

Comments:

Check all applicable catagories:

City of Newport
Department of Public Services
City Engineer Office, 3rd Floor
City Hall, 43 Broadway, Newport, RI 02840

Application Date:	
Fee:	None
-	Revised January
	2021

Driveway/Curb Cut Application

(Approval is not a construction permit or constitute a legal driveway.)

Submission Requirements:

- 1. ATTACH a detailed sketch of the proposed improvement including existing/proposed conditions. See page 2.
- 2. Improvements must minimize traffic and pedestrian impact and comply with federal, state, and local laws including Americans with Disabilities Act, the City of Newport Construction Specifications and Standards, and City Ordinances.
- 3. The Tree Warden must provide written approval if the proposed curb cut is located within the drip line of a tree within the City right-of-way. Attach, if applicable.

4. When a structure obstructs the opening (e.g., utility pole, hydrant), please attach utility correspondence acknowledging utility must be moved.

- Property Owner's Last Name First Name Phone Email

 Property Owner's Mailing Address

 Newport, RI 02840

 Subject Property Address (if different) Plat / Lot
- 1. By signing below, the property owner agrees to the conditions set forth in Ordinance 12.08.030, Conditions Precedent—Agreement between applicant and city. A condition precedent to any work done under Section 12.08.020 shall be an agreement wherein the applicant agrees, for himself or herself and his or her heirs, assigns and successors, that the alteration (i.e., entrance, curb cut, driveway, sidewalk improvement etc.) shall at all times be kept clean, free of grease and oil and safe for pedestrians and others passing on or over such entrance, curb cut or driveway, that he or she will make such repairs as may be, from time to time, ordered by the Director of Public Services, and that he or she will indemnify the city for any and all damage that may arise by reason of the use of the entrance, curb cut, driveway, or sidewalk improvement, etc. For any breach of the agreement, the director may revoke the permit granted under Section 12.08.020 and may pursue any and all other legal and equitable remedies available to him or her. This agreement shall be recorded in the land evidence records of the city by the applicant and shall bind all subsequent owners of the land improved by work done hereunder.
- 2. Should the driveway/curb cut be abandoned, the applicant agrees, for himself or herself and his or her heirs, assigns and successors, that they are responsible for returning the area to a condition acceptable to the director including, but not limited to, removing the abandoned driveway and improving the area to standard (e.g., sidewalk, grass shoulder). Bluestone curb must be gently removed and stockpiled at City Yard maintenance facility.
- 3. The owner acknowledges that they have read and understand pertinent City Ordinances including 12.08, 17.04, & 17.104.
- 4. Ordinance 17.104.B: Except on lots used exclusively for single- or two-family dwelling, each off-street parking space shall open directly upon an aisle or driveway so that no maneuvering directly incidental to entering or leaving a parking space shall be on any public vehicular or pedestrian right-of-way.
- 5. If approved, the owner must obtain a Physical Alteration (Excavation) Permit and make improvements to the satisfaction of the City Engineer to become a legal
- 6. The owner acknowledges that on-street parking will not be affected beyond that required for the physical driveway opening and shall not request removal or ordinance change for parking in vicinity of the driveway opening.
- 7. If proposed driveway is within a City tree drip line, an approval from the Tree Warden is required and shall be attached.

Widen driveway		Other:				
Utility (e.g., hydrant, utility pole) within 5 feet of curb cut			Curb cut under public tree branch drip line? Tree Warden Approval Required.			
Residental:	Single family	Two family	Multi-family (<=5 units)		Multi-family (>5 units)	
Commercial:	< 25,000 sq.ft.	<=300,000 sf	<=750,000 sq. ft.	> 750,000 sq. ft.	Other:	
Property Owner Signature			Date			
Department of Public Services Comments:			Zoning Comments:			
X Obtain legal driveway		y City Engineer and completed to				
X Submit a Physical Alt	teration (Excavation) Pe	rmit				
Public Services recommen	ndation:	APPROVAL / DENIAL	Zoning recommenda	tion:	APPROVAL / DENIAL	

This application is APPROVED / DENIED and expires one year from approval. Both DPS and Zoning must agree to approve or it is denied.

Curb Cut/Driveway Application

SKETCH OF EXISTING AND PROPOSED WORK

Identify streets, sidewalks, curbs, utility poles, hydrants, trees, fences, signs noting the wording, address & plat/lot, dimensions (clearances between house/fence/structures, driveway width at property line and opening at street), north arrow, etc.

