	1,000	(1,000)	-50.00%
	City Solicitor	394,214	413,401	413,401	408,898	(4,503)	-1.09%
11-050-8120-50001	Canvassing Salaries	96,884	96,483	96,783	96,897	414	0.43%
11-050-8120-50002	Overtime	77	500	600	500	-	0.00%
11-050-8120-50004	Seasonal & Temp	3,268	7,500	7,500	1,800	(5,700)	-76.00%
11-050-8120-50051	Monthly Salaries	2,369	2,400	2,400	2,400	-	0.00%
11-050-8120-50100	Employee Benefits	52,658	59,494	59,494	62,959	3,465	5.82%
11-050-8120-50104	Monthly Benefits	(9)	250	250	250	-	0.00%
11-050-8120-50205	Copying & Binding		500	-	-	(500)	-100.00%
11-050-8120-50207	Legal Advertising		4,500	4,000	500	(4,000)	-88.89%
11-050-8120-50210	Dues & Subscriptions		100	80	50	(50)	-50.00%
11-050-8120-50212	Conferences & Training	40	200	-	50	(150)	-75.00%
11-050-8120-50225	Contract Services		45,750	38,000	11,500	(34,250)	-74.86%
11-050-8120-50260	Equipment Rental	2,429	3,500	2,000	1,500	(2,000)	-57.14%
11-050-8120-50268	Mileage Reimbursement	465	1,200	1,000	500	(700)	-58.33%
11-050-8120-50361	Office Supplies	883	1,500	500	1,000	(500)	-33.33%
	Canvassing	158,864	223,877	212,607	179,906	(43,971)	-19.64%
11-060-8325-50001	City Clerk Salaries	201,684	201,389	201,389	201,389	-	0.00%
11-060-8325-50100	Employee Benefits	89,038	97,560	97,560	104,422	6,862	7.03%
11-060-8325-50207	Legal Advertising	13,402	9,500	9,500	9,500	-	0.00%
11-060-8325-50210	Dues & Subscriptions	265	275	315	315	40	14.55%
11-060-8325-50212	Conferences & Training	90	225	185	225	-	0.00%
11-060-8325-50225	Contract Services	18,617	18,184	18,144	18,144	(40)	-0.22%
11-060-8325-50311	Operating Supplies	272	400	400	400	-	0.00%
11-060-8325-50361	Office Supplies	4,874	4,928	4,928	4,928	-	0.00%
	City Clerk	328,242	332,461	332,421	339,323	6,862	2.06%
11-060-8326-50001	Probate Salaries	59,327	59,522	59,522	59,522	-	0.00%
11-060-8326-50100	Employee Benefits	29,759	31,997	31,997	34,163	2,166	6.77%
11-060-8326-50210	Dues & Subscriptions		200	200	200	-	0.00%
11-060-8326-50212	Conferences & Training	110	225	95	225	-	0.00%
11-060-8326-50361	Office Supplies	1,653	3,030	3,030	3,030	-	0.00%
	Probate	90,849	94,974	94,844	97,140	2,166	2.28%
11-060-8327-50001	Land Evidence Salaries	35,724	35,686	34,647	35,686	-	0.00%
11-060-8327-50100	Employee Benefits	24,779	26,978	28,017	28,387	1,409	5.22%
11-060-8327-50225	Contract Services	78,703	31,500	167,250	2,500	(29,000)	-92.06%
11-060-8327-50311	Operating Supplies	228	800	800	800	-	0.00%
11-060-8327-50361	Office Supplies	5,430	7,000	7,000	7,000	-	0.00%
	Land Evidence	142,864	101,964	237,714	74,373	(27,591)	-27.06%
Total City Clerk		561,955	529,399	664,979	510,836	(18,563)	-3.51%
11-100-8315-50001	Municipal Court Salaries	40,968	40,200	40,200	40,200	-	0.00%

CITY OF NEWPORT, RHODE ISLAND
 2011-2012 ADOPTED BUDGET
 GENERAL FUND EXPENDITURES

ACCT NUMBER	ACCOUNT NAME	2010	2011	2011	2012	Dollar Change	Percent Change
		ACTUAL EXPEND	ADOPTED BUDGET	PROJECTED RESULTS	ADOPTED BUDGET		
11-100-8315-50002	Overtime	5,554	1,600	5,500	6,000	4,400	275.00%
11-100-8315-50100	Employee Benefits	10,866	9,710	9,710	10,688	978	10.07%
11-100-8315-50205	Copying & Binding	-	500	500	-	(500)	-100.00%
11-100-8315-50225	Contract Services	150	1,000	1,000	500	(500)	-50.00%
11-100-8315-50268	Mileage Reimbursement	-	75	75	-	(75)	-100.00%
11-100-8315-50361	Office Supplies	-	1,000	1,000	500	(500)	-50.00%
	Municipal Court	57,538	54,085	57,985	57,888	3,803	7.03%
11-100-8320-50001	Finance Admn Salaries	323,229	325,559	325,559	324,282	(1,277)	-0.39%
11-100-8320-50100	Employee Benefits	118,002	116,975	116,975	131,795	14,820	12.67%
11-100-8320-50205	Copying & Binding	8,342	9,000	9,000	8,000	(1,000)	-11.11%
11-100-8320-50207	Legal Advertising	23,259	17,000	17,000	17,000	-	0.00%
11-100-8320-50210	Dues & Subscriptions	2,915	5,500	5,500	3,000	(2,500)	-45.45%
11-100-8320-50212	Conferences & Training	5,134	3,000	3,000	3,000	-	0.00%
11-100-8320-50225	Banking & Financial Services	1,177	6,500	6,500	1,500	(5,000)	-76.92%
11-100-8320-50361	Office Supplies	2,939	3,500	3,500	3,000	(500)	-14.29%
	Finance Admin	484,997	487,034	487,034	491,577	4,543	0.93%
11-100-8328-50001	MIS Salaries	260,672	267,641	267,641	267,641	-	0.00%
11-100-8328-50004	Temporary Seasonal	17,495	-	-	-	-	0.00%
11-100-8328-50100	Employee Benefits	87,018	92,188	92,188	100,578	8,390	9.10%
11-100-8328-50212	Technical Training	2,912	7,200	7,200	5,000	(2,200)	-30.56%
11-100-8328-50226	Annual Software Maint Fees	258,156	287,929	287,929	304,787	16,858	5.85%
11-100-8328-50227	Annual Hardware Maint Fees	78,966	93,401	93,401	92,660	(741)	-0.79%
11-100-8328-50228	Software License Fees	5,451	11,520	11,520	12,295	775	6.73%
11-100-8328-50238	Postage	49,789	53,175	53,175	49,285	(3,890)	-7.32%
11-100-8328-50251	Telephone & Comm	247,792	261,576	261,576	272,385	10,809	4.13%
11-100-8328-50268	Mileage Reimb	34	300	300	104	(196)	-65.33%
11-100-8328-50311	Operating Supplies	21,148	22,991	22,991	14,501	(8,490)	-36.93%
11-100-8328-50420	MIS Equipment	33,309	38,075	38,075	34,900	(3,175)	-8.34%
11-100-8328-50556	Lease Purchases	20,298	19,944	19,944	15,491	(4,453)	-22.33%
	MIS	1,078,038	1,155,940	1,155,940	1,169,627	13,687	1.18%
11-100-8371-50001	Assessment Salaries	201,722	201,511	201,511	156,158	(45,353)	-22.51%
11-100-8371-50002	Overtime	60	100	100	100	-	0.00%
11-100-8371-50004	Temp and Seasonal	2,531	-	-	-	-	0.00%
11-100-8371-50100	Employee Benefits	111,619	120,286	120,286	97,058	(23,228)	-19.31%
11-100-8371-50205	Copying & Binding	286	500	500	500	-	0.00%
11-100-8371-50207	Legal Advertising	-	200	200	200	-	0.00%
11-100-8371-50210	Dues & Subscriptions	1,582	2,000	2,000	2,000	-	0.00%
11-100-8371-50212	Conferences & Training	1,217	1,000	1,000	1,000	-	0.00%
11-100-8371-50220	Consultant Fees	4,500	5,000	5,000	5,000	-	0.00%
11-100-8371-50225	Contract Services	381	500	500	35,500	35,000	7000.00%
11-100-8371-50268	Mileage Reimb	177	550	550	550	-	0.00%
11-100-8371-50311	Hard Copy of Tax Rolls	2,061	4,500	4,500	4,500	-	0.00%
11-100-8371-50320	Safety Equipment	-	100	100	100	-	0.00%
11-100-8371-50361	Office Supplies	303	2,500	2,500	1,500	(1,000)	-40.00%
	Assessment	328,439	338,747	338,747	304,166	(34,581)	-10.21%
11-100-8372-50001	Collections Salaries	168,390	181,588	181,588	183,208	1,620	0.89%
11-100-8372-50002	Overtime	1,317	2,000	2,000	2,000	-	0.00%
11-100-8372-50004	Temp and Seasonal	-	2,000	2,000	2,000	-	0.00%
11-100-8372-50100	Employee Benefits	68,714	93,390	93,390	100,016	6,626	7.09%
11-100-8372-50205	Copying & Binding	19,868	20,000	22,400	23,000	3,000	15.00%
11-100-8372-50207	Legal Advertising	422	500	500	500	-	0.00%
11-100-8372-50210	Dues & Subscriptions	-	100	100	-	(100)	-100.00%
11-100-8372-50212	Conferences & Training	85	-	-	-	-	0.00%
11-100-8372-50268	Mileage Reimb	201	200	200	200	-	0.00%

CITY OF NEWPORT, RHODE ISLAND
2011-2012 ADOPTED BUDGET
GENERAL FUND EXPENDITURES

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	2010 <u>ACTUAL</u> <u>EXPEND</u>	2011 <u>ADOPTED</u> <u>BUDGET</u>	2011 <u>PROJECTED</u> <u>RESULTS</u>	2012 <u>ADOPTED</u> <u>BUDGET</u>	Dollar <u>Change</u>	Percent <u>Change</u>
11-100-8372-50361	Office Supplies	1,922	3,000	3,000	2,500	(500)	-16.67%
	Collections	260,919	302,778	305,178	313,424	10,646	3.52%
11-100-8373-50001	Accounting Salaries	258,414	271,959	271,959	237,717	(34,242)	-12.59%
11-100-8373-50002	Overtime	4,510	3,000	3,000	2,000	(1,000)	-33.33%
11-100-8373-50100	Employee Benefits	113,463	136,366	136,366	117,768	(18,598)	-13.64%
11-100-8373-50205	Copying & Binding	2,622	2,500	2,500	2,500	-	0.00%
11-100-8373-50210	Dues & Subscriptions	670	750	750	750	-	0.00%
11-100-8373-50212	Conferences & Training	3,062	2,000	2,700	1,000	(1,000)	-50.00%
11-100-8373-50361	Check Stock & Envelopes	2,275	4,300	4,300	4,300	-	0.00%
	Accounting	385,016	420,875	421,575	368,035	(54,840)	-13.03%
TOTAL FINANCE DEPT		2,592,947	2,759,459	2,766,459	2,702,717	(56,742)	-2.06%
11-200-1100-50001	Police Admin Salaries	1,235,464	1,363,258	1,363,258	1,272,888	(90,370)	-6.63%
11-200-1100-50002	Overtime	95,489	56,698	56,698	56,698	-	0.00%
11-200-1100-50003	Holiday Pay	41,513	54,178	54,178	54,178	-	0.00%
11-200-1100-50004	Temp & Seasonal	17,268	20,000	20,000	20,000	-	0.00%
11-200-1100-50007	Fitness Incentive Pay	1,325	2,500	2,500	2,500	-	0.00%
11-200-1100-50100	Employee Benefits	411,138	557,217	557,217	525,556	(31,661)	-5.68%
11-200-1100-50205	Copying & Binding	1,734	2,650	2,650	2,650	-	0.00%
11-200-1100-50210	Dues & Subscriptions	1,460	1,724	1,724	1,724	-	0.00%
11-200-1100-50212	Conferences & Training	10,617	20,500	20,500	20,500	-	0.00%
11-200-1100-50214	Tuition Reimbursement	16,969	18,050	18,050	-	(18,050)	-100.00%
11-200-1100-50225	Contract Services	43,475	53,556	51,000	39,516	(14,040)	-26.22%
11-200-1100-50235	Laundry Services	1,578	2,060	2,060	2,060	-	0.00%
11-200-1100-50239	Liability Insurance	128,116	140,000	140,000	142,800	2,800	2.00%
11-200-1100-50251	Telephone & Comm	11,414	11,960	14,460	15,000	3,040	25.42%
11-200-1100-50256	Refuse Disposal	2,211	2,300	2,300	2,300	-	0.00%
11-200-1100-50268	Mileage Reimbursement	-	1,932	1,932	-	(1,932)	-100.00%
11-200-1100-50271	Gasoline & Vehicle Maint	7,657	14,741	14,741	14,741	-	0.00%
11-200-1100-50274	Repairs and Maint of Buildings	14,772	25,000	30,000	30,000	5,000	20.00%
11-200-1100-50275	Repair & Maint of Equip	17,567	51,471	46,471	26,471	(25,000)	-48.57%
11-200-1100-50305	Water Charges	3,711	3,708	3,708	3,708	-	0.00%
11-200-1100-50306	Electricity	52,371	44,980	44,980	44,980	-	0.00%
11-200-1100-50307	Natural Gas	21,133	15,450	15,450	15,450	-	0.00%
11-200-1100-50311	Operating Supplies	36,563	39,473	39,473	39,473	-	0.00%
11-200-1100-50320	Uniforms & Protective Gear	7,352	18,200	18,200	10,200	(8,000)	-43.96%
11-200-1100-50361	Office Supplies	10,361	15,462	15,462	15,462	-	0.00%
	Police Admin	2,191,258	2,537,088	2,537,012	2,358,855	(178,213)	-7.02%
11-200-1111-50001	Uniform Station Salaries	3,596,138	3,248,626	3,248,626	3,666,414	417,788	12.86%
11-200-1111-50002	Overtime	457,335	409,402	409,402	409,402	-	0.00%
11-200-1111-50003	Holiday Pay	165,658	167,111	167,111	167,111	-	0.00%
11-200-1111-50100	Employee Benefits	945,457	967,943	967,943	974,072	6,129	0.63%
11-200-1111-50104	Retiree Benefits	989,959	1,243,722	1,144,393	1,175,291	(68,431)	-5.50%
11-200-1111-50210	Dues & Subscriptions	-	104	104	104	-	0.00%
11-200-1111-50225	Contract Services	7,102	27,851	27,851	16,851	(11,000)	-39.50%
11-200-1111-50246	Potter League Contract	82,870	73,000	73,000	73,000	-	0.00%
11-200-1111-50271	Gasoline & Vehicle Maint.	306,232	383,285	383,285	383,285	-	0.00%
11-200-1111-50304	Heating Fuel	1,189	1,347	1,347	1,347	-	0.00%
11-200-1111-50306	Electricity	1,958	2,360	2,360	2,360	-	0.00%
11-200-1111-50311	Operating Supplies	22,313	14,005	14,005	14,005	-	0.00%
11-200-1111-50320	Uniforms & Protective Gear	88,119	101,762	101,762	91,762	(10,000)	-9.83%
11-200-1111-50424	Equipment >10,000	36,860	121,566	121,566	91,566	(30,000)	-24.68%
	Uniform Patrol	6,701,180	6,762,084	6,662,755	7,066,670	304,486	4.50%
11-200-1130-50001	Police General Assign	1,172,096	1,124,427	1,124,427	1,225,871	101,444	9.02%

CITY OF NEWPORT, RHODE ISLAND
2011-2012 ADOPTED BUDGET
GENERAL FUND EXPENDITURES

ACCT NUMBER	ACCOUNT NAME	2010	2011	2011	2012	Dollar Change	Percent Change
		ACTUAL EXPEND	ADOPTED BUDGET	PROJECTED RESULTS	ADOPTED BUDGET		
11-200-1130-50002	Overtime	93,187	89,893	89,693	89,693	-	0.00%
11-200-1130-50003	Holiday Pay	52,096	51,799	51,799	51,799	-	0.00%
11-200-1130-50100	Employee Benefits	258,042	324,036	324,036	336,216	12,180	3.76%
11-200-1130-50210	Dues & Subscriptions	-	104	104	104	-	0.00%
11-200-1130-50271	Gasoline & Vehicle Maint.	82,673	147,248	147,248	147,248	-	0.00%
11-200-1130-50311	Operating Supplies	8,582	20,000	20,000	10,000	(10,000)	-50.00%
11-200-1130-50320	Uniforms & Protective Gear	22,950	20,712	20,712	12,712	(8,000)	-38.62%
	Criminal Invest Services	1,689,626	1,778,019	1,778,019	1,873,643	95,624	5.38%
	SUBTOTAL POLICE - OPERATING	10,582,064	11,077,171	10,977,786	11,299,088	221,897	2.00%
11-200-1111-50010	Special Detail Pay	1,332,806	1,200,000	1,200,000	1,200,000	-	0.00%
11-200-1111-50010	Contribution to Pension	2,670,822	3,116,642	3,116,642	2,899,579	(217,063)	-6.96%
	TOTAL POLICE	14,585,692	15,393,813	15,294,428	15,398,647	4,834	0.03%
11-300-1300-50001	Fire Admin Salaries	269,893	178,911	178,911	175,119	(3,792)	-2.12%
11-300-1300-50003	Holiday Pay	3,011	3,292	3,292	3,656	364	11.06%
11-300-1300-50100	Employee Benefits	36,101	42,361	42,361	42,282	(79)	-0.19%
11-300-1300-50205	Copying & Binding	-	500	600	500	-	0.00%
11-300-1300-50210	Dues & Subscriptions	330	500	500	500	-	0.00%
11-300-1300-50238	Postage	126	750	850	750	-	0.00%
11-300-1300-50239	Liability Insurance	2,046	2,538	2,538	2,589	51	2.01%
11-300-1300-50251	Phone & Comm	4,653	5,400	5,400	5,400	-	0.00%
11-300-1300-50260	Equipment Rental	506,642	528,100	536,188	536,188	10,088	1.92%
11-300-1300-50271	Gasoline & Vehicle Maint.	153,603	178,093	178,093	178,093	-	0.00%
11-300-1300-50274	Repair & Maint Buildings	28,398	15,000	15,000	15,000	-	0.00%
11-300-1300-50275	Repair & Maint Equip	27,557	31,000	31,000	31,000	-	0.00%
11-300-1300-50304	Heating Oil	7,878	10,000	10,000	10,000	-	0.00%
11-300-1300-50305	Water	6,175	5,043	7,500	5,043	-	0.00%
11-300-1300-50306	Electricity	29,330	25,876	25,876	25,876	-	0.00%
11-300-1300-50307	Natural Gas	10,389	8,000	8,000	8,000	-	0.00%
11-300-1300-50311	Operating Supplies	8,336	5,202	7,500	5,202	-	0.00%
11-300-1300-50320	Uniforms & Protective Gear	3,161	2,500	2,500	2,500	-	0.00%
11-300-1300-50361	Office Supplies	13,411	15,912	15,912	15,912	-	0.00%
11-300-1300-50851	Transfer to Equip Replacement	-	307,787	-	307,787	-	0.00%
	Fire Admin	1,109,038	1,384,765	1,072,021	1,371,397	6,632	0.49%
11-300-1301-50001	Salaries	241,394	304,005	304,005	353,043	49,038	16.13%
11-300-1301-50002	Overtime	21,242	27,000	35,000	27,000	-	0.00%
11-300-1301-50003	Holiday Pay	9,699	17,325	17,325	18,923	1,598	9.22%
11-300-1301-50100	Employee Benefits	46,312	72,624	72,624	92,734	20,210	27.87%
11-300-1301-50205	Copying & Binding	155	400	400	400	-	0.00%
11-300-1301-50210	Dues & Subscriptions	1,120	1,000	1,000	1,000	-	0.00%
11-300-1301-50212	Conferences & Training	3,911	5,000	5,000	5,000	-	0.00%
11-300-1301-50275	Repair & Maint Equip	5,067	10,644	10,644	10,644	-	0.00%
11-300-1301-50311	Operating Supplies	3,705	5,000	6,000	5,000	-	0.00%
11-300-1301-50320	Uniforms & Protective Gear	3,750	6,250	6,250	6,250	-	0.00%
11-300-1301-50350	Equipment Parts	965	1,020	1,020	1,020	-	0.00%
	Fire Prevention	337,320	450,168	459,168	521,014	70,846	16.74%
11-300-1320-50001	Salaries	5,431,519	5,013,520	5,013,520	4,731,407	(282,113)	-5.63%
11-300-1320-50002	Overtime	1,036,006	200,000	1,200,000	1,200,000	1,000,000	500.00%
11-300-1320-50003	Holiday Pay	214,093	243,426	243,426	265,023	21,597	8.87%
11-300-1320-50014	EMT Certificate Pay	-	122,510	109,940	115,000	(7,510)	-6.13%
11-300-1320-50100	Employee Benefits	1,383,427	1,531,868	1,531,868	1,398,408	(135,462)	-8.84%
11-300-1320-50104	Retiree Benefits	1,198,617	1,388,934	1,385,601	1,423,012	34,078	2.45%
11-300-1320-50212	Conferences & Training	7,294	9,300	9,300	8,300	(1,000)	-10.75%
11-300-1320-50214	Tuition Reimb	13,595	20,000	20,000	20,000	-	0.00%

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ACCT NUMBER	ACCOUNT NAME	2010	2011	2011	2012	Dollar Change	Percent Change
		ACTUAL EXPEND	ADOPTED BUDGET	PROJECTED RESULTS	ADOPTED BUDGET		
11-300-1320-50225	Contract Services	-	30,000	30,000	35,000	5,000	16.67%
11-300-1320-50239	Liability Insurance	129,790	161,029	161,029	164,250	3,221	2.00%
11-300-1320-50260	Rental - Equip. & Facilities	-	2,000	2,000	-	(2,000)	-100.00%
11-300-1320-50275	Repairs & Maint Equip	12,570	18,000	18,000	18,000	-	0.00%
11-300-1320-50311	Operating Supplies	11,534	13,250	13,250	12,250	(1,000)	-7.55%
11-300-1320-50313	Medical Supplies	10,792	15,000	20,000	15,000	-	0.00%
11-300-1320-50320	Uniform Allowance	107,500	115,000	102,500	105,000	(10,000)	-8.70%
11-300-1320-50321	Protective Gear	3,952	15,000	15,000	14,000	(1,000)	-6.67%
11-300-1320-50350	Equipment Parts	40,202	60,000	60,000	60,000	-	0.00%
	Firefighting & EMS	9,600,891	8,958,837	9,935,434	9,582,648	623,811	6.96%
SUBTOTAL FIRE - OPERATING		11,047,249	10,773,770	11,466,623	11,475,059	701,289	6.51%
11-300-1320-50010	Special Detail Pay	346,728	350,000	350,000	350,000	-	0.00%
11-300-1320-50150	Contribution to Pension	3,981,258	4,359,109	4,359,109	4,560,741	201,632	4.63%
TOTAL FIRE		15,375,236	15,482,879	16,175,732	16,385,800	902,921	5.83%
11-400-1400-50001	Public Works Salaries	256,861	255,917	245,000	262,845	6,928	2.71%
11-400-1400-50100	Employee Benefits	103,733	109,094	109,094	119,314	10,220	9.37%
11-400-1400-50210	Dues & Subscriptions	341	1,000	500	1,000	-	0.00%
11-400-1400-50212	Conf. & Training	38	1,500	1,500	1,500	-	0.00%
11-400-1400-50225	Contract Services	235	950	500	950	-	0.00%
11-400-1400-50251	Phone & Comm	4,379	1,000	7,500	1,000	-	0.00%
11-400-1400-50268	Mileage Reimbursement	30	300	300	300	-	0.00%
11-400-1400-50271	Gasoline & Vehicle Maint.	-	2,273	2,273	2,273	-	0.00%
11-400-1400-50361	Office Supplies	5,022	5,300	5,500	5,300	-	0.00%
11-400-1400-50424	Vehicle Replacement	-	88,750	88,750	65,000	(23,750)	-26.76%
	PW Administration	370,639	466,984	460,917	459,482	(6,602)	-1.42%
11-400-1450-50001	Engineering Salaries	110,524	152,095	152,095	154,761	2,666	1.75%
11-400-1450-50002	Overtime	-	1,500	1,500	1,500	-	0.00%
11-400-1450-50004	Temp and Seasonal	19,545	15,000	15,000	-	(15,000)	-100.00%
11-400-1450-50100	Employee Benefits	34,440	49,538	49,538	54,591	5,053	10.20%
11-400-1450-50212	Conferences & Training	-	1,500	1,500	1,500	-	0.00%
11-400-1450-50225	Road /Trench Repair	435,751	900,000	900,000	840,000	(60,000)	-6.67%
11-400-1450-50251	Phone & Comm	340	425	425	425	-	0.00%
11-400-1450-50268	Mileage Reimbursement	802	2,000	2,000	2,000	-	0.00%
11-400-1450-50271	Gasoline & Vehicle Maint.	7,056	9,496	9,496	9,496	-	0.00%
11-400-1450-50311	Operating Supplies	1,261	1,500	1,500	1,500	-	0.00%
11-400-1450-50361	Office Supplies	1,805	4,000	4,000	4,000	-	0.00%
11-400-1450-50361	Copier Lease	-	3,991	3,991	3,991	-	0.00%
	Engineering Services	611,524	1,141,045	1,141,045	1,073,784	(67,281)	-5.90%
11-400-1470-50001	Street/Sidewalk Salaries	358,003	423,382	423,382	339,513	(83,869)	-19.81%
11-400-1470-50002	Overtime	5,004	2,500	2,500	2,500	-	0.00%
11-400-1470-50004	Temp/Seasonal Wages	11,608	12,500	12,500	12,500	-	0.00%
11-400-1470-50100	Employee Benefits	183,295	241,739	241,739	197,110	(44,629)	-18.46%
11-400-1470-50210	Dues & Subscriptions	336	500	500	500	-	0.00%
11-400-1470-50212	Conferences & Training	-	1,500	1,500	1,500	-	0.00%
11-400-1470-50225	Contract Services	242	300	300	300	-	0.00%
11-400-1470-50251	Phone & Comm	488	1,275	1,275	1,275	-	0.00%
11-400-1470-50257	Refuse Disposal	-	550	550	550	-	0.00%
11-400-1470-50271	Gasoline & Vehicle Maint.	179,741	204,939	204,939	204,939	-	0.00%
11-400-1470-50311	Operating Supplies	4,581	5,000	5,000	5,000	-	0.00%
11-400-1470-50313	Medical Supplies	-	500	500	500	-	0.00%
11-400-1470-50320	Uniforms & Protective Gear	1,689	1,000	1,000	1,000	-	0.00%
11-400-1470-50340	Road Supplies	33,457	35,000	35,000	35,000	-	0.00%
11-400-1470-50341	Sidewalk Supplies	19,587	30,000	30,000	30,000	-	0.00%

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ACCT NUMBER	ACCOUNT NAME	2010	2011	2011	2012	Dollar Change	Percent Change
		ACTUAL EXPEND	ADOPTED BUDGET	PROJECTED RESULTS	ADOPTED BUDGET		
11-400-1470-50345	Building Materials	-	1,000	1,000	1,000	-	0.00%
11-400-1470-50361	Office Supplies	1,934	2,500	2,500	2,500	-	0.00%
	Street/Sidewalk Mainten.	799,965	964,185	964,185	835,687	(128,498)	-13.33%
11-400-1480-50001	Traffic Salaries	43,682	80,186	80,186	80,186	-	0.00%
11-400-1480-50002	Overtime	906	2,000	2,000	2,000	-	0.00%
11-400-1480-50100	Employee Benefits	29,281	55,837	55,837	58,909	3,072	5.50%
11-400-1480-50251	Phone & Comm	222	425	425	425	-	0.00%
11-400-1480-50271	Gasoline & Vehicle Maint.	9,585	24,634	24,634	24,634	-	0.00%
11-400-1480-50275	Repair & Maint. Equipment	5,453	10,000	10,000	10,000	-	0.00%
11-400-1480-50311	Operating Supplies	19,235	48,000	48,000	48,000	-	0.00%
11-400-1480-50320	Uniform & Protective Gear	-	250	250	250	-	0.00%
11-400-1480-50345	Building Materials	8,766	10,000	10,000	10,000	-	0.00%
	Traffic Control	117,130	231,332	231,332	234,404	3,072	1.33%
11-400-1490-50002	Overtime	41,756	50,000	50,000	50,000	-	0.00%
11-400-1490-50100	Employee Benefits	3,221	-	-	-	-	0.00%
11-400-1490-50280	Rental - Equip. & Facilities	-	1,000	1,000	1,000	-	0.00%
11-400-1490-50271	Gasoline & Vehicle Maint.	-	41,919	-	-	(41,919)	-100.00%
11-400-1490-50311	Operating Supplies	4,115	5,000	5,000	5,000	-	0.00%
11-400-1490-50340	Road Supplies	92,057	125,000	125,000	125,000	-	0.00%
11-400-1490-50350	Equipment Parts	1,500	1,500	1,500	1,500	-	0.00%
	Snow Removal	142,649	224,419	182,500	182,500	(41,919)	-18.68%
11-400-1505-50001	Building and Grounds Salaries	846,343	903,300	903,300	805,629	(97,671)	-10.81%
11-400-1505-50002	Overtime	18,500	23,300	23,300	23,300	-	0.00%
11-400-1505-50003	Holiday Pay	1,165	1,200	1,200	1,200	-	0.00%
11-400-1505-50004	Temp/Seasonal Wages	67,670	70,724	70,724	60,724	(10,000)	-14.14%
11-400-1505-50100	Employee Benefits	421,335	498,529	498,529	466,237	(32,292)	-6.48%
11-400-1505-50210	Dues & Subscriptions	824	1,340	1,340	1,340	-	0.00%
11-400-1505-50212	Conf. & Training	104	2,250	2,250	2,250	-	0.00%
11-400-1505-50225	Contract Services	47,528	57,900	57,900	57,900	-	0.00%
11-400-1505-50239	Liability Insurance	147,874	170,000	182,000	182,000	12,000	7.08%
11-400-1505-50251	Phone & Comm	858	1,700	-	1,700	-	0.00%
11-400-1505-50257	Refuse Disposal	996	1,750	1,000	1,750	-	0.00%
11-400-1505-50260	Rental - Equip. & Facilities	-	250	-	250	-	0.00%
11-400-1505-50268	Mileage Reimbursement	8	200	-	200	-	0.00%
11-400-1505-50271	Gasoline & Vehicle Maint	142,989	203,355	203,355	203,355	-	0.00%
11-400-1505-50275	Repair & Maint., Fac/Equip	25,112	31,300	31,300	31,300	-	0.00%
11-400-1505-50304	Heating Oil	14,117	17,000	17,000	17,000	-	0.00%
11-400-1505-50305	Water Charge	6,580	15,000	15,000	15,000	-	0.00%
11-400-1505-50306	Electricity	54,650	47,000	47,000	47,000	-	0.00%
11-400-1505-50307	Natural Gas	1,028	1,200	1,200	1,200	-	0.00%
11-400-1505-50311	Operating Supplies	24,078	28,000	28,000	28,000	-	0.00%
11-400-1505-50320	Uniforms and Protective Gear	2,606	2,800	2,800	2,800	-	0.00%
11-400-1505-50330	Landscape Supplies	1,226	4,500	4,500	4,500	-	0.00%
11-400-1505-50335	Chemicals	-	1,400	1,400	1,400	-	0.00%
11-400-1505-50345	Building Materials	15,851	24,000	24,000	24,000	-	0.00%
11-400-1505-50347	Grounds Maintenance Supplies	1,157	1,800	1,800	1,800	-	0.00%
11-400-1505-50361	Office Supplies	373	2,000	2,000	2,000	-	0.00%
11-400-1505-50350	Equipment Parts	6,496	7,800	7,800	7,800	-	0.00%
11-400-1505-50370	Mutt Mitt Supplies	11,246	11,250	11,250	11,250	-	0.00%
11-400-1505-50424	Equipment Replacement	4,500	-	-	-	-	0.00%
	Buildings and Grounds	1,865,214	2,130,848	2,139,948	2,002,885	(127,963)	-6.01%
11-400-1530-50275	Repair & Maint., Equipment	51,566	45,000	45,000	45,000	-	0.00%
11-400-1530-50306	Electricity	494,066	500,000	500,000	500,000	-	0.00%
11-400-1530-50307	Natural Gas	17,483	20,000	20,000	20,000	-	0.00%

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ACCT NUMBER	ACCOUNT NAME	2010	2011	2011	2012	Dollar Change	Percent Change
		ACTUAL EXPEND	ADOPTED BUDGET	PROJECTED RESULTS	ADOPTED BUDGET		
	Street Lighting	583,115	565,000	565,000	565,000	-	0.00%
11-400-1540-50001	Street Cleaning Salaries	90,537	89,404	89,404	90,044	640	0.72%
11-400-1540-50002	Overtime	2,729	2,000	2,000	2,000	-	0.00%
11-400-1540-50003	Holiday Pay	1,982	1,500	1,500	1,500	-	0.00%
11-400-1540-50100	Employee Benefits	52,523	58,164	58,164	61,298	3,134	5.39%
11-400-1540-50225	Sweep Disposal	10,090	15,000	15,000	15,000	-	0.00%
11-400-1540-50251	Phone & Comm	208	425	425	425	-	0.00%
11-400-1540-50271	Gasoline & Vehicle Maint.	16,769	22,735	22,735	22,735	-	0.00%
11-400-1540-50311	Operating Supplies	33	2,500	2,500	2,500	-	0.00%
11-400-1540-50320	Uniforms & Protective Gear	726	500	500	500	-	0.00%
	Street Cleaning	175,595	192,228	192,228	198,002	3,774	1.98%
11-400-1550-50001	Solid Waste Salaries	52,445	52,470	52,470	52,244	(226)	-0.43%
11-400-1550-50002	Overtime	542	500	500	500	-	0.00%
11-400-1550-50004	Temp/Seasonal Wages	13,958	15,800	15,800	15,600	-	0.00%
11-400-1550-50100	Employee Benefits	28,249	30,251	30,251	32,399	2,148	7.10%
11-400-1550-50205	Copying & Binding	-	1,500	1,500	1,500	-	0.00%
11-400-1550-50210	Dues & Subscriptions	50	300	300	300	-	0.00%
11-400-1550-50212	Conferences & Training	-	500	500	500	-	0.00%
11-400-1550-50248	Downtown Litter Cleanup	34,307	35,000	35,000	35,000	-	0.00%
11-400-1550-50250	City Street/Park Barrels	199,606	205,000	205,000	205,000	-	0.00%
11-400-1550-50251	Phone & Comm	203	425	-	425	-	0.00%
11-400-1550-50253	Yard Waste Composting	181,000	185,000	185,000	185,000	-	0.00%
11-400-1550-50256	Refuse Collection	752,172	775,000	775,000	775,000	-	0.00%
11-400-1550-50257	Refuse Disposal	232,318	265,000	265,000	265,000	-	0.00%
11-400-1550-50258	Recycling - Collection	538,442	550,000	550,000	550,000	-	0.00%
11-400-1550-50259	Bulky Waste Disposal	39,921	42,000	42,000	42,000	-	0.00%
11-400-1550-50271	Gasoline & Vehicle Maint.	17,807	11,200	11,200	11,200	-	0.00%
11-400-1550-50311	Operating Supplies	10,585	10,000	10,000	10,000	-	0.00%
11-400-1550-50320	Uniforms & Protective Gear	98	200	200	200	-	0.00%
11-400-1550-50361	Office Supplies	248	200	200	200	-	0.00%
11-400-1550-50374	Graffiti Mitigation	999	3,000	3,000	3,000	-	0.00%
	Solid Waste Collect/Disp	2,100,948	2,183,148	2,182,721	2,185,068	1,922	0.09%
TOTAL PUBLIC SERVICES		6,746,779	8,098,287	8,059,876	7,734,792	(363,495)	-4.49%
11-600-3120-50001	Planning Salaries	252,598	265,876	255,000	201,758	(64,118)	-24.12%
11-600-3120-50002	Overtime	2,205	2,250	2,000	1,500	(750)	-33.33%
11-600-3120-50004	Temp/Seasonal Wages	475	2,500	3,611	-	(2,500)	-100.00%
11-600-3120-50100	Employee Benefits	107,939	122,527	107,544	96,440	(26,087)	-21.29%
11-600-3120-50205	Copying & Binding	245	1,000	500	-	(1,000)	-100.00%
11-600-3120-50207	Legal Advertising	-	1,000	1,500	1,000	-	0.00%
11-600-3120-50210	Dues & Subscriptions	19,434	20,000	20,000	18,000	(2,000)	-10.00%
11-600-3120-50212	Conf. & Training	493	700	700	-	(700)	-100.00%
11-600-3120-50225	Contract Services	312	1,000	500	-	(1,000)	-100.00%
11-600-3120-50251	Phones and Communications	800	800	800	800	-	0.00%
11-600-3120-50268	Mileage Reimb.	1,391	1,300	1,000	1,300	-	0.00%
11-600-3120-50361	Office Supplies	9,765	10,000	10,000	7,250	(2,750)	-27.50%
	Planning Services	395,657	428,953	403,155	328,048	(100,905)	-23.52%
11-600-3123-50001	Community Dev Salaries	59,133	58,114	43,586	56,650	(1,464)	-2.52%
11-600-3123-50100	Employee Benefits	13,817	13,495	10,121	33,467	19,972	148.00%
11-600-3123-50205	Copying & Binding	-	500	500	-	(500)	-100.00%
11-600-3123-50207	Legal Advertisement	-	200	200	-	(200)	-100.00%
11-600-3123-50210	Dues & Subscriptions	-	500	500	-	(500)	-100.00%
11-600-3123-50212	Conf. & Training	30	200	200	-	(200)	-100.00%
11-600-3123-50225	Contract Services	-	200	200	-	(200)	-100.00%
11-600-3123-50238	Postage	12	400	400	400	-	0.00%

CITY OF NEWPORT, RHODE ISLAND
2011-2012 ADOPTED BUDGET
GENERAL FUND EXPENDITURES

ACCT NUMBER	ACCOUNT NAME	2010 ACTUAL EXPEND	2011 ADOPTED BUDGET	2011 PROJECTED RESULTS	2012 ADOPTED BUDGET	Dollar Change	Percent Change
11-600-3123-50361	Office Supplies	195	600	500	-	(500)	-100.00%
	Community Development	73,187	74,109	56,207	90,517	16,408	22.14%
TOTAL PLANNING & DEVELOPMENT		468,844	503,062	459,362	418,565	(84,497)	-16.80%
11-650-3121-50001	Zoning Salaries	173,627	171,510	165,000	125,451	(46,059)	-26.85%
11-650-3121-50003	Holiday Pay	420	420	420	420	-	0.00%
11-650-3121-50004	Temp/Seasonal Wages	18,847	14,000	18,847	17,000	3,000	21.43%
11-650-3121-50100	Employee Benefits	72,395	71,844	68,898	58,210	(13,634)	-18.98%
11-650-3121-50207	Legal Advertisement	14,703	12,000	12,000	12,000	-	0.00%
11-650-3121-50212	Conf. & Training	697	700	700	-	(700)	-100.00%
11-650-3121-50225	Copier Contract	-	1,900	1,900	1,900	-	0.00%
11-650-3121-50225	Legal Process Expenses	11,894	15,000	15,000	9,573	(5,427)	-36.18%
11-650-3121-50251	Phones & Communication	1,677	1,700	1,700	1,700	-	0.00%
11-650-3121-50268	Mileage Reimbursement	228	1,000	500	1,000	-	0.00%
11-650-3121-50311	Operating Supplies	-	750	750	450	(300)	-40.00%
11-650-3121-50361	Office Supplies	5,710	7,000	6,000	3,000	(4,000)	-57.14%
	Zoning Enforcement	300,198	297,824	291,716	230,704	(67,120)	-22.54%
11-650-3122-50001	Bldg Insp Salaries	249,744	265,876	255,000	352,529	86,653	32.59%
11-650-3122-50002	Overtime	239	1,000	2,800	-	(1,000)	-100.00%
11-650-3122-50004	Temp/Seasonal Wages	31,233	20,000	20,000	20,000	-	0.00%
11-650-3122-50100	Employee Benefits	99,666	123,008	115,884	192,034	69,026	56.12%
11-650-3122-50210	Dues & Subscriptions	185	500	500	100	(400)	-80.00%
11-650-3122-50212	Conf. & Training	604	1,000	1,700	-	(1,000)	-100.00%
11-650-3122-50251	Phones & Communication	1,937	2,000	2,000	2,640	640	32.00%
11-650-3122-50268	Mileage Reimbursement	2,274	2,500	2,500	1,000	(1,500)	-60.00%
11-650-3122-50361	Office Supplies	1,906	2,500	1,500	1,000	(1,500)	-60.00%
11-650-3122-50271	Gasoline & Vehicle Maint.	22,502	29,910	29,910	29,910	-	0.00%
	Building Inspect Services	410,290	446,294	431,794	699,213	150,919	33.67%
TOTAL ZONING & INSPECTIONS		710,488	746,118	723,509	829,917	83,799	11.23%
11-700-3102-50001	Recreation Admin Salaries	142,059	141,515	141,515	32,941	(108,574)	-76.72%
11-700-3102-50100	Employee Benefits	64,633	68,752	68,752	27,722	(41,030)	-59.68%
11-700-3102-50120	Bank Fees	581	400	600	-	(400)	-100.00%
11-700-3102-50210	Dues & Subscriptions	500	500	513	285	(215)	-43.00%
11-700-3102-50212	Conf. & Training	521	800	600	-	(800)	-100.00%
11-700-3102-50225	Contract Services	555	400	450	400	-	0.00%
11-700-3102-50239	Liability Insurance	108	137	117	140	3	2.19%
11-700-3102-50271	Gasoline & Vehicle Maint.	7,081	11,725	11,725	11,725	-	0.00%
11-700-3102-50275	Repair & Maint.	-	200	200	200	-	0.00%
11-700-3102-50311	Operating Supplies	250	250	200	250	-	0.00%
11-700-3102-50361	Office Supplies	3,955	6,000	6,000	5,125	(875)	-14.58%
	Recreation Admin	220,143	230,879	230,672	78,788	(151,891)	-65.85%
11-700-3103-50001	Recreation Salaries	129,309	128,563	128,563	131,842	3,279	2.55%
11-700-3103-50002	Overtime	2,641	5,500	3,000	2,500	(3,000)	-54.55%
11-700-3103-50004	Temp/Seasonal Wages	68,280	65,000	65,000	113,000	48,000	73.85%
11-700-3103-50100	Employee Benefits	68,474	66,327	66,327	71,427	5,100	7.69%
11-700-3103-50205	Copying & Binding	533	1,000	1,000	-	(1,000)	-100.00%
11-700-3103-50207	Legal Advertisement	200	200	200	-	(200)	-100.00%
11-700-3103-50210	Dues & Subscriptions	340	605	622	630	25	4.13%
11-700-3103-50225	Contract Services	1,560	3,000	3,000	2,500	(500)	-16.67%
11-700-3103-50239	Liability Insurance	2,064	2,612	2,300	2,664	52	1.99%
11-700-3103-50260	Rental - Equip. & Facilities	2,394	2,000	2,000	2,000	-	0.00%
11-700-3103-50305	Water Charge	6,545	10,000	7,500	5,000	(5,000)	-50.00%
11-700-3103-50306	Electricity	13,823	17,500	17,500	12,500	(5,000)	-28.57%
11-700-3103-50307	Natural Gas	12,897	14,500	14,000	13,000	(1,500)	-10.34%

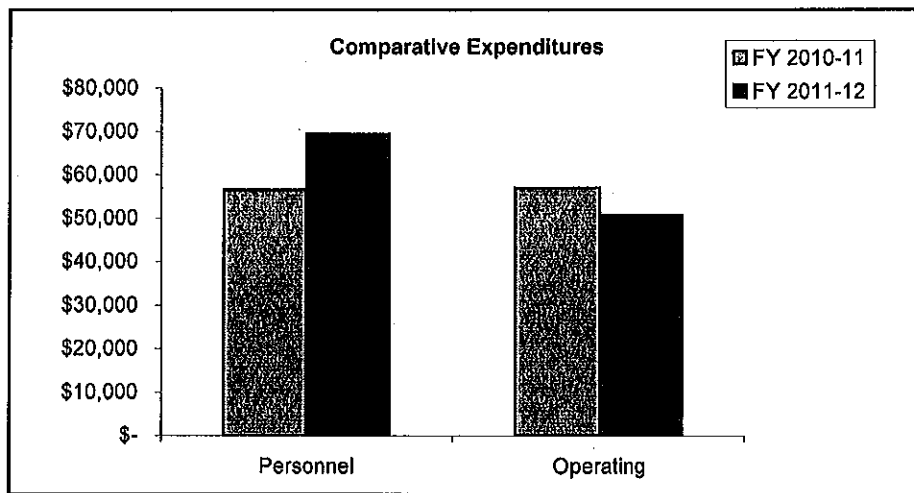
CITY OF NEWPORT, RHODE ISLAND
 2011-2012 ADOPTED BUDGET
 GENERAL FUND EXPENDITURES

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	2010 ACTUAL EXPEND	2011 ADOPTED BUDGET	2011 PROJECTED RESULTS	2012 ADOPTED BUDGET	Dollar Change	Percent Change
11-700-3103-50309	Household Supplies	2,970	3,600	3,600	3,200	(400)	-11.11%
11-700-3103-50311	Operating Supplies	4,462	7,000	7,000	4,500	(2,500)	-35.71%
11-700-3103-50320	Uniforms & Protective Gear	-	250	250	-	(250)	-100.00%
11-700-3103-50334	Recreation Programs	25,684	32,000	32,000	30,000	(2,000)	-6.25%
11-700-3103-50350	Equipment Parts	1,951	2,000	2,000	1,500	(500)	-25.00%
11-700-3103-50361	Office Supplies	477	700	700	500	(200)	-28.57%
	Recreation Activities	344,604	362,357	366,662	396,763	34,406	9.50%
TOTAL RECREATION		564,747	593,036	587,234	476,551	(117,485)	-19.81%
	Transfer to Capital Improvement Fund	660,504	1,020,450	1,020,450	1,494,097	473,647	46.42%
	Transfer to Library Capital Account	12,000	-	-	52,800	52,800	100.00%
	Transfer to School Capital Improvements Account	-	-	-	-	-	100.00%
	Transfer to Easton's Beach Capital Improvement	-	-	-	75,000	75,000	100.00%
	Transfer to Easton's Beach Fund	92,288	-	-	-	-	0.00%
TOTAL GENERAL FUND		\$ 74,959,738	\$ 76,424,833	\$ 76,778,286	\$ 78,768,266	\$ 2,828,433	3.70%

CITY COUNCIL

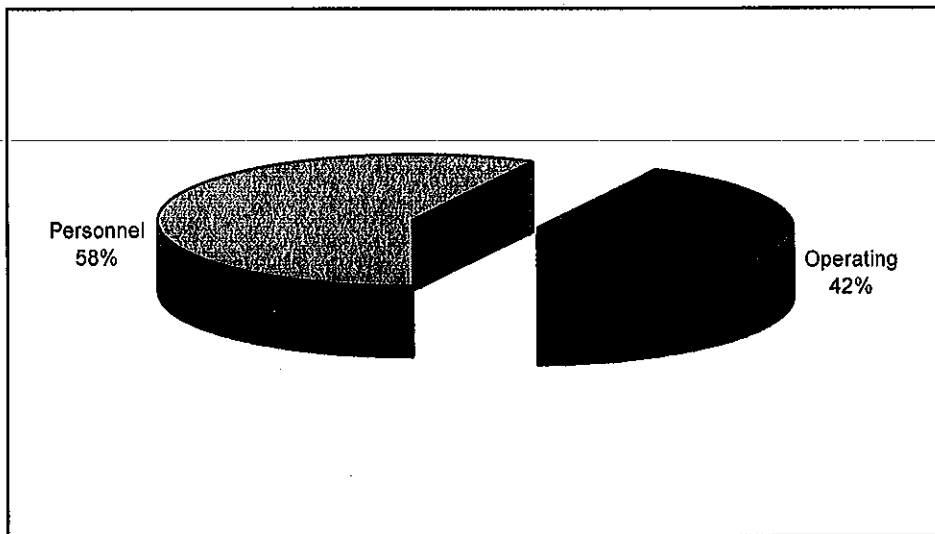
**CITY COUNCIL
BUDGET SUMMARY**

	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 PROJECTED	2011-12 ADOPTED
<u>EXPENDITURES</u>				
SALARIES	\$ 16,060	\$ 16,000	\$ 16,000	\$ 16,000
FRINGE BENEFITS	33,879	40,521	40,524	53,351
PURCHASED SERVICES	-	-	-	-
OTHER CHARGES	39,354	54,480	47,100	48,630
SUPPLIES & MATERIALS	1,441	2,500	2,000	2,000
TOTAL	\$ 90,734	\$ 113,501	\$ 105,624	\$ 119,981



City Council

Expenditures \$119,981



FUNCTION: Legislative
DEPARTMENT: Mayor and City Council
DIVISION OR ACTIVITY: City Council

BUDGET COMMENTS:

This division has increased by \$6,480 (5.71%). Major expenses include \$16,070 for public celebrations and \$18,000 for dues & subscriptions.

PROGRAM:

This program provides funds for the salaries and operating expenses of the Mayor and six Council Members. One councilor is elected from each of the three wards of the City and four from the City at-large. The Council chooses one of its at-large members to serve as Chair and another to serve as Vice Chair. The Chair has the title of Mayor and presides at all meetings of the Council and is recognized as the official head of the City for all ceremonial purposes.

GOALS:

Through enactment of appropriate legislation, to establish official City policy on all matters; and to lend support to various civic causes, thereby shaping the future of Newport for the citizens.

COST CENTER 11-010-8110: CITY COUNCIL

TITLE	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 PROJECTED	2011-12 ADOPTED
SALARIES	\$ 16,060	\$ 16,000	\$ 16,000	\$ 16,000
FRINGE BENEFITS	33,879	40,521	40,524	53,351
PURCHASED SERVICES	-	-	-	-
OTHER CHARGES	39,354	54,480	47,100	48,630
SUPPLIES & MATERIALS	1,441	2,500	2,000	2,000
COST CENTER TOTAL	\$ 90,734	\$ 113,501	\$ 105,624	\$ 119,981

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Councilors-at-large		4.0	4.0	4.0	4.0
First Ward Councilor		1.0	1.0	1.0	1.0
Second Ward Councilor		1.0	1.0	1.0	1.0
Third Ward Councilor		1.0	1.0	1.0	1.0
Total Positions		7.0	7.0	7.0	7.0

CITY OF NEWPORT, RHODE ISLAND
2011-2012 ADOPTED BUDGET
GENERAL FUND EXPENDITURES

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>2010 ACTUAL EXPEND</u>	<u>2011 ADOPTED BUDGET</u>	<u>2011 PROJECTED RESULTS</u>	<u>2012 ADOPTED BUDGET</u>	<u>Dollar Change</u>	<u>Percent Change</u>
11-010-8110-50004	Temp. Services	1,725	2,500	2,500	2,400	(100)	-4.00%
11-010-8110-50051	Council Salaries	16,060	16,000	16,000	16,000	-	0.00%
11-010-8110-50100	Employee Benefits	33,879	40,521	40,521	53,351	12,830	31.66%
11-010-8110-50206	Citizen Survey	-	-	-	-	-	0.00%
11-010-8110-50210	Dues & Subscript	20,407	18,000	18,000	18,000	-	0.00%
11-010-8110-50225	Contract Services	-	-	-	-	-	0.00%
11-010-8110-50278	Council Expense	4,022	10,000	8,000	9,000	(1,000)	-10.00%
11-010-8110-50284	Public Celebrations	12,542	20,070	18,000	16,070	(4,000)	-19.93%
11-010-8110-50285	Navy Affairs Expense	288	910	600	910	-	0.00%
11-010-8110-50361	Office Supplies	1,441	2,500	2,000	2,000	(500)	-20.00%
11-010-8110-50866	Bd. Of Tenant Affairs	370	3,000	-	2,250	(750)	-25.00%
	City Council	90,734	113,501	105,621	119,981	6,480	5.71%

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CITY MANAGER'S OFFICE

The Mission of the City Manager's Office is to provide a full range of municipal services to its residents, businesses, institutions and visitors. This includes all elements of public safety, transportation, recreation, land use control and sanitation. Newport is a major tourism destination in southern New England and has a significant military presence.

As a direct service supplier the City of Newport uses a skilled work force and proven service industry technology to provide services, and protect the City's nationally significant natural and historic resources.

The following divisions and functions fall under the City Manager:

The City Manager - appointed by the Council, and, by Charter, is the Chief Administrative Officer of the City. The City Manager carries out the policies and goals of the City Council and performs the administrative functions of City government. He provides guidance to departments in developing goals for achieving their mission and for use of resources necessary to successfully attain those goals.

The City Manager's Division utilizes 0.49% (0.53% FY11; 0.56% FY 10) of the FY 12 city services budget to operate. The decrease is due to the elimination of the grant writer position. Per capita cost to citizens (per 2010 census) is budgeted at \$15.59.

Human Resources Division – Provides personnel and labor relations support as a division of the City Manager's Office. Responsibilities include employee information; safety and skills training programs; compliance with the provisions of various labor contracts; City Manager representative in union grievance proceedings and collective bargaining negotiations; benefits administration; municipal recruitment and selection; promotional and entry-level civil service testing procedures and implementation; supervisory and union employee counselor on applicable policies and practices; updates and ensures adherence to local, state and federal labor laws; administration of Workers' Compensation and Return-To-Work programs; certification of employment records and payroll functions.

The Human Resources Division 0.36% (0.39% FY11; 0.39% FY 10) of the FY 12 city services budget to operate. The decrease is due to the elimination of the grant writer position. Per capita cost to citizens (per 2010 census) is budgeted at \$11.52.

Special Events – This is a section set up to track costs related to special events such as parades, fireworks, Tall Ships and others. Costs have historically been charged to individual departments where they were not budgeted.

Department of Recreation - direction, coordination and scheduling of personnel and volunteers; long- and short-term planning; budget preparation and analysis, and supervision of the activities of the Department's various functional areas. Details of this Department can be found beginning on page 232 of this document.

CITY MANAGER'S OFFICE (continued)

Non-Utility Enterprise Funds – Three self-supporting programs provide specific services to the public while sustaining their operation through special revenue streams. Easton's Beach and Harbor Management report to the City Manager. The third Non-Utility Enterprise Fund, the Parking Fund, reports to the Police Chief.

- Easton's Beach: offers public beach activities, wedding and social event services, a children's museum, off-season activities, and food and beverage services
- Harbor Management: directs maritime activities in and around Newport Harbor, including: management of moorings, regulation of cruise ship and other water craft movement, coordination of special boating events, and general oversight of marine security and safety issues

CITY MANAGER'S OFFICE

FY 2011 Short-term goals and measures:

Goal #1: To achieve a high rate of responsiveness regarding intergovernmental relations.

Measures: Provide response back to Council with an initial plan of action on 95% of their inquiries within 7 working days.

PERFORMANCE MEASURES	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 TARGET
Percentage of responses back to Council with initial plan of action within 7 working days	83%	95%	96%	98%	95%



Associated Council Objectives:

Provide high quality services to residents, taxpayers and visitors

Goal #2: Equal Employment Opportunity: To have a workforce representative of the general workforce population within the City of Newport. These figures are based on the Department of Labor's "available workforce" statistics (2000 Census Population).

Measure: To present a City workforce representative of the general workforce population with the City of Newport as determined by the most recent Census Population.

PERFORMANCE MEASURES	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Percent of minorities in our workforce	6.68%	5.26%	6.12%

PERFORMANCE MEASURES	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Percent of females in our workforce	20.68%	21.68%	21.61%

CITY MANAGER'S OFFICE

FY 2011 Short-term goals and measures (continued):

Goal #3: To have all former personnel employment records prior to 1990 manually scanned in house and stored digitally over a five year period.

Measures: One hundred percent completion within five years.

PERFORMANCE MEASURES	FY 2011 TARGET	FY 2011 ACTUAL	FY 2012 TARGET
Percent former personnel employment records scanned & stored digitally over 5 years	20%	28%	20%



Associated Council Objective: Provide high quality services to residents, taxpayers and visitors.

Goal #4 Comprehensive Major Expenditure Strategy: Prepare a listing of all currently adopted and prospective capital improvement projects (CIP) and other known major funding issues, and present the Council with a five and ten-year plan of achievement relating the levels of accomplishment with levels of prospective funding.

Measure: Develop 5 and 10 year strategic goals for major capital improvement projects with cost and time lines.

- *Five year projected capital expense plan is annually updated in the City's Capital Improvement Plan. The plan considers mandated capital projects as well as in-house capital project goals;*
- *The City is planning to construct a new Lawton Valley water treatment plant, to be operational by 2014; and to provide upgrades to the Newport Station 1 water treatment plant. An advanced treatment design using state-of-the-art natural filtration process is the adopted methodology for the Lawton Valley project. Responses to the Request for Proposals have been received and are being evaluated by the Screening Committee;*

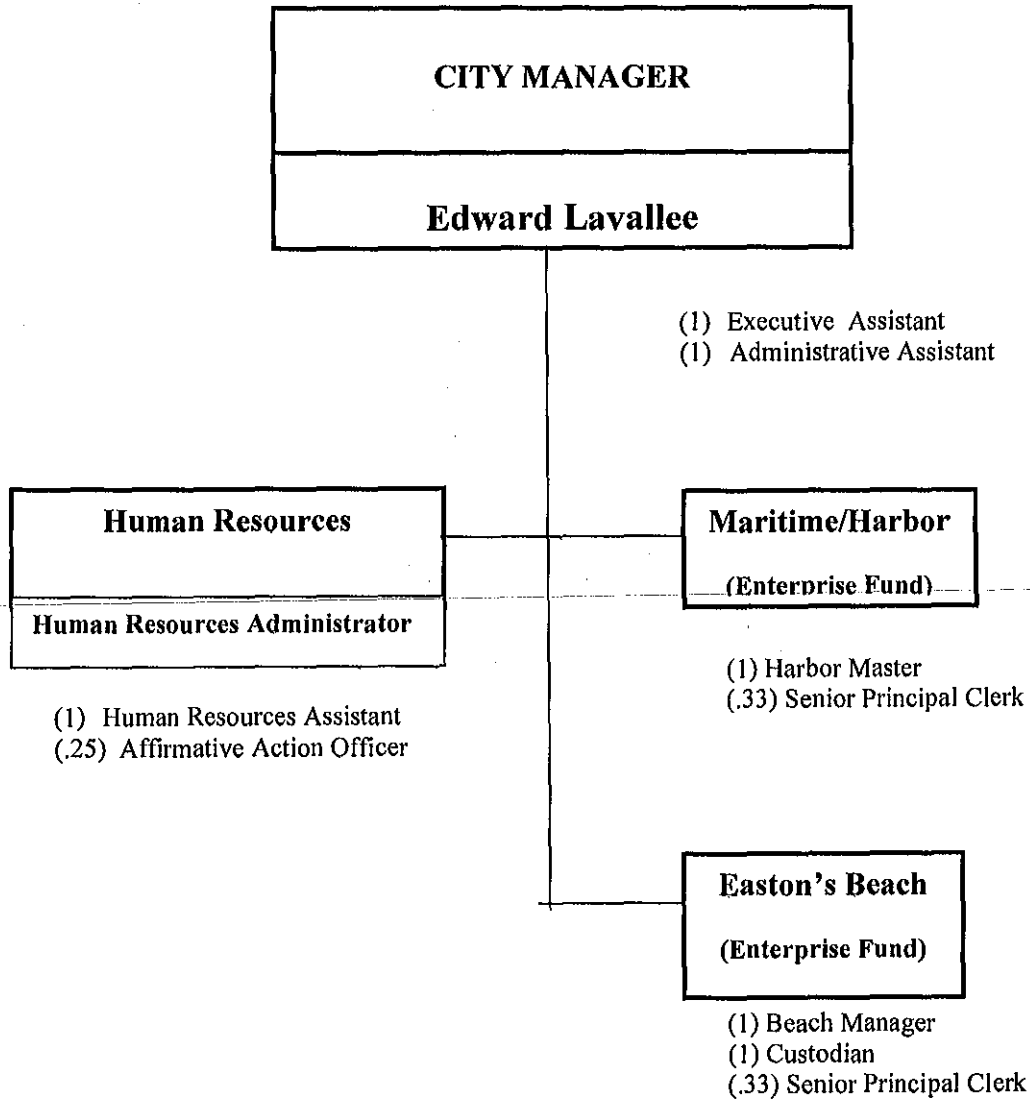
CITY MANAGER'S OFFICE

FY 2011 Short-term goals and measures (continued):

- *The Utilities Water Pollution Control Department has developed a CSO Long Term control plan aimed at controlling combined sewer overflows. A Consent Agreement with EPA has been approved by the City Council. The plan mandates specific system improvements over a number of years;*
- *The mandated utility projects have impacted the City's overall strategic capital projects plan. As a result of the significant costs associated with the major mandated projects, other capital costs will be rescheduled to amortize the fiscal obligation for future years. Additionally, more aggressive efforts are underway to obtain outside funding to support capital improvements.*
- *The long-term roadway improvement plan has been accelerated by adding additional innovative road restoration applications. More than 40 miles of road surface have been improved or restored in the past eight years. A sidewalk condition inventory has been completed and a multi-year sidewalk restoration plan is being developed to reduce the risk of injury and improve pedestrian safety.*

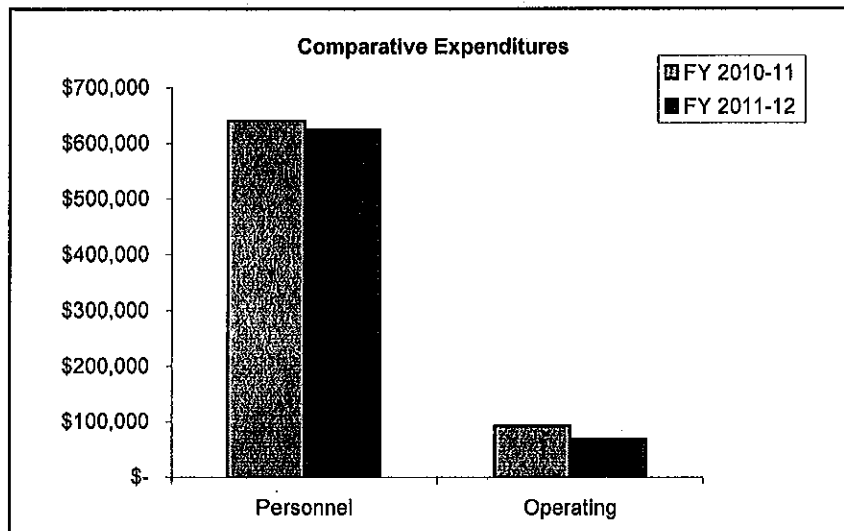
**All Goals and Measures for FY 2011 continue to apply.
There are no new goals for FY 2012**

CITY MANAGER



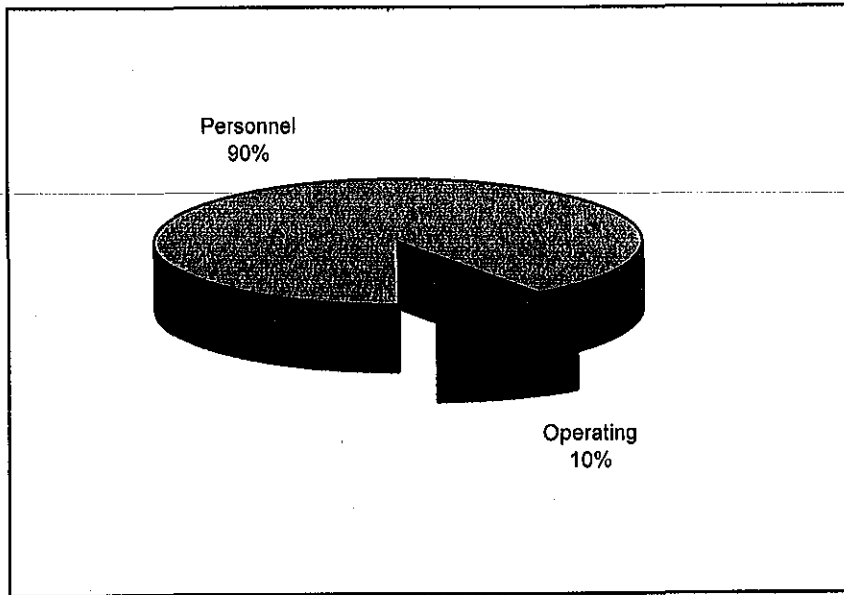
**CITY MANAGER
BUDGET SUMMARY**

	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 ADOPTED
<u>EXPENDITURES</u>				
SALARIES	\$ 485,927	\$ 470,287	\$ 470,287	\$ 439,406
FRINGE BENEFITS	176,344	170,076	170,076	184,654
PURCHASED SERVICES	7,081	11,500	10,450	8,600
UTILITIES	-	1,000	1,000	500
INTERNAL SERVICES	7,810	10,515	10,515	10,515
OTHER CHARGES	45,091	59,050	51,381	39,000
SUPPLIES & MATERIALS	11,909	10,700	10,500	9,500
TOTAL	\$ 734,163	\$ 733,128	\$ 724,209	\$ 692,175



City Manager

Expenditures \$692,175



FUNCTION: City Manager
DEPARTMENT: City Manager's Office
DIVISION OR ACTIVITY: City Manager

BUDGET COMMENTS:

Costs in this division are primarily for salaries and benefits. Costs have decreased \$22,974 (-5.64%) due primarily to the grant writer's position being left unfunded. Other decreases include \$3,600 (-41.86%) in conferences and training and \$1,000 (-40.00%) in contract services.

PROGRAM:

This program provides funds for the operation of the City Manager's Office. The City Manager is appointed by the Council, and, by Charter, is the Chief Administrative Officer of the City.

OBJECTIVES:

To carry out the policies and goals of the City Council and to perform the administrative functions of City government; to provide the guidance each department needs in developing goals to achieve its mission and to furnish the resources necessary to successfully attain those goals.

SERVICES AND PRODUCTS:

- Annual operating and capital budget
- Special projects and reports
- Citizen relations
- Data and information analyses
- Responses to Council/citizen inquiries

COST CENTER 11-020-8200: CITY MANAGER

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 ADOPTED
SALARIES	\$ 299,858	277,938	277,938	252,830
FRINGE BENEFITS	108,589	99,700	99,700	108,634
PURCHASED SERVICES	2,438	5,200	5,200	4,100
UTILITIES	-	1,000	1,000	500
INTERNAL SERVICES	7,810	10,515	10,515	10,515
OTHER CHARGES	6,612	11,300	11,300	6,600
SUPPLIES & MATERIALS	3,012	2,000	2,000	1,500
COST CENTER TOTAL	\$ 428,319	407,653	407,653	384,679

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
City Manager	C	1.0	1.0	1.0	1.0
Executive Assistant	S05	1.0	1.0	1.0	1.0
Grant Writer	S10	0.50	0.50	0.50	-
Admin. Assistant	S03	1.0	1.0	1.0	1.0
Total Positions		3.5	3.5	3.5	3.0

FUNCTION: City Manager
DEPARTMENT: City Manager's Office
DIVISION OR ACTIVITY: Human Resources

BUDGET COMMENTS:

This cost center has decreased 10,279 (-3.49%), showing decreases in temporary & seasonal help of \$220 (-1.69%), labor relations of \$11,250 (-52.94%), tuition reimbursement of \$2,000 (-100%), and recruitment of \$2,000 (-9.09%). The only offsetting increases are \$7,091 (3.23%) in personnel costs. Recruitment costs of \$20,000 remain a significant expense for this cost center.

PROGRAM:

The Office of Human Resources is a direct staff support function to the City Manager. Responsibilities include employee relations; safety and other training programs; compliance with the provisions of various labor contracts; City Manager representative in union grievance proceedings and collective bargaining negotiations; benefits administration; municipal recruitment and selection; promotional and entry-level civil service testing procedures and implementation; supervisory and union employee counselor on applicable policies and practices; updates and adherence to local, state and federal labor laws; administration of Workers' Compensation and Return-To-Work programs; certification of employment records and payroll functions; and the representative to over 340 active FTE, 300 retired employees and 150 seasonal municipal employees and their dependents.

OBJECTIVES:

The objective of the Human Resources Office is to assist all City departments attract, motivate, retain, manage, and develop qualified and productive employees while ensuring the highest quality of customer service is provided to employees and their dependents, as well as the general public, in an efficient, effective and compassionate manner.

SERVICES AND PRODUCTS:

- Job classification, compensation, evaluation systems and salary surveys
- Recruitment and hiring and employee orientation
- Employee activities - award breakfast, health fair, wellness clinic
- Personnel records
- Training
- Tuition aid reimbursement
- Benefits
- Employee relations assistance

COST CENTER 11-020-8210: HUMAN RESOURCES

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 ADOPTED
SALARIES	\$ 161,850	162,349	\$ 162,349	163,576
FRINGE BENEFITS	67,755	70,376	70,376	76,020
PURCHASED SERVICES	4,368	5,300	4,250	4,200
OTHER CHARGES	38,480	47,750	40,081	32,400
SUPPLIES & MATERIALS	<u>8,897</u>	<u>8,700</u>	<u>8,500</u>	<u>8,000</u>
COST CENTER TOTAL	\$ 281,350	294,475	\$ 285,556	284,196

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Human Resources Admin.	S10	1.0	1.0	1.0	1.0
Human Resources Assistant	S04	1.0	1.0	1.0	1.0
Affirmative Action Officer	N/A	0.5	0.5	0.5	0.25
Total Positions		2.5	2.5	2.5	2.25

FUNCTION: City Manager
DEPARTMENT: City Manager's Office
DIVISION OR ACTIVITY: Special Events

BUDGET COMMENTS:

Many of the Special Events held in Newport are self supported. Others are supported, in part, by City personnel during the regular course of employment, with no additional cost to the taxpayer. This cost center captures Special Event expenses that are subsidized by taxes. The objective of the Special Events Budget is to remove these unusual costs from individual Department budgets, thereby providing a more meaningful comparison among budget years. A total of \$23,300 is adopted, with the greatest amount reflecting expenses for the St. Patrick's Day Parade.

SPECIAL EVENTS SUBSIDIZED

- Polar Bear Plunge
- St. Patrick's Day Parade
- Police Parade
- Fourth of July Fireworks
- First Night
- Misc. Festivals

COST CENTER 11-020-8220: SPECIAL EVENTS

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 ADOPTED
SALARIES	\$ 24,219	\$ 30,000	\$ 30,000	\$ 23,000
PURCHASED SERVICES	<u>275</u>	<u>1,000</u>	<u>1,000</u>	<u>300</u>
COST CENTER TOTAL	\$ 24,494	\$ 31,000	\$ 31,000	\$ 23,300

CITY OF NEWPORT, RHODE ISLAND
2011-2012 ADOPTED BUDGET
GENERAL FUND EXPENDITURES

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>2010 ACTUAL EXPEND</u>	<u>2011 ADOPTED BUDGET</u>	<u>2011 PROJECTED RESULTS</u>	<u>2012 ADOPTED BUDGET</u>	<u>Dollar Change</u>	<u>Percent Change</u>
11-020-8200-50001	City Manager Salaries	299,858	252,938	252,938	252,830	(108)	-0.04%
11-020-8200-50005	Part-time Salaries	-	25,000	25,000	-	(25,000)	-100.00%
11-020-8200-50100	Employee Benefits	108,589	99,700	99,700	108,834	8,934	8.96%
11-020-8200-50205	Copying and Binding	-	200	200	100	(100)	-50.00%
11-020-8200-50205	Annual Report	-	2,500	2,500	2,500	-	0.00%
11-020-8200-50210	Dues & Subscriptions	1,461	1,700	1,700	1,000	(700)	-41.18%
11-020-8200-50212	Conferences & Training	4,472	8,600	8,600	5,000	(3,600)	-41.86%
11-020-8200-50225	Contract Services	2,438	2,500	2,500	1,500	(1,000)	-40.00%
11-020-8200-50251	Telephone & Comm	-	1,000	1,000	500	(500)	-50.00%
11-020-8200-50271	Gasoline & Vehicle Maint.	7,810	10,515	10,515	10,515	-	0.00%
11-020-8200-50282	Official Expense	679	1,000	1,000	600	(400)	-40.00%
11-020-8200-50361	Office Supplies	3,012	2,000	2,000	1,500	(500)	-25.00%
	City Manager	428,319	407,653	407,653	384,879	(22,974)	-5.64%
11-020-8210-50001	Human Resources Salaries	149,555	149,349	149,349	150,796	1,447	0.97%
11-020-8210-50004	Temp & Seasonal	12,295	13,000	13,000	12,780	(220)	-1.69%
11-020-8210-50100	Employee Benefits	67,755	70,376	70,376	76,020	5,644	8.02%
11-020-8210-50205	Copying & Binding	118	300	250	200	(100)	-33.33%
11-020-8210-50210	Dues & Subscriptions	490	500	515	500	-	0.00%
11-020-8210-50212	Conferences & Training	858	2,000	2,566	1,900	(100)	-5.00%
11-020-8210-50214	Tuition Reimbursement	1,358	2,000	2,000	-	(2,000)	-100.00%
11-020-8210-50215	Recruitment	19,499	22,000	20,000	20,000	(2,000)	-9.09%
11-020-8210-50225	Contract Services	4,250	5,000	4,000	4,000	(1,000)	-20.00%
11-020-8210-50247	Labor Relations	16,275	21,250	15,000	10,000	(11,250)	-52.94%
11-020-8210-50311	Operating Supplies	4,604	5,200	5,000	5,000	(200)	-3.85%
11-020-8210-50361	Office Supplies	4,293	3,500	3,500	3,000	(500)	-14.29%
	Human Resources	281,350	294,475	285,556	284,196	(10,279)	-3.49%
11-020-8220-50002	Overtime	24,219	30,000	30,000	23,000	(7,000)	-23.33%
11-020-8220-50260	Rental - Equip & Facilities	275	1,000	1,000	300	(700)	-70.00%
	Special Events	24,494	31,000	31,000	23,300	(7,700)	-24.84%
TOTAL CITY MANAGER		734,163	733,128	724,209	692,175	(40,953)	-5.59%

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DEPARTMENT OF LAW

The following division and functions fall under the Department of Law:

The City Solicitor serves for a term concurrent with the term of office of the City Council. He provides expert legal advice and advocacy to and on behalf of the City Council, City Manager, Boards and Commissions, Bureaus, and all City Departments thereof, in matters relating to their official powers and duties

In carrying out these functions he is aided by two assistant City Solicitors, one who deals with cases involving civil litigation and another who represents the City as a prosecutor for law enforcement matters.

The Department of Law utilizes 0.52% (0.54% FY 11; 0.53% FY 10; 0.53% FY 09) of the FY 12 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$16.57.

DEPARTMENT OF LAW

FY 2011 Short-term goal and measure:

Goal: Prosecute and defend all legal actions involving the City and Redevelopment Agency, including workers' compensation matters.

Measure: Resolve at least 50 percent of cases by pre-trial evaluation and /or non-binding arbitration

Settle at least 30 percent of pre-litigation claims

PERFORMANCE MEASURES	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Minimum % pre-litigation claims settled	30%	30%	30%	30%	30%

Associated Council Objective:

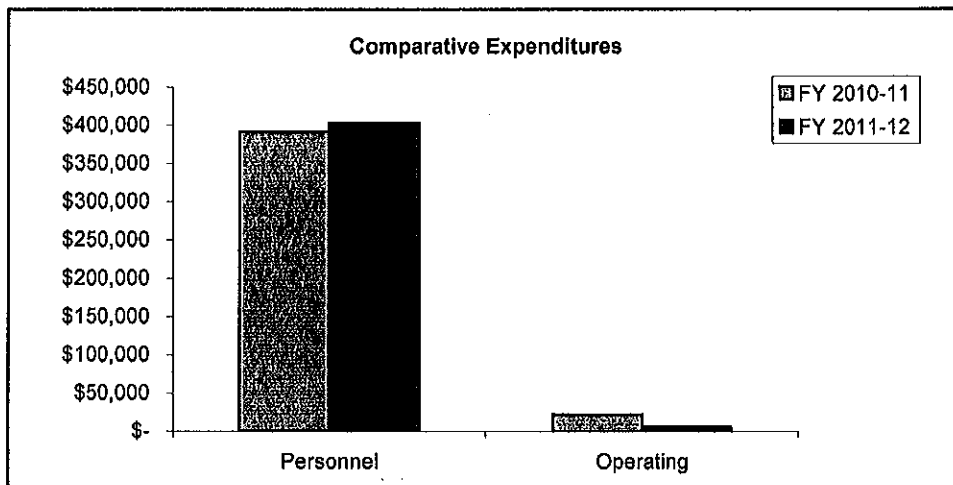


Provide high quality services to residents, taxpayers and visitors

Goal and measure for FY 2011 continues to apply. There are no new goals for FY 2012

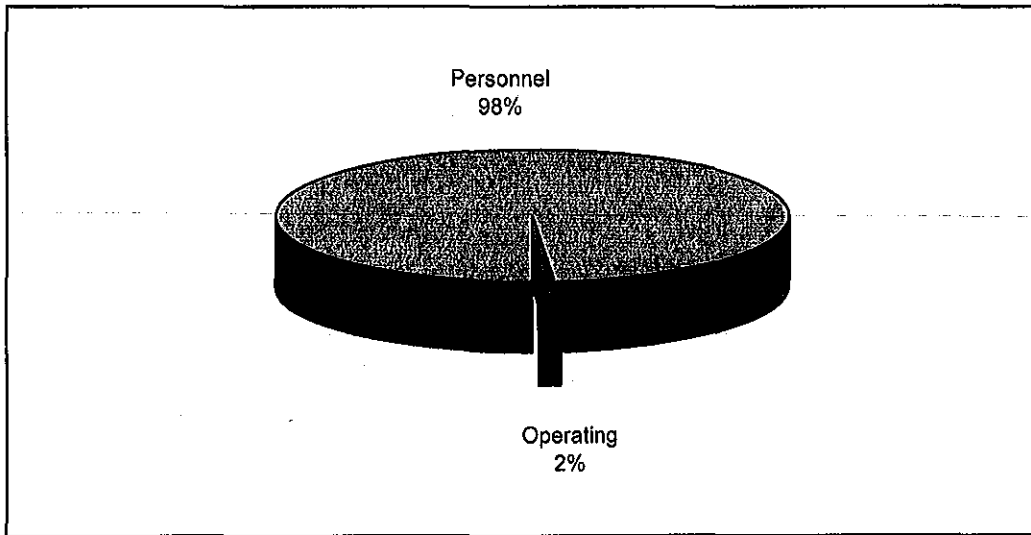
**CITY SOLICITOR
BUDGET SUMMARY**

	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 ADOPTED
<u>EXPENDITURES</u>				
SALARIES	\$ 271,604	\$ 274,258	\$ 274,258	\$ 275,570
FRINGE BENEFITS	101,173	116,943	116,943	127,128
PURCHASED SERVICES	17,709	15,000	15,000	3,000
UTILITIES	-	-	-	-
OTHER CHARGES	2,458	5,200	5,200	2,200
SUPPLIES & MATERIALS	1,270	2,000	2,000	1,000
TOTAL	\$ 394,214	\$ 413,401	\$ 413,401	\$ 408,898



City Solicitor

Expenditures \$403,898



FUNCTION: General and Finance
DEPARTMENT: Law
DIVISION OR ACTIVITY: City Solicitor

BUDGET COMMENTS:

This cost center has decreased \$4,503 (-1.09%). Decreases include \$3,000 (-100%) in conferences and training, \$12,000 (-80.00%) in contract services and \$1,000 (-50%) in office supplies. Offsetting increases include \$1,312 (0.65%) and \$10,185 (8.71%) in employee benefits.

PROGRAM:

This program provides funds for the operation of the City Solicitor's Office. The City Solicitor serves for a term concurrent with the term of office of the City Council. He is legal advisor to and attorney and counsel for the City and all boards, commissions, bureaus and offices thereof, in matters relating to their official powers and duties. In carrying out these functions he is aided by two assistant City Solicitors, one who deals with cases involving civil litigation and another who represents the City as a prosecutor for law enforcement matters.

OBJECTIVES:

To protect the interests of the City of Newport by serving as legal advisor to the City Council, the City Manager, Boards and Commissions and staff members.

SERVICES AND PRODUCTS:

- Legal advice
- Ordinances
- Legal representation
- Prosecution in City Court

COST CENTER 11-030-8310: CITY SOLICITOR

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 ADOPTED
SALARIES	\$ 271,604	\$ 274,258	\$ 274,258	\$ 275,570
FRINGE BENEFITS	101,173	116,943	116,943	127,128
PURCHASED SERVICES	17,709	15,000	15,000	3,000
UTILITIES	-	-	-	-
OTHER CHARGES	2,458	5,200	5,200	2,200
SUPPLIES & MATERIALS	1,270	2,000	2,000	1,000
COST CENTER TOTAL	\$ 394,214	\$ 413,401	\$ 413,401	\$ 408,898

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
City Solicitor	n/a	0.5	0.5	0.5	0.5
Asst. City Solicitor (Civil Lit)	n/a	0.5	0.5	0.5	0.5
Asst. City Sol (Law Enforce)	n/a	0.5	0.5	0.5	0.5
Legal Assistant	S05	1.0	1.0	1.0	1.0
Municipal Court Judge	n/a	0.5	0.5	0.5	0.5
Probate Court Judge	n/a	0.5	0.5	0.5	0.5
Total Positions		3.5	3.5	3.5	3.5

CANVASSING AUTHORITY

The Mission of the Canvassing Authority is to conduct all elections in the City of Newport.

The Canvassing Authority is authorized under Rhode Island General Law 17-8-1. The legislative body (City Council) appoints a bipartisan canvassing authority of three (3) qualified electors of the City, not more than two (2) of whom shall belong to the same political party. The Mayor nominates the members of the canvassing authority from lists of party voters submitted by the respective chairpersons of the City's political committees.

The Canvassing Authority is responsible for maintaining an accurate list of registered voters and is responsible for administering elections fairly and efficiently in an open, transparent, and equitable manner. Upon request, the Canvassing Authority also assists with elections for entities such as the Housing Authority and the Newport City Personnel Appeals Board.

The Help America Vote Act of 2002 (HAVA) under section 303 required the state to implement, "in a uniform and non-discriminatory manner, a single, uniform, official, centralized, interactive computerized statewide voter registration list...that contains the name and registration information of every legally registered voter in the state and assigns a unique identifier to each legally registered voter in the state." This list now serves as the official voter registration list for the conduct of elections in the state, and must be coordinated with the databases of other state agencies.

The purpose of this list is to have a central source of voter registration for state and local election officials; therefore, any election official in the state shall be able to obtain immediate electronic access to the information contained in the computerized list. Information obtained by local election officials is electronically entered on an "expedited basis" and is available to the public on the city website: www.cityofnewport.com

In order to maintain up to date and accurate data, the appropriate state or local election official must perform regular maintenance on the list. Removal of an individual from this list must be done in accordance to the National Voter Registration Act of 1993 (NVRA). The state must coordinate with other agencies for the purposes of cross-referencing death and felony records against the registration list. Maintenance must be performed to ensure that the names of registered voters appear on the list correctly, the names of ineligible voters are removed, and that duplicate names are deleted. A system of file maintenance is in place so that voters who have not responded to a notice and have not voted in two consecutive federal elections are removed from the list. Safeguards are in place so that eligible voters are not removed in error.

The Canvassing Authority utilizes 0.23% (0.29% FY 11; 0.23% FY 10; 0.31% FY 09; 0.26% FY 08) of the FY 12 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$7.29.

CANVASSING AUTHORITY

FY 2011 Short-term goals, performance measures and status

Goal # 1: To continuing working with the Secretary of State Elections Division and the Board of Elections to implement the next phase of the National Change of Address (NCOA) process.

Measures: Review all registration records for accuracy and make the necessary changes in order to be in compliance with election standards. *This is a continual process and is in compliance with election standards.*



Associated Council Objective: Provide high quality services to residents, taxpayers and visitors.

Goal #2: To recruit new poll workers from high school and college and from diverse multi-cultural groups.

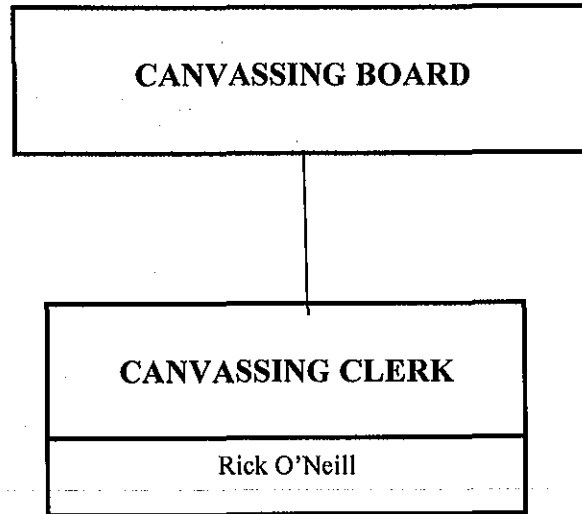
Measures: Have up to 15% of our pool of poll workers under age of 25. *Recruitment goal of 15% of poll workers under age 25 is a continual process.*



Associated Council Objective: Provide high quality services to residents, taxpayers and visitors.

Goals and measures for FY 2011 continue to apply. There are no new goals for FY 2012

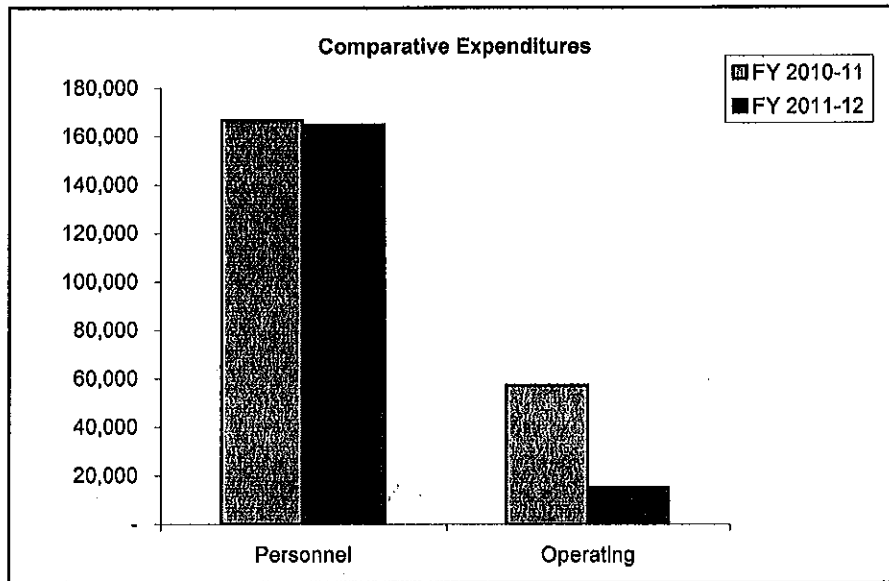
CANVASSING AUTHORITY



(1) Senior Clerk Typist, Canvassing

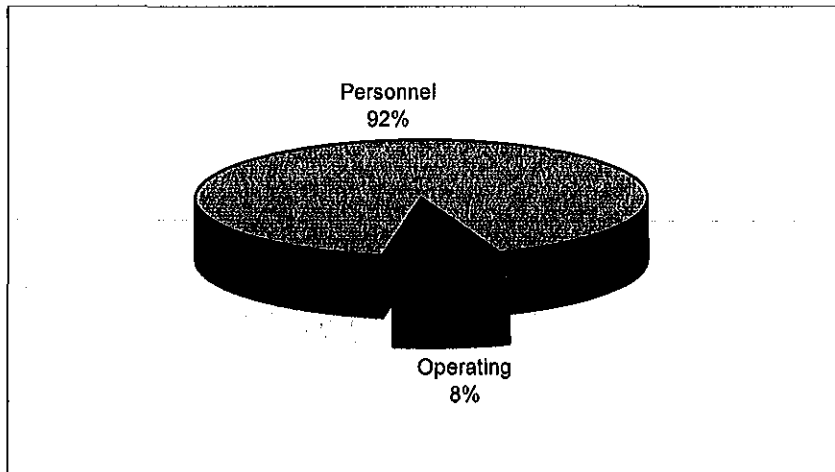
**CANVASSING AUTHORITY
BUDGET SUMMARY**

	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 ADOPTED
<u>EXPENDITURES</u>				
SALARIES	\$ 102,398	\$ 107,090	\$ 107,283	\$ 101,597
FRINGE BENEFITS	52,649	59,537	59,744	63,209
PURCHASED SERVICES	-	50,750	42,000	12,000
OTHER CHARGES	505	1,500	1,080	600
SUPPLIES & MATERIALS	3,312	5,000	2,500	2,500
TOTAL	\$ 158,864	\$ 223,877	\$ 212,607	\$ 179,906



Canvassing Authority

Expenditures \$179,906



FUNCTION: Canvassing
DEPARTMENT: Canvassing Authority
DIVISION OR ACTIVITY: Canvassing/General Registrar

BUDGET COMMENTS:

This cost center has decreased \$43,971 (-19.64%), driven by the removal of the previous year's election costs. Decreases include \$34,250 (-74.86%) in contract services, \$4,000 (-88.89%) in legal advertising, \$5,700 (-76.0%) in seasonal and temporary help, \$2,000 (-57.14%) in equipment rental, and \$500 (-100%) in copying and binding. The only offsetting increase is \$3,879 (2.49%) in personnel costs.

PROGRAM:

This program provides funds for the operation of the Canvassing Authority, which is responsible for conducting all elections held in the City of Newport. The Authority is comprised of three bi-partisan members appointed by the City Council. Under direction of the State Board of Elections, and in cooperation with the Secretary of State, the Authority is involved in all phases of the electoral process, from voter registration to tallying the votes after the polls close on Election Day. There are approximately 13,424 registered voters in the City of Newport.

OBJECTIVES:

To ensure the will of the majority of the City's citizens is accurately voiced in each Municipal, State, and General Election; and to serve the City Council and the citizens of Newport by registering as many new voters as possible and encouraging all citizens to vote.

SERVICES AND PRODUCTS:

- Provide voter registration for all eligible community members
- Provide absentee voting for those who cannot go to the polls
- Maintain accurate voter registration rolls
- Ensure the maintenance and integrity of electronic voting machines
- Encourage all citizens to vote
- Update the list of eligible voters
- Draft and publish legal notices, as required, advising the public of upcoming elections
- Recruit and train competent election workers

COST CENTER 11-050-8120: CANVASSING AUTHORITY

TITLE	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 PROJECTED	2011-12 ADOPTED
SALARIES	\$ 102,398	\$ 107,090	\$ 107,283	\$ 101,597
FRINGE BENEFITS	52,649	59,537	59,744	63,209
PURCHASED SERVICES	-	50,750	42,000	12,000
OTHER CHARGES	505	1,500	1,080	600
SUPPLIES & MATERIALS	3,312	5,000	2,500	2,500
COST CENTER TOTAL	\$ 158,864	\$ 223,877	\$ 212,607	\$ 179,906

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Canvassing Clerk		1.0	1.0	1.0	1.0
Senior Clerk Typist	UC2	1.0	1.0	1.0	1.0
Total Positions		2.0	2.0	2.0	2.0

CITY OF NEWPORT, RHODE ISLAND
 2011-2012 ADOPTED BUDGET
 GENERAL FUND EXPENDITURES

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>2010 ACTUAL EXPEND</u>	<u>2011 ADOPTED BUDGET</u>	<u>2011 PROJECTED RESULTS</u>	<u>2012 ADOPTED BUDGET</u>	<u>Dollar Change</u>	<u>Percent Change</u>
11-050-8120-50001	Canvassing Salaries	96,684	96,690	96,783	96,897	207	0.21%
11-050-8120-50002	Overtime	77	500	600	500	-	0.00%
11-050-8120-50004	Seasonal & Temp	3,268	7,500	7,500	1,800	(5,700)	-76.00%
11-050-8120-50051	Monthly Salaries	2,369	2,400	2,400	2,400	-	0.00%
11-050-8120-50100	Employee Benefits	52,658	59,287	59,494	62,959	3,672	6.19%
11-050-8120-50104	Monthly Benefits	(9)	250	250	250	-	0.00%
11-050-8120-50205	Copying & Binding	-	500	-	-	(500)	-100.00%
11-050-8120-50207	Legal Advertising	-	4,500	4,000	500	(4,000)	-88.89%
11-050-8120-50210	Dues & Subscriptions	-	100	80	50	(50)	-50.00%
11-050-8120-50212	Conferences & Training	40	200	-	50	(150)	-75.00%
11-050-8120-50225	Contract Services	-	45,750	38,000	11,500	(34,250)	-74.86%
11-050-8120-50260	Equipment Rental	2,429	3,500	2,000	1,500	(2,000)	-57.14%
11-050-8120-50268	Mileage Reimbursement	465	1,200	1,000	500	(700)	-58.33%
11-050-8120-50361	Office Supplies	883	1,500	500	1,000	(500)	-33.33%
	Canvassing	158,864	223,877	212,607	179,906	(43,971)	-19.64%

DEPARTMENT OF PUBLIC RECORDS

The Mission of the Department of Public Records is to serve as the recorder of deeds; registrar of births, marriages and deaths; clerk of the probate court and clerk of the City Council.

The following divisions and functions fall under the Department of Public Records:

City Clerk – serves as Clerk of the Council, Clerk of the Board of License Commissioners, Probate Clerk, Registrar of Vital Statistics, Recorder of Deeds, and Clerk for other State-mandated functions. The clerk gives notice of the meetings of the Council, keeps a journal of its proceedings, and certifies by signature all actions of the Council.

The City Clerk's Division utilizes 0.43% (0.44% FY 11; 0.43% FY 10; 0.42% FY 09) of the FY 12 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$13.75.

Probate Court – supports the operation of the Probate Court. The Probate Judge holds regular sessions twice each month, and special sessions, as the need arises. The Deputy City Clerk assists the judge at court sessions, swears witnesses, and records all judges' decrees. It is the responsibility of the Deputy Clerk to assign hearing dates, advertise petitions brought before the court, and send notices to all interested parties.

The Probate Court Division utilizes 0.12% (0.12% FY 11; 0.12% FY 10; 0.12% FY 09) of the FY 12 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$3.94.

Land Evidence – responsible for recording all deeds, mortgages, leases, affidavits, condominium declarations, quitclaim deeds, certified copies of documents, and other similar instruments.

The Land Evidence Division utilizes 0.09% (0.13% FY 11; 0.15% FY 10; 0.22% FY 09) of the FY 12 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$3.01.

DEPARTMENT OF PUBLIC RECORDS

FY 2011 Short-term goals, measures and status:

Goal #1: To enable the Council to make decisions by delivering complete Council agenda packets at least five days before meeting.

Measure: One hundred percent of Council packets delivered at least five days before each Council Meeting throughout the fiscal year.

This goal has consistently been reached by preparing and distributing Council Meeting Agendas one week prior to the regularly-scheduled council meetings.

PERFORMANCE MEASURES	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Percent of Council packets delivered at least five days prior to meeting	100%	100%	100%	100%	100%



Associated Council Objective: Provide high quality services to residents, taxpayers and visitors.

Goal #2: To have all land maps placed on the ACS computer system so that myriad hard copies can be stored in a secured area.

Measure: One hundred percent completion within three years.

PERFORMANCE MEASURES	FY 2010 TARGET	FY 2010 ACTUAL	FY 2011 TARGET	FY 2011 ACTUAL
Percent land maps placed on the ACS computer system	33%	88%	12%	12%

Goal fully attained within two, rather than three, years.



Associated Council Objective: Provide high quality services to residents, taxpayers and visitors.

DEPARTMENT OF PUBLIC RECORDS

FY 2011 Short-term goals, measures and status (continued):

Goal #3: To implement a disaster plan using **dPlan-RI** templates. This plan will protect and preserve the permanent records kept in the City Clerk’s Office, Property Records office and the vaults located in the both offices and the hallway of the ground floor of City Hall in the event of a natural or man-made disaster.

Measure: One hundred percent completion within one year.

PERFORMANCE MEASURES	FY 2011 TARGET	FY 2011 ACTUAL
Percent disaster plan developed using dPlan-RI	100%	50%

Collaborative effort among multiple Departments has slowed progress down.



Associated Council Objective: Provide high quality services to residents, taxpayers and visitors.

Goal #4: To archive and preserve probate records by scanning to DVD-R’s for off-site storage.
Funds from the Archival Trust will be used for this project rather than taxpayer dollars.

Measure #1: One hundred percent completion within three years.

PERFORMANCE MEASURES	FY 2011 TARGET	FY 2011 ACTUAL
Percent probate records scanned to DVD-R’s for off-site storage	33%	5%

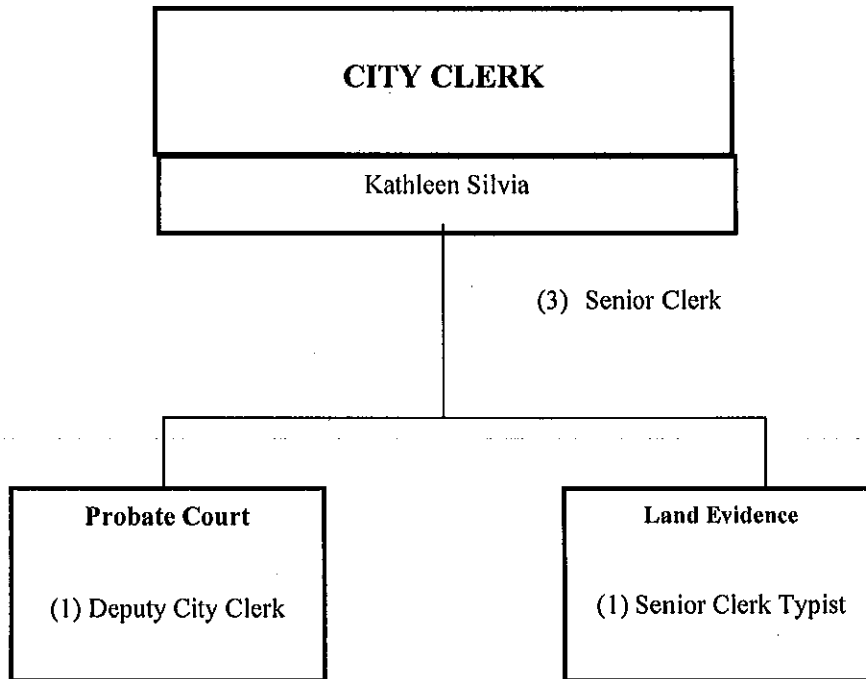
Cost involved has slowed the progress of this goal. Going forward Archival Trust Funds have been redirected.



Associated Council Objective: Provide high quality services to residents, taxpayers and visitors.

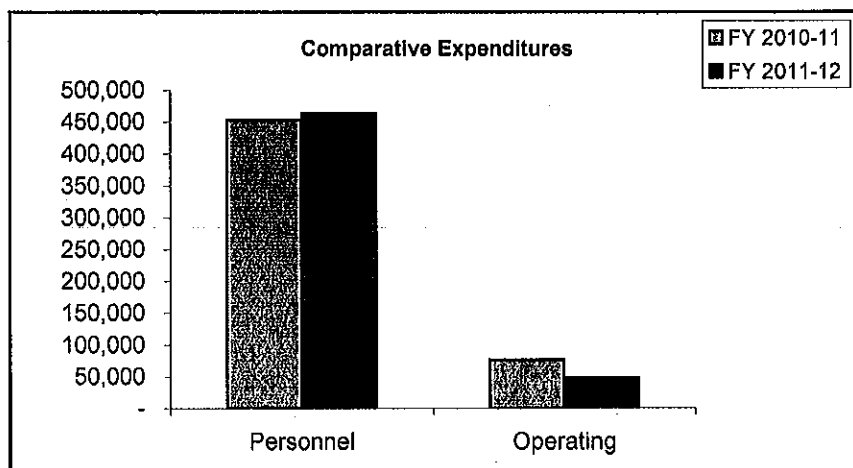
Goal #2 has been completed. Goal #4 will be removed for FY 2012. All other Goals and Measures for FY 2011 continue to apply. There are no new goals for FY 2012.

CITY CLERK



**CITY CLERK
BUDGET SUMMARY**

	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 ADOPTED
EXPENDITURES				
SALARIES	\$ 296,736	\$ 295,558	\$ 295,558	\$ 296,597
FRINGE BENEFITS	143,576	157,574	157,574	166,972
PURCHASED SERVICES	108,722	59,184	194,894	30,144
OTHER CHARGES	465	925	795	965
SUPPLIES & MATERIALS	12,456	16,158	16,158	16,158
TOTAL	\$ 561,955	\$ 529,399	\$ 664,979	\$ 510,836

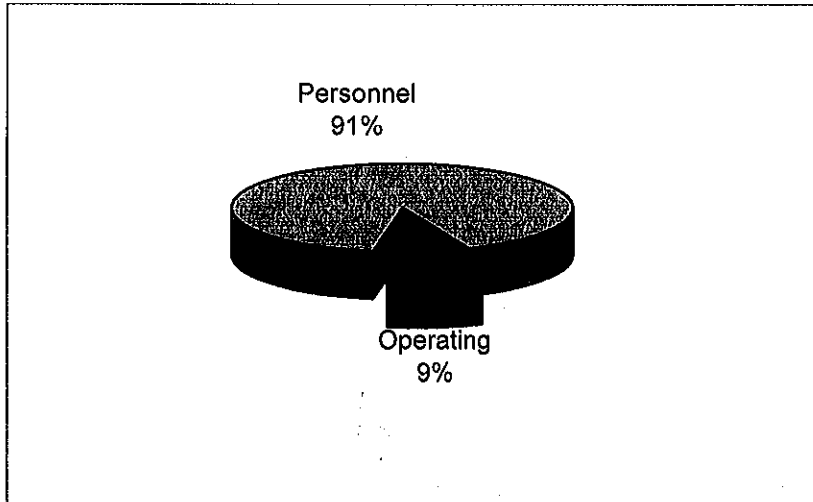


REVENUES

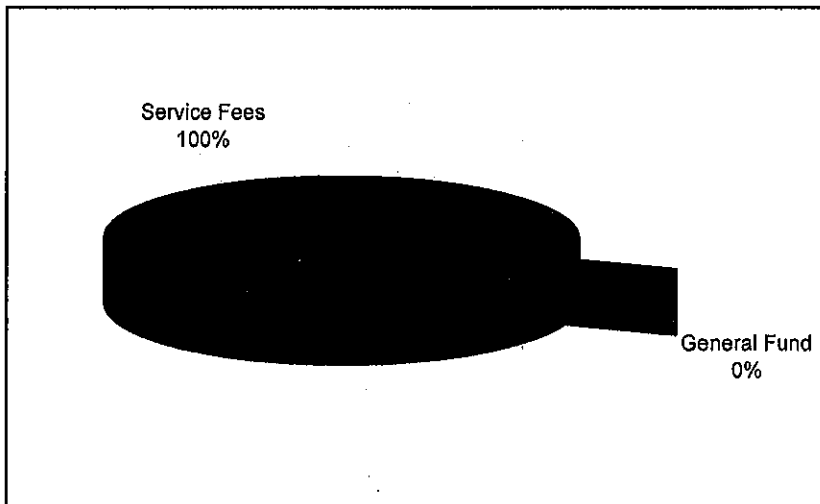
ACCT NO.	ACCT TITLE				
45605	Recording Fees	\$ 280,825	\$ 340,000	\$ 285,000	\$ 300,000
45614	Entertainment	21,280	19,000	20,000	20,000
45610	General Business	79,009	50,000	50,000	75,000
45607	Probate Fees	50,225	50,000	50,000	50,000
45612	Hotel Registration Fees	6,115	7,000	6,000	6,000
45616	Liquor	186,685	189,000	185,000	185,000
45618	Mech. Amusement	15,505	15,000	15,000	15,000
45620	Sunday Selling	26,650	25,000	25,000	26,000
45624	Victualing	55,250	55,000	55,000	55,000
45626	Animal	4,398	4,400	4,400	4,400
45628	Marriage	5,219	5,000	5,000	5,000
TOTAL		\$ 731,161	\$ 759,400	\$ 700,400	\$ 741,400
BALANCE		\$ 169,206	\$ 230,001	\$ 35,421	\$ 230,564

City Clerk

Expenditures \$510,836



Revenues \$741,400



FUNCTION: Legislative
DEPARTMENT: Public Records
DIVISION OR ACTIVITY: City Clerk

BUDGET COMMENTS:

This cost center has increased \$6,862 (2.06%), due entirely to increased employee benefits. Other major costs include \$9,500 for legal advertising and \$18,144 in contract services.

PROGRAM:

This program provides funds for the operation of the City Clerk's Office. The City Clerk serves as Clerk of the Council, Clerk of the Board of License Commissioners, Registrar of Vital Statistics, and Clerk for other State-mandated functions.

OBJECTIVES:

To maximize the quality of service provided to the general public with the timely completion of minutes of council meetings; To prepare all dockets for all regular and special Council meetings; To prepare all dockets for regular and special Board of Licensing Committee (BLC) meetings; Recording and issuance of vital records, including birth, marriage, and death certificates; the timely processing of requests for licenses in the most convenient manner possible; the proper dissemination of information in accordance with the requirements of State Law; and the preservation of some temporary and all permanent records.

SERVICES AND PRODUCTS:

- Process all City licenses and registrations
- Record vital records of the City
- Provide copies of vital records to residents and others
- Issue marriage licenses to Newport residents and to those from out of state desiring to get married in Newport
- Provide dockets and copies of minutes of all official meetings

COST CENTER 11-060-8325: CITY CLERK

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 ADOPTED
SALARIES	\$ 201,684	\$ 201,389	\$ 201,389	\$ 201,389
FRINGE BENEFITS	89,038	97,560	97,560	104,422
PURCHASED SERVICES	32,019	27,684	27,644	27,644
OTHER CHARGES	355	500	500	540
SUPPLIES & MATERIALS	5,146	5,328	5,328	5,328
COST CENTER TOTAL	\$ 328,242	\$ 332,461	\$ 332,421	\$ 339,323

PERSONNEL CLASSIFICATION	GRADE	AUTH 2009-10	AUTH 2010-11	MID-YEAR 2010-11	ADOPTED 2011-12
City Clerk	S11	1.0	1.0	1.0	1.0
Senior Clerk	UC1	3.0	3.0	3.0	3.0
Total Positions		4.0	4.0	4.0	4.0

FUNCTION: Legislative
DEPARTMENT: Public Records
DIVISION OR ACTIVITY: Probate Court

BUDGET COMMENTS:

This cost center has increased \$2,166 (2.28%), due entirely to increased employee benefits.

PROGRAM:

This program provides funds for the operation of the Probate Court. The Probate Judge holds regular sessions twice a month, and special sessions as the need arises. The Deputy City Clerk, who serves as Probate Clerk, assists the judge at court sessions, swears witnesses, and records all judge's decrees. It is the responsibility of the Clerk of Probate to assign hearing dates, advertise petitions brought before the court, and send notices to all interested parties.

OBJECTIVES:

To maintain a smooth flow of documents into the filed estates, including wills, administrations, guardianships, and adult name changes; record all proceedings, including advertising for notice of hearings; maintain computerized ledger files; work closely with members of the bar, and to minimize an estate's costs through facilitation of its satisfaction of legal obligations to decedents, executors, administrators, heirs, and other administrative and judicial parties.

SERVICES AND PRODUCTS:

- Staff Probate Court and record all proceedings of hearings
- Maintain computerized ledger files of all estates

COST CENTER 11-060-8326: PROBATE COURT

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 ADOPTED
SALARIES	\$ 59,327	\$ 59,522	\$ 59,522	\$ 59,522
FRINGE BENEFITS	29,759	31,997	31,997	34,163
OTHER CHARGES	110	425	295	425
SUPPLIES & MATERIALS	1,653	3,030	3,030	3,030
COST CENTER TOTAL	\$ 90,849	\$ 94,974	\$ 94,844	\$ 97,140

PERSONNEL CLASSIFICATION	GRADE	AUTH 2009-10	AUTH 2010-11	MID-YEAR 2010-11	ADOPTED 2011-12
Deputy City Clerk	S04	1.0	1.0	1.0	1.0
Total Positions		1.0	1.0	1.0	1.0

FUNCTION: Legislative
DEPARTMENT: Public Records
DIVISION OR ACTIVITY: Land Evidence

BUDGET COMMENTS:

This cost center has an overall decrease of \$27,591 (-27.06%), with all but three line items either reduced or flat. Reductions include \$29,000 (-92.06%) in contract services. The only offsetting increase in this cost center is \$1,409 (2.25%) in personnel costs.

PROGRAM:

This program provides funds for the operation of the Land Evidence Office, which is responsible for recording all deeds, mortgages, leases, affidavits, condominium declarations, quitclaim deeds, certified copies of documents, and other similar instruments.

OBJECTIVES:

To maximize the quality of service provided to the general public by timely recording, preserving, and retrieving legal documents.

SERVICES AND PRODUCTS:

- Record all land transactions in a timely manner
- Maintain updated indices for record retrieval
- Instruct the public user in record retrieval
- Provide updated information to the Tax Assessor

COST CENTER 11-060-8327: LAND EVIDENCE

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 ADOPTED
SALARIES	\$ 35,724	\$ 34,647	\$ 34,647	\$ 35,686
FRINGE BENEFITS	24,779	28,017	28,017	28,387
PURCHASED SERVICES	76,703	31,500	167,250	2,500
SUPPLIES & MATERIALS	5,658	7,800	7,800	7,800
COST CENTER TOTAL	\$ 142,864	\$ 101,964	\$ 237,714	\$ 74,373

PERSONNEL CLASSIFICATION	GRADE	AUTH 2009-10	AUTH 2010-11	MID-YEAR 2010-11	ADOPTED 2011-12
Senior Clerk Typist	UC2	1.0	1.0	1.0	1.0
Total Positions		1.0	1.0	1.0	1.0

CITY OF NEWPORT, RHODE ISLAND
2011-2012 ADOPTED BUDGET
GENERAL FUND EXPENDITURES

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>2010 ACTUAL EXPEND</u>	<u>2011 ADOPTED BUDGET</u>	<u>2011 PROJECTED RESULTS</u>	<u>2012 ADOPTED BUDGET</u>	<u>Dollar Change</u>	<u>Percent Change</u>
11-060-8325-50001	City Clerk Salaries	201,684	201,389	201,389	201,389	-	0.00%
11-060-8325-50100	Employee Benefits	89,038	97,560	97,560	104,422	6,862	7.03%
11-060-8325-50207	Legal Advertising	13,402	9,500	9,500	9,500	-	0.00%
11-060-8325-50210	Dues & Subscriptions	265	275	315	315	40	14.55%
11-060-8325-50212	Conferences & Training	90	225	185	225	-	0.00%
11-060-8325-50225	Contract Services	18,617	18,184	18,144	18,144	(40)	-0.22%
11-060-8325-50311	Operating Supplies	272	400	400	400	-	0.00%
11-060-8325-50361	Office Supplies	4,874	4,928	4,928	4,928	-	0.00%
	City Clerk	328,242	332,461	332,421	339,323	6,862	2.06%
11-060-8326-50001	Probate Salaries	59,327	59,522	59,522	59,522	-	0.00%
11-060-8326-50100	Employee Benefits	29,759	31,997	31,997	34,163	2,166	6.77%
11-060-8326-50210	Dues & Subscriptions	-	200	200	200	-	0.00%
11-060-8326-50212	Conferences & Training	110	225	95	225	-	0.00%
11-060-8326-50361	Office Supplies	1,653	3,030	3,030	3,030	-	0.00%
	Probate	90,849	94,974	94,844	97,140	2,166	2.28%
11-060-8327-50001	Land Evidence Salaries	35,724	35,686	34,647	35,686	-	0.00%
11-060-8327-50100	Employee Benefits	24,779	26,978	28,017	28,387	1,409	5.22%
11-060-8327-50225	Contract Services	76,703	31,500	167,250	2,500	(29,000)	-92.06%
11-060-8327-50311	Operating Supplies	228	800	800	800	-	0.00%
11-060-8327-50361	Office Supplies	5,430	7,000	7,000	7,000	-	0.00%
	Land Evidence	142,864	101,964	237,714	74,373	(27,591)	-27.06%
Total City Clerk		561,955	529,399	664,979	610,836	(18,583)	-3.51%

DEPARTMENT OF FINANCE

The Mission of the Finance Administration Division is to provide City officials with the accurate and timely financial reporting that is necessary for informed decision-making. It also provides effective administrative support, leadership, and coordination of the Finance Department activities. The Finance Administration Division develops and implements the City's financial policies and procedures, and responds to public inquiries concerning financial operations.

The following divisions and functions fall under the Department of Finance:

Finance Administration - Public and departmental reporting functions – provides accurate and timely financial information for informed decision-making and to comply with various federal, state and local regulations; prepares workpapers and financial statements for annual audit.

Budget functions - preparation of capital and operating budgets under the direction of the City Manager. Monitors budget on a regular basis.

Treasury functions – Oversight of investment of all City funds, including those managed by the Trust and Investment Commission. Ensures that cash and financing is available to provide services and support initiatives.

Purchasing – responsible for carrying out the requirements of the City's purchasing manual to ensure that the City will obtain quality goods and services from the lowest responsible bidders. The Purchasing Agent is also responsible for the timely submission of insurance claims to the Rhode Island Interlocal Risk management Trust for damages incurred to City property, as well as handling the direction of all other types of claims for and against the City.

The Finance Administration Division utilizes 0.62% (0.64% FY 11; 0.62% FY 10; 0.62% FY 09) of the FY 12 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$19.92.

Municipal Court Clerk Division- provides administrative staffing to the Municipal Court.

The Municipal Court Division utilizes 0.07% (0.07% FY 11; 0.07% FY 10; 1.08% for FY 09) of the FY 12 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$2.35.

DEPARTMENT OF FINANCE (continued)

Management Information Systems Division (MIS) – provides support and oversight of school financial and all City computer hardware, software and communications equipment. This department also ensures that users are properly trained in use of computer software and applications. Develops and implements a multi-year technology plan to promote goals of efficiency and enhanced residential access to City information.

The MIS Division utilizes 1.48% (1.51% FY 11; 1.51% FY 10; 1.53% FY 09) of the FY 12 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$47.41.

Assessment Division – responsible for distributing the total tax burden in an equitable manner through the use of acceptable valuation methods; is also responsible for processing and approving tax exemptions in accordance with federal, state and city regulations.

The Assessment Division utilizes 0.39% (0.44% FY 11; 0.46% FY 10; 0.44% FY 09) of the FY 12 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$12.33.

Billings and Collection Division – collects taxes, licenses, fees, utility charges, fines and other revenues for the City; is also responsible for issuing various municipal permits.

The Billings and Collection Division utilizes 0.40% (0.40% FY 11; 0.39% FY 10; 0.41% FY 09) of the FY 12 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$12.70.

Accounting Division – Responsible for timely processing of City vendor payments; processing and issuing payroll checks for City employees; preparing regulatory reports for the City and School District. Maintains the City's general ledger and subsidiary ledgers; also responsible for the day-to-day monitoring of the annual budget to ensure proper recording of revenues and expenditures and amounts are properly appropriated and authorized.

The Accounting Division utilizes 0.46% (0.54% FY 11; FY 10; 0.51% FY 09) of the FY 12 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$14.84.

DEPARTMENT OF FINANCE

FY 2011 Short-term goals, measures & status:

Goal #1: To provide the highest levels of financial communication to our citizenry through timely and accurate financial and operational reporting and disclosure.

Measure #1: The Annual CAFR is awarded the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting.

GFOA's Cert. of Achievement for Excellence in Financial Reporting		
Fiscal Year	Date Submitted	Award Received
2010	12/28/2010	Yes
2009	12/28/2009	Yes
2008	1/13/2009	Yes
2007	12/27/2007	Yes
2006	12/18/2006	Yes
2005	12/28/2005	Yes

Measure #2: The Comprehensive Annual Audited Financial Report (CAFR) is completed and posted to the City's website within 6 months following year end.

CAFR Posted to City's Website		
Fiscal Year	Date Trans. to Council	Date Posted
2010	12/16/2010	1/28/2011
2009	12/30/2009	1/25/2010
2008	12/11/2008	1/6/2009
2007	11/21/2007	2/20/2008
2006	12/1/2006	2/20/2008

Measure #3: Adopted Budget is awarded the Government Finance Officers Association's (GFOA) Distinguished Budget Presentation Award

GFOA's Distinguished Budget Presentation			
Fiscal Year	Date Council Approved	Date Submitted	Award Received
2011	6/23/2010	9/21/2010	Yes
2010	6/24/2009	8/24/2009	Yes
2009	6/25/2008	9/25/2008	Yes
2008	6/13/2007	9/10/2007	Yes
2007	6/14/2006	9/8/2006	Yes
2006	6/22/2005	9/19/2005	Yes

DEPARTMENT OF FINANCE

FY 2011 Short-term goals, measures & status (continued)

Measure #4: Adopted Budget is posted to the City’s website within 90 days following the budget approval;

Adopted Budget Posted to City’s Website		
Fiscal Year	Date Council Approved	Date Posted
2011	6/23/2010	9/23/2010
2010	6/24/2009	8/31/2009
2009	6/25/2008	9/25/2008
2008	6/13/2007	9/13/2007
2007	6/14/2006	9/1/2006
2006	6/22/2005	9/9/2005



Associated Council Objective: Provide high quality services to residents, taxpayers and visitors.

Goal #3: For customer service representatives to provide friendly, courteous and professional assistance to citizens coming to City Hall to pay city taxes and fees or inquire on financial issues.

Measures: Cards in Offices of Collections Dept. and Assessment Dept.
This goal is complete and on-going; Customer service satisfaction cards are reviewed on a regular basis.

PERFORMANCE MEASURES	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Number of Collections citizen survey cards completed at fiscal year end	116	26	76	74
Percent scoring Excellent in all six areas of satisfaction	91.38%	92.31%	86.84%	95.95%

PERFORMANCE MEASURES	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Number of Assessing citizen survey cards completed at fiscal year end	17	34	10	5
Percent scoring Excellent in all six areas of satisfaction	94.12%	97.06%	100%	80.00%



Associated Council Objective: Provide high quality services to residents, taxpayers and visitors.

DEPARTMENT OF FINANCE

FY 2011 Short-term goals, measures & status (continued)

Goal #4: Administer grant funding in full compliance with funding source requirements.

PERFORMANCE MEASURES	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Percentage of compliance achieved with requirements for grants received from the State and Federal governments as per Single Audit	100%	100%	100%	100%



Associated Council Objective: Provide high quality services to residents, taxpayers and visitors.

Quantifying MIS Effort

The Management of Information Services (MIS) Division fields many requests for assistance. Normally these are taken on a first come first served basis. Requests vary in complexity from a simple question that could take a couple minutes to answer or a repair that could take an hour or a week to effect. Some requests can be a full project that could take months. An added issue faced by MIS in dealing with requests, are rapidly changing priorities. A first come first served structure will not work. A file server failure will take priority regardless of how many other requests are ahead of it. In some cases a request involves putting elements in the hands of third parties, such as ordering parts, which puts time control out of our hands.

The MIS Division has a technical support side and a web support side. Technical support comprises all aspects of information systems including; hardware, software, network, and communications. Web support comprises all aspects of web development and support including; the City's web site and internal web-enabled database design and support.

DEPARTMENT OF FINANCE

FY 2011 Short-term goals, measures & status (continued)

This Division is staffed by an MIS Manager, two Helpdesk Coordinators, and a Web Developer. A Computer Manager at the Police Department also assists with technical support of roughly 100 systems. This individual does not factor into the following goals (#3, #4). Roughly 300 computer systems are supported in total. This is a ratio of one technician to 100+ systems and peripherals. Typically, this ratio is one technician to 75-100 computers. The MIS Manager and Web Designer assist the Helpdesk Coordinators where necessary.

To quantify the work effort of the MIS Division, two major request categories are set; HelpDesk and Projects. Each category is broken down further as small, medium, and large. Requests will fall in one of the six sub-categories based on the expected time frame. A percentage of successful resolutions are expected within of these time frames. There is no distinction between technical support and web support type requests.

This is the second year the MIS Division is tracking their performance.

Goal #5 To provide City staff with quick resolve to Help Desk requests, thereby supporting high-quality information services.

Measure #1: Small Help Desk requests will be resolved in less than one hour.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL
Number of small Help Desk requests received	2,382	2,305
Percent small Help Desk requests closed within one hour of assignment	63.06%	59.05%

Measure #2: Medium Help Desk requests will be resolved within eight hours.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL
Number of medium Help Desk requests received	2,382	2,305
Percent medium Help Desk requests closed within eight hrs of assignment	0.67%	1.39%

Measure #3: Large Help Desk requests will be resolved with 40 hours.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL
Number of large Help Desk requests received	2,382	2,305
Percent large Help Desk requests resolved within forty hrs of assignment	25.48%	25.81%

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL
Number of large Help Desk requests not resolved within 40 hours due to outside factors* but resolved within 1-2 weeks of assignment	89	141
Percent of above Help Desk requests closed within 1-2 weeks of assignment	3.74%	6.12%

* waiting for parts, third parties, etc. rather than actual man hours.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL
Number of large Help Desk requests not resolved within 40 hours due to outside factors* but resolved within 2-4 weeks of assignment	65	100
Percent of above Help Desk requests closed within 2-4 weeks of assignment	2.73%	4.34%

* waiting for parts, third parties, etc. rather than actual man hours.

DEPARTMENT OF FINANCE

FY 2011 Short-term goals, measures & status (continued)

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL
Number of large Help Desk requests not resolved within 40 hours due to outside factors* but resolved within 1-12 months of assignment	103	76
Percent of above Help Desk requests closed within 1-12 months of assignment	4.32%	3.30%

* waiting for parts, third parties, etc. rather than actual man hours



Associated Council Objective: Provide high quality services to residents, taxpayers and visitors.

Goal #6 To provide City staff with quick resolve to Project Requests, thereby supporting high-quality information services.

Measure #1: Small Project Requests will be resolved within 1-2 workweeks.
All planned projects were postponed due to shortages of staff and fiscal constraints.

Measure #2: Medium Project Requests will be resolved 2-4 workweeks.
All planned projects were postponed due to shortages of staff and fiscal constraints.

Measure #3: Large Project Requests will be resolved within 1-12 months.
The Fiber optic installation is complete. Final configuration changes were completed in September 2010. The fiber connects five main sites, City Hall, Police Headquarters, Fire Station 1, Recreation (The Hut), and Utilities.

Data lines between Fire Station 5 and Station 1 were upgraded.

Data line upgrades have proven to be a major benefit to the City in reducing communication problems associated with old circuits.

Goal #7 Upgrade data lines at Bliss Mine and Harbor Master

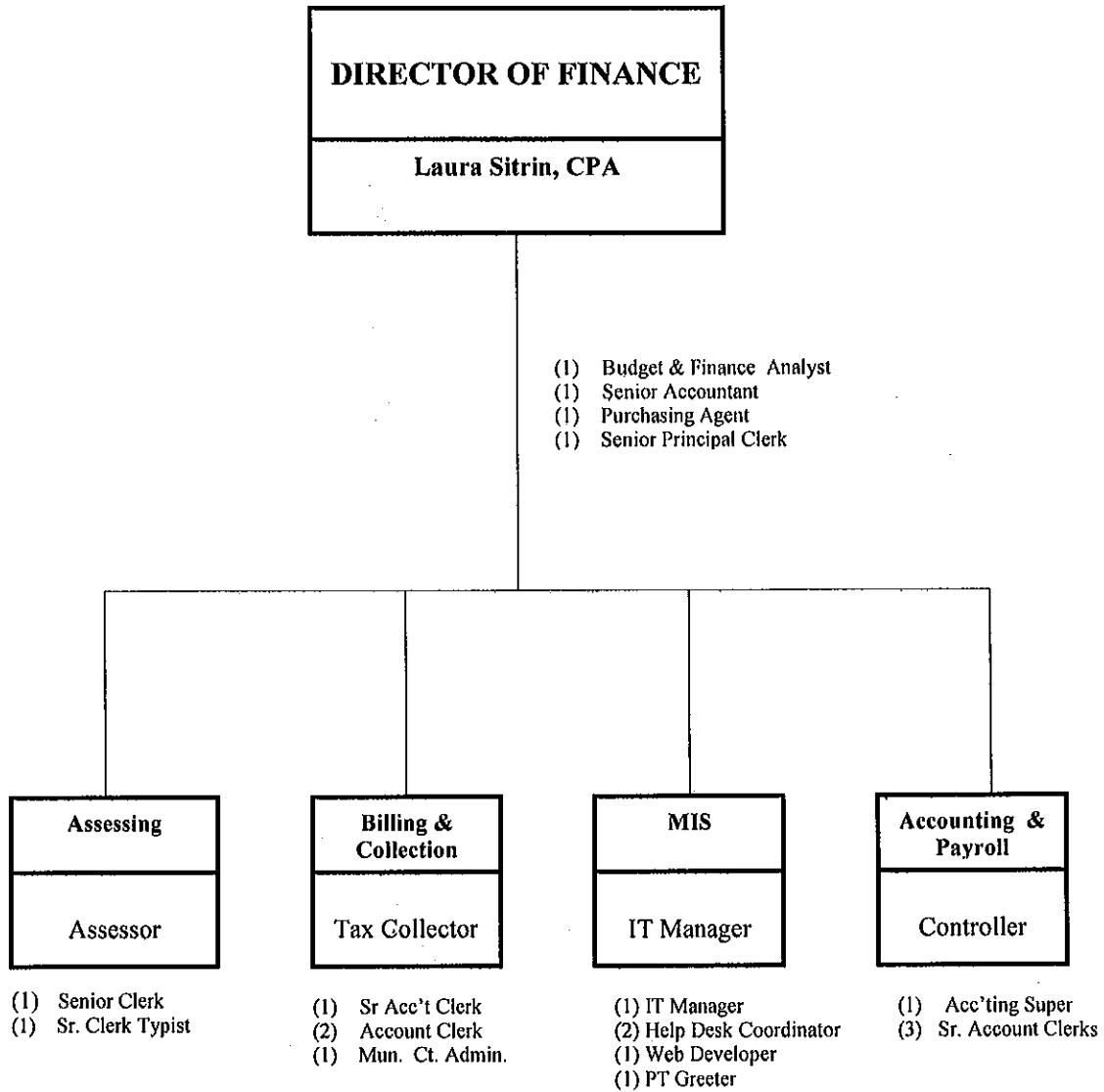
Goal #8 Upgrade aged servers using virtual environments.



Associated Council Objective: Provide high quality services to residents, taxpayers and visitors.

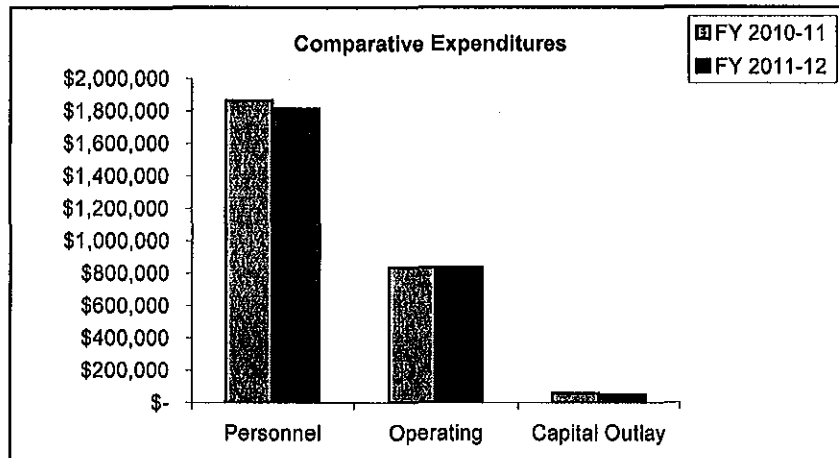
Goals and measures for FY 2011 continue to apply. Goals #7 and #8 are new goals for FY 2012

DEPARTMENT OF FINANCE



**FINANCE DEPARTMENT
BUDGET SUMMARY**

	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 ADOPTED
<u>EXPENDITURES</u>				
SALARIES	\$ 1,284,862	\$ 1,297,158	\$ 1,301,058	\$ 1,256,306
FRINGE BENEFITS	509,682	568,915	568,915	557,903
PURCHASED SERVICES	448,369	509,225	510,625	517,727
UTILITIES	247,792	261,576	261,576	272,385
OTHER CHARGES	20,015	27,275	28,975	21,704
SUPPLIES & MATERIALS	28,622	37,291	37,291	26,301
CAPITAL OUTLAY	53,605	58,019	58,019	50,391
TOTAL	\$ 2,592,947	\$ 2,759,459	\$ 2,766,459	\$ 2,702,717

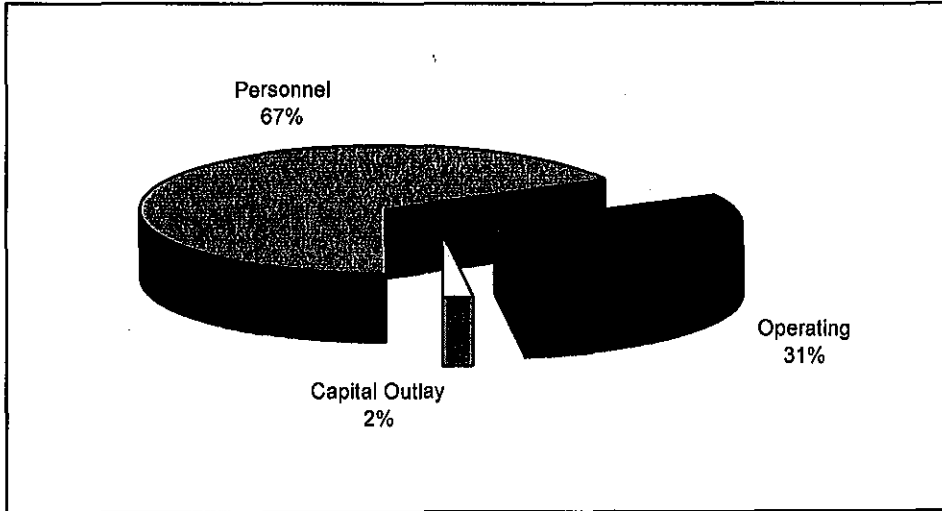


REVENUES

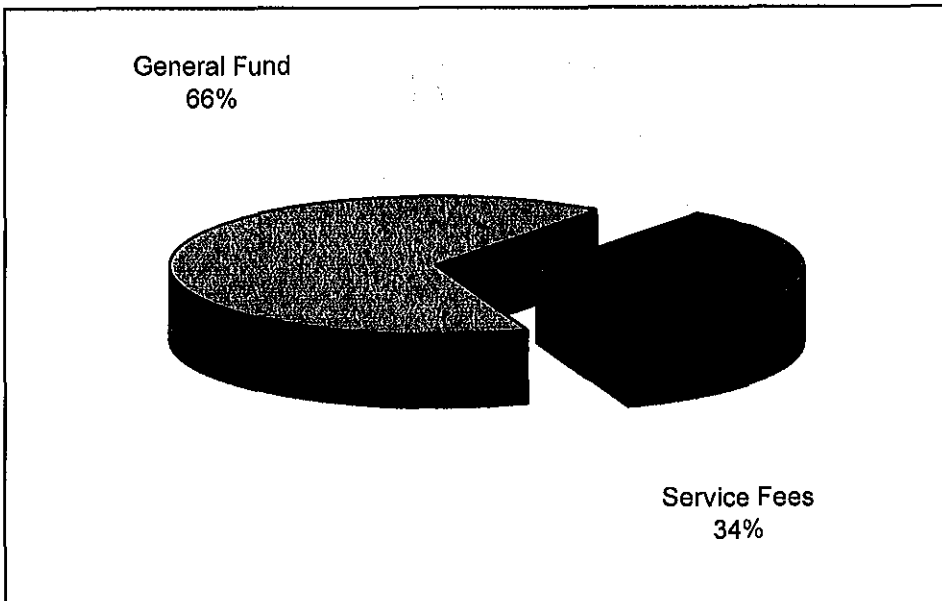
ACCT NO.	ACCT TITLE				
45530	Computer Processing Fees	\$ 327,679	\$ 322,072	\$ 322,072	\$ 322,072
45660	Mun. Ct. Cost Assessment	200,977	220,000	175,000	200,000
45330	State Aid-Statistical Update	-	-	-	-
45701	Investment Interest	375,238	500,000	375,000	400,000
TOTAL		\$ 903,894	\$ 1,042,072	\$ 872,072	\$ 922,072
BALANCE		\$ 1,689,053	\$ 1,717,387	\$ 1,894,387	\$ 1,780,645

Finance Department

Expenditures \$2,702,717



Revenues \$2,702,717



FUNCTION: Finance
DEPARTMENT: Finance
DIVISION OR ACTIVITY: Municipal Court Clerk

BUDGET COMMENTS:

This cost center has increased \$3,803 (7.03%) due exclusively to personnel costs. Offsetting decreases include \$500 (-100%) in copying and binding, \$500 (-50%) in contract services, \$75 (-100%) in mileage reimbursement, and \$500 (-50%) in office supplies.

PROGRAM:

This program provides for the operation of the Municipal Court, which was established in 1988 and has jurisdiction over cases arising from violations of City ordinances. It also has jurisdiction over certain motor vehicle moving violations, as described in the State Municipal Court Compact, which became effective January 1, 1993. In addition, the Court assists in the collection of parking ticket fines and provides an opportunity for hearings.

OBJECTIVES:

To establish a positive liaison among the Police Department, Municipal Court personnel, and defendants while providing service to those involved in the Municipal Court system.

COST CENTER 11-100-8315: MUNICIPAL COURT CLERK

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 ADOPTED
SALARIES	\$ 46,522	\$ 41,800	\$ 45,700	\$ 46,200
FRINGE BENEFITS	10,866	9,710	9,710	10,688
PURCHASED SERVICES	150	1,500	500	-
OTHER	-	75	1,075	500
SUPPLIES & MATERIALS	-	1,000	1,000	500
COST CENTER TOTAL	\$ 57,538	\$ 54,085	\$ 57,985	\$ 57,888

PERSONNEL CLASSIFICATION	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Municipal Ct. Administrator N01	1.0	1.0	1.0	1.0
Total Positions	1.0	1.0	1.0	1.0

FUNCTION: Finance
DEPARTMENT: Finance
DIVISION OR ACTIVITY: Finance Administration

BUDGET COMMENTS:

The overall increase in this cost center of \$4,543 (0.93%) is due exclusively to employee benefits. The only significant cost other than personnel is for legal advertising costs related to the purchasing function.

PROGRAM:

This program provides funds for the operation of the Office of the Director of Finance which is responsible for the overall administration of the Finance Department and provision of support services to all other City Departments. Responsibilities include the review and analysis of all Departmental budget requests, the preparation of the operating budget, monitoring of expenditures during the course of the year, oversight of investment of all City funds, including those managed by the Trust and Investment Commission, and financial reporting for all Departments.

In addition, this division is responsible for carrying out the requirements of the City's purchasing manual to ensure that the City will obtain quality goods and services from the lowest responsible bidders. The Purchasing Agent is also responsible for the timely submission of insurance claims to the Rhode Island Interlocal Risk Management Trust for damages incurred to City property, as well as handling the direction of all other types of claims for and against the City.

OBJECTIVES

To provide City officials with accurate and timely financial reporting necessary for informed decision-making; to provide effective administration and coordination of City-wide support services, including budgeting, management information systems, collections, and assessment; to provide administrative support, leadership and coordination of Finance Department activities to facilitate the satisfactory completion of division goals and objectives.

To minimize taxpayer and service-user costs by procuring goods and services through appropriate means at the lowest possible cost; to process claims as quickly as possible, to collect reimbursements as soon as possible; to process claims against the City in a timely manner, and to monitor contracts.

SERVICES AND PRODUCTS

- Work with Department heads and finance department staff in the development of the operating budget and to insure timely submission of the budget to the City Manager and City Council.
- Insure that all current regulations and standards related to payroll, accounting, cash management and financial reporting are properly applied and in a timely manner.
- Staff the Trust and Investment Commission including coordination with investment advisors.
- Prudently manage all City assets, including short- and long-term investments.
- Oversee the procurement process
- Procure goods and services needed by the City in a timely manner
- When required by State statute and City Ordinance, to prepare and solicit bids for goods and services including specifications, advertising, follow-up with vendors and preparation of recommendation on vendor selection to the City Manager and City Council.

COST CENTER 11-100-8320: FINANCE ADMINISTRATION

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 ADOPTED
SALARIES	\$ 323,229	\$ 325,559	\$ 325,559	\$ 324,282
FRINGE BENEFITS	118,002	116,975	116,975	131,795
PURCHASED SERVICES	32,778	32,500	32,500	26,500
OTHER CHARGES	8,049	8,500	8,500	6,000
SUPPLIES & MATERIALS	2,939	3,500	3,500	3,000
COST CENTER TOTAL	\$ 484,997	\$ 487,034	\$ 487,034	\$ 491,577

PERSONNEL CLASSIFICATION		AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Director of Finance	S13	1.0	1.0	1.0	1.0
Budget & Finance Analyst	S07	1.0	1.0	1.0	1.0
Sr. Accountant	S07	1.0	1.0	1.0	1.0
Purchasing Agent	N03	1.0	1.0	1.0	1.0
Total Positions		4.0	4.0	4.0	4.0

FUNCTION: Finance
DEPARTMENT: Finance
DIVISION OR ACTIVITY: Management Information Systems

BUDGET COMMENTS:

With the exception of the Police Department and the Water Fund, all departmental requests for technology hardware, software, and support are charged to this cost center. The adopted budget has increased by \$13,687 (1.18%). Increases include \$8,390 (9.10%) in employee benefits, \$16,858 (5.85%) in annual software maintenance fees and \$10,809 (4.13%) in telephone and communications. All other line items have decreased, including \$2,200 (-30.56%) in technical training, \$8,490 (-36.93%) in operating supplies, and \$4,453 (-22.33%) in lease purchases fees. This division also pays for all Postage (\$49,285) for the City except for the Water Fund. Another major expense is \$272,385 for Telephone & Communication expenses for the City. The division also pays for all copier and computer paper and related supplies for the City.

PROGRAM:

This program provides funds for the operation and maintenance of the City's centralized data processing center. This includes all applicable computer hardware and software, networking and all other tele-communications equipment. All Municipal application software modules - general ledger, payroll, purchasing, budgeting, tax assessment, tax collections, Municipal Court, voter registration, property records, human resources, building permits, and utility bills - are supported on various computer systems that are the responsibility of the MIS staff. In addition to overseeing these applications and the operations associated with these modules and the network, the MIS staff trains and assists over 200 users spanning all Departments.

OBJECTIVES:

To both maximize the quality and minimize the cost of service provided to the general public and user departments through the use of sophisticated computer and telephone systems, use of World Wide Web and various other computer-related systems, and to assist all departments in their use of Information Technology so that they can enhance the efficiency and effectiveness of City operations.

SERVICES AND PRODUCTS:

- Provide support to City employees in the use of new computerized systems.
- Update and support city-wide information systems.
- Ensure that phone and computer communication systems are operating at full capacity at all times.

COST CENTER 11-100-8328: MANAGEMENT INFORMATION SYSTEMS

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 ADOPTED
SALARIES	\$ 278,167	\$ 267,641	\$ 267,641	\$ 267,641
FRINGE BENEFITS	87,018	92,188	92,188	100,578
PURCHASED SERVICES	387,362	446,025	446,025	459,027
UTILITIES	247,792	261,576	261,576	272,385
OTHER CHARGES	2,911	7,500	7,500	5,104
SUPPLIES & MATERIALS	21,183	22,991	22,991	14,501
CAPITAL OUTLAY	53,605	58,019	58,019	50,391
COST CENTER TOTAL	\$ 1,078,038	\$ 1,155,940	\$ 1,155,940	\$ 1,169,627

PERSONNEL CLASSIFICATION	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Info. Technology Manager S10	1.0	1.0	1.0	1.0
Help Desk Coordinator N02	2.0	2.0	2.0	2.0
Web Developer N04	1.0	1.0	1.0	1.0
Total Positions	4.0	4.0	4.0	4.0

FUNCTION: Finance
DEPARTMENT: Finance
DIVISION OR ACTIVITY: Assessment

BUDGET COMMENTS:

This cost center has an overall decrease of \$34,581 (-10.21%) attributable to the elimination of the Deputy Tax Assessor position. Contract services of \$35,000 have been added to verify, measure and record property changes related to building permits.

PROGRAM:

This program provides funds for the operation of the Tax Assessor's Office, which has the responsibility to discover, list and assess the ratable property in the City, produce and maintain the tax roll, and prepare tax notices. The Office also provides staff assistance, as required, to other Departments and Divisions in matters relating to property tax administration.

OBJECTIVES:

Through acceptable valuation methods, to minimize the costs of municipal services to taxpayers by distributing the total tax burden in as equitable a manner possible and to preserve that equality by continuous monitoring of the value of properties throughout the City via the application of comparable sales data.

SERVICES AND PRODUCTS

- Property inspections to update real estate records based on improvements as noted in building permits.
- Maintain all real estate information on a real-time basis on the Computer Assisted Mass Appraisal (CAMA) system to make assessment data more accurate and accessible.
- Revise property values as appropriate.
- Review appeals to and exemptions of property value.
- Annually review and update all motor vehicle assessments.
- Prepare and certify the tax roll.
- Respond to inquiries from the public.

COST CENTER 11-100-8371: ASSESSMENT

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 ADOPTED
SALARIES	\$ 204,313	\$ 201,611	\$ 201,611	\$ 191,258
FRINGE BENEFITS	111,619	120,286	120,286	97,058
PURCHASED SERVICES	5,167	6,200	6,200	6,200
OTHER CHARGES	5,037	8,150	8,150	8,150
SUPPLIES & MATERIALS	<u>303</u>	<u>2,500</u>	<u>2,500</u>	<u>1,500</u>
COST CENTER TOTAL	\$ 326,439	\$ 338,747	\$ 338,747	\$ 304,166

PERSONNEL CLASSIFICATION		AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Assessor	S08	1.0	1.0	1.0	1.0
Deputy Tax Assessor	N03	1.0	1.0	1.0	0.0
Sr. Clerk Typist	UC2	1.0	1.0	1.0	1.0
Sr. Clerk	UC1	1.0	1.0	1.0	1.0
Total Positions		4.0	4.0	4.0	3.0

FUNCTION: Finance
DEPARTMENT: Finance
DIVISION OR ACTIVITY: Billing and Collection

BUDGET COMMENTS:

This cost center shows an increase of \$10,646 (3.52%), attributable almost exclusively to personnel. Increases include \$8,246 (2.96%) in personnel and \$3,000 (15%) in copying and binding. All remaining line items are either slightly reduced or flat. A major expense in this division is \$23,000 for property tax billing.

PROGRAM:

This program provides funds for the operation of the Division of Billing and Collection, which is charged with the collection of taxes, license fees, water and sewer charges, fines for municipal parking infractions and violation of City ordinances, and all other revenues and receipts of the City, its departments and agencies. The Division is also responsible for the issuance of various municipal permits as well as verification and deposit of funds received by other departments.

OBJECTIVES:

To collect and accurately record payment of taxes, fees, charges and fines to honor the City's commitment to due process in the collection of debt, and to minimize cost absorbed by taxpayers and users associated with unpaid services provided to other beneficiaries.

SERVICES AND PRODUCTS:

- Maintain or improve the real estate and motor vehicle tax collection rates.
- Provide a high level of service to City customers when responding to inquiries, and providing assistance, when needed, while ensuring equal application of all relevant laws, statutes and ordinances.

COST CENTER 11-100-8372: BILLING & COLLECTION

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 ADOPTED
SALARIES	\$ 169,707	\$ 185,588	\$ 185,588	\$ 187,208
FRINGE BENEFITS	68,714	93,390	93,390	100,016
PURCHASED SERVICES	20,290	20,500	22,900	23,500
OTHER CHARGES	286	300	300	200
SUPPLIES & MATERIALS	<u>1,922</u>	<u>3,000</u>	<u>3,000</u>	<u>2,500</u>
COST CENTER TOTAL	\$ 260,919	\$ 302,778	\$ 305,178	\$ 313,424

PERSONNEL CLASSIFICATION		AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Tax Collector	S08	1.0	1.0	1.0	1.0
Sr. Account Clerk	UC2	1.0	1.0	1.0	1.0
Account Clerk	UC1	2.0	2.0	2.0	2.0
Total Positions		4.0	4.0	4.0	4.0

FUNCTION: Finance
DEPARTMENT: Finance
DIVISION OR ACTIVITY: Accounting

BUDGET COMMENTS:

This cost center has decreased \$54,840 (-13.03%) due almost exclusively to not funding one Senior Accounting Clerk. The only other decrease is \$1,000 (-50%) in conferences and training. All other line items stayed consistent with current funding. Expenses in the division include copying & binding, dues & subscriptions, conferences & training, and office supplies, consisting primarily of check stock for the City and School.

PROGRAM:

This program provides funds for the operation of the Division of Accounting, which is responsible for the timely processing of vendor payments and City payroll checks; W-2's, preparation of various reports for City Departments and the Federal and State governments; accounting for State and Federal grants; and the accounting of all revenues and expenditures.

OBJECTIVES:

To minimize the cost to taxpayers of City operations through the cost-effective use and management of tax revenues for their intended purpose by maintaining a system of internal controls which safeguard those resources and preserves their accountability.

SERVICES AND PRODUCTS:

- Timely processing of all payrolls
- Timely payment to vendors
- Federal, state and local payroll reports
- Administration of deferred compensation program
- Administration, processing and reporting for Police and Fire Pension Plans
- Weekly finance reports to departments

COST CENTER 11-100-8373: ACCOUNTING

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 ADOPTED
SALARIES	\$ 262,924	\$ 274,959	\$ 274,959	\$ 239,717
FRINGE BENEFITS	113,463	136,366	136,366	117,768
PURCHASED SERVICES	2,622	2,500	2,500	2,500
OTHER CHARGES	3,732	2,750	3,450	1,750
SUPPLIES & MATERIALS	<u>2,275</u>	<u>4,300</u>	<u>4,300</u>	<u>4,300</u>
COST CENTER TOTAL	\$ 385,016	\$ 420,875	\$ 421,575	\$ 366,035

PERSONNEL CLASSIFICATION		AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Controller	S08	1.0	1.0	1.0	1.0
Accounting Supervisor	S07	1.0	1.0	1.0	1.0
Senior Account Clerk	UC2	3.0	3.0	3.0	3.0
Total Positions		5.0	5.0	5.0	5.0

CITY OF NEWPORT, RHODE ISLAND
2011-2012 ADOPTED BUDGET
GENERAL FUND EXPENDITURES

ACCT NUMBER	ACCOUNT NAME	2010 ACTUAL EXPEND	2011 ADOPTED BUDGET	2011 PROJECTED RESULTS	2012 ADOPTED BUDGET	Dollar Change	Percent Change
11-100-8315-50001	Municipal Court Salaries	40,988	40,200	40,200	40,200	-	0.00%
11-100-8315-50002	Overtime	5,554	1,800	5,500	6,000	4,400	275.00%
11-100-8315-50100	Employee Benefits	10,866	9,710	9,710	10,688	978	10.07%
11-100-8315-50205	Copying & Binding	-	500	500	-	(500)	-100.00%
11-100-8315-50225	Contract Services	150	1,000	1,000	500	(500)	-50.00%
11-100-8315-50268	Mileage Reimbursement	-	75	75	-	(75)	-100.00%
11-100-8315-50361	Office Supplies	-	1,000	1,000	500	(500)	-50.00%
	Municipal Court	57,538	54,085	57,985	57,888	3,603	7.03%
11-100-8320-50001	Finance Admin Salaries	323,229	325,559	325,559	324,282	(1,277)	-0.39%
11-100-8320-50100	Employee Benefits	118,002	116,975	116,975	131,795	14,820	12.67%
11-100-8320-50205	Copying & Binding	8,342	9,000	9,000	8,000	(1,000)	-11.11%
11-100-8320-50207	Legal Advertising	23,259	17,000	17,000	17,000	-	0.00%
11-100-8320-50210	Dues & Subscriptions	2,915	5,500	5,500	3,000	(2,500)	-45.45%
11-100-8320-50212	Conferences & Training	5,134	3,000	3,000	3,000	-	0.00%
11-100-8320-50225	Banking & Financial Services	1,177	6,500	6,500	1,500	(5,000)	-76.92%
11-100-8320-50361	Office Supplies	2,939	3,500	3,500	3,000	(500)	-14.29%
	Finance Admin	484,987	487,034	487,034	491,677	4,643	0.93%
11-100-8328-50001	MIS Salaries	260,672	267,641	267,641	267,641	-	0.00%
11-100-8328-50004	Temporary Seasonal	17,495	-	-	-	-	0.00%
11-100-8328-50100	Employee Benefits	87,018	92,188	92,188	100,678	8,360	9.10%
11-100-8328-50212	Technical Training	2,912	7,200	7,200	5,000	(2,200)	-30.56%
11-100-8328-50220	ADMINS Payroll Program	2,546	-	-	-	-	0.00%
11-100-8328-50226	Annual Software Maint Fees	253,610	287,929	287,929	304,787	16,858	5.85%
11-100-8328-50227	Annual Hardware Maint Fees	78,968	93,401	93,401	92,660	(741)	-0.79%
11-100-8328-50228	Software License Fees	5,461	11,520	11,520	12,295	775	6.73%
11-100-8328-50238	Postage	46,789	53,175	53,175	49,285	(3,890)	-7.32%
11-100-8328-50251	Telephones & Comm	247,792	261,576	261,576	272,385	10,809	4.13%
11-100-8328-50268	Mileage Reimb	(1)	300	300	104	(196)	-65.33%
11-100-8328-50311	Operating Supplies	21,148	22,991	22,991	14,501	(8,490)	-36.93%
11-100-8328-50361	Office Supplies	35	-	-	-	-	0.00%
11-100-8328-50420	MIS Equipment	33,309	38,075	38,075	34,900	(3,175)	-8.34%
11-100-8328-50556	Lease Purchases	20,296	19,944	19,944	15,491	(4,453)	-22.33%
	MIS	1,078,038	1,155,940	1,155,940	1,169,627	13,687	1.18%
11-100-8371-50001	Assessment Salaries	201,722	201,511	201,511	156,158	(45,353)	-22.51%
11-100-8371-50002	Overtime	60	100	100	100	-	0.00%
11-100-8371-50004	Temp and Seasonal	2,531	-	-	-	-	0.00%
11-100-8371-50005	Part-time Salaries	-	-	-	35,000	35,000	100.00%
11-100-8371-50100	Employee Benefits	111,619	120,286	120,286	97,058	(23,228)	-19.31%
11-100-8371-50205	Copying & Binding	286	500	500	500	-	0.00%
11-100-8371-50207	Legal Advertising	-	200	200	200	-	0.00%
11-100-8371-50210	Dues & Subscriptions	1,582	2,000	2,000	2,000	-	0.00%
11-100-8371-50212	Conferences & Training	1,217	1,000	1,000	1,000	-	0.00%
11-100-8371-50220	Consultant Fees	4,500	5,000	5,000	5,000	-	0.00%
11-100-8371-50225	Contract Services	381	500	500	500	-	0.00%
11-100-8371-50268	Mileage Reimb	177	550	550	550	-	0.00%
11-100-8371-50311	Hard Copy of Tax Rolls	2,061	4,500	4,500	4,500	-	0.00%
11-100-8371-50320	Safety Equipment	-	100	100	100	-	0.00%
11-100-8371-50361	Office Supplies	303	2,500	2,500	1,500	(1,000)	-40.00%
	Assessment	326,439	336,747	336,747	304,166	(34,681)	-10.21%
11-100-8372-50001	Collections Salaries	168,390	181,588	181,588	183,208	1,620	0.89%
11-100-8372-50002	Overtime	1,317	2,000	2,000	2,000	-	0.00%
11-100-8372-50004	Temp and Seasonal	-	2,000	2,000	2,000	-	0.00%
11-100-8372-50100	Employee Benefits	68,714	93,390	93,390	100,016	6,626	7.09%
11-100-8372-50205	Copying & Binding	19,868	20,000	22,400	23,000	3,000	15.00%
11-100-8372-50207	Legal Advertising	422	500	500	500	-	0.00%
11-100-8372-50210	Dues & Subscriptions	-	100	100	-	(100)	-100.00%
11-100-8372-50212	Conferences & Training	85	-	-	-	-	0.00%
11-100-8372-50268	Mileage Reimb	201	200	200	200	-	0.00%
11-100-8372-50361	Office Supplies	1,922	3,000	3,000	2,500	(500)	-16.67%
	Collections	260,919	302,778	305,178	313,424	10,646	3.52%

CITY OF NEWPORT, RHODE ISLAND
 2011-2012 ADOPTED BUDGET
 GENERAL FUND EXPENDITURES

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>2010 ACTUAL EXPEND</u>	<u>2011 ADOPTED BUDGET</u>	<u>2011 PROJECTED RESULTS</u>	<u>2012 ADOPTED BUDGET</u>	<u>Dollar Change</u>	<u>Percent Change</u>
11-100-8373-50001	Accounting Salaries	258,414	271,959	271,959	237,717	(34,242)	-12.59%
11-100-8373-50002	Overtime	4,510	3,000	3,000	2,000	(1,000)	-33.33%
11-100-8373-50100	Employee Benefits	113,463	136,366	136,366	117,768	(18,598)	-13.64%
11-100-8373-50205	Copying & Binding	2,622	2,500	2,500	2,500	-	0.00%
11-100-8373-50210	Dues & Subscriptions	670	750	750	750	-	0.00%
11-100-8373-50212	Conferences & Training	3,082	2,000	2,700	1,000	(1,000)	-50.00%
11-100-8373-50361	Check Stock & Envelopes	2,275	4,300	4,300	4,300	-	0.00%
	Accounting	<u>386,016</u>	<u>420,875</u>	<u>421,575</u>	<u>366,035</u>	<u>(54,840)</u>	<u>-13.03%</u>
TOTAL FINANCE DEPT		2,592,947	2,759,459	2,766,459	2,702,717	(66,742)	-2.06%

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POLICE DEPARTMENT

The Mission of the Newport Police Department is to provide excellence in police service. This is accomplished by forging a partnership with the citizenry of Newport: to enhance the quality of life, reduce the fear of crime, preserve the peace, and impartially enforce the law.

The following divisions and functions fall under the Police Department:

Administrative Services Division – responsible for achieving excellence in the delivery of municipal police services through progressive management and utilization of personnel and other Department resources.

The Administrative Services Division utilizes 2.99% (3.32 FY 11; 3.26% FY 10; 3.38% FY 09) of the FY 12 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$95.61.

Uniform Patrol Division – most visible component of Police Department operations. The Division is responsible for the performance of all uniform line activities. The principal functions of the Uniform Patrol Division are to prevent crime and delinquency, protect life and property, preserve the public peace, and regulate traffic.

The Uniform Patrol Division utilizes 14.18% (14.50% FY 11; 12.74% FY 10; 12.93% FY 09) of the FY 12 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$452.58.

Criminal Investigation Division – The General Assignment, Juvenile, Court and Vice Enforcement sections, within this division, provide investigative and prosecutorial services for all adult and juvenile offenses occurring within the City of Newport. The Division is responsible for follow-up work on criminal offenses reported to the Department, as well as initiating investigative work on other offenses discovered in the course of the general investigative process.

The Criminal Investigation Division utilizes 2.38% (2.33 FY11; 2.35% FY 10; 2.18% FY 09) of the FY 12 city services budget to operate. Per capita cost to citizens (per 2005 census) is budgeted at \$75.94.

Parking Fund: supports operation and management of public parking lots, parking meters, and general transportation and parking services. Details can be found on pages 282-292 of this budget document.

POLICE DEPARTMENT

FY 2011 Short-term goals & measures:

Goal #1: Foster a diverse organization that promotes continual learning and improvement.

Measure #1: Provide a minimum of 40 hours of training for sworn personnel.

PERFORMANCE MEASURES	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Hours of training for sworn personnel	31	45	48.5	64	63.65

Measure #2: Provide training for supervisory staff. *Supervisors continue to attend leadership and management training. Other subject matter included policy review, legislative updates, operational planning, firearms simulator, public records access, breathalyzer recertification, internal investigations, emergency notification system, cyber investigations, first-line supervisor, all-hazards emergency management planning, homeland security planning, law enforcement officer safety, tactical training standards, forensic pathology, event security planning, federal crime reporting standards, autism, law enforcement, active shooter, work zone safety, police officer Bill of Rights, pre-employment background investigation, pistol armorer, fair and impartial policing, flood zone planning, police motorcycle operation, ensuring officer safety, practical homicide investigation, critical incident vehicle stops, new supervisor, hearsay and domestic violence, mental health, prosecution officer, and driving under the influence search and seizure.*

Measure #3: Provide a variety of organizational experiences for sworn supervisors. *Supervisors at all levels and positions continue to be exposed to areas outside their normal duties and responsibilities. Exposure has been offered to personnel in the topic areas of the budget process, grant application and management process, emergency preparedness, special project research and management, special event planning and management, new employee applicant interviews, police department liability assessment, line personnel performing staff functions, serving in the next higher level of command, partnership with private organizations, networking with other City Department, policy research and preparation, goal setting and status updates, management of labor issues, participation in community meetings.*

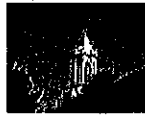
Associated Council Objective:



Provide high quality services to residents, taxpayers and visitors.

POLICE DEPARTMENT

FY 2011 Short-term goals & measures (continued):



Maintain a qualified and professional City staff.

Goal #2: Improve traffic safety and enhance traffic flow

Measure #1: Host a minimum of 3 public educational sessions during the fiscal year.

PERFORMANCE MEASURES	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Number of public educational sessions held:	5	5	21	11	15

Measure #2: Conduct a minimum of 150 supplemental enforcement details that focus on accident reduction, detection, deterrence of drunk driving, and other traffic violations.

PERFORMANCE MEASURES	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Number of supplemental enforcement details	147	186	183	210	242



Associated Council Objective: Provide high quality services to residents, taxpayers and visitors.



Maintain a qualified and professional City staff.

Goal #3: Foster a diverse organization that promotes continual learning and improvement for all personnel.

Measure: Number of training hours, types of career development seminars, exposure to different responsibilities within the organization. *Topics included firearms armorer certification, interview and interrogation skills, gang intelligence, crimes against children, elder abuse, undercover operations, cold-case investigations, crime scene investigation, seat belt certification, arrest tactics, active shooter response, enforcement of underage drinking laws, occupational safety and health,*

POLICE DEPARTMENT

FY 2011 Short-term goals & measures (continued):

dispatch training, public records access, autism law enforcement, interview and interrogation techniques, bullying, electronic crime and digital evidence, hostage negotiations, underage drinking enforcement, public integrity, new officer orientation, extremists and hate groups, cell phone investigation, narcotics, law enforcement officers killed and assaulted, sexual offender management, understanding electronic communications in criminal investigations, field training program, Drug Abuse and Resistance Education officer.

PERFORMANCE MEASURES	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Number of Training Hours	Unknown	Unknown	Unknown	72	53.96

Associated Council Objective:



Provide high quality services to residents, taxpayers and visitors.



Maintain a qualified and professional City staff

Goal #4: Continue the efforts of the Community and Traffic Services Unit in identification of neighborhood problems and concerns.

Measure: Facilitate a minimum of 6 community meetings during the fiscal year.

PERFORMANCE MEASURES	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Number of community meetings held	Unknown	Unknown	Unknown	6	6

The goal of six community meetings during the fiscal year has been met. Throughout the fiscal year many smaller meetings are routinely held that increase the total number of meetings by 225, bringing the final number of meetings held to 231.

Associated Council Objective:



Provide high quality services to residents, taxpayers and visitors.

POLICE DEPARTMENT

FY 2011 Short-term goals & measures (continued):



Associated Council Objective:

Protect the health and safety of residents and visitors

Goal #5: Enhance the customer service experience for citizens regarding reporting crimes to the police department.

Measure #1: Research, develop and implement the kiosk reporting system inside the police station front lobby. *A federal grant application for funding of this project was submitted; grant was not awarded. Alternate options are being researched.*

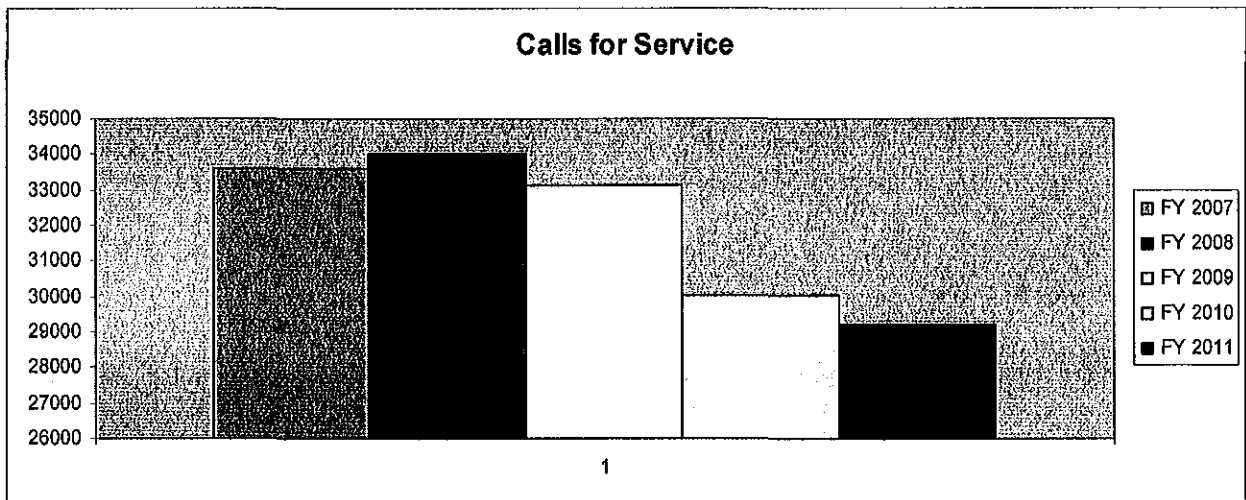
Measure #2: Research, develop and implement an on-line reporting process for citizens to file police reports. *Ongoing research regarding the appropriate process, technology and funding source; research has identified several options, currently under review.*



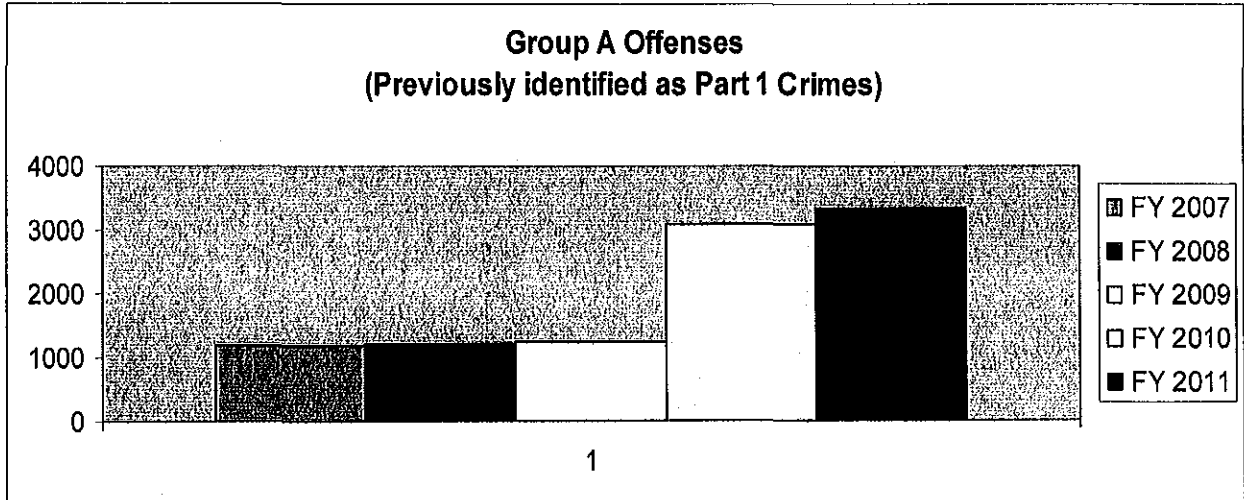
Associated Council Objective:

Provide high quality services to residents, taxpayers and visitors.

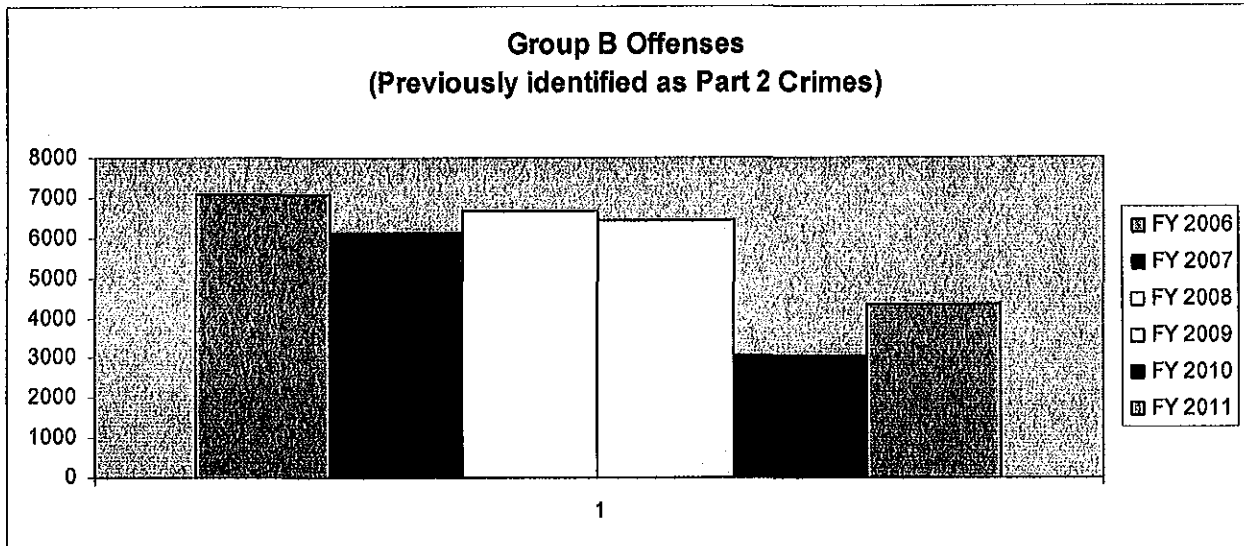
Police Department Statistics



Police Department Statistics (continued)

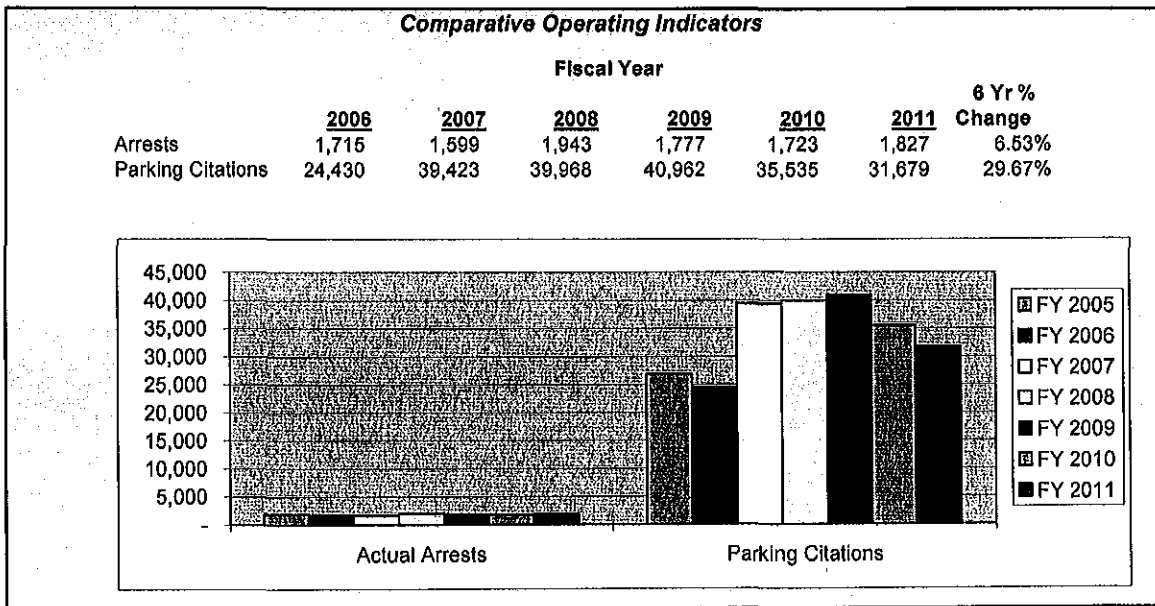


Part 1 Crimes used to number 8; Group B Offenses number 43



Part 2 Crimes used to number 22; Group B Offenses number 11

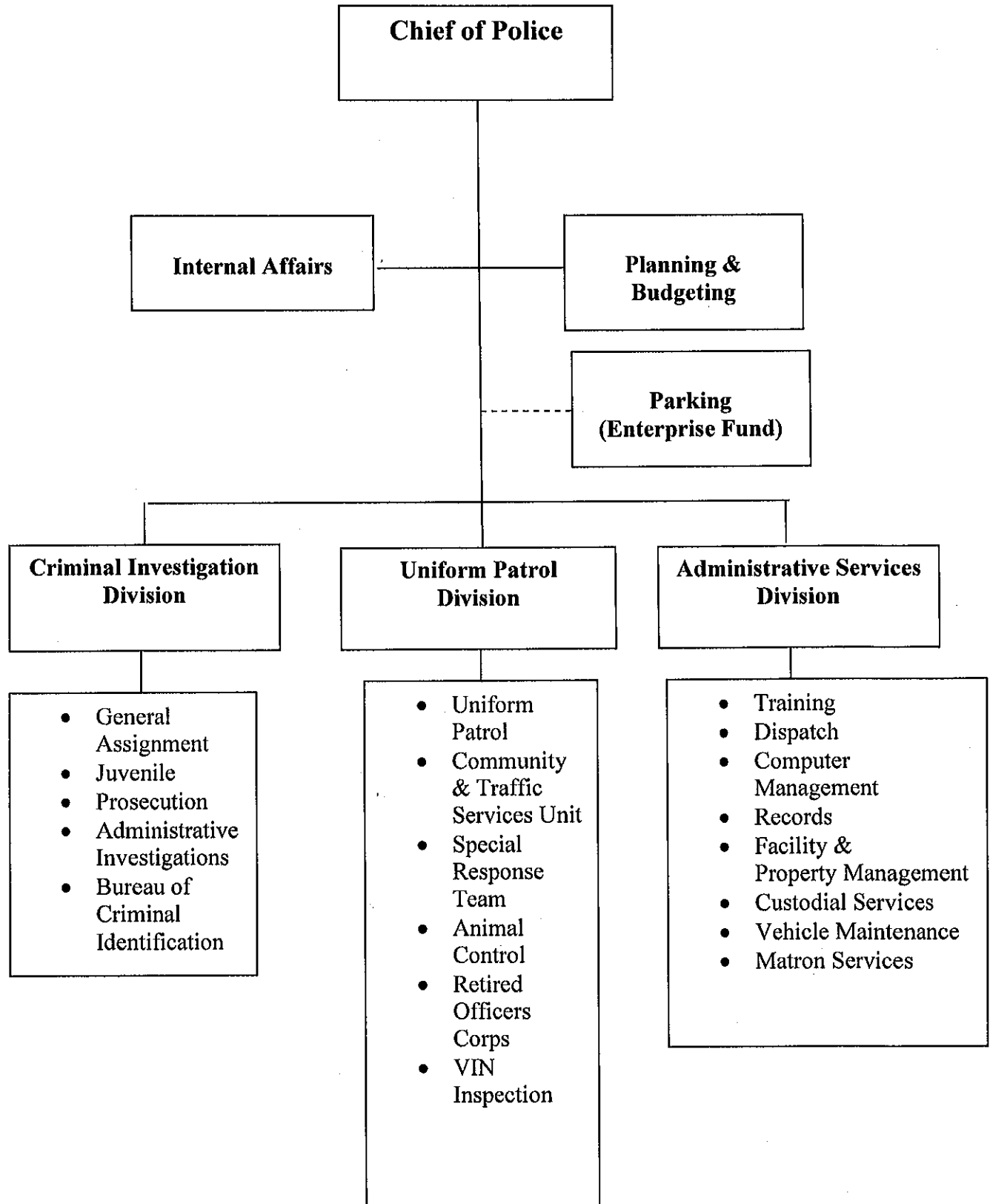
Police Department Statistics (continued)



Newport Police Goals & Measures Fiscal Year 2011-2012

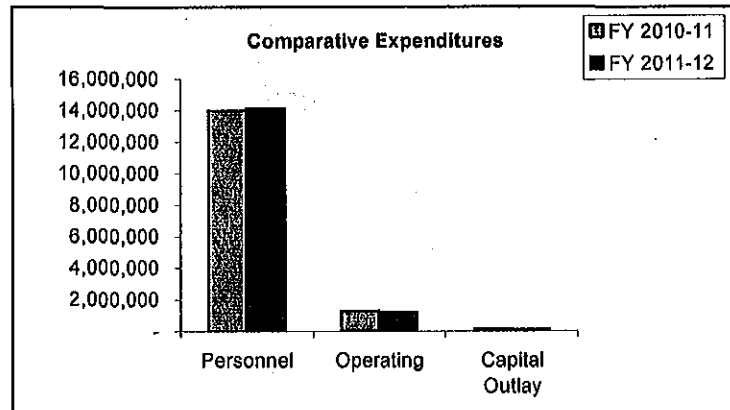
- A. Goal #1 and Measurements 1, 2 & 3 continue to apply, as currently written.
- B. Goal #2 continues to apply, as currently written.
 - Measure #1 is revised: The Traffic Unit will attend and/or hold a minimum of 40 meetings.
 - Measure #1 will have no prior performance measure history.
 - Measure #2 is revised. The written statement remains the same. The revision applies to the number of enforcement details; revise to 170.
- C. Goal #3 and Measurement continue to apply.
- D. Goal#4 continues to apply, as currently written.
 - Measure is revised: Community Police Officers will attend and/or hold a minimum of 75 meetings.
 - Measure will have no prior performance measure history.
- E. Goal #5 and Measurements 1& 2 continue to apply, as written.

POLICE DEPARTMENT



**POLICE DEPARTMENT
BUDGET SUMMARY**

	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 ADOPTED
<u>EXPENDITURES</u>				
SALARIES	\$ 8,260,375	\$ 7,787,692	\$ 7,787,692	\$ 8,216,554
FRINGE BENEFITS	5,275,418	6,209,560	6,110,231	5,910,714
PURCHASED SERVICES	184,216	228,417	225,861	206,177
UTILITIES	91,776	79,805	82,305	82,845
INTERNAL SERVICES	396,562	545,274	545,274	545,274
OTHER CHARGES	29,046	42,414	42,414	22,432
SUPPLIES & MATERIALS	311,449	379,085	379,085	323,085
CAPITAL OUTLAY	36,850	121,566	121,566	91,566
TOTAL POLICE	\$ 14,585,692	\$ 15,393,813	\$ 15,294,428	\$ 15,398,647

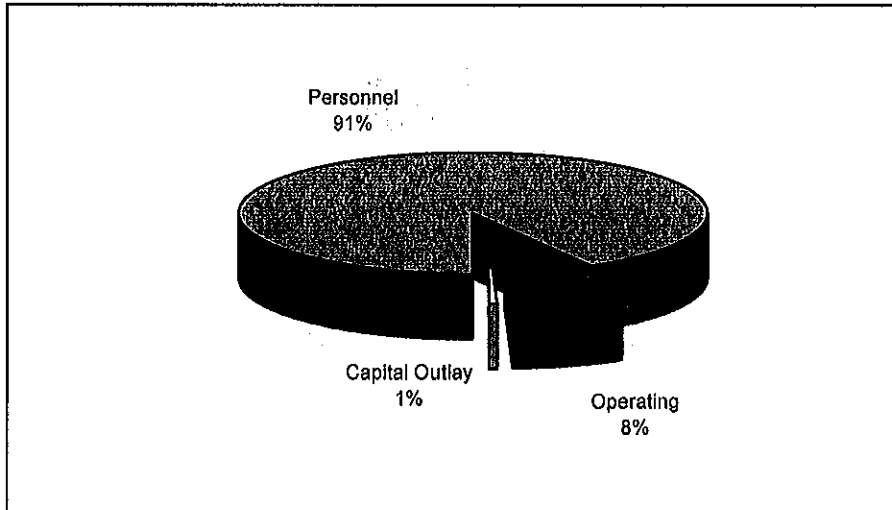


REVENUES

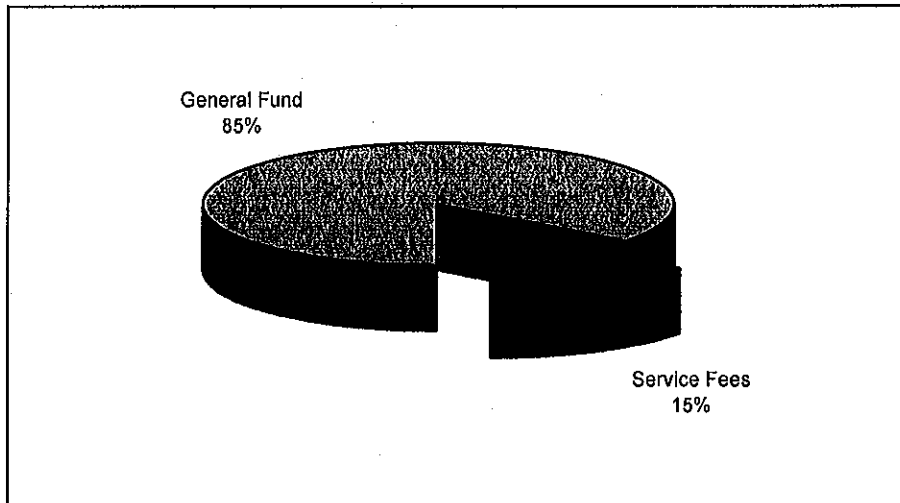
ACCT NO.	ACCT TITLE				
45505	Special Detail	\$ 1,610,528	\$ 1,358,140	\$ 1,358,140	\$ 1,358,140
45658	Sundry	8,489	10,000	8,000	8,000
45603	Parking Tickets	858,479	900,000	900,000	900,000
	TOTAL	\$ 2,477,496	\$ 2,268,140	\$ 2,266,140	\$ 2,266,140
	BALANCE	\$ 12,108,196	\$ 13,125,673	\$ 13,028,288	\$ 13,132,507

Police Department

Expenditures \$15,398,647



Revenues \$15,398,647



FUNCTION: Public Safety
DEPARTMENT: Police
DIVISION OR ACTIVITY: Administrative and Support Services

BUDGET COMMENTS:

This cost center has decreased \$178,213 (-7.02%), due almost entirely to reductions in personnel. The vacant positions of Planning & Budget Assistant and one Clerk Typist are unfunded in addition to two Clerk Typist layoffs, which will remain unfunded. Other decreases include \$18,050 (-100.00%) in tuition reimbursement, \$14,040 (-26.22%) in contract services, \$25,000 (-48.57%) in repair and maintenance of equipment, and \$8,000 (-43.96%) in uniforms and protective gear. All other line items have, essentially, stayed consistent with current funding.

DEPARTMENT GOAL:

To protect persons and property in the City of Newport through the fair and impartial enforcement of the laws of the State of Rhode Island and Providence Plantations and the City of Newport.

PROGRAM:

The mission statement for this budget program parallels the overall mission for the Police Department, which is to deliver to the citizenry a total complement of professional municipal law enforcement services in an efficient and effective manner, ensuring a desirable level of public safety and community security.

OBJECTIVES:

To provide managerial direction of the police department, which includes administrative and budgetary support for all organizational entities within the department.

SERVICES AND PRODUCTS:

- Management and coordination of all police functions
- Protect persons and property in the City of Newport

COST CENTER 11-200-1100: POLICE ADMINISTRATIVE & SUPPORT SERVICES

	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 ADOPTED
SALARIES	\$ 1,391,059	\$ 1,496,634	\$ 1,496,634	\$ 1,406,264
FRINGE BENEFITS	411,138	557,217	557,217	525,556
PURCHASED SERVICES	177,114	200,566	198,010	189,326
UTILITIES	88,629	76,098	78,598	79,138
INTERNAL SERVICES	7,657	14,741	14,741	14,741
OTHER CHARGES	29,046	42,206	42,206	22,224
SUPPLIES & MATERIALS	86,615	149,606	149,606	121,606
CAPITAL OUTLAY		-		
COST CENTER TOTAL	\$ 2,191,258	\$ 2,537,068	\$ 2,537,012	\$ 2,358,855

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Police Chief	S13	1.0	1.0	1.0	1.0
Deputy Police Chief	S10	0.0	0.0	0.0	0.0
Captain	P05	1.0	1.0	1.0	1.0
R & D Administrator	N4	1.0	1.0	1.0	1.0
Planning & Budget Assist	UC2	1.0	1.0	1.0	1.0
Sergeant	P03	2.0	2.0	2.0	1.0
Lieutenant	P04	2.0	2.0	2.0	2.0
Computer Manager	N2	1.0	1.0	1.0	1.0
Senior Clerk	UC1	1.0	1.0	1.0	0.0
PD Prin. Rcrds/PR Acct Clk	UC4	1.0	1.0	1.0	1.0
Police Clerk Typist	UC1	5.0	5.0	5.0	6.0
Custodian	UT1	1.5	1.5	1.5	1.5
Public Safety Dispatchers	UC3	9.0	9.0	9.0	9.0
Police Officer	P09	0.0	0.0	0.0	1.0
Property Mgmt Aide		0.5	0.5	0.5	0.5
Executive Secretary	N1	1.0	1.0	1.0	1.0
Matrons (Part-time, FTE)		0.5	0.5	0.5	0.5
Total Positions		28.5	28.5	28.5	28.5

FUNCTION: Public Safety
DEPARTMENT: Police
DIVISION OR ACTIVITY: Uniform Patrol Division

BUDGET COMMENTS:

This cost center has an overall increase of \$304,486 (4.50%) in its operating budget due, almost exclusively, to contractually agreed salary increases. Offsetting decreases include \$11,000 (-39.50%) in contract services, \$10,000 (-9.83%) in uniforms and protective gear, \$30,000 (-24.68%) in equipment and \$217,063 (-6.96%) in the City's Actuarial Required Contribution to pension.

PROGRAM:

The Uniform Patrol Division is the most visible component of Police Department operations. The Division is responsible for the performance of all uniform line activities. The principal functions of the Uniform Patrol Division are to prevent crime and delinquency, protect life and property, preserve the public peace, and regulate traffic.

OBJECTIVES:

To ensure a high degree of citizen security from criminal activity by providing timely and appropriate response to citizens' calls for service.

SERVICES AND PRODUCTS:

- Apprehension of criminal offenders
- Emergency communication services
- Property/evidence security and control
- Citizen Report/Incident information dissemination
- Animal control services

COST CENTER 11-200-1111: UNIFORM PATROL

	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 ADOPTED
SALARIES	\$ 5,551,937	\$ 5,025,139	\$ 5,025,139	\$ 5,442,927
FRINGE BENEFITS	4,606,238	5,328,307	5,228,978	5,048,942
PURCHASED SERVICES	7,102	27,851	27,851	16,851
UTILITIES	3,147	3,707	3,707	3,707
INTERNAL SERVICES	306,232	383,285	383,285	383,285
OTHER CHARGES	-	104	104	104
SUPPLIES & MATERIALS	193,302	188,767	188,767	178,767
CAPITAL OUTLAY	36,850	121,566	121,566	91,566
COST CENTER TOTAL	\$ 10,704,808	\$ 11,078,726	\$ 10,979,397	\$ 11,166,149

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Police Captain	P05	1.0	1.0	1.0	1.0
Police Lieutenant	P04	4.0	4.0	4.0	4.0
Police Sergeant	P03	10.0	10.0	10.0	10.0
Police Officer	P09	20.0	20.0	20.0	20.0
Police Officer	P09	17.0	17.0	17.0	17.0
BCI Officer	P08	0.0	0.0	0.0	0.0
Sr. Principal Clerk	UC3	1.0	1.0	1.0	1.0
Animal Control Officer	UT4	1.0	1.0	1.0	1.0
Community Police Officers	P06	4.0	4.0	4.0	4.0
Total Positions		58.0	58.0	58.0	58.0

FUNCTION: Public Safety
DEPARTMENT: Police
DIVISION OR ACTIVITY: Criminal Investigative Services

BUDGET COMMENTS:

This Division shows an overall increase of \$95,624 (5.38%), due exclusively to personnel. The only two increases are \$10,000 (-50.00%) in operating supplies and \$8,000 (-38.62%) uniforms and protective gear. All remaining line items have stayed consistent with current funding.

PROGRAM:

The Juvenile, Court and Vice Enforcement Division provides investigative and prosecutorial services for all adult and juvenile offenses occurring within the City of Newport. The Division is responsible for follow-up work on criminal offenses reported to the Department, as well as initiating investigative work on other offenses discovered in the course of general investigative work.

OBJECTIVES:

To maximize successful criminal case resolution through investigative follow-up and through examination of reported incidents; To successfully prosecute adult offenders in District, Superior and Municipal Court; To minimize juvenile criminal activity by identifying environments which support criminal behavior, investigating criminal incidents, and prosecuting cases in a manner which maximizes future deterrence; To minimize the occurrence of crime involving narcotics and other illicit activity through an investigative and prosecutorial presence.

SERVICES AND PRODUCTS:

- Adult crime control and investigation
- Juvenile Crime control and investigation
- Family Court referrals
- Internal disposition of juvenile cases

COST CENTER 11-200-1130: CRIMINAL INVESTIGATIVE SERVICES

	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 ADOPTED
SALARIES	\$ 1,317,379	\$ 1,265,919	\$ 1,265,919	\$ 1,367,363
FRINGE BENEFITS	258,042	324,036	324,036	336,216
PURCHASED SERVICES	-	-	-	-
INTERNAL SERVICES	82,673	147,248	147,248	147,248
OTHER CHARGES	-	104	104	104
SUPPLIES & MATERIALS	31,532	40,712	40,712	22,712
COST CENTER TOTAL	\$ 1,689,626	\$ 1,778,019	\$ 1,778,019	\$ 1,873,643

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Captain	P05	1.0	1.0	1.0	1.0
Lieutenant	P04	1.0	1.0	1.0	1.0
Investigator	P02	12.0	12.0	12.0	12.0
Sergeant	P03	2.0	2.0	2.0	2.0
BCI Officer	P08	1.0	0.0	0.0	1.0
Senior Principal Clerk	UC3	1.0	1.0	1.0	1.0
Total Positions		18.0	17.0	17.0	18.0

CITY OF NEWPORT, RHODE ISLAND
2011-2012 ADOPTED BUDGET
GENERAL FUND EXPENDITURES

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>2010 ACTUAL EXPEND</u>	<u>2011 ADOPTED BUDGET</u>	<u>2011 PROJECTED RESULTS</u>	<u>2012 ADOPTED BUDGET</u>	<u>Dollar Change</u>	<u>Percent Change</u>
Police Administration & Support Services							
11-200-1100-50001	Police Admin Salaries	1,235,464	1,363,258	1,363,258	1,272,888	(90,370)	-6.63%
11-200-1100-50002	Overtime	95,489	56,698	56,698	56,698	-	0.00%
11-200-1100-50003	Holiday Pay	41,513	54,178	54,178	54,178	-	0.00%
11-200-1100-50004	Temp & Seasonal	17,268	20,000	20,000	20,000	-	0.00%
11-200-1100-50007	Fitness Incentive Pay	1,325	2,500	2,500	2,500	-	0.00%
11-200-1100-50100	Employee Benefits	411,138	557,217	557,217	525,556	(31,661)	-5.68%
11-200-1100-50205	Copying & Binding	1,734	2,650	2,650	2,650	-	0.00%
11-200-1100-50210	Dues & Subscriptions	1,460	1,724	1,724	1,724	-	0.00%
11-200-1100-50212	Conferences & Training	10,617	20,500	20,500	20,500	-	0.00%
11-200-1100-50214	Tuition Reimbursement	16,969	18,050	18,050	-	(18,050)	-100.00%
11-200-1100-50225	Contract Services	43,475	53,556	51,000	39,516	(14,040)	-26.22%
11-200-1100-50235	Laundry Services	1,578	2,060	2,060	2,060	-	0.00%
11-200-1100-50239	Liability Insurance	128,116	140,000	140,000	142,800	2,800	2.00%
11-200-1100-50251	Telephone & Comm	11,414	11,960	14,460	15,000	3,040	25.42%
11-200-1100-50257	Refuse Disposal	2,211	2,300	2,300	2,300	-	0.00%
11-200-1100-50268	Mileage Reimbursement	-	1,932	1,932	-	(1,932)	-100.00%
11-200-1100-50271	Gasoline & Vehicle Maint	7,857	14,741	14,741	14,741	-	0.00%
11-200-1100-50274	Repairs and Maint of Buildings	14,772	25,000	30,000	30,000	5,000	20.00%
11-200-1100-50275	Repair & Maint of Equip	17,567	51,471	46,471	26,471	(25,000)	-48.57%
11-200-1100-50305	Water Charges	3,711	3,708	3,708	3,708	-	0.00%
11-200-1100-50306	Electricity	52,371	44,980	44,980	44,980	-	0.00%
11-200-1100-50307	Natural Gas	21,133	15,450	15,450	15,450	-	0.00%
11-200-1100-50311	Operating Supplies	36,563	39,473	39,473	39,473	-	0.00%
11-200-1100-50320	Uniforms & Protective Gear	7,352	18,200	18,200	10,200	(8,000)	-43.96%
11-200-1100-50361	Office Supplies	10,361	15,462	15,462	15,462	-	0.00%
11-200-1100-50424	Motor Cycle Leases	-	-	-	-	-	0.00%
	Police Admin	2,191,258	2,537,068	2,537,012	2,358,855	(178,213)	-7.02%
Uniform Patrol Division							
11-200-1111-50001	Uniform Station Salaries	3,596,138	3,248,626	3,248,626	3,666,414	417,788	12.86%
11-200-1111-50002	Overtime	457,335	409,402	409,402	409,402	-	0.00%
11-200-1111-50003	Holiday Pay	165,658	167,111	167,111	167,111	-	0.00%
11-200-1111-50004	Temp/Seasonal	-	-	-	-	-	0.00%
11-200-1111-50056	Injury Pay	-	-	-	-	-	0.00%
11-200-1111-50100	Employee Benefits	945,457	967,943	967,943	974,072	6,129	0.63%
11-200-1111-50104	Retiree Benefits	989,959	1,243,722	1,144,393	1,175,291	(68,431)	-5.50%
11-200-1111-50210	Dues & Subscriptions	-	104	104	104	-	0.00%
11-200-1111-50225	Contract Services	7,102	27,851	27,851	16,851	(11,000)	-39.50%
11-200-1111-50246	Poiter League Contract	82,870	73,000	73,000	73,000	-	0.00%
11-200-1111-50271	Gasoline & Vehicle Maint.	306,232	383,285	383,285	383,285	-	0.00%
11-200-1111-50304	Heating Fuel	1,189	1,347	1,347	1,347	-	0.00%
11-200-1111-50306	Electricity	1,958	2,360	2,360	2,360	-	0.00%
11-200-1111-50311	Operating Supplies	22,313	14,005	14,005	14,005	-	0.00%
11-200-1111-50320	Uniforms & Protective Gear	88,119	101,762	101,762	91,762	(10,000)	-9.83%
11-200-1111-50424	Equipment >10,000	36,850	121,566	121,566	91,566	(30,000)	-24.68%
	Uniform Patrol	6,701,180	6,762,084	6,662,755	7,066,570	304,486	4.50%
Criminal Investigative Services							
11-200-1130-50001	Police General Assign	1,172,096	1,124,427	1,124,427	1,225,871	101,444	9.02%
11-200-1130-50002	Overtime	93,187	89,693	89,693	89,693	-	0.00%
11-200-1130-50003	Holiday Pay	52,096	51,799	51,799	51,799	-	0.00%
11-200-1130-50056	Injury Pay	-	-	-	-	-	0.00%
11-200-1130-50100	Employee Benefits	258,042	324,036	324,036	336,216	12,180	3.76%
11-200-1130-50210	Dues & Subscriptions	-	104	104	104	-	0.00%
11-200-1130-50271	Gasoline & Vehicle Maint.	82,673	147,248	147,248	147,248	-	0.00%
11-200-1130-50311	Operating Supplies	8,582	20,000	20,000	10,000	(10,000)	-50.00%
11-200-1130-50320	Uniforms & Protective Gear	22,950	20,712	20,712	12,712	(8,000)	-38.62%
	Criminal Invest Services	1,689,626	1,778,019	1,778,019	1,873,643	95,624	5.38%
SUBTOTAL POLICE - OPERATING		10,582,064	11,077,171	10,977,786	11,299,068	221,897	2.00%
11-200-1111-50010	Special Detail Pay	1,332,808	1,200,000	1,200,000	1,200,000	-	0.00%
11-200-1111-50150	Contribution to Pension	2,670,822	3,116,642	3,116,642	2,899,579	(217,063)	-6.96%
	TOTAL POLICE	14,585,692	15,393,813	15,294,428	15,398,647	4,834	0.03%

FIRE DEPARTMENT

The Mission of the Newport Fire Department is to preserve lives and property within the community by providing services directed at the prevention and control of fires, accidents, and other emergencies, while maintaining the highest standards of professionalism, efficiency, and effectiveness.

The following divisions and functions fall under the Fire Department:

Administration is responsible for the management and overall leadership of the Department. As Department Head, the Chief of Department coordinates the activities of the individual shifts and stations, manages short and long-term planning, operational analysis, and budget coordination and management. The Chief of Department also serves as Emergency Management Director for the City. The Administrative Officer is responsible for daily administrative tasks including payroll, accounts payable, purchasing, and department liaison to the line personnel, the public, and the media. The Administrative Officer also assists the Chief of the Department in his duties. *The Fire Administration Division utilizes 1.74% (1.79% FY 11; 1.79% FY 10; 1.74% FY 09) of the FY 12 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$55.59.*

Fire Prevention Division is responsible for fire safety and education, code enforcement (inspection and plans review), and fire investigation. The Division seeks to reduce the number of fires and fire related incidents through plans review, inspection, public education, research and enforcement of fire prevention codes. The Division is also responsible for the review of fire alarm design prior to installation of systems; inspection of all fire alarm systems upon completion of installation, and preserving the operational readiness of the fire departments dispatch center and radio communications system. The latter task involves coordination of maintenance of all City of Newport owned alarm and communication equipment. *The Fire Prevention Division utilizes 0.66% (0.59% FY 11; 0.67% FY 10; 0.63% FY 09) of the FY 12 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$21.12.*

Firefighting & Emergency Medical Services is responsible for fire suppression, property conservation, pre-hospital emergency medical care and transportation, and the mitigation of other incidents which potentially could cause harm to the general public and the environment. Staffing of the firefighting division is accomplished through the use of four shifts (groups) of twenty-three firefighters. Each shift works two ten-hour days, two fourteen-hour nights, and four consecutive days off. The shifts that are on their days off are subject to recall for emergencies such as multi-alarm fires, minimum staffing requirements, and civic details. The rescue wagons are crossed-staffed from within the compliment of the firefighting shift staffing. There are two rescue wagons in the City staffed at all times. They respond from the Headquarters and the Old Fort Road Stations. Each rescue wagon is staffed with one officer and one firefighter and provides Advanced Life Support (ALS) capabilities. In addition to the rescue wagons, the pumpers at each station are also equipped as Advanced Life Support vehicles to assist people in need of critical medical care. Firefighters are licensed and required to deliver Advanced Cardiac Life Support (ACLS) services at all times.

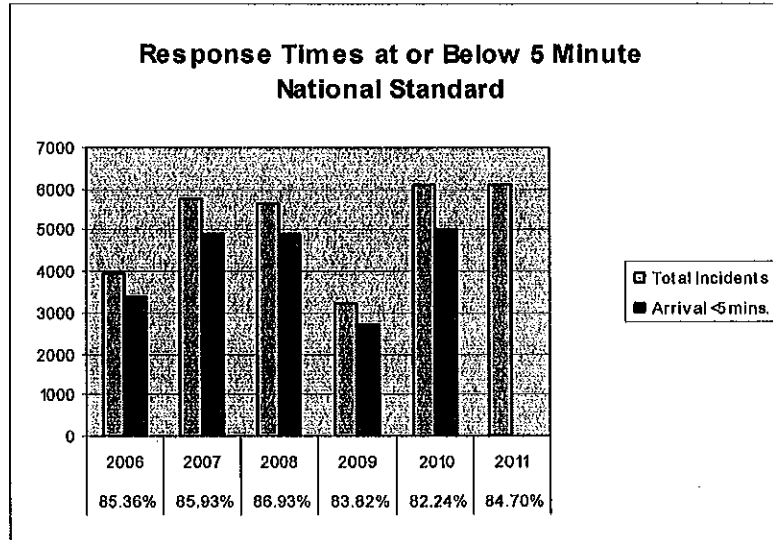
The Firefighting & Emergency Medical Services Division utilizes 18.40% (17.88% FY 11; 17.41% FY 10; 16.40% FY 09) of the FY 12 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$587.44.

FIRE DEPARTMENT

FY 2011 Short-term goals and measures:

Goal #1: To minimize loss to life and property through efficient response and effective use of suppression forces to an incident.

Measure: Percent of targeted response times at or below the National Standard of five minutes or less.



Associated Council Objective: Provide high quality services to residents, taxpayers and visitors.

Goal #2: Improve the breadth of training through the utilization of outside resources. Instructors from varied backgrounds generally provide a broader perspective of the fire service which fosters a more global approach to local operations.

Measure: Increase the use of outside instructors to 24 hours per year per firefighter.

PERFORMANCE MEASURES	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Percent of firefighters who obtained 24 training hours from an outside instructor	41.58%	9.19%	22.47%

Includes 10 line personnel (leave or off-duty) and 6 staff personnel (on-duty)



Associated Council Objective: Provide high quality services to residents, taxpayers and visitors.

FIRE DEPARTMENT

FY 2011 Short-term goals and measures (continued):

Goal #3: Initiate a firefighter physical and wellness program. Personnel account for approximately ninety percent of the department’s annual operating budget, which makes it, by far, the greatest operating expense. This initiative would raise the firefighter’s awareness of the benefits of better health through annual physicals and wellness education, and in turn the City should realize fewer days lost to sickness and injury.

Measure #1: Implement annual physicals for all members of the department.

PERFORMANCE MEASURES	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Percentage of annual physicals completed for all members of the department.	0%	0%	0%

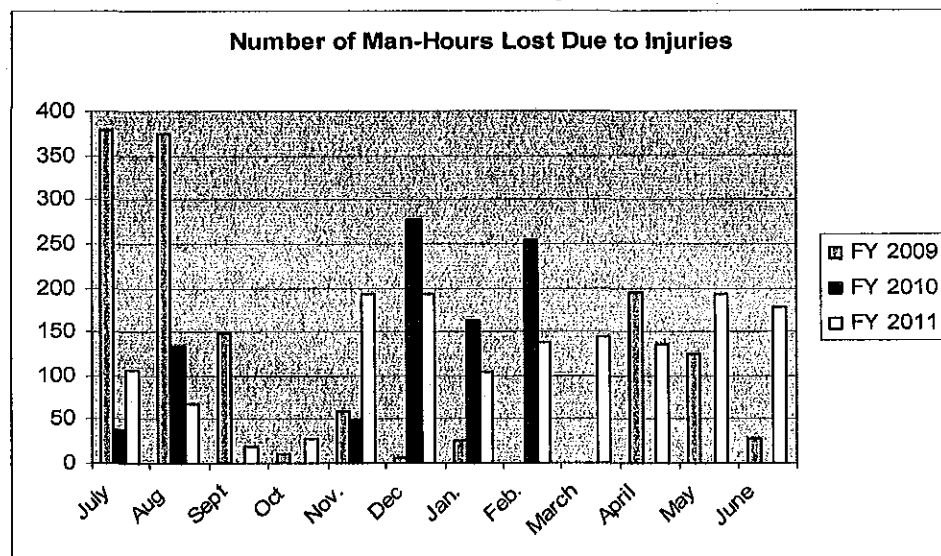
Although funding for this initiative was approved, the department is presently significantly over budget in its overtime. The funding for physicals has been transferred to cover other obligations and it is the intention of the Fire Department to be able to initiate this program in FY 2012.

Measure #2: Implement an ongoing wellness initiative for all members of the department.

PERFORMANCE MEASURES	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Percentage of wellness initiative for all members of the department completed	0%	100%	100%

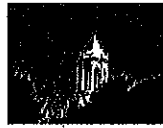
The department utilizes the services of RI Blue Cross/Blue Shield Muni Blue “Wellness Stop-Overs”. These visits cover many different aspects of health, wellness, nutrition, exercise and injury prevention. They are scheduled to be made available to all members of the department.

Measure #3: Reduce number of man-hours lost due to injuries sustained in the line of duty.



FIRE DEPARTMENT

FY 2011 Short-term goals and measures (continued):



Associated Council Objective: Provide high quality services to residents, taxpayers and visitors.

Goal #4: Provide that places of public accommodation and assembly are inherently safe for the citizens of and visitors to the City of Newport, Rhode Island.

Measure: Through inspection and follow up, bring 250 buildings into compliance with the Rhode Island Fire Safety Code. The inspections will be focused on occupancy types that have historically attributed to large loss of life from fire, buildings of increased risk as determined by the Fire Prevention Division, and complaints from the general public.

PERFORMANCE MEASURES	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Bring 250 buildings into compliance with the Rhode Island Fire Safety Code.	283	366	348

Exceeded goal by 39%



Associated Council Objective: Protect the health and safety of residents and visitors

Goal #5: Streamline and expedite the plan review process, thus reducing the time contractors wait for plan approval making Newport the model community in the State for efficient fire code plan review. State Fire Code and City Ordinance allow 90 days to complete a review of plans for fire code compliance.

Measure #1: Increase the percentage of plans reviewed within 15 days to 50%.

PERFORMANCE MEASURES	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 TARGET
Percentage of plan reviews completed within 15 day:	30%	57%	65.8%	76.8%	75%

A total of 211 plans were submitted for review during FY 2011. 162 plans were reviewed within 15 days, exceeding goal by 54%.

FIRE DEPARTMENT

FY 2010 Short-term goals and measures (continued):

Measure #2: Maintain the current 100% compliance to the 90 day allowable timeframe.

PERFORMANCE MEASURES	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Percent of current plan compliance within the 90 day allowable timeframe	100%	99%	100%	100%



Associated Council Objective: **Protect the health and safety of residents and visitors**

Goal #6: Provide a well designed infrastructure of reliable means to elicit emergency response from the Fire Department. This system would be available in times of natural and man-made disasters. This system should be widely available focusing on locations where individuals are unlikely to have other means of emergency communication.

Measure: Implement a plan for testing, repair, removal, and redistribution of reliable street box fire alarms, which operate without any outside power source. Any boxes identified as needing redistribution would be relocated to areas throughout the community to include areas of public assembly, recreation, and remote locations otherwise isolated from summoning assistance.

PERFORMANCE MEASURES	FY 2010 TARGET	FY 2010 ACTUAL	FY 2011 TARGET	FY 2011 ACTUAL
Redistribution of fire alarms over the next three years	33%	75%	100%	85%

There are currently 46 functioning street box fire alarms that remain in place from the original total of 121. All nonfunctioning boxes have been removed. The removal of non-essential vacant poles will be postponed until the fall of 2011. The reallocation of functioning street box alarms will commence during the fall of 2011 with a completion goal extended to December 2013.



Associated Council Objective: **Protect the health and safety of residents and visitors**

FIRE DEPARTMENT

FY 2011 Short-term goals and measures (continued):

Goal #7: Provide fire safety education to juveniles, the elderly, and college students. These groups have shown through statistical data to be at an increased risk from fire.

Measure: Have at least 3000 educational contacts within these groups, through the use of Sparky, open houses, the fire safety trailer, and participation in NFPA's fire prevention week.

PERFORMANCE MEASURES	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 TARGET
Number of fire prevention educational contacts with at-risk citizen groups	4,750	3,987	3,892	4,000

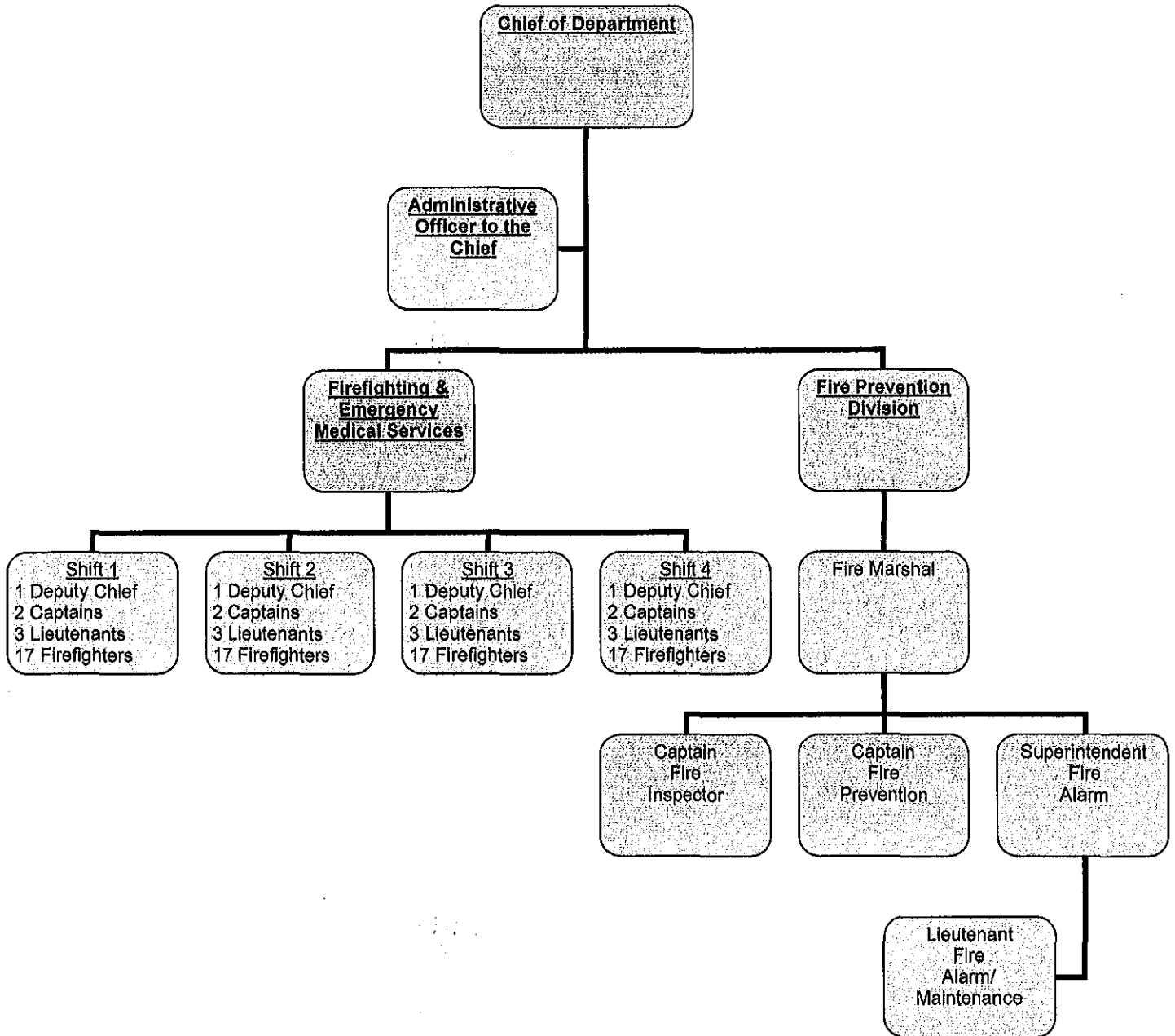
Event/locations included Fire Prevention Week, national night Out, Newport public Schools-Lunch with the Firefighters, the Ballard Park Pumpkin Festival, Salve Regina University orientation, AHEPA, and Donovan Manor.



Associated Council Objective: **Protect the health and safety of residents and visitors**

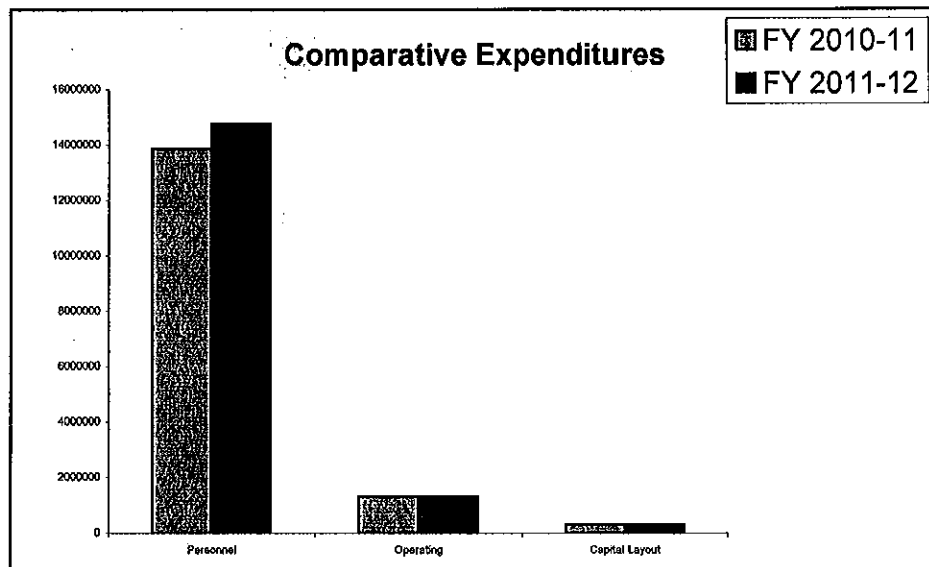
Goals and measures for FY 2011 continue to apply. There are no new goals for FY 2012

Newport Fire Department



**FIRE & RESCUE
BUDGET SUMMARY**

	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 ESTIMATED	2011-12 ADOPTED
<u>EXPENDITURES</u>				
SALARIES	7,573,585	6,459,989	7,455,419	7,239,171
FRINGE BENEFITS	6,645,715	7,394,796	7,391,463	7,515,175
PURCHASED SERVICES	132,117	195,217	195,417	203,489
UTILITIES	58,425	54,319	56,776	54,319
INTERNAL SERVICES	153,603	178,093	178,093	178,093
OTHER CHARGES	26,250	35,800	35,800	34,800
SUPPLIES & MATERIALS	785,540	856,878	862,764	852,966
CAPITAL OUTLAY	-	307,787	-	307,787
SUBTOTAL	15,375,235	15,482,879	16,175,732	16,385,800

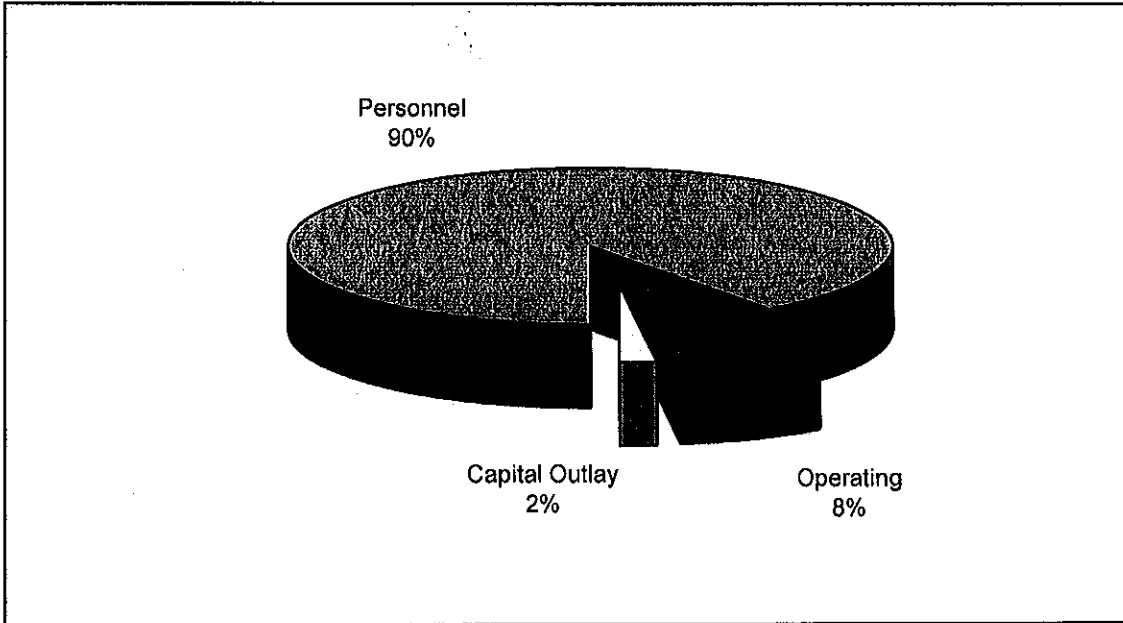


REVENUES

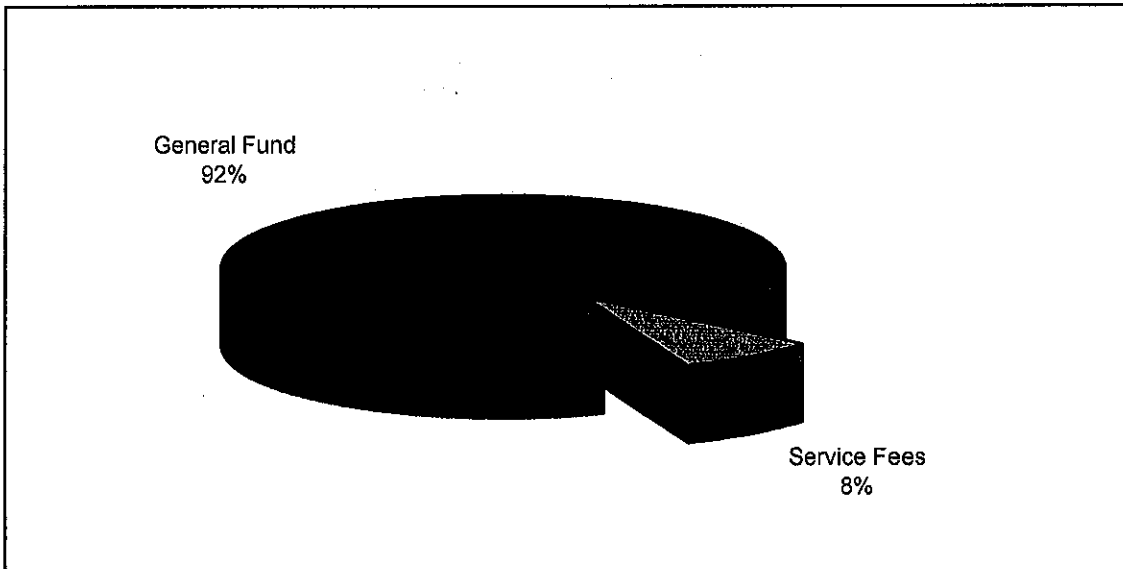
ACCT NO.	ACCT TITLE				
45505	Special Detail	500,256	421,860	421,860	421,860
45545	Fire Alarm Assessments	151,650	141,000	150,000	150,000
45608	Rescue Fees	678,644	550,000	675,000	675,000
45654	Fire Inspection/Permit Fees	52,776	65,000	40,000	40,000
45656	Fire-Sundry	13,838	12,000	12,000	12,000
	TOTAL	1,397,164	1,189,860	1,298,860	1,298,860
	BALANCE	13,978,071	14,293,019	14,876,872	15,086,940

Fire Department

Expenditures \$16,385,800



Revenues \$16,385,800



FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Administrative

BUDGET COMMENTS:

Major expenses in this division include a transfer to the equipment replacement fund of \$307,787 as the annual "lease payment" for vehicles and equipment. The funds are set aside to pay for the replacements when needed. Gasoline and vehicle maintenance for the entire department of \$178,093 is included here, as is \$536,188 for payments to the water fund for hydrant rentals.

PROGRAM:

This program provides funds for the Administration and Maintenance Divisions of the Fire Department. The Administration is responsible for the management and overall leadership of the Department. As Department Head, the Chief coordinates the activities of the individual shifts and stations, manages short- and long-term planning, operational analysis, and budget coordination and management. The Chief also serves as Emergency Management Director for the City. The Administrative Officer is responsible for daily administrative tasks including payroll, accounts payable, purchasing, department liaison to the line personnel, the public, and the media. The Administrative Officer also assists the Chief of the Department in his duties.

OBJECTIVES:

To develop and maintain a Department which fosters public safety and which is prepared for immediate rescue response; To effect response readiness through maintenance and safeguarding of facilities and equipment; To maintain and support emergency planning functions within budget; To provide strong leadership and direction to officers in order to complete department mission; To maintain effective control and maintenance of departmental resources; To maintain Newport Fire Department properties and facilities at a high level of readiness.

SERVICES AND PRODUCTS:

- Emergency field services supervision for Fire Suppression and Emergency Medical Care
- Fire Code and Building Code compliance
- Public fire and emergency medical education
- Hazardous material regulation and mitigation procedures
- City emergency operations plan

COST CENTER 11-300-1300: FIRE ADMINISTRATION

	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 ESTIMATED	2011-12 ADOPTED
SALARIES	272,904	\$ 182,203	\$ 182,203	\$ 178,775
FRINGE BENEFITS	36,101	42,361	42,361	42,282
PURCHASED SERVICES	2,172	3,788	3,988	3,839
UTILITIES	58,425	54,319	56,776	54,319
INTERNAL SERVICES	153,603	178,093	178,093	178,093
OTHER CHARGES	330	500	500	500
SUPPLIES & MATERIALS	585,503	595,714	608,100	605,802
CAPITAL OUTLAY	-	307,787	-	307,787
COST CENTER TOTAL	1,109,038	\$ 1,364,765	\$ 1,072,021	\$ 1,371,397

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Fire Chief	S12	1.0	1.0	1.0	1.0
Cpt. Administrative Officer	F09	1.0	1.0	1.0	1.0
Total Positions		2.0	2.0	2.0	2.0

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Fire Prevention

BUDGET COMMENTS:

An overall increase of \$70,846 (15.74%) is attributable entirely to salaries and benefits.

PROGRAM:

This program provides funding for the Fire Prevention and Fire Alarm Divisions. Fire Prevention is responsible for fire safety and education. It seeks to reduce the number of fires and fire related incidents through inspection, public education, research and enforcement of fire prevention codes.

Fire Alarm is responsible for the review of building plans for fire alarm systems, inspections of all newly installed alarm systems, and the upkeep of fire department communication systems.

OBJECTIVES:

To reduce the incident of fire loss within the community by increasing fire safety awareness, education, and enforcement of fire safe construction per code; To effect response readiness through maintenance, safeguarding and upgrade of municipal alarm systems.

SERVICES AND PRODUCTS:

- Enforce fire codes
- Review construction plans
- Upgrade facilities data base
- Insure proper compliance of the Rhode Island Safety Code
- Public education for fire safety to citizens and businesses
- Fire safety inspecitons for citizens
- Fire safety inspections for businesses

COST CENTER 11-300-1301: FIRE PREVENTION DIVISION

	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 ESTIMATED	2011-12 ADOPTED
SALARIES	272,335	\$ 348,330	\$ 356,330	\$ 398,966
FRINGE BENEFITS	46,312	72,524	72,524	92,734
PURCHASED SERVICES	155	400	400	400
OTHER CHARGES	5,031	6,000	6,000	6,000
SUPPLIES & MATERIALS	13,487	22,914	23,914	22,914
COST CENTER TOTAL	337,320	\$ 450,168	\$ 459,168	\$ 521,014

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Fire Marshal	F06	1.0	1.0	1.0	1.0
Captain, Fire Prevention	F05	1.0	1.0	1.0	1.0
Captain/Sup. Fire Alarm	F05	1.0	1.0	1.0	1.0
Lt. , Fire Alarm/Maint.	F03	1.0	1.0	1.0	1.0
Captain, Fire Inspector	F10	1.0	1.0	1.0	1.0
Total Positions		5.0	5.0	5.0	5.0

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Firefighting & Emergency Medical Services

BUDGET COMMENTS:

This cost center has an overall increase of \$623,811 (6.96%), due almost exclusively, to personnel. Increases include \$1,000,000 (500%) in overtime, \$201,632 (4.63%) in contribution to pension, \$34,078 (2.45%) in retiree benefits, \$21,597 (8.87%) in holiday pay, and \$5,000 (16.67%) in contract services. Offsetting decreases include \$282,113 (-5.63%) in salaries, \$135,462 (-8.84%) in employee benefits, \$7,510 (-6.13%) in EMT Certificate Pay, and \$10,000 (-8.70%) in uniform allowance. Ten vacancies remain unfunded in the adopted budget.

PROGRAM:

This program provides funding for firefighting, rescue services, and the education of fire department personnel. The goal of the firefighting division is to combat, contain, and extinguish fires, while minimizing the loss of lives and property. Staffing of the firefighting division is accomplished through the use of four shifts (groups) of twenty-three firefighters. Each shift works two ten-hour days, two fourteen-hour nights, and four consecutive days off. The shifts that are on their days off are subject to recall for emergencies; multi-alarm fires, minimum staffing requirements, and civic details.

The rescue wagons are manned from within the firefighting shift staffing. There are two rescue wagons in the City manned at all times. They are stationed at Headquarters and Old Fort Road. Each rescue unit is staffed with one officer and at least one firefighter. The rescuers are licensed and required to deliver Advanced Cardiac Life Support (ACLS) services at all times.

OBJECTIVES:

To maintain a professionally trained fire-rescue team with educational curriculum designed for emergency response; To minimize response time and maximize rescue and EMS care at the incident scene and to transport to advanced care facilities; To minimize fire casualty loss through efficient response to and effective application of combative tools at the incident scene.

SERVICES AND PRODUCTS:

- Emergency field services delivery for fire suppression and hazardous materials
- Preplans developed for potential use in emergencies
- Immediate emergency medical response to injuries and illnesses
- Provide Fire Fighter I and II certification training and testing
- Provide basic officer training
- Provide special operations training
- Improve patient care by increased ALS training
- Interact with Newport Hospital EMS Quality Care Committee
- Provide response time of less than four minutes in 95% of calls
- Provide and maintain up-to-date firefighting tools and equipment to reduce fire loss of property

COST CENTER 11-300-1320: FIREFIGHTING & EMERGENCY MEDICAL SERVICES

	2009-10 ACTUAL	2010-11 ADOPTED	2010-11 ESTIMATED	2011-12 ADOPTED
SALARIES	7,028,346	5,929,456	6,916,886	6,661,430
FRINGE BENEFITS	6,563,302	7,279,911	7,276,578	7,380,159
PURCHASED SERVICES	129,790	191,029	191,029	199,250
OTHER CHARGES	20,889	29,300	29,300	28,300
SUPPLIES & MATERIALS	186,550	238,250	230,750	224,250
CAPITAL OUTLAY	-	-	-	-
COST CENTER TOTAL	13,928,877	13,667,946	14,644,543	14,493,389

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Senior Deputy Fire Chief	F08	1	1	1	1
Deputy Fire Chief	F07	3	3	3	3
Fire Captain	F04	8	8	8	8
Lieutenant	F02	12	12	12	12
Firefighter	F01	68	68	68	68
Total Positions		92	92	92	92

CITY OF NEWPORT, RHODE ISLAND
2011-2012 ADOPTED BUDGET
GENERAL FUND EXPENDITURES

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>2010 ACTUAL EXPEND</u>	<u>2011 ADOPTED BUDGET</u>	<u>2011 PROJECTED RESULTS</u>	<u>2012 ADOPTED BUDGET</u>	<u>Dollar Change</u>	<u>Percent Change</u>
Fire Administration & Maintenance							
11-300-1300-50001	Fire Admin Salaries	269,988	178,911	178,911	175,119	(3,792)	-2.12%
11-300-1300-50002	Overtime	(75)	-	-	-	-	0.00%
11-300-1300-50003	Holiday Pay	3,011	3,292	3,292	3,656	364	11.06%
11-300-1300-50056	Injury Pay	-	-	-	-	-	0.00%
11-300-1300-50100	Employee Benefits	36,101	42,361	42,361	42,282	(79)	-0.19%
11-300-1300-50205	Copying & Binding	-	500	600	500	-	0.00%
11-300-1300-50210	Dues & Subscriptions	330	500	500	500	-	0.00%
11-300-1300-50238	Postage	126	750	850	750	-	0.00%
11-300-1300-50239	Liability Insurance	2,046	2,538	2,538	2,589	51	2.01%
11-300-1300-50251	Phone & Comm	4,653	5,400	5,400	5,400	-	0.00%
11-300-1300-50260	Equipment Rental	508,642	526,100	536,188	536,188	10,088	1.92%
11-300-1300-50271	Gasoline & Vehicle Maint.	153,603	178,093	178,093	178,093	-	0.00%
11-300-1300-50274	Repair & Maint Buildings	28,396	15,000	15,000	15,000	-	0.00%
11-300-1300-50275	Repair & Maint Equip	27,557	31,000	31,000	31,000	-	0.00%
11-300-1300-50304	Heating Oil	7,878	10,000	10,000	10,000	-	0.00%
11-300-1300-50305	Water	6,175	5,043	7,500	5,043	-	0.00%
11-300-1300-50306	Electricity	29,330	25,876	25,876	25,876	-	0.00%
11-300-1300-50307	Natural Gas	10,389	8,000	8,000	8,000	-	0.00%
11-300-1300-50311	Operating Supplies	8,336	5,202	7,500	5,202	-	0.00%
11-300-1300-50320	Uniforms & Protective Gear	3,161	2,500	2,500	2,500	-	0.00%
11-300-1300-50361	Office Supplies	13,411	15,912	15,912	15,912	-	0.00%
11-300-1300-50851	Transfer to Equip Replacemer	-	307,787	-	307,787	-	0.00%
	Fire Admin	1,109,038	1,364,765	1,072,021	1,371,397	6,632	0.49%
Inspections & Alarm Services							
11-300-1301-50001	Salaries	241,394	304,005	304,005	353,043	49,038	16.13%
11-300-1301-50002	Overtime	21,242	27,000	35,000	27,000	-	0.00%
11-300-1301-50003	Holiday Pay	9,699	17,325	17,325	18,923	1,598	9.22%
11-300-1301-50100	Employee Benefits	46,312	72,524	72,524	92,734	20,210	27.87%
11-300-1301-50205	Copying & Binding	155	400	400	400	-	0.00%
11-300-1301-50210	Dues & Subscriptions	1,120	1,000	1,000	1,000	-	0.00%
11-300-1301-50212	Conferences & Training	3,911	5,000	5,000	5,000	-	0.00%
11-300-1301-50275	Repair & Maint Equip	5,067	10,644	10,644	10,644	-	0.00%
11-300-1301-50311	Operating Supplies	3,705	5,000	6,000	5,000	-	0.00%
11-300-1301-50320	Uniforms & Protective Gear	3,760	6,250	6,250	6,250	-	0.00%
11-300-1301-50350	Equipment Parts	965	1,020	1,020	1,020	-	0.00%
	Inspections & Alarms	337,320	450,168	459,168	521,014	70,846	15.74%
Firefighting, Rescue & Education							
11-300-1320-50001	Salaries	5,431,519	5,013,520	5,013,520	4,731,407	(282,113)	-5.63%
11-300-1320-50002	Overtime	1,036,006	200,000	1,200,000	1,200,000	1,000,000	500.00%
11-300-1320-50003	Holiday Pay	214,093	243,426	243,426	265,023	21,597	8.87%
11-300-1320-50014	EMT Certificate Pay	-	122,510	109,940	115,000	(7,510)	-6.13%
11-300-1320-50056	Injury Pay	-	-	-	-	-	0.00%
11-300-1320-50100	Employee Benefits	1,383,427	1,531,868	1,531,868	1,396,406	(135,462)	-8.84%
11-300-1320-50104	Retiree Benefits	1,198,617	1,388,934	1,385,601	1,423,012	34,078	2.45%
11-300-1320-50212	Conferences & Training	7,294	9,300	9,300	8,300	(1,000)	-10.75%
11-300-1320-50214	Tuition Reimb	13,595	20,000	20,000	20,000	-	0.00%
11-300-1320-50225	Contract Services	-	30,000	30,000	35,000	5,000	16.67%
11-300-1320-50239	Liability Insurance	129,790	161,029	161,029	164,260	3,221	2.00%
11-300-1320-50260	Rental - Equip. & Facilities	-	2,000	2,000	-	(2,000)	-100.00%
11-300-1320-50275	Repairs & Maint Equip	12,570	18,000	18,000	18,000	-	0.00%
11-300-1320-50311	Operating Supplies	11,534	13,250	13,250	12,250	(1,000)	-7.55%
11-300-1320-50313	Medical Supplies	10,792	15,000	20,000	15,000	-	0.00%
11-300-1320-50320	Uniform Allowance	107,500	115,000	102,500	105,000	(10,000)	-8.70%
11-300-1320-50321	Protective Gear	3,952	15,000	15,000	14,000	(1,000)	-6.67%
11-300-1320-50350	Equipment Parts	40,202	60,000	60,000	60,000	-	0.00%
11-300-1320-50452	Interest Expense	-	-	-	-	-	0.00%
	Firefighting & Rescue	9,600,891	8,958,837	9,935,434	9,582,648	623,811	6.96%
	SUBTOTAL FIRE - OPERATING	11,047,249	10,773,770	11,466,623	11,475,059	701,289	6.51%
11-300-1320-50010	Special Detail Pay	346,728	350,000	350,000	350,000	-	0.00%
11-300-1320-50150	Contribution to Pension	3,981,258	4,359,109	4,359,109	4,560,741	201,632	4.63%
	TOTAL FIRE	15,375,235	15,482,879	16,175,732	16,385,800	902,921	5.83%

DEPARTMENT OF PUBLIC SERVICES

The Mission of the Department of Public Services is to provide city services related to the maintenance of the physical infrastructure of the City of Newport inclusive of but not limited to the transportation network, park system, buildings, vehicle fleet, and programs such as the clean city initiative (solid waste and recycling programs.) Each of these tasks is performed with the unity and trust of qualified and skilled personnel in order to support economic growth and vitality while assisting other departments in protecting the health, safety and welfare of the residents, business owners and visitors to our city.

Public Services Administration – responsibilities include overall guidance and direction of work tasks and division resources, supervision of outside consultant/contractor work, development of special projects, coordination with regional, state and federal agencies as appropriate, and the securing of funding opportunities which subsidize local public works projects. Administration covers the following programs: Engineering Services; Road & Sidewalk Maintenance and Administration; Snow Removal; Traffic Control; Street Lighting; Vehicle Fleet Maintenance; Facilities Maintenance; Parks and Grounds; and Clean City/Solid Waste and Recycling .

The Public Services Administration Division utilizes 0.58% (0.61% FY11; 0.49% FY 10; 0.46% FY 09) of the FY 12 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$18.62.

Engineering Services – responsibilities include a wide range of services such as issuing appropriate Excavation/Obstruction permits for work done in City streets and rights-of-way; maintaining records of all utilities within City right-of-way areas, including water, sanitary sewers, storm drainage and others; investigating all reports regarding City streets and sidewalks; administering the City's Sidewalk Inspection Program; preparing designs and specifications for City projects, with a focus on public transportation infrastructure, including road, sidewalk, seawall and restoration projects; administering engineering consultant and construction contracts; and serving all City Departments in regard to their engineering needs.

The Engineering Services Division utilizes 1.36% (1.49% FY11; 1.48% FY 10; 1.46% FY 09) of the FY 12 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$43.52.

Street and Sidewalk Maintenance – responsibilities include: directing, coordinating and scheduling of personnel; long- and short-term planning; budget preparation and analysis, and supervision of the activities of the Department's various functional areas. These areas include street and sidewalk maintenance of approximately ninety four (94) miles of city roadways and their adjacent sidewalks where applicable. Functions include pavement maintenance, repair and reconstruction, concrete sidewalk repair and replacement; curb installation; cold patch and hot mix application; and trench excavations. On a weekly basis Street and Sidewalk Maintenance provides support services to one or more other departments as required. This program serves as the primary labor force for snow and ice removal.

The Street and Sidewalk Maintenance Division utilizes 1.06% (1.26% FY 11; 1.23% FY 10; 1.21% FY 09) of the FY 12 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$33.87.

DEPT. OF PUBLIC SERVICES (continued)

Traffic Control – responsibilities include the installation and maintenance of all regulatory and warning signs, maintenance of traffic signals, application of pavement markings and the fabrication and installation of all street name signs.

The Traffic Control Division utilizes 0.30% (0.30% FY 11; 0.31% FY 10; 0.29% FY 09) of the FY 12 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$9.50.

Snow Removal – responsible for clearing and removal of snow and ice from City roadways and sidewalks.

The Snow Removal Division utilizes 0.23% (0.29% FY 11; 0.26% FY 10; 0.23% FY 09) of the FY 12 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$7.40.

Buildings and Grounds – This division is responsible for maintaining the cleanliness and structural and operational integrity of all public facilities within the City; day-to-day maintenance of 40 city parks, 1 Dog Park, 5 historic cemeteries, roadsides, Cliff Walk, and grounds surrounding various city buildings; systematized management of Newport's urban forest. Functions include the day-to-day cleaning, maintaining and repairing of city owned properties, grass-cutting, clearing of brush, turf management and integrated pest control, litter collection, fall leaf removal, playground maintenance, restroom and beach maintenance. Functions also include pruning, removal, planting, fertilizing, inventory, and pest management of Newport's trees.

The division also provides project management and oversight of private contractors for various property related projects and maintenance activities, preparation of athletic fields for recreation leagues and Middle School through collegiate teams. Improvements to park infrastructure including benches, fountains, and playground equipment, including installation, as are upgrades to park facilities which are supported by grants. This division also provides oversight of the Tree Donation Program and grant writing.

The Buildings and Grounds Division utilizes 2.54% (2.79% FY 11; 2.85% FY 10; 2.56% FY 09) of the FY 12 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$81.18.

Street Lighting – responsible for lighting of City streets inclusive of utility costs as well as maintenance and repair of City owned decorative electric and natural gas street lights.

The Street Lighting Division utilizes 0.72% (0.74% FY 11; 0.73% FY 10; 0.60% FY 09) of the FY 12 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$22.90.

DEPT. OF PUBLIC SERVICES (continued)

Clean City – This division is responsible for the overall management of the City’s residential refuse and recycling collection programs which includes the collection and management of the following: solid waste, recyclables, bulky waste, yard waste including holiday tree removal. Litter collection within the public rights of way and on city grounds, graffiti mitigation and street cleaning (as managed by the Supervisor of the Streets and Sidewalk Division) are important components of the overall program to keep Newport clean.

The Clean City Division utilizes 2.77% (2.86% FY 11; 2.71% FY 10; 2.80 FY 09) of the FY 12 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$88.56.

Vehicle Fleet Management – This division is responsible for the oversight and management of the maintenance and upkeep of the overall fleet of vehicles owned by the City of Newport. This division is responsible for: developing specifications for new and replacement vehicles and equipment; administering and overseeing a comprehensive preventive maintenance program for all vehicles and equipment in the City’s fleet as performed by our maintenance contract provider, First Vehicle Services, that is responsible for receiving, inspecting and providing modifications to vehicles and equipment as required by user departments, maintaining a replacement parts inventory and providing mechanical repairs as required and responding accordingly during weather and/or public safety emergencies; operating a computerized fuel dispensing system; disposing of surplus vehicles and equipment through competitive bidding sales; and maintaining a vehicle inventory and vehicle registrations as required by the Rhode Island Department of Transportation. This repair facility is licensed by the State of Rhode Island as an Official Inspection Station and provides all annual inspections as required. Through this program the City of Newport optimizes safety and performance while minimizing the life cycle costs of City vehicles through the provision of a cost-effective planned maintenance program.

DEPARTMENT OF PUBLIC SERVICES

FY 2011 Short-term goals, measures & status:

Goal #1: To provide an appropriate winter storm event response to ensure that any inconvenience and disruption in transportation caused by the storm is minimized.

Measure: Percentage of winter event responses that met or exceeded municipal road maintenance standards. Municipal standards are defined as performing winter control activities as soon as possible after the start of a snowstorm.

PERFORMANCE MEASURES	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Percentage of winter event responses that met or exceeded municipal road maintenance standard	100%	100%	100%	100%	100%



Associated Council Objective: Provide high quality services to residents, taxpayers and visitors.

Goal #2: Provide a paved road system that has a pavement condition that meets municipal objectives.

Measure: Percentage of lane-miles rated as satisfactory condition.

PERFORMANCE MEASURES	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Percentage of lane-miles having an acceptable PCI (≥ 70)	42.5 of 94.2 45.1%	44.2 of 94.2 46.9%	44.2 of 94.2 46.9%	47.4 of 94.2 50.32%	55.6 of 94.2 59.02%

The percentage of lane-miles of roadway in satisfactory condition considers the natural degradation of roadways.



Associated Council Objective: Provide high quality services to residents, taxpayers and visitors.

Goal #3: To decrease the amount of waste for which the city pays a tipping fee of \$32/ton at Rhode Island Resource Recovery Corporation by researching and implementing programs to increase the amount of yard waste diverted to composting.

DEPARTMENT OF PUBLIC SERVICES

FY 2011 Short-term goals, measures & status (continued):

Measure: Increase the amount of leaves and yard waste disposed of through a composting program by 10%, from 1100 tons diverted to composting to 1200 tons composting. Increase the number of programs associated with waste recycling.

PERFORMANCE MEASURES	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Tons of leaves and yard waste diverted to composting	1002.64	1194.75	1215.02	1267.43	1257.24

Associated Council Objective:



Promote Clean City streetscape and zoning programs to reduce nuisance issues and improve the appearance of the City



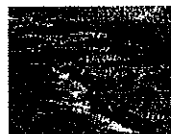
Provide high quality services to residents, taxpayers and visitors.

Goal #4: To repair, maintain and preserve city-owned facilities.

Measures: Achieve no less than 80% scores on condition and cleanliness of building inspections. *Status @ 12/31/10:*

PERFORMANCE MEASURES	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Average scores on condition of City buildings	76.00%	80.00%	79.56%	81.25%	81.25%
Average scores on cleanliness of City buildings	88.00%	85.00%	85.71%	76.58%	85.29%

Associated Council Objective:



To preserve historical and natural assets of the City

Goal #5: To reduce the incidences of nuisances associated with uncovered and/or improperly stored solid waste in Newport's neighborhoods.

Measure: To increase the number of sales of covered trash containers on wheels to city residents, landlords and property managers by 50%, from an estimate of 60 in FY 05 to an estimate of 100 in FY 09. *Status @ 12/31/10:*

DEPARTMENT OF PUBLIC SERVICES

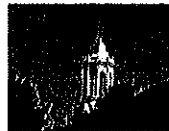
FY 2011 Short-term goals, measures & status (continued):

PERFORMANCE MEASURES	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Number of trash carts sold	113	85	89	111	173

Associated Council Objective:



Promote Clean City streetscape and zoning programs to reduce nuisance issues and improve the appearance of the City.



Provide high quality services to residents, taxpayer and visitors



Maintain a fair balance between resident, commercial enterprise and tourism needs.

Goal #5 Measure: Increase the amount of recyclables collected at the curb, from an average of 22% to 28% during fiscal year 2011.

PERFORMANCE MEASURES	FY 2009 BASE	FY 2010 ACTUAL	FY 2011 ACTUAL
Percent of recyclables collected at the curb	22.00%	22.50%	22.90%

Associated Council Objectives:



Promote Clean City streetscape and zoning programs to reduce nuisance issues and improve the appearance of the City



Provide high quality services to residents, taxpayers and visitors.

DEPARTMENT OF PUBLIC SERVICES

FY 2011 Short-term goals, measures & status (continued):

Goal #6: To provide safe and attractive parks, athletic fields and playgrounds to encourage residents and visitors to enjoy the natural beauty of the community.

Measures: Increase the number of public outdoor American with Disabilities Act (ADA) compliant accessible sites or assets by three.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL
Increase of public outdoor ADA compliant sites	3	3

1. *Third St Playground: Updated playground including the replacement of sand with an ADA structural wood fiber safety surface. Installed new ADA complaint concrete sidewalk to the playground and picnic table.*
2. *Edward St Playground: Updated playground including the replacement of sand with an ADA structural wood fiber safety surface. Installed new ADA complaint concrete sidewalk to the playground and picnic table.*
3. *John St Park: installed sidewalk wheel chair ramps and detectable warning systems.*
4. *Long wharf waterfront park: installed sidewalk wheel chair ramps and detectable warning systems.*

Associated Council Objectives:



Provide high quality services to residents, taxpayer and visitors



Maintain and promote the use of City parks and ball fields

Goal #7: To manage Newport’s public trees and residents requests for tree work through a systematized computer inventory system with data updates no less than every four years

Measures: Utilizing in-house personnel, collect and enter inventory data into the Davey Tree Keeper 7 (TK7) system regarding public trees located along on a minimum of 25% or 23.5 miles of Newport’s City streets.

DEPARTMENT OF PUBLIC SERVICES

FY 2011 Short-term goals, measures & status (continued):

PERFORMANCE MEASURES	FY 2010 TARGET	FY 2010 ACTUAL	FY 2011 ACTUAL
Percent tree inventory entered into Davey TK7 System	25.00%	10.00%	10.00%

Funding was in place to update the inventory over the summer of 2011 utilizing a student from the URI Horticultural program but a candidate could not be found for the internship. As an alternative staff submitted a funding proposal to the Helen Walker Raleigh Tree Care Trust for Davey Tree Co. to complete a GIS based inventory of all public trees over two years at a cost of \$19,800 or to complete the project in two phases at a cost of \$21,00. All new resident requests and work orders are currently being entered into the system by city staff.

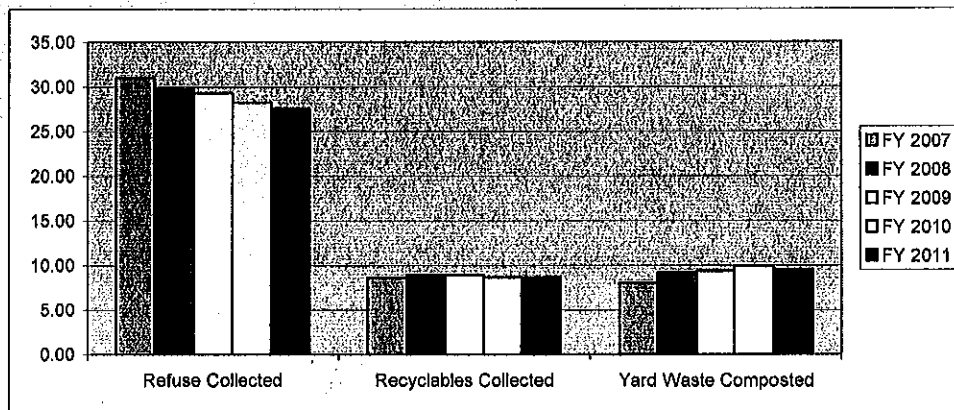


Associated Council Objective:

To preserve historical and natural assets of the City

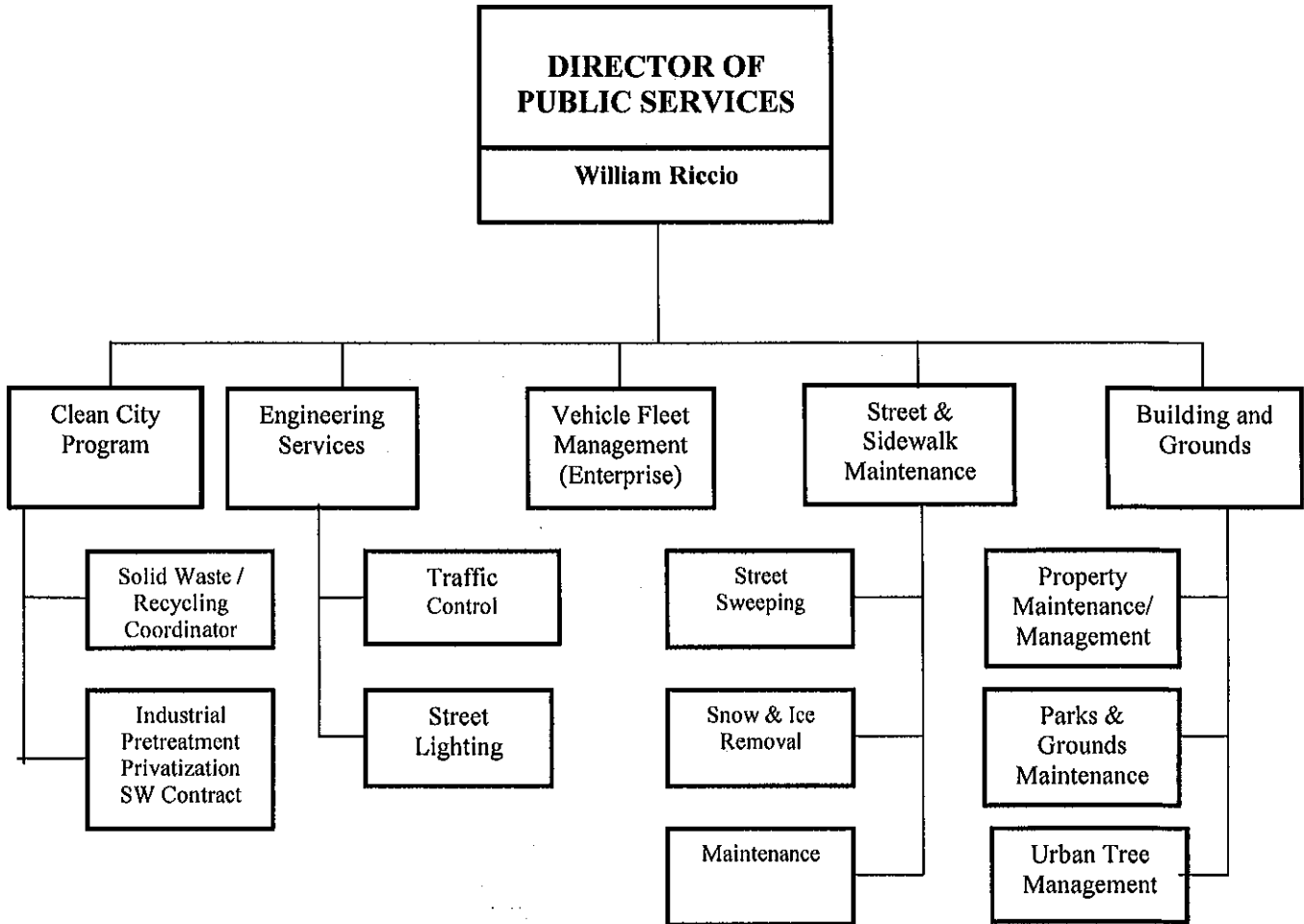
Comparative Operating Indicators

	Fiscal Year					5 Year Percent Change
	2007	2008	2009	2010	2011	
Refuse Collected (tons/day, average)	30.99	29.66	29.30	28.22	27.57	-11.04%
Recyclables Collected (tons/day, average)	8.63	8.91	8.94	8.66	8.64	0.12%
Yard Waste Composted (tons/day, average)	8.02	9.18	9.35	9.93	9.55	19.08%



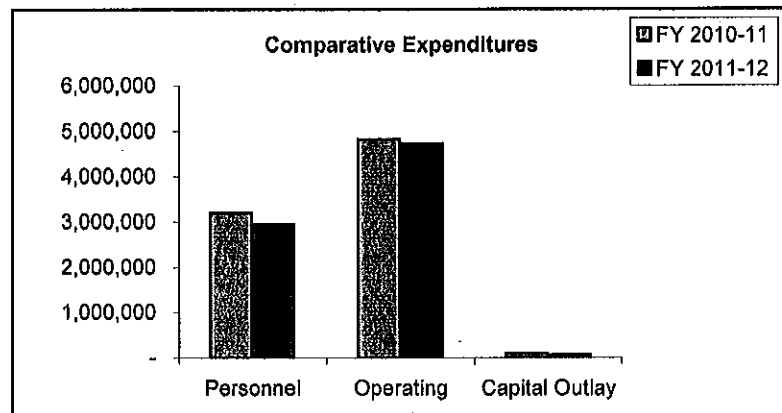
Goals and measures for FY 2011 continue to apply. There are no new goals for FY 2012

DEPARTMENT OF PUBLIC SERVICES



**DEPARTMENT OF PUBLIC SERVICES
BUDGET SUMMARY**

	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATED	2011-12 ADOPTED
<u>EXPENDITURES</u>				
SALARIES	\$ 1,943,758	\$ 2,155,170	\$ 2,144,253	\$ 1,958,546
FRINGE BENEFITS	856,077	1,043,060	1,043,060	989,858
PURCHASED SERVICES	2,618,482	3,204,950	3,215,750	3,156,950
UTILITIES	594,620	605,875	610,250	605,875
INTERNAL SERVICES	373,927	520,551	478,632	478,632
OTHER CHARGES	2,533	12,890	12,190	12,890
SUPPLIES & MATERIALS	352,882	467,041	466,991	467,041
CAPITAL OUTLAY	4,500	88,750	88,750	65,000
TOTAL	\$ 6,746,779	\$ 8,098,287	\$ 8,059,876	\$ 7,734,792

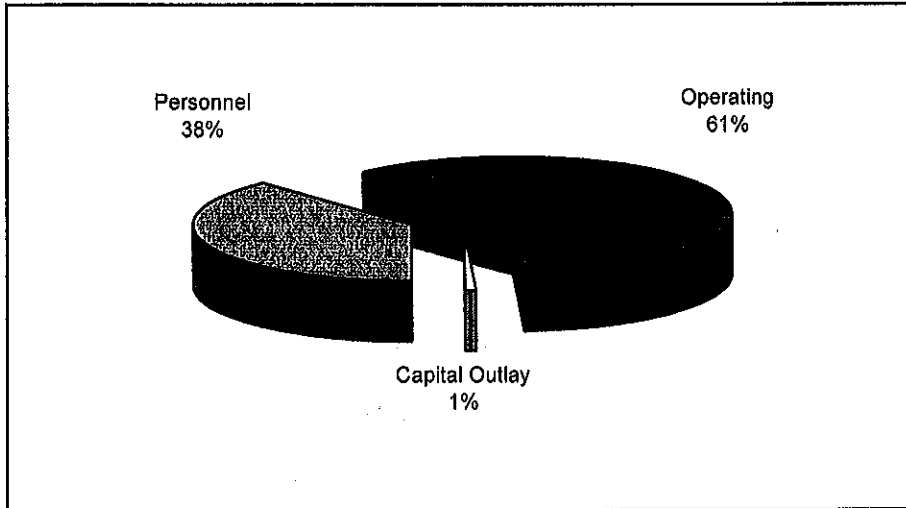


REVENUES

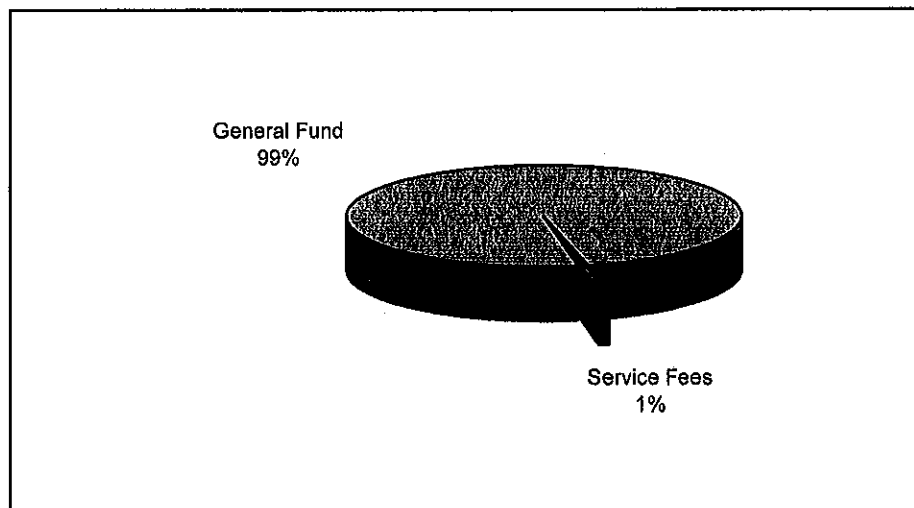
ACCT NO.	ACCT TITLE				
45546	Recycling Bins	\$ 787	\$ 2,500	\$ 2,500	\$ -
45652	Road Opening	54,400	50,000	70,000	60,000
TOTAL		\$ 55,187	\$ 52,500	\$ 72,500	\$ 60,000
BALANCE		\$ 6,691,592	\$ 8,045,787	\$ 7,987,376	\$ 7,674,792

Department of Public Services

Expenditures \$7,734,792



Revenues \$7,734,792



FUNCTION: Public Services
DEPARTMENT: Public Services
DIVISION OR ACTIVITY: Operations Administration

BUDGET COMMENTS:

This cost center shows an overall decrease of \$6,602 (-1.42%) due entirely to a reduction of \$23,750 (-26.76%) in vehicle replacement. Offsetting increases total \$17,148 (4.70%) in personnel costs. All other line items are consistent with prior year funding.

PROGRAM:

This program provides funds for the administration of all the Engineering & Operations Division within the Public Works Department. Responsibilities include overall guidance and direction of work tasks and division resources, supervision of outside consultant/contractor work, resolution of complex public works issues, development of special projects, coordination of regional, state and federal agencies as appropriate, and the securing of funding opportunities which subsidize local public works projects. Administration covers the following programs: Engineering Services, Roadway Maintenance, Street & Sidewalk Maintenance and Administration, Snow Removal, Traffic Control, and Street Lighting. Also included is administration of the Clean City Program.

OBJECTIVES:

To promote community health and safety and enhance the public's quality of life by identifying and prioritizing the community's infrastructure needs and then efficiently coordinating resources to provide the highest levels of customer service and efficiency in achieving the Department's overall objectives.

SERVICES AND PRODUCTS:

- Oversee responses to public feedback regarding roads, sidewalks, snow plowing and snow sanding.

COST CENTER 11-400-1400: OPERATIONS ADMINISTRATION

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATED	2011-12 ADOPTED
SALARIES	\$ 256,861	\$ 255,917	\$ 245,000	\$ 262,845
FRINGE BENEFITS	103,733	109,094	109,094	119,314
PURCHASED SERVICES	235	950	500	950
UTILITIES	4,379	1,000	7,500	1,000
INTERNAL SERVICES	-	2,273	2,273	2,273
OTHER CHARGES	409	2,800	2,300	2,800
SUPPLIES & MATERIALS	5,022	5,300	5,500	5,300
CAPITAL OUTLAY	-	88,750	88,750	65,000
COST CENTER TOTAL	\$ 370,639	\$ 466,084	\$ 460,917	\$ 459,482

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Transportation Engineer	S-08	1.0	1.0	1.0	0.0
Director of Public Services	S-12	1.0	1.0	1.0	1.0
City Engineer	S-10	0.0	0.0	0.0	1.0
Senior Clerk Typist	UC2	1.0	1.0	1.0	1.0
Sr. Principal Clerk	UC3	1.0	1.0	1.0	1.0
Total Positions		4.0	4.0	4.0	4.0

FUNCTION: Public Services
DEPARTMENT: Public Services
DIVISION OR ACTIVITY: Engineering Services

BUDGET COMMENTS:

This cost center shows an overall decrease of \$67,281 (-5.90%), due, for the most part, to a reduction in road/trench repair. Decreases include \$60,000 (-6.67%) in road/trench repair and \$15,000 (-100%) in temporary and seasonal help. Offsetting increases total \$7,719 (3.83%) in salaries and employee benefits. All other line items have either been reduced, or are consistent with prior year funding.

PROGRAM:

This program provides funds for the operation of Engineering Services. Responsibilities include a wide range of services such as issuing appropriate Excavation/Obstruction permits for work done in City streets and right-of-ways; maintaining all records of all utilities within City right-of-way areas, including water, sanitary sewers, storm drainage and others; investigating all reports regarding City streets and sidewalks; administering the City's Sidewalk Inspection Program; preparing designs and specifications for City projects, with a focus on public transportation infrastructure; administering engineering consultant and construction contracts; and serving all City Departments in regard to their engineering needs.

OBJECTIVES:

To promote community health and safety and enhance the public's quality of life by working in coordination with the Roadway & Sidewalk Maintenance and Traffic Control programs to identify community infrastructure needs, particularly in regards to roadways and sidewalks and then efficiently and effectively design, construct and maintain the infrastructure, along with its historic character. Also, to uphold the highest level of customer service in regards to permitting, information sharing and engineering guidance in accordance with all local, state and federal codes and standards.

SERVICES AND PRODUCTS:

- Issue permits
- Track excavations in City streets and sidewalks
- Track obstructions of City streets and sidewalks
- Road and sidewalk improvements
- Subdivision reviews
- Site work reviews

COST CENTER 11-400-1450: ENGINEERING SERVICES

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATED	2011-12 ADOPTED
SALARIES	\$ 130,069	\$ 168,595	\$ 168,595	\$ 156,261
FRINGE BENEFITS	34,440	49,538	49,538	54,591
PURCHASED SERVICES	435,751	900,000	900,000	840,000
UTILITIES	340	425	425	425
INTERNAL SERVICES	7,056	9,496	9,496	9,496
OTHER CHARGES	802	3,500	3,500	3,500
SUPPLIES & MATERIALS	3,066	9,491	9,491	9,491
CAPITAL OUTLAY	-			
COST CENTER TOTAL	\$ 611,524	\$ 1,141,045	\$ 1,141,045	\$ 1,073,764

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Assistant City Engineer	UT6	-	-	-	1.0
Engineering Technician	UT5	3.0	3.0	3.0	2.0
Total Positions		3.0	3.0	3.0	3.0

FUNCTION: Public Services
DEPARTMENT: Public Services
DIVISION OR ACTIVITY: Street and Sidewalk Maintenance

BUDGET COMMENTS:

This budget has an overall decrease of \$128,498 (-13.33%), due exclusively to the unfunded vacant positions of one Skilled Laborer Equipment operator and one Laborer Equipment Operator. Major expenses in this division include \$204,939 for gasoline and vehicle maintenance; \$65,000 for road and sidewalk materials; and \$1,000 for building materials.

PROGRAM:

This program provides funds for the maintenance of approximately ninety-five miles of City roadways and their adjacent sidewalks. Functions include pavement maintenance, repair and reconstruction; concrete sidewalk repair and replacement; curb installation; cold patch and hot mix application; and trench excavations. On occasion, Roadway and Sidewalk Maintenance also provides support services to other Departments as required. This program serves as the primary labor force for snow and ice removal.

OBJECTIVES:

To promote community health and safety and enhance the public's quality of life by safely, efficiently and effectively working in coordination with Engineering Services to maintain the functional integrity and character of historic City roadways and sidewalks.

SERVICES AND OBJECTIVES:

- Maintenance of streets and sidewalks

COST CENTER 11-400-1470: STREET & SIDEWALK MAINTENANCE

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATED	2011-12 ADOPTED
SALARIES	\$ 374,615	\$ 438,382	\$ 438,382	\$ 354,513
FRINGE BENEFITS	183,295	241,739	241,739	197,110
PURCHASED SERVICES	242	850	850	850
UTILITIES	488	1,275	1,275	1,275
INTERNAL SERVICES	179,741	204,939	204,939	204,939
OTHER	336	2,000	2,000	2,000
SUPPLIES & MATERIALS	61,248	75,000	75,000	75,000
CAPITAL OUTLAY	-	-	-	-
COST CENTER TOTAL	\$ 799,965	\$ 964,185	\$ 964,185	\$ 835,687

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Supervisor of Streets	N05	1.0	1.0	1.0	1.0
Head Foreman	UT5	1.0	1.0	1.0	1.0
Senior Maintenance Person	UT5	1.0	1.0	1.0	1.0
Heavy Equip Op-Public Serv	UT3	1.0	1.0	1.0	1.0
Maintenance Person	UT3	0.0	1.0	1.0	1.0
Skilled Labor Equip Oper.	UT3	2.0	1.0	1.0	1.0
Laborer Equipment Operator	UT3	2.0	2.0	2.0	2.0
Total Positions		8.0	8.0	8.0	8.0

FUNCTION: Public Services
DEPARTMENT: Public Services
DIVISION OR ACTIVITY: Traffic Control

BUDGET COMMENTS:

This cost center has an increase of \$3,072 (1.33%) due exclusively to employee benefits. Major expenses include \$24,634 in gasoline & vehicle maintenance and \$48,000 in operating supplies.

PROGRAM:

This program provides funds to support the Traffic Control function, which includes the installation and maintenance of all regulatory and warning signs, maintenance of traffic signals, application of pavement markings and the fabrication and installation of all street name signs.

OBJECTIVES:

To promote community health and safety and enhance the public's quality of life by working with Engineering Services to promote efficient and safe use of City rights-of-way and to accommodate vehicular and pedestrian traffic demands by mitigating hazards via appropriate control measures.

SERVICES AND PRODUCTS:

- Traffic control devices

COST CENTER 11-400-1480: TRAFFIC CONTROL

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATED	2011-12 ADOPTED
SALARIES	\$ 44,588	\$ 82,186	\$ 82,186	\$ 82,186
FRINGE BENEFITS	29,281	55,837	55,837	58,909
UTILITIES	222	425	425	425
INTERNAL SERVICES	9,565	24,634	24,634	24,634
SUPPLIES & MATERIALS	33,474	68,250	68,250	68,250
COST CENTER TOTAL	\$ 117,130	\$ 231,332	\$ 231,332	\$ 234,404

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Traffic Foreman	UT5	1.0	1.0	1.0	1.0
Traffic Laborer	UT1	1.0	1.0	1.0	1.0
Total Positions		2.0	2.0	2.0	2.0

FUNCTION: Public Services
DEPARTMENT: Public Services
DIVISION OR ACTIVITY: Snow Removal

BUDGET COMMENTS:

This cost center has decreased \$41,919 (-18.68%). The increase is directly attributable to the removal of gasoline and vehicle maintenance, which is absorbed in other Public Services divisions.

PROGRAM:

This program provides funds to support clearing and removal of snow and ice from City roadways and sidewalks. Expenses include overtime for snowplow and sanding truck drivers and materials for ice abatement.

OBJECTIVES:

To maintain passable streets and sidewalks during winter storms and/or treat those routes quickly and efficiently.

SERVICES AND PRODUCTS:

- Snow removal

COST CENTER 11-400-1490: SNOW REMOVAL

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATED	2011-12 ADOPTED
SALARIES	\$ 41,756	\$ 50,000	\$ 50,000	\$ 50,000
FRINGE BENEFITS	3,221		\$ -	\$ -
INTERNAL SERVICES	-	41,919	-	-
SUPPLIES & MATERIALS	97,672	132,500	132,500	132,500
COST CENTER TOTAL	\$ 142,649	\$ 224,419	\$ 182,500	\$ 182,500

FUNCTION: Public Services
DEPARTMENT: Public Services
DIVISION OR ACTIVITY: Buildings and Grounds

BUDGET COMMENTS:

This cost center now combines the three previous cost centers of Property Management/Maintenance, Grounds Maintenance and Urban Tree Management. The combined cost center has decreased \$127,963 (-6.01%) due to the unfunded positions of the Facilities Manager and the Groundskeeper. Decreases include \$97,671 (-10.81%) in salaries, \$10,000 (-14.14%) in temporary and seasonal help and \$32,292 (-6.48%) in employee benefits. The only offsetting increase is \$12,000 (7.06%) in liability insurance. All other line items are consistent with prior year funding levels.

PROGRAM:

This program provides funds for the operation of the Facilities Management, Grounds Maintenance and the systematized management of Newport's urban forest. Responsibilities include maintaining the cleanliness and structural integrity of the public facilities within the City. Functions include the day-to-day maintenance and repair of properties which do not already have dedicated maintenance staff. Facilities Maintenance provides project management and other assistance when requested by other departments. In addition, responsibilities of this program include day-to-day maintenance of 40 city parks, 3 historic cemeteries, roadsides, Cliff Walk, and grounds surrounding various city buildings. Activities include: grass-cutting, clearing of brush, application of fertilizer and herbicides, litter collection, fall leaf removal, and playground maintenance. Lastly, the responsibilities of this program include, but are not limited to, pruning, removal, planting, fertilizing, inventory, and pest management of Newport's trees.

OBJECTIVES:

To minimize the occurrence of injury and casualty incidents by ensuring all structures are constructed and maintained in conformity to prescribed building codes and to provide an effective program of preventive maintenance for all City-owned facilities and equipment; To provide safe and attractive parks, athletic fields, and beaches; to encourage residents and visitors to enjoy the natural beauty of the community; and to keep well maintained open space areas to deter vandalism and crime, and encourage economic benefit through tourism; To maximize the benefits to the public from the urban forest while minimizing the hazard to the public and the liability of the City by establishing a well stocked, healthy community forest that is diverse in age and in species.

SERVICES AND PRODUCTS:

- Repairs and maintenance of city-owned buildings
- Respond to work order requests in a timely manner
- Maintenance of playgrounds
- Maintenance of parks and athletic fields
- Maintenance of cemeteries
- Urban forest management

COST CENTER 11-400-1505: BUILDINGS & GROUNDS MANAGEMENT/MAINTENANCE

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATED	2011-12 ADOPTED
SALARIES	\$ 933,678	\$ 998,524	\$ 998,524	\$ 890,853
FRINGE BENEFITS	421,335	498,529	498,529	466,237
PURCHASED SERVICES	196,398	229,650	240,900	241,650
UTILITIES	77,233	81,900	80,200	81,900
INTERNAL SERVICES	142,989	203,355	203,355	203,355
OTHER CHARGES	936	3,790	3,590	3,790
SUPPLIES & MATERIALS	88,145	115,100	114,850	115,100
CAPITAL OUTLAY	4,500	-	-	-
COST CENTER TOTAL	\$ 1,865,214	\$ 2,130,848	\$ 2,139,948	\$ 2,002,885

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Facilities Manager	N05	1.0	1.0	1.0	1.0
Building Maint. Foreman	UT5	1.0	1.0	1.0	1.0
Maintenance Person	UT3	2.0	3.0	3.0	3.0
Custodians	UT1	4.0	4.0	4.0	4.0
Tree & Grounds Supervisor	S08	1.0	1.0	1.0	1.0
Foreman	UT5	1.0	1.0	1.0	1.0
Senior Maintenance Person	UT5	2.0	1.0	1.0	1.0
Groundskeeper	UT3	1.0	1.0	1.0	1.0
Laborer Equip Operator	UT3	4.0	4.0	4.0	4.0
Laborer	UT1	2.0	2.0	2.0	2.0
Forester	UT4	1.0	1.0	1.0	1.0
Total Positions		20.0	20.0	20.0	20.0

FUNCTION: Public Services
DEPARTMENT: Public Services
DIVISION OR ACTIVITY: Street Lighting

BUDGET COMMENTS:

This cost center is consistent with current year funding.

PROGRAM:

This program provides funds for all costs associated with the lighting of City streets, including energy cost (gas and electric) and the maintenance and repair of decorative natural gas and electric street light lamps. Street lighting systems commonly used throughout the City of Newport include high-pressure sodium, and mercury vapor fixtures, all of which are maintained by the Eastern Utilities/Newport Electric Corporation. A private contractor performs the repair and maintenance for approximately 185 (natural gas) and 280 (electric) decorative street lights.

OBJECTIVES:

To maximize safety and convenience to pedestrians and vehicles by providing adequate lighting to streets and sidewalks while maintaining the historic character of the lighting systems.

SERVICES AND PRODUCTS:

- Street lighting

COST CENTER 11-400-1530: STREET LIGHTING

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATED	2011-12 ADOPTED
UTILITIES	\$ 511,549	\$ 520,000	\$ 520,000	\$ 520,000
SUPPLIES & MATERIALS	51,566	45,000	45,000	45,000
COST CENTER TOTAL	\$ 563,115	\$ 565,000	\$ 565,000	\$ 565,000

FUNCTION: Clean City
DEPARTMENT: Public Services
DIVISION OR ACTIVITY: Street Cleaning

BUDGET COMMENTS:

This cost center has increased \$3,774 (1.96%), due exclusively to personnel. Increases include \$640 (0.72%) in salaries, and \$3,134 (5.39%) in employee benefits. All other line items are consistent with prior year funding.

PROGRAM:

Two mechanical sweepers, one vacuum-type sweeper, and two sidewalk sweepers clean the business districts regularly and the residential streets on a periodic basis.

OBJECTIVES:

To maximize safety to pedestrians and vehicles and preserve the aesthetic appearance of infrastructure by removing trash from streets and public ways.

SERVICES AND PRODUCTS:

- Street cleaning

COST CENTER 11-400-1540: STREET CLEANING

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATED	2011-12 ADOPTED
SALARIES	\$ 95,248	\$ 93,222	\$ 93,222	\$ 93,544
FRINGE BENEFITS	52,523	57,846	57,846	61,298
PURCHASED SERVICES	10,090	15,000	15,000	15,000
UTILITIES	206	425	425	425
INTERNAL SERVICES	16,769	22,735	22,735	22,735
SUPPLIES & MATERIALS	759	3,000	3,000	3,000
COST CENTER TOTAL	\$ 175,595	\$ 192,228	\$ 192,228	\$ 196,002

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Sweeper Operator	UT3	2.0	2.0	2.0	2.0
Total Positions		2.0	2.0	2.0	2.0

FUNCTION: Clean City
DEPARTMENT: Public Services
DIVISION OR ACTIVITY: Solid Waste Collection and Disposal

BUDGET COMMENTS:

This cost center has increased \$1,922 (0.09%) due to successful purchased services contract negotiations. Major expenses include \$205,000 for trash pickup from the City street and park trash barrels, \$185,000 for the composting of yard waste, \$1,040,000 for the collection and disposal of refuse, \$550,000 for the collection of recycling, and \$42,000 for bulky waste disposal.

PROGRAM:

This program provides for services to ensure the cleanliness of Newport streets and neighborhoods in a manner that is economically efficient, environmentally responsible and easy to access. This program element includes the traditional services of solid waste, recycling, bulky waste, yard waste and holiday trees, from buildings with up to and including four dwelling units. Funds for litter collection from city streets and sidewalks, street/park litter barrels collection, and graffiti and nuisance sticker removal are also included in this program element. Environmentally sound collection of household hazardous waste, used motor oil, and recycling and debris from city activities are now collected by the state. The Clean City Program Coordinator will continue to spearhead programs associated with the City's environmental and safety compliance.

OBJECTIVES:

To provide citizens with a solid waste program that is well managed, easy to access, and aimed at providing residents with a City free of nuisance caused by improper storage, transportation, or disposal of solid waste, at a service level that is both efficient and economical.

SERVICES AND PRODUCTS:

- Collection of all residential solid waste and recycling materials

COST CENTER 11-400-1550: SOLID WASTE COLLECTION & DISPOSAL

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATED	2011-12 ADOPTED
SALARIES	\$ 66,943	\$ 68,344	\$ 68,344	\$ 68,344
FRINGE BENEFITS	28,249	30,477	30,477	32,399
PURCHASED SERVICES	1,975,766	2,058,500	2,058,500	2,058,500
UTILITIES	203	425	-	425
INTERNAL SERVICES	17,807	11,200	11,200	11,200
OTHER CHARGES	50	800	800	800
SUPPLIES & MATERIALS	11,930	13,400	13,400	13,400
COST CENTER TOTAL	\$ 2,100,948	\$ 2,183,146	\$ 2,182,721	\$ 2,185,068

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Clean City Program Coord.	N04	1	1	1	1
Total Positions		1	1	1	1

CITY OF NEWPORT, RHODE ISLAND
2011-2012 ADOPTED BUDGET
GENERAL FUND EXPENDITURES

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>2010 ACTUAL EXPEND</u>	<u>2011 ADOPTED BUDGET</u>	<u>2011 PROJECTED RESULTS</u>	<u>2012 ADOPTED BUDGET</u>	<u>Dollar Change</u>	<u>Percent Change</u>
11-400-1400-50001	Public Works Salaries	256,861	255,917	245,000	262,845	6,928	2.71%
11-400-1400-50100	Employee Benefits	103,733	109,094	109,094	119,314	10,220	9.37%
11-400-1400-50210	Dues & Subscriptions	341	1,000	500	1,000	-	0.00%
11-400-1400-50212	Conf. & Training	38	1,500	1,500	1,500	-	0.00%
11-400-1400-50225	Contract Services	235	950	500	950	-	0.00%
11-400-1400-50251	Phone & Comm	4,379	1,000	7,500	1,000	-	0.00%
11-400-1400-50268	Mileage Reimbursement	30	300	300	300	-	0.00%
11-400-1400-50271	Gasoline & Vehicle Maint.	-	2,273	2,273	2,273	-	0.00%
11-400-1400-50361	Office Supplies	5,022	5,300	5,500	5,300	-	0.00%
11-400-1400-50424	Vehicle Replacement	-	88,750	88,750	65,000	(23,750)	-26.76%
	PW Administration	370,839	468,084	460,917	459,482	(6,602)	-1.42%
11-400-1450-50001	Engineering Salaries	110,524	152,095	152,095	154,761	2,666	1.75%
11-400-1450-50002	Overtime	-	1,500	1,500	1,500	-	0.00%
11-400-1450-50004	Temp and Seasonal	19,545	15,000	15,000	-	(15,000)	-100.00%
11-400-1450-50100	Employee Benefits	34,440	49,538	49,538	54,591	5,053	10.20%
11-400-1450-50212	Conferences & Training	-	1,500	1,500	1,500	-	0.00%
11-400-1450-50225	Road /Trench Repair	435,751	900,000	900,000	840,000	(60,000)	-6.67%
11-400-1450-50251	Phone & Comm	340	425	425	425	-	0.00%
11-400-1450-50268	Mileage Reimbursement	802	2,000	2,000	2,000	-	0.00%
11-400-1450-50271	Gasoline & Vehicle Maint.	7,056	9,496	9,496	9,496	-	0.00%
11-400-1450-50311	Operating Supplies	1,261	1,500	1,500	1,500	-	0.00%
11-400-1450-50361	Office Supplies	1,805	4,000	4,000	4,000	-	0.00%
11-400-1450-50361	Copier Lease	-	3,991	3,991	3,991	-	0.00%
	Engineering Services	611,524	1,141,045	1,141,045	1,073,764	(67,281)	-5.90%
11-400-1470-50001	Street/Sidewalk Salaries	358,003	423,382	423,382	339,513	(83,869)	-19.81%
11-400-1470-50002	Overtime	5,004	2,500	2,500	2,500	-	0.00%
11-400-1470-50004	Temp/Seasonal Wages	11,608	12,500	12,500	12,500	-	0.00%
11-400-1470-50100	Employee Benefits	183,295	241,739	241,739	197,110	(44,629)	-18.46%
11-400-1470-50210	Dues & Subscriptions	336	500	500	500	-	0.00%
11-400-1470-50212	Conferences & Training	-	1,500	1,500	1,500	-	0.00%
11-400-1470-50225	Contract Services	242	300	300	300	-	0.00%
11-400-1470-50251	Phone & Comm	488	1,275	1,275	1,275	-	0.00%
11-400-1470-50257	Refuse Disposal	-	550	550	550	-	0.00%
11-400-1470-50271	Gasoline & Vehicle Maint.	179,741	204,939	204,939	204,939	-	0.00%
11-400-1470-50311	Operating Supplies	4,581	5,000	5,000	5,000	-	0.00%
11-400-1470-50313	Medical Supplies	-	500	500	500	-	0.00%
11-400-1470-50320	Uniforms & Protective Gear	1,689	1,000	1,000	1,000	-	0.00%
11-400-1470-50340	Road Supplies	33,457	35,000	35,000	35,000	-	0.00%
11-400-1470-50341	Sidewalk Supplies	19,587	30,000	30,000	30,000	-	0.00%
11-400-1470-50345	Building Materials	-	1,000	1,000	1,000	-	0.00%
11-400-1470-50361	Office Supplies	1,934	2,500	2,500	2,500	-	0.00%
11-400-1470-50851	Transfer to Equipment Replace	-	-	-	-	-	0.00%
	Street/Sidewalk Mainten.	799,965	964,185	964,185	835,687	(128,498)	-13.33%
11-400-1480-50001	Traffic Salaries	43,682	80,186	80,186	80,186	-	0.00%
11-400-1480-50002	Overtime	906	2,000	2,000	2,000	-	0.00%
11-400-1480-50100	Employee Benefits	29,281	55,837	55,837	58,909	3,072	5.50%
11-400-1480-50251	Phone & Comm	222	425	425	425	-	0.00%
11-400-1480-50260	Rental - Equip. & Facilities	-	-	-	-	-	0.00%
11-400-1480-50271	Gasoline & Vehicle Maint.	9,565	24,634	24,634	24,634	-	0.00%
11-400-1480-50275	Repair & Maint. Equipment	5,453	10,000	10,000	10,000	-	0.00%
11-400-1480-50311	Operating Supplies	19,235	48,000	48,000	48,000	-	0.00%
11-400-1480-50320	Uniform & Protective Gear	-	250	250	250	-	0.00%
11-400-1480-50345	Building Materials	8,786	10,000	10,000	10,000	-	0.00%

CITY OF NEWPORT, RHODE ISLAND
2011-2012 ADOPTED BUDGET
GENERAL FUND EXPENDITURES

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	2010 ACTUAL EXPEND	2011 ADOPTED BUDGET	2011 PROJECTED RESULTS	2012 ADOPTED BUDGET	Dollar Change	Percent Change
	Traffic Control	117,130	231,332	231,332	234,404	3,072	1.33%
11-400-1490-50002	Overtime	41,756	50,000	50,000	50,000	-	0.00%
11-400-1490-50100	Employee Benefits	3,221	-	-	-	-	0.00%
11-400-1490-50260	Rental - Equip. & Facilities	-	1,000	1,000	1,000	-	0.00%
11-400-1490-50271	Gasoline & Vehicle Maint.	-	41,919	-	-	(41,919)	-100.00%
11-400-1490-50311	Operating Supplies	4,115	5,000	5,000	5,000	-	0.00%
11-400-1490-50340	Road Supplies	92,057	125,000	125,000	125,000	-	0.00%
11-400-1490-50350	Equipment Parts	1,500	1,500	1,500	1,500	-	0.00%
	Snow Removal	142,649	224,419	182,500	182,500	(41,919)	-18.88%
11-400-1505-50001	Building and Grounds Salaries	846,343	903,300	903,300	805,629	(97,671)	-10.81%
11-400-1505-50002	Overtime	18,500	23,300	23,300	23,300	-	0.00%
11-400-1505-50003	Holiday Pay	1,165	1,200	1,200	1,200	-	0.00%
11-400-1505-50004	Temp/Seasonal Wages	67,670	70,724	70,724	60,724	(10,000)	-14.14%
11-400-1505-50056	Injury Pay	-	-	-	-	-	0.00%
11-400-1505-50100	Employee Benefits	421,335	498,529	498,529	466,237	(32,292)	-6.48%
11-400-1505-50210	Dues & Subscriptions	824	1,340	1,340	1,340	-	0.00%
11-400-1505-50212	Conf. & Training	104	2,250	2,250	2,250	-	0.00%
11-400-1505-50225	Contract Services	47,528	57,900	57,900	57,900	-	0.00%
11-400-1505-50239	Liability Insurance	147,874	170,000	182,000	182,000	12,000	7.08%
11-400-1505-50251	Phone & Comm	858	1,700	-	1,700	-	0.00%
11-400-1505-50257	Refuse Disposal	996	1,750	1,000	1,750	-	0.00%
11-400-1505-50260	Rental - Equip. & Facilities	-	250	-	250	-	0.00%
11-400-1505-50268	Mileage Reimbursement	8	200	-	200	-	0.00%
11-400-1505-50271	Gasoline & Vehicle Maint	142,989	203,355	203,355	203,355	-	0.00%
11-400-1505-50275	Repair & Maint., Fac/Equip	25,112	31,300	31,300	31,300	-	0.00%
11-400-1505-50304	Heating Oil	14,117	17,000	17,000	17,000	-	0.00%
11-400-1505-50305	Water Charge	8,580	15,000	15,000	15,000	-	0.00%
11-400-1505-50306	Electricity	54,650	47,000	47,000	47,000	-	0.00%
11-400-1505-50307	Natural Gas	1,028	1,200	1,200	1,200	-	0.00%
11-400-1505-50311	Operating Supplies	24,078	28,000	28,000	28,000	-	0.00%
11-400-1505-50320	Chemicals	-	1,400	1,400	1,400	-	0.00%
11-400-1505-50320	Uniforms and Protective Gear	2,606	2,800	2,800	2,800	-	0.00%
11-400-1505-50330	Landscape Supplies	1,226	4,500	4,500	4,500	-	0.00%
11-400-1505-50345	Building Materials	15,851	24,000	24,000	24,000	-	0.00%
11-400-1505-50347	Grounds Maintenance Supplies	1,157	1,800	1,800	1,800	-	0.00%
11-400-1505-50350	Equipment Parts	6,496	7,800	7,800	7,800	-	0.00%
11-400-1505-50361	Office Supplies	373	2,000	2,000	2,000	-	0.00%
11-400-1505-50361	Mutt Mitt Supplies	11,246	11,250	11,250	11,250	-	0.00%
11-400-1505-50424	Equipment Replacement	4,500	-	-	-	-	0.00%
	Buildings and Grounds	1,865,214	2,130,848	2,139,948	2,002,885	(127,963)	-6.01%
11-400-1530-50275	Repair & Maint., Equipment	51,566	45,000	45,000	45,000	-	0.00%
11-400-1530-50306	Electricity	494,066	500,000	500,000	500,000	-	0.00%
11-400-1530-50307	Natural Gas	17,483	20,000	20,000	20,000	-	0.00%
	Street Lighting	563,115	565,000	565,000	565,000	-	0.00%
11-400-1540-50001	Street Cleaning Salaries	90,537	89,404	89,404	90,044	640	0.72%
11-400-1540-50002	Overtime	2,729	2,000	2,000	2,000	-	0.00%
11-400-1540-50003	Holiday Pay	1,982	1,500	1,500	1,500	-	0.00%
11-400-1540-50056	Injury Pay	-	-	-	-	-	0.00%
11-400-1540-50100	Employee Benefits	52,523	58,164	58,164	61,298	3,134	5.39%
11-400-1540-50225	Sweep Disposal	10,090	15,000	15,000	15,000	-	0.00%
11-400-1540-50251	Phone & Comm	206	425	425	425	-	0.00%
11-400-1540-50271	Gasoline & Vehicle Maint.	18,769	22,735	22,735	22,735	-	0.00%

CITY OF NEWPORT, RHODE ISLAND
2011-2012 ADOPTED BUDGET
GENERAL FUND EXPENDITURES

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>2010 ACTUAL EXPEND</u>	<u>2011 ADOPTED BUDGET</u>	<u>2011 PROJECTED RESULTS</u>	<u>2012 ADOPTED BUDGET</u>	<u>Dollar Change</u>	<u>Percent Change</u>
11-400-1540-50311	Operating Supplies	33	2,500	2,500	2,500	-	0.00%
11-400-1540-50320	Uniforms & Protective Gear	726	500	500	500	-	0.00%
	Street Cleaning	176,595	192,228	192,228	196,002	3,774	1.96%
11-400-1550-50001	Solid Waste Salaries	52,445	52,470	52,470	52,244	(226)	-0.43%
11-400-1550-50002	Overtime	542	500	500	500	-	0.00%
11-400-1550-50004	Temp/Seasonal Wages	13,956	15,600	15,600	15,600	-	0.00%
11-400-1550-50100	Employee Benefits	28,249	30,251	30,251	32,399	2,148	7.10%
11-400-1550-50205	Copying & Binding	-	1,500	1,500	1,500	-	0.00%
11-400-1550-50210	Dues & Subscriptions	50	300	300	300	-	0.00%
11-400-1550-50212	Conferences & Training	-	500	500	500	-	0.00%
11-400-1550-50248	Downtown Litter Cleanup	34,307	35,000	35,000	35,000	-	0.00%
11-400-1550-50250	City Street/Park Barrels	199,606	205,000	205,000	205,000	-	0.00%
11-400-1550-50251	Phone & Comm	203	425	-	425	-	0.00%
11-400-1550-50253	Yard Waste Composting	181,000	185,000	185,000	185,000	-	0.00%
11-400-1550-50256	Refuse Collection	752,172	775,000	775,000	775,000	-	0.00%
11-400-1550-50257	Refuse Disposal	232,318	265,000	265,000	265,000	-	0.00%
11-400-1550-50258	Recycling - Collection	538,442	550,000	550,000	550,000	-	0.00%
11-400-1550-50259	Bulky Waste Disposal	39,921	42,000	42,000	42,000	-	0.00%
11-400-1550-50260	Rental - Equip. & Facilities	-	-	-	-	-	0.00%
11-400-1550-50271	Gasoline & Vehicle Maint.	17,807	11,200	11,200	11,200	-	0.00%
11-400-1550-50311	Operating Supplies	10,585	10,000	10,000	10,000	-	0.00%
11-400-1550-50320	Uniforms & Protective Gear	98	200	200	200	-	0.00%
11-400-1550-50361	Office Supplies	248	200	200	200	-	0.00%
11-400-1550-50374	Graffiti Mitigation	999	3,000	3,000	3,000	-	0.00%
	Solid Waste Collect/Disp	2,100,948	2,183,146	2,182,721	2,186,068	1,922	0.09%
TOTAL PUBLIC SERVICES		6,746,779	8,098,287	8,069,876	7,734,792	(363,495)	-4.49%

DEPARTMENT OF PLANNING and DEVELOPMENT

The Mission of the Department of Planning and Development is to plan for orderly growth and development, review and regulate subdivisions, site plans and development plan proposals within the City of Newport.

In addition, the Department is responsible for community development housing small business loans, Community Development Block Grants and large scale redevelopment projects such as the North End and Chafee Boulevard. The Department coordinates with the review board of the Planning Board as a part of the overall development approval process.

Planning Division – responsible for the development and administration of the City's planning activities. These activities generally include the following: development and review of various land use control measures, studies and reports on development activities for private and publicly owned properties, preparation and submission of applications for federal and state grants, special project management, and comprehensive and master planning. *The Planning Division utilizes 0.42% (0.60% FY 11; 0.59 FY 10; 0.57% FY 09) of the FY 12 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$13.26.*

Community Development Division – responsible for community and economic development programming and activities. These activities generally include expanding commercial base, creating employment opportunities, economic development contract monitoring, budget control, compliance with state and federal regulations, administration of the housing rehabilitation loan program, Community Development Block Grant (CDBG) administration (grant application, project development, fiscal management, and supervision of activities, programs and sub-grant accomplishments). *The Community Development Division, as offset by the City's annual Community Development Block Grant, utilizes 0.04% (0.02% FY 11; 0.02% FY 10; 0.04% FY 09; 0.04% FY 08) of the FY 12 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$1.25.*

DEPARTMENT OF PLANNING and DEVELOPMENT

FY 2011 Short-term goals, measures & status:

- Goal #1: Develop and coordinate long and short-range plans and efforts for the community and review and make recommendations for proposed plans and development to promote Newport as a healthy, prosperous and desirable living community.
- Measure #1: Initiation and completion of the Comprehensive Land Use Plan update including reformatting, mapping, and information specific to the North End. *The Department coordinated and staffed bi-weekly meetings with the Planning Board's Comprehensive Plan Update Committee and all "Goals and Policies" have been completed for the following Elements: Housing, Economic Development, Natural/Cultural Resources, Community Facilities, Open Space/Recreation, Circulation, and Land Use. These were presented to the full Planning Board for consideration in March. Initial draft text has been developed for the Economic Development and housing Elements. Staff coordinated with the consulting firm to select a template for the document and to begin focusing on the illustrative, graphical and narrative presentation of the document including future web linkage and search capabilities.*
- Measure #2: Continue coordination with RIDOT for the Pell Bridge Realignment Project to improve upon the transportation system and provide development opportunities. *The Island Transportation Study (ITS) studied Aquidneck Island and recommended key alternatives. Over 30 projects were considered and the Pell Bridge Realignment effort was ranked as the top priority project. The intersection of the Pell Bridge and Admiral Kalbfus Road was determined to have the highest number of automobile accidents on the island. A modified design was developed by the consulting team (VHB) that matches the desires of the City of Newport and the State of Rhode Island (RIDOT). A presentation was made by RIDOT to the City Council who later endorsed the design concept by resolution. RIDOT is now proceeding forward into the final design phase.*
- Measure #3: Complete development of city-owned land on J. T. Connell Highway. *The City continues to receive \$25,000 annually from Coastal Extreme Brewing (CEB) plus property taxes for the 1.5 acre lot. A Request for Proposals (RFP) was developed for the remaining 3.7 acre parcel behind Coastal Extreme Brewing (CEB). An RFP was issued as a result of interest from a particular job creating business. Unfortunately, this entity was unable to secure 100% financing for the effort. The Pell Bridge Realignment Project proposes to add a local road component to serve this parcel and connect Admiral Kalbfus Road with J.T. Connell Highway. The BankNewport headquarters development has not yet been constructed, but the City receives \$80,000 in lease payments annually plus property taxes for the 5 acre lot.*
- Measure #4: Complete 50% of the text, maps and tables for the Comprehensive Plan Update. *A planning and graphic design firm was hired to begin the development of the formatting, maps and tables for the Comprehensive Plan. Staff and the Comprehensive Plan Committee have completed the Goals and Policies for all required Elements of the Plan. Draft Economic Development and Housing Element drafts have been completed.*

DEPARTMENT OF PLANNING, ZONING, DEVELOPMENT & INSPECTIONS

FY 2011 Short-term goals, measures & status (continued):

Measure #5: Number of public meetings held on the Comprehensive Plan.

PERFORMANCE MEASURES	FY 2010	FY 2011
	ACTUAL	ACTUAL
Number of public meetings held on the Comprehensive Plan	14	21

Measure #6: Number of zoning amendments completed to be consistent with the Newport Comprehensive Land Use Plan.

PERFORMANCE MEASURES	FY 2010	FY 2011
	ACTUAL	ACTUAL
Number of zoning amendments completed to be consistent with the Newport Comprehensive Land Use Plan.	3	2

Associated Council Objectives:



Actively promote redevelopment in the North End.

Associated Council Objectives:



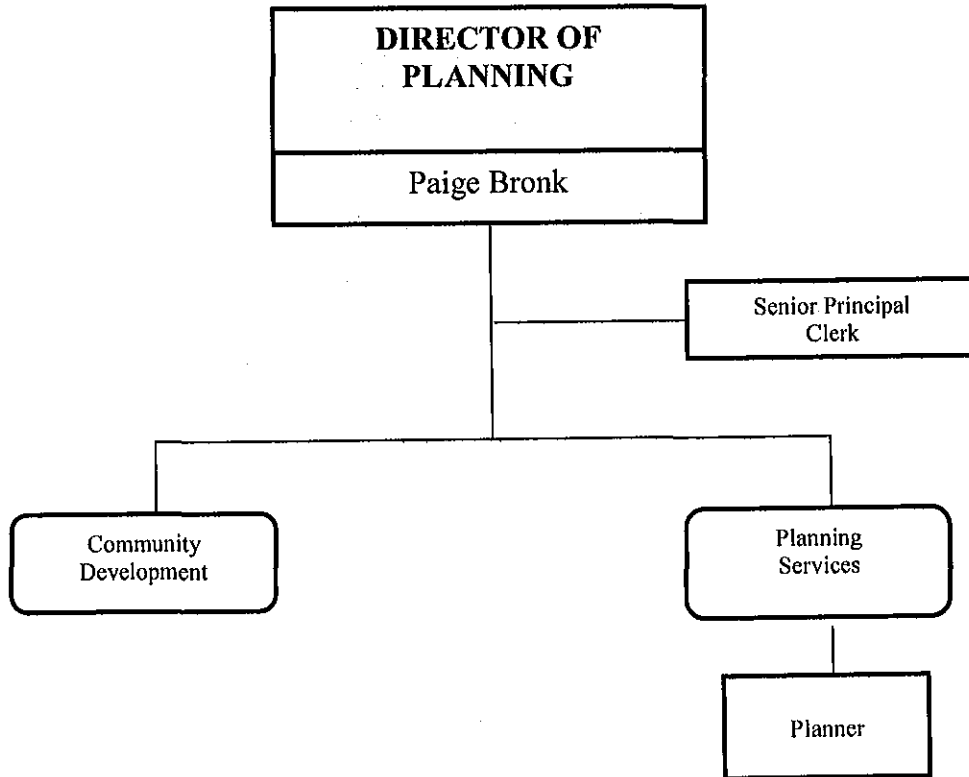
Actively pursue federal, state and local grants to maintain historic and natural assets.



Maintain a fair balance between resident, commercial enterprise and tourism needs.

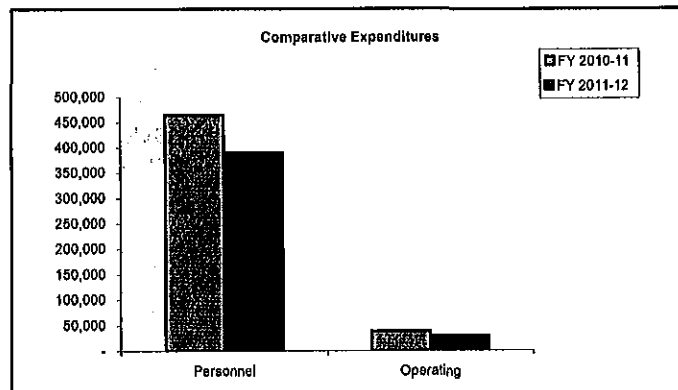
Goals and measures for FY 2011 continue to apply. There are no new goals for FY 2012

DEPARTMENT OF PLANNING and DEVELOPMENT



**PLANNING and DEVELOPMENT
BUDGET SUMMARY**

<u>EXPENDITURES</u>	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATED	2011-12 ADOPTED
SALARIES	\$ 314,411	\$ 328,740	\$ 304,197	\$ 259,908
FRINGE BENEFITS	121,756	136,022	117,665	129,907
PURCHASED SERVICES	557	3,900	3,400	1,000
UTILITIES	800	800	800	800
OTHER CHARGES	21,360	23,100	22,800	19,700
SUPPLIES & MATERIALS	9,960	10,500	10,500	7,250
TOTAL	\$ 468,844	\$ 503,062	\$ 459,362	\$ 418,565

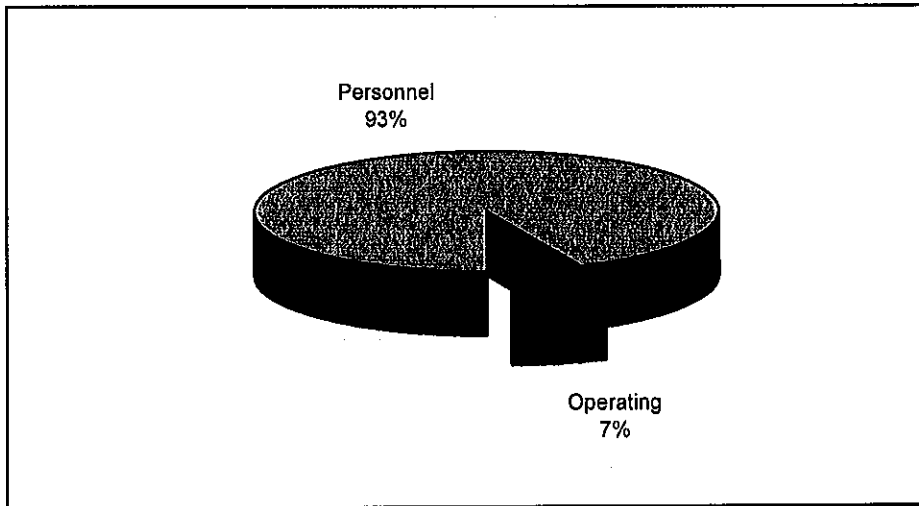


REVENUES

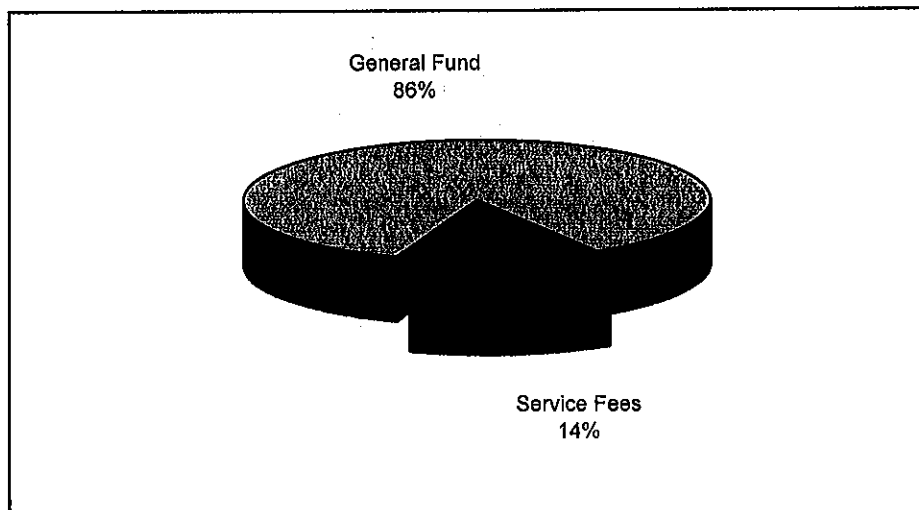
ACCT NO.	ACCT TITLE	2009-10	2010-11	2010-11	2011-12
45516	Planning Services	400	-	150	-
45525	Community Develop Srv	59,629	59,629	59,629	59,629
TOTAL		60,029	59,629	59,779	59,629
BALANCE		408,815	443,433	399,583	358,936

Planning and Development

Expenditures \$418,565



Revenues \$418,565



FUNCTION: Community Development
DEPARTMENT: Planning and Development
DIVISION OR ACTIVITY: Planning Services

BUDGET COMMENTS:

This cost center has decreased \$100,905 (-23.57%) due, for the most part, to a shift in personnel. Decreases include \$64,118 (-24.12%) in salaries, \$750 (-33.33%) in overtime, \$2,500 (-100.00%) in temporary and seasonal wages, \$26,087 (-21.29%) in employee benefits, \$1,000 (-100%) in copying and binding, \$2,000 (-10.00%) in dues and subscriptions, \$2,750 (-27.50%) in office supplies, \$1,000 (-100%) in contract services and \$700 (-100%) in conferences and training. There are no increases in this cost center.

PROGRAM:

The Planning Division is responsible for the development and administration of the City's planning activities. These activities generally include the following: development and review of various land use control measures, special studies and reports on development activities for private and publicly owned properties, preparation and submission of applications for federal and state grants, and comprehensive, master, and neighborhood planning.

OBJECTIVES:

To make Newport a healthy, prosperous and desirable living community providing for a lifestyle that attracts a broad spectrum of residents and fosters a steady rate of economic development; To protect, preserve and plan for the City and to administer and implement the land use related policies and recommendations of the Comprehensive Land Use Plan; To redevelop properties in a manner that is consistent with approved and/or adopted plans to benefit the community at-large.

SERVICES AND PRODUCTS:

- Informational services regarding data, plans, procedures, programs, grants, etc.
- Monitor and recommended City's growth patterns
- Coordination with Planning Board Meetings
- Grant applications for planning projects

COST CENTER 11-600-3120: PLANNING SERVICES

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATED	2011-12 ADOPTED
SALARIES	\$ 255,278	\$ 270,626	\$ 260,611	\$ 203,258
FRINGE BENEFITS	107,939	122,527	107,544	96,440
PURCHASED SERVICES	557	3,000	2,500	1,000
UTILITIES	800	800	800	800
OTHER CHARGES	21,318	22,000	21,700	19,300
SUPPLIES & MATERIALS	9,765	10,000	10,000	7,250
COST CENTER TOTAL	\$ 395,657	\$ 428,953	\$ 403,155	\$ 328,048

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Director of Planning	S11	1.0	1.0	1.0	1.0
Planner	N03	1.0	1.0	1.0	1.0
Preservation Planner	N03	1.0	1.0	1.0	0.0
Sr. Principal Clerk	UC3	1.0	1.0	1.0	1.0
Total Positions		4.0	4.0	4.0	3.0

FUNCTION: Community Development
DEPARTMENT: Planning and Development
DIVISION OR ACTIVITY: Development

BUDGET COMMENTS:

The only significant expense in this cost center is for personnel.

PROGRAM:

This program provides funds to support the administration of the City's Economic Development Division which is responsible for economic development contract monitoring, budget control, compliance with federal regulations; and administration of the Rehabilitation Loan and Grant Program. All Community Development Block Grant (CDBG) administration is handled in this program including the filing of annual CDBG grant application, project development, fiscal management, and supervision of activities, programs and sub-grantee accomplishments. The program is also responsible for various programs for sustaining and expanding the commercial and industrial base of the community and the creation of new employment opportunities.

OBJECTIVES:

To cultivate new jobs and housing opportunities through administration of Federal and State loan and grant programs; To enhance the quality of life and increase the non-residential tax base of the City by retaining and nourishing existing Newport businesses and attracting new businesses; To work with various community groups such as the Chamber of Commerce, the NCCVB, Broadway Alliance, etc. to avoid duplication of reform and to improve conditions.

SERVICES AND PRODUCTS

- Economic Development Revolving Loan Program
- North End Redevelopment
- Washington Square Restoration
- Strengthen employment opportunities
- Improve quality of life
- Application for and administration of the City's Community Development Block Grant
- Improve Newport's housing stock
- Technical assistance to a variety of groups and entities.

COST CENTER 11-600-3123: COMMUNITY DEVELOPMENT

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATED	2011-12 ADOPTED
SALARIES	\$ 59,133	\$ 58,114	\$ 43,586	\$ 56,650
FRINGE BENEFITS	13,817	13,495	10,121	33,467
PURCHASED SERVICES	-	900	900	-
OTHER CHARGES	42	1,100	1,100	400
SUPPLIES & MATERIALS	195	500	500	-
COST CENTER TOTAL	\$ 73,187	\$ 74,109	\$ 56,207	\$ 90,517

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Sr. Development Planner	N03	1.0	1.0	1.0	1.0
Total Positions		1.0	1.0	1.0	1.0

CITY OF NEWPORT, RHODE ISLAND
 2011-2012 ADOPTED BUDGET
 GENERAL FUND EXPENDITURES

ACCT NUMBER	ACCOUNT NAME	2010	2011	2011	2012	Dollar Change	Percent Change
		ACTUAL EXPEND	ADOPTED BUDGET	PROJECTED RESULTS	ADOPTED BUDGET		
11-600-3120-50001	Planning Salaries	252,598	285,876	255,000	201,758	(64,118)	-24.12%
11-600-3120-50002	Overtime	2,205	2,250	2,000	1,500	(750)	-33.33%
11-600-3120-50004	Temp/Seasonal Wages	475	2,500	3,611	-	(2,500)	100.00%
11-600-3120-50100	Employee Benefits	107,939	122,527	107,544	96,440	(26,087)	-21.29%
11-600-3120-50205	Copying & Binding	245	1,000	500	-	(1,000)	100.00%
11-600-3120-50207	Legal Advertising	-	1,000	1,500	1,000	-	0.00%
11-600-3120-50210	Dues & Subscriptions	19,434	20,000	20,000	18,000	(2,000)	-10.00%
11-600-3120-50212	Conf. & Training	493	700	700	-	(700)	-100.00%
11-600-3120-50225	Contract Services	312	1,000	500	-	(1,000)	-100.00%
11-600-3120-50251	Phones and Communication	800	800	800	800	-	0.00%
11-600-3120-50268	Mileage Reimb.	1,391	1,300	1,000	1,300	-	0.00%
11-600-3120-50381	Office Supplies	9,765	10,000	10,000	7,250	(2,750)	-27.50%
	Planning Services	395,657	428,953	403,155	328,048	(100,905)	-23.52%
11-600-3123-50001	Economic Dev Salaries	59,133	58,114	43,586	56,850	(1,464)	-2.52%
11-600-3123-50100	Employee Benefits	13,817	13,495	10,121	33,467	19,972	146.00%
11-600-3123-50205	Copying & Binding	-	500	500	-	(500)	-100.00%
11-600-3123-50207	Legal Advertisement	-	200	200	-	(200)	-100.00%
11-600-3123-50210	Dues & Subscriptions	-	500	500	-	(500)	-100.00%
11-600-3123-50212	Conf. & Training	30	200	200	-	(200)	100.00%
11-600-3123-50225	Contract Services	-	200	200	-	(200)	100.00%
11-600-3123-50238	Postage	12	400	400	400	-	0.00%
11-600-3123-50381	Office Supplies	195	500	500	-	(500)	-100.00%
	Community Development	73,187	74,109	56,207	90,517	16,408	22.14%
TOTAL PLANNING		468,844	503,062	459,362	418,565	(84,497)	-16.80%

DEPARTMENT OF ZONING & INSPECTIONS

The Mission of the Department of Zoning, and Inspections is to ensure compliance with construction, zoning and nuisance codes and to protect public health, safety and welfare within the community. The Department serves as a one-stop shop for review and regulations for building, housing, electrical, plumbing, mechanical, and zoning (certificates, variances, special uses and historic), within the City of Newport.

Two divisions and functions fall under the Department of Zoning & Inspections:

Zoning Division – responsible for all zoning and historic district enforcement, project review and approval, and the abatement of nuisance and noise problems within the city. Staff issues violations and citations and they represent the Division before Municipal Court. Staff also works closely with the Police including the Community Oriented Police officers.

The Zoning Division utilizes 0.29% (0.39% FY 11; 0.38% FY 10; 0.40% FY 09) of the FY 12 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$9.38.

Building Inspections Division – responsible for enforcing the State building and housing codes. Also, the division issues plumbing, electrical, and mechanical permits for new projects and completes the associated inspections and issues orders to correct code violations. Building Inspection Services provides efficient and effective inspection services and information to the public and other City departments, and assures compliance with City/State standards and building/housing codes in private and public construction projects.

The Building Inspections Division utilizes 0.76% (0.55% FY 11; 0.54% FY 10; 0.51% FY 09) of the FY 12 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$24.29.

DEPARTMENT OF ZONING & INSPECTIONS

FY 2011 Short-term goals, measures & status:

Goal #1: Increase enforcement of nuisance regulations and code compliance to protect and promote the health, safety and welfare of the community.

Measure #1:

PERFORMANCE MEASURES	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Percent increase of municipal inspections	10.39%	14.67%	3.00%	45.58%	39.72%
Actual # of inspections:	373	428	441	642	897

Measure #2:

PERFORMANCE MEASURES	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Percent increase of housing inspections	12.93%	28.94%	0%	17.79%	29.34%
Actual # of inspections:	527	680	680	801	1036

Measure #3: Average response time in calendar days for initial inspection of code violations.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL
Number of calendar days for initial inspection of code violations.	<5	<5

Associated Council Objectives:



Promote Clean City, streetscape and zoning programs to reduce nuisance issues and improve appearance in the City.



Provide high quality services to residents, taxpayers and visitors.



Maintain a fair balance between resident, commercial enterprise and tourism needs.

DEPARTMENT OF ZONING & INSPECTIONS

FY 2011 Short-term goals, measures & status (continued):

Goal #2: To proactively guide historic preservation within the community through the use of the Historic District Commission and Planning Staff and expedite approvals where possible.

Measure #1: Percentage of historic district projects that engage the Historic District Planner prior to the submittal of the Historic District Commission (HDC) application.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL
Percentage of projects engaging the Historic District Planner prior to the submittal of the HDC application.	70%	84%

Measure #2: Percentage of Historic District Commission applications that are accepted and deemed complete and ready for review.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL
Percentage of HDC applications that are accepted and deemed complete and ready for review.	88%	88%

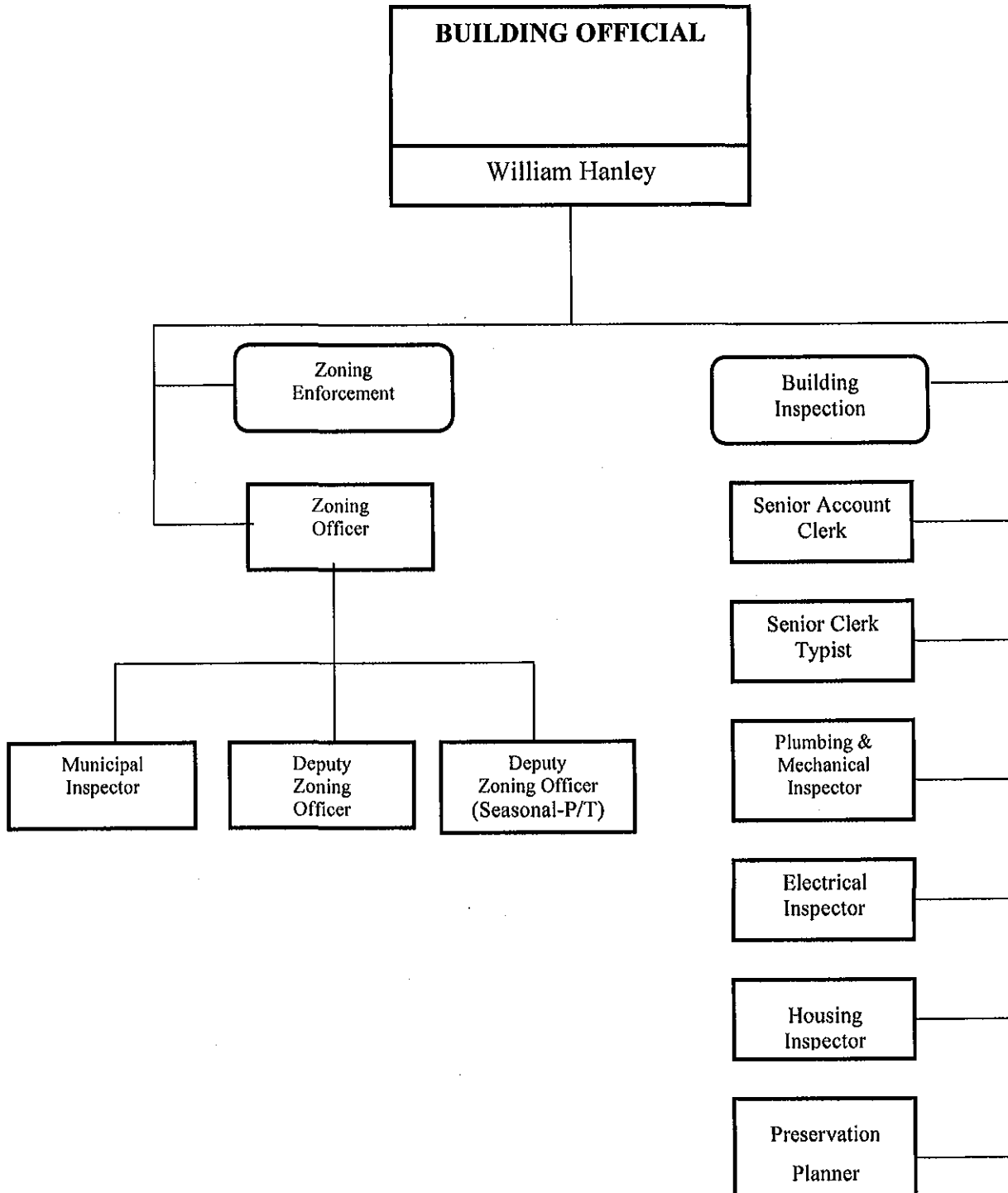
Associated Council Objectives:



Provide high quality services to residents, taxpayers and visitors.

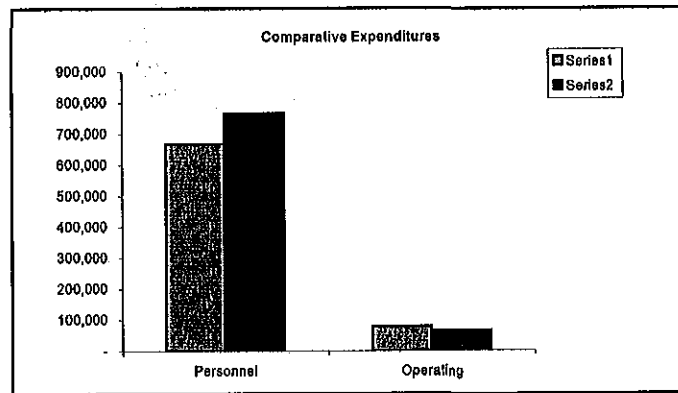
Goals and measures for FY 2011 continue to apply. There are no new goals for FY 2012

DEPARTMENT OF ZONING, & INSPECTIONS



**ZONING and INSPECTIONS
BUDGET SUMMARY**

	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATED	2011-12 ADOPTED
<u>EXPENDITURES</u>				
SALARIES	\$ 474,110	\$ 472,806	\$ 462,067	\$ 515,400
FRINGE BENEFITS	172,061	194,852	184,782	250,244
PURCHASED SERVICES	26,597	28,900	28,900	23,473
UTILITIES	3,614	3,700	3,700	4,340
INTERNAL SERVICES	22,502	29,910	29,910	29,910
OTHER CHARGES	3,988	5,700	5,900	2,100
SUPPLIES & MATERIALS	7,616	10,250	8,250	4,450
TOTAL	\$ 710,488	\$ 746,118	\$ 723,509	\$ 829,917

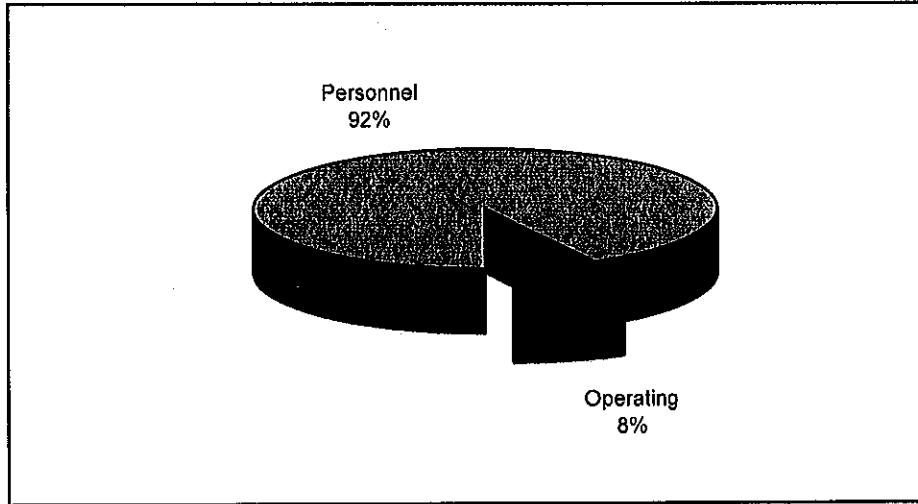


REVENUES

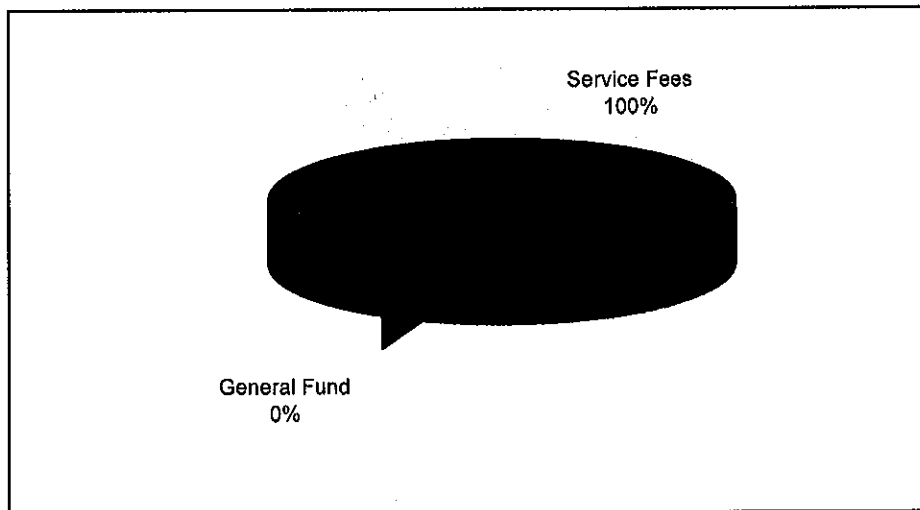
ACCT NO.	ACCT TITLE				
45640	Building	501,567	700,000	500,000	630,000
45642	Plumbing	43,454	30,000	40,000	40,000
45644	Mechanical	123,153	100,000	120,000	120,000
45648	Board of Appeals	17,181	12,000	17,000	17,000
45650	HDC Application Fee	16,160	16,000	16,000	16,000
45646	Electric	107,494	140,000	110,000	110,000
TOTAL		809,009	998,000	803,000	933,000
BALANCE		(98,521)	(251,882)	(79,491)	(103,083)

Zoning and Development

Expenditures \$829,917



Revenues \$829,917



FUNCTION: Community Development
DEPARTMENT: Zoning and Inspections
DIVISION OR ACTIVITY: Zoning Enforcement

BUDGET COMMENTS:

This cost center decreased \$67,120 (-22.48%) due almost exclusively to leaving the Municipal Inspector's position unfunded. Major expenses include \$12,000 for required public advertising, \$9,573 for legal process expenses, and \$17,000 for temporary and seasonal wages.

PROGRAM:

The Zoning Enforcement Division is responsible for all zoning enforcement activities, zoning interpretations and coordination of new development proposals to ensure zoning compliance. The program is actively involved with regulating nuisance and noise problems in the city. Staff issues violations and citations and they represent the division before municipal court. Staff also works closely with the Police including the Community Oriented Police officers.

OBJECTIVES:

To ensure that the development, redevelopment and/or rehabilitation of private properties and/or groups of properties promote the health, safety and welfare of the citizens of Newport, in accordance with the Newport Zoning Ordinance and related nuisance and noise ordinances; To work with the Zoning Board, Historic District Commission, Critical Area Review Board, and Municipal Court to effectuate the program.

SERVICES AND PRODUCTS:

- Staff assistance Zoning Board of Review, Historic District Commission & Critical Area Review Committee
- Citizen assistance with regard to zoning and nuisance issues.
- Enforcement of zoning and nuisance codes of the City of Newport.

COST CENTER 11-600-3121: ZONING ENFORCEMENT

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATED	2011-12 ADOPTED
SALARIES	\$ 192,894	\$ 185,930	\$ 184,267	\$ 142,871
FRINGE BENEFITS	72,395	71,844	68,898	58,210
PURCHASED SERVICES	26,597	28,900	28,900	23,473
UTILITIES	1,677	1,700	1,700	1,700
OTHER CHARGES	925	1,700	1,200	1,000
SUPPLIES & MATERIALS	5,710	7,750	6,750	3,450
COST CENTER TOTAL	\$ 300,198	\$ 297,824	\$ 291,715	\$ 230,704

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Zoning Officer	S06	1.0	1.0	1.0	1.0
Municipal Inspector	UT3	1.0	1.0	1.0	1.0
Deputy Zoning Officer	N02	1.0	1.0	1.0	1.0
Total Positions		3.0	3.0	3.0	3.0

FUNCTION: Community Development
DEPARTMENT: Zoning and Inspections
DIVISION OR ACTIVITY: Building Inspections Services

BUDGET COMMENTS:

This cost center has an overall increase of \$150,919 (33.67%), attributable to a shift in personnel and the addition of a Sr. Account Clerk.

PROGRAM:

This program provides funds to support the Plumbing, Mechanical and Electrical Inspection function, which is responsible for enforcing the State building code, issuing plumbing and mechanical permits for new work, conducting inspections during construction, and issuing orders to correct violations in new and existing structures. Building Inspection Services provides efficient and effective inspection services and information and data to the public and other City departments, and assures compliance with City/State standards and building/housing codes in private and public construction projects.

OBJECTIVES:

To track revenue and building activity through permit documentation; To continue to explore and incorporate computer capability and construction related software for increased internal efficiency and better service to the public; To monitor staff status regarding certification and licensing; To enforce minimum housing standards.

SERVICES AND PRODUCTS:

- Plumbing, mechanical, electrical and building permits
- State building code enforcement

COST CENTER 11-600-3122: BUILDING INSPECTION SERVICES

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATED	2011-12 ADOPTED
SALARIES	\$ 281,216	\$ 286,876	\$ 277,800	\$ 372,529
FRINGE BENEFITS	99,666	123,008	115,884	192,034
UTILITIES	1,937	2,000	2,000	2,640
INTERNAL SERVICES	22,502	29,910	29,910	29,910
OTHER CHARGES	3,063	4,000	4,700	1,100
SUPPLIES & MATERIALS	1,906	2,500	1,500	1,000
COST CENTER TOTAL	\$ 410,290	\$ 448,294	\$ 431,794	\$ 599,213

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Building Official	S08	1.0	1.0	1.0	1.0
Preservation Planner	N03	0.0	0.0	0.0	1.0
Electrical Inspector	UT4	1.0	1.0	1.0	1.0
Housing Inspector	UT3	1.0	1.0	1.0	1.0
Plumb/Mech. Inspector	UT4	1.0	1.0	1.0	1.0
Sr. Clerk Typist	UC2	1.0	1.0	1.0	1.0
Senior Account Clerk	UC2	0.0	0.0	0.0	1.0
Total Positions		5.0	5.0	5.0	7.0

CITY OF NEWPORT, RHODE ISLAND
 2011-2012 ADOPTED BUDGET
 GENERAL FUND EXPENDITURES

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	2010 <u>ACTUAL</u> <u>EXPEND</u>	2011 <u>ADOPTED</u> <u>BUDGET</u>	2011 <u>PROJECTED</u> <u>RESULTS</u>	2012 <u>ADOPTED</u> <u>BUDGET</u>	Dollar <u>Change</u>	Percent <u>Change</u>
11-650-3121-50001	Zoning Salaries	173,627	171,510	185,000	125,451	(46,059)	-26.85%
11-650-3121-50003	Holiday Pay	420	420	420	420	-	0.00%
11-650-3121-50004	Temp/Seasonal Wages	18,847	14,000	18,847	17,000	3,000	21.43%
11-650-3121-50100	Employee Benefits	72,395	71,844	68,898	58,210	(13,634)	-18.98%
11-650-3121-50207	Legal Advertisement	14,703	12,000	12,000	12,000	-	0.00%
11-650-3121-50212	Conf. & Training	697	700	700	-	(700)	100.00%
11-650-3121-50225	Copler Contract	-	1,900	1,900	1,900	-	-
11-650-3121-50225	Legal Process Expenses	11,894	15,000	15,000	9,573	(5,427)	-36.18%
11-650-3121-50251	Phones & Communication	1,677	1,700	1,700	1,700	-	0.00%
11-650-3121-50268	Mileage Reimbursement	228	1,000	500	1,000	-	100.00%
11-650-3121-50311	Operating Supplies	-	750	750	450	(300)	-40.00%
11-650-3121-50361	Office Supplies	5,710	7,000	6,000	3,000	(4,000)	-57.14%
	Zoning Enforcement	300,198	297,824	291,715	230,704	(67,120)	-22.54%
11-650-3122-50001	Bldg Insp Salaries	249,744	265,876	255,000	352,529	86,653	32.59%
11-650-3122-50002	Overtime	239	1,000	2,800	-	(1,000)	-100.00%
11-650-3122-50004	Temp/Seasonal Wages	31,233	20,000	20,000	20,000	-	100.00%
11-650-3122-50100	Employee Benefits	99,666	123,008	115,884	192,034	69,026	56.12%
11-650-3122-50210	Dues & Subscriptions	185	500	500	100	(400)	-80.00%
11-650-3122-50212	Conf. & Training	604	1,000	1,700	-	(1,000)	-100.00%
11-650-3122-50251	Phones & Communication	1,937	2,000	2,000	2,640	640	32.00%
11-650-3122-50268	Mileage Reimbursement	2,274	2,500	2,500	1,000	(1,500)	-60.00%
11-650-3122-50361	Office Supplies	1,906	2,500	1,500	1,000	(1,500)	-60.00%
11-650-3122-50271	Gasoline & Vehicle Maintenance	22,502	29,910	29,910	29,910	-	0.00%
	Building Inspect Services	410,280	448,294	431,794	599,213	150,919	33.67%
TOTAL PLANNING		710,488	746,118	723,509	829,917	83,799	11.23%

DEPARTMENT OF RECREATION

The Mission of the Recreation Department actively services the entire community through it's various recreation and sports activities, & sports facilities, overseeing Martin Recreation Center, Cardines Baseball Field, Freebody Park sports complex, and an outdoor skatepark.

The following divisions and functions fall under the Department of Recreation.

Administration – responsibilities include: direction, coordination and scheduling of personnel and volunteers; long- and short-term planning; budget preparation and analysis, and supervision of the activities of the Department's various functional areas.

The Recreation Administration Division utilizes 0.09% (0.30% FY 11; 0.30% FY 10; 0.26% FY 09) of the FY 12 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$2.64.

Recreation Activities – supports a variety of recreational activities for Newport residents, from preschoolers to senior citizens. Emphasis is placed on inclusive activities which a person can learn as a child and participate in throughout a lifetime. Numerous grants and sponsorships support this division. It also supports Community-wide free and low cost special events that provide safe and fun family opportunities. A summer lunch and literacy program is built into the camp programs. Collaboration and community outreach are an important component as well as dealing with at-risk populations. Also, scheduling of fields, parks and "Hut" gymnasium for various athletic leagues and community events is the responsibility of recreation activities.

The Recreation Activities Division utilizes 0.51% (0.47% FY 11; 0.46% FY 10; 0.48% FY 09, during which the department was reorganized) of the FY 12 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$15.66.

DEPARTMENT OF RECREATION

FY 2011 Short-term goals, measures and status:

Goal #1: To provide healthy and positive recreation programs and community events that will meet the leisure needs of the citizens of Newport.

Measure #1: To evaluate from year to year the variety of programs and community events offered to the various populations within the community – pre-school, youth, teens, adults and senior citizens, and revise those that do not meet the goals of inclusion, and healthy lifestyle.

PERFORMANCE MEASURES	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Net increase in new/expanded adult programs/classes since FY 2008	5	3	11	6

PERFORMANCE MEASURES	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Outreach to schools - No. of programs	5	17	12	4

PERFORMANCE MEASURES	2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Outreach to Community Agencies ~ Number of programs	1	9	14	10

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL
Number of "free" community special events	44	48

Measure #2: To increase the number of participants in programs offered for youth and adult program participants.

PERFORMANCE MEASURES	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Number of youth recreation program participants	1,977	1,460	1,327

PERFORMANCE MEASURES	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Number of adult recreation program participants	632	841	550

DEPARTMENT OF RECREATION

FY 2011 Short-term goals, measures and status (continued):

Associated Council Objective:



Improve and expand facilities for youth activities.

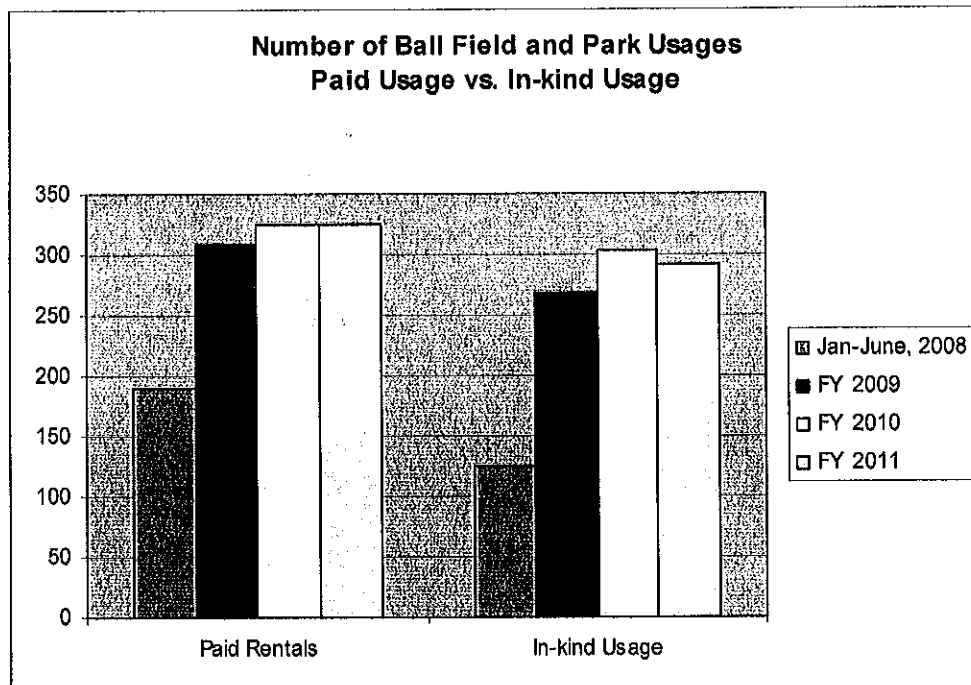
Associated Council Objective:



Promote the use of the City's parks and ball fields.

Goal #2: To provide oversight to the scheduling of all sports and facilities and city parks in a safe, financially sound, and responsible manner. The Recreation Department will continue to be guided by providing adequate opportunities for public use of parks and recreation facilities, while insuring the sites are safe for use by participants. All rentals of sites will be evaluated on impact to resources, and fees, or charges set accordingly. We are committed to a full range of recreational and cultural opportunities in all city facilities that will provide value to our residents and visitors alike.

Measure: Comparative numbers of free and paid rentals of the facilities (first year data available)



DEPARTMENT OF RECREATION

FY 2011 Short-term goals, measures and status (continued):

Associated Council Objective:



activities.

Improve and expand facilities for youth

Associated Council Objective:



City's parks and ball fields.

Maintain and promote the use of the

Goal #3: To create a more "livable" city by increasing ability for all members of the community to participate in healthy opportunities for "unstructured play" or "self-guided fitness"

Measure #1 To measure increase in revenue from participants engaged in drop-in programs offered for youth and adult participants.

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL
Net increase in revenue from Youth Drop-In Playtime	\$ 1,455	\$ 2,085

PERFORMANCE MEASURES	FY 2010 ACTUAL	FY 2011 ACTUAL
Net increase in revenue from Adult Drop-In Playtime	N/A	\$ 354

Associated Council Objective:

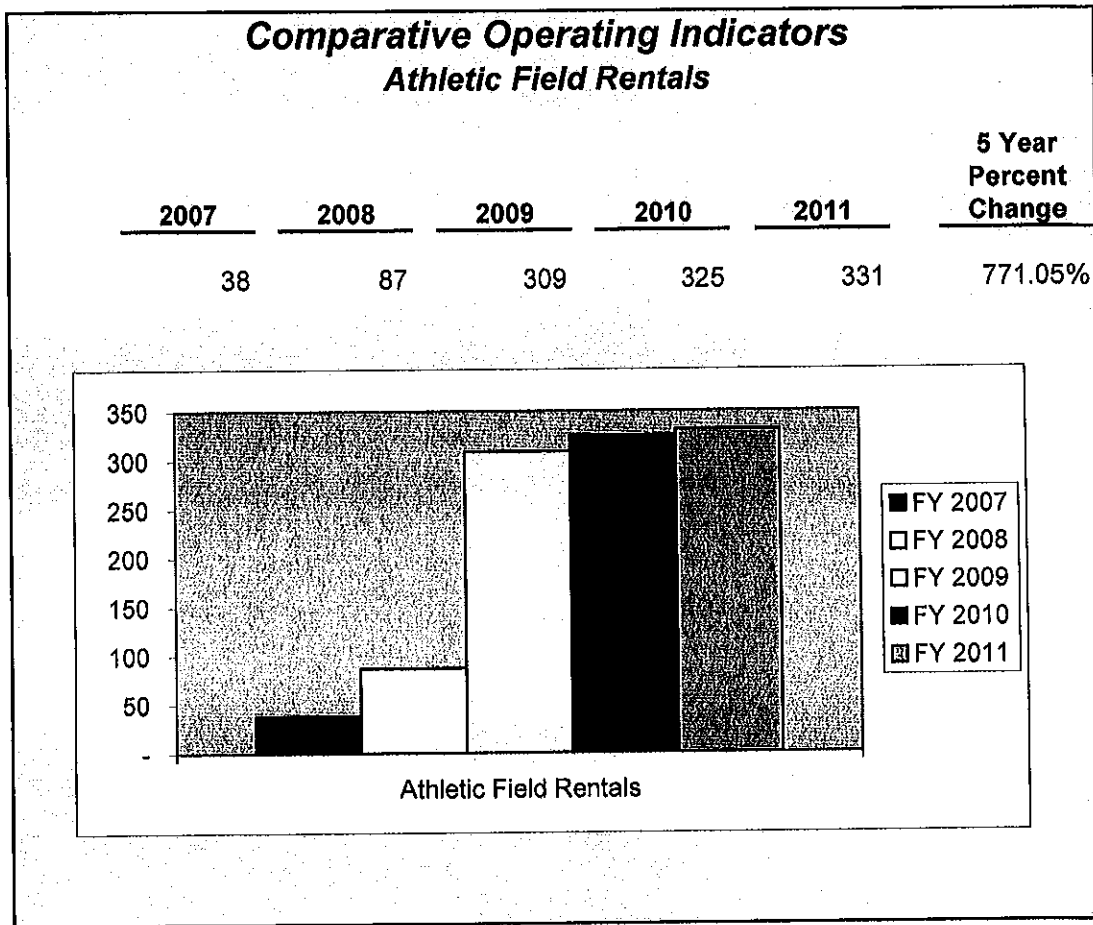


activities.

Improve and expand facilities for youth

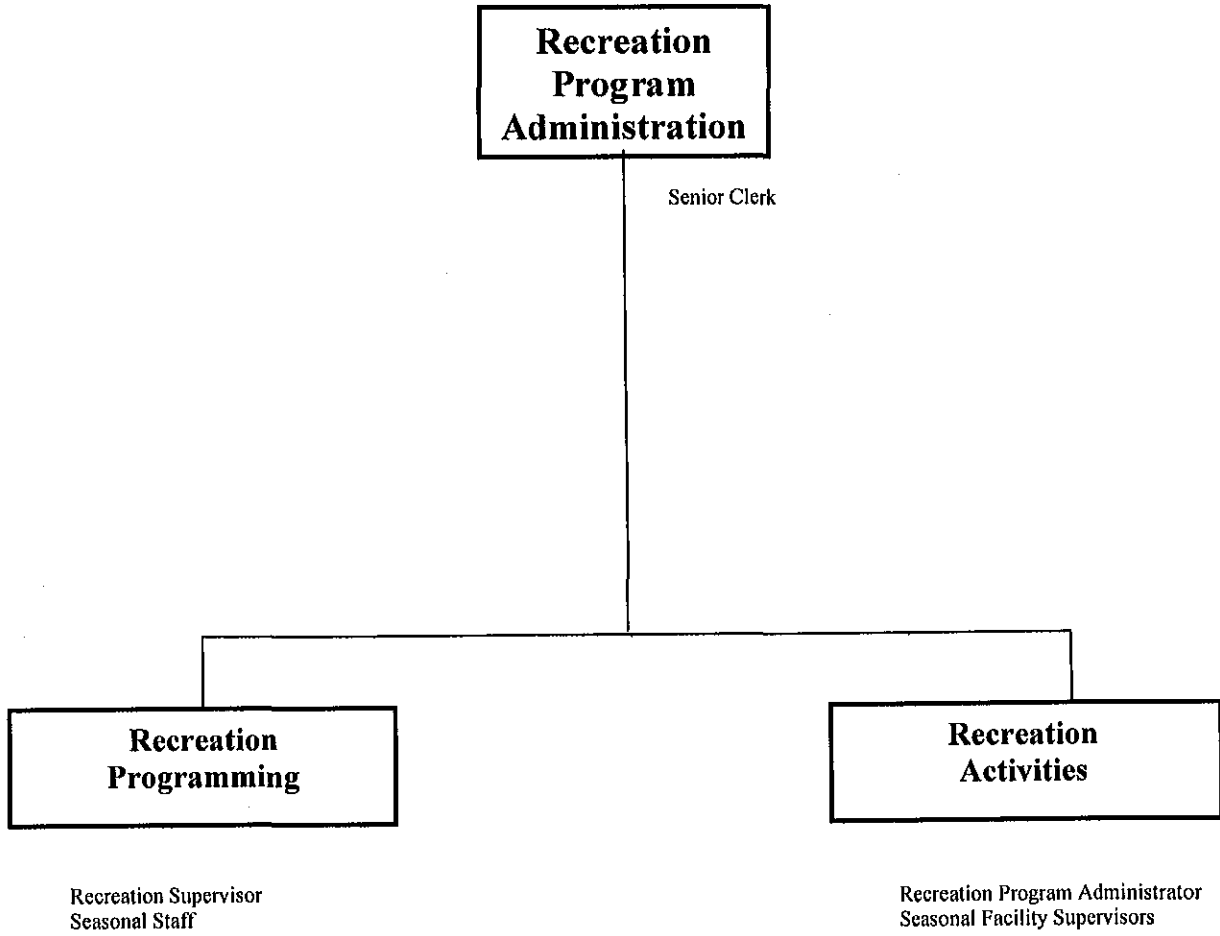
DEPARTMENT OF RECREATION

FY 2011 Short-term goals, measures and status (continued):



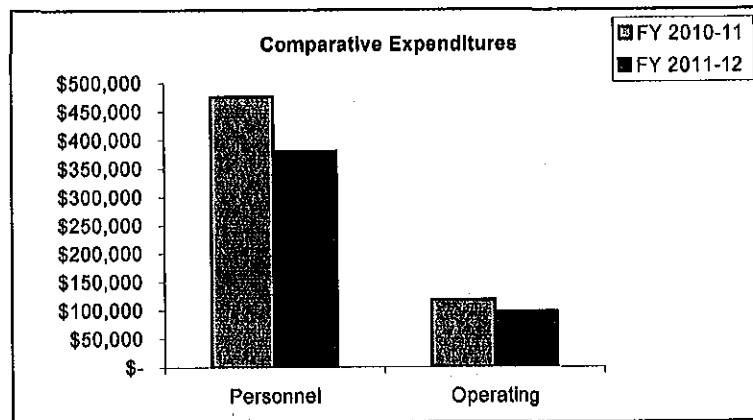
Goals and measures for FY 2011 continue to apply
There are no new goals for FY 2012

DEPARTMENT OF RECREATION



DEPARTMENT OF RECREATION
BUDGET SUMMARY

	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATED	2011-12 ADOPTED
EXPENDITURES				
SALARIES	\$ 342,289	\$ 340,578	\$ 338,078	\$ 280,283
FRINGE BENEFITS	133,007	135,079	135,079	99,149
PURCHASED SERVICES	5,601	7,749	7,667	5,704
UTILITIES	33,265	42,000	39,000	30,500
INTERNAL SERVICES	7,081	11,725	11,725	11,725
OTHER CHARGES	1,361	1,905	1,735	915
SUPPLIES & MATERIALS	42,143	54,000	53,950	47,275
TOTAL	\$ 564,747	\$ 593,036	\$ 587,234	\$ 475,551

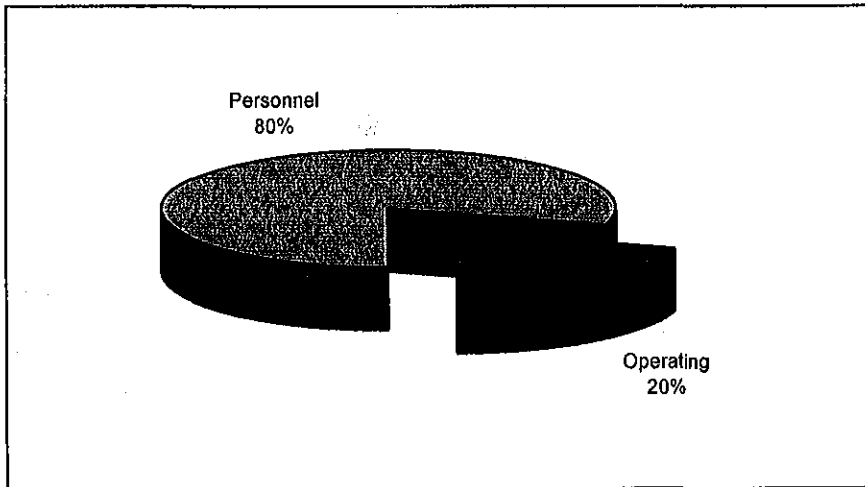


REVENUES

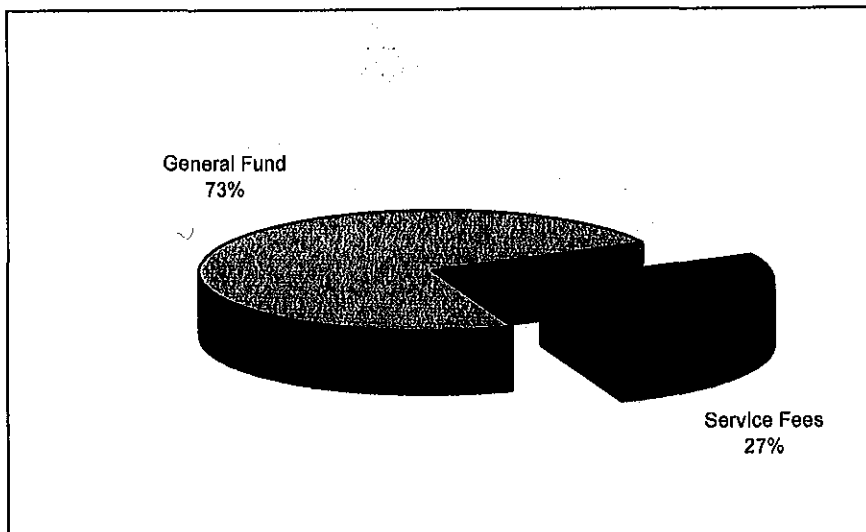
ACCT NO.	ACCT TITLE				
45549	Rec. Activity Fees	\$ 96,825	\$ 85,000	\$ 85,000	\$ 100,000
45601	Ballfield Rentals	20,685	28,000	28,000	18,000
45664	Vendor Rights	9,921	8,800	8,800	8,800
TOTAL		\$ 127,431	\$ 121,800	\$ 121,800	\$ 126,800
BALANCE		\$ 437,316	\$ 471,236	\$ 465,434	\$ 348,751

Department of Recreation

Expenditures \$475,551



Revenues \$475,551



FUNCTION: Recreation
DEPARTMENT: Recreation
DIVISION OR ACTIVITY: Administration

BUDGET COMMENTS:

This cost center has decreased \$151,891 (-65.85%), due almost exclusively to eliminating the Director's position. Other decreases include \$800 (-100%) in conferences and training, \$400 (-100%) in bank fees, \$215 (-43%) in dues and subscriptions, and \$875 (-14.58%) in office supplies. There are no offsetting increases.

PROGRAM:

This program provides funds for the administration of the Department of Recreation. Responsibilities include: direction, coordination and scheduling of personnel; long- and short-term planning; budget preparation and analysis, and supervision of the activities of the Department..

OBJECTIVES:

To provide a comprehensive customer directed approach to purchasing, revenue collection, grant development and management, allocation of staff and equipment, and program planning related to recreation.

SERVICES AND PRODUCTS:

- Administration of recreational activities

COST CENTER 11-700-3102: RECREATION ADMINISTRATION

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATED	2011-12 ADOPTED
SALARIES	\$ 142,059	\$ 141,515	\$ 141,515	\$ 32,941
FRINGE BENEFITS	64,533	68,752	68,752	27,722
PURCHASED SERVICES	1,244	937	1,167	540
INTERNAL SERVICES	7,081	11,725	11,725	11,725
OTHER CHARGES	1,021	1,300	1,113	285
SUPPLIES & MATERIALS	4,205	6,450	6,400	5,575
COST CENTER TOTAL	\$ 220,143	\$ 230,679	\$ 230,672	\$ 78,788

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Director of Recreation	S08	1.00	1.00	1.00	0.00
Senior Clerk	UC1	1.00	1.00	1.00	1.00
Total Positions		2.00	2.00	2.00	1.00

FUNCTION: Recreation
DEPARTMENT: Recreation
DIVISION OR ACTIVITY: Recreation Activities

BUDGET COMMENTS:

This cost center has an overall increase of \$34,406 (9.50%) due almost exclusively to an increase of \$48,000 (73.85%) in temporary and seasonal wages proposed to offset the eliminated Director's position. The only significant costs in this division are for personnel, recreation programs and utilities.

PROGRAM:

This program provides funds for the support of a variety of recreational activities for Newport residents, from preschoolers to senior citizens. Emphasis is placed on activities which a person can learn as a child and participate in throughout a lifetime. Numerous grants and sponsorships support this division. It also supports Community-wide free and low cost special events that provide safe and fun family opportunities. A summer lunch and literacy program is built into the camp program.

OBJECTIVES:

To provide safe and enjoyable recreation activities to youth, adults, and families on a year-round basis; to provide nontraditional programs and introduce low cost and free instruction to reflect the diverse population; to coordinate services with police, social service agencies, schools, library and non-profit agencies.

SERVICES AND PRODUCTS:

- Recreational activities for residents

COST CENTER 11-700-3103: RECREATION ACTIVITIES

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATED	2011-12 ADOPTED
SALARIES	\$ 200,230	\$ 199,063	\$ 196,563	\$ 247,342
FRINGE BENEFITS	68,474	66,327	66,327	71,427
PURCHASED SERVICES	4,357	6,812	6,500	5,164
UTILITIES	33,265	42,000	39,000	30,500
OTHER	340	605	622	630
SUPPLIES & MATERIALS	37,938	47,550	47,550	41,700
COST CENTER TOTAL	\$ 344,604	\$ 362,357	\$ 356,562	\$ 396,763

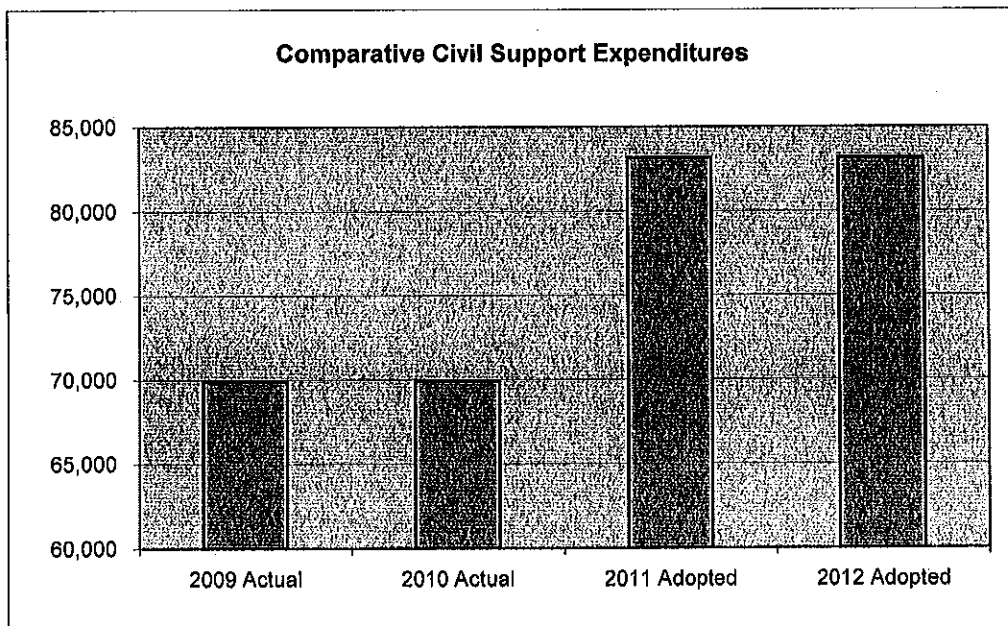
PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Recreation Administrator	S07	1.00	1.00	1.00	1.00
Rec. Program Supervisor	N03	1.00	1.00	1.00	1.00
Total Positions		2.00	2.00	2.00	2.00

CITY OF NEWPORT, RHODE ISLAND
 2011-2012 ADOPTED BUDGET
 GENERAL FUND EXPENDITURES

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	2010 <u>ACTUAL</u> <u>EXPEND</u>	2011 <u>ADOPTED</u> <u>BUDGET</u>	2011 <u>PROJECTED</u> <u>RESULTS</u>	2012 <u>ADOPTED</u> <u>BUDGET</u>	Dollar <u>Change</u>	Percent <u>Change</u>
11-700-3102-50001	Recreation Admin Salaries	142,059	141,515	141,515	32,941	(108,574)	-76.72%
11-700-3102-50100	Employee Benefits	64,533	88,752	68,752	27,722	(41,030)	-59.68%
11-700-3102-50120	Bank Fees	581	400	600	-	(400)	-100.00%
11-700-3102-50210	Dues & Subscriptions	500	500	513	285	(215)	-43.00%
11-700-3102-50212	Conf. & Training	521	800	600	-	(800)	-100.00%
11-700-3102-50225	Contract Services	555	400	450	400	-	0.00%
11-700-3102-50239	Liability Insurance	108	137	117	140	3	2.19%
11-700-3102-50271	Gasoline & Vehicle Maint.	7,081	11,725	11,725	11,725	-	0.00%
11-700-3102-50275	Repair & Maint.	-	200	200	200	-	0.00%
11-700-3102-50311	Operating Supplies	250	250	200	250	-	0.00%
11-700-3102-50361	Office Supplies	3,955	6,000	6,000	5,125	(875)	-14.58%
	Recreation Admin	220,143	230,679	230,672	78,788	(151,891)	-65.85%
11-700-3103-50001	Recreation Salaries	129,309	128,563	128,563	131,842	3,279	2.55%
11-700-3103-50002	Overtime	2,641	5,500	3,000	2,500	(3,000)	-54.55%
11-700-3103-50004	Temp/Seasonal Wages	68,280	85,000	85,000	113,000	48,000	73.85%
11-700-3103-50100	Employee Benefits	68,474	68,327	66,327	71,427	5,100	7.69%
11-700-3103-50205	Copying & Binding	533	1,000	1,000	-	(1,000)	-100.00%
11-700-3103-50207	Legal Advertisement	200	200	200	-	(200)	-100.00%
11-700-3103-50210	Dues & Subscriptions	340	605	622	630	25	4.13%
11-700-3103-50225	Contract Services	1,560	3,000	3,000	2,500	(500)	-16.67%
11-700-3103-50239	Liability Insurance	2,064	2,612	2,300	2,664	52	1.99%
11-700-3103-50260	Rental - Equip. & Facilities	2,394	2,000	2,000	2,000	-	0.00%
11-700-3103-50305	Water Charge	6,545	10,000	7,500	5,000	(5,000)	-50.00%
11-700-3103-50306	Electricity	13,823	17,500	17,500	12,500	(5,000)	-28.57%
11-700-3103-50307	Natural Gas	12,897	14,500	14,000	13,000	(1,500)	-10.34%
11-700-3103-50309	Household Supplies	2,970	3,600	3,600	3,200	(400)	-11.11%
11-700-3103-50311	Operating Supplies	4,462	7,000	7,000	4,500	(2,500)	-35.71%
11-700-3103-50320	Uniforms & Protective Gear	-	250	250	-	(250)	-100.00%
11-700-3103-50334	Recreation Programs	25,684	32,000	32,000	30,000	(2,000)	-6.25%
11-700-3103-50350	Equipment Parts	1,951	2,000	2,000	1,500	(500)	-25.00%
11-700-3103-50361	Office Supplies	477	700	700	500	(200)	-28.57%
	Recreation Activities	344,804	362,357	356,562	398,763	34,406	9.50%
TOTAL RECREATION		564,747	593,036	587,234	475,551	(117,486)	-19.81%

**CIVIC SUPPORT
BUDGET SUMMARY**

	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATED	2011-12 ADOPTED
<u>EXPENDITURES</u>				
CIVIC SUPPORT	\$ 69,900	\$ 83,150	\$ 83,150	\$ 83,150
TOTAL	\$ 69,900	\$ 83,150	\$ 83,150	\$ 83,150



COST CENTER 11-830-2111: CIVIC SUPPORT

	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATED	2011-12 ADOPTED
Visiting Nurse	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
NPT Cty Community Mental Health	10,500	10,500	10,500	10,500
Newport Partnerships for Families	2,000	2,000	2,000	2,000
East Bay Comm. Action (New Visions)	15,500	15,500	15,500	15,500
Lucy's Hearth	1,500	1,500	1,500	1,500
Seaman's Church	1,050	1,050	1,050	1,050
The Samaritans	250	250	250	250
Newport Public Education Foundation	500	500	500	500
Women's Resource Center	3,250	3,250	3,250	3,250
Newport in Bloom	500	500	500	500
Fort Adams Trust	750	750	750	750
Park Holm Sr. Center	1,700	1,700	1,700	1,700
American Red Cross	500	500	500	500
Boys & Girls Club	7,750	7,750	7,750	7,750
Boy Scouts, Narragansett Council	250	250	250	250
Newport Artillery Company	-	1,250	1,250	1,250
Lions Club	750	750	750	750
Newport Little League	2,100	2,100	2,100	2,100
Martin Luther King Community Center	7,500	7,500	7,500	7,500
Pop Warner Football	1,050	1,050	1,050	1,050
Fifth Ward Little League	1,000	1,000	1,000	1,000
Roger's High Boosters Assoc.	500	500	500	500
RI Arts Foundation/Npt Music Festival	500	500	500	500
Robert Potter League for Animals	-	12,000	12,000	12,000
Friends of Ballard Park	500	500	500	500
COST CENTER TOTAL	\$ 69,900	\$ 83,150	\$ 83,150	\$ 83,150

For Informational Purposes Only ~ Designated Trust Funding (not part of Proposed Budget)

Edward King Sr. Ctr		34,000	34,000	34,000
Ed. King Sr Ctr (luncheons)		5,010	5,010	5,010
Child and Family Services	-	1,170	1,170	1,170
Henderson Home		48,950	48,950	48,950
Touro Synagogue		7,200	7,200	7,200
Preservation Society		1,160	1,160	1,160
Trust Funded Civic Support	-	97,490	97,490	97,490

**FIDUCIARY AND RESERVE ACCOUNTS
BUDGET SUMMARY**

	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATED	2011-12 ADOPTED
<u>EXPENDITURES</u>				
TRANSFER TO SCHOOL	\$ 23,142,725	\$ 22,564,157	\$ 22,564,157	\$ 22,564,157
TRANSFER TO PUBLIC LIBRARY	1,671,719	1,671,719	1,671,719	1,671,719
TRANSFER TO CAPITAL PROJECTS	764,792	1,020,450	1,020,450	1,621,897
INDEPENDENT AUDIT/STATISTICAL	64,300	69,200	69,200	434,100
PENSION & RETIREE EXPENSE	3,247,796	3,152,061	2,539,037	3,491,200
INSURANCE RESERVES	480,203	580,000	651,324	672,890
DEBT SERVICE	2,133,692	1,853,177	1,853,177	2,525,368
CONTINGENCY & OTHER	399,949	(159,041)	138,655	(154,000)
TOTAL	\$ 31,905,176	\$ 30,751,723	\$ 30,507,719	\$ 32,827,331
 <u>REVENUES</u>				
Acct No	Account Title			
45326	School Housing Aid	549,883	277,809	222,042
45329	State Aid - Library Proj.	231,928	215,000	228,000
	TOTAL	781,811	492,809	450,042
	BALANCE	31,123,365	30,258,914	30,057,677
			32,380,331	

COST CENTER 11-150-7210: PUBLIC SCHOOL OPERATIONS

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATED	2011-12 ADOPTED
Public School Operations	23,142,725	22,564,157	22,564,157	22,564,157
COST CENTER TOTAL	23,142,725	22,564,157	22,564,157	22,564,157

This account represents the local appropriation of property tax revenues to the Public School Budget. There has been no change in this allocation.

COST CENTER 11-150-7100: PUBLIC LIBRARY OPERATIONS

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATED	2011-12 ADOPTED
Transfer to Public Library	1,671,719	1,671,719	1,671,719	1,671,719
COST CENTER TOTAL	1,671,719	1,671,719	1,671,719	1,671,719

This account represents the local appropriation of property tax revenues to the Newport Public Library. There has been no change in this allocation.

COST CENTER : TRANSFERS				
TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATED	2011-12 ADOPTED
Transfer for General Fund Projects	672,504	1,020,450	1,020,450	1,546,897
Transfer for Enterprise Fund	92,288	-	-	75,000
Transfer for School Capital Projects	-	-	-	-
COST CENTER TOTAL	764,792	1,020,450	1,020,450	1,621,897

The transfer for general fund projects is the amount needed to fund capital projects as outlined in the capital project section of the budget. Please see the summary schedule and project sheets for details.

There is no transfer for school capital projects allocated in the FY2011-2012 School Budget.

COST CENTER 11-150-8130: INDEPENDENT AUDIT & STATISTICAL UPDATE

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATED	2011-12 ADOPTED
Independent Audit	64,300	69,200	69,200	73,100
Statistical Update	-	-	-	361,000
COST CENTER TOTAL	64,300	69,200	69,200	434,100

The independent audit account provides funds for the annual independent audit of the School's and City's finances. In keeping with Rhode Island General Law 44-5-11, statistical updates must be performed every three (3) years with a full physical revaluation every nine (9) years. The statistical update account provides funds for a thorough analysis of all real estate in the City so as to determine the fair market value of all properties. The last update was done in FY 2008/09. Funding for a full revaluation is adopted in the FY 2012 Adopted Budget.

COST CENTER 11-150-8520: RETIREE EXPENSE

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATED	2011-12 ADOPTED
Monthly Pension Expenses	17,108	17,200	17,200	17,200
Retiree Health Insurance	520,942	606,293	609,569	624,000
Monthly Insurance	-	-	-	-
OPEB Actuarial Valuation	-	-	-	-
Severance Benefits	197,961	350,000	250,000	350,000
Contribution to OPEB Trust	2,500,000	2,178,568	1,662,268	2,500,000
PEHC Contribution	11,785	-	-	-
COST CENTER TOTAL	3,247,796	3,152,061	2,539,037	3,491,200

The retiree benefits listed above are for all City employees other than police and fire. Those costs are listed in their respective budgets. Severance benefits are used to pay unused sick and vacation leave for any employee who separates from service with the City. Benefits are paid in accordance with bargaining contracts and/or City ordinance.

COST CENTER 11-170-8560: INSURANCE RESERVES

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATED	2011-12 ADOPTED
Workers' Compensation Insurance	317,356	330,000	331,324	347,890
Self Insurance	100,706	200,000	200,000	200,000
Unemployment Insurance	62,141	50,000	120,000	125,000
COST CENTER TOTAL	480,203	580,000	651,324	672,890

Workers' Compensation Insurance has increased \$17,890 (5.42%). Self-Insurance is used for deductibles on insurance claims or amounts refunded in settlement of major tax grievances. This amount is based on historical usage rather than known costs and/or claims.

COST CENTER 11-160-8540: DEBT SERVICE

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATED	2011-12 ADOPTED
Debt Service Advisory Fees	148,511	1,500	1,500	35,000
Bond Principal	748,067	678,078	678,078	601,047
Bond Interest	1,237,114	1,173,599	1,173,599	1,889,321
COST CENTER TOTAL	2,133,692	1,853,177	1,853,177	2,525,368

COST CENTER 11-170-8565: CONTINGENCY & OTHER

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATED	2011-12 ADOPTED
Consultants/Studies	14,231	20,000	20,000	-
Salary Vacancy Factor	-	(200,000)	(200,000)	(100,000)
Salary Adjustment	-	212,655	212,655	190,000
Premium Cost Share	-	(497,696)	(200,000)	(325,000)
Hospital Insurance, Police & Fire	5,630	6,000	6,000	6,000
Potter League Capital Cost	50,000	-	-	-
Plan 65 Cost Savings	-	-	-	(300,000)
Contingency Leave Sell Back	250,214	250,000	250,000	275,000
General Contingency	-	50,000	50,000	100,000
Prior Year Expense	79,874	-	-	-
COST CENTER TOTAL	399,949	(159,041)	138,655	(154,000)

The salary vacancy factor is the amount expected to be saved in salaries and benefits for vacant positions during the course of the year.

The salary adjustment is the amount set aside for unsettled union contracts.

The premium cost share is the amount expected to be saved with a 15% cost share of annual health care premiums from non-union, and a certain percent of salary from Union employees.

The Plan 65 Cost Savings is the amount expected to be saved by switching to a different plan. A 53% savings is realized by using the same carrier, but this new plan works directly with the Medicare system.

The annual leave sell-back is the amount anticipated to pay employees who sell back their unused vacation leave, in accordance with the charter and bargaining contract provisions.

The general contingency is for unanticipated or unusual expenditures that have not been budgeted. This amount cannot be used without the approval of the City Council.

**City of Newport
General Fund Debt Service
Consolidated Debt Service Requirements**

Year Ending June 30	Principal	Interest	Total Requirement
2012	\$ 1,889,321	\$ 601,047	\$ 2,490,368
2013	1,866,042	543,914	2,409,956
2014	1,713,110	495,125	2,208,235
2015	1,743,110	450,925	2,194,035
2016	1,533,110	396,681	1,929,791
2017	1,440,000	348,037	1,788,037
2018	1,440,000	304,500	1,744,500
2019	1,450,000	257,137	1,707,137
2020	1,545,000	194,387	1,739,387
2021	1,565,000	123,144	1,688,144
2022	1,655,000	57,450	1,712,450
2023	250,000	21,563	271,563
2024	250,000	13,125	263,125
2025	250,000	4,375	254,375
	\$ 18,589,693	\$ 3,811,410	\$ 22,401,103

**City of Newport
2004 Refunding Bonds
Rogers High School Improvement**

Year Ending June 30	Principal	Interest	Total Requirement
2012	\$ 241,211	\$ 9,797	\$ 251,008
2013	167,932	2,939	170,871
	<u>\$ 409,143</u>	<u>\$ 12,736</u>	<u>\$ 421,879</u>

**City of Newport
2010 Refunding Bonds
Thompson Middle School/Library**

Year Ending June 30	Principal	Interest	Total Requirement
2012	\$ 1,015,000	\$ 447,500	\$ 1,462,500
2013	1,065,000	410,975	1,475,975
2014	1,080,000	378,875	1,458,875
2015	1,110,000	350,925	1,460,925
2016	1,150,000	312,931	1,462,931
2017	1,190,000	274,287	1,464,287
2018	1,190,000	238,250	1,428,250
2019	1,200,000	199,012	1,399,012
2020	1,295,000	145,637	1,440,637
2021	1,315,000	84,394	1,399,394
2022	1,405,000	27,763	1,432,763
	\$ 13,015,000	\$ 2,870,549	\$ 15,885,549

**City of Newport
2009 General Obligation Bond Issue
Road Improvements**

Year Ending June 30	Principal	Interest	Total Requirement
2012	\$ 500,000	\$ 143,750	\$ 643,750
2013	500,000	130,000	630,000
2014	500,000	116,250	616,250
2015	500,000	100,000	600,000
2016	250,000	83,750	333,750
2017	250,000	73,750	323,750
2018	250,000	66,250	316,250
2019	250,000	58,125	308,125
2020	250,000	48,750	298,750
2021	250,000	38,750	288,750
2022	250,000	29,687	279,687
2023	250,000	21,563	271,563
2024	250,000	13,125	263,125
2025	250,000	4,375	254,375
	\$ 4,500,000	\$ 928,125	\$ 5,428,125

**City of Newport
2001 Qualified Zone Academy Bond Issue
Thompson Middle School**

Year Ending June 30	Principal	Interest	Total Requirement
2012	\$ 133,110	\$ -	\$ 133,110
2013	133,110	-	133,110
2014	133,110	-	133,110
2015	133,110	-	133,110
2016	133,110	-	133,110
	\$ 665,550	\$ -	\$ 665,550

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MARITIME FUND

The following functions fall under the Maritime Fund:

Established as an Enterprise Fund in 2005, the Maritime Fund provides for the operation of the Newport Harbor. It is responsible for enforcement of ordinances and state and federal boating laws pertaining to the operation of commercial and pleasure craft within the harbor and surrounding public waters. It is also charged with collecting fees for mooring rentals, mooring maintenance, Harbor patrol, oversight of special events and regattas, cruise ship arrivals, removing hazardous debris, and providing first aid when the need arises. Program also performs inspections of vessel waste holding tanks to enforce the state "no-discharge" regulation. The Harbormaster works in coordination with Federal and State Officials on security, immigration, and other joint responsibilities. The Maritime Fund operates four patrol boats during the height of the season.

This fund operates the public piers and public dinghy docks throughout the harbor, cruise ship passenger operations, the Harbormaster building with public restrooms, proposed transient boater facility at the Harbor Center.

MARITIME FUND

FY 2011 Short-term goals and performance measures:

Goal #1: To maximize each user's enjoyment of our Maritime resources by promoting safety through education, code enforcement, and incident response.

Measure #1: Continue state mandated inspection system of vessels for discharge related infractions by inspection of 50 vessels. *Vessel inspections have provided the opportunity to educate vessel owners on RI NO Discharge regulations. The Harbor Division has partnered with RI Department of Environmental Management (RIDEM) Enforcement Division to check compliance.*

PERFORMANCE MEASURES	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Number of State mandated inspections	60	56	53	47	60

Measure #2: Inspect 25% of privately classified moorings per season to insure compliance with occupation by lessee's registered boat. *This program has become a valuable tool in maintaining compliance with Harbor regulations. Harbor division has completed 25% of all private moorings checking for vessel compliance.*

PERFORMANCE MEASURES	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Percent of privately classified moorings inspected	25%	26%	25%	25%

Associated Council Objective:



Provide high quality services to residents, taxpayers and visitors.

Associated Council Objective:



Protect the harbor and promote resident and visitor use and enjoyment.

MARITIME FUND

FY 2011 Short-term goals & performance measures (continued):

Goal #2: To provide a safe and attractive harbor for residents and visitors.

Measure #1: Establish a harbor shuttle facility at Perrotti Park. *Project is complete. Shuttle service has begun and seems to be successful. Second shuttle service is in start up process. This facility may need monitoring by Harbor Division.*

Associated Council Objective:



Protect the harbor and promote resident and visitor use and enjoyment.

Measure #2: To rehabilitate the basement of the Armory into a new Transient Boater Center, using a \$713,000 Federal grant; achieve permitting and design of extension of Ann Street pier. *Project is underway. Advisory board has been set up to look into multiple aspects of the project during construction.*

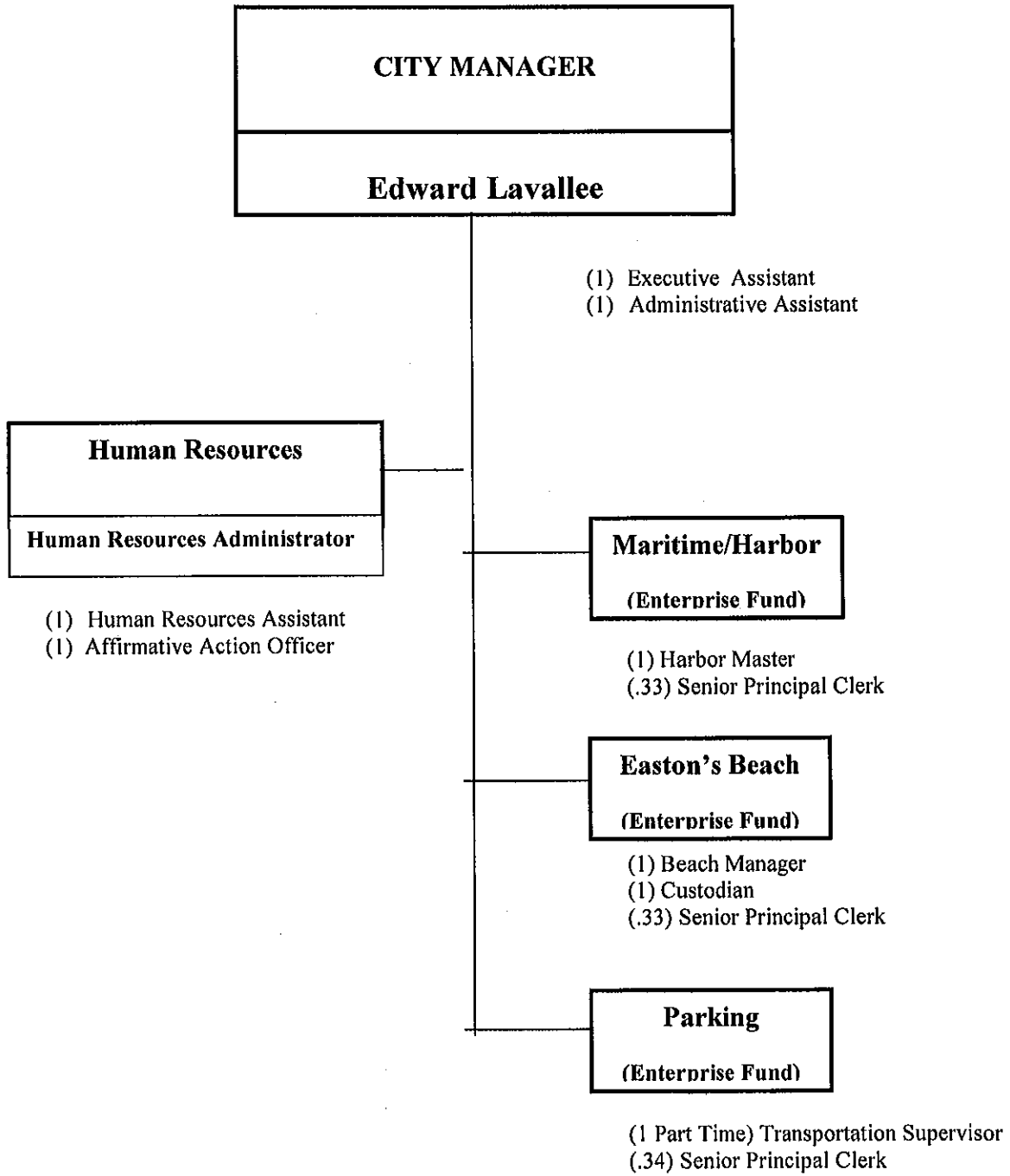
Associated Council Objective:



Protect the harbor and promote resident and visitor use and enjoyment.

**With the exception of Goal 2, Measure #1, remaining Goals and Measures for continue to apply.
There are no new goals for FY 2012.**

CITY MANAGER



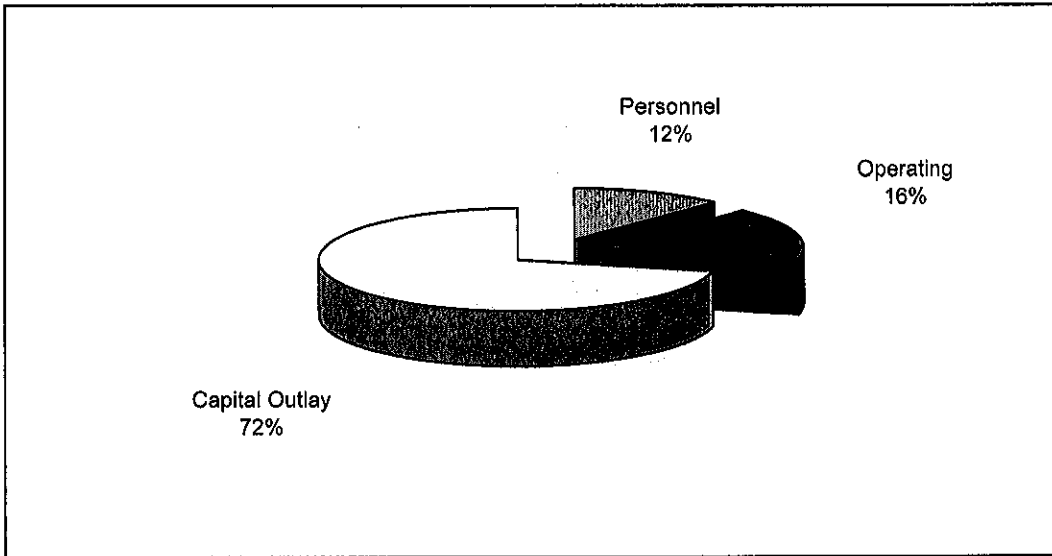
CITY OF NEWPORT, RHODE ISLAND
2011-2012 MARITIME FUND
SUMMARY

	2009-10 ACTUAL	2010-11 BUDGET	2010-11 ESTIMATED	2011-12 ADOPTED
REVENUES				
45802 Cruise Ship Fees	\$ 278,728	\$ 350,000	\$ 410,000	\$ 362,000
45803 Ann St. Pier Revenue/Harbor Center	-	-	-	25,000 *
45804 Dingy Permit Fees	3,895	800	1,820	2,000
45813 Harbor Mooring Fees	397,227	360,456	365,000	380,000
45816 Harbor Fines & Other Fees	181,741	130,000	130,000	130,000
Revenue From Operations	861,591	841,256	906,820	899,000
45345 Federal and State Grants	5,413	-	-	700,000
6002 Interfund Transfer	291,246	-	-	-
45700 Rental of Property	8,000	-	36,000	36,000
45701 Investment Int. Income	81	150	95	150
TOTAL REVENUES	1,166,331	841,406	942,915	1,635,150
PROGRAMMED USE OF CASH				587,883
TOTAL AVAILABLE	\$ 1,166,331	\$ 841,406	\$ 942,915	\$ 2,223,033
EXPENDITURES				
Salaries	\$ 230,876	\$ 243,765	\$ 244,037	\$ 215,969
Fringe Benefits	59,999	55,803	52,000	65,535
Purchased Services	21,524	34,588	34,788	50,195
Utilities	6,298	9,700	9,700	17,700
Internal Services	107,762	109,134	109,134	110,134
Materials & Supplies	77,339	114,513	152,113	123,300
Depreciation	47,748	25,000	50,000	75,000
Operating Expenditures	551,546	592,503	651,772	657,833
OTHER CASH OUTLAYS				
Capital Outlay	19,165	320,000	320,000	1,540,000
Transfer to Capital Projects (for King Park Seawall Repair)				100,200
Total Other Cash Outlays	19,165	320,000	320,000	1,640,200
TOTAL EXPENDITURES & CASH OUTLAYS	\$ 570,711	\$ 912,503	\$ 971,772	\$ 2,298,033
LESS: NON-CASH ITEMS				
Depreciation	47,748	25,000	50,000	75,000
TOTAL CASH NEEDED	\$ 522,963	\$ 887,503	\$ 921,772	\$ 2,223,033
NET ASSETS 6/30	\$ 2,231,802	\$ 2,480,705	\$ 2,522,945	\$ 3,500,262
CASH BALANCE 6/30	\$ 1,099,928	\$ 1,053,831	\$ 1,121,071	\$ 533,188

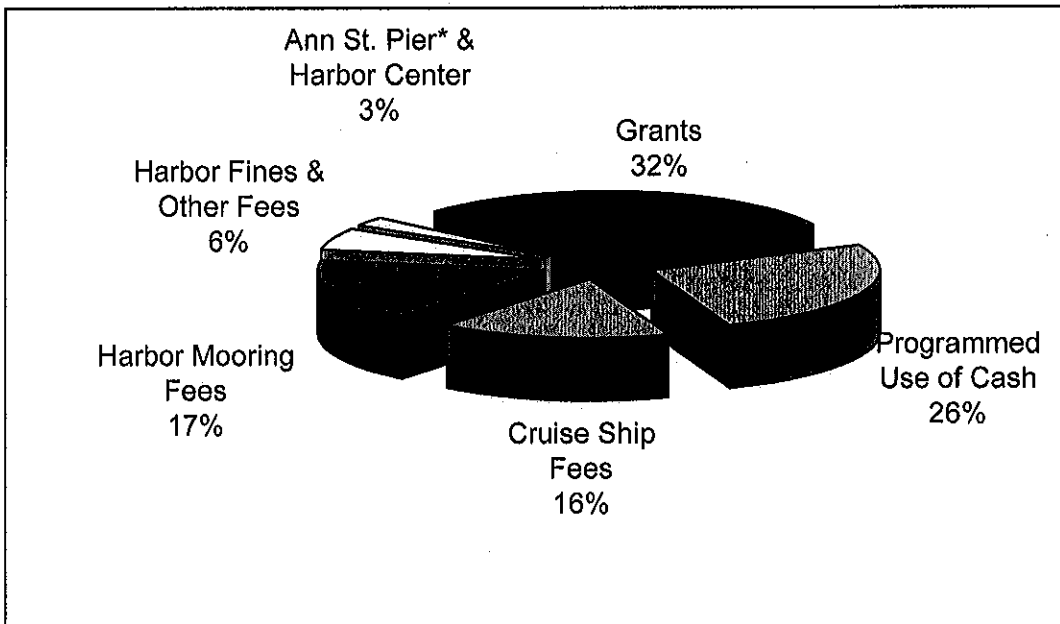
* Assumes one-half season

Maritime Fund

Expenditures And Cash Outlays \$2,298,033



Revenues \$2,223,033



* Reflects one-quarter season

FUNCTION: Maritime Services
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Maritime Services

BUDGET COMMENTS:

This budget accounts for the operations of the Maritime Services function in the Maritime Fund. The budget has increased by 56.67% due to increased capital expense including City Pier and Dock improvements, Elm Street Pier Repairs, Tall Ship Mooring Repair and King Park Seawall Repairs.

PROGRAM:

This program provides funds for the operation, maintenance and improvements to the Newport Harbor. The Harbormaster is responsible for enforcement of rules and regulations pertaining to the operation of commercial and pleasure craft within the harbor area. It is also charged with collecting fees for mooring rentals, patrolling the harbor, removing hazardous debris, and providing first aid when the need arises. Harbor management operates three patrol boats, two 25' and one 20' in length. They are docked at city property on Long Wharf. The Division also operates the ferry and cruise ship docks, public waiting areas and restrooms, and the Harbormaster building located in Perotti Park.

OBJECTIVES:

To provide a safe and attractive harbor for residents and visitors; to insure all state, local and federal regulations are enforced; to provide aid and support to all on-water personnel in cases of emergency, storms, and special events; and to maximize each user's enjoyment of our waterways by promoting safety through code enforcement and incident response.

COST CENTER: MARITIME SERVICES 04-800-5100

TITLE	LAST YEAR ACTUAL	CURR YEAR BUDGET	CURR YEAR ESTIMATED	BUDGET ADOPTED
SALARIES	\$ 230,876	\$ 215,765	\$ 216,037	\$ 189,469
FRINGE BENEFITS	59,999	55,803	52,000	62,535
PURCHASED SERVICES	21,524	34,588	34,788	34,695
UTILITIES	6,298	9,700	9,700	9,700
INTERNAL SERVICES	107,762	109,134	109,134	109,134
SUPPLIES & MATERIALS	77,339	114,513	116,113	90,000
DEPRECIATION	47,748	25,000	50,000	50,000
CAPITAL OUTLAY	19,165	320,000	320,000	840,200
TRANSFERS OUT	-	-	-	-
COST CENTER TOTAL	\$ 570,711	\$ 884,503	\$ 907,772	\$ 1,385,733

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Dir - Economic Developme	S10	0.33	-	-	-
Redev. Agency/Grant Writ	S10	0.05	-	-	-
Harbormaster	N06	1.00	1.00	1.00	1.00
Senior Principal Clerk	UC3	0.33	0.33	0.33	0.33
Total Positions		1.71	1.33	1.33	1.33

FUNCTION: Maritime Services
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Harbor Center and Ann Street Pier

BUDGET COMMENTS:

Newly established this year, the Harbor Center and Ann Street Pier Division provides for the operation of the proposed Newport Harbor Welcome Center and Ann Street Pier Marina. The budget includes funding for a partial year under the assumption that the Transient Boating Center will be opened sometime in Aug., 2011.

PROGRAM:

Supported by grants and funding from the Maritime Enterprise Fund, this program provides for the creation, management, improvement and maintenance of a welcome center for transient boaters visiting Newport Harbor at the beach-level at the Harbor Center (Newport Armory). It also provides for an extension to the Ann Street Pier (in accordance with the Coastal Resources Management Council (CRMC) permit and the rehabilitation of the existing Ann Street Pier.

OBJECTIVES:

To retain ownership and management of the property; to develop it into a complete water-side visitor site; to increase visitor traffic to the downtown area; to support all operating and capital costs as a function of the self supporting Maritime Enterprise Fund, through the use of non-tax payer dollars.

COST CENTER: HARBOR CENTER & ANN STREET PIER 04-800-5301

TITLE	LAST YEAR ACTUAL	CURR YEAR BUDGET	CURR YEAR ESTIMATED	BUDGET ADOPTED
SALARIES	\$ -	\$ 28,000	\$ 28,000	\$ 26,500
FRINGE BENEFITS	-	-	-	3,000
PURCHASED SERVICES	-	-	-	15,500
UTILITIES	-	-	-	8,000
INTERNAL SERVICES	-	-	-	1,000
SUPPLIES & MATERIALS	-	-	36,000	33,300
DEPRECIATION	-	-	-	25,000
CAPITAL OUTLAY	-	-	-	800,000
TRANSFERS OUT	-	-	-	-
COST CENTER TOTAL	\$ -	\$ 28,000	\$ 64,000	\$ 912,300

SUMMARY:

HARBOR CENTER & ANN STREET PIER OPERATING EXPENSES	\$ -	\$ 28,000	\$ 64,000	\$ 112,300
ASSOCIATED REVENUES	\$ -	\$ 28,000	\$ 64,000	\$ 61,000

Note that the Harbor Center is anticipated to be operational sometime in August, 2011. The Ann Street Pier Rehab will be completed this summer but the extension will not be operational until 2012.

CITY OF NEWPORT, RHODE ISLAND
2011 - 2012 ADOPTED BUDGET
MARITIME FUND

ACCT NUMBER	ACCOUNT NAME	2010 ACTUAL EXPEND	2011 ADOPTED BUDGET	2011 PROJECTED RESULTS	2012 ADOPTED BUDGET	Dollar Change	Percent Change
HARBOR SERVICES							
04-800-5100-50001	Harbor Mgmt Salaries	\$ 108,545	\$ 111,507	\$ 111,507	\$ 82,969	(28,538)	-25.59%
04-800-5100-50002	Overtime	620	2,000	2,272	3,500	1,500	75.00%
04-800-5100-50004	Temp/Seasonal Wages	121,811	99,000	99,000	99,500	500	0.51%
04-800-5100-50175	Annual Leave Sell Back	-	3,258	3,258	3,500	242	7.43%
04-800-5100-50100	Employee Benefits	59,999	55,803	52,000	62,535	6,732	12.06%
04-800-5100-50205	Copying & Binding	937	1,000	1,000	1,000	-	0.00%
04-800-5100-50212	Conf. & Training	265	3,000	3,000	3,000	-	0.00%
04-800-5100-50221	Harbor Testing Fees	5,475	12,575	12,575	12,575	-	0.00%
04-800-5100-50225	Contract Services	6,665	9,327	9,327	9,400	73	0.78%
04-800-5100-50226	Special Detail Costs	6,850	7,000	7,200	7,000	-	0.00%
04-800-5100-50239	Liability Insurance	1,332	1,686	1,686	1,720	34	2.02%
04-800-5100-50305	Water Charge	2,891	4,750	4,750	4,750	-	0.00%
04-800-5100-50306	Electricity	978	2,350	2,350	2,350	-	0.00%
04-800-5100-50307	Natural Gas	2,429	2,600	2,600	2,600	-	0.00%
04-800-5100-50266	Legal and Admin Expense	79,878	79,279	79,279	79,279	-	0.00%
04-800-5100-50267	Data Processing Expense	18,855	18,855	18,855	18,855	-	0.00%
04-800-5100-50271	Gasoline & Vehicle Maint.	9,029	11,000	11,000	11,000	-	0.00%
04-800-5100-50260	Rental - Equip & Facilities	300	3,500	6,000	6,000	2,500	71.43%
04-800-5100-50261	Property Taxes	9,228	-	-	-	-	0.00%
04-800-5100-50275	Repair & Maint., Equipment	18,331	12,800	12,800	16,000	3,200	25.00%
04-800-5100-50286	Boating Support	24,932	25,000	25,000	25,000	-	0.00%
04-800-5100-50301	Motor Fuel (Gas, Diesel)	11,160	14,000	14,000	20,000	6,000	42.86%
04-800-5100-50309	Household Supplies	3,559	4,016	4,016	7,100	3,084	76.79%
04-800-5100-50311	Operating Supplies	7,443	11,000	11,000	11,400	400	3.64%
04-800-5100-50320	Uniforms & Protective Gear	996	3,400	3,400	3,400	-	0.00%
04-800-5100-50361	Office Supplies	1,390	1,100	1,100	1,100	-	0.00%
04-800-5100-50120	Bank Fees	-	900	-	-	(900)	-100.00%
04-800-5100-50851	Transfer to Equip Replace	-	38,797	38,797	-	(38,797)	-100.00%
04-800-5100-50950	Depreciation Expense	47,748	25,000	50,000	50,000	25,000	100.00%
Total Operating Expense		551,548	564,503	587,772	545,533	(18,970)	-3.36%
04-800-5100-50440	City Pier and Docks Improve, H	19,165	220,000	220,000	400,000	180,000	100.00%
04-800-5100-50440	Driftway Repair	-	100,000	100,000	-	(100,000)	100.00%
04-800-5100-50440	Elm Street Pier Repairs	-	-	-	300,000	300,000	100.00%
04-800-5100-50440	Equipment Replacement	-	-	-	-	-	0.00%
04-800-5100-50440	King Park Seawall Repair	-	-	-	100,200	100,200	100.00%
04-800-5100-50440	Tall Ship Mooring Repair	-	-	-	40,000	40,000	100.00%
Total Capital Outlay		19,165	320,000	320,000	840,200	520,200	100.00%
TOTAL HARBOR SERVICES EXPENSE		570,711	884,503	907,772	1,385,733	501,230	56.67%
HARBOR CENTER & ANN STREET PIER							
04-800-5101-50002	Overtime	-	-	-	1,500	1,500	100.00%
04-800-5101-50004	Temp/Seasonal Wages	-	28,000	28,000	25,000	(3,000)	-10.71%
04-800-5101-50100	Employee Benefits	-	-	-	3,000	3,000	100.00%
04-800-5101-50205	Copying & Binding	-	-	-	1,000	1,000	100.00%
04-800-5101-50212	Conf. & Training	-	-	-	2,000	2,000	100.00%
04-800-5101-50225	Contract Services	-	-	-	11,500	11,500	100.00%
04-800-5101-50239	Liability Insurance	-	-	-	500	500	100.00%
04-800-5101-50251	Phone & Internet	-	-	-	500	500	100.00%
04-800-5101-50305	Water Charge	-	-	-	2,500	2,500	100.00%
04-800-5101-50306	Electricity	-	-	-	2,500	2,500	100.00%
04-800-5101-50307	Natural Gas	-	-	-	2,500	2,500	100.00%
04-800-5101-50257	Refuse Disposal	-	-	-	500	500	100.00%
04-800-5101-50266	Legal and Admin Expense	-	-	-	-	-	100.00%
04-800-5101-50271	Gasoline & Vehicle Maint.	-	-	-	1,000	1,000	100.00%
04-800-5101-50275	Repair & Maint., Equipment	-	-	-	4,000	4,000	100.00%
04-800-5101-50309	Household Supplies	-	-	-	3,000	3,000	100.00%
04-800-5101-50311	Operating Supplies	-	-	-	3,000	3,000	100.00%
04-800-5101-50320	Uniforms & Protective Gear	-	-	-	2,000	2,000	100.00%
04-800-5101-50361	Office Supplies	-	-	-	2,300	2,300	100.00%
04-800-5101-50120	Bank Fees	-	-	-	3,000	3,000	100.00%
04-800-5101-50395	Armory Building Expense	-	-	36,000	16,000	16,000	100.00%
04-800-5101-50950	Depreciation Expense	-	-	-	25,000	25,000	100.00%
Total Operating Expense		-	28,000	64,000	112,300	84,300	100.00%

CITY OF NEWPORT, RHODE ISLAND
 2011 - 2012 ADOPTED BUDGET
 MARITIME FUND

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>2010 ACTUAL EXPEND</u>	<u>2011 ADOPTED BUDGET</u>	<u>2011 PROJECTED RESULTS</u>	<u>2012 ADOPTED BUDGET</u>	<u>Dollar Change</u>	<u>Percent Change</u>
04-800-5101-50440	Ann St. Pier Rehab	-	-	-	300,000	300,000	100.00%
04-800-5101-50440	Ann St. Pier Extension	-	-	-	500,000	500,000	100.00%
Total Capital Outlay					800,000	800,000	100.00%
TOTAL HARBOR CENTER & ANN STREET PIER		-	28,000	64,000	912,300	884,300	100.00%
TOTAL MARITIME FUND EXPENSES		570,711	912,503	971,772	2,298,033	1,385,530	161.84%


**CITY OF NEWPORT, RHODE ISLAND
2011 - 2012 ADOPTED BUDGET
MARITIME FUND 3-YEAR PROJECTION**

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>2012 ADOPTED BUDGET</u>	<u>2013 PROPOSED BUDGET</u>	<u>2014 PROPOSED BUDGET</u>
HARBOR SERVICES				
04-800-5100-50001	Harbor Mgmt Salaries	\$ 82,969	\$ 85,458	\$ 88,022
04-800-5100-50002	Overtime	3,500	1,500	1,500
04-800-5100-50004	Temp/Seasonal Wages	99,500	99,500	99,500
04-800-5100-50175	Annual Leave Sell Back	3,500	3,500	3,500
04-800-5100-50100	Employee Benefits	62,535	68,163	74,298
04-800-5100-50205	Copying & Binding	1,000	1,000	1,000
04-800-5100-50212	Conf. & Training	3,000	3,000	3,000
04-800-5100-50221	Harbor Testing Fees	12,575	12,575	12,575
04-800-5100-50225	Contract Services	9,400	9,500	9,600
04-800-5100-50226	Special Detail Costs	7,000	7,000	7,000
04-800-5100-50239	Liability Insurance	1,720	1,772	1,825
04-800-5100-50305	Water Charge	4,750	6,888	8,954
04-800-5100-50306	Electricity	2,350	2,421	2,493
04-800-5100-50307	Natural Gas	2,600	2,678	2,758
04-800-5100-50266	Legal and Admin Expense	79,279	81,657	84,107
04-800-5100-50267	Data Processing Expense	18,855	19,421	20,003
04-800-5100-50271	Gasoline & Vehicle Maint.	11,000	12,100	12,200
04-800-5100-50260	Rental - Equip & Facilities	6,000	6,180	6,365
04-800-5100-50261	Property Taxes	-	-	-
04-800-5100-50275	Repair & Maint., Equipment	16,000	16,000	17,000
04-800-5100-50286	Boating Support	25,000	25,750	26,523
04-800-5100-50301	Motor Fuel (Gas, Diesel)	20,000	20,600	21,218
04-800-5100-50309	Household Supplies	7,100	7,313	7,532
04-800-5100-50311	Operating Supplies	11,400	11,742	12,094
04-800-5100-50320	Uniforms & Protective Gear	3,400	3,502	3,607
04-800-5100-50361	Office Supplies	1,100	1,133	1,167
04-800-5100-50120	Bank Fees	-	3,900	3,900
04-800-5100-50851	Transfer to Equip Replace	-	-	-
04-800-5100-50950	Depreciation Expense	50,000	55,000	57,000
Total Operating Expense		545,533	569,252	588,742
04-800-5100-50440	City Pier and Docks Improve, Hi	400,000	-	-
04-800-5100-50440	Driftway Repair	-	-	-
04-800-5100-50440	Elm Street Pier Repairs	300,000	-	-
04-800-5100-50440	Equipment Replacement	-	110,000	36,000
04-800-5100-50440	King Park Seawall Repair	100,200	-	-
04-800-5100-50440	Tall Ship Mooring Repair	40,000	-	-
Total Capital Outlay		840,200	110,000	36,000
TOTAL HARBOR SERVICES EXPENSE		1,385,733	679,252	624,742

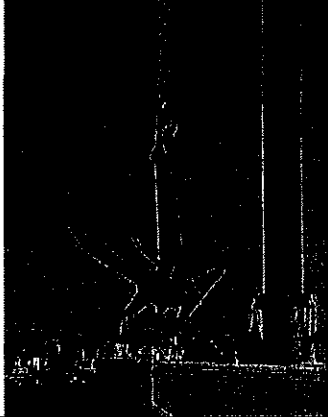
**CITY OF NEWPORT, RHODE ISLAND
2011 - 2012 ADOPTED BUDGET
MARITIME FUND 3-YEAR PROJECTION**

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>2012 ADOPTED BUDGET</u>	<u>2013 PROPOSED BUDGET</u>	<u>2014 PROPOSED BUDGET</u>
HARBOR CENTER & ANN STREET PIER				
04-800-5101-50002	Overtime	1,500	1,500	1,500
04-800-5101-50004	Temp/Seasonal Wages	25,000	63,040	64,931
04-800-5101-50100	Employee Benefits	3,000	15,000	15,000
04-800-5101-50205	Copying & Binding	1,000	1,000	1,000
04-800-5101-50212	Conf. & Training	2,000	2,000	2,000
04-800-5101-50225	Contract Services	11,500	42,500	43,775
04-800-5101-50239	Liability Insurance	500	1,500	1,530
04-800-5101-	Phone & Internet	500	500	500
04-800-5101-50305	Water Charge	2,500	7,500	9,750
04-800-5101-50306	Electricity	2,500	5,000	5,500
04-800-5101-50307	Natural Gas	2,500	2,500	2,500
04-800-5101-	Refuse Disposal	500	3,000	3,100
04-800-5101-50266	Legal and Admin Expense	-	24,000	24,720
04-800-5101-50271	Gasoline & Vehicle Maint.	1,000	1,000	1,000
04-800-5101-50275	Repair & Maint., Equipment	4,000	9,000	9,270
04-800-5101-50309	Household Supplies	3,000	3,000	3,090
04-800-5101-50311	Operating Supplies	3,000	5,000	5,150
04-800-5101-50320	Uniforms & Protective Gear	2,000	2,500	2,575
04-800-5101-50361	Office Supplies	2,300	3,300	3,399
04-800-5101-50120	Bank Fees	3,000	3,000	3,000
04-800-5101-50395	Armory Building Expense	16,000	36,000	36,000
04-800-5101-50950	Depreciation Expense	25,000	27,000	30,000
Total Operating Expense		112,300	258,840	269,290
04-800-5100-50440	Ann St. Pier Rehab	300,000	-	-
04-800-5100-50440	Ann St. Pier Extension	500,000	-	-
Total Capital Outlay		800,000	-	-
TOTAL HARBOR CENTER & ANN STREET PIER		912,300	258,840	269,290
TOTAL MARITIME FUND EXPENSES		2,298,033	938,092	894,032


PROJECT DETAIL

PROJECT TITLE (#044861) <i>Elm Street Pier Repair</i>		DEPARTMENT OR DIVISION <i>Harbor Division</i>			LOCATION <i>Elm Street</i>				
PROJECT DESCRIPTION <i>Funds to repair the existing pier which is a valuable and highly utilized asset to the City and the Harbor.</i>									
GOALS & OBJECTIVES <i>Provide a safe and attractive asset for the citizens and visitors of the City.</i>									
STATUS/OTHER COMMENTS					OPERATING COSTS/SAVINGS				
TOTAL PROJECT COST					\$ 300,000 Grant Funds to complement matching City funds				
PLANNED FINANCING									
	Prior	Unspent @	Estimated	Adopted	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding		FY11 Exp.	2011/12	2012/13	2013/14	2014/15	2015/16	TOTAL
Maritime Revenue			<i>New</i>	<i>100,000</i>	-	-	-	-	<i>100,000</i>
Grant Funds				<i>200,000</i>	-	-	-	-	<i>200,000</i>
TOTAL COST				<i>300,000</i>	-	-	-	-	<i>300,000</i>
Maritime Fund Revenue				<i>-100,000</i>					<i>100,000</i>


PROJECT DETAIL

PROJECT TITLE (#044860) <i>Tall Ship Mooring Repair</i>		DEPARTMENT OR DIVISION <i>Harbor Division</i>			LOCATION <i>Inner Harbor</i>				
PROJECT DESCRIPTION <i>Provides funding to haul, inspect, repair and replace any or all sections of nine City owned Tall Ship Moorings</i>									
GOALS & OBJECTIVES <i>Provide safe attractive moorings for large yachts both seasonally and transient in nature.</i>									
STATUS/OTHER COMMENTS					OPERATING COSTS/SAVINGS				
TOTAL PROJECT COST		\$ 40,000			Revenue Generating				
PLANNED FINANCING									
	Prior Funding	Unspent @ 12/31/2010	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	TOTAL
SOURCE OF FUNDS									
Maritime Revenue			<i>New</i>	<i>40,000</i>	-	-	-	-	<i>40,000</i>
TOTAL COST				<i>40,000</i>	-	-	-	-	<i>40,000</i>
Maritime Fund Revenue				<i>40,000</i>					<i>40,000</i>

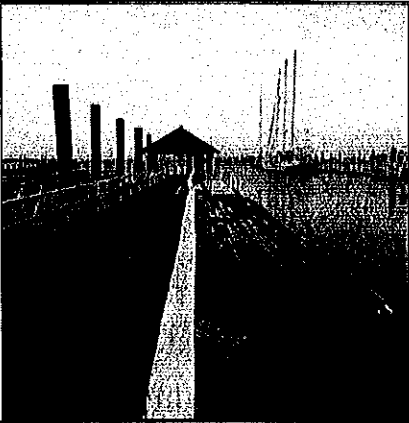
PROJECT DETAIL

PROJECT TITLE (#044862) 2012 City Pier and Dock Improvements		DEPARTMENT OR DIVISION Harbor Division			LOCATION Harbor Wide																												
PROJECT DESCRIPTION Provides funds for matching grant for Phase Two of the Perrotti Park Transient facility.		<table border="0"> <tr> <td><i>Maritime Revenue Funding</i></td> <td></td> <td></td> <td></td> </tr> <tr> <td><i>Phase Two, Perrotti Park</i></td> <td></td> <td>100,000</td> <td></td> </tr> <tr> <td>Total Maritime Revenue</td> <td></td> <td><u>100,000</u></td> <td></td> </tr> <tr> <td><i>Grant Funding</i></td> <td></td> <td></td> <td></td> </tr> <tr> <td><i>Phase Two, Perrotti Park</i></td> <td></td> <td>300,000</td> <td></td> </tr> <tr> <td>Total Grant Funding</td> <td></td> <td><u>300,000</u></td> <td></td> </tr> </table>			<i>Maritime Revenue Funding</i>				<i>Phase Two, Perrotti Park</i>		100,000		Total Maritime Revenue		<u>100,000</u>		<i>Grant Funding</i>				<i>Phase Two, Perrotti Park</i>		300,000		Total Grant Funding		<u>300,000</u>						
<i>Maritime Revenue Funding</i>																																	
<i>Phase Two, Perrotti Park</i>					100,000																												
Total Maritime Revenue					<u>100,000</u>																												
<i>Grant Funding</i>																																	
<i>Phase Two, Perrotti Park</i>		300,000																															
Total Grant Funding		<u>300,000</u>																															
GOALS & OBJECTIVES Provide and protect harbor assets																																	
STATUS/OTHER COMMENTS		OPERATING COSTS/SAVINGS																															
TOTAL PROJECT COST		\$ 113,507			Grant funded/Revenue generating project																												
PLANNED FINANCING																																	
SOURCE OF FUNDS	Prior Funding	Unspent @ 12/31/2010	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	TOTAL																								
Maritime Revenue			New	100,000	-	-	-	-	100,000																								
Grant Funds				300,000	-	-	-	-	300,000																								
TOTAL COST				<u>400,000</u>	-	-	-	-	<u>400,000</u>																								
Maritime Fund Revenue				100,000					100,000																								

PROJECT DETAIL

PROJECT TITLE (#044863) 2012 City Pier and Dock Improvements		DEPARTMENT OR DIVISION Ann St. Pier/Harbor Center Division			LOCATION Harbor Wide				
PROJECT DESCRIPTION Supplements appropriated funds to rehabilitate the existing Ann Street Pier.									
<i>Maritime Revenue Funding</i> Ann St. Pier Rehabilitation					100,000				
Total Maritime Revenue					100,000				
<i>Grant Funding</i> Ann St. Pier Rehabilitation					200,000				
Total Grant Funding					200,000				
GOALS & OBJECTIVES Provide and protect harbor assets									
STATUS/OTHER COMMENTS					OPERATING COSTS/SAVINGS				
TOTAL PROJECT COST					\$ 300,000				
					Grant funded/Revenue generating project				
PLANNED FINANCING									
	Prior Funding	Unspent @ 12/31/2010	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	TOTAL
SOURCE OF FUNDS									
Maritime Revenue			New	100,000	-	-	-	-	100,000
Grant Funds				200,000	-	-	-	-	200,000
TOTAL COST				300,000	-	-	-	-	300,000
Maritime Fund Revenue				100,000	-	-	-	-	100,000

PROJECT DETAIL

PROJECT TITLE (#044864) <i>Ann Street Pier Extension</i>		DEPARTMENT OR DIVISION <i>Ann St. Pier/Harbor Center Division</i>			LOCATION <i>Ann Street Armory</i>				
PROJECT DESCRIPTION <i>To construct the proposed extension to the Ann Street Pier. In accordance with the Coastal Resources Management Council (CRMC) permit.</i>									
GOALS & OBJECTIVES <i>Promote both resident and visitor use and enjoyment</i>									
STATUS/OTHER COMMENTS					OPERATING COSTS/SAVINGS				
TOTAL PROJECT COST					\$ 500,000 Revenue generating				
PLANNED FINANCING									
	Prior Funding	Unspent @	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	TOTAL
Maritime Revenue			<i>New</i>	<i>500,000</i>					<i>500,000</i>
					-	-	-	-	
TOTAL COST				<i>500,000</i>	-	-	-	-	<i>500,000</i>
Maritime Fund Revenue				<i>500,000</i>	-	-	-	-	<i>500,000</i>

**TABLE 6
EQUIPMENT REPLACEMENT SCHEDULE - MARITIME FUND**

MODEL YEAR	MAKE	MODEL	ID#	Replacement			DESCRIPTION	PUR. YEAR	FY11/12	FY12/13	FY 13/14	FY14/15	FY15/16	REPLACE COST
				Years	Miles	Car #								
2006	Safe Boat	WT2 Trailer	1982	15			Boat Transport Trailer	2006	-	-	-	-	-	15,000
2008	Ford	F-250	1988				Harbor Master	2007						
1987	Hostar	HPT-2600	4132	20			Boat Trailer	1992	40,000	-	-	-	-	40,000
1987	Thomas Marine			20			Harbor Patrol Boat, 25'	1989	-	-	-	-	-	70,000
2006	Safe Boat			12			Harbor Patrol Boat, 23'	2006	-	-	-	-	-	130,000
2004	Inboard	Engine(Oldport)		10			Engine Replacement, 1	2004	-	-	-	-	-	25,000
1992	Oldport			20			Harbor Patrol Boat, 25'	1992	70,000	-	-	-	-	70,000
2007	Ford	K-2500	766	7	50,000	44	Harbor Pickup	2008	-	-	-	-	-	30,000
2006	Yamaha-Safe	2-stroke		2	2,000 hrs		Engine Replacement, 2	2006	-	-	18,000	-	-	18,000
2006	Yamaha-Safe	2-stroke		2	2,000 hrs		Engine Replacement, 2	2006	-	-	18,000	-	-	18,000
2008	Yamaha-Thomas	2-stroke		2	2,000 hrs		Engine Replacement	2008	-	18,000	-	-	18,000	18,000
2008	Yamaha-Alofsin	2-stroke		2	2,000 hrs		Engine Replacement, 2	2008	-	18,000	-	-	18,000	18,000
1993	Boston Whaler	BWCPA008A494					Harbor Patrol Boat, 21'	1994						
1993	Boston Whaler	WT2 Trailer	3851				Boat Trans. Trailer	1994						
Maritime Totals									110,000	36,000	36,000	36,000	36,000	398,000

PARKING FUND

The following functions fall under the Parking Fund:

Oversee the parking operator contract for managing Gateway Transportation Center and Mary Street public parking lots: coordinate maintenance and capital improvements for both facilities, including electronic controls and communications systems, paving and garage management; negotiate parking agreements at the Gateway with large users; plan and facilitate potential redevelopment scenarios which have the potential of strengthening the City's revenues and increasing Newport's commercial district property values.

Oversee the on-street meter parking operator contract. Fund and help manage parking enforcement program with the Newport Police Department. Facilitate improvements to City facilities which enhance traffic circulation and economic development, including improved public bathrooms, destination signage, and funding for the new Harbor Center. Provide assistance to vendors, businesses and other agencies with occasional requests for special parking requirements; Help coordinate special event management related to lot and on street parking.

The Parking Fund provides the public with safe, convenient and appropriate parking within the City of Newport. Further, it maximizes accessibility to each resident, business, and attraction with increased availability of parking and decreased traffic congestion by controlling parking eligibility and providing public fee parking.

PARKING FUND

FY 2011 Short-term goals, measures

Goal #1: Upgrade existing parking meters to include credit card capable technology.

Measure: Install pilot project of as many as 30 new individual meter heads to evaluate their performance. *A pilot project was initiated in the Spring 2010 and continued through the summer months to assess the value of higher technology meters. The results were higher levels of customer satisfaction but no appreciable increase in revenue. Additionally, there are added back-room computer costs. As a result these 30 meter heads have been removed in favor of traditional meter heads.*



Associated Council Objective:

Evaluate and address traffic and parking needs

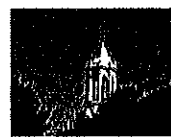
Goal #2: Determine feasibility of transitioning meter program from current lease/service contract model to purchasing and operating City's own system.

Measure: Evaluate pilot program including cost and benefits to City-owned/operated system versus lease/service contract while actively pursuing both options. Include in CIP the funding for purchasing meter system in order to preserve opportunity for the 2011 parking season, which begins May 1, 2011. *The current lease program will be continued. The City is evaluating the value of purchasing higher-end meter heads and will further review the purchase options in FY12.*



Associated Council Objective:

Evaluate and address traffic and parking needs



Provide high quality services to residents, taxpayers and visitors.

PARKING FUND

FY 2011 Short-term goals & performance measures (continued)

Goal # 1 for FY 2011 will be removed for FY 2012 Three additional goals will be added for FY 2012:

Goal #3: Work on meeting all existing ADA standards in order to improve accessibility to the City's parking facilities.

Measure #1: Number of ADA improvements made to the City's parking facilities

Goal #4: Improve security in the City's parking lots in order to increase safety and protect property.

Measure #1: Number of security camera systems placed in parking lots

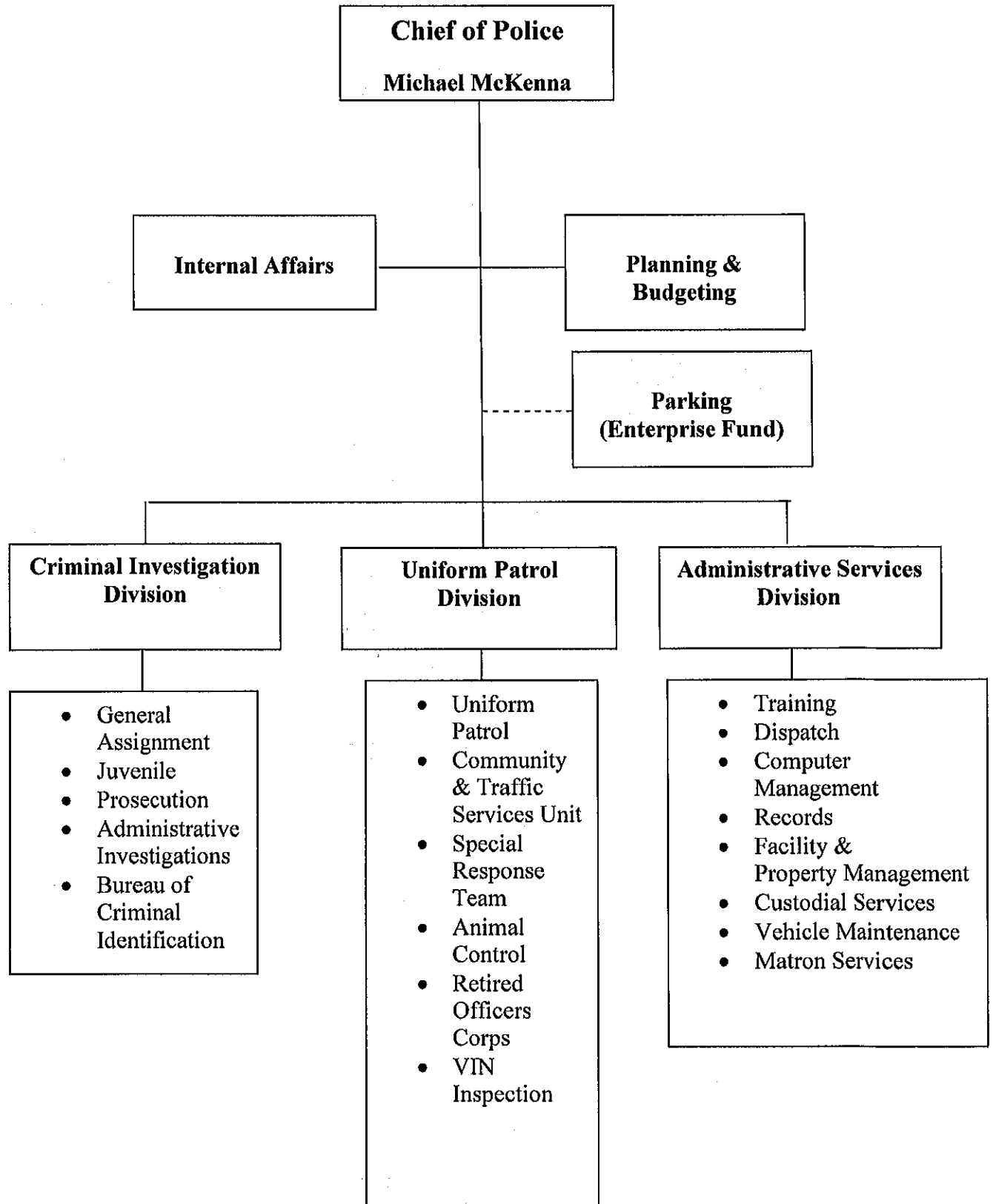
Measure #2: Number of improved or repaired lighting systems

Goal #5: Perform repairs to the parking garage as listed in the Walker Report's five year plan.

Measure #1: Number of repairs to the parking garage as listed in the Walker Report's five year plan.

Measure #2: Percentage of Walker Report's five year plan completed.

POLICE DEPARTMENT

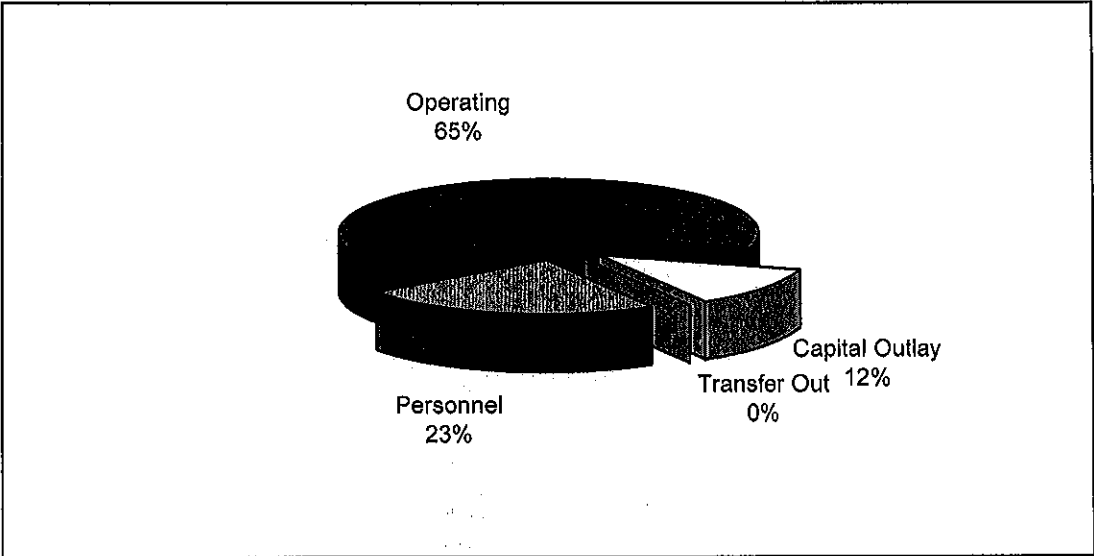


**CITY OF NEWPORT, RHODE ISLAND
2011-12 PARKING FACILITIES FUND
SUMMARY**

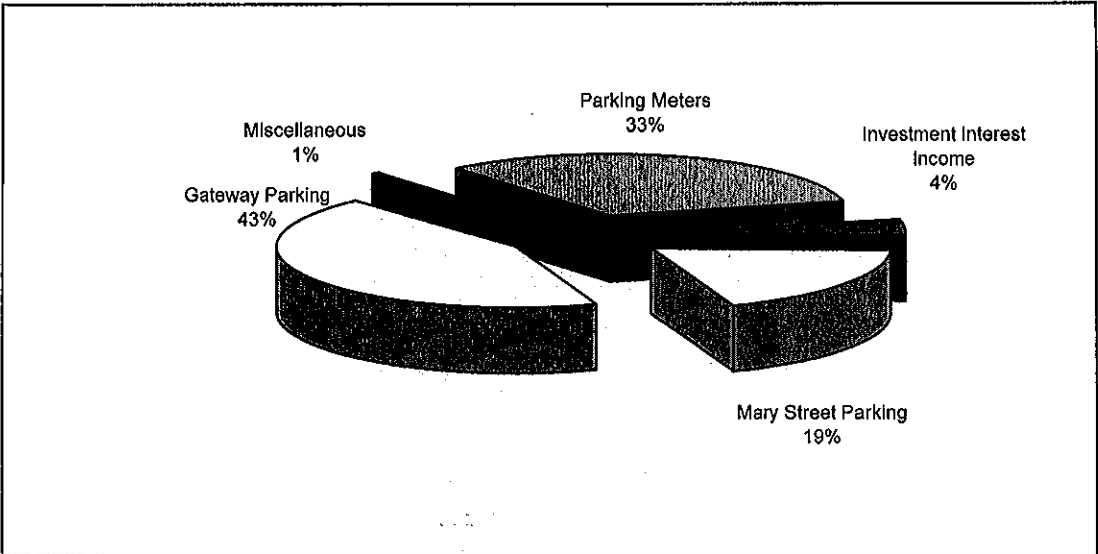
	<u>2009-10 ACTUAL</u>	<u>2010-11 ADOPTED</u>	<u>2010-11 ESTIMATED</u>	<u>2011-12 ADOPTED</u>
REVENUES				
45345 Federal Aid	\$ 19,595	\$ -	\$ -	\$ -
45880 Fishing Vehicle Parking Fees	3,230	3,000	3,000	3,000
45889 King Park Lot	1,490	1,500	2,100	2,100
45882 Mary Street Parking	268,826	285,673	292,000	295,000
45884 Long Wharf Parking	12,168	-	-	-
45886 Gateway Parking - Vendor	481,176	569,924	570,000	570,000
45888 Gateway Parking - Marriott	105,000	105,000	105,000	113,560
45891 Parking Meters	470,465	495,900	496,000	505,900
45750 Program Income	2,650	3,000	2,750	3,000
Revenue From Operations	1,364,600	1,463,997	1,470,850	1,492,560
45701 Investment Int. Income	69,665	64,000	52,000	62,000
TOTAL REVENUES	1,434,265	1,527,997	1,522,850	1,554,560
PROGRAMMED USE OF CASH	-	1,500,000	1,500,000	100,000
TOTAL AVAILABLE	\$ 1,434,265	\$ 3,027,997	\$ 3,022,850	\$ 1,654,560
EXPENDITURES				
Salaries	\$ 367,336	\$ 363,532	\$ 335,800	\$ 377,495
Fringe Benefits	56,440	21,822	30,000	33,372
Purchased Services	426,040	536,550	534,332	601,550
Utilities	6,281	7,300	18,800	21,000
Internal Services	221,058	221,294	221,294	321,294
Materials & Supplies	84,378	72,499	72,499	84,099
Depreciation	119,475	97,732	97,732	98,709
Operating Expenditures	1,281,008	1,320,729	1,310,457	1,537,519
OTHER CASH OUTLAYS				
Transfers Out	140,000	1,500,000	1,500,000	-
Capital Outlay	11,848	305,000	305,000	215,750
Other Cash Outlays	151,848	1,805,000	1,805,000	215,750
TOTAL EXPENDITURES & CASH OUTLAYS	\$ 1,432,856	\$ 3,125,729	\$ 3,115,457	\$ 1,753,269
Less: NON-CASH ITEMS				
Depreciation	119,475	97,732	97,732	98,709
TOTAL CASH NEEDED	\$ 1,313,381	\$ 3,027,997	\$ 3,017,725	\$ 1,654,560
NET ASSETS 6/30	\$ 5,654,986	\$ 7,182,983	\$ 5,867,379	\$ 5,884,420
UNRESTRICTED CASH 6/30	\$ 2,802,149	\$ 1,302,149	\$ 1,307,274	\$ 1,207,274

Parking Fund

Expenditures & Cash Outlays \$1,654,560



Revenues \$1,654,560



FUNCTION: Parking
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Parking Fund

BUDGET COMMENTS:

Major expenses include \$645,000 in contract services to oversee the garage, lot and meter parking. Another major expense is \$221,294 in internal service charges.

PROGRAM:

Functions include overseeing of parking contracts for Gateway, Mary Street and Long Wharf public parking lots; assistance to vendors, businesses and other agencies with occasional requests for special parking considerations; maintenance and capital improvements for the lots and two public restrooms. Functions also include coordinating the parking meter contract.

OBJECTIVE:

To maximize accessibility to each resident, business, and attraction with the increased availability of parking and decreased traffic congestion by controlling parking eligibility and providing public fee parking.

SERVICES AND PRODUCTS:

Parking improvement planning
Responding to contractors
Bid document preparations
Parking ticket issuance
Vehicle towing
Written warning issuance
Pavement striping

COST CENTER: PARKING FACILITIES

TITLE	LAST YEAR ACTUAL	CURR YEAR BUDGET	CURR YEAR ESTIMATED	BUDGET ADOPTED
SALARIES	\$ 367,336	\$ 363,532	\$ 335,800	\$ 377,495
FRINGE BENEFITS	56,440	21,822	30,000	33,372
PURCHASED SERVICES	426,040	536,550	534,332	601,550
UTILITIES	6,281	7,300	18,800	21,000
INTERNAL SERVICES	221,058	221,294	221,294	321,294
SUPPLIES & MATERIALS	84,378	72,499	72,499	84,099
DEPRECIATION	119,475	97,732	97,732	98,709
CAPITAL OUTLAY	11,848	305,000	305,000	215,750
TRANSFERS OUT	140,000	1,500,000	1,500,000	-
COST CENTER TOTAL	1,432,856	3,125,729	3,115,457	1,753,269

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Dir ~ Economic Developmer	S10	0.34	-	-	-
Senior Principal Clerk	UC3	0.34	0.34	0.34	0.34
Transportation Supervisor		-	Part Time	Part Time	Part Time
Redev. Agency/Grant Writer	S10	0.45	-	-	-
Total Positions		1.13	0.34	0.34	0.34


**CITY OF NEWPORT, RHODE ISLAND
2011 - 2012 ADOPTED BUDGET
PARKING FACILITIES FUND**

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>2010 ACTUAL EXPEND</u>	<u>2011 ADOPTED BUDGET</u>	<u>2011 PROJECTED BUDGET</u>	<u>2012 ADOPTED BUDGET</u>	<u>Dollar Change</u>	<u>Percent Change</u>
07-800-5200-50001	Salaries	\$ 66,660	\$ 41,732	\$ 14,000	\$ 13,195	\$ (28,537)	-68.38%
07-800-5200-50002	Overtime	8,080	9,000	9,000	9,000	-	0.00%
07-800-5200-50004	Temporary & Seasonal Salaries	292,596	312,800	312,800	355,300	42,500	13.59%
		367,336	363,532	335,800	377,495	13,963	3.84%
07-800-5200-50100	Fringe Benefits	56,440	21,822	30,000	33,372	11,550	52.93%
07-800-5200-50207	Legal Advertising	1,687	850	850	850	-	0.00%
07-800-5200-50212	Conferences and Training	1,623	2,200	2,200	2,200	-	0.00%
07-800-5200-50220	Consultant Fees	1,900	5,000	5,000	50,000	45,000	900.00%
07-800-5200-50225	Contract Services	419,094	525,000	525,000	545,000	20,000	3.81%
07-800-5200-50239	Fire & Liab. Insurance	1,290	1,500	1,282	1,500	-	0.00%
07-800-5200-50251	Phone & Communications Purchased Services	446	2,000	-	2,000	-	0.00%
		426,040	536,550	534,332	601,550	65,000	12.11%
07-800-5200-50305	Water Charges	2,372	3,500	15,000	7,000	3,500	100.00%
07-800-5200-50306	Electricity Utilities	3,909	3,800	3,800	14,000	10,200	268.42%
		6,281	7,300	18,800	21,000	13,700	187.67%
07-800-5200-50266	Legal & Administrative	192,650	192,650	192,650	192,650	-	0.00%
07-800-5200-50xxx	Salary Reimbursement	-	-	-	100,000	100,000	100.00%
07-800-5200-50267	Data Processing	16,144	16,144	16,144	16,144	-	0.00%
07-800-5200-50271	Vehicle Maintenance Internal Services	12,264	12,500	12,500	12,500	-	0.00%
		221,058	221,294	221,294	321,294	100,000	45.19%
07-800-5200-50275	Repair & Maintenance	6,885	25,027	25,027	25,027	-	0.00%
07-800-5200-50311	Operating Supplies	63,389	26,000	26,000	36,000	10,000	38.46%
07-800-5200-50320	Uniforms & Protective Gear	5,307	7,070	7,070	7,070	-	0.00%
07-800-5200-50350	Equipment Parts	-	1,000	1,000	1,000	-	0.00%
07-800-5200-50361	Office Supplies	3,657	5,002	5,002	5,002	-	0.00%
07-800-5200-50120	Bank Fees	5,140	8,400	8,400	10,000	1,600	19.05%
07-800-5200-50851	Transfer to Equipment Replace Supplies and Materials	-	-	-	-	-	0.00%
		84,378	72,499	72,499	84,099	11,600	16.00%
07-800-5200-50950	Depreciation	119,475	97,732	97,732	98,709	977	1.00%
	Total Operating Expenditures	1,281,008	1,320,729	1,310,457	1,537,519	216,790	16.41%
07-800-5200-50440	Vehicles	-	30,000	30,000	75,750	45,750	152.50%
07-800-5200-50440	Other Improvements Total Capital Outlay	11,848	275,000	275,000	140,000	(135,000)	-49.09%
		11,848	305,000	305,000	215,750	(89,250)	-29.26%
07-800-5200-58002	Transfer to Other Funds Total Other Financing Uses	140,000	1,500,000	1,500,000	-	(1,500,000)	-100.00%
		140,000	1,500,000	1,500,000	-	(1,500,000)	-100.00%
TOTAL EXPENDITURES/CASH OUTLAYS		\$ 1,432,856	\$ 3,125,729	\$ 3,115,457	\$ 1,753,269	\$ (1,372,460)	-43.91%

**CITY OF NEWPORT, RHODE ISLAND
2011 - 2012 ADOPTED BUDGET
PARKING FACILITIES FUND**

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>2012 ADOPTED BUDGET</u>	<u>2013 PROJECTED BUDGET</u>	<u>2014 PROJECTED BUDGET</u>
07-800-5200-50001	Salaries	\$ 13,195	\$ 15,000	\$ 15,000
07-800-5200-50002	Overtime	9,000	9,000	9,000
07-800-5200-50004	Temporary & Seasonal Salaries	355,300	355,300	355,300
		377,495	379,300	379,300
07-800-5200-50100	Fringe Benefits	33,372	36,709	40,380
07-800-5200-50207	Legal Advertising	850	850	850
07-800-5200-50212	Conferences and Training	2,200	2,200	2,200
07-800-5200-50220	Consultant Fees	50,000	25,000	25,000
07-800-5200-50225	Contract Services	545,000	525,000	525,000
07-800-5200-50239	Fire & Liab. Insurance	1,500	1,500	1,500
07-800-5200-50251	Phone & Communications	2,000	2,000	2,000
	Purchased Services	601,550	556,550	556,550
07-800-5200-50305	Water Charges	7,000	7,289	7,289
07-800-5200-50306	Electricity	14,000	14,000	14,000
	Utilities	21,000	21,289	21,289
07-800-5200-50266	Legal & Administrative	192,650	192,650	192,650
07-800-5200-50xxx	Salary Reimbursement	100,000	100,000	100,000
07-800-5200-50267	Data Processing	16,144	16,144	16,144
07-800-5200-50271	Vehicle Maintenance	12,500	12,500	12,500
	Internal Services	321,294	321,294	321,294
07-800-5200-50275	Repair & Maintenance	25,027	25,027	25,027
07-800-5200-50311	Operating Supplies	36,000	36,000	36,000
07-800-5200-50320	Uniforms & Protective Gear	7,070	7,070	7,070
07-800-5200-50350	Equipment Parts	1,000	1,000	1,000
07-800-5200-50361	Office Supplies	5,002	5,002	5,002
07-800-5200-50120	Bank Fees	10,000	11,000	11,500
07-800-5200-50851	Transfer to Equipment Replace	-	-	-
	Supplies and Materials	84,099	85,099	85,599
07-800-5200-50950	Depreciation	98,709	98,709	98,709
	Total Operating Expenditures	1,537,519	1,498,950	1,503,121
07-800-5200-50440	Vehicles	75,750	46,000	-
07-800-5200-50440	Other Improvements	140,000	140,000	125,000
	Total Capital Outlay	215,750	186,000	125,000
07-800-5200-58002	Transfer to Other Funds	-	-	-
	Total Other Financing Uses	-	-	-
TOTAL EXPENDITURES/CASH OUTLAYS		\$ 1,753,269	\$ 1,684,950	\$ 1,628,121

PROJECT DETAIL

PROJECT TITLE (#074350)	DEPARTMENT OR DIVISION	LOCATION
Parking Fund	Enterprise Funds Program	Gateway Center Garage
PROJECT DESCRIPTION		
FY 11/12 Refurbish Gateway Center Garage according to Walker Engineering Study	125,000	
FY 11/12 Replace one parking lot booth	15,000	
FY 2011/12 TOTAL	140,000	
FY 12/13 Refurbish Gateway Center Garage according to Walker Engineering Study	125,000	
FY 12/13 Replace one parking lot booth	15,000	
FY 2012/13 TOTAL	140,000	
FY 13/14 Refurbish Gateway Center Garage according to Walker Engineering Study	125,000	
FY 2013/14 TOTAL	125,000	
FY 14/15 Refurbish Gateway Center Garage according to Walker Engineering Study	125,000	
FY 2014/15 TOTAL	125,000	

GOALS & OBJECTIVES

Preserve existing structure and replacment of vehicles

STATUS/OTHER COMMENTS

OPERATING COSTS/SAVINGS

TOTAL PROJECT COST \$ 530,000 Asset preservation; Reduction in maintenance

PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 12/31/2010	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	TOTAL
Parking Revenue				140,000	140,000	125,000	125,000	-	530,000
TOTAL COST				140,000	140,000	125,000	125,000	-	530,000
Parking Fund Revenue				140,000	140,000	125,000	125,000	-	530,000

**TABLE 7
EQUIPMENT REPLACEMENT SCHEDULE - PARKING**

MODEL		Replacement					PUR.					REPLACE		
YEAR	MAKE	MODEL	ID#	Years	Miles	Car #	DESCRIPTION	YEAR	FY11/12	FY12/13	FY 13/14	FY14/15	FY15/16	COST
							Meter Collection & Repair Van			-	-	-	-	20,000
2005	Smart	432KA	1386				Kustom Signals Traffic Trailer	2005	28,000	-	-	-	-	28,000
2005	Smart	432KA	1587				Kustom Signals Traffic Trailer	2005	28,000		-			28,000
2005	Smart	432KA	1986				Kustom Signals Traffic Trailer	2005		-	-	-	-	28,000
2005	Smart	432KA	1987				Kustom Signals Traffic Trailer	2005		-	-	-	-	28,000
2012							Full Sized Pickup Truck	2012	23,750	-	-	-	-	23,750
2005	Ford	F-350	1608	7	50000		Utility Vehicle - Plowing	2004		25,000	-	-	-	25,000
1998	Chev	Malibu	2271				Utility Vehicle - Traffic Aldes	1998		21,000	-	-	-	21,000
Total Parking									76,750	46,000				193,750

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EASTON'S BEACH

The following functions fall under the Easton's Beach Enterprise Fund:

This program provides for the operation and maintenance of the public facilities at Easton's Beach. It includes safety oversight of swimmers by state certified Lifeguards, beach cleaning and raking, and water quality testing. It also includes the rental administration of the Rotunda ballroom and the operation of the Carousel, seasonal bathhouses, beach store, and numerous community special events. Other free public amenities such as children's playground, Skateboard Park, restrooms and showers, and picnic shelter are the responsibility of this fund as well.

Easton's Beach Fund also includes the oversight of the lease of the snack bar and vending cart concessions, and the Save the Bay aquarium and education center.

Beach Operations – responsibilities include operation and security of the City's public beach facilities at King Park and Bailey's East Beach.

EASTON'S BEACH

FY 2011 Short-term goals, measures and status:

Goal #1: To continue to upgrade and improve beach facilities to increase revenue at Easton's Beach through new and repeated patron visits and to provide safe and clean facilities.

Measure #1: Increase bathhouse rental sales by 5%.

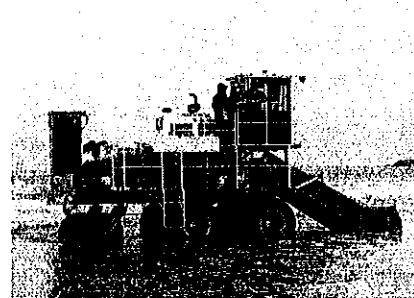
PERFORMANCE MEASURES	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Number of Bathhouse Rental Sales	192	199	198	223	220
Percent Increase in Bathhouse Rental Sales	6.28%	3.65%	0.50%	12.63%	-1.35%

Rentals are now capped at 220, leaving the remaining 6 bathhouses for daily rental use.

Measure #2: Increase season parking sticker sales by 5%

PERFORMANCE MEASURES	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Total Number of Parking Stickers Sold	1289	1246	1121	952	1025
Percent Increase in Total Parking Sticker Sales		-3.34%	-10.03%	-15.08%	7.67%

Favorable weather conditions; Effective use of harvester seaweed machine increased beach attendance; Goal exceeded by 2.67%

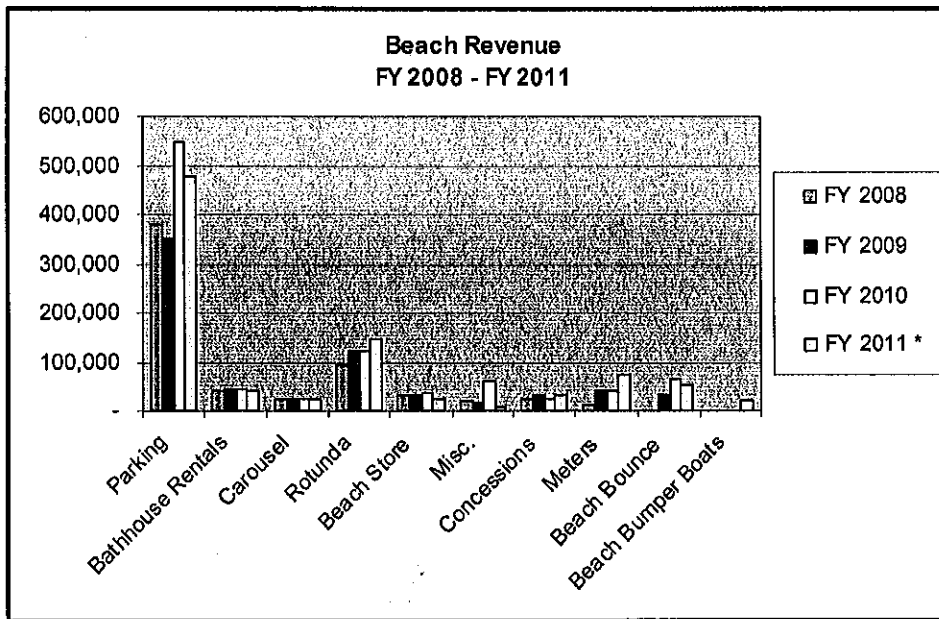


Associated Council Objective:

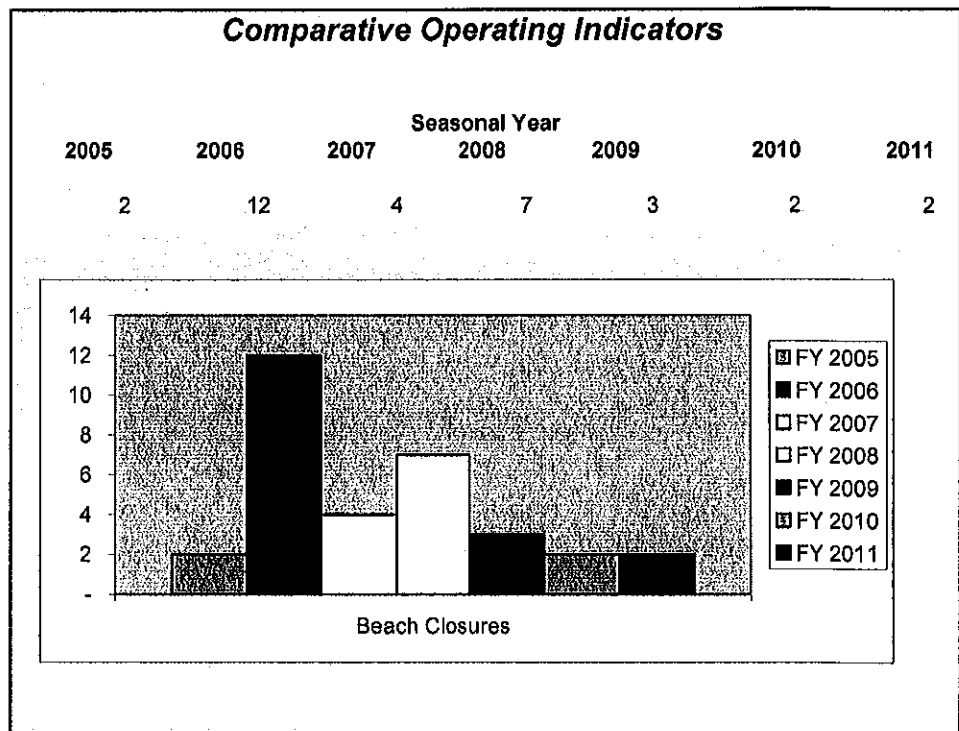
Provide high quality services to residents, taxpayers and visitors.

EASTON'S BEACH

FY 2011 Short-term goals, measures and status (continued):



- *Unaudited*
- *Weather conditions unfavorable during Memorial Day weekend (which begins the beach parking season) through the month of June.*



*Indicators are seasonal.
Source: RI Department of Health*

EASTON'S BEACH

FY 2011 Short-term goals, measures and status (continued):

Goals and measures for FY 2011 continue to apply. New measures for Goal #1 in FY 2012 include:

FY2012 Goals

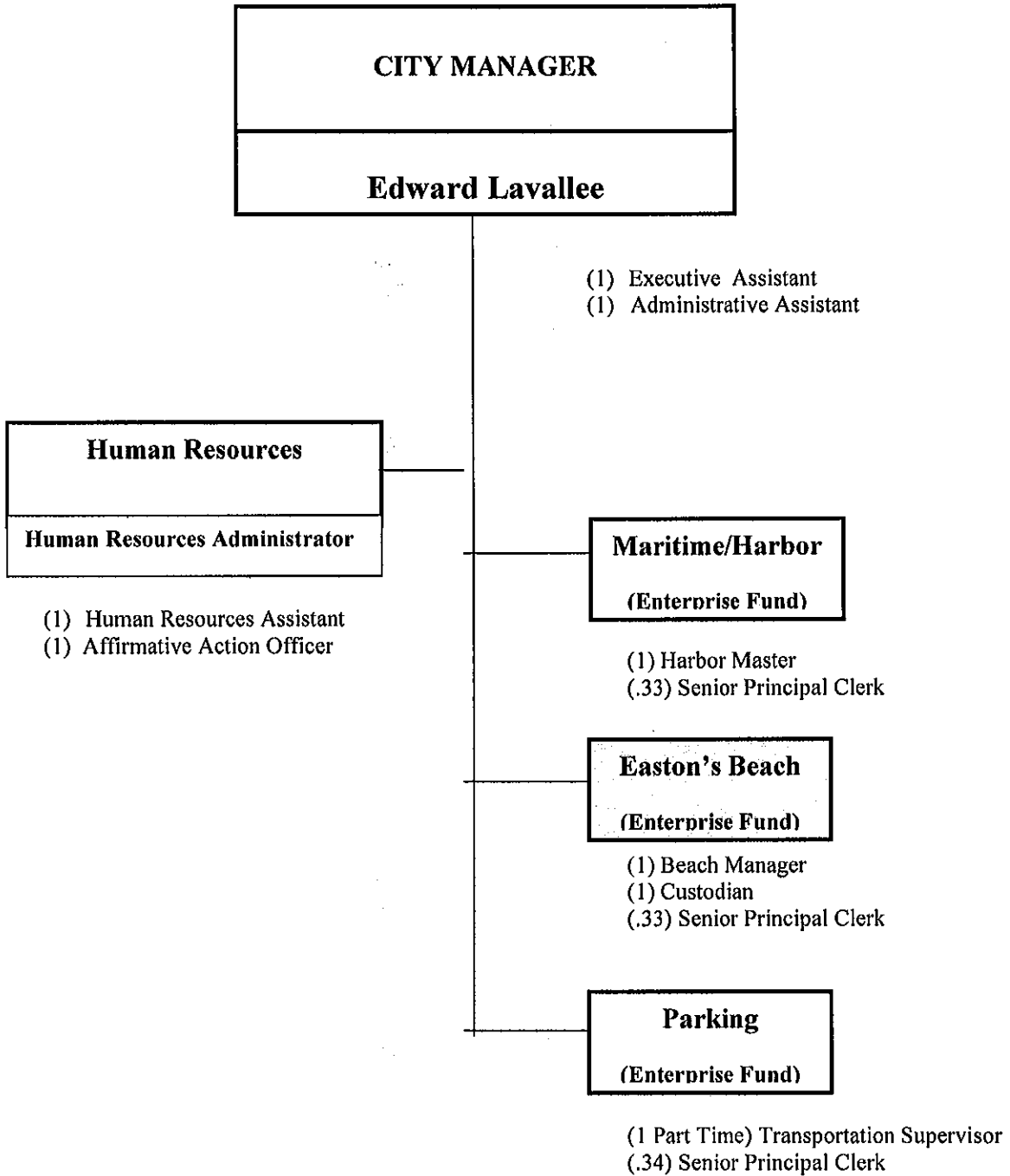
Goal #1: To continue to upgrade and improve beach facilities to increase revenue at Easton's Beach through new and repeated patron visits and to provide safe and clean facilities.

Measure #1: Increase facility rental usage of Rotunda Ballroom facility by 10%. *Since centralizing the bookings to the beach location and a better economy, we have seen an increase in Rotunda events – 83 (2011) vs. 72 (2010)*

Measure #2: Increase season parking sticker sales by 10%. *There has been a decrease in season parking sticker sales of 26% since 2007*

Measure #3: Maintain occupancy rate at 95% for full season bathhouses rentals (213 of 225); Continue to offer daily bath house rentals, including VIP packages, for unoccupied bathhouses

CITY MANAGER

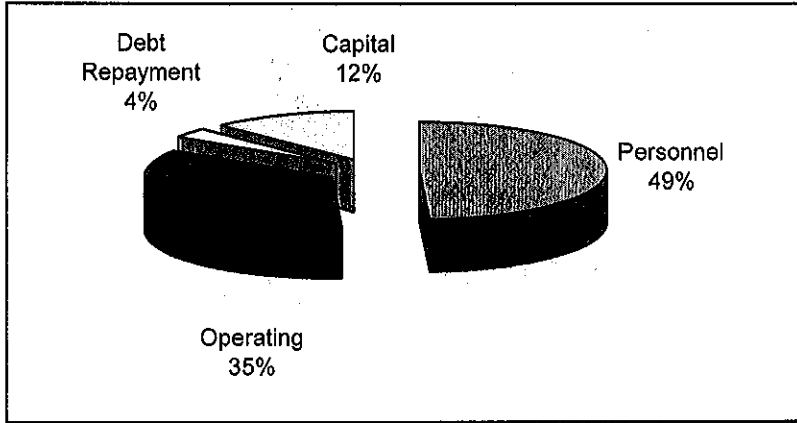


**CITY OF NEWPORT, RHODE ISLAND
2011-2012 EASTON'S BEACH FUND
SUMMARY**

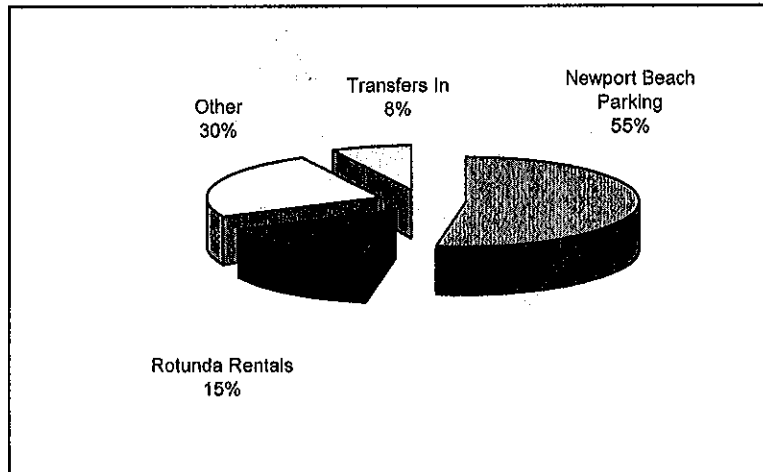
	<u>2009-10 ACTUAL</u>	<u>2010-11 BUDGET</u>	<u>2010-11 ESTIMATED</u>	<u>2011-12 ADOPTED</u>
REVENUES				
45820 Beach Bounce Fees	\$ 66,568	\$ 74,638	\$ 63,611	\$ 71,652
45821 Newport Beach Bathhouses	45,465	44,000	41,724	43,337
45822 Rotunda Rentals	122,508	135,000	137,672	151,439
45823 Carousel Income	24,338	27,300	23,519	26,210
45695 Newport Beach Misc	44,372	4,000	2,500	1,000
45824 Beach Bounce Food	13,634	1,500	2,068	2,068
45825 Food Service Concessions	24,309	32,000	33,668	34,406
45826 Outside Vendor Commissions	4,028	3,000	2,334	2,880
45827 Newport Beach Parking	545,063	453,108	529,463	473,980
45828 Beach Store Funds	35,269	41,000	26,480	39,375
45829 Parking Meter Income	42,526	40,000	45,074	44,473
45830 Bumper Boats	-	36,000	25,388	19,041
Revenue From Operations	968,080	891,546	933,501	909,861
45701 Investment Int. Income	15	-	-	-
TOTAL REVENUES	968,095	891,546	933,501	909,861
LOAN PROCEEDS	-	30,000	30,000	-
TRANSFERS IN	92,288	-	-	75,000
TOTAL REVENUES & OTHER SOURCES OF FUNDS	\$ 1,060,383	\$ 921,546	\$ 963,501	\$ 984,861
EXPENDITURES				
Salaries	\$ 379,795	\$ 423,929	\$ 403,184	\$ 426,620
Fringe Benefits	80,309	80,955	61,647	58,106
Purchased Services	78,062	88,800	80,627	82,450
Utilities	23,246	33,481	27,340	34,979
Internal Services	102,570	107,288	101,158	102,045
Materials & Supplies	79,860	95,270	106,972	121,017
Depreciation	132,269	84,668	130,118	128,010
Operating Expenditures	876,111	914,391	911,046	953,227
Interest Expense	3,271	2,250	2,963	2,615
Total Expenditures	\$ 879,382	\$ 916,641	\$ 914,009	\$ 955,842
OTHER CASH OUTLAYS				
Capital Outlay	\$ 2,698	\$ 60,000	\$ 60,000	\$ 122,000
Principal Debt Repayment	-	29,573	29,573	35,029
TOTAL EXPENDITURES & CASH OUTLAYS	\$ 882,080	\$ 1,006,214	\$ 1,003,582	\$ 1,112,871
LESS: NON-CASH ITEMS				
Depreciation	132,269	84,668	130,118	128,010
TOTAL CASH NEEDED	\$ 749,811	\$ 921,546	\$ 873,464	\$ 984,861
NET ASSETS 6/30	\$ 2,210,008	\$ 2,184,913	\$ 2,204,405	\$ 2,158,424
CASH BALANCE 6/30	\$ 273,150	\$ 273,150	\$ 363,187	\$ 363,187

Easton's Beach Fund

Expenditures \$984,861 ~ Cash Basis



Revenues \$984,861 ~ Cash Basis



FUNCTION: Easton's Beach
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Easton's Beach Fund

BUDGET COMMENTS:

The \$984,861 budget contains funding for a beach manager and a custodian as permanent staff plus the hiring of seasonal staff which includes lifeguards, attendants, a night watch person, carousel personnel, parking lot supervision, account aides, supervisors, and Rotunda personnel. It also contains funding for temporary wages and security for King Beach and Bailey's Beach. This budget also includes one-third of salary and benefits for a senior clerk, \$128,010 in depreciation and \$275,000 in temporary & seasonal wages. Staffing costs include beach raking overtime, supervision and normal beach staffing. Purchased services include funds for the rental of portojohn and dumpster, carousel inspection, beach water testing, plumbers and electricians.

PROGRAM:

This program provides for the operation and maintenance of facilities at Easton's Beach. It also includes the Rotunda and the Carousel. This program also provides for the operation and maintenance of the City's public beach facilities at King Beach and Bailey's East Beach.

OBJECTIVES:

- To increase family attendance at beach activities
- To market beach amenities and events to increase non-weather dependent clientele
- To maintain adequate staffing and equipment to provide a safe environment year-round
- To upgrade and improve beach facilities

SERVICES AND PRODUCTS:

- Upgrade beach facilities
 - playground, picnic area, showers, skate park, snack bar, beach store, Exploration Center
- Beach activities
 - Family, Children's Nights, Holiday Activities, Volleyball Tournaments, Non-profit & company outings
- Non-weather dependent special events
 - cosponsored events year round - Winter Festival, Santa Workshop, Soapbox Derby & Carnival
- Rotunda rentals
 - Marketing to corporate outings, college groups, local event planners, resident discounts
- Carousel rentals
 - Marketing to Recreation camps, schools, YMCA, Birthdays
- Provide safe beach environment year-round
 - Portojohns, Adopt-A-Beach clean ups, Staff & Police patrols

COST CENTER: EASTON'S BEACH FUND 08-800-5300

TITLE	LAST YEAR ACTUAL	CURR YEAR BUDGETED	CURR YEAR ESTIMATED	BUDGET ADOPTED
SALARIES	\$ 379,795	\$ 423,929	\$ 403,184	\$ 426,620
FRINGE BENEFITS	80,309	80,955	61,647	58,106
PURCHASED SERVICES	78,062	88,800	80,627	82,450
UTILITIES	23,246	33,481	27,340	34,979
INTERNAL SERVICES	102,570	107,288	101,158	102,045
MATERIALS & SUPPLIES	79,860	95,270	106,972	121,017
CAPITAL OUTLAY	2,698	60,000	60,000	122,000
DEPRECIATION	132,269	84,668	130,118	128,010
INTEREST EXPENSE	3,271	2,250	2,963	2,615
PRINCIPAL DEBT REPAYMENT	-	29,573	29,573	35,029
COST CENTER TOTAL	\$ 882,080	\$ 1,006,214	\$ 1,003,582	\$ 1,112,871


PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Dir ~ Economic Development	S10	0.33	-	-	-
Sr. Principal Clerk	UC3	0.33	0.33	0.33	0.33
Beach Manager	N05	1.00	1.00	1.00	1.00
Custodian	UT1	1.00	1.00	1.00	1.00
Total Positions		2.66	2.33	2.33	2.33

CITY OF NEWPORT, RHODE ISLAND
2011-2012 ADOPTED BUDGET
EASTON'S BEACH EXPENDITURES
3-YEAR PROJECTIONS

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>2012 ADOPTED BUDGET</u>	<u>2013 PROJECTED BUDGET</u>	<u>2014 PROJECTED BUDGET</u>
08-800-5300-50001	Salaries	\$ 113,922	\$ 117,909	\$ 122,036
08-800-5300-50002	Overtime	11,585	11,263	11,363
08-800-5300-50003	Holiday Pay	500	525	530
08-800-5300-50004	Temporary & Seasonal Wages	275,000	277,750	280,528
08-800-5300-50010	Special Detail Pay	20,000	1,025	1,030
08-800-5300-50056	Injury Pay	1,060	-	-
08-800-5300-50105	Worker's Compensation	4,553	4,508	4,508
	Salaries	426,620	412,970	419,995
08-800-5300-50100	Fringe Benefits	58,106	61,011	64,062
08-800-5300-50205	Copying & Binding	500	550	600
08-800-5300-50207	Legal Advertising	5,340	5,607	5,887
08-800-5300-50212	Conferences & Training	750	800	860
08-800-5300-50225	Contract Services	63,375	63,875	64,375
08-800-5300-50239	Liability Insurance	12,485	12,860	13,245
	Purchased Services	82,450	83,692	84,958
08-800-5300-50305	Water Charges	18,131	18,675	19,235
08-800-5300-50306	Electricity	8,000	8,240	8,487
08-800-5300-50307	Natural Gas	8,848	8,998	9,148
	Utilities	34,979	35,913	36,870
08-800-5300-50266	Legal & Administrative Expense	78,198	79,762	81,357
08-800-5300-50267	Data Processing Expense	14,090	14,372	14,659
08-800-5300-50271	Gasoline & Vehicle Maintenance	9,757	9,855	9,953
	Internal Services	102,045	103,988	105,970
08-800-5300-50223	Carousel	2,150	2,170	2,190
08-800-5300-50224	Rotunda Expense	3,000	3,144	3,288
08-800-5300-50231	Seaweed Removal	25,000	30,300	30,603
08-800-5300-50260	Rental Equip & Facilities	5,000	5,100	5,200
08-800-5300-50272	Public Service Contribution	-	1,908	1,925
08-800-5300-50275	Repair & Maintenance of Property	40,000	40,000	40,000
08-800-5300-50309	Household Supplies	3,000	3,000	3,000
08-800-5300-50311	Operating Supplies	10,000	10,000	10,000
08-800-5300-50313	Medical Supplies	750	755	760
08-800-5300-50320	Uniforms & Protective Gear	2,500	2,510	2,520
08-800-5300-50328	Beach Store Expenses	20,000	20,200	20,400
08-800-5300-50330	Landscaping Supplies	300	350	400
08-800-5300-50345	Building Materials	6,000	6,050	6,100
08-800-5300-50361	Office Supplies	1,500	1,530	1,560
08-800-5300-50120	Bank Fees	1,817	1,827	1,837
08-800-5300-50851	Transfer to Equipment Replacement	-	-	-
	Supplies & Materials	121,017	128,842	129,783
08-800-5300-50558	Interest Expense	2,615	2,263	1,908
08-800-5300-50950	Depreciation	128,010	129,290	130,583
	Total Operating Expenditures	955,842	957,970	974,128
08-800-5300-50440	Capital Outlay	122,000	85,000	175,000
08-800-5300-50233	New UDAG Seaweed Harvester	3,518	3,553	3,589
08-800-5300-50551	Principal Debt Repayment	31,511	31,827	32,147
	Other Cash Outlays	35,029	35,380	35,736
TOTAL EXPENDITURES/CASH OUTLAYS		\$ 1,112,871	\$ 1,078,350	\$ 1,184,864
TOTAL REVENUES & OTHER SOURCES OF FUNDS		\$ 984,861	\$ 1,009,483	\$ 1,034,720

Note that amounts are budgeted on a cash basis so revenues will equal expenditures less depreciation if the budget is balanced.

PROJECT DETAIL

PROJECT TITLE (#084110 & 084112) Easton's Beach Fund	DEPARTMENT OR DIVISION Enterprise Funds	LOCATION Easton's Beach
PROJECT DESCRIPTION		
FY 11/12: Structural Repairs & Improvements	60,000	
FY 11/12: Start up costs to open King Park Beach for swimming	15,000	
FY 11/12 TOTAL	75,000	
FY 12/13: Convert old bathhouse to storage area/garage	75,000	
FY 12/13: Club Car/Gator (\$10,000)	10,000	
FY 12/13 TOTAL	85,000	
FY 13/14: Convert wood shop into multipurpose room for year round events	100,000 75,000	
FY 13/14 TOTAL	175,000	
FY 14/15: East/Center parking lot repaved	100,000	
FY 14/15 TOTAL	100,000	

GOALS & OBJECTIVES
 Increase revenue while promoting family activities in a safe environment.

STATUS/OTHER COMMENTS	OPERATING COSTS/SAVINGS
	Operating costs would be offset by an increase in revenue over a five year period and hazardous/unsafe conditions will be eliminated.

TOTAL PROJECT COST On-Going

PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 12/31/2010	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	TOTAL
Funding from Grants									
Easton's Beach Revenue					25,000	25,000	25,000	-	75,000
General Fund				75,000	60,000	150,000	75,000	-	360,000
TOTAL COST				75,000	85,000	175,000	100,000	-	435,000
Easton's Beach Revenue					25,000	25,000	25,000	-	75,000

**TABLE 8
EQUIPMENT REPLACEMENT SCHEDULE - EASTON'S BEACH FUND**

MODEL YEAR	MAKE	MODEL	ID#	Replacement			DESCRIPTION	PUR. YEAR	FY 11/12	FY12/13	FY13/14	FY14/15	FY15/16	REPLACE
				Years	Miles	Car #								COST
2009							Seaweed Harvester	2009						345,000
2010	Barber	600HD		12			Beach Cleaner/Rake	2010						60,000
2004	Kubota	M6800	1403	12			Beach Tractor w/ Load	2005	42,000					30,000
Total Easton's Beach Fund									42,000					435,000

EQUIPMENT OPERATIONS

The following functions fall under Equipment Operations:

Equipment Operations provides funds for the City's vehicle and equipment repair facilities located at the Public Works garage. This division is responsible for administration and oversight of the service provider First Vehicle Services who holds the contract for maintenance of vehicles owned by the City of Newport. Topics administered or overseen include developing specifications for new and replacement vehicles and equipment; administration and execution of a comprehensive preventive maintenance program for all vehicles and equipment in the City's fleet; receiving, inspecting and providing modifications to vehicles and equipment as required by user departments; maintenance of a replacement parts inventory; providing mechanical repairs as required and responding accordingly during weather and/or public safety emergencies; operation of a computerized fuel dispensing system; disposing of surplus vehicles and equipment through competitive bidding sales; and maintaining a vehicle inventory and vehicle registrations as required by the Rhode Island Department of Transportation. This repair facility is licensed by the State of Rhode Island as an Official Inspection Station and provides all annual inspections as required.

Through this program the City of Newport optimizes safety and performance while minimizing the life cycle costs of City vehicles through the provision of a cost-effective planned maintenance program.

EQUIPMENT OPERATIONS

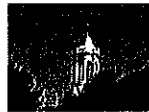
FY 2011 Short-term goals, measures & status:

Goal #1: To properly maintain vehicles through planned and reactive work orders.

Measure: One Hundred percent completion of scheduled maintenance.

PERFORMANCE MEASURES	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Number of scheduled maintenance completed annually	698	623	627
Percent of scheduled maintenance completed	100%	100%	100%

Associated Council Objective:



Provide high quality services to residents, taxpayers and visitors

Goal #2: To provide safe, reliable and cost effective vehicles for the performance of City of Newport operations.

Measure: Complete, on average, 100 or more repair orders per month (1,200 annually).

PERFORMANCE MEASURES	FY 2009 ACTUAL	FY 2010 ACTUAL	FY 2011 ACTUAL
Number of repair orders completed annually	2128	1797	1902

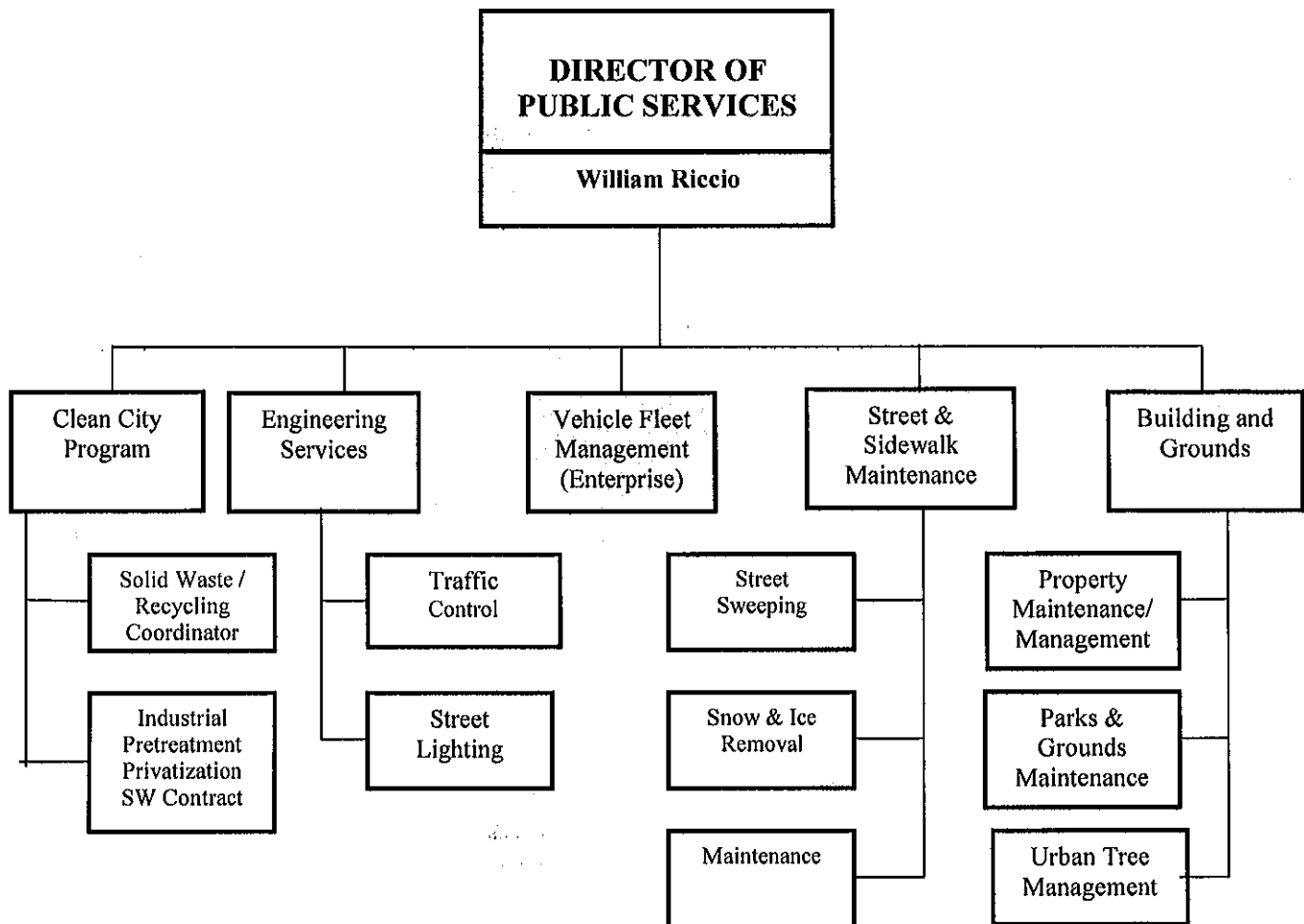
Associated Council Objective:



Provide cost effective quality services to residents, taxpayers and visitors

Goals and Measures for FY 2011 continue to apply. There are no new goals for FY 2012.

DEPARTMENT OF PUBLIC SERVICES

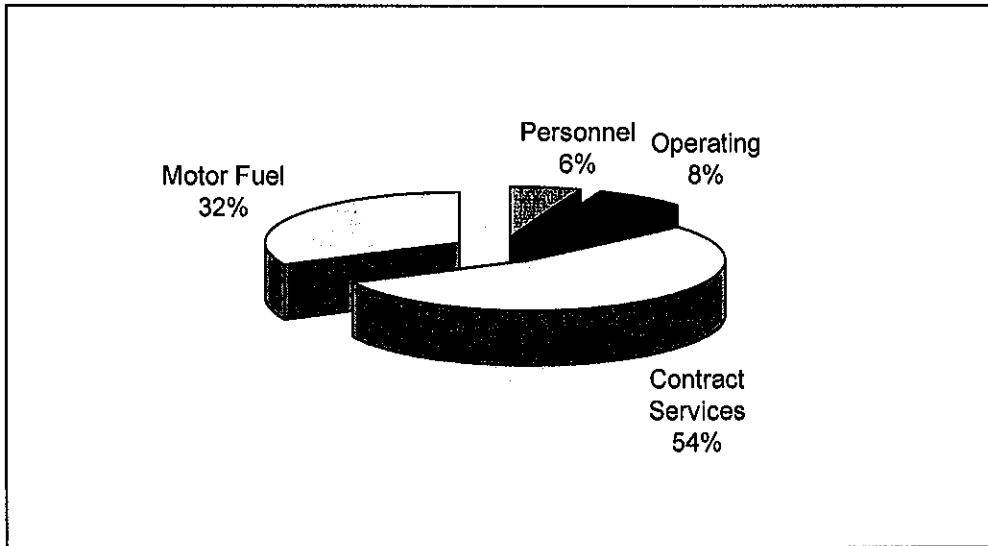


**CITY OF NEWPORT, RHODE ISLAND
2011-2012 EQUIPMENT OPERATIONS FUND
SUMMARY**

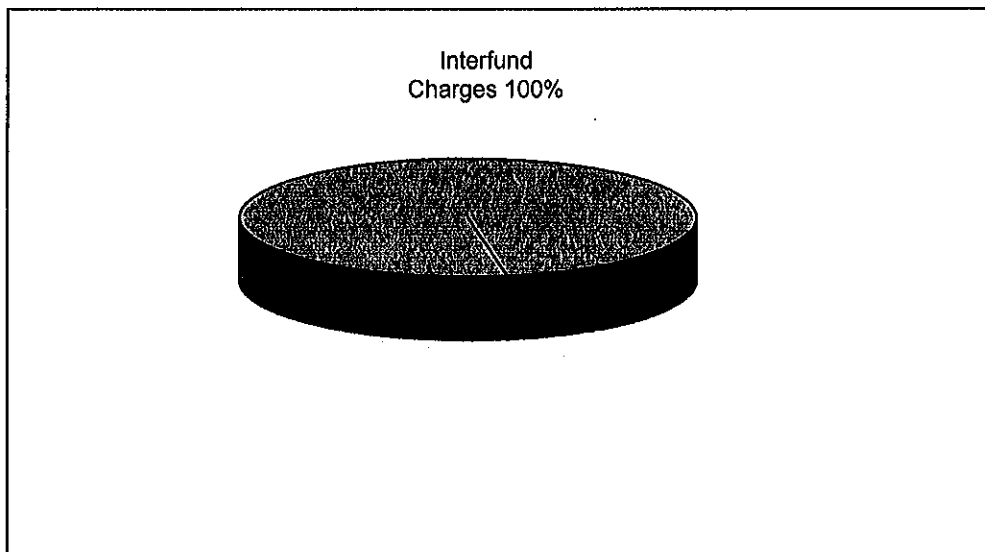
REVENUES	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 ADOPTED
Interfund Charges	\$ 1,363,964	\$ 1,561,660	\$ 1,561,660	\$ 1,561,660
TOTAL REVENUES & OTHER SOURCES OF FUNDS	\$ 1,363,964	\$ 1,561,660	\$ 1,561,660	\$ 1,561,660
EXPENDITURES				
Salaries	\$ 58,935	\$ 60,309	\$ 60,309	\$ 60,309
Fringe Benefits	29,734	31,742	31,742	31,742
Purchased Services	784,013	846,091	846,091	846,091
Utilities	22,957	26,214	26,214	26,214
Internal Services	-	854	854	854
Materials & Supplies	466,715	576,900	576,900	576,900
Depreciation Expense	1,610	19,550	19,550	19,550
Operating Expenditures	<u>1,363,964</u>	<u>1,561,660</u>	<u>1,561,660</u>	<u>1,561,660</u>
Capital Outlay	-	-	-	-
Other Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES & CASH OUTLAYS	\$ 1,363,964	\$ 1,561,660	\$ 1,561,660	\$ 1,561,660
NET ASSETS 6/30	\$ 168,457	\$ 168,457	\$ 168,457	\$ 168,457
CASH BALANCE 6/30	\$ 118,242	\$ 137,792	\$ 137,792	\$ 157,342

Equipment Operations

Expenditures \$1,561,660



Revenues \$1,561,660



FUNCTION: Equipment Operations Fund
DEPARTMENT: Equipment Operations
DIVISION OR ACTIVITY: Equipment Operations

BUDGET COMMENTS:

The fleet maintenance of all city equipment other than fire trucks has been outsourced to First Vehicle effective January 2007. This has caused costs to shift in the department from salaries and benefits to contract services. The cost for contract services is \$714,327. Other major costs include \$505,000 for motor fuel and \$113,843 for motor vehicle insurance. There has been no change from the adopted budget for FY10-11.

PROGRAM:

This program provides funds for the City's vehicle and equipment repair facilities located at the Public Works garage. This division is responsible for: developing specifications for new and replacement vehicles and equipment; administration and execution of a comprehensive preventive maintenance program for all vehicles and equipment in the City's fleet; receiving, inspecting and providing modifications to vehicles and equipment as required by user departments; maintenance of a replacement parts inventory; providing mechanical repairs as required and responding accordingly during weather and/or public safety emergencies; operation of a computerized fuel dispensing system; disposing of surplus vehicles and equipment through competitive bidding sales; and maintaining a vehicle inventory and vehicle registrations as required by the Rhode Island Department of Transportation. This repair facility is licensed by the State of Rhode Island as an Official Inspection Station and provides all annual inspections as required.

OBJECTIVES:

To optimize the safety and performance and minimize the life cycle costs of City vehicles through the provision of a cost-effective prevention maintenance program.

COST CENTER: EQUIPMENT OPERATIONS FUND - 09-120-8820

TITLE	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 ADOPTED
SALARIES	\$ 58,935	\$ 60,309	\$ 60,309	\$ 60,309
FRINGE BENEFITS	29,734	31,742	31,742	31,742
PURCHASED SERVICES	784,013	846,091	846,091	846,091
UTILITIES	22,957	26,214	26,214	26,214
INTERNAL SERVICES	-	854	854	854
MATERIALS & SUPPLIES	466,715	576,900	576,900	576,900
DEPRECIATION	1,610	19,550	19,550	19,550
COST CENTER TOTAL	\$ 1,363,964	\$ 1,561,660	\$ 1,561,660	\$ 1,561,660

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Fleet Coordinator	UT7	1.0	1.0	1.0	1.0
Total Positions		1.0	1.0	1.0	1.0

CITY OF NEWPORT, RHODE ISLAND
2011-2012 ADOPTED BUDGET
EQUIPMENT OPERATIONS

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>2010 ACTUAL EXPEND</u>	<u>2011 ADOPTED BUDGET</u>	<u>2011 PROJECTED BUDGET</u>	<u>2012 ADOPTED BUDGET</u>	<u>Dollar Change</u>	<u>Percent Change</u>
09-120-8820-50001	Salaries	\$ 58,400	\$ 58,309	\$ 58,309	\$ 58,309	-	0.00%
09-120-8820-50002	Overtime	535	-	-	-	-	0.00%
09-120-8820-50004	Temp/Season	-	-	-	-	-	-
09-120-8820-50056	Injury Pay	-	-	-	-	-	-
Total Salaries		58,935	58,309	58,309	58,309	-	0.00%
09-120-8820-50100	Employee Benefits	29,734	33,869	33,869	33,869	-	0.00%
09-120-8820-50205	Copy & Binding	156	300	300	300	-	0.00%
09-120-8820-50212	Conf & Training	-	500	500	500	-	0.00%
09-120-8820-50225	Contract Services	690,171	728,615	728,615	728,615	-	0.00%
09-120-8820-50239	Liability Insurance	93	120	120	120	-	0.00%
09-120-8820-50240	Motor Vehicle Insurance	93,593	116,120	116,120	116,120	-	0.00%
09-120-8820-50257	Refuse Disposal	-	200	200	200	-	0.00%
Total Purchased Services		784,013	845,855	845,855	845,855	-	0.00%
09-120-8820-50305	Water Charge	2,105	2,600	2,600	2,600	-	0.00%
09-120-8820-50306	Electricity	9,012	12,600	12,600	12,600	-	0.00%
09-120-8820-50307	Natural Gas	11,840	11,000	11,000	11,000	-	0.00%
Total Other Charges		22,957	26,200	26,200	26,200	-	0.00%
09-120-8820-50271	Gasoline & Vehicle Maint	-	854	854	854	-	100.00%
Total Internal Services		-	854	854	854	-	100.00%
09-120-8820-50260	Rental - Equip & Facilities	-	250	250	250	-	0.00%
09-120-8820-50268	Mileage Reimbursement	-	1,000	1,000	1,000	-	0.00%
09-120-8820-50275	Repair & Maint., Equip/Fac	44,005	60,000	60,000	60,000	-	0.00%
09-120-8820-50301	Motor Fuel (Gas, Diesel)	419,252	508,123	508,123	508,123	-	0.00%
09-120-8820-50311	Operating Supplies	2,010	3,000	3,000	3,000	-	0.00%
09-120-8820-50320	Uniforms & Protective Gear	150	200	200	200	-	0.00%
09-120-8820-50350	Equipment Parts	-	950	950	950	-	0.00%
09-120-8820-50352	M.V. Parts - Special Purchas	113	2,000	2,000	2,000	-	0.00%
09-120-8820-50361	General Office Supplies	1,185	1,500	1,500	1,500	-	0.00%
09-120-8820-50851	Trans to EquipReplace	-	-	-	-	-	0.00%
Total Materials & Supplies		466,715	577,023	577,023	577,023	-	0.00%
09-120-8820-50950	Depreciation Expense	1,610	19,550	19,550	19,550	-	0.00%
Total Expenditures		\$ 1,363,964	\$ 1,561,660	\$ 1,561,660	\$ 1,561,660	-	0.00%

CITY OF NEWPORT, RHODE ISLAND
2011-2012 ADOPTED AND TWO YEAR PROJECTED BUDGET
EQUIPMENT OPERATIONS

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>2012 ADOPTED BUDGET</u>	<u>2013 PROJECTED BUDGET</u>	<u>2014 PROJECTED BUDGET</u>
09-120-8820-50001	Salaries	\$ 58,309	\$ 59,767	\$ 61,261
09-120-8820-50002	Overtime	-	-	-
09-120-8820-50004	Temp/Season			
09-120-8820-50056	Injury Pay			
Total Salaries		58,309	59,767	61,261
09-120-8820-50100	Employee Benefits	33,869	35,562	37,341
09-120-8820-50205	Copy & Binding	300	300	300
09-120-8820-50212	Conf & Training	500	500	500
09-120-8820-50225	Contract Services	728,615	728,615	728,615
09-120-8820-50239	Liability Insurance	120	125	130
09-120-8820-50240	Motor Vehicle Insurance	116,120	121,926	128,022
09-120-8820-50257	Refuse Disposal	200	200	200
Total Purchased Services		845,855	851,666	857,767
09-120-8820-50305	Water Charge	2,600	2,730	2,867
09-120-8820-50306	Electricity	12,600	12,600	12,600
09-120-8820-50307	Natural Gas	11,000	11,550	12,128
Total Other Charges		26,200	26,880	27,594
09-120-8820-50271	Gasoline & Vehicle Maint	854	854	854
Total Internal Services		854	854	854
09-120-8820-50260	Rental - Equip & Facilities	250	250	250
09-120-8820-50268	Mileage Reimbursement	1,000	1,000	1,000
09-120-8820-50275	Repair & Maint., Equip/Fac	60,000	60,000	60,000
09-120-8820-50301	Motor Fuel (Gas, Diesel)	508,123	533,529	560,206
09-120-8820-50311	Operating Supplies	3,000	3,000	3,000
09-120-8820-50320	Uniforms & Protective Gear	200	200	200
09-120-8820-50350	Equipment Parts	950	950	950
09-120-8820-50352	M.V. Parts - Special Purchas	2,000	2,000	2,000
09-120-8820-50361	General Office Supplies	1,500	1,500	1,500
09-120-8820-50851	Trans to Equip/Replace	-	-	-
Total Materials & Supplies		577,023	602,429	629,106
09-120-8820-50950	Depreciation Expense	19,550	19,550	19,550
Total Expenditures		\$ 1,561,660	\$ 1,596,708	\$ 1,633,472
Total Revenues		\$ 1,561,660	\$ 1,596,708	\$ 1,633,472

WATER POLLUTION CONTROL

The following functions fall under Water Pollution Control:

This fund supports the operation, maintenance and debt service expenditures associated with the Water Pollution Control Division of the Department of Utilities. Areas of responsibility include the City's sanitary and storm sewer systems and the Industrial Pretreatment Program. Included in this system are all sewer lines, pump stations, the Wellington Avenue Combined Sewer Overflow (CSO), Washington Street CSO facility, and the Treatment Plant facilities located on Connell Highway. The system serves not only the City of Newport, but the Town of Middletown and the U.S. Navy Base as well. Both of these jurisdictions have contracts with the City for payment of their share of water pollution control operation costs.

The water pollution control system is operated and maintained in accordance with a service contract with United Water.

WATER POLLUTION CONTROL

FY 2011 Short-term goals, measures and status:

Goal #1: To ensure effective sewer services to city customers.

Measures: Minimize the incidence of sewer backups attributed to City sewer mains. Clean catch basins on a regular interval to minimize street flooding. *1112 catchbasins were cleaned and 13 catchbasins were repaired in FY 2011.*

Associated Council Objective:

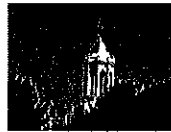


Provide high quality services to residents, taxpayers and visitors.

Goal #2: To provide efficient sewage and storm water disposal services.

Measures: To assure a consensus with Rhode Island Department of Environmental Management (DEM) regarding approach to mitigate, with ultimate elimination of, combined sewer overflows (CSO) through an amended consent agreement that establishes timelines. *Negotiations continued with EPA and RIDEM on finalizing the Consent Decree regarding compliance with the CSO Policy.* The Consent Decree draft was finalized in June 2011.

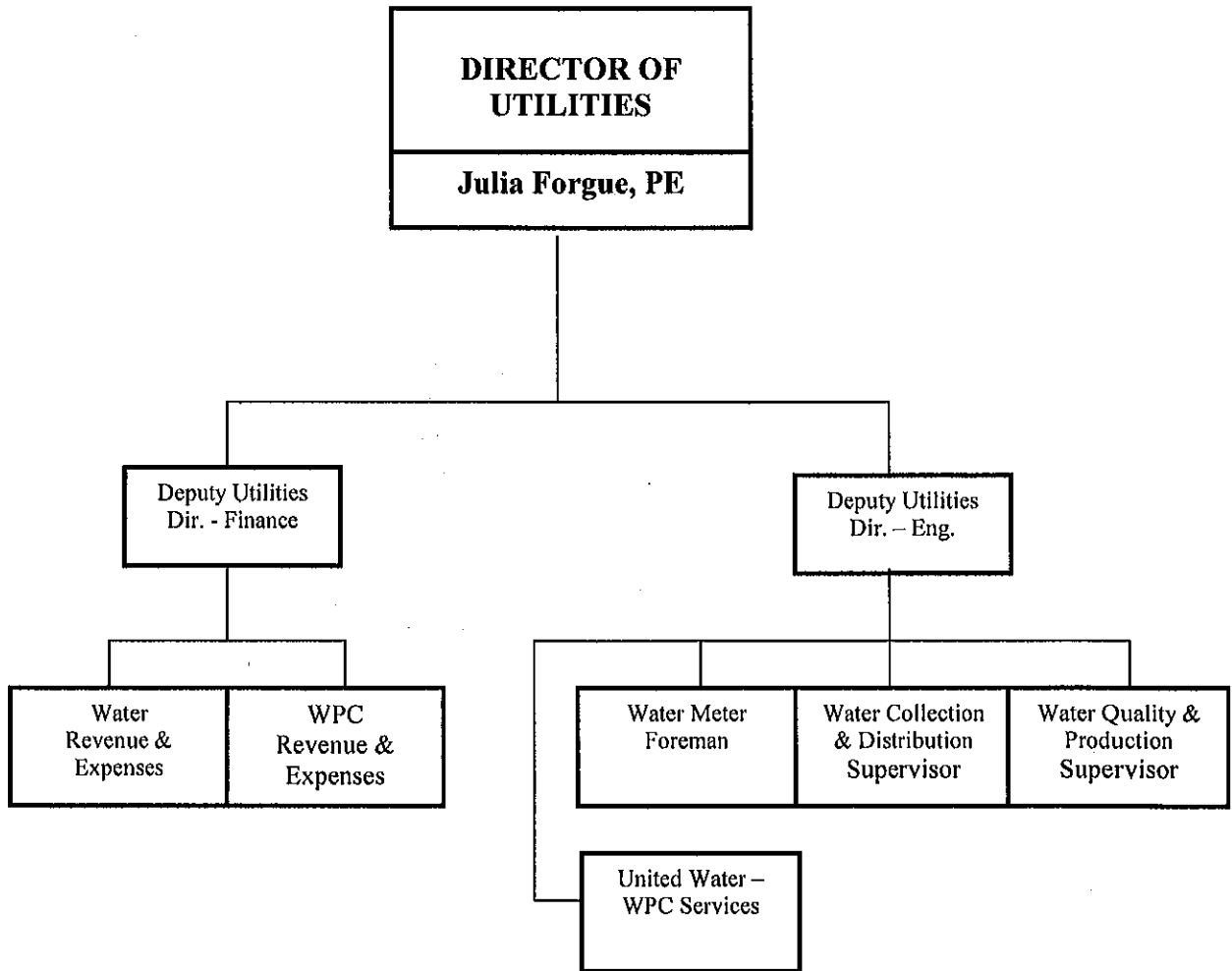
Associated Council Objective:



Provide high quality services to residents, taxpayers and visitors.

Goals and measures for FY 2011 continue to apply. There are no new goals for FY 2012

DEPARTMENT OF UTILITIES



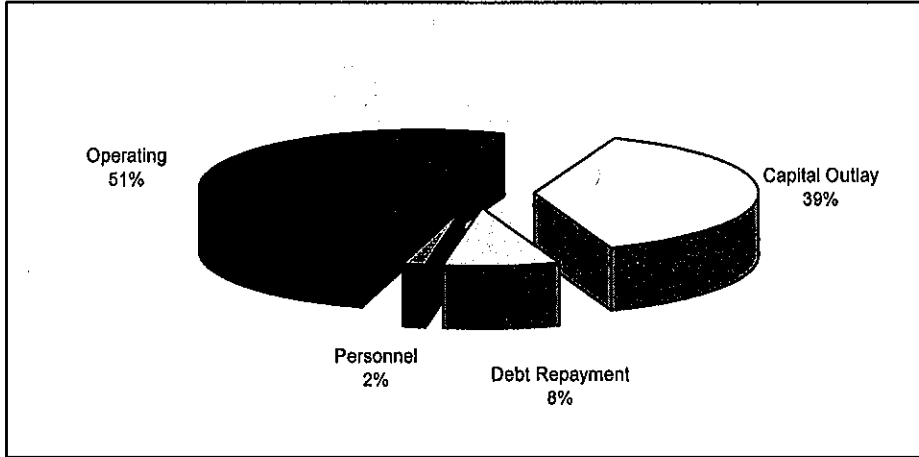
**CITY OF NEWPORT, RHODE ISLAND
2011-2012 WATER POLLUTION CONTROL FUND BUDGET
SUMMARY**

		<u>2009-10 ACTUAL</u>	<u>2010-11 BUDGET</u>	<u>2010-11 PROJECTED</u>	<u>2011-12 ADOPTED</u>
REVENUES					
45701	Investment Interest Income	\$ 4,026	\$ 4,000	\$ 3,272	\$ 3,000
45854	Sewage Treat. Middletown	977,528	717,038	711,310	711,300
45855	Sewer Assessment Fee	3,860	5,000	10,000	5,000
45856	Sewer Treat., Water Utility	387,413	662,350	595,296	676,200
45857	Sewer Treatment, U.S.N.	601,565	569,495	486,960	615,600
47150	Middletown and Navy share of debt	-	542,207	542,207	327,999
47145	City forgiveness of debt	454,485	-	-	-
45879	Pretreatment Fees	99,620	111,954	109,000	109,000
45892	ICI Reimbursements	101,474	120,011	120,011	120,011
47103	Disposal Permits	232,181	302,071	337,498	286,000
47111	Sewer Use Charge	4,404,902	7,133,000	7,133,000	8,225,000
47115	Miscellaneous	16,301	15,000	6,248	15,000
47120	Sewer - Penalty	26,181	30,000	28,000	28,000
	Revenue From Operations	7,309,536	10,212,126	10,082,802	11,122,110
TOTAL UNRESTRICTED REVENUES		7,309,536	10,212,126	10,082,802	11,122,110
RESTRICTED REVENUES AND OTHER SOURCES OF FUNDS					
45862	CSO Fixed Fee	1,100,029	2,074,176	2,074,176	2,077,420
	Middletown & Navy Share of CSO Capital				91,100
45863	CSO - Penalty	-	7,500	7,000	7,000
46005	Bond Proceeds	-	12,600,000	9,183,000	-
	Grant Proceeds			3,096,000	
	Use of CSO Restricted Cash	-	24,116		456,079
46002	Transfer from Other Funds	500,000	1,500,000	1,500,000	-
	Total Restricted Revenues and Other Sources of Funds	1,600,029	16,205,792	15,860,176	2,631,599
TOTAL REVENUES & OTHER SOURCES OF FUNDS		\$ 8,909,565	\$ 26,417,918	\$ 25,942,978	\$ 13,753,709
EXPENDITURES					
	Salaries	\$ 178,525	\$ 124,902	\$ 126,578	\$ 130,634
	Fringe Benefits	89,061	96,999	90,904	99,274
	Purchased Services	3,815,977	3,947,919	3,973,764	4,553,068
	Utilities	604,144	585,383	642,266	665,000
	Internal Services	684,525	732,884	732,884	724,683
	Other Charges	8,720	27,500	27,500	25,900
	Interest Expense	567,363	1,144,413	1,157,609	1,091,317
	Depreciation	2,033,547	2,053,383	2,273,822	2,273,822
	Operating Expenditures	7,981,862	8,713,383	9,025,327	9,563,698
OTHER CASH OUTLAYS					
	Capital Outlay From Unrestricted Revenues	-	1,917,772	1,772,772	3,425,000
	Capital Outlay From CSO Fixed Fees	-	3,094,160	3,094,160	1,900,000
	Increase in CSO Restricted Cash			264,917	
	Capital Outlay From Revenue Bonds	-	12,600,000	12,279,000	-
	Principal Debt Repayment	-	2,075,567	1,549,589	1,138,833
	Other Cash Outlays	-	19,687,499	18,960,438	6,463,833
TOTAL EXPENDITURES & CASH OUTLAYS		\$ 7,981,862	\$ 28,400,882	\$ 27,985,765	\$ 16,027,531
LESS: NON-CASH ITEMS					
	Depreciation	2,033,547	2,053,383	2,273,822	2,273,822
TOTAL CASH NEEDED		\$ 5,948,315	\$ 26,347,499	\$ 25,711,943	\$ 13,753,709
NET ASSETS 6/30		\$ 49,041,470	\$ 50,540,213	\$ 50,098,945	\$ 51,857,357
CASH BALANCE 6/30 **		\$ 4,244,926	\$ 4,315,345	\$ 4,475,961	\$ 4,475,961

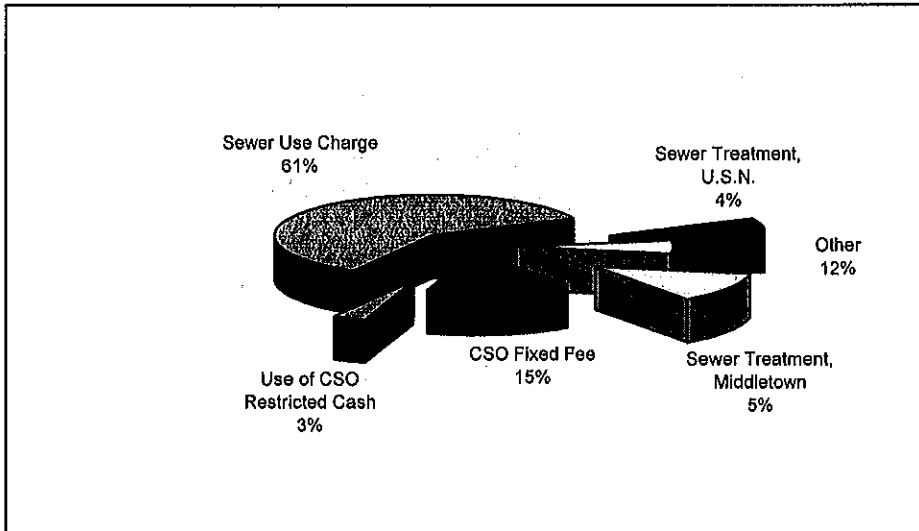
** Includes amounts restricted in escrow per revenue bond agreements

Water Pollution Control

Expenditures \$13,700,209 ~ Cash Basis



Revenues \$13,700,209 ~ Cash Basis



FUNCTION: Water Pollution Control
DEPARTMENT: Water Pollution Control
DIVISION OR ACTIVITY: Water Pollution Control Fund

BUDGET COMMENTS:

The WPC rates and charges are to be changed as follows: Sewer Usage Fee based on Volume to \$11.27 per 1,000 gallons from \$10.19 (15% increase).

The CSO fixed fee is to increase by 1% to fund CSO capital needs:

	FY2011	FY2012
Less than 1" meter size	\$ 190	\$ 192
1" meter size	263	265
1 1/2" meter size	496	500
2" meter size	727	733
3" meter size	1,759	1,774
4" meter size	2,927	2,951
5" meter size	4,441	4,478
6" meter size	5,845	5,894

The Industrial Pretreatment Fee and disposal permit fees will not increase.

Contract operations, utilities and depreciation are the major expenses in this fund. Capital needs are significant and are for various sanitary sewer improvements; to pay for an engineering firm to act as program manager to oversee or complete tasks identified as part of the CSO corrective action plan; various tasks related to the CSO corrective action plan.

PROGRAM:

This Fund supports the operation, maintenance and debt service expenditures associated with the Water Pollution Control Division of the Public Works Department. Areas of responsibility include the City's sanitary and storm sewer system. Included in this system are all sewer lines, pump stations, the Wellington Avenue Microstrainer Combined Sewer Overflow (CSO), Washington Street CSO facility, and the Treatment Plant facilities located on Connell Highway. The system serves not only the City of Newport, but the Town of Middletown and the U. S. Navy Base as well. Both of these jurisdictions have long-term contracts with the City for payment of their share of water pollution control operation costs.

OBJECTIVE:

To ensure effective sewer services to city customers and to ensure treatment capacity availability for future use by administering the contract with United Water for sewage treatment.

COST CENTER: WATER POLLUTION CONTROL 10-450-2500
FUNDING SOURCE: METERED RATES AND OTHER OPERATING REVENUES

TITLE	2009-10 ACTUAL	2010-11 BUDGETED	2010-11 ESTIMATED	2011-12 ADOPTED
SALARIES	\$ 178,525	\$ 124,902	\$ 126,578	\$ 130,634
FRINGE BENEFITS	89,061	96,999	90,904	99,274
PURCHASED SERVICES	3,815,977	3,947,919	3,973,764	4,553,068
UTILITIES	604,144	585,383	642,266	665,000
INTERNAL SERVICES	684,525	732,884	732,884	724,683
OTHER CHARGES	8,720	27,500	27,500	25,900
CAPITAL OUTLAY	-	1,917,772	1,772,772	3,425,000
INTEREST EXPENSE	567,363	951,456	1,039,425	766,227
PRINCIPAL DEBT REPAYMENT	-	1,756,892	1,445,674	732,323
DEPRECIATION	2,033,547	2,053,383	2,273,822	2,273,822
COST CENTER TOTAL	\$ 7,981,862	\$ 12,195,090	\$ 12,125,589	\$ 13,395,931

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Director of Utilities	S12	0.4	0.4	0.4	0.4
Deputy Utilities Director Fin	S10	0.4	0.4	0.4	0.4
Deputy Utilities Director En	S10	0.4	0.4	0.4	0.4
Administrative Secretary	N01	0.4	0.4	0.4	0.4
Total Positions		1.6	1.6	1.6	1.6

COST CENTER: WATER POLLUTION CONTROL 10-450-2500
FUNDING SOURCE: CSO FIXED FEES
CASH FLOW

TITLE	2009-10 ACTUAL	2010-11 BUDGETED	2010-11 ESTIMATED	2011-12 ADOPTED
BEGINNING CASH	\$ 577,604	\$ 1,550,914	\$ 1,550,914	\$ 1,808,831
REVENUES FROM CSO FIXED FEE/CONTRACTS	1,100,029	2,074,176	2,074,176	2,077,421
TRANSFERS IN FROM OTHER FUNDS	500,000	1,500,000	1,500,000	-
INTEREST EXPENSE	-	192,957	118,184	325,090
PRINCIPAL DEBT REPAYMENT	-	318,675	103,915	406,510
CAPITAL OUTLAY	626,719	3,094,160	3,094,160	1,900,000
COST CENTER BUDGET	\$ 1,550,914	\$ 1,519,298	\$ 1,808,831	\$ 1,254,652

Note that the City of Newport charges customers a combined sewer overflow (CSO) fixed fee depending on the size of their meter. The funds from the fixed fee are restricted to capital projects and debt service related to CSO improvements and upgrades required to comply with regulatory standards.

COST CENTER: WATER POLLUTION CONTROL 10-450-2500
FUNDING SOURCE: REVENUE BONDS
CASH FLOW

TITLE	2009-10 ACTUAL	2010-11 BUDGETED	2010-11 ESTIMATED	2011-12 ADOPTED
CASH IN FROM REVENUE BONDS	\$ -	\$ 12,600,000	\$ 12,279,000	\$ -
CAPITAL OUTLAY	\$ -	12,600,000	\$ 12,279,000	\$ -
COST CENTER BUDGET	\$ -	\$ -	\$ -	\$ -

Note that the City of Newport borrows money through Rhode Island Clean Water Finance Agency (RICWFA) in order to fund long-term upgrades and improvements. Interest on eligible revenue bonds is subsidized through state revolving loan funds. The subsidy comes from a combination of state and federal funding.

City of Newport, Rhode Island
Water Pollution Control Debt Service
Consolidated Debt Service Requirements

<u>Year Ending June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Requirement</u>
2012	1,138,833	1,091,317	2,230,150
2013	1,765,409	1,106,665	2,872,074
2014	1,826,162	1,060,688	2,886,851
2015	1,885,272	1,011,101	2,896,372
2016	1,941,910	958,065	2,899,975
2017	2,010,949	901,416	2,912,365
2018	2,078,251	841,083	2,919,335
2019	2,148,153	777,345	2,925,497
2020	2,225,526	710,191	2,935,717
2021	2,304,554	639,499	2,944,053
2022	2,392,099	565,000	2,957,099
2023	2,483,194	486,575	2,969,768
2024	1,682,496	412,770	2,095,266
2025	1,747,991	343,903	2,091,895
2026	1,821,020	271,731	2,092,751
2027	1,895,048	196,131	2,091,179
2028	1,007,609	138,414	1,146,022
2029	1,045,017	99,429	1,144,446
2030	1,085,561	58,802	1,144,363
2031	738,605	23,714	762,318
2032	216,505	4,666	221,171
	<u>\$ 35,440,164</u>	<u>\$ 11,698,503</u>	<u>\$ 47,138,667</u>

City of Newport, Rhode Island
 State Revolving Loan Fund Revenue Bonds 2010 Series B
 Thames Street Interceptor Improvements/Wellington - CSO
 \$7,850,000

Year Ending June 30	Principal	Interest	Total Requirement
2012	302,134.40	248,389.61	550,524
2013	305,500.80	244,344.12	549,845
2014	310,550.40	238,950.14	549,501
2015	316,441.60	232,597.87	549,039
2016	323,174.40	225,253.73	548,428
2017	330,748.80	216,812.44	547,561
2018	340,006.40	207,299.63	547,306
2019	350,105.60	196,909.91	547,016
2020	361,046.40	185,723.49	546,770
2021	371,987.20	173,716.51	545,704
2022	384,611.20	160,869.78	545,481
2023	398,076.80	147,189.28	545,266
2024	412,384.00	132,699.79	545,084
2025	426,691.20	117,447.81	544,139
2026	442,681.60	101,427.61	544,109
2027	458,672.00	84,615.76	543,288
2028	476,345.60	67,012.73	543,358
2029	494,019.20	48,623.44	542,643
2030	513,376.00	29,559.94	542,936
2031	530,604.80	9,941.40	540,546
	7,849,158.40	3,069,384.99	\$ 10,918,543

City of Newport, Rhode Island
 State Revolving Loan Fund Revenue Bonds - 2011 Series A
 SRF Eligible Portion of Sewer Force Main Repair
 \$3,095,505

<u>Year Ending June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Requirement</u>
2012	1,000	100,455	101,455
2013	116,000	109,340	225,340
2014	117,000	107,528	224,528
2015	119,000	105,319	224,319
2016	122,000	102,647	224,647
2017	125,000	99,515	224,515
2018	128,000	95,990	223,990
2019	132,000	92,068	224,068
2020	136,000	87,738	223,738
2021	140,000	83,031	223,031
2022	145,000	77,840	222,840
2023	151,000	72,155	223,155
2024	157,000	66,110	223,110
2025	163,000	59,717	222,717
2026	169,000	52,984	221,984
2027	176,000	45,902	221,902
2028	184,000	38,441	222,441
2029	191,000	30,612	221,612
2030	199,000	22,412	221,412
2031	208,000	13,772	221,772
2032	216,505	4,666	221,171
	<u>\$ 3,095,505</u>	<u>\$ 1,468,241</u>	<u>\$ 4,563,746</u>

City of Newport, Rhode Island
 State Revolving Loan Fund Revenue Bonds - Series 2009 (6.695)
 Railroad Interceptor and Ultraviolet Moat Projects

Year Ending June 30	Principal	Interest	Total Requirement
2012	117,228	86,145	203,373
2013	119,024	84,135	203,159
2014	121,270	81,791	203,061
2015	123,965	79,104	203,069
2016	126,660	76,102	202,762
2017	129,804	72,819	202,623
2018	133,397	69,231	202,628
2019	136,990	65,335	202,325
2020	141,033	61,157	202,190
2021	145,524	56,693	202,217
2022	150,016	51,933	201,949
2023	154,956	46,885	201,841
2024	160,346	41,556	201,902
2025	165,736	35,946	201,682
2026	171,575	30,051	201,626
2027	177,414	23,883	201,297
2028	183,702	17,436	201,138
2029	190,439	10,682	201,121
2030	197,415	3,613	201,028
	\$ 2,846,494	\$ 994,497	\$ 3,840,991

City of Newport, Rhode Island
 State Revolving Loan Fund Revenue Bonds - Series 2009 (6.695)
 Catch Basin Separation & High Priority Sewers - CSO

<u>Year Ending June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Requirement</u>
2012	104,375	76,700	181,075
2013	105,974	74,911	180,885
2014	107,974	72,824	180,798
2015	110,373	70,431	180,804
2016	112,773	67,758	180,531
2017	115,572	64,834	180,406
2018	118,771	61,640	180,411
2019	121,971	58,173	180,144
2020	125,570	54,452	180,022
2021	129,569	50,477	180,046
2022	133,568	46,240	179,808
2023	137,967	41,745	179,712
2024	142,766	37,000	179,766
2025	147,564	32,005	179,569
2026	152,763	26,756	179,519
2027	157,962	21,264	179,226
2028	163,561	15,524	179,085
2029	169,559	9,511	179,070
2030	175,770	3,217	178,987
	<u>\$ 2,534,402</u>	<u>\$ 885,462</u>	<u>\$ 3,419,864</u>

City of Newport, Rhode Island
2002 Revenue Bond Issue (\$13MM)
Primary/Secondary Plant

<u>Year Ending June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Requirement</u>
2012	609,096	158,847	767,942
2013	628,910	147,231	776,141
2014	649,368	135,238	784,606
2015	670,492	122,854	793,346
2016	692,303	110,068	802,371
2017	714,824	96,865	811,689
2018	738,077	83,234	821,310
2019	762,086	69,158	831,245
2020	786,877	54,625	841,502
2021	812,474	39,619	852,093
2022	838,904	24,125	863,029
2023	866,194	8,127	874,321
	<u>\$ 8,769,605</u>	<u>\$ 1,049,991</u>	<u>\$ 9,819,595</u>

PROJECT DETAIL

PROJECT TITLE (#104336) Sanitary Sewer System Improvements	DEPARTMENT OR DIVISION Water Pollution Control	LOCATION Newport
PROJECT DESCRIPTION This is an ongoing program to repair identified defects in the sanitary sewer system . The work will also include improvements to the collection system as identified as part of the tasks performed by the Program Manager per the Corrective Action Plan/Consent Decree with the Environmental Protection Agency (EPA) and Rhode Island Department of Environmental Management (RIDEM). The budgets proposed at this time are for planning puposes and will be refined as tasks are completed.		

GOALS & OBJECTIVES

CSO Reduction

STATUS/OTHER COMMENTS

OPERATING COSTS/SAVINGS

TOTAL PROJECT COST

Extend life span of infrastructure

PLANNED FINANCING

	Prior Funding	Unspent @ 12/31/2010	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	TOTAL
Rates/ borrowing	1,000,000	1,000,000	850,000	2,750,000	3,000,000	3,000,000	3,000,000	3,000,000	14,750,000
TOTAL COST				2,750,000	3,000,000	3,000,000	3,000,000	3,000,000	14,750,000
Total WPC Impact				2,750,000	3,000,000	3,000,000	3,000,000	3,000,000	14,750,000

PROJECT DETAIL

PROJECT TITLE (#104391) <i>Bliss Mine Force Main</i>		DEPARTMENT OR DIVISION <i>Water Pollution Control</i>			LOCATION <i>Newport</i>				
PROJECT DESCRIPTION <i>In accordance with the City's CSO Long Term Control Plan an evaluation of the Beach Pump Station pump station is proposed to be performed to determine if the station is subject to, excessive wet well/influent sewer pipe infiltration, worn pumps/motors, and/or restricted pumping capacity from the 2" HDPE slip-lined force main. Rehabilitation of the pump station and/or the conveyance piping will be proposed upon completion of the evaluation report.</i>									
GOALS & OBJECTIVES <i>Preservation of Assets</i>									
STATUS/OTHER COMMENTS					OPERATING COSTS/SAVINGS				
TOTAL PROJECT COST					<i>Extend life span of infrastructure</i>				
PLANNED FINANCING									
	Prior Funding	Unspent @ 12/31/2010	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	TOTAL
SOURCE OF FUNDS									
Rates/ borrowing				500,000					
TOTAL COST				500,000					
Total WPC Impact				500,000					

PROJECT DETAIL


PROJECT TITLE (#104392) <i>Beach Pump Station Evaluation</i>	DEPARTMENT OR DIVISION <i>Water Pollution Control</i>	LOCATION <i>Newport</i>
PROJECT DESCRIPTION <i>In accordance the City's CSO Long Term Control Plan a comprehensive evaluation of the Bliss Mine pump station force main is proposed to be performed to determine the pipelines current integrity and estimated remaining lifetime. The Bliss Mine force main is constructed of 16" ductile iron pipe and is the second longest in the City at approximately 4,200 linear feet. Rehabilitation of the force main may be proposed upon completion of the evaluation report.</i>		

GOALS & OBJECTIVES <i>Preservation of Assets</i>	
STATUS/OTHER COMMENTS	OPERATING COSTS/SAVINGS <i>Extend life span of infrastructure</i>

PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 12/31/2010	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	TOTAL
Rates/ borrowing				75,000					
TOTAL COST				75,000					
Total WPC Impact				75,000					

PROJECT DETAIL

PROJECT TITLE (# 104330) Storm Water Infrastructure Repairs	DEPARTMENT OR DIVISION Water Pollution Control	LOCATION Newport
PROJECT DESCRIPTION This project is for needed for improvements to the storm drainage system and to implement recommendations from the City's Storm Water Management Plan.		

GOALS & OBJECTIVES

Perform regular, ongoing maintenance

STATUS/OTHER COMMENTS	OPERATING COSTS/SAVINGS Extend life span of infrastructure
------------------------------	--

TOTAL PROJECT COST *On-going*

PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 12/31/2010	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	TOTAL
Sewer Rates	100,000 Annually			100,000	100,000	100,000	100,000	-	400,000
TOTAL COST				100,000	100,000	100,000	100,000	-	400,000
Total WPC Impact				100,000	100,000	100,000	100,000		400,000

PROJECT DETAIL

PROJECT TITLE (#104303) <i>Program Manager for Implementation of CSO LTCP</i>	DEPARTMENT OR DIVISION <i>Water Pollution Control</i>	LOCATION <i>Newport</i>
PROJECT DESCRIPTION <p><i>The Program Manager will be responsible for coordination of all tasks identified in the Consent Decree/Corrective Action Plan and required to be completed to comply with the Environmental Protection Agency (EPA) and Rhode Island Department of Environmental Management (RIDEM) Combined Sewer Overflow (CSO) policies and regulations. The System Master Plan for CSO Control is scheduled to be submitted to EPA/RIDEM November 2012</i></p>		

GOALS & OBJECTIVES
Regulatory Requirements and CSO Reduction

STATUS/OTHER COMMENTS **OPERATING COSTS/SAVINGS**

TOTAL PROJECT COST *Extend life span of infrastructure*

PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 12/31/2010	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	TOTAL
CSO Fixed Fee	4,324,583	344,210	3,000,000	1,650,000	1,000,000	-	-	-	2,650,000
TOTAL COST				1,650,000	1,000,000	-	-	-	2,650,000
Total WPC Impact				1,650,000	1,000,000	-	-	-	2,650,000

PROJECT DETAIL

PROJECT TITLE (#104323) <i>Treatment Plant Optimization Replacements</i>		DEPARTMENT OR DIVISION <i>Water Pollution Control</i>			LOCATION <i>Newport</i>				
PROJECT DESCRIPTION <i>This project is for upgrades to the headworks of the treatment plant and to the chlorine contact tanks in order to accomplish plant flow and treatment optimization.</i>									
GOALS & OBJECTIVES <i>Treatment Plant Optimization</i>									
STATUS/OTHER COMMENTS					OPERATING COSTS/SAVINGS				
TOTAL PROJECT COST					<i>Extend life span of infrastructure and increase treatment capacities</i>				
PLANNED FINANCING									
	Prior Funding	Unspent @ 12/31/2010	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	TOTAL
SOURCE OF FUNDS									
CSO Fixed Fee				<i>250,000</i>	<i>2,000,000</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>2,250,000</i>
TOTAL COST				<i>250,000</i>	<i>2,000,000</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>2,250,000</i>
Total WPC Impact				<i>250,000</i>	<i>2,000,000</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>2,250,000</i>

WATER FUND

On December 9, 2008, under Docket No. 4025, the City of Newport, Department of Utilities, Water Division filed an application to increase its rates with the Rhode Island Public Utilities Commission (RIPUC). The evidentiary hearing before the Commission of Public Utilities and Carriers was held May 27, 2009. The RIPUC issued a decision on the application for a rate increase on June 25, 2009. The decision is effective for all water sold after July 1, 2009.

The FY 2010-2011 operating and capital budget is based on the Order issued for Docket No. 4025.

**CITY OF NEWPORT, RI
WATER FUND
GENERAL INFORMATION**

The Water Fund is regulated by the Rhode Island Public Utilities Commission (RIPUC). All user rates must be approved by the RIPUC. In preparation for a rate filing, the City of Newport starts with the cost of service for a test year. A cost of service rate model is then developed for the proposed rate year. The rate request is filed with the RIPUC who, along with eligible intervenors, can request additional information. A settlement may be reached and approved by the RIPUC or the request may go to a full hearing. Docket 4025 was not resolved by a settlement agreement. A contested hearing on Newport Water's application to increase rates request was held on May 27, 2009. The parties in the contested hearing were Newport Water, The Division of Public Utilities and Carriers, Portsmouth Water and Fire District and the United States Department of the Navy.

On June 25, 2009, the PUC issued its decision on Newport Water's requested rate increase. The PUC's decision allows for an 15.31% increase in rates. The result of this increase is that Newport Water's retail rate of \$4.54 per thousand gallons increased to \$5.25 per thousand gallons. The wholesale rates for the Department of the Navy, Naval Station Newport also increased from \$2.795 per thousand gallons to \$3.228 per thousand gallons and the Portsmouth Water and Fire District rate increased from \$2.227 per thousand gallons to \$2.573 per thousand gallons. The new rates became effective for water sold after July 1, 2009. The PUC decision also approved all expenses of the water utility to be supported by the revenue with the new rates.

The PUC requires the Water Fund to maintain restricted cash accounts for chemicals, electricity, debt service, capital, retiree accrued benefits buyout and retiree health insurance increases. The City is required to fund the accounts on a monthly basis in an amount sufficient to pay for the cost of the respective item; for example the approved amount of chemical expenditures for the year is divided by 12 and that becomes the required monthly contribution. The City can then reimburse the water fund checking account from the restricted accounts for eligible expenses also on a monthly basis. The required funding amounts are agreed to as part of the Order for Docket 4025.

The FY10-11 budget reflects the revenue and expenses approved as part of the Order for Docket 4025.

The city intends to file an application to increase rates in April 2011. The budget will be amended if, and when, such rate increases are approved. This budget does not reflect any adjustments that may be in the rate application.

WATER FUND

The following divisions and functions fall under the Water Fund:

Water Administration - The Director of Utilities and Deputy Director-Finance and Deputy Director-Engineering are charged with overall management and leadership of the Department. They are responsible for long- and short-term planning, operational analysis, budget development, and coordination of the activities of the organization's several divisions. Other activities for the office include compilation of data for the State Health Department, as well as handling of customer complaints and requests for service.

Customer Services Accounts – supports the metering, billing, and revenue-collecting functions of the Water Department.

Source of Supply – provides for maintenance and operation of the raw water collection and transmission facilities.

Newport Water Plant – supports the operation and maintenance of the water treatment aspect of the water purification process and the water pumping facilities in the process of the Water Treatment Plant located on 100 Bliss Mine Road.

Lawton Valley – supports the operation and maintenance of the water treatment aspect of the water purification process and the pumping facilities in the process at the Water Treatment Plant located at 2154 West Main Road.

Laboratory – responsible for analyzing raw water samples taken from the system's nine reservoirs, as well as treated water samples from the distribution system and the treatment plants, in order to assure adherence to safe drinking water standards.

Distribution System – supports the operation and maintenance of the City's water storage and distribution system in Newport and Middletown. These facilities include: mains and gates; water storage tanks; the high-service area booster pumping station; and water services within public right-of-ways.

Fire Protection – identifies expenses attributable to the installation and maintenance of public and private fire protection components of the water distribution system.

WATER FUND

FY 2011 Short-term goals, measures and status:

Goal #1: To coordinate all activities of the Water Division to maintain safe and adequate supply reservoirs; to ensure quality drinking water to our customers by complying with the requirements of State and Federal agencies; to invest a prudent budget where system improvements are necessary and toward preventative maintenance; and to communicate effectively with the Public.

Measure #1: Zero violations of the Safe Drinking Water Act (SDWA). There was one (1) violation in FY2011. *On December 11, 2010 the Lawton Valley Water Treatment Plant violated the Secondary Maximum Contaminant Level (SMCL) of 2.0mg/l for Flouride with a concentration of 2.05mg/l. An in line fluoride analyzer is being installed with alarms to better regulate the fluoride concentrations in the water. The Station 1 Facility was not affected by this violation.*

Measure #2: Annual Consumer Confidence Report (CCR) that covers the previous calendar year will be mailed on or before July 1st. *The 2010 CCR was mailed to all users in May, 2011*



Associated Council Objective:

Provide high quality services to residents, taxpayers and visitors.

Goal #2: Ensure a reliable supply of potable water for fire protection through the continuous maintenance of fire hydrants.

Measure: Inspect one-hundred percent of our public fire hydrants and make necessary repairs within five days. *As part of the Fall 2010 Fire Hydrant Winterization & Inspection Program the total number of public fire hydrants in the Newport Water distribution system were inspected. Repairs were made as required. This includes 617 hydrants in Newport; 408 hydrants in Middletown; and 9 hydrants in Portsmouth.*



Associated Council Objective:

Provide high quality services to residents, taxpayers and visitors

WATER FUND

FY 2011 Short-term goals, measures and status (continued):

Goal #3: Provide good communications with Public.

Measure: Ninety percent of web pages less than 3 months old. *Information on web pages is current.*

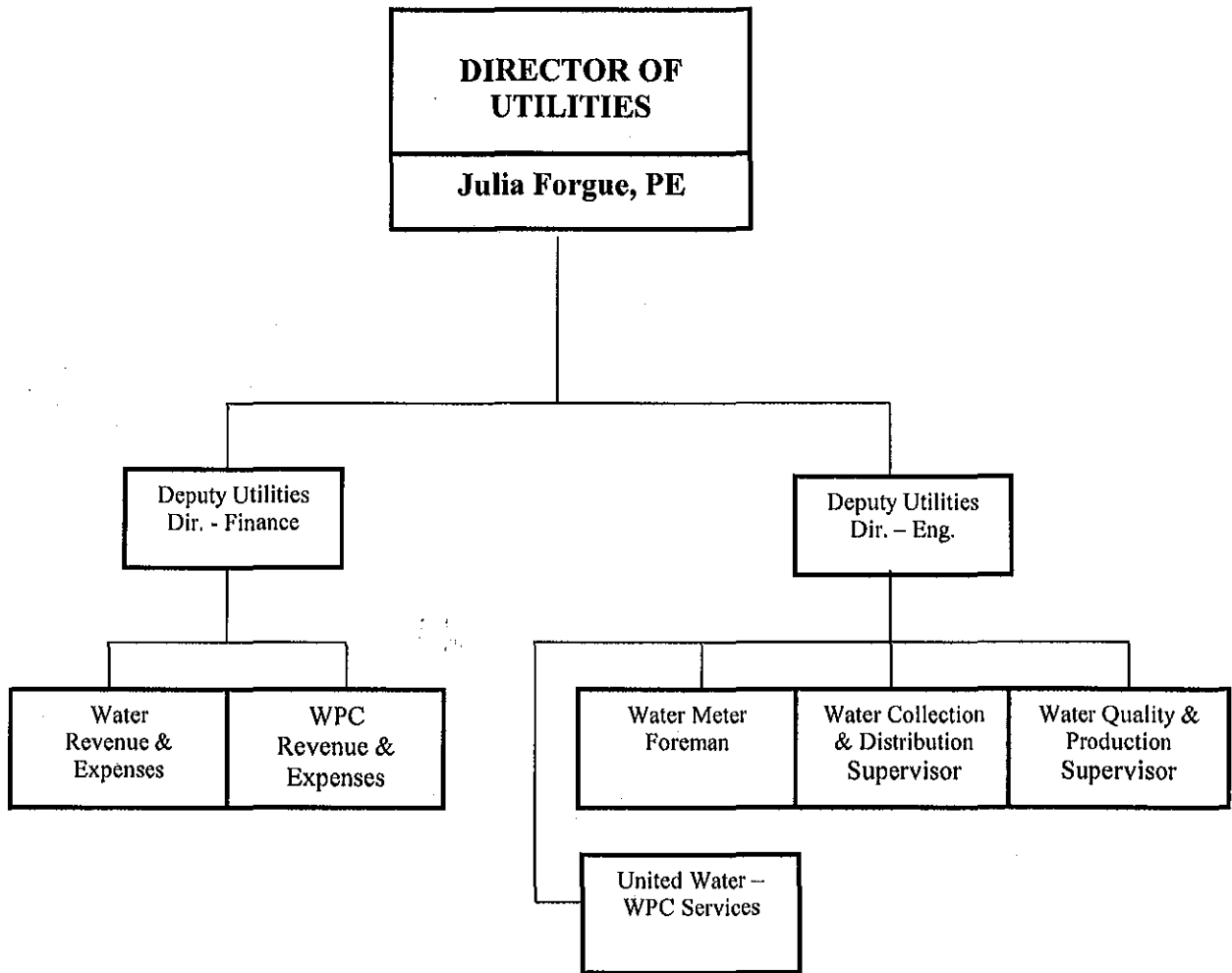
Associated Council Objective:



Provide high quality services to residents, taxpayers and visitors

Goals and measures for FY 2011 continue to apply. There are no New Goals for FY 2012

DEPARTMENT OF UTILITIES

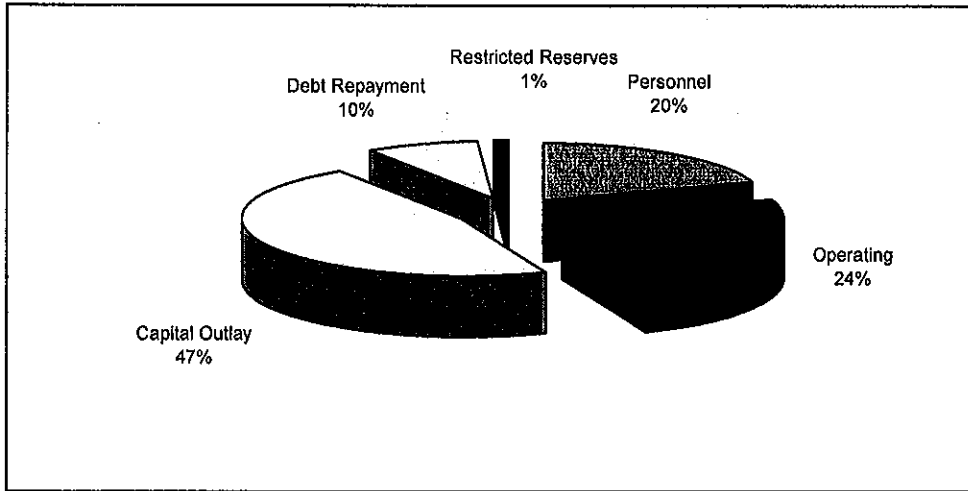


**CITY OF NEWPORT, RHODE ISLAND
2011-2012 WATER FUND BUDGET
SUMMARY**

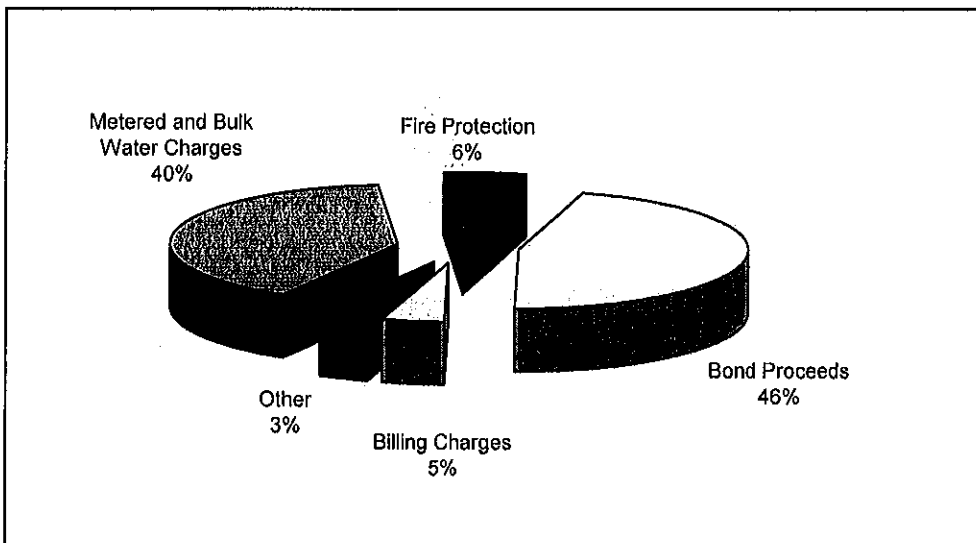
	2009-10 ACTUAL	2010-11 BUDGET	2010-11 PROJECTED	2011-12 ADOPTED
REVENUES				
45345 Grant Revenue	\$ 4,749	\$ -	\$ -	\$ -
45700 Rental of Property	77,800	81,000	81,000	81,000
45701 Investment Income	4,498	39,191	39,191	39,191
45878 WPC Reimbursement	404,661	269,842	269,842	269,842
Middletown Reimbursement	-	134,819	134,819	134,819
47100 Sundry Billing	27,190	140,016	140,016	140,016
47105 Public Fire Protection	868,131	868,131	868,131	868,131
47107 Private Fire Protection	379,024	378,880	378,880	378,880
47109 Metered Water Charges	6,006,544	6,512,098	6,512,098	6,512,098
47110 Bulk Water Charges	1,600,055	2,060,387	2,060,387	2,060,387
47125 Billing Charges	972,566	978,003	978,003	978,003
47130 Miscellaneous	70,052	7,515	7,515	7,515
47135 Water Penalty	30,839	42,320	42,320	42,320
47137 Water Quality Protection Fee	19,803	25,676	25,676	25,676
47139 Sale of Surplus Equipment	4,689	-	-	-
TOTAL REVENUES	10,470,601	11,537,878	11,537,878	11,537,878
OTHER SOURCES OF FUNDS				
Transfer From Other Funds	-			
Bond Proceeds	-	9,770,008	9,770,008	9,770,008
Total Other Sources of Funds	-	9,770,008	9,770,008	9,770,008
TOTAL REVENUES & OTHER SOURCES OF FUNDS	<u>\$ 10,470,601</u>	<u>\$ 21,307,886</u>	<u>\$ 21,307,886</u>	<u>\$ 21,307,886</u>
EXPENDITURES				
Operating Expenditures	\$ 8,434,431	\$ 10,012,212	\$ 10,012,212	\$ 10,012,212
Interest Expense	368,855	946,792	946,792	946,792
Operating Expenditures	8,803,286	10,959,004	10,959,004	10,959,004
OTHER CASH OUTLAYS				
Required Reserves	-	253,003	253,003	253,003
Capital Outlay	77,780	10,614,027	10,614,027	10,614,027
Principal Debt Repayment	-	946,309	946,309	946,309
Other Cash Outlays	77,780	11,813,339	11,813,339	11,813,339
TOTAL EXPENDITURES & CASH OUTLAYS	8,881,066	22,772,343	22,772,343	22,772,343
LESS: NON-CASH ITEMS				
Depreciation	1,371,326	1,370,000	1,370,000	1,370,000
TOTAL CASH NEEDED	<u>\$ 7,509,740</u>	<u>\$ 21,402,343</u>	<u>\$ 21,402,343</u>	<u>\$ 21,402,343</u>
NET ASSETS 6/30	<u>\$ 39,920,273</u>	<u>\$ 40,499,147</u>	<u>\$ 40,499,147</u>	<u>\$ 41,078,021</u>
CASH BALANCE 6/30	<u>\$ 4,627,428</u>	<u>\$ 4,532,971</u>	<u>\$ 4,532,971</u>	<u>\$ 4,438,514</u>

Water Fund

Expenditures \$21,402,343 ~ Cash Basis



Revenues \$21,307,886 - Cash Basis



**WATER FUND
BUDGET SUMMARY**

	<u>LAST YEAR ACTUAL</u>	<u>CURR YEAR ORIG BUDGET</u>	<u>CURR YEAR ESTIMATED</u>	<u>BUDGET ADOPTED</u>
<u>EXPENDITURES</u>				
SALARIES	\$ 2,334,896	\$ 2,828,718	\$ 2,828,718	\$ 2,828,718
FRINGE BENEFITS	1,450,305	1,679,992	1,679,992	1,679,992
PURCHASED SERVICES	402,647	427,700	427,700	427,700
UTILITIES	947,849	1,078,400	1,078,400	1,078,400
INTERNAL SERVICES	649,274	966,552	966,552	966,552
OTHER CHARGES	287,945	333,500	333,500	333,500
SUPPLIES & MATERIALS	990,189	1,327,350	1,327,350	1,327,350
DEPRECIATION	1,371,326	1,370,000	1,370,000	1,370,000
CAPITAL OUTLAY	77,780	10,614,027	10,614,027	10,614,027
RESERVE	-	253,003	253,003	253,003
DEBT SERVICE	368,855	1,893,101	1,893,101	1,893,101
TOTAL	\$ 8,881,066	\$ 22,772,343	\$ 22,772,344	\$ 22,772,343

FUNCTION: Water Services
DEPARTMENT: Water
DIVISION OR ACTIVITY: Administration

BUDGET COMMENTS:

Major expenditures include a rate case costs of \$250,000, retiree insurance of \$362,000, \$229,000 for property taxes and \$767,500 for services provided by the general fund.

PROGRAM:

This program provides funds for support of the administrative functions of the Water Department. The Utilities Director is charged with overall management and leadership of the Department. They are responsible for long- and short-term planning, operational analysis, budget development, and coordination of the activities of the organization's several divisions. Other activities for the office include compilation of data for the State Health Department, as well as handling of customer complaints and requests for service. This program also provides funds for the operation and maintenance of the Water Department's administrative office and garage facility located on Halsey Street. The building also houses the Department's water meter testing and stockroom functions.

OBJECTIVES:

To coordinate all water operations toward satisfying customers through a four-step approach: (1) obtain a reliable and adequate quantity; (2) maximize quality up to delivery; (3) minimize cost of delivery; and (4) convey benefits to customers.

COST CENTER: WATER ADMINISTRATION - 15-500-2200

TITLE	LAST YEAR ACTUAL	CURR YEAR ORIG BUDGET	CURR YEAR ESTIMATED	BUDGET ADOPTED
SALARIES	\$ 236,351	\$ 454,900	\$ 454,900	\$ 454,900
FRINGE BENEFITS	494,957	591,000	591,000	591,000
PURCHASED SERVICES	355,382	347,500	347,500	347,500
UTILITIES	17,853	25,800	25,800	25,800
INTERNAL SERVICES	445,536	774,500	774,500	774,500
OTHER CHARGES	260,658	297,000	297,000	297,000
SUPPLIES & MATERIALS	21,243	154,700	154,700	154,700
RESERVE	-	253,003	253,003	253,003
CAPITAL OUTLAY	-	160,000	160,000	160,000
COST CENTER TOTAL	\$ 1,831,980	\$ 3,058,403	\$ 3,058,403	\$ 3,058,403

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Director of Utilities	S12	0.6	0.6	0.6	0.6
Deputy Utilities Dir - Eng.	S10	0.6	0.6	0.6	0.6
Deputy Utilities Dir - Fin.	S10	0.6	0.6	0.6	0.6
Financial Analyst	S05	1.0	1.0	1.0	1.0
Administrative Secretary	N01	0.6	0.6	0.6	0.6
Total Positions		3.4	3.4	3.4	3.4

FUNCTION: Water Services
DEPARTMENT: Water
DIVISION OR ACTIVITY: Customer Accounts

BUDGET COMMENTS:

Expenses in this account include \$27,852 for vehicle maintenance and gasoline, \$34,300 for postage, \$11,000 for meter maintenance and \$41,500 for repairs and maintenance.

PROGRAM:

This program provides funds for the metering, billing, and revenue-collecting functions of the Water Department.

OBJECTIVE:

To convey the value of the City's commodity and services to water customers through a variety of communications, including mail, premise visits, and telephone support.

COST CENTER: CUSTOMER ACCOUNTS - 15-500-2209

TITLE	LAST YEAR ACTUAL	CURR YEAR ORIG BUDGET	CURR YEAR ESTIMATED	BUDGET ADOPTED
SALARIES	\$ 313,536	\$ 375,068	\$ 375,068	\$ 375,068
FRINGE BENEFITS	136,661	175,200	175,200	175,200
PURCHASED SERVICES	14,128	26,000	26,000	26,000
INTERNAL SERVICES	31,408	27,852	27,852	27,852
SUPPLIES & MATERIALS	59,857	112,800	112,800	112,800
DEBT SERVICE	119,576	61,894	61,894	61,894
CAPITAL OUTLAY	52,010	1,064,247	1,064,247	1,064,247
COST CENTER TOTAL	\$ 727,176	\$ 1,843,061	\$ 1,843,061	\$ 1,843,061

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Maintenance Mechanic	UT3	1.0	1.0	1.0	1.0
Water Meter Foreman	UT6	1.0	1.0	1.0	1.0
Senior Maintenance Mech	UT5	1.0	0.0	0.0	0.0
Water Meter Repair	UT2	3.0	3.0	3.0	3.0
Principal Water Acct Clerk	UC2	1.0	1.0	1.0	1.0
Total Positions		7.0	6.0	6.0	6.0

FUNCTION: Water Services
DEPARTMENT: Water
DIVISION OR ACTIVITY: Source of Supply - Island

BUDGET COMMENTS:

PROGRAM:

This program provides funds for maintenance and operation of the raw water collection and transmission at the facilities located on Aquidneck Island. This includes seven reservoirs and their related structures, raw water pump stations, and transmission lines.

OBJECTIVE:

To collect and transmit an adequate supply of fresh water at the maximum level of purity offered by nature through maintenance of seven reservoirs and raw water transmission lines.

COST CENTER: SOURCE OF SUPPLY - ISLAND 15-500-2212

TITLE	LAST YEAR ACTUAL	CURR YEAR ORIG BUDGET	CURR YEAR ESTIMATED	BUDGET ADOPTED
SALARIES	\$ 281,356	\$ 261,400	\$ 261,400	\$ 261,400
FRINGE BENEFITS	127,017	111,296	111,296	111,296
PURCHASED SERVICES	-	-	-	-
UTILITIES	17,682	34,100	34,100	34,100
INTERNAL SERVICES	54,860	48,300	48,300	48,300
SUPPLIES & MATERIALS	73,610	91,800	91,800	91,800
DEBT SERVICE	1,664	137,531	137,531	137,531
CAPITAL OUTLAY	-	3,150,000	3,150,000	3,150,000
COST CENTER TOTAL	\$ 556,189	\$ 3,834,427	\$ 3,834,427	\$ 3,834,427

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Super, Water Dist/Collect	N05	0.5	0.5	0.5	0.5
Dist/Collection Foreman	UT5	0.0	0.0	0.0	1.0
Dist./Collection Mechanic	UT4	1.0	1.0	1.0	1.0
Dist./Collection Operator	UT3	3.0	3.0	3.0	3.0
Water Laborer	UT1	1.0	1.0	1.0	1.0
Total Positions		5.5	5.5	5.5	6.5

FUNCTION: Water Services
DEPARTMENT: Water
DIVISION OR ACTIVITY: Source of Supply - Mainland

BUDGET COMMENTS:

This account includes \$4,500 for overtime and \$92,600 for electricity.

PROGRAM:

This program provides funds for maintenance and operation of the raw water collection and transmission at the facilities located at the Harold E. Watson Reservoir in Little Compton. This includes Fogland Road pumping station and Nonquit Reservoir in Tiverton.

OBJECTIVE:

To collect and transmit an adequate supply of fresh water at the maximum level of purity offered by nature through maintenance of seven reservoirs and raw water transmission lines.

COST CENTER: SOURCE OF SUPPLY - MAINLAND 15-500-2213

TITLE	LAST YEAR ACTUAL	CURR YEAR ORIG BUDGET	CURR YEAR ESTIMATED	BUDGET ADOPTED
SALARIES	\$ 15,672	\$ 32,800	\$ 32,800	\$ 32,800
FRINGE BENEFITS	1,456	2,600	2,600	2,600
UTILITIES	58,731	92,600	92,600	92,600
SUPPLIES & MATERIALS	6,368	15,300	15,300	15,300
CAPITAL OUTLAY	2,800	125,000	125,000	125,000
DEBT SERVICE	54,614	636,839	636,839	636,839
COST CENTER TOTAL	\$ 139,641	\$ 905,139	\$ 905,139	\$ 905,139

FUNCTION: Water Services
DEPARTMENT: Water
DIVISION OR ACTIVITY: Newport Water Plant

BUDGET COMMENTS:

Major expenses in this division include \$58,100 in overtime, \$247,500 in electricity, \$23,300 in natural gas, \$184,000 in sewer charges and \$399,000 in chemicals.

PROGRAM:

This program provides funds for the operation and maintenance of the water treatment aspect of the water purification process and the water pumping facilities utilized in this process at the Newport Water Treatment Plant located on Bliss Mine Road.

OBJECTIVE:

To function as a value-adder and to enhance nature's quality through application of modern water treatment technologies, and to make a reliable supply of potable water available for delivery.

COST CENTER: NEWPORT WATER PLANT 015-500-2222

TITLE	LAST YEAR ACTUAL	CURR YEAR ORIG BUDGET	CURR YEAR ESTIMATED	BUDGET ADOPTED
SALARIES	\$ 493,571	\$ 523,650	\$ 523,650	\$ 523,650
FRINGE BENEFITS	210,405	237,000	237,000	237,000
PURCHASED SERVICES	10,594	18,200	18,200	18,200
UTILITIES	439,441	454,800	454,800	454,800
INTERNAL SERVICES	7,324	8,100	8,100	8,100
SUPPLIES & MATERIALS	436,423	464,150	464,150	464,150
CAPITAL OUTLAY	-	210,410	210,410	210,410
DEBT SERVICE	32,129	433,369	433,369	433,369
COST CENTER TOTAL	\$ 1,629,887	\$ 2,349,679	\$ 2,349,679	\$ 2,349,679

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Water Quality & Prod Super	S08	0.5	0.5	0.5	0.5
Water Treat. Plant Foreman	UT5	1.0	1.0	1.0	1.0
Water Plant Oper - Grade 3	UT4	7.0	7.0	7.0	7.0
Water Plant Oper - Grade 2	UT3	0.0	0.0	0.0	0.0
Water Plant Oper - Grade 1	UT2	2.0	2.0	2.0	2.0
Total Positions		10.5	10.5	10.5	10.5

FUNCTION: Water Services
DEPARTMENT: Water
DIVISION OR ACTIVITY: Lawton Valley Plant

BUDGET COMMENTS:

Major operating costs include \$841,850 in salaries and benefits, \$216,000 in chemicals, and \$376,522 in debt service.

PROGRAM:

This program provides funds for the operation and maintenance of the water treatment aspect of the water purification process and the water pumping facilities utilized in this process at the Lawton Valley Water Treatment Plant located in Portsmouth.

OBJECTIVE:

To function as a value-adder and to enhance nature's quality through application of modern water treatment technologies, and to make a reliable supply of potable water available for delivery.

COST CENTER: LAWTON VALLEY PLANT 15-500-2223

TITLE	LAST YEAR ACTUAL	CURR YEAR ORIG BUDGET	CURR YEAR ESTIMATED	BUDGET ADOPTED
SALARIES	\$ 435,670	\$ 566,350	\$ 566,350	\$ 566,350
FRINGE BENEFITS	209,093	275,500	275,500	275,500
PURCHASED SERVICES	11,298	17,100	17,100	17,100
UTILITIES	394,535	451,500	451,500	451,500
INTERNAL SERVICES	7,882	8,400	8,400	8,400
SUPPLIES & MATERIALS	265,697	282,900	282,900	282,900
DEBT SERVICE	115,626	376,522	376,522	376,522
CAPITAL OUTLAY	-	2,562,370	2,562,370	2,562,370
COST CENTER TOTAL	\$ 1,439,801	\$ 4,540,642	\$ 4,540,642	\$ 4,540,642

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Water Quality & Prod Super	S08	0.5	0.5	0.5	0.5
Water Treat. Plant Foreman	UT5	1.0	1.0	1.0	1.0
Water Plant Oper - Grade 3	UT4	5.0	5.0	5.0	5.0
Water Plant Oper - Grade 2	UT3	0.0	0.0	0.0	0.0
Water Plant Oper - Grade 1	UT2	3.0	3.0	3.0	3.0
Total Positions		9.5	9.5	9.5	9.5

FUNCTION: Water Services
DEPARTMENT: Water
DIVISION OR ACTIVITY: Water Laboratory

BUDGET COMMENTS:

PROGRAM:

This program budget was first developed for inclusion in the FY1991-92 budget in order to identify expenses associated with the operation of the water laboratory at the new water treatment plant. The laboratory staff is responsible for analyzing raw water samples taken from the system's nine reservoirs, as well as treated water samples from the distribution system and treatment plants, in order to assure adherence to safe drinking water standards.

OBJECTIVE:

To ensure that the water delivered to customers is of a safe quality in accordance with regulatory requirements; to preserve the integrity of the water commodity by continuously monitoring quality at each stage of the operational process.

COST CENTER: WATER LABORATORY 15-500-2235

TITLE	LAST YEAR ACTUAL	CURR YEAR ORIG BUDGET	CURR YEAR ESTIMATED	BUDGET ADOPTED
SALARIES	\$ 72,200	\$ 130,450	\$ 130,450	\$ 130,450
FRINGE BENEFITS	33,821	62,400	62,400	62,400
OTHER CHARGES	27,287	36,500	36,500	36,500
SUPPLIES & MATERIALS	17,194	19,500	19,500	19,500
COST CENTER TOTAL	\$ 150,502	\$ 248,850	\$ 248,850	\$ 248,850

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Laboratory Supervisor	N10	1.0	1.0	1.0	1.0
Microbiologist	N02	1.0	1.0	1.0	1.0
Total Positions		2.0	2.0	2.0	2.0

FUNCTION: Water Services
DEPARTMENT: Water
DIVISION OR ACTIVITY: Distribution System

BUDGET COMMENTS:

Major costs include \$52,000 in overtime, \$99,400 in gasoline and vehicle maintenance and \$150,100 in repairs and maintenance of mains and valves.

PROGRAM:

This program provides funds for the operation and maintenance of the City's water storage and distribution system in Newport and Middletown. These facilities include: mains and gates; water storage tanks; the high-service area booster pumping station; and water services within public right-of-ways.

OBJECTIVE:

To deliver a reliable supply of potable water at a desirable pressure to customers by maintaining distribution mains, gates and valves, hydrants, standpipes, booster pumps, and service connections.

COST CENTER: DISTRIBUTION SYSTEM 15-500-2241

TITLE	LAST YEAR ACTUAL	CURR YEAR ORIG BUDGET	CURR YEAR ESTIMATED	BUDGET ADOPTED
SALARIES	\$ 486,540	\$ 484,100	\$ 484,100	\$ 484,100
FRINGE BENEFITS	236,895	224,996	224,996	224,996
PURCHASED SERVICES	11,245	18,900	18,900	18,900
UTILITIES	19,607	19,600	19,600	19,600
INTERNAL SERVICES	102,264	99,400	99,400	99,400
SUPPLIES & MATERIALS	104,315	171,700	171,700	171,700
CAPITAL OUTLAY	22,970	3,325,000	3,325,000	3,325,000
DEBT SERVICE	45,246	246,946	246,946	246,946
COST CENTER TOTAL	\$ 1,029,082	\$ 4,590,642	\$ 4,590,642	\$ 4,590,642

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
Water Collect/Distrib Super	N05	0.5	0.5	0.5	0.5
Engineering Technician	UT5	1.0	1.0	1.0	1.0
Heavy Equip Op. - Utilities	UT4	1.0	1.0	1.0	1.0
Distrib./Collection Foreman	UT5	1.0	1.0	1.0	1.0
Distrib./Collection Mechanic	UT4	2.0	2.0	2.0	2.0
Distrib./Collection Operator	UT3	3.0	3.0	3.0	3.0
Parts/Inventory Control Tech	UC2	1.0	1.0	1.0	1.0
Total Positions		9.5	9.5	9.5	9.5

FUNCTION: Water Services

DEPARTMENT: Water

DIVISION OR ACTIVITY: Fire Protection

BUDGET COMMENTS:

This cost center includes \$14,500 for repairs and maintenance of fire hydrants and \$17,000 for hydrant replacements.

PROGRAM:

This program budget was first developed in FY1991-92 in order to properly segregate expenses attributable to the installation and maintenance of public and private fire protection components of the water distribution system.

OBJECTIVE:

To ensure a reliable supply of potable water for fire protection through the continuous maintenance of fire hydrants.

COST CENTER: FIRE PROTECTION 15-500-2245

TITLE	LAST YEAR ACTUAL	CURR YEAR ORIG BUDGET	CURR YEAR ESTIMATED	BUDGET ADOPTED
SUPPLIES & MATERIALS	\$ 5,482	\$ 14,500	\$ 14,500	\$ 14,500
CAPITAL OUTLAY	-	17,000	17,000	17,000
COST CENTER TOTAL	\$ 5,482	\$ 31,500	\$ 31,500	\$ 31,500

**City of Newport
Water Fund Debt Service
Consolidated Debt Service Requirements**

Year Ending June 30	Principal	Interest	Total Requirement
2012	976,490	412,555	1,389,045
2013	821,307	384,814	1,206,121
2014	451,774	364,936	816,710
2015	467,078	350,724	817,802
2016	481,150	335,429	816,579
2017	497,222	319,079	816,301
2018	513,294	301,714	815,008
2019	531,135	283,322	814,457
2020	549,975	263,888	813,863
2021	570,815	243,390	814,205
2022	591,423	221,816	813,239
2023	613,032	199,182	812,214
2024	637,408	175,408	812,816
2025	661,016	150,453	811,469
2026	685,392	124,348	809,740
2027	713,537	97,014	810,551
2028	741,681	68,409	810,090
2029	556,825	42,470	599,295
2030	586,970	19,111	606,081
2031	175,114	3,537	178,651
	<u>\$ 11,822,638</u>	<u>\$ 4,361,599</u>	<u>\$ 16,184,237</u>

NOTE: The debt service schedules have been updated to reflect current actual amounts. These numbers are not used in the Proposed FY 2012 Budget Document because the budget has not been changed from that approved in the FY2009 rate filing with the Public Utilities Commission. A new rate filing is underway and the FY2012 budget will be amended when the PUC rate filing is complete. Debt service numbers will be changed in the FY2012 budget at that time.

**City of Newport
Water Fund Debt Service SRF (\$3.3MM)
Water Distribution Main Repairs - ARRA Subsidized**

Year Ending June 30	Principal *	Interest	Total Requirement
2012	93,701	88,326	182,027
2013	95,238	86,728	181,966
2014	96,774	84,743	181,517
2015	99,078	82,338	181,416
2016	102,150	79,499	181,649
2017	105,222	76,283	181,505
2018	108,294	72,764	181,058
2019	112,135	68,971	181,106
2020	115,975	64,921	180,896
2021	119,815	60,629	180,444
2022	124,423	56,097	180,520
2023	129,032	51,325	180,357
2024	134,408	46,293	180,701
2025	139,016	40,995	180,011
2026	144,392	35,439	179,831
2027	150,537	29,614	180,151
2028	156,681	23,524	180,205
2029	162,825	17,149	179,974
2030	168,970	10,479	179,449
2031	175,114	3,537	178,651
	\$ 2,533,780	\$ 1,079,654	\$ 3,613,434

* Net of ARRA Subsidy (Reduces Principal) 765,452

**City of Newport
Water Fund Debt Service
Bond Anticipation Note**

	Year Ending June 30	Principal (1)	Interest	Total Requirement
City Advisor for Plants		\$ 3,537,000		\$ 3,537,000
Easton's Pond Moat Repairs		500,000		500,000
		<u>\$ 4,037,000</u>	<u>\$ 83,803</u>	<u>\$ 4,120,803</u>

(1) Will be refinanced through long-term debt. The note is due on October 13, 2011

**City of Newport
Water Fund Debt Service
Treatment Plant Improvements and Remote Radio Read System**

Year Ending June 30	Principal	Interest	Total Requirement
2012	217,000	207,858	424,858
2013	223,000	201,365	424,365
2014	230,000	194,365	424,365
2015	238,000	186,945	424,945
2016	245,000	179,070	424,070
2017	253,000	170,727	423,727
2018	261,000	161,898	422,898
2019	270,000	152,537	422,537
2020	280,000	142,607	422,607
2021	291,000	132,085	423,085
2022	301,000	120,968	421,968
2023	312,000	109,274	421,274
2024	325,000	96,946	421,946
2025	337,000	83,969	420,969
2026	350,000	70,366	420,366
2027	365,000	56,064	421,064
2028	379,000	41,053	420,053
2029	394,000	25,321	419,321
2030	418,000	8,632	426,632
	\$ 5,689,000	\$ 2,342,050	\$ 8,031,050

**City of Newport
Water Fund Debt Service
Raw Water and Residuals Management**

Year Ending June 30	Principal	Interest	Total Requirement
2012	117,000	94,081	211,081
2013	121,000	90,035	211,035
2014	125,000	85,828	210,828
2015	130,000	81,441	211,441
2016	134,000	76,860	210,860
2017	139,000	72,069	211,069
2018	144,000	67,052	211,052
2019	149,000	61,814	210,814
2020	154,000	56,360	210,360
2021	160,000	50,676	210,676
2022	166,000	44,751	210,751
2023	172,000	38,583	210,583
2024	178,000	32,169	210,169
2025	185,000	25,489	210,489
2026	191,000	18,543	209,543
2027	198,000	11,336	209,336
2028	206,000	3,832	209,832
	<u>\$ 2,669,000</u>	<u>\$ 910,919</u>	<u>\$ 3,579,919</u>

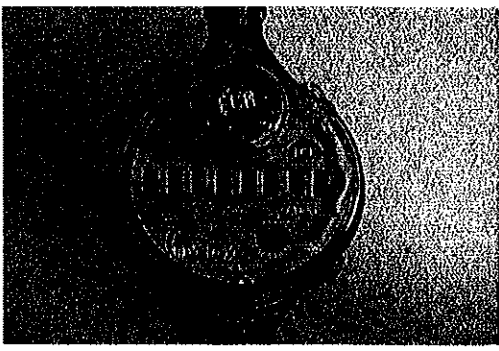
**City of Newport
Water Fund Debt Service
Sakonnet Pipeline**

<u>Year Ending June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Requirement</u>
2012	354,699	14,407	369,106
2013	246,943	4,321	251,264
	<u>\$ 601,642</u>	<u>\$ 18,728</u>	<u>\$ 620,370</u>

**City of Newport
Water Fund Debt Service
Sakonnet Pipeline**

Year Ending June 30	Principal	Interest	Total Requirement
2012	194,090	7,883	201,973
2013	135,126	2,365	137,491
	<u>\$ 329,216</u>	<u>\$ 10,248</u>	<u>\$ 339,464</u>

PROJECT DETAIL

PROJECT TITLE (#150944) <i>Meter Replacement Program</i>	DEPARTMENT OR DIVISION <i>Water - Meter Division</i>	LOCATION <i>Newport, Middletown, Portsmouth</i>
PROJECT DESCRIPTION <i>Water meters are the instruments the Department uses to receive its revenue. By design, water meters tend to slow down or lag over time. As such, the revenue lost per meter increases the longer a meter remains in service. The Department owns all the meters and the cost of replacing all meters, regardless of size, is borne by the utility. There are almost 15,000 meters in the system. In addition to replacing older meters, special attention is given to downsizing meters. The accuracy of large meters typically is poor in monitoring low flow (< 10 gpm) conditions. Funds allocated for this project would be dedicated to replacing old meters and downsizing large meters.</i>		


GOALS & OBJECTIVES
Perform regular, ongoing maintenance

STATUS/OTHER COMMENTS	OPERATING COSTS/SAVINGS
TOTAL PROJECT COST <i>On-going</i>	<i>Improved accuracy of meter reads results in increased revenues</i>

PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @ 12/26/2010	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	TOTAL
Water Rates	66,817	50,471	66,817	69,490	72,269	75,200	78,200	81,300	376,459
TOTAL COST				69,490	72,269	75,200	78,200	81,300	376,459
WATER FUND IMPACT				69,490	72,269	75,200	78,200	81,300	376,459

The Capital Improvement Projects have been updated to reflect current project amounts. These numbers are not used in the Proposed FY 2012 Budget Documents because the budget has not been changed from that approved in the FY2009 rate filing with the Public Utilities Commission. A new rate filing is underway and the FY2012 budget will be amended when the PUC rate filing is complete. Capital Improvement numbers will be changed in the FY2012 budget at that time.

PROJECT DETAIL

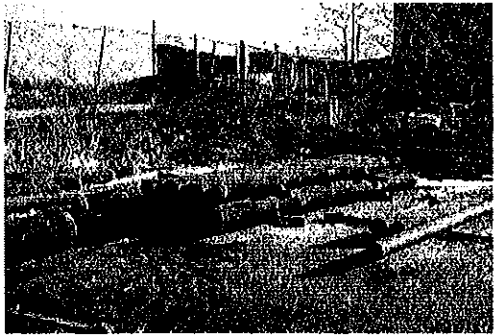
PROJECT TITLE (#164158) <i>Water Trench Restoration</i>	DEPARTMENT OR DIVISION <i>Water Utilities</i>	LOCATION <i>Newport & Middletown</i>
PROJECT DESCRIPTION <i>A yearly contract is proposed to be awarded to a contractor for permanent restoration of water trenches. Ideally, a 3-6 month period is provided between temporary and permanent restoration to allow for settlement.</i>		

GOALS & OBJECTIVES <i>Ongoing maintenance</i>		OPERATING COSTS/SAVINGS
STATUS/OTHER COMMENTS	OPERATING COSTS/SAVINGS	
TOTAL PROJECT COST	<i>On-going</i>	<i>Avoidance of liability issues</i>

PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @ 12/26/2010	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	TOTAL
Water Rates	78,000	14,139	78,000	81,120	84,365	87,700	91,200	94,900	439,285
TOTAL COST				81,120	84,365	87,700	91,200	94,900	439,285
WATER FUND IMPACT				81,120	84,365	87,700	91,200	94,900	439,285

The Capital Improvement Projects have been updated to reflect current project amounts. These numbers are not used in the Proposed FY 2012 Budget Documents because the budget has not been changed from that approved in the FY2009 rate filing with the Public Utilities Commission. A new rate filing is underway and the FY2012 budget will be amended when the PUC rate filing is complete. Capital Improvement numbers will be changed in the FY2012 budget at that time.

PROJECT DETAIL

PROJECT TITLE System Wide Main Improvements	DEPARTMENT OR DIVISION Water Utilities	LOCATION Middletown & Portsmouth
PROJECT DESCRIPTION Per the recommendations contained in the 2010 Infrastructure Replacement Plan, water mains are being replaced due to age, condition, or capacity. Improvements in the distribution system reinforce the hydraulic integrity of the system and the quality of water delivered to our customers. FY11/12 - Water Main Construction FY12/13 - Engineering/Design FY13/14- Water Main Construction FY14/15- Engineering/Design FY15/16- Water Main Construction		

GOALS & OBJECTIVES

STATUS/OTHER COMMENTS

OPERATING COSTS/SAVINGS

TOTAL PROJECT COST

On-going

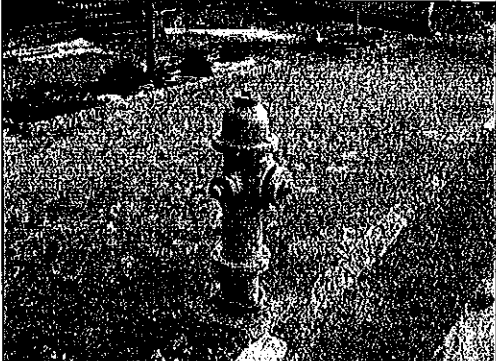
Extend life span of infrastructure

PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 12/26/2010	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	TOTAL
Borrowing/SRF	300,000		300,000	3,200,000	300,000	3,500,000	300,000	3,500,000	10,800,000
TOTAL COST				3,200,000	300,000	3,500,000	300,000	3,500,000	10,800,000
WATER FUND IMPACT				3,200,000	300,000	3,500,000	300,000	3,500,000	10,800,000

The Capital Improvement Projects have been updated to reflect current project amounts. These numbers are not used in the Proposed FY 2012 Budget Documents because the budget has not been changed from that approved in the FY2009 rate filing with the Public Utilities Commission. A new rate filing is underway and the FY2012 budget will be amended when the PUC rate filing is complete. Capital Improvement numbers will be changed in the FY2012 budget at that time.

PROJECT DETAIL


PROJECT TITLE (#154588) <i>Fire Hydrant Replacement</i>	DEPARTMENT OR DIVISION <i>Water Utilities</i>	LOCATION <i>Newport, Middletown, Portsmouth</i>
PROJECT DESCRIPTION <i>The Water Division has a comprehensive program to replace hydrants upon reaching an age of 50 years old. Continued funding for these hydrants will allow the Water Division to continue this program to provide adequate fire fighting capabilities for the island.</i>		

GOALS & OBJECTIVES <i>Perform regular, ongoing maintenance</i>		OPERATING COSTS/SAVINGS
STATUS/OTHER COMMENTS	Extend life span of infrastructure	
TOTAL PROJECT COST	<i>On-going</i>	Extend life span of infrastructure

PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2014/15	TOTAL
Water Rates	17,000	15,128	17,000	18,000	18,000	18,000	18,000	19,000	91,000
TOTAL COST				18,000	18,000	18,000	18,000	19,000	91,000
WATER FUND IMPACT				18,000	18,000	18,000	18,000	19,000	91,000

The Capital Improvement Projects have been updated to reflect current project amounts. These numbers are not used in the Proposed FY 2012 Budget Documents because the budget has not been changed from that approved in the FY2009 rate filing with the Public Utilities Commission. A new rate filing is underway and the FY2012 budget will be amended when the PUC rate filing is complete. Capital Improvement numbers will be changed in the FY2012 budget at that time.

PROJECT DETAIL

PROJECT TITLE LVWTP New Water Treatment Plant	DEPARTMENT OR DIVISION Water Utilities	LOCATION Portsmouth
PROJECT DESCRIPTION <p>As recommended in the 2005 Compliance Evaluation of the Treatment Plants, the Lawton Valley facility is recommended to be replaced in order to provide treatment that meets upcoming drinking water standards. The existing Plant went online in 1943 and it has been determined to be more cost effective to construct a new plant versus attempting to retrofit the existing one.</p> <p>This project will be completed as a Design Build project in conjunction with the improvements at Station 1.</p>		

GOALS & OBJECTIVES

STATUS/OTHER COMMENTS

OPERATING COSTS/SAVINGS
 Extend life span of infrastructure


TOTAL PROJECT COST 53,739,000

PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2014/15	TOTAL
Borrowing			New	9,000,000	20,000,000	20,000,000	4,739,000	-	53,739,000
TOTAL COST				9,000,000	20,000,000	20,000,000	4,739,000	-	53,739,000
WATER FUND IMPACT				9,000,000	20,000,000	20,000,000	4,739,000	-	53,739,000

The Capital Improvement Projects have been updated to reflect current project amounts. These numbers are not used in the Proposed FY 2012 Budget Documents because the budget has not been changed from that approved in the FY2009 rate filing with the Public Utilities Commission. A new rate filing is underway and the FY2012 budget will be amended when the PUC rate filing is complete. Capital Improvement numbers will be changed in the FY2012 budget at that time.

PROJECT DETAIL

PROJECT TITLE (#152379) City Advisor/Professional Services for WTP Improvements	DEPARTMENT OR DIVISION Water Utilities	LOCATION Newport
PROJECT DESCRIPTION The City Advisor for the new Lawton Valley Water Treatment Plant (LVWTP) and long term improvements at Station 1 will assist the City with the procurement and implementation process of the single design build project. The City Advisor will assist in: the required piloting for the plant improvements; siting of the new LVWTP; preparation of the Request for Proposals (RFP) for the Design/Build (DB) project; assistance with development of the DB contract; and construction oversight. Special Legal and Financial professional services are required to assist the City with the procurement process for the Design Build project.		

GOALS & OBJECTIVES


STATUS/OTHER COMMENTS | **OPERATING COSTS/SAVINGS**

TOTAL PROJECT COST On-going | Extend life span of infrastructure

PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @ 12/26/2010	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	TOTAL
Borrowing	2,296,960	2,159,190	1,262,790	1,398,200	700,000	700,000	350,000	-	3,148,200
TOTAL COST				1,398,200	700,000	700,000	350,000	-	3,148,200
WATER FUND IMPACT				1,398,200	700,000	700,000	350,000	-	3,148,200

The Capital Improvement Projects have been updated to reflect current project amounts. These numbers are not used in the Proposed FY 2012 Budget Documents because the budget has not been changed from that approved in the FY2009 rate filing with the Public Utilities Commission. A new rate filing is underway and the FY2012 budget will be amended when the PUC rate filing is complete. Capital Improvement numbers will be changed in the FY2012 budget at that time.

PROJECT DETAIL

PROJECT TITLE Station One - additional Pretreatment/Clarification	DEPARTMENT OR DIVISION Water Utilities	LOCATION Newport
PROJECT DESCRIPTION The improvements at Station 1 are part of the Design Build project for Treatment Plant improvements. The work at Staion 1 includes the installation of an additional pretreatment/clarification train to provide 9-Million Gallons per Day (MGD) reliable treatment capacity per the original design.		

GOALS & OBJECTIVES

STATUS/OTHER COMMENTS **OPERATING COSTS/SAVINGS**

TOTAL PROJECT COST 25,800,000 *Extend life span of infrastructure*

PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2014/15	TOTAL
Borrowing			<i>New</i>	6,000,000	12,000,000	7,800,000	-	-	25,800,000
TOTAL COST									
WATER FUND IMPACT				6,000,000	12,000,000	7,800,000			25,800,000

The Capital Improvement Projects have been updated to reflect current project amounts. These numbers are not used in the Proposed FY 2012 Budget Documents because the budget has not been changed from that approved in the FY2009 rate filing with the Public Utilities Commission. A new rate filing is underway and the FY2012 budget will be amended when the PUC rate filing is complete. Capital Improvement numbers will be changed in the FY2012 budget at that time.

PROJECT DETAIL

PROJECT TITLE (#151219) Dam and Dike Rehabilitation, Lawton Valley	DEPARTMENT OR DIVISION Water Utilities	LOCATION Lawton Valley
PROJECT DESCRIPTION Upkeep and maintenance of source water dams needs to be programmed into the Water Division's Capital Improvement Program (CIP). Funding in FY2012 is proposed for an engineering study of the integrity of the Lawton Valley Reservoir dike which will identify and prioritize any short and/or long term improvements that are identified. Funding in FY2013 is proposed for implementing/constructing prioritized improvements.		

GOALS & OBJECTIVES Perform regular, ongoing maintenance	
STATUS/OTHER COMMENTS	OPERATING COSTS/SAVINGS

TOTAL PROJECT COST	\$ 900,000	Extend life span of infrastructure
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PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2014/15	TOTAL
Water Rates	100,000	100,000			800,000		-	-	800,000
TOTAL COST					800,000	-	-	-	800,000
WATER FUND IMPACT					800,000				800,000

The Capital Improvement Projects have been updated to reflect current project amounts. These numbers are not used in the Proposed FY 2012 Budget Documents because the budget has not been changed from that approved in the FY2009 rate filing with the Public Utilities Commission. A new rate filing is underway and the FY2012 budget will be amended when the PUC rate filing is complete. Capital Improvement numbers will be changed in the FY2012 budget at that time.

PROJECT DETAIL

PROJECT TITLE RIDOH DB Review Assistance		DEPARTMENT OR DIVISION Water Utilities			LOCATION Newport				
PROJECT DESCRIPTION RIDOH review and approval is required for completion of the new Lawton Valley Water Treatment Plant and long term improvements at Station 1. The design build review is over and above the normal review process of the agency and will require additional outside support of the agency. This funding will provide for this review and approval in order for completion of the project by December 2014.									
GOALS & OBJECTIVES									
STATUS/OTHER COMMENTS					OPERATING COSTS/SAVINGS				
TOTAL PROJECT COST \$ 200,000									
PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2014/15	TOTAL
Water Rates			New	100,000	100,000	-	-	-	200,000
TOTAL COST				100,000	100,000	-	-	-	200,000
WATER FUND IMPACT				100,000	100,000				200,000

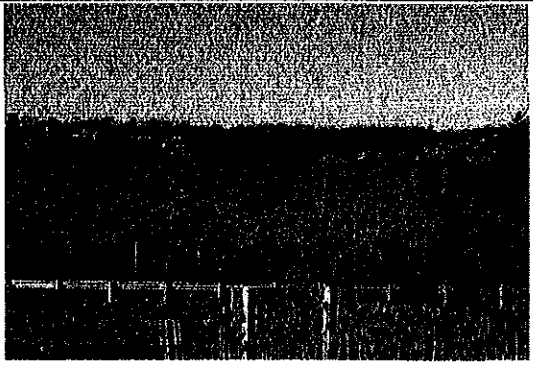
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PROJECT DETAIL

PROJECT TITLE RIDOH & RIDEM Reservoir Monitoring		DEPARTMENT OR DIVISION Water Utilities			LOCATION Newport, Middletown, Portsmouth				
PROJECT DESCRIPTION RIDOH and RIDEM are requiring the Water Division complete a comprehensive evaluation of all Water Division source water reservoirs and tributaries to the reservoirs. This will require a two year program with significant laboratory analysis and reporting requirements to be completed.									
GOALS & OBJECTIVES									
STATUS/OTHER COMMENTS				OPERATING COSTS/SAVINGS					
TOTAL PROJECT COST \$ 300,000									
PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2014/15	TOTAL
					-	-	-	-	-
Water Rates			New	150,000	150,000	-	-	-	300,000
TOTAL COST				150,000	150,000	-	-	-	300,000
WATER FUND IMPACT				150,000	150,000	-	-	-	300,000

The Capital Improvement Projects have been updated to reflect current project amounts. These numbers are not used in the Proposed FY 2012 Budget Documents because the budget has not been changed from that approved in the FY2009 rate filing with the Public Utilities Commission. A new rate filing is underway and the FY2012 budget will be amended when the PUC rate filing is complete. Capital Improvement numbers will be changed in the FY2012 budget at that time.

PROJECT DETAIL

PROJECT TITLE (#151205) Raw Water Main Gardiner to Paradise	DEPARTMENT OR DIVISION Water Utilities	LOCATION Gardiner and Paradise Ponds
PROJECT DESCRIPTION The 30-inch raw water main between Gardiner and Paradise Ponds was inspected by Closed Circuit Television (CCTV). The inspection yielded blockages and leaks which reduces the hydraulic capacity of the line. This project provides for engineering and construction in FY 2011 and 2012, respectively.		

GOALS & OBJECTIVES Perform regular, ongoing maintenance	
STATUS/OTHER COMMENTS	OPERATING COSTS/SAVINGS
TOTAL PROJECT COST	\$ 1,750,000 <i>Extend life span of infrastructure</i>

PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @ 12/26/2010	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	TOTAL
Rates & Borrowing	150,000	150,000	150,000	1,600,000	-	-	-	-	1,600,000
TOTAL COST				1,600,000	-	-	-	-	1,600,000
WATER FUND IMPACT				1,600,000					1,600,000

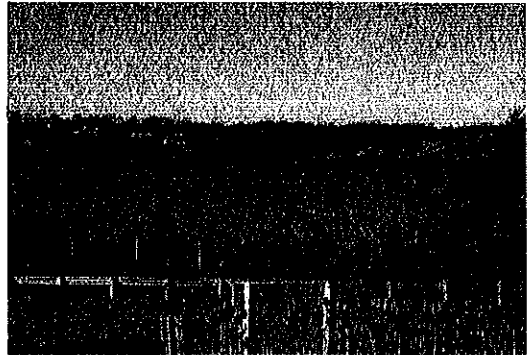
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PROJECT DETAIL

PROJECT TITLE Sakonnet Pump Station		DEPARTMENT OR DIVISION Water Utilities			LOCATION Tiverton				
PROJECT DESCRIPTION The Sakonnet Pump Station provides pumping of raw water for the two mainland reservoirs to the island treatment plants. These two mainland reservoirs provide approximately 50% of the entire system reservoir capacity and thus the pump station is a vital component of the system. The pump station was constructed in 1993 and is in need of electrical and architectural /structural upgrades including tying the station in to the treatment plant Supervisory Control and Data Acquisition (SCADA) systems, emergency lighting, new overhead doors, roofing, fire code upgrades.									
GOALS & OBJECTIVES Perform regular, ongoing maintenance									
STATUS/OTHER COMMENTS				OPERATING COSTS/SAVINGS					
TOTAL PROJECT COST \$ 152,000				Extend life span of infrastructure					
PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2014/15	TOTAL
Water Rates			New	152,000	-	-	-	-	152,000
TOTAL COST				152,000	-	-	-	-	152,000
Water Fund Impact				152,000					152,000

The Capital Improvement Projects have been updated to reflect current project amounts. These numbers are not used in the Proposed FY 2012 Budget Documents because the budget has not been changed from that approved in the FY2009 rate filing with the Public Utilities Commission. A new rate filing is underway and the FY2012 budget will be amended when the PUC rate filing is complete. Capital Improvement numbers will be changed in the FY2012 budget at that time.

PROJECT DETAIL

PROJECT TITLE <i>Paradise Pump Station</i>	DEPARTMENT OR DIVISION <i>Water Utilities</i>	LOCATION <i>Middletown</i>
PROJECT DESCRIPTION <i>The Paradise Pump Station provides pumping of raw water from the Paradise and Gardiner's Pond reservoirs to the Station 1 pump station. The pump station building is in need of architectural/structural repairs including new roofing, doors, windows, and siding. Required electrical upgrades include emergency lighting and additional pump controls.</i>		

GOALS & OBJECTIVES

Perform regular, ongoing maintenance

STATUS/OTHER COMMENTS

OPERATING COSTS/SAVINGS

TOTAL PROJECT COST \$ 85,000 *Extend life span of infrastructure*

PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2014/15	TOTAL
Water Rates			<i>New</i>	<i>85,000</i>	-	-	-	-	<i>85,000</i>
TOTAL COST				<i>85,000</i>	-	-	-	-	<i>85,000</i>
Water Fund Impact				<i>85,000</i>					<i>85,000</i>

The Capital Improvement Projects have been updated to reflect current project amounts. These numbers are not used in the Proposed FY 2012 Budget Documents because the budget has not been changed from that approved in the FY2009 rate filing with the Public Utilities Commission. A new rate filing is underway and the FY2012 budget will be amended when the PUC rate filing is complete. Capital Improvement numbers will be changed in the FY2012 budget at that time.

PROJECT DETAIL

PROJECT TITLE Saint Mary's Pond Aeration Project		DEPARTMENT OR DIVISION Water Utilities			LOCATION Portsmouth				
PROJECT DESCRIPTION Raw Water Quality of the Saint Mary's reservoir is problematic in the summer months due to elevated levels of manganese and algae. The proposed aeration system is designed to reduce manganese and algae at the source which will make it easier to treat at the Lawton Valley Water Treatment Plant. This system is similar to one that is currently operated by the Water Division at the Lawton Valley Reservoir.									
GOALS & OBJECTIVES									
STATUS/OTHER COMMENTS					OPERATING COSTS/SAVINGS				
TOTAL PROJECT COST \$ 50,000					Reduce chemical usage and pond maintenance expenses.				
PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2014/15	TOTAL
					-	-	-	-	-
Water Rates			New	50,000	-	-	-	-	50,000
TOTAL COST				50,000	-	-	-	-	50,000
WATER FUND IMPACT				50,000					50,000

The Capital Improvement Projects have been updated to reflect current project amounts. These numbers are not used in the Proposed FY 2012 Budget Documents because the budget has not been changed from that approved in the FY2009 rate filing with the Public Utilities Commission. A new rate filing is underway and the FY2012 budget will be amended when the PUC rate filing is complete. Capital Improvement numbers will be changed in the FY2012 budget at that time.

PROJECT DETAIL

PROJECT TITLE (#152214) <i>Mitchell's Lane Meter and PRV</i>	DEPARTMENT OR DIVISION <i>Water Utilities</i>	LOCATION <i>Portsmouth</i>
PROJECT DESCRIPTION <i>The Water Division is required to install and maintain a water meter at the emergency interconnection with the Portsmouth Water and Fire District. This new meter will replace an existing inoperable meter and will also install a pressure reducing valve on the system which will allow the Water Division to properly regulate the water pressure at the interconnection.</i>		

GOALS & OBJECTIVES

STATUS/OTHER COMMENTS

OPERATING COSTS/SAVINGS


TOTAL PROJECT COST \$ 90,000 *Provide accurate consumption of the PWFD emergency interconnection.*

PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2014/15	TOTAL
Borrowing					-	-	-	-	-
Water Rates			<i>New</i>	<i>90,000</i>	-	-	-	-	<i>90,000</i>
TOTAL COST				<i>90,000</i>	-	-	-	-	<i>90,000</i>
WATER FUND IMPACT				<i>90,000</i>					<i>90,000</i>

The Capital Improvement Projects have been updated to reflect current project amounts. These numbers are not used in the Proposed FY 2012 Budget Documents because the budget has not been changed from that approved in the FY2009 rate filing with the Public Utilities Commission. A new rate filing is underway and the FY2012 budget will be amended when the PUC rate filing is complete. Capital Improvement numbers will be changed in the FY2012 budget at that time.

PROJECT DETAIL

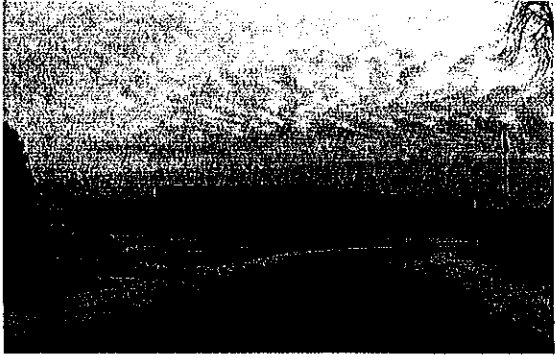
PROJECT TITLE Dam and Spillway Rehabilitation Station One	DEPARTMENT OR DIVISION Water Utilities	LOCATION Station One
PROJECT DESCRIPTION The Easton Pond Dam and Moat study completed in 2007 indicated the need to further investigate and perform long term maintenance to the concrete spillway at South Easton Pond. Repairs to the concrete headwalls, spillway, and operating gate valves are proposed for this work in FY 2013. Additional funds are requested in FY2014 to perform an engineering evaluation of the remainder of the dam not completed as part of the initial repairs.		

GOALS & OBJECTIVES Perform regular, ongoing maintenance	
STATUS/OTHER COMMENTS	OPERATING COSTS/SAVINGS
TOTAL PROJECT COST \$ 350,000	Extend life span of infrastructure

PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2014/15	TOTAL
Water Rates			New		250,000	100,000	-	-	350,000
TOTAL COST					-	100,000	-	-	350,000
WATER FUND IMPACT					250,000	100,000			350,000

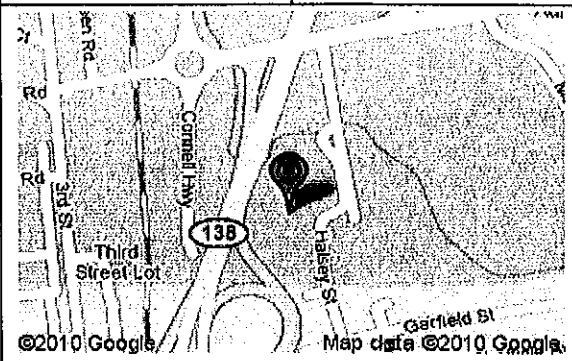
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PROJECT DETAIL

PROJECT TITLE Station One Raw Water Pump Station		DEPARTMENT OR DIVISION Water Utilities			LOCATION Newport				
PROJECT DESCRIPTION The Station 1 Raw Water Pump Station is the primary source of supply of raw water from the four reservoirs into the treatment plant. The pump station was built in 1970 and, if properly maintained, has a remaining estimated life of 20 years. Proposed maintenance upgrades includes a new electrical system consisting of distribution equipment, lighting, fire alarm and emergency lighting, as well as Architectural/Structural upgrades consisting of new roofing, windows, roof hatches, and exterior railings.									
GOALS & OBJECTIVES Ongoing Maintenance									
STATUS/OTHER COMMENTS					OPERATING COSTS/SAVINGS				
TOTAL PROJECT COST \$ 175,000					Extend life span of infrastructure				
PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2014/15	TOTAL
Water Rates			New		195,000	-	-	-	195,000
TOTAL COST					195,000	-	-	-	195,000
Water Fund Impact					195,000				195,000

The Capital Improvement Projects have been updated to reflect current project amounts. These numbers are not used in the Proposed FY 2012 Budget Documents because the budget has not been changed from that approved in the FY2009 rate filing with the Public Utilities Commission. A new rate filing is underway and the FY2012 budget will be amended when the PUC rate filing is complete. Capital Improvement numbers will be changed in the FY2012 budget at that time.

PROJECT DETAIL

PROJECT TITLE Water Department Office/Garage	DEPARTMENT OR DIVISION Water Utilities	LOCATION Newport
PROJECT DESCRIPTION The Water Department's office and maintenance garage was constructed in 1967 and has seen no significant upgrades since then. Building renovations proposed include heating, ventilating, and air conditioning (HVAC), electrical code upgrades, building upgrades consisting of new insulation, windows, door, and ceilings, and reconfiguration of office and garage spaces.		

GOALS & OBJECTIVES

Perform regular, ongoing maintenance

STATUS/OTHER COMMENTS	OPERATING COSTS/SAVINGS
TOTAL PROJECT COST \$ 400,000	

PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2014/15	TOTAL
Water Rates			New		-	-	400,000	-	400,000
TOTAL COST					-	-	400,000	-	400,000
Water Fund Impact							400,000		400,000

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PROJECT DETAIL

PROJECT TITLE <i>Finished Water Storage Tank Improvement</i>		DEPARTMENT OR DIVISION <i>Water Utilities</i>			LOCATION <i>Portsmouth</i>				
PROJECT DESCRIPTION <i>The Water Division is responsible for maintaining four storage tanks for treated water. The work includes regularly scheduled inspections followed by recommended maintenance. This project will include the construction of improvements at the Lawton Valley 2MG standpipe.</i>									
GOALS & OBJECTIVES <i>State Regulations; Perform regular, ongoing maintenance</i>									
STATUS/OTHER COMMENTS				OPERATING COSTS/SAVINGS					
TOTAL PROJECT COST				\$ 700,000 <i>Increase life span of tanks</i>					
PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2014/15	TOTAL
					-	-	-	-	-
Water Rates			<i>New</i>		-	-	-	700,000	700,000
TOTAL COST					-	-	-	700,000	700,000
WATER FUND IMPACT								700,000	700,000

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EQUIPMENT REPLACEMENT SCHEDULE - WATER FUND										
		ID#	DESCRIPTION	DATE YEAR	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15	
2006	Ford	Fusion	1610	Dir - Util Car	2006					
2006		Trackless MT5	1984	Tractor	2006					120,000
2005	Peque	612T	1412	12 ft. Trailer	2005					
2004	Chev	C-3500	1973	Crew Cab Pickup	2004	28,000				
2004	Chev	S-10	1975	Pickup Truck	2004			19,000		
2004	Chev	C-1500	1609	Pickup Truck	2004		23,000			
2004	Chev	K-3500	1607	Dump Truck	2004	40,000				
2004	Ing.Rand	P175WW	2410	Air Compressor	2004					16,000
2004	Chev	S-10	2209	Pickup Truck	2004			19,000		
2004	Chev	G-30	1212	Cargo Van	2004	37,000				
2004	Chev	K2500	2210	Pickup	2004		23,000			
2004	Chev	S-10	2543	Pickup	2004			19,000		
2004	Chev	S-10	2567	Pickup	2004			19,000		
2004	Dew Eze	ATM 72	8983	Mower	2004	40,000				
2004	Bob Cat	4 wd off road veh	8974	4wd Off Road Vehicle	2004				28,000	
2002	Ing.Rand	P 185WJD	1611	Trailer Air Compress	2002		16,000			
2008	Ford	F-250	896	Pick-up	2008					
2011	Freightline	F-70	816	Dump Truck	2011					
2008	Ford	F-250	912	Pick-up	2008					
2008	Ford	F-250	933	Pickup Truck	2008					
2001	Case	580M	3450	Backhoe	2001	120,000				
2000	Ford	Taurus	224	Dept. Vehicle	2000			20,000		
2007	Chev	E-250	817	Van	2007					28,000
2009	Ford	F-350	818	Hydrant Truck	2009					
2000	Big Tex	BIWI10PI-20	820	Flat bed Trailer	2000					
2008	Dew Eze	ATM72	8984	Mower	2008					
1995	Pug	PT-44-MCI	xxxx	4wd Off Road Vehicle	1995					
2008				Wood Chipper	2008					
Total Water						160,000	105,000	62,000	124,000	164,000

The Capital Improvement Projects have been updated to reflect current project amounts. These numbers are not used in the Proposed FY 2012 Budget Documents because the budget has not been changed from that approved in the FY2009 rate filing with the Public Utilities Commission. A new rate filing is underway and the FY2012 budget will be amended when the PUC rate filing is complete. Capital Improvement numbers will be changed in the FY2012 budget at that time.

CAPITAL BUDGET

Capital Improvement programming allows the City to plan and integrate long-term physical needs with available financing. The Capital Improvement Program (CIP) is a recommended schedule of public physical improvements, including the planning and engineering thereof, for the City of Newport, the Newport Public School Department and the Newport Public Library over the next five years.

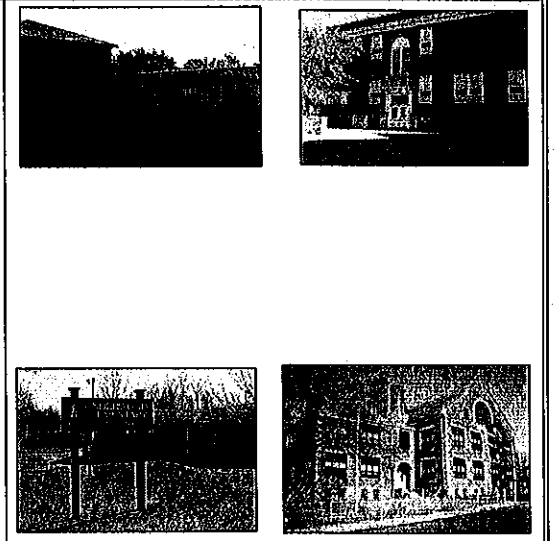
Capital improvements are major City projects that do not typically recur on a consistent annual operating basis. CIP projects are categorized as follows:

- Any acquisition or lease of land
- The purchase of major equipment and vehicles valued in excess of \$15,000
- Construction or renovation of new buildings, infrastructure or facilities
- Major building improvements, with an estimated cost in excess of \$15,000, that are not routine expenses and that substantially enhance the value of a structure
- Major equipment or furnishings, with an estimated value in excess of \$15,000, required to furnish new buildings or facilities.

The City of Newport, Rhode Island has a separate five-year plan for capital improvements. This plan (budget) can be requested from the Finance Department (401) 845-5392. The five-year capital improvement summary and project sheets for the proposed fiscal year 2011-2012 budget are included in the operating budget for information purposes only. Please refer to the five-year plan for project sheets relating to all capital projects and an analysis related to the Capital Budget.

The City Council has adopted the five-year plan "in concept" without approved funding sources. The funding sources for the FY 2011-2012 capital plan will be adopted with the adoption of the operating budget.

PROJECT DETAIL

PROJECT TITLE <i>School Consolidation</i>	DEPARTMENT OR DIVISION <i>School Department</i>	LOCATION <i>Elementary School Buildings</i>
PROJECT DESCRIPTION <i>Newport's existing elementary school facilities are in extreme poor condition, and are not designed for current day educational programs. The recently voter approved Bond for the Claiborne D. Pell Elementary School will deliver a better elementary school education in a more cost effective manner.</i>		

GOALS & OBJECTIVES

State Regulations, improve efficiencies and reduce operations costs

STATUS/OTHER COMMENTS	OPERATING COSTS/SAVINGS <i>Reduction in maintenance and staffing. Return of existing building to tax roll would offset debt service from bond issue</i>
TOTAL PROJECT COST	\$ 30,000,000


PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 12/31/2010	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	TOTAL
General Fund Bonding	-	-	-	30,000,000					30,000,000
TOTAL COST				30,000,000					30,000,000
Total GF Transfer				30,000,000					30,000,000

PROJECT DETAIL

PROJECT TITLE <i>Roof Work and Attic Drains</i>		DEPARTMENT OR DIVISION <i>Newport Public Library</i>			LOCATION <i>Spring Street, Newport</i>				
PROJECT DESCRIPTION									
<p>Roof <i>The FY2009 roof survey determined that one of the problems with the roof is a lack of ventilation. This project would install ventilation in areas where it has been specified. \$40,000</i></p> <p>Attic drains <i>Our plant rooms are in the attic. The drains in these rooms are either ineffective because of improper pitch or completely blocked. In order to protect the lower parts of the library from water damage due to equipment failure we would like to waterproof the wall and ceiling connection and establish a means to direct the water to the working drain. \$12,800</i></p>									
GOALS & OBJECTIVES									
<i>Protect the building interior</i>									
STATUS/OTHER COMMENTS					OPERATING COSTS/SAVINGS				
					<i>Limit the costs of repairing damage to the library interior due to leaks.</i>				
TOTAL PROJECT COST \$ 52,800									
PLANNED FINANCING									
	Prior	Unspent @	Estimated	Adopted	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	12/31/2010	FY11 Exp.	2011/12	2012/13	2013/14	2014/15	2015/16	TOTAL
Transfer from General Fund			<i>New</i>	<i>52,800</i>	-	-	-	-	<i>52,800</i>
TOTAL COST				<i>52,800</i>	-	-	-	-	<i>52,800</i>
Total GF Transfer				<i>52,800</i>	-	-	-	-	<i>52,800</i>

PROJECT DETAIL

PROJECT TITLE (#133620) <i>Information and Communication Systems</i>	DEPARTMENT OR DIVISION <i>Finance & Support Services</i>					LOCATION <i>Citywide</i>
PROJECT DESCRIPTION <i>Funds will be used to continue upgrading the City's hardware, software and communications equipment. Specific projects include PC and server upgrades, data and voice line upgrades, new phone system, additional power and cooling, and a centralized GIS System.</i>						
	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>	<u>Year 5</u>	
PC Replacement	136,850	60,000	68,400	100,800	69,600	
Centralized GIS System						
New Phone System		75,000				
Replace UPS and Cooling	119,200					
IMC Conversion for Fire	97,047					
Total Request	353,097	135,000	68,400	100,800	69,600	

GOALS & OBJECTIVES

Technological Improvements

STATUS/OTHER COMMENTS
Improved functionality and remote access; document preservation.

OPERATING COSTS/SAVINGS
Improved process and efficiencies could lead to savings in excess of \$100,000

TOTAL PROJECT COST *On-going*

PLANNED FINANCING

	Prior	Unspent @	Estimated	Adopted	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	12/31/2010	FY11 Exp.	2011/12	2012/13	2013/14	2014/15	2015/16	TOTAL
Transfer from General Fund		208,907		315,097	135,000	68,400	100,800	69,600	688,897
Incident Command Center Grant (Dept. of Justice)				38,000	-	-	-	-	38,000
TOTAL COST				353,097	135,000	68,400	100,800	69,600	726,897
Total GF Transfer				315,097	135,000	68,400	100,800	69,600	688,897

MIS CIP FY2012

ITEM 1 - PC Replacement.

For FY2011 we expected to replace 86 PCs. With short staff and budget constrains this has not been done as of this date. Only 20 PCs were purchased during FY2010 and are being deployed to replace failing PCs. Four (4) are left. As of this writing 94 of the 303 PCs in service are 6 years old and older, that's 31%. (2- 10yrs, 4- 9yrs, 17- 8yrs, 34- 7yrs, 37- 6yrs) A number have been identified as "Do Not Replace"¹ reducing the number that should be replaced to 69. Budgeting only allows 55 to be replaced in FY2011.

By not upgrading older PCs in a scheduled manner pressure will mount regarding productivity and replacement costs. Older PCs tend to run slower and slower over time and are more prone to failure as we have been seeing. With more being asked from people, wait time for old systems to respond is costly and detrimental to productivity. Given the way many users retain information, the loss of an aged PC could mean the loss of valuable data and in some cases whole applications. Down time for some users can be far more costly than the computer itself. Also, as the number of break and fix incidents increase more pressure falls on limited MIS department staff.

In mid CY2009 Microsoft released the WINDOWS 7 operations system, which is a response to the poorly accepted Windows Vista operation system. Feedback from early adopters is indicating that WIN 7 is not plagued by the same issues as Vista and would be a good OS to upgrade to. In addition, and far more important, Microsoft officially ended availability and support for XP January 31, 2009. PC manufactures, through 2010, were allowed to sell XP as a "downgrade option" with Vista², however this has ended. None of the PCs owned by the City runs Windows Vista.

In light of the fact that XP is now three generations behind, no longer supported, and that there is no direct upgrade path³ to WIN 7, I believe it better to stop ordering and upgrading to XP and Office 2007, instead order new PCs with WIN 7 and Office 2010 with funds from the next three fiscal years.

Server Replacement

None of the planned server upgrades have occurred to date, also due to staff and budget constraints. The upgrade schedule has been extended by one year. For all the same reasons PC replacement schedules should be adopted so should server replacement schedules, which are more important. Servers run 24/ 7 / 365 days a year and are seldom turned off. This puts a lot of wear and tear on them. Failure of any of the servers could mean major service disruptions and inconveniences to numerous departments over days. Despite service contracts it still can take days to get parts. More important is the potential loss of data. Servers not only hold the data collected by the workstations, they also control access to virtually everything. We will have 4 servers that are over 6 years old and 1 (Visions) that is 8 years old during FY2011. Eight years is twice the recommend in service lfe span for a server. Typically servers are upgraded every 3-4 years. The replacement schedule outlined for Newport is every 5 years.

Server Virtualization is being reviewed. If virtualization is adopted server replacement will be done in the virtual environment this will not require a one for one replacement. In our case 30 servers can be consolidated to as few as 3, however 5 would provide an ideal disaster recovery model that keeps everything running even if a server crashes.

¹ Do Not Replace only indicates that the PCs function is not of the nature that it needs replacing. It is a functioning PC.

² The Downgrade feature delivers the PC with XP loaded, but also has a valid Vista license associated with the PC.

³ To go to WIN 7 we would have to rebuild each PC. We can't just run an in-place upgrade, which leaves the already loaded applications and data alone. If we were on Vista then it would be in in-place upgrade, which is much easier, but far more expensive in the long run.

ITEM 2 - Centralized GIS system.

The City needs a centralized GIS system. A component of the Utilities Department CSO project calls for hosting of the GIS information gathered for this project to the tune of \$25,000/yr. It would cost \$26,500 for the City to install its own GIS server. This will provide centralized GIS access for all City departments as well as maintain access to the Utilities GIS information without paying the hosting fees. The benefit of installing our own is a savings of \$100,000 vs. hosted over a five year period.

ITEM 3 – New Phone System.

A new phone system is needed. The existing one is outdated and problematic. Only one company can service this system making it difficult to competitively bid the servicing of it.

The current version of software running the VOIP phone system is past end of life. Tadiran is ending support for software version 14 and is requiring all systems be brought up to version 15. In order for continued system support in the future the systems processors and memory cards must be updated to support the new software. New phones with the newer version software won't work on version 14 and though the phone models we use are stocked they have the new version software chips in them, and the feature buttons on screen won't work.

Currently the latest software version is 15.85.24. With this upgrade come some expanded capabilities for the City of Newport. The administrative interface will be network enabled allowing for the use of the Coral View Administrator program and enhanced error reporting capabilities. The new PUGW IP cards will allow for the use of any of the latest IP phones including the new IP HD phones, Seabeam softphones and Videophones.

ITEM 4 – Replace Uninterruptable Power Supply and Cooling in Computer Room

The UPS in the computer room is now 10 years old. We have as recently as November had to replace three batteries, four so far this year. The UPS currently runs at about 58% capacity which gives us about 1 hour and 15 minutes to power down all 20 servers plus. This not a lot of time to do this and requires that someone be here to notice. During non-work hours a lengthy power outage, without generator backup, will cause server crashes once the batteries are exhausted.

A recent review of the current UPS by a representative from APC reveals the following.

"Your UPS is a Symmetra 16kVA N+1 – it is a modular UPS that uses 4kVA power modules and battery modules. It has the capacity to support 11,200 watts of load. Based on the spreadsheet estimates the UPS is too small to handle the additional load [of the ICC]. It is a 208V-240V single phase unit and is the largest single-phase UPS APC makes (16kVA/11.2kW)."

In addition, the cooling system used by the City is not adequate for this environment. On very cold days the air conditioners shut down causing the computer room to become excessively hot. Newer designs concentrate cooling on the devices that need it.

Additional power will also need to be added to the computer room to handle the growing demand

ITEM 5 – IMC Conversion for Fire Department

Currently the City's Fire Department is using FD Manager for their dispatch management software. The system was provided by Purvis Systems, Inc. a few years ago. There have been few to no enhancements to the product.


For the most part the feeling is the system is not meeting their needs. Chief Hallgring is familiar with IMC and would prefer to adopt it. IMC is also used by the Newport Police department and is very widely used in many states. Some other benefits are,

- Interoperability with PD, other fire departments, state fire marshal's office (*which they don't have with FD Manager*).
- National Incident Reporting – RI State Fire Marshal's Office uses and accepts reports on IMC.
- Shared database with PD.
- Technical support and upgrade improvements.

From a technical point of view, the PD and FD could be set up so each site is the system disaster recovery site for each other.

An additional possibility is the consolidation of the dispatch function.

PROJECT DETAIL

PROJECT TITLE (#133625) <i>Building Improvements</i>	DEPARTMENT OR DIVISION <i>Fire</i>	LOCATION <i>21 West Marlborough St.</i>
PROJECT DESCRIPTION		
<i>Replace North facing slate roof with composite slate and related copper flashings</i>	\$ 24,000	
Project Total	\$ 24,000	

GOALS & OBJECTIVES

Maintain the structural integrity of Fire Headquarters and update existing mechanicals of the building.

STATUS/OTHER COMMENTS

OPERATING COSTS/SAVINGS


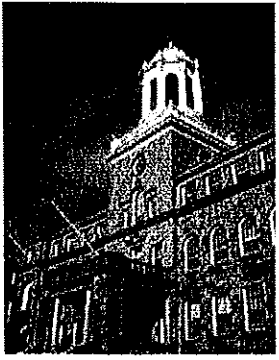


These repairs will eliminate further structural deterioration due to weather infiltration.

TOTAL PROJECT COST \$ 24,000

PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 12/31/2010	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	TOTAL
Transfer from General Fund		44,000		24,000					24,000
TOTAL COST				24,000					24,000
Total GF Transfer				24,000					24,000

PROJECT DETAIL

PROJECT TITLE (#133610) <i>Building Improvements</i>		DEPARTMENT OR DIVISION <i>Public Services</i>		LOCATION <i>Citywide</i>					
PROJECT DESCRIPTION Physical improvements to City owned facilities and physical assets are imperative to preserve our assets as well as to maintain and improve efficiencies that lie within. The police station is currently in need of new windows in order to improve upon energy efficiencies as a 24 hour operational facility as well as for general maintenance improvements. The recreation center gymnasium needs 2 replacement heaters. A number of our physical assets are constructed of granite, brick or block structures that need to be maintained during their lifecycles. This includes the repair of mortar joints, water penetration and seepage issues etc. City hall is in need of masonry repairs as is the Gymnasium at the Recreation Center, and the Edward King House. Easton's Beach Rotunda requires roof and masonry repairs, floor resurfacing and new garage access doors.				   					
FY 2011/12		City Hall Masonry Repairs		50,000					
		Easton's Beach		50,000					
		Total FY 2011/12		100,000					
FY 2012/2013		- Edward King House Masonry		100,000					
FY 2012/13		- Gymnasium Masonry Repairs		125,000					
FY 2014-2016		- Future Priorities		200,000					
GOALS & OBJECTIVES <i>Preservation of physical assets and public safety</i>									
STATUS/OTHER COMMENTS				OPERATING COSTS/SAVINGS					
TOTAL PROJECT COST				<i>On-going Energy efficiencies and reduction of maintenance costs.</i>					
PLANNED FINANCING									
	Prior	Unspent @	Estimated	Adopted	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	12/31/2010	FY11 Exp.	2011/12	2012/13	2013/14	2014/15	2015/16	TOTAL
Transfer from General Fund	783,911	341,435		100,000	100,000	125,000	100,000	100,000	525,000
TOTAL COST				100,000	100,000	125,000	100,000	100,000	525,000
Total GF Transfer				100,000	100,000	125,000	100,000	100,000	525,000

PROJECT DETAIL

PROJECT TITLE (#133730) <i>Roadway/Sidewalk Improvements</i>	DEPARTMENT OR DIVISION <i>Public Services</i>	LOCATION <i>City Wide</i>
PROJECT DESCRIPTION <i>Design and construction funds for roadway and sidewalk improvements will allow the city to continue with the advancements made in recent years with its physical roadway infrastructure reconstruction program without the need to bond and carry future debt service payments.</i>		

GOALS & OBJECTIVES

Asset preservation

STATUS/OTHER COMMENTS

OPERATING COSTS/SAVINGS


*Personnel and operating maintenance and material savings;
On-going Public safety, improved accessibility, reduced liability exposure*

TOTAL PROJECT COST

PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 12/31/2010	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	TOTAL
Transfer from General Fund		512,351		500,000	500,000	500,000	500,000	500,000	2,500,000
TOTAL COST				500,000	500,000	500,000	500,000	500,000	2,500,000
Total GF Transfer				500,000	500,000	500,000	500,000	500,000	2,500,000

PROJECT DETAIL

PROJECT TITLE (#133800) <i>Fire Code Upgrades</i>	DEPARTMENT OR DIVISION <i>Public Services</i>	LOCATION <i>Citywide</i>
PROJECT DESCRIPTION <i>The Rhode Island Fire Code requires fire code improvements be made to public facilities. Most recently, we have performed fire suppression projects to the Recreation Center, Edward King House, and other fire code upgrades such as a fire alarm upgrade at City Hall and the Fire Station. The Rotunda at Easton's Beach is currently being programmed for installation of a complete coverage fire suppression system and fire alarm panel upgrade to meet current code.</i> FY 2011/12 - Easton's Fire Suppression 140,000 Eastons Fire Panel Upgrade 30,000 FY 2011/12 TOTAL <u>170,000</u>		

GOALS & OBJECTIVES

Asset preservation and Management; Public Safety

STATUS/OTHER COMMENTS	OPERATING COSTS/SAVINGS
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TOTAL PROJECT COST \$ 170,000 *Insurance premium reductions*

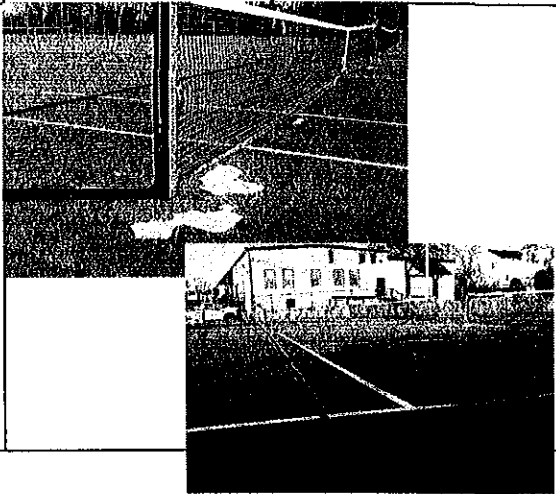
PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 12/31/2010	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	TOTAL
Transfer from General Fund	367,635	161,119		170,000					170,000
TOTAL COST				170,000					170,000
Total GF Transfer				170,000					170,000


PROJECT DETAIL

PROJECT TITLE (#133910)	DEPARTMENT OR DIVISION		LOCATION						
Seawall Repairs	Public Services		King Park & Ocean Ave at Harrison						
<p>PROJECT DESCRIPTION</p> <p>The City of Newport's ocean frontage is protected by a variety of structures, two of which require repair in the coming fiscal year. With the proposed re-opening of the King Park Beach comes the need to reconstruct the ends of the wall where the stairs are located and to make other repairs in between these limits in order to remove existing hazards in order to preserve assets and public safety. Estimated cost is \$150,000</p> <p>Reconstruction of the portion of the Ocean Avenue Seawall in the vicinity of the Harrison Avenue intersection is required to correct storm damage that was temporarily repaired after a storm in 2009. Permanent repairs are necessary for asset preservation and protection of the roadway. Estimated cost is \$250,000</p> <p>FY 2012/13 - Storer Park, J Martin Park Ocean Avenue Stairs</p> <p>FY 2013/14 - Easton's Beach Wall Repairs</p> <p>FY 2014/15 - Ocean Avenue Wall Repairs</p> <p>FY 2015/16 - Ocean Avenue Wall Repairs</p>									
GOALS & OBJECTIVES									
Preservation of physical assets and public safety									
STATUS/OTHER COMMENTS				OPERATING COSTS/SAVINGS					
				Reduced maintenance costs by estimated \$44,000, which could include: Mobilization, Excavation & backfill, Removal & disposal of materials; Traffic control; Erosion controls; Permitting & Police detail					
TOTAL PROJECT COST				On-going					
PLANNED FINANCING									
	Prior Funding	Unspent @ 12/31/2010	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	TOTAL
SOURCE OF FUNDS									
Transfer from General Fund	672,752	250,000		350,000	500,000	500,000	500,000	500,000	2,350,000
Transfer from Maritime Fund for King Park Seawall Repairs				100,200					100,200
Easement related to King Park				49,800					49,800
TOTAL COST				500,000	500,000	500,000	500,000	500,000	2,500,000
Total GF Transfer				350,000	500,000	500,000	500,000	500,000	2,350,000

PROJECT DETAIL

PROJECT TITLE (#134090) <i>Park Facility Upgrades</i>		DEPARTMENT OR DIVISION <i>Public Services</i>			LOCATION <i>Citywide</i>				
PROJECT DESCRIPTION <i>The comprehensive land use plan of the City of Newport recommends the development of a systematic program to address the renovation and maintenance of the City's park/sport facilities which improves quality of life by providing active and passive recreational opportunities for community members as well as public school, college and recreational sports teams.</i>									
<i>Tennis Court Restoration Program- FY 2012 (Program to complete crack sealing, repainting and lining at Rogers, Vernon, Murphy and Pop Flack courts) Pop Flack Tennis Court Light Replacement FY 2013 Rogers Running Track Replacement - FY 2014 Rogers Running Track Replacement- FY 2015 Murphy Field Drainage Improvements FY 2016</i>									
GOALS & OBJECTIVES <i>Preserve assets, improve safety, reduce maintenance costs, improve aesthetics and useability.</i>									
STATUS/OTHER COMMENTS					OPERATING COSTS/SAVINGS				
TOTAL PROJECT COST					<i>On-going Reduction in liability and reduction in maintenance</i>				
PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @ 12/31/2010	Estimated FY11 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	TOTAL
Hobbs Trust Fund				5,300	-	-	-	-	5,300
Transfer from General Fund	310,000	147,200	-	30,000	100,000	125,000	125,000	100,000	480,000
Eligible DEM minigrant									
TOTAL COST				35,300	100,000	125,000	125,000	100,000	485,300
Total GF Transfer				30,000	100,000	125,000	125,000	100,000	480,000

PROJECT DETAIL

PROJECT TITLE (# 133970) <i>Newport Comprehensive Plan and Zoning Update</i>	DEPARTMENT OR DIVISION <i>Planning, Zoning, Development & Inspections</i>	LOCATION <i>Newport</i>
PROJECT DESCRIPTION <i>The City of Newport developed its first Comprehensive Plan in 1991 with adoption in 1992. The State of Rhode Island requires 5-year updates. The last update was approved in 2004. The updating process has been underway since 2009. It will be completed in FY 2010/11. There will be major changes to graphics, mapping, tables, format, and, possibly, content. An editor/graphics/planning firm was hired to improve the illustration and graphics. The remainder of the plan is being completed in-house with the Planning Committee. In addition, there will be a need for several public meetings, subcommittees, advertisements, and printing. After the Plan is updated, additional funding will be required for zoning and other land regulation amendments which require legal advertising.</i>		<p style="text-align: center;">City of Newport, Rhode Island</p>  <p style="text-align: center;">Comprehensive Land Use Plan</p> <p style="text-align: center;"><small>Adopted February 28, 2003 Approved August 6, 2004</small></p>


GOALS & OBJECTIVES
Regulatory Requirements

STATUS/OTHER COMMENTS <i>Ongoing</i>	OPERATING COSTS/SAVINGS No additional costs for five years after Newport Comprehensive Plan update except for zoning amendments.
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TOTAL PROJECT COST *\$50,000*

PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @ 12/31/2010	Estimated FY10 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	TOTAL
Transfer from General Fund	40,000	4,325		5,000	5,000	-	-	-	10,000
TOTAL COST				5,000	5,000	-	-	-	10,000
Total GF Transfer				5,000	5,000	-	-	-	10,000

PROJECT DETAIL

PROJECT TITLE (# 133980) <i>Broadway Streetscape</i>	DEPARTMENT OR DIVISION <i>Planning, Zoning, Development & Inspections & Public Service Departments</i>	LOCATION <i>Broadway (Equality Park to Farewell)</i>
PROJECT DESCRIPTION <p><i>The Broadway roadway corridor needs a streetscape improvement upgrade including road surface, curbing, pedestrian crossings, sidewalks and lighting. A "Preliminary" engineering design has been completed. Final engineering will occur in FY 2010/11. Community Development Block Grant (CDBG) funding totaling \$115,000 was awarded by the State towards this project for elements that serve low to moderate income residents. A "Safe Routes to School" grant proposal in partnership with the School Department was awarded in 2010/11*. Staff is communicating with RIDOT to secure programmed TIP funding. Construction in spring or fall of 2012.</i></p> <p><i>* Total award of \$236,756 includes \$20,000 for Thompson School improvements.</i></p>		

GOALS & OBJECTIVES

<i>Broadway</i>		
STATUS/OTHER COMMENTS <i>Preliminary engineering FY 2009/10. Final engineering FY 2010/11 into early FY 2011/12. Construction 2011/12, 2012/13</i>	OPERATING COSTS/SAVINGS <i>Avoidance of Liability Issues</i>	
TOTAL PROJECT COST	\$3,466,977	

PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 12/31/2010	Estimated FY10 Exp.	Adopted 2011/12	Proposed 2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16	TOTAL
Transfer from General Fund	525,000	304,483			1,380,221	-	-	-	1,380,221
CDBG (2009 Grant)	75,000				-	-	-	-	-
CDBG (2010 Grant)	40,000				-	-	-	-	-
Safe Route to School	216,756				-	-	-	-	-
RIDOT				1,250,000	-	-	-	-	1,250,000
TOTAL COST				1,250,000	1,380,221	-	-	-	2,630,221
Total GF Transfer					1,380,221				1,380,221

TABLE 12

FIRE DEPT. EQUIPMENT REPLACEMENT SCHEDULE

MODEL YEAR	MAKE	MODEL	ID#	Replacement			PUR. YEAR	Adopted	Proposed	Proposed	Proposed	Proposed	REPLACE
				Years	Miles	Car #		DESCRIPTION	FY11/12	FY12/13	FY13/14	FY14/15	FY15/16
Fire Department													
2008	KME	Renegade	1293	24	28694	E1	Engine 1						420,000
1996	KME	Renegade	689	24	63968	E2	Engine 2						420,000
1993	HME	Penetrator	609	24	19286	E3	Engine 3						420,000
2000	KME	Renegade	2949	24	43374	E5	Engine 5						420,000
1986	E-1	Hurricane	2332	24	111636	E6	Engine 6	420,000					420,000
1994	Simon	Ladder Truck	709	30	40085	L1	Ladder 1		1,000,000				1,000,000
2003	KME	Ladder Truck	796	30	24161	L2	Ladder 2						1,000,000
2009	GMC	GMC-4500	1314	9	13179	R1	Rescue 1						160,000
2003	Ford	E-460	2914	9	64003	R2	Rescue 2			160,000			160,000
2002	Ford	E-460	2952	9	76583	R3	Rescue 3	160,000					160,000
2010	Ford	Explorer	19	12	16544	C1	Fire Chief						30,000
2004	Ford	Expedition	969	12	45191	C2	Deputy Fire Chief						30,000
2008	Ford	Explorer	968	12	278488	C3	Fire Marshal						30,000
2004	Ford	Crown Victoria	889	12	60470	C10	Capt. Fire Preventlon						30,000
1998	Ford	Crown Victoria	2856	12	72460	C11	Capt. Fire Inspector						30,000
2008	Ford	Explorer	407	12	8689	C12	Capt. Fire Alarm						30,000
2000	Chev.	Pick-up truck	2859	12	23541	C14	Lt. Fire Alarm		30,000				30,000
2000	Chev.	C2500 Van	2860	12	49648	C15	Admin. Officer		30,000				30,000
2004	Ford	F-350	1203	12	4730	SH	Special Hazards					40,000	40,000
2000	ARC	RHIB	102FD	15	N/A	M1	Marine 1			60,000			60,000
2001	Long	SA 2700	2908	15	N/A		Marine 1 Trailer						2,000
2000	Kawasak	Jet Ski	100FD	15	N/A	WR1	Jet Ski 1						4,500
2000	Wells Ca	Tote Wagon	2950	15	N/A		Jet Ski 1 Traller						2,500
2000	Kawasak	Jet Ski	101FD	15	N/A	WR2	Jet Ski 2						4,500
2000	Wells Ca	Tote Wagon	2951	15	N/A		Jet Ski 2 Traller						2,600
2003	Haulmar	Decon Trailer	2948	15	N/A		Hazmat/Decon.						26,000
2004	Surrey	Safety House	1168	25	N/A		Hazmat/Decon.						85,000
Total Fire								580,000	60,000	1,000,000	220,000	40,000	5,028,000
GENERAL FUND TOTAL								580,000	60,000	1,000,000	220,000	40,000	5,028,000

CHART OF ACCOUNTS

The following object classification numbers are used for the detailed breakdown of all funds within the budget document.

DESCRIPTION OF EXPENDITURE ACCOUNT (OBJECT) CODES

PERSONAL SERVICES (000 Series)

- 50001- Salaries and Wages
Expenses for all wages and salaries of city employees, including longevity and (except in the case of police and fire personnel) holiday pay.

- 50002- Overtime
Expenses incurred for payment of overtime wages.

- 50003- Holiday Pay
Expenses for holiday pay for uniformed police and fire personnel.

- 50004- Temporary/Seasonal Wages
Expenses for wages of all temporary, part-time and/or seasonal city employees.

- 50007- Fitness Incentive Pay
Payments made to individual employees as an award for achieving pre-determined proficiency levels of physical fitness and agility.

- 50010- Special Details
Expenses for special detail overtime for police and fire fighter personnel assigned to activities outside of their normal departmental duties

- 50150- Pension Contribution
City contribution toward police, fire and library personnel pensions.

- 50051- Monthly Salary and Wages
Expenses of monthly salaries and wages of members of the City Council and various boards and commissions. Also, monthly pensions of former city employees (excluding police and fire) not covered by the Rhode Island Municipal Employees' Retirement System.

FRINGE BENEFITS (100 Series)

- 50100- Employee Benefits
Expenses for all benefits provided to city employees, including such items as medical and hospital insurance, group life insurance, pension and retirement contributions, and long-term disability insurance.

- 50104- Monthly Employee Benefits

- 50105- Worker's Compensation Expense
Expense of workers' compensation insurance.

CONTRACTUAL SERVICES (200 Series)

Expenses for services provided by other than City employees, except interdepartmental charges, and for legal obligations (debt service) incurred by the City. The contract for services may be either expressed or implied and may include the cost for materials and supplies as part of the contract.

- 50200- Contract Operations
For payment of the management of the Water Pollution Control Fund to Earthtech.
- 50205- Copy and Binding
Includes all costs of commercially-done reproduction of information, pictures or drawings, including blue-printing and microfilming, photography, and all costs of binding.
- 50207- Legal Advertisement
Costs of publishing legal advertisements and notices of meetings, ordinances, revenue-sharing funding, and other official enactments.
- 50210- Dues and Subscriptions
Includes association dues or membership fees to professional or job-related organizations and all payments for newspapers, magazines, and other printed resource material related to job activities. Also includes books, library media and othe permanent reference material with a useful life longer than three years (books, codes, manuals, films, cassettes, records, pictures).
- 50212- Conference and Training
Includes registration fees and travel expenses for attendance at conferences or training sessions, either overnight or during the normal work day.
- 50214- Tuition Reimbursements
Payments to employees for college and extension courses successfully completed under the City's reimbursement policy.
- 50215- Recruitment
Includes all costs associated with placing employee recruitment advertisements and for securing and administering hiring and promotional tests.
- 50220- Consultant Fees
The cost of professional, expert services, such as psychological, medical (not fringe benefits), legal (not labor relations), financial, engineering, appraisal, architectural, auditing, general or personnel management, and planning.
- 50225- Contract Services
The cost of various outside, non-professional services needed to support daily city operations or special programs. Examples of such services are: Outside data processing work, stenographic or clerical assistance, recreational entertainment, security service, service of legal papers, etc.
- 50228- Software Licenses and Warranties

- 50235- Laundry Services
Charges for the cleaning and care of uniforms and other employee apparel.
- 50238- Postage and Delivery
Charges associated with the moving of material: postage, parcel post, freight and express service, delivery of annual report, etc. (If the charge can be identified with the purchase of an article, it is included in the purchase price of the article.)
- 50239- Fire and Liability Insurance
Premium for all insurance coverage related to buildings and public liability.
- 50240- Motor Vehicle Insurance
Premium for all insurance related to motor vehicles, boats and marine coverage.
- 50247- Labor Relations
Includes all costs associated with the negotiation and maintenance of collective bargaining accords (arbitration, mediation, fact-finding, legal representation, etc.).
- 50251- Telephone and Communications
Costs for telephone service, telegraph, or other forms of electronic communication.
- 50305- Water Charge
Charges for water service provided by the Newport Water Department
- 50306- Electricity
Charges for electrical power used in all operations, including street lighting and traffic signals.
- 50307- Natural Gas
Charges for natural gas, whether provided by pipeline or delivered in bottles or other containers.
- 50256- Refuse Collection
Charges for collection of refuse and transport to a disposal site.
- 50257- Refuse Disposal
Charges for disposal (the process of burying or recycling) of refuse.
- 50258- Recycling - Collection
Charges for the residential collection of recyclable solid waste.
- 50260- Rentals - Equipment and Facilities
Rental costs for all kinds of equipment and facilities (e.g. offices, vehicular or mechanical equipment, athletic equipment, books, films, records, reference material, storage space or space for meetings and events)
- 50267- Data Processing Service
Charges for data processing work done on the City's centralized computer (outside data processing work is charged to Support Services, #225)

- 50268- Mileage Reimbursement
Reimbursement to employees at a fixed per-mile rate for use of their own personal cars on city business (30 cents per mile).
- 50271- Equipment Service Charge
All costs associated with the maintenance and operation of all city-owned vehicles that are maintained through the city garage, including: gasoline, oil, insurance, automobile parts and labor.
- 50272- Public Service Contribution
Voluntary contributions to semi-public and public agencies for governmental, social, medical, environmental, cultural, historical, psychological, and other services provided and seen as benefiting all or part of Newport's residents.
- 50275- Repair and Maintenance, Equipment
Expense of services performed in repair and maintenance of motors, pumps, tools, generators, etc. Also includes expenses of services performed in repair and maintenance of buildings, streets, sidewalks, catch basins, tennis courts, fields and beaches; expense for repairs to motor vehicles when the repairs are performed by an outside contractor; for example, body shop work, front-end alignments, etc.
- 50278- Mayor and Council Expense
Appropriation for official expenses involved in performance of duties of the Mayor and Council Members not covered by other expense categories.
- 50284- Public Celebrations
Costs associated with city-wide celebrations, such as Year 2000, Tall Ships, etc.

MATERIALS AND SUPPLIES (300 Series)

Expenses for materials and supplies which are consumed or materially altered when used.

- 50301- Motor Vehicle Fuels
Includes regular and unleaded gasoline and diesel fuel used in the operation of cars, trucks, boats, and other equipment.
- 50302- Lubricants
Includes all types of lubricants, such as oil, grease, etc., used in the operation of motor vehicles and other types of machinery and equipment.
- 50304- Heating Oil
Includes fuels, such as oil, kerosene or coal, used for heating public buildings (excluding utilities - gas or electricity - used for heating purposes).

- 50311 Operating Supplies
Supplies needed for a specific program activity and unique to that agency (playground supplies, technical engineering supplies, data processing paper, tapes, disc packs, ammunition, batteries for radios), as contrasted to general office supplies used commonly in all agencies. Also includes small hand tools and equipment costing less than \$100 and used by carpenters, plumbers, painters, electricians, mechanics and engineers. Also included all supplies used in recreation supervised activities and supplies used in traffic control and street name identification, sign material, paint, reflectors, etc.
- 50313- Medical Supplies
Includes the cost of all first-aid supplies, pharmaceuticals and medicines.
- 50320- Uniforms and Protective Gear
Includes cost of uniforms and other wearing apparel, footwear, individual safety gear (hats, goggles, etc.), uniform insignia and nameplates.
- 50330- Landscaping Supplies
Includes all materials and supplies used in the beautification and maintenance of city grounds (seed, turf, trees, shrubs, flowers and top soil).
- 50335- Chemicals, Drugs, Lab Supplies
Includes items used in the testing, treatment and control of water, sewage or other forms of pollution, in the police crime laboratory, and in pest control (insecticides, weed killers, etc.).
- 50339- Laboratory Supplies
Includes all materials and supplies, including glassware, utilized in laboratory work for various testing procedures and analyses.
- 50340- Roadway Maintenance Supplies
Includes all supplies used in the maintenance and cleaning of roadways and for constructing courts and other recreational facilities (bituminous, gravel and stone, sand, salt and calcium, catch basin covers, etc.).
- 50341- Sidewalk Maintenance Supplies
Includes materials used in repair and maintenance of sidewalks and bicycle paths.
- 50345- Building Materials and Supplies
Supplies or materials necessary for the repair or maintenance of city buildings (paint; minor electrical, plumbing, or structural materials, etc.).
- 50350- Equipment Parts
Replacement or modification items used in various types of equipment and machinery and minor accessories.
- 50351- Motor Vehicle Parts - Inventory
Expenses for repair parts for motor vehicles and equipment which are considered to be regular stockroom items, for example, plugs, belts, head lamps, filters, tires, etc.

- 50352- Motor Vehicle Parts - Special Purchase
Expenses for repair parts for motor vehicles and equipment which do not go through the regular stockroom inventory; for example, fuel pumps, wheels, carburetors, etc.
- 50361- General Office Supplies
Includes all supplies necessary for the daily operation of an office (stationery, pens, file folders, staples, forms, paper, etc.); All cleaning supplies, such as soap, disinfectants, floor waxes, finishes, paper towels, light bulbs, toilet tissues, rags, and related items; Repair and maintenance service costs for office and communication equipment - typewriters, dictating machines, calculators, reproduction machines, radios in all vehicles or portable radios, data processing equipment, etc., service contract on these items; cost of tables, chairs, cabinets, shelving, etc. with a cost less than \$500.; All supplies for copier and duplicating machines, such as paper, toner, developer, etc.; Computer expenses such as certain hardware and software costs, scanners, toner, disks, etc.; Costs associated with the Mutt Mitt program such as the dispensers, Mutt Mitts, etc.
- 50374- Graffiti Mitigation
Costs associated with the prevention and clean-up of acts of graffiti and vandalism.

CAPITAL OUTLAY (Capital Improvement Plan)

- 50950 Depreciation
Yearly depreciation charge, based on straight-line replacement cost over the expected life of each piece of capital equipment exceeding \$1,000 in value.
- 50420- MIS Equipment
All equipment other than office, communication or information processing machinery. To be charged by MIS only.
- 50424- Office Equipment
All machinery used in the daily processing or communication of information (reproduction machines, data processing equipment, typewriters, etc. with a cost of more than \$10,000.00

FIDUCIARY (500 Series)

Includes expenses for reserve and contingency accounts, as well as civic support organizations \ which have received annual appropriations.

- 50575- Local Appropriation - School
That portion of the total School Department Budget which is funded by the property tax and appropriated by the City Council.
- 50505- Self Insurance
Expenses for any public liability claims not covered by an insurance carrier.
- 50510- Unemployment Insurance
Expenses for benefits paid to eligible individuals who have been terminated from city employment.

- 50515- Contingency
A contingency fund for all unforeseen and emergency expenses for which no provision was made in the operating budget.

- 50175- Annual Leave Buy-back
A contingency fund from which transfers are made to various salary accounts to offset charges for unused annual leave sold back to the city by employees.

- 50577- Local Appropriation - Library
That portion of the Newport Public Library budget which is funded by the city via a property tax appropriation.

CITY OF NEWPORT, RHODE ISLAND**3-YEAR PROJECTIONS****FY2012, FY2013, FY2014*****ALL PROJECTIONS ARE BASED ON THE PROPOSED BUDGET
AND DO NOT CONSIDER CHANGES MADE DURING THE BUDGET PROCESS***

The City of Newport, as part of a three-year operational plan, has evaluated known and potential changes to revenues and expenditures. These changes have been quantified to the extent possible and form the basis for three-year financial projections. FY2012 is detailed in the proposed operating and capital budget. FY2013 and FY2014 are included here for comparison and planning purposes. It must be stressed that these numbers are for planning and projection purposes and do not constitute an approved budget. Neither are the numbers final. The numbers are based on various assumptions that may or may not come true. Assumptions have been identified where possible to further assist in the planning process.

Certain assumptions are fairly consistent among all funds and departments. Departmental budgets, in total, are projected to increase by 3% in FY2013 and 2014. Revenues are projected based on the assumption that the economy will not recover significantly in the next 12-24 months. Certain basic operating expenses, including utilities, gas, and vehicle maintenance are projected to increase by 3% each year. Changes in oil production/availability and other economic and social conditions may impact these costs significantly.

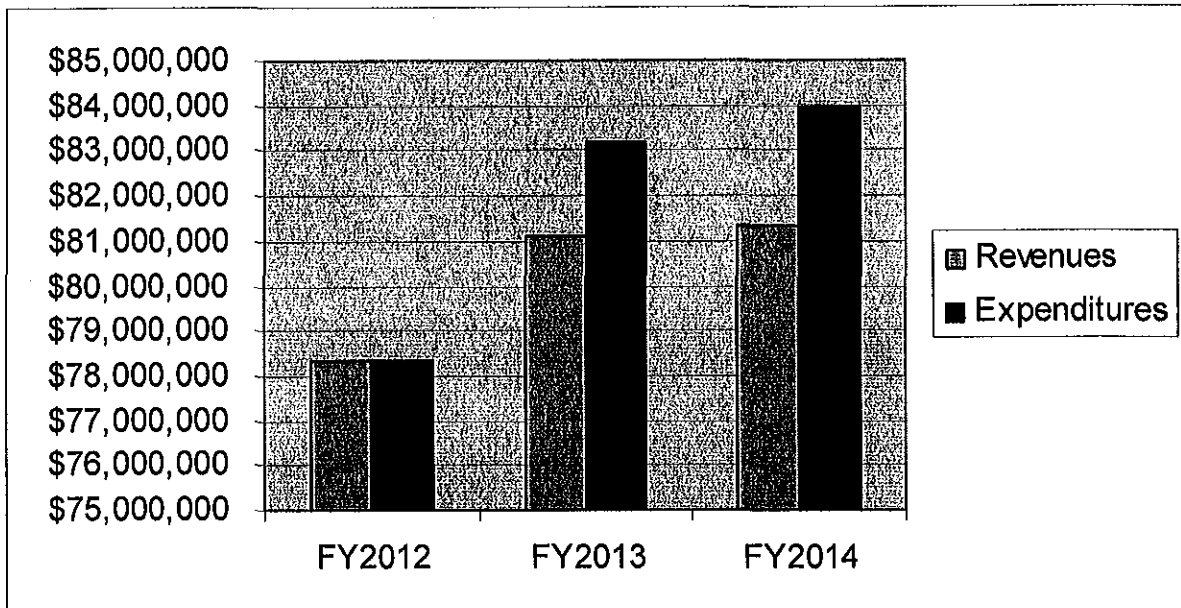
The Transfer to OPEB Trust includes amounts above the current year costs included as pay-go in operations that will be used to fund future retiree benefits. The City contribution plus the "pay-go" equals the ARC of the OPEB valuation. The pay-go amounts are included in each year of the projection. Debt Service projections do not include the potential effect of any new bonds for school projects or new schools.

The projections also assume that there are no significant changes in the type or nature of services provided by the City of Newport.

Projections – Tables:

GENERAL FUND

Category	FY 2012	FY2013	Percent Change	FY2014	Percent Change
EXPENDITURES					
Public Education	23,142,725	23,142,715	0.00%	23,142,715	0.00%
Public Library	1,671,719	1,671,719	0.00%	1,671,719	0.00%
Debt Service	2,525,368	2,494,243	-1.23%	2,412,762	-3.27%
Reserve Accounts	588,890	814,504	38.31%	814,704	0.02%
Public Safety	31,142,557	33,940,237	8.98%	34,850,091	2.68%
All Other General Government Services	14,968,799	16,162,349	7.97%	16,562,717	2.48%
Transfer to OPEB Trust	2,500,000	2,500,000	0.00%	2,500,000	0.00%
Transfers for Capital Improvements	1,771,897	2,460,700	38.87%	1,961,100	-20.30%
TOTAL EXPENDITURES	78,311,955	83,186,467	6.22%	83,915,808	0.88%
REVENUES					
Real Property Taxes	64,050,155	64,050,155	0.00%	64,050,155	0.00%
Meals & Beverage/Hotel Taxes	3,250,000	3,315,000	2.00%	3,381,300	2.00%
State and Federal Aid	1,695,000	1,695,000	0.00%	1,695,000	0.00%
Service Charges/Licenses and Fees	8,659,850	8,833,047	2.00%	9,009,708	2.00%
Use of Money and Property	495,000	500,000	1.01%	505,000	1.00%
Contributions and Sales of Property	161,950	161,950	0.00%	161,950	0.00%
Appropriated Fund Balance	-	-	-	-	-
TOTAL REVENUES	78,311,955	78,555,152	0.31%	78,803,113	0.32%
BUDGET GAP		(4,631,315)		(6,112,695)	
4.00% Increase in Property Taxes (Rule 3050) - Estimated		2,537,206		2,537,206	
4.00% Increase in Property Taxes (Rule 3050) - Estimated				2,537,206	



EMPLOYEE PAY PLANS
FY 2011~2012 BUDGET MESSAGE

AFSCME

The contract with Local 911, RI Council 94, AFSCME, AFL-CIO expired on June 30, 2009.

NEA

The contract with NEA expired June 30, 2009.

IAFF

The contract with Local 1080, International Association of Firefighters, expires June 30, 2013

FOP

The contract with Lodge #8, Fraternal Order of Police, contract expires June 30, 2014

EXECUTIVE, ADMINISTRATIVE AND PROFESSIONAL

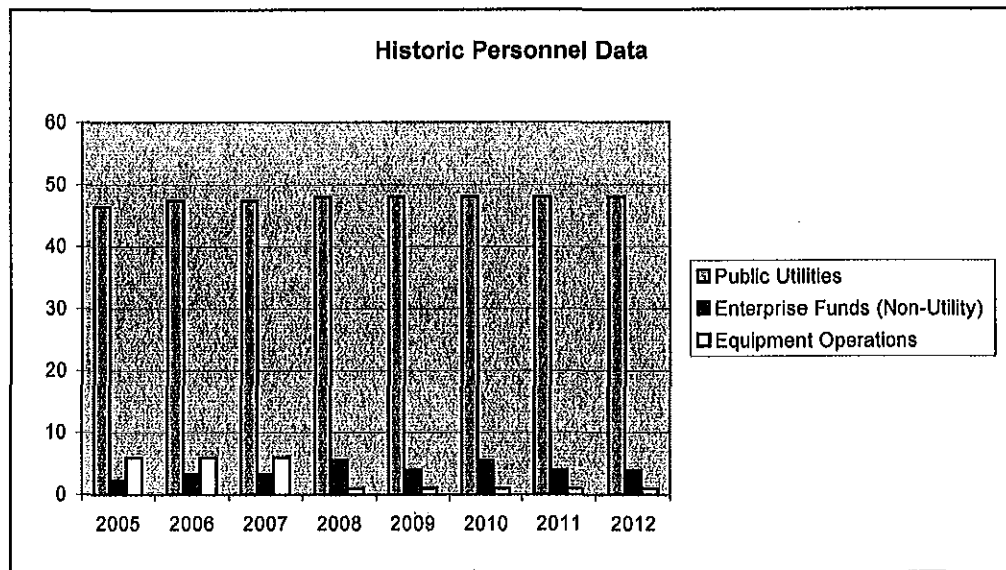
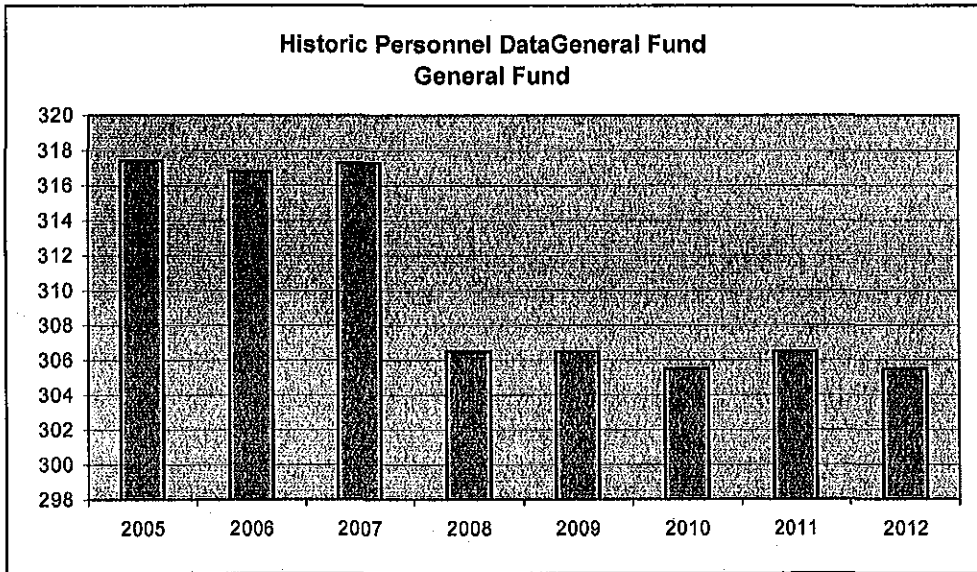
The remaining City employees are non-Union executive, administrative and professional personnel who are paid on a salaried basis.

**CITY OF NEWPORT, RHODE ISLAND
SUMMARY OF FULL-TIME EQUIVALENTS
BUDGET YEAR 2011 ~ 2012**

DEPARTMENT	AUTH FY 09-10	AUTH FY 10-11	MID-YEAR FY 10-11	ADOPTED FY 11-12
City Council	7.00	7.00	7.00	7.00
City Manager	5.50	5.50	5.50	5.50
City Solicitor	3.50	3.50	3.50	3.50
Canvassing	2.00	2.00	2.00	2.00
City Clerk	6.00	6.00	6.00	6.00
Department of Finance	22.00	22.00	22.00	21.00
Police Department	104.50	104.50	104.50	104.50
Fire Department	99.00	99.00	99.00	99.00
Dept. of Public Services	40.00	40.00	40.00	40.00
Planning & Economic Development	13.00	13.00	13.00	4.00
Zoning & Inspections				10.00
Recreation	4.00	4.00	4.00	3.00
Subtotal General Fund	<u>306.50</u>	<u>306.50</u>	<u>306.50</u>	<u>305.50</u>
Maritime Fund	1.71	1.33	1.33	1.33
Easton's Beach Fund	2.66	2.33	2.33	2.33
Equipment Operations Fund	1.00	1.00	1.00	1.00
Water Pollution Control Fund	1.60	1.60	1.60	1.60
Parking Facilities Fund	1.13	0.34	0.34	0.34
Water Fund	<u>46.40</u>	<u>46.40</u>	<u>46.40</u>	<u>46.40</u>
	<u>361.00</u>	<u>359.50</u>	<u>359.50</u>	<u>358.50</u>

1 FTE (Full-time equivalent) is based on 2,080 worked annually.

**CITY OF NEWPORT, RHODE ISLAND
SUMMARY OF FULL-TIME EQUIVALENTS
BUDGET YEARS 2005 ~ 2012**



Services for Equipment Operations were contracted out beginning FY 2008

EXECUTIVE, ADMINISTRATIVE and PROFESSIONAL EMPLOYEES

Allocated Pay Plan

FY 2011-2012

CLASS TITLE	GRADE	FY 2011-2012 NUMBER ASSIGNED
Accounting Supervisor	7	1
Administrative Assistant	3	1
Assessor	8	1
Budget and Finance Analyst	7	1
Building Official	8	1
City Engineer	10	1
City Clerk	11	1
Controller	8	1
Deputy City Clerk	4	1
Deputy Utilities Director - Engineering	10	1
Deputy Utilities Director - Finance	10	1
Director of Finance and Support Services	13	1
Director of Planning, Zoning, Development & Inspections	12	1
Director of Public Services	12	1
Director of Utilities	12	1
Executive Assistant	5	1
Fire Chief	12	1
Human Resources Administrator	10	1
Human Resources Assistant	4	1
Information Technology Manager	10	1
Legal Assistant	5	1
Police Chief	13	1
Recreation Administrator	5	1
Senior Accountant	7	1
Tax Collector	8	1
Trees and Grounds Supervisor	8	1
Water Quality Production Supervisor	8	1
Zoning Officer	6	1
TOTAL EXECUTIVE, ADMINISTRATIVE AND PROFESSIONAL EMPLOYEES:		28

EXECUTIVE, ADMINISTRATIVE AND PROFESSIONAL EMPLOYEES

FY 2011-2012 Salary Schedule

Effective July 1, 2008

There is no COLA adjustment budgeted in the FY 2011/12 Adopted Budget.

	A	B	C	D	E	F	G	H	I	J	K	L
S 1	34,175	35,542	36,965	38,444	39,981	41,581	43,242	44,975	45,874	46,792	47,728	48,682
S 2	36,911	38,387	39,923	41,519	43,180	44,907	46,703	48,573	49,544	50,535	51,546	52,577
S 3	39,864	41,457	43,116	44,841	46,635	48,501	50,441	52,457	53,506	54,577	55,668	56,781
S 4	43,053	44,775	46,567	48,428	50,365	52,381	54,475	56,655	57,788	58,944	60,123	61,325
S 5	46,496	48,356	50,289	52,301	54,395	56,569	58,833	61,186	62,410	63,658	64,931	66,230
S 6	50,216	52,225	54,315	56,486	58,746	61,096	63,539	66,081	67,403	68,751	70,126	71,529
S 7	54,234	56,403	58,659	61,006	63,446	65,985	68,623	71,367	72,794	74,250	75,735	77,250
S 8	58,573	60,915	63,351	65,886	68,522	71,262	74,113	77,079	78,620	80,193	81,796	83,432
S 9	63,259	65,789	68,419	71,157	74,002	76,964	80,042	83,244	84,909	86,607	88,340	90,106
S 10	68,319	71,052	73,894	76,851	79,924	83,120	86,446	89,903	91,701	93,535	95,406	97,314
S 11	72,714	75,626	78,649	81,795	85,065	88,469	92,008	95,689	97,603	99,555	101,546	103,577
S 12	78,533	81,674	84,940	88,339	91,871	95,547	99,367	103,344	105,411	107,519	109,670	111,863
S 13	84,816	88,207	91,736	95,405	99,223	103,191	107,319	111,612	113,844	116,121	118,444	120,812
S 14	91,601	95,264	99,076	103,038	107,158	111,447	115,903	120,540	122,951	125,410	127,918	130,476
S 15	98,927	102,885	106,999	111,280	115,733	120,362	125,176	130,182	132,786	135,442	138,150	140,913

Employees assigned to Grades S1 through S5 may receive, based upon merit, annual step increases.
 Employees assigned to Grades S6 through S15, Steps A to H, may receive step increases, based upon merit, every two years.
 After attaining Step H, employees may receive step increases, based upon merit, every three years until attaining maximum remuneration at Step L.

At such time as each employee reaches the maximum level of compensation for his/her position, and on an exceptional basis, the City Manager may reward to a few individuals up to an additional 4% lump sum performance bonus. However, at the end of the fiscal year, the employee's compensation would automatically revert back to the top compensation step for the position.

Under the plan, no employee may earn an above-schedule bonus for more than two consecutive years.

SUPERVISORY EMPLOYEES - N.E.A.

Effective July 1, 2008

Allocation to Pay Plan

CLASS TITLE	UNION SUPERVISORY GRADE	FY 2011-12 NUMBER ASSIGNED
Administrative Assistant	1	1
Beach Manager/Recreation Supervisor	5	1
Clean City Program Coordinator	4	1
Computer Manager	2	1
Deputy Zoning Officer	2	1
Deputy Zoning Officer (Part-Time)	\$13.00 to \$18.00/hourly	1
Executive Secretary	1	1
Facilities Manager	5	1
Financial Analyst	2	1
Harbormaster	6	1
Help Desk Coordinator	2	2
Laboratory Supervisor	3	1
Microbiologist	2	1
Municipal Court Administrator	1	1
Planner	3	1
Preservation Planner	3	1
Purchasing Agent	3	1
Recreation Program Supervisor	3	1
Research & Development Administrator	4	1
Senior Development Planner	3	1
Supervisor of Streets	5	1
Supervisor of Water Distribution/Collection	5	1
Web Developer	4	1

TOTAL N.E.A. SUPERVISORY EMPLOYEES:

24

SUPERVISORY EMPLOYEES - N.E.A.

Salary Schedule
Fiscal Year 2008 - 2009

*The contract with NEA expired on June 30, 2009.
There is no COLA adjustment budgeted in the FY 2011/12 Proposed Budget.*

GRADE	1	2	3	4	5	6	7	8	9	10	11
1	30,945	31,873	32,830	33,814	34,829	35,874	36,950	38,058	39,200	40,376	41,587
2	36,103	37,186	38,302	39,451	40,634	41,853	43,109	44,402	45,734	47,106	48,519
3	41,260	42,498	43,773	45,086	46,438	47,832	49,267	50,745	52,267	53,835	55,450
4	46,418	47,811	49,245	50,722	52,244	53,811	55,426	57,088	58,801	60,565	62,382
5	51,575	53,122	54,716	56,357	58,048	59,790	61,583	63,431	65,334	67,294	69,312
6	56,733	58,435	60,188	61,994	63,853	65,769	67,742	69,774	71,868	74,024	76,244

COUNCIL 94 MUNICIPAL EMPLOYEES

Allocation to Pay Plan and Number Assigned to Grade

<u>Job Title</u>	<u>Grade</u>	<u>Job Title</u>	<u>Grade</u>
Account Clerk	UC1	Plumbing & Mechanical Inspector	UT4
Animal Control Officer	UT4	Police Clerk Typist	UC1
Assistant City Engineer	UT6	Principal Records & P/R Account Clerk	UC4
Building Maintenance Foreman	UT5	Public Safety Dispatcher	UC3
Custodian	UT1	Principal Water Account Clerk	UC2
Distribution/Collection Foreman	UT5	Planning & Budget Assistant	UC2
Distribution/Collection Mechanic	UT4	Records Clerk	UC1
Distribution/Collection Operator	UT3	Senior Account Clerk	UC2
Electrical Inspector	UT4	Senior Clerk	UC1
Engineering Technician	UT5	Senior Principle Clerk	UC3
Fleet Coordinator	UT7	Senior Clerk Typist	UC2
Foreman	UT5	Senior Maintenance Person	UT5
Forester	UT4	Skilled Laborer Equip. Operator	UT3
Groundskeeper	UT3	Sweeper Operator	UT3
Head Foreman	UT5	Traffic Foreman	UT5
Heavy Equipment Operator-Utilities	UT4	Traffic Laborer	UT1
Heavy Equipment Operator-Public Services	UT3	Water Meter Foreman	UT6
Housing Inspector	UT3	Water Laborer	UT2
Laborer	UT1	Water Meter Repair	UT2
Laborer Equipment Operator	UT3	Water Treatment Plant Foreman-Grade 3	UT5
Maintenance Mechanic	UT3	Water Treatment Plant Foreman-Grade 4	UT6
Maintenance Person	UT3	Water Plant Operator Grade 1	UT2
Municipal Inspector	UT3	Water Plant Operator Grade 2	UT3
Parts & Inventory Control Tech.	UC2	Water Plant Operator Grade 3	UT4

COUNCIL 94 MUNICIPAL EMPLOYEES

FY 2009-2010 Salary Schedule
Effective July 1, 2008

*The contract with Local 911, RI Council 94, AFSCME, AFL-CIO expired on June 30, 2009.
There is no COLA adjustment budgeted in the FY 2011/12 Proposed Budget.*

AFSCME CLERICAL POSITIONS

GRADE	A	B	C	D	E	F	G
UC 1	31,050	31,982	32,941	33,929	34,947	35,995	37,076
UC 2	33,638	34,647	35,686	36,757	37,859	38,995	40,165
UC 3	36,225	37,312	38,432	39,584	40,772	41,995	43,255
UC 4	38,813	39,977	41,176	42,411	43,684	44,995	46,344

AFSCME TRADE POSITIONS

GRADE	A	B	C	D	E	F	G
UT 1	31,050	31,982	32,941	33,929	34,947	35,995	37,076
UT 2	33,638	34,647	35,686	36,757	37,859	38,995	40,165
UT 3	36,225	37,312	38,432	39,584	40,772	41,995	43,255
UT 4	38,813	39,977	41,176	42,411	43,684	44,995	46,344
UT 5	41,400	42,642	43,921	45,239	46,596	47,994	49,434
UT 6	43,988	45,307	46,666	48,066	49,508	50,993	52,028
UT 7	48,645	50,104	51,607	53,156	54,750	56,393	58,084

**FRATERNAL ORDER OF POLICE
LODGE NO. 8
ALLOCATION TO PAY PLAN AND NUMBER ASSIGNED
FY 2011 ~ 2012
Effective January 1, 2009**

The contract with Lodge #8, Fraternal Order of Police, contract expires June 30, 2013.

Effective July 1, 2011 salary increase of 2% will be implemented

GRADE	CLASS TITLE	A	B	C	D	E	FY 2010-2011
							NUMBER ASSIGNED
P01	Police Officer (Pre 7/1/97)	46,479	52,482	56,510	57,959	-	14
P09	Police Officer (Post 7/1/97)	43,401	46,655	50,153	53,916	57,959	23
P02	Investigator					61,433	12
	Court Officer					61,433	
P06	Community Police Officer					61,433	4
P07	Public Affairs Officer					61,433	0
P08	BCI Officer					61,433	1
P03	Sergeant				62,170	64,400	14
P04	Lieutenant				69,161	71,659	7
P05	Captain				75,965	79,834	3
Total Police Personnel							78

Effective January 1, 2012 salary increase of 1.25% will be implemented

GRADE	CLASS TITLE	A	B	C	D	E	FY 2010-2011
							NUMBER ASSIGNED
P01	Police Officer (Pre 7/1/97)	47,060	53,138	57,216	58,683	-	14
P09	Police Officer (Post 7/1/97)	43,944	47,238	50,780	54,590	58,683	23
P02	Investigator					62,201	12
	Court Officer					62,201	
P06	Community Police Officer					62,201	4
P07	Public Affairs Officer					62,201	0
P08	BCI Officer					62,201	1
P03	Sergeant				62,947	65,205	14
P04	Lieutenant				70,026	72,555	7
P05	Captain				76,915	80,832	3
Total Police Personnel							78

Not including Police Chief

**LOCAL 1080
ALLOCATION TO PAY PLAN AND NUMBER ASSIGNED**

The contract with Local 1080, International Association of Firefighters, expires June 30, 2014.

FY 2011 - 2012 Salary Schedule

Effective June 30, 2011

GRADE	CLASS TITLE	A	B	C	D	E
F01	Fire Fighter	34,119.74	37,756.99	43,086.88	47,441.13	56,341.82
F02	Lieutenant					60,911.99
F03	Lieutenant, Fire Alarm/Maintenance					66,628.06
F04	Captain					67,112.84
F09	Captain, Administrative Officer					66,628.06
F10	Captain, Fire Inspector					67,973.81
F05	Captain, Fire Prevention					67,973.81
F05	Captain, Superintendent Fire Alarm					67,973.81
F06	Fire Marshal					81,928.56
F07	Deputy Chief					74,480.51
F08	Senior Deputy Chief					75,870.16

Effective January 1, 2012

GRADE	CLASS TITLE	A	B	C	D	E
F01	Fire Fighter	35,058.03	38,795.31	44,271.77	48,745.76	57,891.22
F02	Lieutenant					62,587.07
F03	Lieutenant, Fire Alarm/Maintenance					68,460.34
F04	Captain					68,958.45
F09	Captain, Administrative Officer					68,460.34
F10	Captain, Fire Inspector					69,843.09
F05	Captain, Fire Prevention					69,843.09
F05	Captain, Superintendent Fire Alarm					69,843.09
F06	Fire Marshal					84,181.60
F07	Deputy Chief					76,528.72
F08	Senior Deputy Chief					78,059.34

PART-TIME, TEMPORARY, SEASONAL and UNCLASSIFIED EMPLOYEES

SALARY SCHEDULE

Effective July 1, 2011

HOURLY EMPLOYEES

Affirmative Action Officer	13.00 - 18.00/hr	Maintenance Person	10.00 - 20.00/hr
Alternative Local Building Official	30.00 - 40.00/hr	Office Manager	8.00 - 16.00/hr
Animal Control Officer	7.40 - 8.00/hr	Parking Attendants	7.40 - 10.00/hr
Assistant Beach Manager	10.00 - 20.00/hr	Parking Inspector	10.00 - 18.00/hr
Assistant Harbor Master	12.00 - 20.00/hr	Planning Aide	7.40 - 10.00/hr
Beach Equipment Operator	10.00 - 20.00/hr	Planning Intern	10.00 - 15.00/hr
Clerk Typist/Cashier	7.40 - 10.00/hr	Playground Leaders	8.50 - 15.00/hr
Certified Recreation Instructor	15.00 - 50.00/hr	Program Coordinator	8.00 - 18.00/hr
City Hall Greeter	12.50 - 15.00/hr	Property Management Aide	13.00 - 18.00/hr
Deputy Zoning Officer	13.00 - 18.00/hr	Recreation Super./Watchperson	7.50 - 18.00/hr
Engineer/Planning Aide	7.50 - 10.00/hr	Restroom Aide	7.50 - 16.00/hr
Foreman	7.50 - 20.00/hr	Retired Police Officers Corps-Trainee	Top of Grade Police Officer/Hourly
Grant Writer	20.00 - 40.00/hr	Retired Police Officers Corps	Hourly Police Detail Rate as per POP Contract
Groundskeeper	8.00 - 16.00/hr	Secretary	8.00 - 16.00/hr
Harbor Facility Manager	7.40 - 18.00/hr	Sidewalk Sweeper Operator	7.40 - 13.00/hr
Harbor Master's Asst.	8.00 - 18.00/hr	Sports Facilities Manager	7.50 - 20.00/hr
Laborer/Attendant	7.50 - 16.00/hr	Sweeper Operator	7.40 - 13.00/hr
Lifeguard	9.00 - 16.00/hr	Traffic Aide	7.50 - 16.00/hr
Lifeguard Supervisor	9.50 - 18.00/hr	Transportation Supervisor	20.00-30.00/hr
		VIN Inspector	10.00 - 16.00/hr

ON-CALL EMPLOYEES

Call Fire Fighter	300 per annum
Call Fire Fighter/Lieutenant	480 per annum
Matron	13.00 - 18.00/hr
Police Auxiliary	7.40 - 13.00/hr
Public Safety Dispatcher	13.00 - 18.00/hr
Recreation Instructor	8.50 - 30.00/hr
Referees and Officials	10.00 - 30.00/hr
Rotunda Coordinator	15.00 - 20.00/hr
Scorer	8.00 - 18.00/hr
Water Plant Operator	10.00/hr

SALARIED EMPLOYEES

Building Code Inspector	150 per diem
Caretaker (Water Dept.)	5,200 per annum
Parking Lot Manager	440 per week
Police Officer Trainee (Municipal Academy)	650 per week
School Crossing Guards	25.00/day

UNCLASSIFIED - Effective July 1, 2011

City Manager	137,248 per annum
City Solicitor	73,703 per annum
Asst. City Solicitor for Civil Litigation	59,053 per annum
Asst. City Solicitor for Law Enforcement	25,000 per annum
Municipal Court Judge	29,867 per annum
Probate Judge	12,381 per annum
Canvassing Board Clerk	51,500 per annum
Canvassing Board Members	1,180 per annum

Glossary

Accrual Basis of Accounting – a method of accounting that recognizes the financial effect of transactions, events and interfund activities when they occur, regardless of the timing of related cash flows.

ADA – Americans with Disabilities Act – federal laws requiring accessibility and equal treatment for anyone with a disability.

Adopted Budget – the final operating and capital budget approved by the City Council after public hearings and amendments to the proposed budget, if applicable; becomes the legal guidance to the City management and departments for spending levels.

Allocate – To set apart or earmark for a specific purpose

ALS – Advanced Life Support – a type of medical assistance given by paramedics and/or emergency medical technicians (EMT's).

Appropriation – an authorization made by the City Council that permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are granted for a one-year period.

Assessed Value – the fair market value placed upon real and personal property by the City as the basis for levying property taxes.

Balanced Budget – a budget in which the revenues meet or exceed the appropriation in a given year. For enterprise funds, a balanced budget is one in which the cash inflows equal or exceed the cash outflows.

Basis of Accounting – the timing of recognition, that is, when the effects of transactions or events should be recognized for financial reporting purposes.

Bond Debt Instrument – a written promise to pay a specified sum of money (called principal or face value) at a specified future date (maturity date) along with periodic interest paid a specified percentage of the principal. Bonds are typically used for long-term debt to pay for specific capital expenditures.

Bond Ratings – a rating of quality given on any bond offering as determined by an independent agency in the business of rating such offerings.

Budget – a plan of financial operation including an estimate of proposed means of financing (revenue estimates). The term also sometimes is used to denote the officially approved expenditure ceilings under which the City and its departments operate.

Budget Calendar – the schedule of key dates or milestones that the City follows in the preparation and adoption of the budget.

Budget Guidelines – the explicit instructions given to each department on an annual basis for its operating budget preparation.

CAFR – Comprehensive Annual Financial Report – financial report that contains, at a minimum, three sections: introductory, financial and statistical. The CAFR is often loosely referred to as the audited financial statements.

Capital Improvement Plan (CIP) – a five-year plan of proposed capital expenditures for long-term improvements to the City's facilities including water, water pollution control, parking facilities and Easton's Beach; identifies each project and source of funding.

Capital Improvement or Project – Any acquisition or lease of land; the purchase of major equipment and vehicles valued in excess of \$15,000; construction or renovation of buildings, infrastructure or facilities including engineering, design and other preconstruction costs; major building improvements, with an estimated cost in excess of \$15,000, that are not routine expenses and that substantially enhance the value of a structure; or major equipment or furnishings, with an estimated cost in excess of \$15,000, required to furnish new buildings or facilities.

CDBG – Refers to the Community Development Block Grant program funded by the United States Department of Housing and Urban Development (HUD) to improve the housing, neighborhood, and economic conditions of the City's low and moderate income residents through a comprehensive approach to planning and implementing programs and activities.

COLA – Cost of living adjustment based on either the change in the most recent Federal Consumer Price Index for urban wage earners and clerical workers (CPI-W) for Boston, Massachusetts or by Union contract.

Consumer Price Index (CPI) – a measure, calculated by the United States Department of Labor, commonly used to indicate the rate of inflation.

Contingency – a budgetary reserve set aside for emergencies or unforeseen expenditures for which no other budget exists. General Fund use of the contingency may only be approved by the City Council.

CRMC – Coastal Resources Management Council - With 420 miles of beautiful Rhode Island coastline, the RI CRMC is charged with managing for all of our citizens - and those to come - the high quality of life that we expect from our coastal resources.

CY – Calendar Year

Debt Per Capita – total outstanding debt divided by the population of the City.

Debt Ratio – a measure used that determines the annual debt service or outstanding debt as a percentage of some other item which is generally an indication of the ability of the City to repay the debt; examples include annual debt service as a percentage of total annual expenditures and total outstanding debt as a percentage of total assessed value.

Debt Service – the payment of principal and interest to holders of the City's debt instruments.

Department – An entity, such as the Department of Public Works, that coordinates services in a particular area.

EMS – emergency medical services.

Encumbrance – a reservation of funds that represents a legal commitment, often established through contract, to pay for future goods or services.

Enterprise Funds – account for the financing of services to the general public whereby all or most of the operating expenses involved are recorded in the form of charges to users of such services. The enterprise funds consist of the Water Fund, Water Pollution Control Fund, Parking Facilities Fund, and Easton's Beach Fund.

ERP – Enterprise Resource Planning – multi-module software packages designed to integrate business functions and to facilitate management of major business functions such as financial accounting, purchasing, human resources, payroll and billing.

Expenditure – actual outlay of monies for goods or services.

Expenses – expenditures and encumbrances for goods and services.

Fair Market Sales – defined as an “arm's length” transaction where there is a willing buyer and a willing seller, neither of which is under pressure to sell or buy. This excludes transfers such as sales within a family, foreclosures or sales to a governmental unit.

Flat-funded – funded at the same dollar amount as last year.

Fringe Benefits – the employer contributions paid by the City as part of the conditions of employment. Examples include health and dental insurance, state public employees retirement system and the Police and Fire Retirement Systems and life insurance.

Full-Time Equivalent (FTE) – a measure for determining personnel staffing, computed by equating 2,080 hours of work per year with one full-time equivalent position.

Fund – an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities that are segregated for the purpose of carrying on specific activities.

Fund Balance – the excess of an entity's assets over its liabilities also known as excess revenues over expenditures or net assets. A negative fund balance is sometimes called a deficit.

Fund Transfer – movement of resources from one fund to another which can only be authorized by the City Council.

FY – Fiscal year which for the City begins on July 1 and ends on June 30

GAAP – generally accepted accounting principles – conventions, rules and procedures that serve as the norm for the fair presentation of financial statements.

GASB – Governmental Accounting Standards Board – an organization that provides the ultimate authoritative accounting and financial reporting standards for state and local governments.

General Fund – a fund type used to account for the ordinary operations of the City government that are financed from taxes and other general revenues. It is used to account for all operations and/or programs that are not required to be reported in other funds. It is the largest fund in the City's budget and is often the fund most generally referred to by others.

General Obligation Bond – a bond for which the full faith and credit of the City is pledged for payment.

Governmental Funds - Funds generally used to account for tax-supported activities- the general fund, special revenue funds, and debt service funds are all governmental funds.

Grants – Contributions of cash or other assets from another government or entity to be used or expended for a specific purpose.

HDC – Historic District Commission

HOPE VI Project – The rehabilitation of affordable housing in the City’s north end. Hope VI refers to the type of federal grant used to assist with the project.

Infrastructure – public systems and facilities, including water and sewer systems, roads, bridges, schools, beaches, harbors and other systems.

Internal Service Charges – charges to City departments for gasoline and assigned vehicle repairs and maintenance provided by the equipment operations fund.

Internal Service Funds – Fund established to finance and account for services furnished by a designated City Department to other departments. The Internal Service Fund includes fleet maintenance which is the department that provides maintenance, repair and fuel services to vehicles.

MIS Services - stands for management information services and covers all communications equipment and computer technology.

Modified Accrual Basis of Accounting – uses a current financial resources measurement focus. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or within 60 days of the end of the current fiscal period. Expenditures are generally recorded when a liability is incurred, however, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Non-Departmental Accounts – accounts used to record expenditures that cannot or have not been allocated to individual departments.

OPEB – Other Post-Employment Benefits which include retiree health insurance for qualified employees and retiree life insurance for qualified police employees. Amounts are currently budgeted and funded on a pay-as-you-go basis. A trust has been set up so that funds can be accumulated for qualified retirees. The trust is being funded by health insurance premium sharing by employees. It is anticipated that larger contributions will be made starting in FY2009.

Pension Trust Funds – accounts for the activities of the Police Retirement Fund and the Fire Retirement Fund, which accumulate resources for pension benefits to qualified police or fire retirees.

Performance Measure – an indicator of the attainment of an objective; it is a specific quantitative measure of work performed or services provided within an activity or program, or it may be a quantitative measure of results obtained through a program or activity.

Permanent Funds – used to account for resources legally held in trust for specific functions, normally provided by governments. In most cases, only the earnings of the principal can be spent.

Private-Purpose Trust Fund – used to account for resources legally held in trust for use by outside individuals, trusts or organizations to provide awards and scholarships in accordance with a donor's specific instructions or criteria.

Proposed Budget – the operating and capital budgets submitted to the City Council by the City Manager.

Proprietary Fund – funds that account for operations that are financed in a manner similar to private business enterprise; consists of enterprise funds and internal service funds.

PUC or RIPUC – Public Utilities Commission of the State of Rhode Island – has regulatory authority over the City's water system.

QZAB – qualified zone academy bond – this is a type of financing used in conjunction with general obligation bonds and private donations to rebuild Thompson Middle School.

Real Property – Real estate, including land and improvements classified for purposes of assessment.

Reserve – an account used to indicate that a portion of fund equity is legally restricted.

Revenue – the income received by the City in support of a program of services to the community; includes such items as property taxes, fees, user charges, grants, fines, interest income and miscellaneous revenue.

Revenue Estimate – a formal estimate of how much revenue will be earned from a specific revenue source for some future period – typically a future fiscal year.

Salaries – the amounts paid for personal services rendered by employees in accordance with rates, hours, terms and conditions authorized by law or stated in Union contracts. This category also includes overtime and temporary help.

Special Revenue Fund – Funds established to segregate resources restricted to expenditures for a specific purpose. An example would be the CDBG fund.

Tax Rate – the amount of tax levied for each \$1,000 of assessed value.

UDAG – Urban Development Action Grant – an original grant was given to the City by the Federal Housing and Urban Development Agency (HUD). The grant is used to issue loans for development in the City. All loans and terms of the loans must be approved by

the City Council. Repayments and interest are returned to the UDAG fund so that they can be used to issue loans in the future.

User Fees – the payment of a fee for direct receipt of a public service by the person benefiting from the service.

Working Capital - The excess of total current assets over total current liabilities to be used.