



EASTON'S BEACH
Rotunda Ballroom

Reservation Form

City of Newport -Office of Economic Development
43 Broadway, Newport, RI 02840
(401) 845-5810

- 1) Event Type_____
- 2) Date Preferred_____
- 3) Beach Ceremony (√)_____ Carousel (√)_____ Wedding Arch (√)_____
- Ceremony Location (if not beach)_____
- 4) Contact Names_____
- Address_____
- Work Phone_____
- Home Phone_____
- E-Mail Address:_____
- 5) Proposed Attendance_____ (up to 225)
- 6) Included in rental fee: tables, chairs, beach wedding, arch & one hour carousel usage)

Application Deposit (To Secure Date) \$1000 (**50% refundable**)

Payment Schedule: In full 90 days before event

Damage Deposit (Separate Check) \$200- 90 days before event

***Insurance Requirement:** Please select the link for the **TULIP** insurance policy program. Sign up is easy and inexpensive.

2010 – 2011 Rates

Saturday	\$5,250
Saturday Mid-Day (12-3pm)*	\$1,800
Friday & Holiday Sunday's	\$2,750
Sunday	\$2,000
Weekday Weddings (M-Th -5 hr. event)	\$1,500
Weekday Celebrations (M-Th -5 hr. event)	\$1,000
Corporate/Nonprofit rates (M-Th. 4 hour event)	\$ 500

*restrictions apply

Newport Residents- 20% discount
Middletown/Portsmouth Residents- 10% discount

2010-2011 Special Off-Season Rates

(April – Mid-May and Mid-October-November)

20% off posted rates