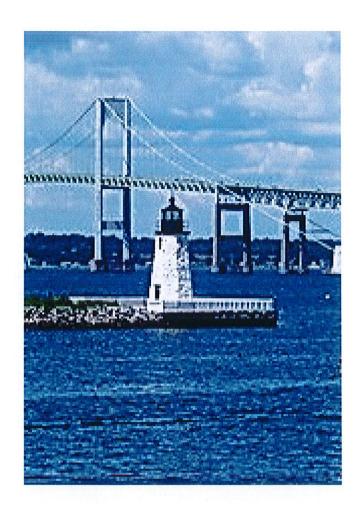
# City of Newport, Rhode Island



Proposed Biennial Budget
FY 2020 & FY 2021



GOVERNMENT FINANCE OFFICERS ASSOCIATION

# Distinguished Budget Presentation Award

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City of Newport Rhode Island

For the Biennium Beginning

July 1, 2017

Christopher P. Morrill

**Executive Director** 

# CITY OF NEWPORT, RI BUDGET MESSAGE AND SUMMARY FISCAL YEARS 2020 and 2021





To: Mayor Bova, Members of the City Council and Citizens of Newport

We are pleased to present the proposed budget for fiscal years 2020 and 2021. This marks the third biennial budget prepared by the City of Newport administration.

#### **Overview: Strategic Goals**

The City Council adopted both a Comprehensive Land Use Plan update and the framework for a new Strategic Plan in fiscal year 2017. Both plans involved comprehensive strategic and planning processes with significant input from residents and stakeholders in the city. The plans set the overall direction for the City of Newport.

The City Council framework for a strategic plan includes four major goals of Economic Development, Infrastructure, Transportation and Mobility, and Communications. These goals and the city's financial policies provide the foundation for the Proposed Budget. Resources were considered and allocated to align with the Strategic Plan's four major goal areas.

#### **Economic Development and Transportation and Mobility**

The potential purchase of the naval hospital property, the development of Sheffield School into "Innovate Newport", and the proposed re-alignment of the Pell Bridge ramps have combined to provide opportunities for economic development and transportation and mobility options centered around the north end.

- Innovate Newport is a multi-million dollar redevelopment of the historic Sheffield School. The project, which is nearly complete, is a collaboration between the City of Newport, Newport County Chamber of Commerce and the Economic Development Fund of Rhode Island. The 34,000 square foot school has been converted into a cowork and office complex targeted to entrepreneurs, innovators and small businesses working in the defense sector and allied industries including underwater technologies and cyber security. The project is a key component of the city's overall economic development strategy to build economic resiliency. The first tenant moved into the redeveloped building on April 1, 2019. The office space is fully leased and the cowork space is filling up and continues to be marketed to members. The Class A workspace also includes meeting space designed to spark innovation and build community.
- 2. The Pell Bridge Re-Alignment project is a collaboration between the City of Newport and the State of Rhode Island Department of Transportation. This project will re-align the Pell Bridge ramps to allow for better traffic control. The project will open parts of the north end to redevelopment opportunities and allow for better pedestrian connections

between the north end and the rest of the city. This project recently received a grant from the federal government for \$25 million. Phase 1 of the project is to extend the round-about at JT Connell and Coddington Highways, and is projected to begin in the spring of 2020. Phase 2 will re-align the bridge ramps with work projected to begin in 2021. The project, in total, is expected to be completed in 2024.

3. The U.S. Naval hospital property has been part of an extensive federal disposition process. The city has funding available from the sale of properties to purchase this property when it becomes available.

#### **Other Projects**

There are many projects in various stages of construction or the regulatory approval process, as well as known or rumored projects that are expected to begin the permit processes in the next several months. Four projects in process include converting properties into small boutique hotels to include a total of 229 rooms. An additional 630 rooms are part of five known or rumored projects that are anticipated to begin public filings in the next several months. One of the larger projects involves the Newport Grand property, which was purchased for redevelopment. This property is anticipated to be redeveloped into retail, commercial and hotel property. These projects increase the value of the properties, and will provide additional rooms tax revenue to the city.

#### **Housing**

Newport has long been regarded for its wealth of architectural history. The large numbers of preserved, historic structures along with narrow city streets dating to the Colonial Era are admired for their connections to the past along with their use in the present. The diverse historic and cultural heritage, created and preserved by Newport citizens over the years, reflects the collective identity of the community's housing and neighborhoods. The availability, quality, and affordability of housing stock are key elements affecting the quality of life for all citizens. The City of Newport has always made the housing needs of all economic income levels a priority. Housing in Newport is a topic that crosses a wide range of issues from availability and condition of the stock to the affordability and location of that housing.

Newport has the highest median home value on Aquidneck Island, and is well above that of the state average. The average and median sales price of single family homes sold in Newport in calendar year 2018 were \$878,000 and \$563,000, respectively. Lot size, density, location, scarcity and neighborhood character impact pricing.

Two private projects are in process to redevelop properties that would add 50 plus rental units of moderate income housing. The City continues to provide support to various redevelopment projects that improve properties and provide affordable housing and/or jobs that will provide employment opportunities to residents.

Also, although Newport has the highest population on Aquidneck Island, it has the smallest percentage of owner occupied housing units. Rental properties continue to be of concern, as are the impact of short-term rentals. The use of applications such as Airbnb are expanding rapidly and Newport, along with many other communities, is struggling to develop policies to address issues arising from the use of these applications.

The City administration will continue to evaluate the impact of dark houses, affordability and short-term rental applications, and provide policy recommendations to the City Council.

#### **Infrastructure**

The Proposed Budget includes significant allocation of resources towards the Council's second goal of infrastructure, including roads, school facilities, seawall repairs, parks and playground facilities, water system needs and water pollution control (WPC) or wastewater needs.

The Newport Public School Department has significant capital and facility needs. Roger's High School has been identified in a state sponsored study as the high school most in need of replacement in the state. In addition, Pell School is overcrowded and prekindergarten children are currently being taught in the Kennedy School building in Middletown under a lease that will not be renewed after 2020. The School Department has formed a building sub-committee in accordance with Rhode Island Department of Education (RIDE) regulations to evaluate various facility options. The school has awarded a contract to Studio JAED to help guide the school committee through the RIDE Stage I and Stage II processes in preparation for a bond referendum in the fall of 2020. The budget does not include funding for a new school and/or property for new facilities, as the cost is not known and would likely be funded through bond proceeds.

In June 2018, the General Assembly passed a state budget that included substantial changes to the oversight, management and funding of school construction. With the passage of Article 9 in the state budget, the school's annual facility capital, maintenance and repair expenditures, as defined in state regulations, must meet one of three requirements. The requirement that best applies to Newport is that a minimum of 3% of the School's operating budget must be spent each year, to be phased in over a five-year period. The requirement will be funded with a combination of allowable expenses (\$250,000) in the school operating budget plus a capital allocation of \$380,000 in FY2020 and \$611,000 in FY2021 included in the City's capital budget.

Road improvements continue to be the number one concern of residents. The Parking, Maritime and General Funds, through the Capital Project Fund, provide funding of \$1,800,000 for road repairs and improvements. Most of the funds are to be allocated to city-wide roads and sidewalks, but \$600,000 of the funding is specifically designated for repairs to Bellevue Avenue.

Infrastructure needs in the WPC fund are substantial, and cannot be overstated. The five year CIP requires \$30 million in repairs and improvements. This is in addition to the \$80 million plus in repairs and improvements that have been done in the last several years. As a result of a civil suit, the city entered into a consent decree to resolve claims with the U.S. Environmental Protection Agency (EPA) and the Rhode Island Department of Environmental Management (RIDEM) in October 2011, amended December 2015. The Consent Decree requires the City to comply with a detailed System Master Plan (SMP) that includes specific capital improvements with completion dates in order to mitigate CSO discharges. The SMP includes an end date of June 30, 2033 for compliance with the CWA. One of the approved plan items is increasing capacity of the wastewater treatment plant in order to receive increased flow during rain events to avoid a CSO discharge. This project is well underway. Increasing the capacity requires upgrades throughout the entire treatment process train.

An additional SMP required project is the rerouting the City's sewer collection system that currently services the north end of the City. The current system is directed by gravity sewers in a southerly direction to the Long Wharf pump station only to be pumped north to the City's wastewater treatment facility. The project proposes to install a new pump station in the vicinity of Van Zandt Avenue to receive the flow from the northern part of the City and pump to the existing Long Wharf force main which ultimately discharges at the wastewater treatment facility. This project is anticipated to cost \$6 million. The City borrowed or will borrow funds for these projects from state's clean water revolving fund administered by the Rhode Island Infrastructure Bank (RIIB). The bonds include a 30% subsidy and an additional allocation of Federal grant funds for green infrastructure related to the project.

Much of the sanitary and storm water piping infrastructure is old and in need of repairs or replacement. The City is allocating about \$2 million a year towards repairs and replacement. Funding of \$500,000 is also allocated in each year for flood mitigation measures identified at a conceptual level in the Drainage Studies recently completed for the Wellington Avenue, Bridge Street, and Whitwell Avenue drainage areas.

Sewer rates in the City of Newport are amongst the highest in the State and, the needs far outweigh the City and ratepayer's ability to pay. City Council and administration are working diligently to find other means to pay for necessary improvements. One of the suggestions, approved last year, was to bring the maintenance and minor repairs of underground sewer and stormwater infrastructure in-house. That function, along with managing the wastewater treatment plant and other sewer assets had been outsourced 20 years ago. While it may seem counterintuitive, an analysis of costs and benefits showed that the City is saving about \$600,000 a year by bringing that particular function back in-house.

The sewer rate has increased in the last few years primarily to pay for debt service on bonds required to pay for improvements required by the Consent Decree or emergency repairs such as the Long Wharf force main failure. The City is negotiating changes in wastewater treatment contracts between the City and the Town of Middletown and the U.S. Navy to more accurately reflect flow proportion and/or share of debt service. The Utilities Director has scaled back capital improvements to the bare minimum. That, along with potential changes to the Middletown contract, in particular, means that the sewer rate is not proposed to increase in FY2020 or FY2021. The CSO Fixed Fee and Industrial Pretreatment Fees are not proposed to change.

#### **Communication**

Surveys and outreach have consistently identified the need for more external communication and transparency. The City is currently working on two significant projects related to external communications. The City hired a firm to evaluate needs and develop the specifications for a new website. The process includes gathering information from the Council, administration, residents, businesses and other users of the City's website. The website is scheduled to launch by the end of March, 2019. A full-time communications officer was hired to assist with managing information flow through a variety of on-line resources, and to maintain the website.

The city and school have determined that replacing the current ERP system with one that is designed specifically around government needs will assist in providing better on-line options for

#### FY2020 and FY2021 Proposed Budget

The Proposed FY2020 and FY2021 Budget for the City's General Fund increased by 5.6% over the two-year period. The proposed tax rate increase is 3.50% and 3.58% for FY2020 and FY2021, respectively. There are no major changes in revenues.

The Proposed Budget continues to fund long-term liabilities at the actuarially determined funding rate. The General Fund transfer for capital improvements is the amount of the capital improvements that will be paid for by taxpayer dollars. That amount has increased due, primarily, to state required increases in school capital requirements to \$4 million in FY2020 and \$4.8 million in FY2021.

Current operations and staffing are expected to remain at the same levels as in prior years. A cost-of-living (COLA) increase of 2.0% in FY2020 and 2.00% in FY2021 is proposed for all personnel and employees covered by on-going bargaining agreements plus non-union personnel. Current experience reviews of health insurance indicates that the City and School insurance rates will increase by approximately 5%. The increase is budgeted at 5% in FY2020 and with no increase in FY2021. Dental insurance rates are expected to remain the same for both years.

The Water Department budget includes only minor changes in FY2020. The City has just filed a rate increase request with the Rhode Island Public Utilities Commission (PUC). The proposed FY2021 budget is based on the rate filing. The PUC has not yet begun hearings on the proposed rate increases.

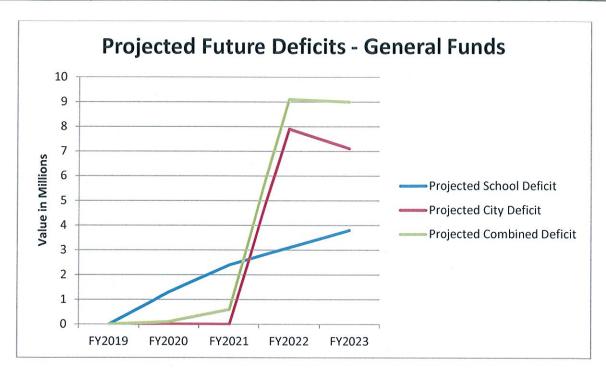
#### Overview: The City's Sustainability Strategy

Structural balance refers to a government's capacity to fund existing expenditures over time with its projected ongoing revenues. The difference between existing expenditures and ongoing revenues is referred to as a "structural budget gap"

Limited revenue opportunities along with a heavy reliance on property taxes of 80%, changes in State revenue sharing, binding arbitration for public safety, aging infrastructure and the growing cost of employee benefits have caused challenges for the City's structural budget for years. More recent events include pension and OPEB funding challenges, weather related events, water and wastewater regulations, and significant school operational and facility needs.

#### **General Funds**

The financial forecast found at the end of this letter indicates that the City and School Department will continue to face budget gaps assuming no major changes. The FY2023 projection includes an increase of \$6.6 million in debt service (shown under the City projection) for bonds to cover facilities needs in the schools.



The City Council and administration will need to continue to work with the elected School Committee members and the School administration to meet the needs of the community and schoolchildren while balancing the costs to the taxpayers. Both organizations continue to explore collaboration and consolidation with each other and with other local school districts.

These challenges have led and may continue to lead to reduced staffing, restructuring of staff and reduced expenditures and services without some type of intervention. Some of the ways this is being addressed is in a renewed focus on priorities and a search for additional stable revenue opportunities.

It is clear that long-term financial sustainability will only be possible with the addition of new revenue sources, promotion of economic development, legislative changes associated with revenues and bargaining units, constant focus on efficiency and service, and changes to existing long-term benefit structures.

It has been an honor to work with Newport's dedicated staff in preparing the Proposed Budget. Every Department Director spends a lot of time evaluating programs, looking for efficiencies and conscientiously monitoring costs. They all exhibit loyalty and dedication to the City of Newport and its citizens. I would also like to thank the Finance Department for their support and commitment to the preparation of a fiscally sound and responsible budget proposal and, in particular, Elizabeth Sceppa's time commitment and devotion to the actual preparation of the budget document. I look forward to working with the Council in the review, revision, adoption and implementation of this budget.

Respectfully submitted,

Joseph J./ Nicholson/ Jr., City Manager

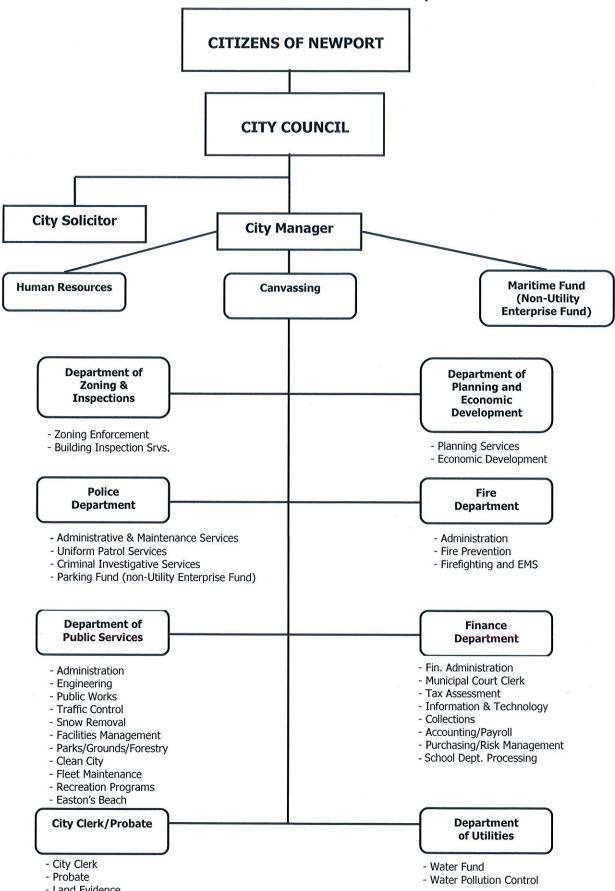
# CITY OF NEWPORT FINANCIAL PROJECTIONS - SCHOOL AND CITY GENERAL FUNDS FY2019 - FY2023

Combined School and City General	]	Adopted FY2019		Projected FY2020	Projected FY2021	Projected FY2022	Projected FY2023
<b>Education Expenditures</b>		112015		112020	112021	112022	112023
Salaries	\$	22,953,334	\$	23,912,401	\$ 24,390,649	\$ 24,878,462	\$ 25,376,031
Employee Benefits		10,858,431		11,601,353	12,181,420	12,790,491	13,430,016
Purchased Services/Operating Expenses		6,683,023		6,816,683	6,953,017	7,092,077	7,233,919
Total Education Expenditures		40,494,788		42,330,437	43,525,086	44,761,030	46,039,966
Education Revenues							
Municipal Appropriations		25,968,779		25,968,779	25,968,779	26,488,155	27,017,918
Local Revenues		1,237,000		1,261,740	1,286,975	1,312,714	1,338,969
State Aid		12,234,009		12,783,871	12,783,871	12,783,871	12,783,871
Federal Aid		1,055,000		1,055,000	1,055,000	1,055,000	1,055,000
<b>Total Education Revenues</b>		40,494,788		41,069,390	41,094,625	41,639,740	42,195,757
Projected Education Surplus (Deficit)	\$	_	\$	(1,261,047)	\$ (2,430,461)	\$ (3,121,290)	\$ (3,844,208)
		Adopted		Proposed	Proposed	Projected	Projected
Manufainal Funanditures		FY2019		FY2020	FY2021	FY2022	FY2023
Municipal Expenditures		25 550 257	4	26 425 701	27 101 611	27 725 442	20 200 452
Salaries	\$	25,559,357	\$	26,425,701	\$ 27,191,611	\$ 27,735,443	\$ 28,290,152
Employee Benefits		22,219,989		22,241,451	22,461,018	23,584,069	24,763,272
Purchased Services/Operating Expenses Reserves		13,720,834		12,478,884	12,847,478	13,104,428	13,366,516
Capital Expenses and Transfers		3,212,552		1,200,000	1,879,219	6 902 706	F 000 200
Municipal Debt Service		0.1.4.7.0.0.0.0.0.0.0.0.0.0.0.0.0.0.0.0.0.0		4,039,286	4,806,876	6,893,786	5,069,386
School Debt Service (paid by City)		1,364,132 3,283,220		1,370,584	1,356,145	1,353,353	1,111,067
Appropriation for Newport Public Library				4,049,331	3,941,952	10,371,847	9,095,350 *
Appropriation for Schools		1,896,037 25,968,779		1,933,958 25,968,779	1,972,637 25,968,779	2,012,090 26,488,155	2,052,332 27,017,918
Appropriation for School Technology		800,000		25,900,779	25,900,779	20,400,133	27,017,918
Appropriation for School FY18 Deficit		450,000					
Civic Support		118,450		142 450	142 450	142.450	142 450
Total Municipal Expenditures		98,593,350		143,450 <b>99,851,424</b>	 143,450 102,569,165	 143,450 111,686,620	 143,450 110,909,443
Municipal Revenues							
Local Property Tax		77,757,243		80,227,005	82,727,005	82,727,005	82,727,005
Local Non-Property Tax Revenues		5,000,000		5,100,000	5,100,000	5,200,000	5,300,000
State and Federal Aid		3,766,814		3,885,706	4,133,447	7,133,447	7,133,447 *
Charges and Fees for Services		9,987,733		9,977,213	9,947,213	9,950,000	9,950,000
Use of Money and Property/Contributions		591,500		661,500	661,500	661,500	661,500
Appropriations of Fund Balance		1,250,000					
Transfers		240,060					
Total Municipal Revenues		98,593,350		99,851,424	102,569,165	105,671,952	105,771,952
Projected Municipal Surplus (Deficit)	\$	-	\$	-	\$ 	\$ (6,014,668)	\$ (5,137,491)
Combined Municipal and School							
Surplus (Deficit)	\$		\$	(1,261,047)	\$ (2,430,461)	\$ (9,135,958)	\$ (8,981,699)

#### Assumptions:

- \* Debt Service was increased by \$6,600,000 in FY2022 and State Aid was increased by \$3,000,000 to cover facilities needs in the Schools.
- 1. Salaries, purchased services and operating expenses are assumed to increase by 2% per year.
- $2. \ \ Benefits are assumed to increase by 5.0\% in FY2022 \& FY2023 on the municipal side and 5\% each year on the school side.$
- 3. Municipal property tax increases are per the Proposed Budget. We have not assumed any increase for later years.
- 4. School local revenues are assumed to increase by 2% per year.
- 5. The projection does not include the School's Proposed FY2020 and FY2021 Budgets as they have not been completed.

# THE CITY OF NEWPORT, RI



- Land Evidence

# FY2020 & 2021 Budget Highlights

	Proposed FY2020	Increase Over FY2019	Proposed FY2021		Increase Over FY2020
Expenditures for all funds	\$ 139,646,924	1.08%	\$ 144,650,821		3.58%
General Fund tax levy	\$ 77,978,562	3.50%	\$ 80,778,562		3.58%
General Fund revenues	\$ 99,851,424	2.83%	\$ 102,569,165		2.70%
Tax rate, residential	\$ 10.34	3,50%	\$ 10.71		3.58%
Tax rate, commercial	\$ 15.50	3.47%	\$ 16.06		3.61%
Tax rate, personal property	\$ 15.50	3.47%	\$ 16.06		3.61%
Tax rate, motor vehicle	\$ 23.45	* 0.00%	\$ 23.45	*	0.00%
Transfer to schools operations	\$ 25,968,779	0.00%	\$ 25,968,779		0.00%
Transfers to Capital Projects Funds	\$ 4,039,286	25.73%	\$ 4,806,876		19.00%

<sup>\*</sup> State fixed rate for the City of Newport. The City grants an exemption for the first \$6,000 of value to all motor vehicle taxpayers.

- One-cent on the real property tax rate is equivalent to approximately \$52,599
- General Fund Balance is at 16.18% of budgeted General Fund expenditures

## **Economic Assumptions**

The underlying economic assumptions in this budget are:

- The capital improvement budget includes the new state mandated maintenance and capital requirements for schools in both FY2020 and FY2021. It includes a \$300,000 set-aside in FY2021 for short-term space needs for the schools. The budget does not include debt service for a new high school or other school facility needs.
- The housing market will continue to improve. The City has seen an increase in building permits which is expected to continue.
- The economy will remain stable. The upcoming tourist seasons are expected to remain fairly strong. This will result in an increase in revenues including hotel tax and meals and beverage taxes.
- Stable or slowly rising interest rates are expected over the next fiscal year, leading to flat investment income.
- Increasing costs of 3-4 % will impact city purchases of supplies, materials, contracts and utilities. Construction costs are expected to remain high in Newport County.
- Notice from the Interlocal Trust indicates that health insurance rates in the budget will increase by 5%. The increase is budgeted at 5%.



#### **THE CITY OF NEWPORT, RHODE ISLAND**

Newport is located at the southern end of Aquidneck Island in Narragansett Bay, about 30 miles southeast of Rhode Island's capital of Providence. The City is bounded by the Atlantic Ocean on the east and the south, Narragansett Bay on the west, and by the Town of Middletown on the northeast. Newport is 11 square miles in size, with 7.7 square miles of land and 3.3 square miles of inland water. Location is readily accessible to the west by Interstate 95 via the Jamestown and Pell Bridges, and to the north by Routes 24 and Interstate 195 via the Mount Hope Bridge and the Sakonnet River Bridge.



Angela McCalla Lynn Underwood Ceglie Susan D. Taylor Jamie Bova Justin McLaughlin Jeanne-Marie Napolitano Kathryn E. Leonard First Ward Second Ward At Large & Vice-Chair Mayor At Large At Large Third Ward

#### **GOVERNMENT**

Newport was founded in 1639, incorporated as a City in 1784, and rechartered in 1853. The City operates under a Home Rule Charter, adopted in 1953, providing for a council/city manager form of government. There is a seven-member City Council headed by its Chairperson, who is elected by the Council and also holds the title of Mayor. All legislative powers of the City are vested in the City Council by the Charter, including the ordering of any tax, making appropriations, and transacting any other business pertaining to the financial affairs of the City.

Four members of the City Council are elected at large and the remaining three members are elected from the three wards, all for a two-year term. The new council was elected in November, 2018. The Charter grants to the City Council all powers to enact, amend, or repeal ordinances relating to the City's property, affairs and government, including the power to create offices, departments or agencies of the City, to preserve the public peace, health and safety, to establish personnel policies, to authorize the issuance of bonds, and to provide for an annual audit.

The City Manager is appointed by a majority vote of the City Council. The City Manager is the chief administrative officer. The Charter grants to the City Manager the authority to appoint or remove all officers or employees of the City, to prepare and submit to the City Council the annual budget and annual report of the City, to recommend pay schedules for City employees, and to recommend to the Council the adoption of such measures as he/she may deem necessary for the health, safety or welfare of the City.

#### **ECONOMY**

From its early years when commerce involved the whale-oil trade, to today's highly sophisticated research in electronic submarine warfare, the seaport has continued to play a vital role in Newport's economy. The U. S. Navy, beginning with the founding of the Naval War College in 1884, influenced the development of the City and continues to do so as one of the major contributors to the local economy.

Newport's location, natural and cultural resources, and sense of history are responsible for the growth of tourism into a primary source of revenue. The third largest economic factor in Newport, the service sector, has benefited by both the defense and tourism industries.

#### **Tourism**

As the State's principal tourist center and resort community, Newport is visited annually by millions of tourists who attend special events, sail, and view the City's mansions and other attractions. The City's popularity has stimulated significant private investment in retail shopping facilities, hotels, timeshare units, restaurants, clubs, and other tourist-oriented enterprises.

Discover Newport, the regional tourism bureau that operates the H.J. Donnelly III Visitors Center, reports over 500,000 visitors seeking information in the Center annually. The Visitor Center, located in the center of Historic Newport, is open seven days a week, providing residents and visitors with information on area attractions, accommodations, events, and restaurants. The Tennis Hall of Fame and the Sailing Hall of Fame are both located in Newport.

#### Recreation

The City of Newport has some of the best private facilities for boating enthusiasts in the state. There are two public beaches operated May through September, and the area is famous for past America's Cup Races, current Volvo Race stops, and the Olympic Sailing Trials. There are numerous public recreational facilities, including 17 tennis courts, 16 multi-purpose play fields, 16 playgrounds, and one gymnasium, which are available for residents' use. The City also has a Senior Citizens' Center.

#### Library

The Newport Public Library was founded in 1869 and currently contains 611,715 volumes, including 11,180 electronic holdings, 459,803 Hoopla items. Newport has the distinction of having not only one of the first public libraries in the country, but also the first private library, still in operation -- the Redwood Library.

#### High Technology and Defense-Related Business

There are estimated 21,200 individuals in defense-related jobs on Aquidneck Island. The City is also attracting companies involved in advanced and cutting-edge technology, as well as companies that study and invest in marine technology and resiliency efforts. These workers represent a very highly skilled component of the local labor force. Newport's first work-space innovation center opened in March 2019.

The Navy is the island's largest single employer, employing approximately 9,000 military and civilian personnel. The Navy's presence in Newport is dominated by its work in education, training and research

programs. Among the largest institutions involved with research programs is the Naval Underwater Warfare Center (NUWC), which has been designated by the Defense Department as a "superlab" for doing undersea warfare research. The U. S. Navy Base or its related facilities have not been identified for any base closure or reduction, and, in fact, is currently expanding their facilities.

#### Service Center

Within the City of Newport, the majority of private employment was in the service sector. Although most of the service jobs are to be found in hotel/motel, social services, and health fields, other important services industries in Newport are also educational services and business services. Newport's inventory of office space attracts professional service firms, such as medical offices and legal services. Business services include, among others, building maintenance, personnel supply, and computer and data processing services. Computer and data processing, and engineering and management services are major sources of jobs at the regional level.

#### Retail Trade Industry

The retail industry represents the third largest source of private employment within Newport. These include jobs in specialty retail, which includes galleries, gift shops, and antique shops, and apparel and accessories. Retail and restaurant employment can swell by as many as 1,500 jobs during the peak summer season.

Recreational, or specialty retail, also plays an important role in Newport's visitor industry and provides shopping opportunities for visitors as well as serving Newport residents. The primary shopping areas in Newport are located on Thames Street, America's Cup Avenue, and Bellevue Avenue. The many antique shops and art galleries in Newport add to the City's historic and cultural character.

#### Health and Safety

The City provides a comprehensive array of health and safety facilities whose mission is the care and protection of its citizens and visitors. These include three fire stations, one police station, one hospitals and one medical care facility.

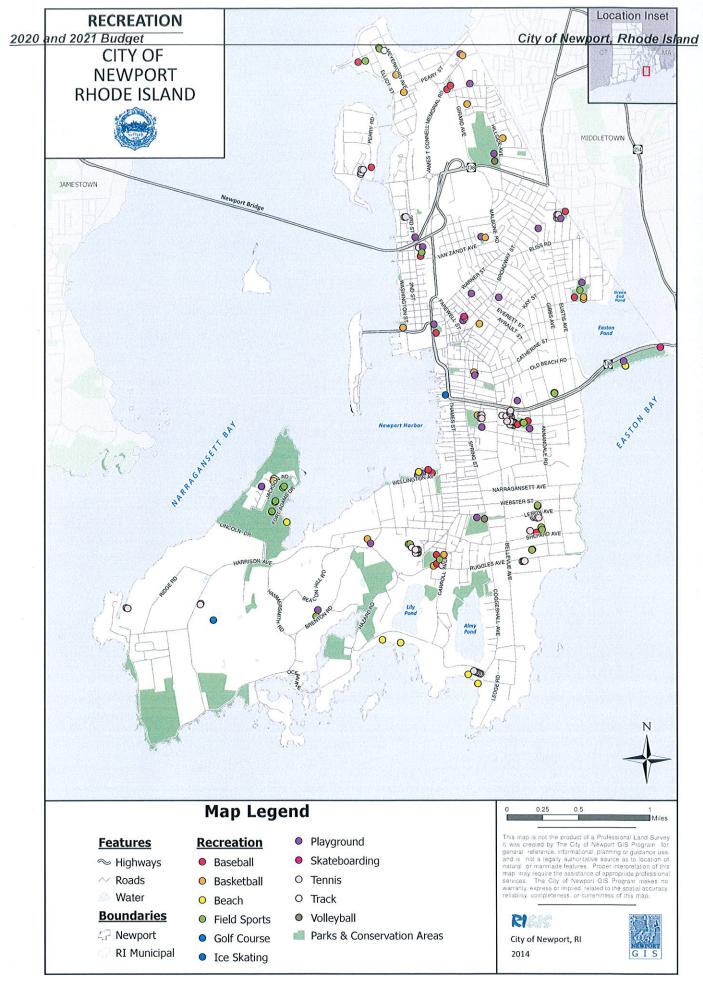
#### Education

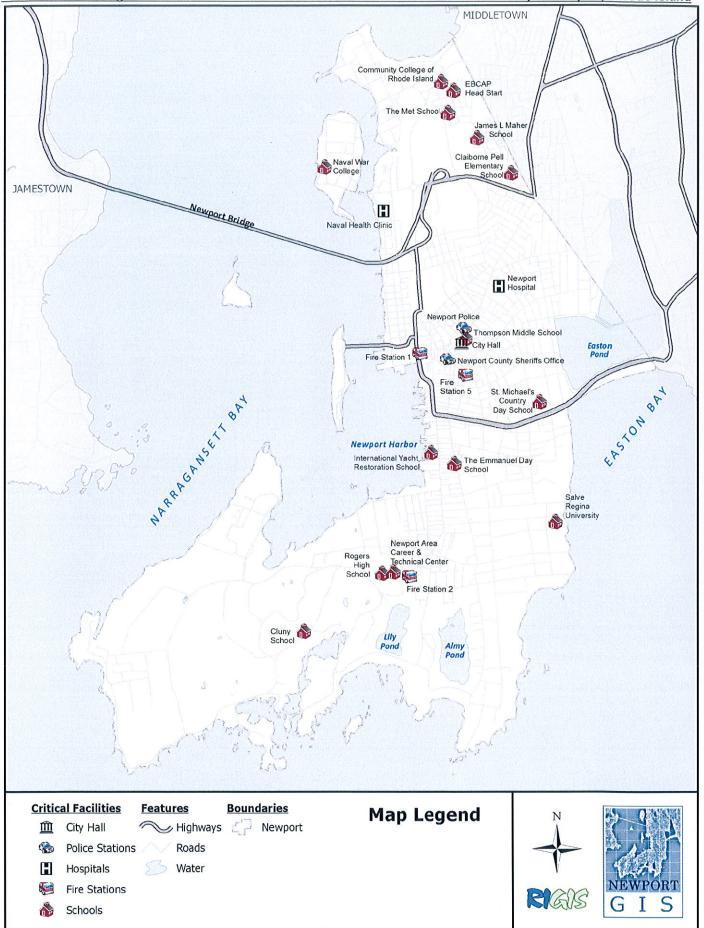
The importance of investing in the future of our children, community, state and country is mirrored in the City Council's Mission Statement. The City of Newport houses ten private preschools, one private elementary/middle school, the newly constructed elementary Claiborne Pell School, Thompson Middle School, Newport Area Career and Technical Center, and Rogers High School. Secondary schools include the Community College of Rhode Island and Salve Regina University.

## **Community Profile**

City Governmen	<u>nt</u>	Economic Indicato	rs - contin	ued	
Established in	1639	City Finances			
Date of Incorporation	1784	Bond Ratings			
Form of Government	Council-City Manager	Standard & Poor's			AA-
Number of Full-Time City		20			
Positions (FY 19/20)	373	City of Newport Employment			
		Civilian Employment by Indu	2017	2015	2015-2017
		Average Annual # of Employe	ed Persons		% Change
		Agriculture/Fishing/Forestry/Minii	77	26	66.23%
<u>Physiographic</u>		Construction	582	584	-0.34%
Land Area		Manufacturing	774	748	3.36%
Square Miles	7.94	Wholesale Trade	289	272	5.88%
Acres of Public Parks & Open Space	416	Retail Trade	972	1,240	-27.57%
Total Acres of Parks & Open Space		Transport/Utilities/Warehousing	311	291	6.43%
per 1,000 Population	16.42	Information	172	151	12.21%
Paved - Lane Miles	96.8	Finance, Insurance, Real Estate	721	746	-3.47%
Sidewalk Miles	82	Professional/Scientific/Mngmt &	965	1,126	-16.68%
		Admin & Waste Manage Servic	395	394	0.25%
		Education & Health/Social Service	3,422	2,996	12.45%
	e	Leisure & Hospitality/Food Srvs	2,493	2,466	1.08%
Utilities		Public Administration	577	672	-16.46%
Telephone	Verizon/AT&T/BCN	Other, except Public Administrati	606	526	13.20%
Electric and Gas	<b>National Grid</b>	Total Covered Private	12,356	12,238	0.96%
Oil	Various				
Water	City of Newport	<b>Unemployment Rate</b>	Dec 2018	Nov 2017	% Change
Sewer	City of Newport	City of Newport	3.4	3.8	-10.53%
		Rhode Island	3.9(P)	4.5	-13.33%
		New England	3.4	3.7	-8.11%
		U.S.	3.9	4.2	-7.14%
<b>Economic Indicat</b>	ors				
Largest Private Employers (2018	3)	Tourism	<b>2018</b>	2017	% Change
Newport Harbor Corporation	4,632	Number of Hotel/			
Lifespan	853	Motel & B&B Rooms	2,210	1,177	87.77%
Salve Regina University	568	Occupancy Rate (Estimate)	62.30%	61.80%	0.81%
Gurney's Newport Resort & Marina	400	Average Daily Rate (Estimate-			
Preservation Society of Newport Cou	nty 388	includes inns & B&Bs)	\$235.72	\$221.47	6.43%
Largest Public Employers (2018)	í	Median Household Income	2017	2016	
Naval Station Newport	4,632	Newport County	\$ 80,222	\$ 75,179	6.71%
City of Newport	735	State of Rhode Island	\$ 63,870	\$ 61,899	3.18%
ACS - American Community Survey as	prepared by the US Cen	Sus Bureau - Estimates between Dece	ennial Censu	JS	

				The state of the s	
Adopted Taxes		Registered Voters			
Real Property Tax Rate		Nov. 2018			15.554
•		NOV. 2018			15,551
FY 19-20: \$10.34 per \$1000 assessed res. value					
FY 19-20: \$15.50 per \$1000 assessed comm. valu	ae	24 , 2			
FY 20-21: \$10.71 per \$1000 assessed res. value		Housing			
FY 20-21: \$16.06 per \$1000 assessed comm. Valu	ue	Housing Stock - June, 2	017	June, 2017	June, 2015
		Single Family		5,613	5,663
FY 18-19: \$9.99 per \$1000 assessed res. Value	900	Multifamily		7,752	7,507
FY 18-19: \$14.98 per \$1000 assessed comm. Valu	ue	Total		13,365	13,170
				,	
FY 19-20 value of one-cent on the					
Real Property Tax Rate Approx.	\$52,599				
ripproxit	402/000	Affordable Housing (17.	1%)		2,252
Personal Property Tax Rate		Number of yr round hou			11,655
FY 19-20: \$15.50 per \$1000 assessed value		Housing units that quali	_		1,994
FY 20-21: \$16.06 per \$1000 assessed value		nousing units that quali	i y us arroruable		1,334
FY 18-19: \$14.98 per \$1000 assessed value					
11 10-19. \$14.90 per \$1000 assessed value					
Population		Total Assessed Value (ii	n thousands)		
2010 U.S. Census	24,672	All Residential Units (les			5,238,679
2000 U.S. Census	26,475	All Commercial Units (le			1,400,073
1990 U.S. Census	28,227	All Personal Property Ta			130,878
1330 0101 0011303	20,227	Motor Vehicles	mgibic		78,552
Households		Tiotor Vernices			70,332
2010 U.S. Census	10,616				
	13,226				
	11,196	Median Assessed Value	of Homes and		140
2550 0.01 00.11505	11,130	Condominiums	or Homes and		2018
Average Household Size		Assessed Value	<u>Units</u>		<u>Median</u>
2010 U.S. Census	2.05	Single Family	4,529		439,500
2000 U.S. Census	2.11	Reidentials. Condo	1,954		296,700
2000 0.5. 001303	2.11	Two-Five Family	1,555		462,800
Age (2010 Census)		Estate	103		4,812,700
(1-19)	5,308	LState	103		4,612,700
	1 2 20 20 20 20 20 20 20 20 20 20 20 20 2				9
(20-34)	6,613				
(35-64)	9,241				
(64+)	3,510				
Median Age (2010)	36.4				
Race and Ethnicity (2010 Census)					9
White (Non-Hispanic)	78.5%				
African American	6.9%				
Hispanic (all races)	8.4%				
Other	4.0%				
Asian & Pacific Islander	1.4%				
American Indian and Alaskan Native	0.8%				
	100.0%				
Source: U.S. Census Bureau 2010 Census		Source: U.S. Census Bu	reau/Real Estate Ass	sessor	





## **CREATING THE BUDGET DOCUMENT**

SECTION 9-2. - PREPARATION OF BUDGET.



The Manager shall prepare and submit to the Council, at least 180 days prior to the beginning of each fiscal year, a projection of the change in revenues from the current fiscal year to the next fiscal years as well as a projection of anticipated significant expense changes.

The Council shall provide to the Manager, at least 150 days prior to the beginning of each fiscal year, a list of its top priority projects and its administrative expense increase/decrease guidelines for the next fiscal year. This shall include the maximum amount of revenue that may be allocated to the Capital Improvement Program (see Section 9-19).

The Manager shall prepare and submit to the Council, at least seventy-five days prior to the beginning of each fiscal year, a proposed budget and a budget message containing an explanation of proposed financial policies and the important features of the budget plan. He shall submit at the same time an appropriation ordinance making provision for the conduct of the City government for the ensuing year. Revenues and expenses related to the Council's priorities shall be highlighted. (As amended by Sec. 1, Chapter 40, P.L. 2009.)

SECTION 9-3. - CONTENTS OF BUDGET.



The proposed budget shall contain the following:

A report and recommendation by the Manager relative to the items contained in the budget; an estimate by the Manager of tax revenues to be received; an itemized estimate of other revenues to be received which shall contain a schedule of estimated income from trust and pension funds and the application thereof; a schedule of bond debt retirement and bond interest accruing during the fiscal year; and a schedule of appropriations required to sinking fund and a schedule of capital expenditures and the plan for financing the same.

SECTION 9-4. - PUBLIC HEARING ON BUDGET.



- 9-4.1 The Council, at least 60 days prior to the beginning of each fiscal year, shall hold a public hearing on the Manager's proposed budget.
- 9-4.2 The Manager, at least 30 days prior to the beginning of each fiscal year, shall prepare and present to the Council a revised budget and revenue projection based upon the Council's instructions following the public hearing.

9-4.3 The Council, at least 20 days prior to the beginning of each fiscal year and prior to the Council approving a final budget and appropriation ordinance, shall hold a public hearing on the revised budget. (As amended by Sec. 1, Chapter 40, P.L. 2009.)

#### SECTION 9-5. - COUNCIL MAY REVISE PROPOSED BUDGET.



The Council may insert new items or may increase or decrease the items of the budget as presented by the Manager, but, if it shall increase the total proposed expenditures, it also shall provide for increasing the total anticipated revenues at least to equal the total proposed expenditures.

Any changes approved by the Council shall be noted on a "Budget Revision" Schedule", with the City Councilor who proposed the change identified. The Budget Revision Schedule should be appended to the final budget document. (As amended by Sec. 1, Chapter 40, P.L. 2009.)

### SECTION 9-6. - BUDGET AND APPROPRIATION ORDINANCE TO BE PUBLIC RECORD.



Upon final passage of the appropriation ordinance, such changes as have been made in the ordinance as originally proposed also shall be made in the budget. A copy of the budget and appropriation ordinance shall be placed on file as a public record in the office of the City Clerk.

### **Newport City Council Strategic Plan**

#### **Vision Statement**

Newport is the most livable, diverse, and year-round community in New England; an innovative place to live, work, play, learn, and raise families.

#### **Mission**

Provide leadership, direction and governance that continuously improves our community and to be stewards of our natural resources, while preserving our cultural, historic and maritime heritage;

Ensure Newport is a safe, clean and affordable place to live and work and our residents, young and old, enjoy a high quality of life;

Exercise the prudent financial planning and management needed to achieve our strategic goals;

Achieve excellence in everything we do, invest in the future of the community, especially the education of our children, and work closely with our businesses and institutions to sustain a healthy economic and tourism climate for residents and visitors;

Promote and foster outstanding customer service for all who come in contact with the City;

Deliver quality and cost effective municipal services to residents, businesses, institutions and visitors resulting in the highest achievable levels of customer satisfaction;

Support the use of defined processes, continuous improvement and public participation as key components of our service delivery model; and

Collaborate with the Newport School Department to achieve academic excellence.

Newport City Council Strategic Plan (continued)

The Strategic Plan includes goals and objectives to accomplish four areas of importance:

- Economic Development
- Infrastructure
- Transportation and Mobility
- Communication

Each of the strategic objectives complements the others to fulfill the vision and mission as defined by the City Council. The application of the strategic objectives is defined in the following pages as they pertain to the following four (4) tactical priority areas:

#### **Economic Development**



Promote business-friendly practices to create a thriving, year-round, diversified economy.

#### **Objectives:**

- 1. Provide the conditions that support economic development in infrastructure, transportation, education and regulatory processes.
- 2. Work to retain and expand existing businesses.
- 3. Attract new businesses in targeted industries.
- 4. Identify innovative approaches to create a diverse, year-round, local economy.
- 5. Enhance quality tourism opportunities.

#### **Infrastructure**



Provide a comprehensive, well-managed public infrastructure.

#### **Objectives:**

- 1. Update an inventory of current infrastructure assets and conditions.
- 2. Update an infrastructure investment and maintenance schedule.
- 3. Use the Capital Improvement Program (CIP) as a tool to prioritize and inform asset ownership decisions.
- 4. Make information available to the public to promote accountability.

Newport City Council Strategic Plan (continued)

#### **Transportation and Mobility**



Encourage and promote multi-modal transportation alternatives (bus, trolley, harbor shuttle, light rail, bicycles and walking paths) within the City and improve connections to the region.

#### **Objectives:**

- 1. Work with non-profit organizations and state and local governments to develop a transportation study.
- 2. Develop public-private partnerships to maximize shared parking with businesses and non-profit organizations.
- 3. Create appropriate satellite parking in the North End area.
- 4. Promote multi-modal transportation alternatives (bus, trolley, harbor shuttle, light rail, bicycles and walking paths) within the City and improve connections to the region.

#### **Communication**



Provide effective, transparent, two-way communication with the community.

#### **Objectives:**

- 1. Improve substantive communications to the community.
- 2. Improve accessibility to information on City services, programs and projects.
- 3. Implement state-of-the-art applications that support robust communications.
- 4. Provide clear reports on the progress of programs and projects.
- 5. Create the staff capacity to implement communication strategies.

The Strategic Plan is a work in progress. Specific goals and measures are not yet completed, so are not included in this document.

#### SPECIFIC BUDGET GUIDELINES

The long-term goals, objectives and priorities drive many of the decisions made by the City administration and the Council. Specific budget guidelines that were used to develop the proposed operating and capital budgets include:

- Projected revenues must equal or exceed proposed expenditures. Revenues equal expenditures.
- Maintain a general fund balance equal to at least 10% of the budgeted general fund expenditures. Estimated general fund balance at June 30, 2020 and June 30, 2021 is expected to be above 10% of adopted general fund operating expenditures.
- Minimal increase in staffing. The budget includes numerous initiatives to combine and train current staff so as to provide efficiencies. The budget also includes initiatives to provide more cost effective and efficient service where possible.
- Provide a fair but affordable market adjustment in wages for employees to retain parity
  with other local governments and in accordance with union contracts, where applicable.

  A 2.00% cost-of-living increase is included in both FY2020 and FY2021 for all
  employees.
- Other specific budget priorities are listed and detailed in the budget summary section near the beginning of the budget document.

#### **Financial Policies**

The goal of financial policies is to ensure that financial resources are well managed and available to meet the present and future needs of the citizens of the City of Newport. Legal requirements are included herein as they apply to financial policies.

#### **Budget Policies:**

- 1. The council is responsible for the development and maintenance of a multi-year strategic plan for the City. This plan will include:
  - Mission Statement
  - Long-Range Goals
  - Short-Range Goals
  - Performance Measures

The City's Strategic Plan will be reviewed periodically and progress reported no less often than annually at a public hearing. The City Council shall develop general guidelines for the budget and provide them to the City Manager by December 31 of each year.

- 2. The Finance Department shall exercise budgetary control over each office, department and agency and shall cause separate accounts to be kept for the items of appropriation, each of which shall show the amount of the appropriation, the amounts paid therefrom, the unpaid obligations against it, and the unencumbered balance.
- 3. A financial report of budget to actual numbers shall be given to the Council no less than monthly. Revenues must be increased or expenditures decreased in the same fiscal year if deficits should appear or be projected for year-end.
- 4. A quarterly report of budget, actual and year-end projections shall be filed with the Office of Municipal Affairs, the State Auditor General and the City Council within 30 days after the end of the quarter.
- 5. The City shall provide an Adopted Budget Survey report to the Office of Municipal Affairs within 30 days of final adoption.
- 6. The City Manager shall provide a five-year capital improvement plan (CIP) to the City Council by February 1 of each year. The CIP shall be considered by the City Council prior to its consideration of the annual budget.
- 7. The City's annual operating budget, capital budget and Capital Improvement Program (CIP) shall be coordinated with, and shall be in concert with, the City's Comprehensive Plan, the Harbor Management Plan and other legally adopted plans.

**Budget Policies (continued)** 

- 8. Where appropriate, revenues related to expenditures shall be reflected in the proposed budget documents. Recurring revenues should be matched to recurring expenditures to the extent possible and it shall be clearly identified when such is not the case. Significant one-time revenues shall be used for one-time expenditures or capital projects.
- 9. Budgets must balance which means that budgeted current revenues must be equal to or greater than budgeted current expenditures in the general fund and revenues and other sources of cash must equal or exceed expenditures and other uses of cash in the enterprise funds.
- 10. The target for the general fund balance reserve shall be two months of revenues where possible but in no event less than 10% of budgeted general fund expenditures.

#### **Debt Policies:**

- 1. The City prefers to fund capital improvements, equipment purchases and other major capital projects with current resources or in a "pay-as-you-go" manner. Debt should be limited to projects with significant costs.
- 2. The term of any bond issue shall not exceed the useful life of the capital project/facility or equipment for which the borrowing is intended. Every effort shall be made to keep the amortization of debt as short as possible.
- 3. Annual general fund debt service expenditures shall be less than 9% of annual general fund expenditures.
- 4. Bond proceeds shall be invested in government guaranteed funds that provide immediate liquidity.
- 5. Bond proceeds shall only be used for the purpose for which the monies were borrowed.
- 6. Revenue debt levels must comply with revenue bond covenants of debt service coverage ratios (i.e. annual net pledged revenues to annual debt service.)
- 7. The City shall not use derivatives.
- 8. The City shall manage its cash in a manner designed to prevent the necessity of utilizing short-term borrowing to meet working capital needs.

#### **Revenue Policies:**

- 1. The City should make every effort to diversify revenue sources in order to improve the ability to handle fluctuations in individual sources.
- 2. Fees and charges shall be set in a manner that allows the City to recoup any administrative or compensation costs associated with providing the service.
- 3. The City shall deposit all funds within 24 hours of receipt.
- 4. Annual City revenues shall be projected by an objective and thorough analytical process.
- 5. Investment of City funds shall emphasize the preservation of principal with safety, liquidity and yield being the primary factors considered.
- 6. An independent audit shall be performed annually and a management letter given to the City Council.

#### **Financial Planning Policies:**

- The City and School shall prepare a combined five-year forecast in the form and format required by the Office of Municipal Affairs for major funds as defined by generally accepted accounting principles within 30 days of final budget adoption. The forecast shall be distributed to the City Council and School Committee for consideration in their long-range planning. The five-year forecast shall incorporate the five-year capital improvement plan, and any known changes that are expected to impact the financial condition of the City. All assumptions should be specifically identified.
- 2. The budget document shall include long-range goals and any long-range financial projections that may have an impact on the financial condition of the City.
- 3. A fiscal impact statement shall be prepared for all proposed bargaining contract settlements. The immediate and long-term impacts of negotiated changes shall be disclosed, and the City will hire actuarial and other experts as needed to evaluate the long-term impacts of the proposed agreements. Any fiscal impact statement that includes changes to pension, other post-employment benefits or healthcare benefits shall be provided, along with any underlying actuarial assumptions and support for the actuarial assumptions to the Office of Municipal Affairs in accordance with state law.

#### **General Fund Balance**

One of the most important measures of a city's financial strength is the level of its fund balance. Fund balance is defined as the excess of an entity's assets over its liabilities also known as excess revenues over expenditures or net assets. Fund balance comes about when and if a municipality's actual revenues exceed actual expenditures in a given year. This carries over and is either added to or subtracted from the next year's revenues exceed or don't exceed actual expenditures. Fund balance is often known as a reserve, and it allows the City to continue to provide services in the event of revenue shortfalls or unanticipated events. It is also important to preserving the City's bond rating which is currently an AA+ by Standard and Poor's. The goal in the general fund is to maintain two months of revenues in reserve but in no event less than 10% of proposed general fund operating expenditures.

	Amount	General Fund Expenditures	% of General Fund Expenditures	Two Months General Fund Revenues
FY2003-04	8,137,043	68,210,050	11.93%	11,368,342
FY2004-05	5,045,005	69,837,986	7.22%	11,639,664
FY2005-06	5,355,148	68,650,062	7.80%	11,441,677
FY2006-07	5,098,335	68,849,656	7.41%	11,474,943
FY2007-08	6,835,238	70,458,620	9.70%	11,743,103
FY2008-09	8,784,991	75,001,945	11.71%	12,500,324
FY2009-10	10,013,957	75,233,765	13.31%	12,538,961
FY2010-11	9,669,083	77,021,366	12.55%	12,836,894
FY2011-12	11,636,405	77,484,593	15.02%	12,914,099
FY2012-13	13,630,080	79,493,868	17.15%	13,248,978
FY2013-14	11,984,991	84,313,586	14.21%	14,052,264
FY2014-15	14,789,749	86,530,351	17.09%	14,421,725
FY2015-16	14,901,260	89,764,842	16.60%	14,960,807
FY2016-17	14,663,180	91,901,073	15.96%	15,316,846
FY2017-18	15,652,034	93,752,187	16.70%	15,790,174
FY2018-19**	16,159,835	96,959,422	16.67%	16,244,537
FY2019-20*	16,159,835	99,851,424	16.18%	16,641,904
FY2020-21*	16,159,835	102,544,165	15.76%	17,090,694

<sup>\*</sup> Budgeted results

<sup>\*\*</sup> Projected results

#### **Understanding the Budget**

The City's budget is the blueprint for the financial and policy decisions that the City will implement during the fiscal year. The budget is the single most important document we have for establishing control over the direction of change and determining the future; it lays the groundwork for what we hope will be our community's accomplishments in the future.

Within the pages of this document, you will find:

- A fiscal plan
- Revenue and expenditure summaries
- An annual operating program
- A long range planning guide
- A management tool to ensure financial control
- Indicators to ensure accountability and evaluate performance

#### **Budget Preparation Process**

Throughout the year, revenues and expenditures are monitored to enable the City to measure actual income and expenses against those projected in the budget.

The budget process begins in the fall when each department is required to evaluate their five-year capital needs and submit a request to the City Manager. The requests are reviewed and a five-year capital improvement plan (CIP) is prepared and presented to the City Council. The City Council holds two public hearings on the CIP and adopts the plan "in concept". The two-year plan attributable to the proposed biennial operating budget is revised based on available funding and incorporated into the operating budget in June.

The operating budget process begins with an analysis of revenues. Revenue estimates are derived from a review of current and projected economic indicators, current and proposed federal and state legislation, knowledge of future events in the City and a review of historic trends (more specific information is provided in the revenue descriptions section of the budget under the revenues tab). The City Manager reviews the preliminary revenue estimates and gives guidelines to the departments for budget preparation. Departmental budgets are submitted to the Finance Department where the budget document is prepared. Revenue projections are refined in March. The City Manager meets with each department and reviews the budget requests in detail and makes final decisions regarding the proposed budget to be sent to the City Council. Estimates are used for the School Department request. By law, local government budgets must be balanced; i.e. expenditures may not exceed revenues.

Budget Preparation Process (continued):

Once presented to Council, the Council reviews the proposed biennial budget and two public hearings are held to provide the public with an opportunity to comment to insure that the budget is responsive to citizen needs. After careful deliberation, the proposed budget, as modified for additions and deletions, is adopted by the City Council as the approved budget.

The budget, once approved, becomes a legally binding document. The budget can only be amended by the City Council after proper notice and a public hearing. Transfers are allowed within departments upon the approval of the City Manager or their designee.

#### **Budget Review Schedule**

The following dates were scheduled for City Council's review and approval of the FY 2020 and FY2021 biennial budget:

January 23, 2019	Council Receives CIP
February 13, 2019	Public Hearing on Recommended CIP
February 27, 2019	Public Hearing & Adoption "in concept" of CIP

The FY 2020-2024 Capital Improvement Program is revised as needed and incorporated into the FY2019 and FY2020 Proposed Biennial Operating Budget

FY 2019 and FY 2020 Proposed Biennial Operating Budget Presented to Council	April 10, 2019
Joint Workshop with School Committee – School Budget	April 11, 2019
Budget Workshops	April 17, 2019 April 18, 2019 May 1, 2019
First Public Hearing on Proposed Biennial Operating Budget	May 8, 2019
Second Public Hearing on Proposed Biennial Operating Budget	May 22, 2019
Third Public Hearing and Budget Adoption	June 12, 2019

#### Organization of the Budget

The City of Newport budgets and reports appropriations and activities in three different ways. The City reports year-end activity in two ways on the financial statements; on government-wide statements and on fund statements. The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The City reports the following major governmental funds:

The general fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. The budgetary basis is different than the reporting basis because encumbered amounts are commonly treated as expenditures under the budgetary basis of accounting while encumbrances are never classified as expenditures under the GAAP basis of accounting used for financial statement reporting. Property, plant, equipment and infrastructure additions are included as expense in the General Fund Operating Budget and the Fund Financial Statements. The amounts are reclassified to Fixed Assets, a balance sheet account, and an annual write off of depreciation expense is recorded for government-wide financial statements.

Organization of the Budget (continued):

Major Governmental Funds (continued):

#### Major Funds

General Fund

City Council

City Manager, Human Resources and Special Events

City Solicitor

Canvassing

City Clerk, Land Evidence

Finance and IT

Police Services

Fire Services

Public Services, Clean City, Recreation and Easton's Beach

Planning and Economic Development

Zoning and Inspections

Fiduciary and Unallocated Expenses

School Unrestricted Fund

Capital Projects Fund

Community Development Block Grant

Permanent Fund

Water Fund (enterprise)

Water Pollution Control Fund (enterprise)

#### Non-Major Funds

School Restricted Fund

Bramley Fund

**OEA Grant Fund** 

Maritime Fund (enterprise)

Parking Fund (enterprise)

Equipment Operations Fund (internal service)

Community Development Fund (CDF)

Special Grants Fund

Private-Purpose Trust, Pension, OPEB and Agency Funds

The capital projects fund accounts for the acquisition of fixed assets or construction of major capital projects for the City, School and Newport Public Library. The budget capital improvement plan includes the proprietary fund projects, but these projects are accounted for in the proprietary funds, not in the capital projects fund for financial statement purposes.

Organization of the Budget (continued):

Major Governmental Funds (continued):

The school unrestricted fund is the school's primary operating fund. This fund is combined with the City's general fund for financial reporting purposes. It accounts for all financial resources of the school, other than those specifically restricted by the provider for certain uses. All school funds are budgeted for by the School Department in a separate document. The only amounts budgeted in the City's annual operating budget document are for the approved capital projects transfer, the School's debt service, and the annual City appropriation for school operations.

The Community Development Block Grant Fund (CDBG fund) is a special revenue fund, whereby the City receives federal funding to promote specific types of community and economic development. Funds can only be spent in accordance with a legally binding grant agreement. This fund is not budgeted or included in the annual operating budget of the City.

**Permanent funds** are used to account for resources legally held in trust for specific functions, normally provided by governments. In most cases, only the earnings on the principal can be spent. This fund is not budgeted.

The City reports the following major proprietary funds:

The Water Fund records the costs of collection and treatment of raw water and the distribution of potable water for user consumption and fire protection. The City's water system directly serves retail users throughout Newport and in parts of two neighboring towns. The Water Fund also provides water to the United States Naval Base and customers of a neighboring water and fire district through wholesale contracts. Costs of servicing the users are recovered through both fixed and commodity charges under tariffs regulated by the Rhode Island Public Utilities Commission. The budgetary basis includes encumbered amounts as expenditures. These encumbered amounts are not considered expenditures under both government-wide and fund financial reporting.

The Water Pollution Control Fund records the costs of collection and treatment of wastewater, the extraction and treatment of sludge and the discharge of treated effluent. These costs are recovered from the retail customers through rates assessed on their metered water charges; and from contractual agreements with the United States Naval Base and a neighboring town. The budgetary basis includes encumbered amounts as expenditures. These encumbered amounts are not considered expenditures under both government-wide and fund financial reporting.

Organization of the Budget (continued):

Non-Major Funds:

Additionally, the City reports but does not necessarily budget the following fund types:

**Special revenue funds** account for revenue sources that are legally restricted to expenditures for specific purposes. These funds are not budgeted.

The internal service fund, a proprietary type fund, is used to account for fleet management services provided to other departments of the government on a cost reimbursement basis. This fund is included in the budget document.

Enterprise funds are used to account for those operations that are financed and operated in a manner similar to private business, primarily through user charges. The City's non-major enterprise funds are the Maritime Fund and the Parking Fund. These funds are included in the City's Annual Operating Budget Document. The budgetary basis includes encumbered amounts as expenditures. These encumbered amounts are not considered expenditures under both government-wide and fund financial reporting.

The private-purpose trust fund is used to account for resources legally held in trust for use by outside individuals, trusts or organizations to provide awards and scholarships in accordance with a donor's specific instructions or criteria. The pension trust fund accounts for the activities of the Police Retirement Fund and the Fire Retirement Fund, which accumulate resources for pension benefits to qualified police or fire employees. The Other Post-Employment Benefits (OPEB) Fund is a trust fund set up to provide funds for retiree health insurance benefits and police and teacher retiree life insurance benefits. Agency funds are custodial in nature and do not present results of operations or have a measurement focus. None of these funds are budgeted or included in the City's Annual Operating Budget Document.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the water fund, the water pollution control fund, the harbor fund, the parking fund, and the City's internal service fund are charges to customers for sales and services. Operating expenses for the proprietary funds include the cost of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses. The Budget separates operating and non-operating items.

# Organization of the Budget (continued):

Non-Major Funds (continued):

Fund Type	Included in Budget
Major Funds:	
General Fund	Yes
Capital Projects Fund	Yes
Community Development Block Grant Fund	No
School Unrestricted Fund	No
Water Fund (enterprise)	Yes
Water Pollution Control Fund (enterprise)	Yes
Permanent Fund	No
Non-major Funds:	
Maritime Fund (enterprise)	Yes
Parking Fund (enterprise)	Yes
Equipment Operations Fund (internal service)	Yes
Special Revenue Funds such as CDF, EDA,	
Grants Fund, School Restricted, Bramley	No
Private-Purpose Trust, Pension Trust and Agency Fu	ınds No
OPEB Trust	No

# **Performance Measurements**

State and local governments have a duty to manage their programs and services as efficiently and effectively as possible and to communicate the results of their efforts to stakeholders. Internal and external stakeholders should be informed of the results in an understandable format. To that end, you will find Performance Measures throughout this Budget Document. Comparative efficiency measures for 2015 through 2019 can be found on the initial pages of each department's budget section. Comparative effectiveness and output measures follow those pages. Comparative input measures of full time equivalents and total operating and maintenance expenditures are located within the individual divisions of each department's budget.

Effective performance measures must be tied to the government's goals and objectives. Otherwise, a government risks falling into the trap of measuring what can be measured rather than what should be measured. <sup>2</sup> New to the pages of each department's Goals and Measurements are icons that visually tie back to City Council's Mission Statement and Tactical Priority Areas located on pages 11- 13 in the front of the budget document. These icons help to identify specific segments of City Council's overarching Strategic Plan. Their vision includes:

# City Council's Mission Statement Addresses



Protection of Natural Resources and Heritage,



Public Health, Safety and Quality of Life,



Practice of Prudent Financial Planning and Management,



Pursuit of Excellence,



Fostering of Outstanding Customer Service,

Deliverance of Quality and Cost Effective Municipal Services,

Support the use of defined processes, continuous improvement and public participation as key components of our service delivery model; and



Collaborate with the Newport School Department to achieve academic excellence.

<sup>&</sup>lt;sup>1</sup> GFOA Recommended Practice on Performance Management: Using Performance Measurement for Decision Making (2002) – Updated Performance Measures (1994)

<sup>&</sup>lt;sup>2</sup> GFOA Recommended Budget Practice on the Establishment of Strategic Plans (2005)

# City Council's Tactical Priority Areas Include



**Economic Development** 



Infrastructure



Transportation and Mobility



Communication

In keeping with previous President Obama's policy of "strengthening transparency and accountability in government", the City of Newport OpenGov site was launched as part of our FY2020-21 Biennial Budget process in May, 2019. Newport's new OpenGov platform provides clear and interactive data visualizations, making it easier to analyze historical trends and compare spending across vendors, departments and with other governments. The site can be accessed at https://newportri.opengov.com

In addition, the Center on Municipal Government Performance of the National Center for Civic Innovation (NCCI) launched its new Government Performance Reporting Trailblazer Grant Program in 2007 in order to encourage governments to involve the public in their performance measurement and reporting process and produce more accessible and engaging reports. As a grantee of the Government Performance Reporting Trailblazer Grant Program, the City is part of a small but growing cadre of governments and government managers who are helping to advance the innovations in citizen-informed performance measurement and reporting. Grantees share their experiences and ideas and support one another in this trailblazing work through a listserv and national meetings. The network of trailblazers includes grantees from the 2003-2006 Demonstration Grant Program, upon which this new program builds. The City continues to produce annual Performance Reports and is about to publish its twelfth consecutive (FY 2017/18) Annual Performance Report. All Annual Performance Reports can be located on the City's website at <a href="http://www.cityofnewport.com/departments/finance/budgets-cafrs-cips">http://www.cityofnewport.com/departments/finance/budgets-cafrs-cips</a>

# CITY OF NEWPORT, RHODE ISLAND Combined Statement of Revenues and Expenditures - All Funds - GAAP Basis Fiscal Year 2020 Proposed

	General Capital Fund Fund				Water Pollution Fund** Control				Other Business- Type Fund		Equipment Operations Fund	 Total	
Revenues and Other Financing Sources: Local Taxes Intergovernmental Revenues Service Charges, Licenses Use of Money & Property Contributions/Sale of Property User Charges Transfer From Other Funds Other	\$	85,327,005 3,885,706 9,977,213 490,000 171,500		1,261,600 4,039,286 42,000	/-	96,450 18,761,930		425,000 60,000 20,725,242		10,000 2,981,767		1,451,438	\$ 85,327,005 4,310,706 11,238,813 656,450 171,500 43,920,377 4,039,286 42,000
Total Revenues and Other Financing Sources	\$	99,851,424	\$	5,342,886	\$	18,858,380	\$	21,210,242	\$	2,991,767	_\$	1,451,438	\$ 149,706,137
Expenditures and Other Financing Uses General Government Operations Public Safety Operations Public Services Planning & Eco. Development Building, Zoning & Inspections Civic Support Newport Public Library Education Debt Service Reserves Utility Services Harbor Services Parking Services Capital Expenditures Transfer to Other Funds	\$	8,676,412 38,823,024 11,237,846 430,108 1,039,348 143,450 1,933,958 25,968,779 5,424,913 2,134,300		5,014,286		2,463,538 12,622,947 -	2	1,822,655 13,823,051		961,287 1,636,298	\$	1,451,438	\$ 10,127,850 38,823,024 11,237,846 430,108 1,039,348 143,450 1,933,958 25,968,779 9,711,106 2,134,300 26,445,998 961,287 1,636,298 5,014,286 4,039,286
Total Expenditures and Other Financing Uses	\$	99,851,424	\$	5,014,286	\$	15,086,485	\$	15,645,706	\$	2,597,585	\$	1,451,438	\$ 139,646,924
Appropriated Fund Balance					_						_		
Revenues/Sources Over (Under) Expenditures/Uses at June 30	\$		\$	328,600	\$	3,771,895	\$	5,564,536	_\$_	394,182	\$		\$ 10,059,213

<sup>\*\*</sup> The Water Fund is regulated by the Rhode Island Public Utilities Commission. The Water Fund is required to make monthly payments into six different restricted cash accounts (reserves) on a monthly basis. The reserves can only be used for specified purposes which include chemical and electric purchases, capital additions, debt service (both principal & interest), health insurance for new retirees, and severance benefits for new retirees. Therefore it appears that the water fund will generate excess revenues, but those revenues are required to be put into restricted cash accounts. Capital and principal debt repayment are not considered operating expenses and do not appear on this schedule.

The Water, Water Pollution Control and Other Business-Type Funds are budgeted on a full accrual basis, but revenues are raised to cover cash outlays only. The major differences are for depreciation expense which is considered an operating expense under the full accrual basis, capital expenditures and the repayment of debt principal which are considered cash outflows but are not expenses under the full accrual basis, and bond proceeds which are considered a source of funds on a cash basis.

# CITY OF NEWPORT, RHODE ISLAND Combined Statement of Revenues and Expenditures - All Funds - GAAP Basis Fiscal Year 2021 Proposed

	Fund Fun		Capital Fund			Water Fund**		Water Pollution Control		Other Business- Type Fund		Equipment Operations Fund		Total
Revenues and Other Financing Sources: Local Taxes Intergovernmental Revenues Service Charges, Licenses Use of Money & Property Contributions/Sale of Property User Charges Transfer From Other Funds Other	\$	87,827,005 4,133,447 9,947,213 490,000 171,500		50,000 1,261,600 4,806,876 800,000		110,000 19,733,201		60,000 20,823,197		10,000 2,981,767		1,452,961	\$	87,827,005 4,183,447 11,208,813 670,000 171,500 44,991,126 4,806,876 800,000
Total Revenues and Other Financing Sources	\$	102,569,165	\$	6,918,476	\$	19,843,201	\$	20,883,197	\$	2,991,767	\$	1,452,961	\$	154,658,767
Expenditures and Other Financing Uses General Government Operations Public Safety Operations Public Services Planning & Eco. Development Building, Zoning & Inspections Civic Support Newport Public Library Education Debt Service Reserves Utility Services Harbor Services Parking Services Capital Expenditures Transfer to Other Funds	\$	8,949,630 39,589,902 11,371,420 441,620 1,053,749 143,450 1,972,637 25,968,779 5,448,097 2,823,005		6,432,876		2,347,890 13,402,725		1,776,026 14,048,911		971,870 1,648,397	\$	1,452,961	\$	10,402,591 39,589,902 11,371,420 441,620 1,053,749 143,450 1,972,637 25,968,779 9,572,013 2,823,005 27,451,636 971,870 1,648,397 6,432,876 4,806,876
Total Expenditures and Other Financing Uses	\$	102,569,165	\$	6,432,876	\$	15,750,615	\$	15,824,937	_\$_	2,620,267	\$	1,452,961	\$	144,650,821
Appropriated Fund Balance			_				_				_			_
Revenues/Sources Over (Under) Expenditures/Uses at June 30	\$	-	\$	485,600	\$	4,092,586	\$	5,058,260	\$	371,500	\$		_\$_	10,007,946

<sup>\*\*</sup> The Water Fund is regulated by the Rhode Island Public Utilities Commission. The Water Fund is required to make monthly payments into six different restricted cash accounts (reserves) on a monthly basis. The reserves can only be used for specified purposes which include chemical and electric purchases, capital additions, debt service (both principal & interest), health insurance for new retirees, and severance benefits for new retirees. Therefore it appears that the water fund will generate excess revenues, but those revenues are required to be put into restricted cash accounts. Capital and principal debt repayment are not considered operating expenses and do not appear on this schedule.

The Water, Water Pollution Control and Other Business-Type Funds are budgeted on a full accrual basis, but revenues are raised to cover cash outlays only. The major differences are for depreciation expense which is considered an operating expense under the full accrual basis, capital expenditures and the repayment of debt principal which are considered cash outflows but are not expenses under the full accrual basis, and bond proceeds which are considered a source of funds on a cash basis.

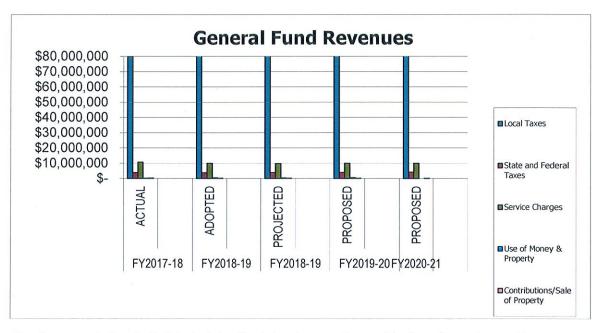
# CITY OF NEWPORT, RHODE ISLAND Combined Statement of Revenues and Expenditures - All Funds - GAAP Basis (Continued) Fiscal Years 2020 and 2021 Proposed Biennial Budget

Revenues and Other Financing	FY2017-18 ACTUAL		2018-19 BUDGET	_	Y2018-19 ROJECTED		Y2019-20 PROPOSED		Y2020-21 PROPOSED	2 yr. Percent Change
Sources: Local Taxes	\$ 79,856,764	\$	82,757,243	\$	82,991,301	\$	85,327,005	\$	87,827,005	6.13%
Intergovernmental Revenues	4,380,274	P	3,766,814	Ψ	4,041,574	P	4,310,706	P	4,183,447	11.06%
Service Charges, Licenses & Fees	11,867,728		11,290,399		11,086,514		11,238,813		11,208,813	-0.72%
Use of Money & Property	432,256		594,200		439,200		656,450		670,000	12.76%
Contributions/Sale of Property	486,706		141,500		141,500		171,500		171,500	21.20%
User Charges	37,580,415		42,576,390		42,055,994		43,920,377		44,991,126	5.67%
Transfer From Other Funds	4,122,173		3,212,552		3,317,552		4,039,286		4,806,876	49.63%
Other			575,000		575,000		42,000		800,000	0.00%
Total Revenues and Other		v. <del></del>								
Financing Sources	\$138,726,316	\$14	4,914,098	\$1	44,648,635	<b>\$1</b>	49,706,137	<b>\$1</b>	.54,658,767	6.72%
Expenditures and Other										
Financing Uses:										
General Government Operations	9,248,486	\$	10,177,911	\$	9,528,398	\$	10,127,850	\$	10,402,591	2.21%
Public Safety Operations	37,414,218	\$	38,134,966		37,928,476		38,823,024	20.00	39,589,902	3.82%
Public Services	9,586,826	\$	11,237,362		11,502,941		11,237,846		11,371,420	1.19%
Planning & Eco. Development	239,188	\$	335,325		236,386		430,108		441,620	31.70%
Building, Zoning & Inspections	1,071,244	\$	1,162,850		1,149,039		1,039,348		1,053,749	-9.38%
Civic Support	118,450	\$	118,450		118,450		143,450		143,450	21.11%
Newport Public Library	1,868,017	\$	1,896,037		1,896,037		1,933,958		1,972,637	4.04%
Education	26,185,004	\$	25,968,779		25,968,779		25,968,779		25,968,779	0.00%
Debt Service	8,139,538	\$	9,657,579		9,903,811		9,711,106		9,572,013	-0.89%
Reserves	962,731	\$	840,000		1,353,320		2,134,300		2,823,005	236.07%
Utility Services	26,418,117	\$	26,439,840		30,872,083		26,445,998		27,451,636	3.83%
Harbor Services	1,025,146	\$	941,587		949,375		961,287		971,870	3.22%
Parking Services	1,508,168	\$	1,601,699		1,568,114		1,636,298		1,648,397	2.92%
Capital Expenditures	3,623,811	\$	6,427,552		6,427,552		5,014,286		6,432,876	0.08%
Transfer to Other Funds	2,821,321	\$	3,212,552		2,768,552	_	4,039,286	_	4,806,876	49.63%
Total Expenditures and Other										
Financing Uses	130,230,265	13	8,152,489	1	42,171,313	1	39,646,924	1	.44,650,821	4.70%
Appropriated Fund Balance						_				
Revenues/Sources Over (Under)										
Expenditures/Uses at June 30	\$ 8,496,051	\$	6,761,609	\$	2,477,322	\$	10,059,213	\$	10,007,946	

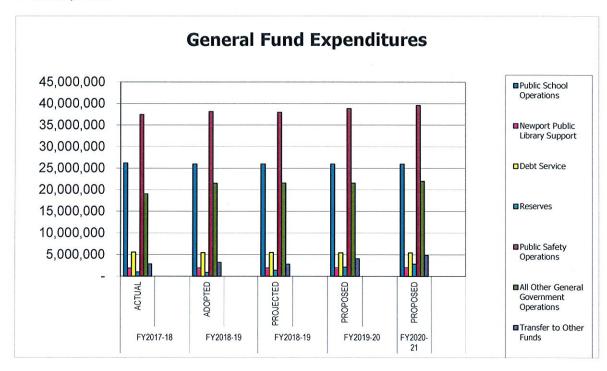
# City of Newport, Rhode Island Summary Revenues and Expenditures - All Funds Proposed Budget for FY2020 and FY2021

	FY2017-18 ACTUAL	FY2018-19 ADOPTED	FY2018-19 PROJECTED	FY2019-20 PROPOSED	FY2020-21 PROPOSED
General Fund:					
Revenues:					
Local Taxes	\$ 79,856,764	\$ 82,757,243	\$ 82,991,301	\$ 85,327,005	87,827,005
Intergovernmental Revenue	3,803,823	3,766,814	3,791,574	3,885,706	4,133,447
Service Charges, Licenses & Fees	10,626,598	9,987,733	9,683,848	9,977,213	9,947,213
Use of Money & Property	151,231	450,000	310,000	490,000	490,000
Contributions & Sales of Property Operating transfers in	271,738 30,887	141,500	141,500	171,500	171,500
Transfers from Other Funds	30,007		549,000	-	Ō
Total Revenues & Other Sources	94,741,041	97,103,290	97,467,223	99,851,424	102,569,165
		,			,,-
Expenditures:					
Public School Operations	26,185,004	25,968,779	25,968,779	25,968,779	25,968,779
Newport Public Library Support	1,868,017	1,896,037	1,896,037	1,933,958	1,972,637
Debt Service	5,550,245	5,452,352	5,484,752	5,424,913	5,448,097
Reserves	962,731	840,000	1,353,320	2,134,300	2,823,005
Public Safety Operations All Other General Government Operations	37,414,218	38,134,966	37,928,476	38,823,024	39,575,501
Transfer to Other Funds	19,025,151 2,821,321	21,498,604 3,212,552	21,559,506 2,768,552	21,527,164 4,039,286	21,974,270
Total Expenditures	93,826,687	97,003,290	96,959,422	99,851,424	4,806,876 <b>102,569,165</b>
Total Expenditures	33,020,007	37,003,230	30,333,422	33,031,424	102,309,103
Maritime Fund:					
Revenue	891,356	1,055,640	1,058,380	1,055,640	1,055,640
Programmed Use of Cash	-	48,947	#.	146,647	143,230
Expenditures	925,146	941,587	949,375	961,287	971,870
Transfer to Other Funds	100,000	205.000	425.000	-	-
Capital Expenditures	-	295,000	125,000	395,000	381,000
Equipment Operations Fund:					
Revenue	1,239,043	1,533,294	975,708	1,451,438	1,452,961
Expenditures	1,239,043	1,533,294	975,708	1,451,438	1,452,961
Building Founds					
Parking Fund: Revenue	1,870,644	1,889,211	1 000 661	1 026 127	1 026 127
Programmed Use of Cash	1,670,044	27,488	1,908,661	1,936,127 (26,829)	1,936,127 405,270
Expenditures	1,508,168	1,601,699	1,568,114	1,636,298	1,648,397
Capital Expenditures	-	460,000	-	430,000	850,000
The state of the s		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		,	333,333
Water Pollution Control Fund:				as an early of the property of the second of the	
Revenue	18,072,127	19,384,065	19,384,065	20,785,242	20,883,197
Use of CSO Restricted Cash	44.024	1,118,438	1,118,438	425.000	-
Grant Proceeds	44,831	120,000	250,000	425,000	2 000 000
Bond Proceeds	14 417 015	130,000	130,000	4,000,000	2,000,000
Expenditures Capital Additions	14,417,815	15,603,005 4,205,000	15,421,811 4,205,000	15,645,706 8,400,000	15,824,937
Principal Debt Repayment	2	4,454,047	4,454,047	4,759,623	5,470,000 5,214,318
Trincipal Debt Repayment		1, 13 1,0 17	1, 13 1,0 17	1,733,023	3,211,310
Water Fund:					
Revenue	17,926,715	18,858,380	18,858,380	18,858,380	19,843,201
From Restricted Reserves	-	1,392,245	1,392,245	142,764	5,475
Expenditures	14,589,595	15,513,049	15,567,155	15,086,485	15,750,615
Capital Additions	-	3,360,400	3,360,400	2,445,000	2,521,500
Principal Debt Repayment	-	4,227,176	4,227,176	4,319,659	4,426,561
Capital Project Fund:					
Revenue	2,059,336	1,402,666	1,402,666	1,261,600	1,261,600
Operating Transfers In	2,816,286	3,212,552	2,768,552	4,009,286	4,806,876
Expenditures	8,902,540	6,427,552	6,427,552	4,984,286	6,432,875
Operating Transfers Out	5,035		-		S.

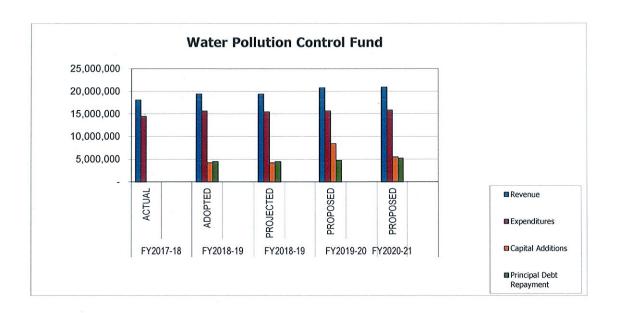
# City of Newport, Rhode Island Summary Budget Information FY2020 and FY2021 Proposed Budget

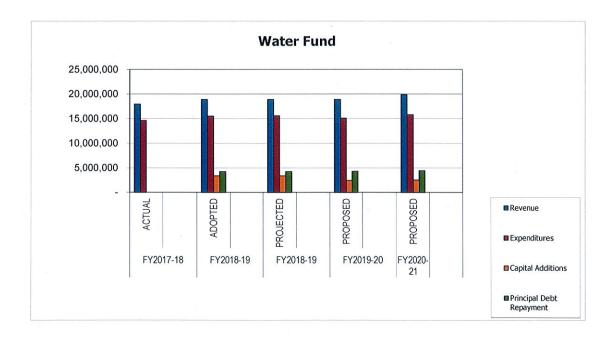


Graphic representation of actual, budgeted, estimated and proposed general fund revenues and expenditures in summary format



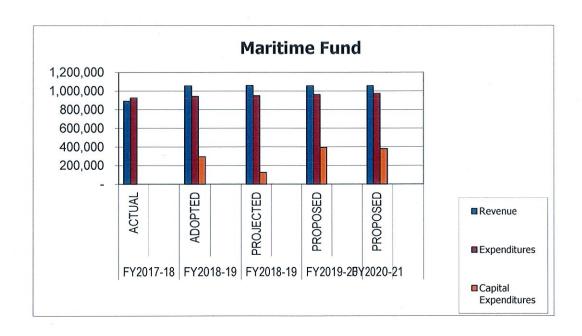
## City of Newport, Rhode Island Summary Budget Information FY2020 and FY2021 Proposed Budget

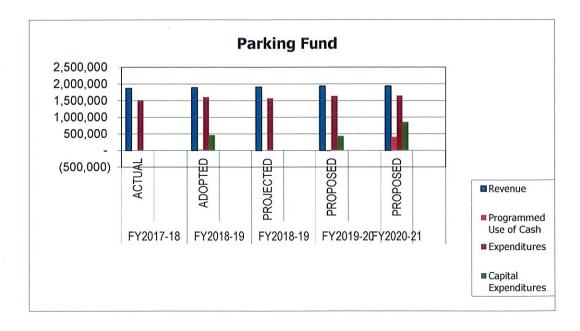




Graphic representation of actual, budgeted, estimated and adopted revenues and expenditures in summary format

# City of Newport, Rhode Island Summary Budget Information FY2020 and FY2021 Proposed Budget



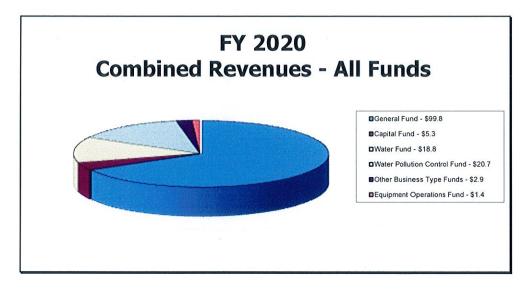


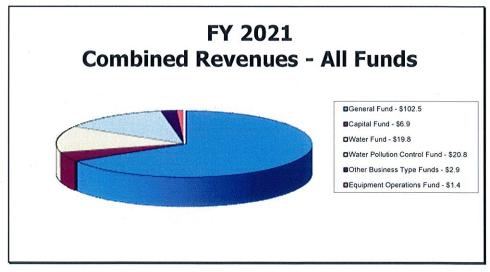
Graphic representation of actual, budgeted, estimated and adopted revenues and expenditures in summary format

# **CITY OF NEWPORT, RHODE ISLAND**

# **COMBINED REVENUES – ALL BUDGETED FUNDS**

The City of Newport is proposing combined revenues of \$149,331,137 for Fiscal Year 2020 and combined revenues of \$154,658,767 for Fiscal Year 2021 budgeted funds.





Combined revenues for all funds are proposed at an increase of 6.72% over the next two fiscal years from last year.

Combined Revenues – All Budgeted Funds – continued

The City of Newport General Fund Revenues are proposed at an increase of \$5,465,875 (5.62%) over the next two years. Meals and Beverage tax and Hotel tax revenues are projected to increase by \$70,000 due to an increased number of sailing events. Property taxes are proposed showing an increase by 7.15% over the same two-year period.

The City continues to see improvement in the real estate market and construction activity. The City expects that redevelopment and renovation efforts will pick up in the next couple of years as land becomes available in the north end.

Due to the closing Newport Grand, we expect to lose all \$241,681 in VRT revenue in FY2020.

More specific information on individual revenues is presented in the next sections.

Utility fund revenues have increased over the last many years due to large, federally mandated, capital improvements. However, neither Water nor Water Pollution Control rates are proposed to increase in FY2020. Water Pollution Control rates are not proposed to increase in FY2021. Water rates are anticipated to increase in FY2021. A water rate filing was submitted to the Rhode Island Public Utilities Commission (RIPUC) on February 13, 2019. It will take approximately 14 months for the rate process before any decisions will be made by RIPUC on rates. The Proposed FY2021 Budget includes the amounts for revenues and operating and maintenance expenses as submitted in the rate filing.

# **DESCRIPTION OF GENERAL FUND REVENUES**

45101 - Current Year Real Estate Tax - Real property taxes are valued in a full reassessment every 9 years, with a statistical update performed every 3<sup>rd</sup> year. The FY2020 and FY2021 budget includes numbers from the recent statistical update. A full revaluation is scheduled for FY2021. The revaluation and statistical updates equalize the assessed value of property, but do not increase total tax revenue to the City. The City must, by state law, equalize taxes. This is done by reducing or increasing the tax rate for changes in property value. A law adopted by the State legislature in the FY2007 session changed the tax cap levy amount and evaluation for municipalities in the State of Rhode Island. The tax cap was reduced one-quarter percent every year from 5.5% in FY2007 to 4.00% in FY2013. The tax cap reached its legal threshold of 4.00% in FY2013. The tax cap applies to the total levy of real and personal property taxes (including motor vehicle). This has several implications for the municipality including that any growth to the tax base does not mean additional tax revenue will be realized. It also means that the municipality will no longer be able to set a tax rate but must determine the increase in levy and back into the tax rates. The City puts a separate line into the budget for abatements. The municipality must stay within the tax cap unless they receive permission to exceed the cap from the State Office of Municipal Affairs or the State Auditor General. Such exceptions are only granted under certain limited circumstances. Therefore, anticipated revenues from real and personal property taxes can only increase by 4.00% or \$3,084,376 in FY2020 and \$3,187,280 in FY2021.

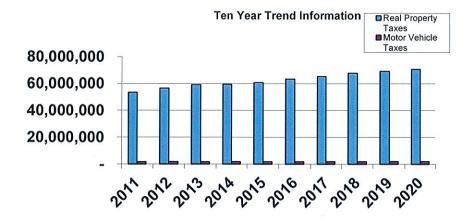
# PRINCIPAL PROPERTY TAX PAYERS LAST YEAR and TEN YEARS AGO

		2018				2009	
	Taxable Assessed Value	Rank	Percent of Total City Taxable Assessed Value	Taxable Assessed Value		Rank	Percent of Total City Taxable Assessed Value
Mass Mutual Life (Marriott)	\$ 74,621,000.00	1	1.09%	\$	57,591,799	1	0.95%
Newport Restoration Foundation	\$ 61,222,100.00	2	0.89%		53,675,153	3	
GINRI Assets, LLC	\$ 60,109,600.00	3	0.88%		56,908,805	2	0.94%
LSRef3 Viking LLC	\$ 59,639,500.00	- 4	0.87%		44,700,376	4	0.74%
Shaner Newport Harbour LLC	\$ 33,138,500.00	5	0.48%		24,864,678	6	
RK Newport, LLC	\$ 31,036,300.00	6	0.45%		32,227,500	5	0.53%
Narraganset Gas	\$ 30,426,936.00	7	0.44%				
Eastern Resorts Company	\$ 29,361,900.00	8	0.43%				
Narraganset Electric	\$ 21,763,146.00	9	0.32%		17,965,557	10	0.30%
Admiral Newport LLC	\$ 20,132,000.00	10	0.29%				
New York Yacht Club					23,490,031	7	
Newport Jai Alai, LLC					22,921,700	8	0.38%
Eastern Resorts Company		-		_	22,450,300	9 _	0.37%
Total	\$ 421,450,982		6.15%	\$	356,795,899		5.90%

Source: City of Newport Tax Assessor

Description of Revenues - continued

**45103** – **Current Assessments Motor Vehicle** –The City's tax rate is and has been fixed at \$23.45 per \$1,000 of value. The City provides an annual exemption to motor vehicle property owners of the first \$6,000 of value of their vehicle. The State has adopted a new phase-out plan that is intended to phase out the motor vehicle tax excise in total within 5 years. The State intends to replace the lost motor vehicle revenue by providing reimbursement to the municipalities. The budgeted revenue is estimated based upon the value of motor vehicles calculated in March of each year, reduced by a certain percentage as determined in the annual State budget process. As noted above, the motor vehicle levy must be included with the real property levy when determining the tax cap. At the time the FY2020 Biennial Budget is proposed, the State had yet to make its decision on which formula will be used in FY2020 to reduce the automobile tax.

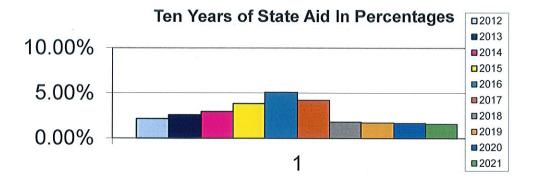


**45323 – Public Service Corporation Aid** – This is the amount that the State gives to the City for the taxable value of utilities in the City. The budgeted amount is estimated based on the prior year and information from the Governor's Budget Release and Message.

**45328 – PILOT** – Payments in Lieu of Taxes – represents the amount that the State pays the City for State tax-exempt properties located in the City. The State pays up to a maximum of 27% of what the tax would be if the property were taxable. The percentage is determined annually by the State legislature in their budget process. The budgeted amount is estimated based on information from the Governor's Budget Release and Message.

Description of Revenues – continued

**45326 & 45329 – School Housing Aid & State Aid – Library Project** – These are the amounts the State gives the City to assist with debt service related to School Capital Improvements and the Library renovation project. It is a formula based on debt service.



**45505** – **Police and Fire Special Detail** – The City bills companies, individuals and others for private services provided by police and fire personnel. The officer or firefighter who performed the service receives the billed amounts. The rate is calculated based on labor contract language, fringe benefits and equipment used to perform the service. This revenue is offset by matching expenditures in the public safety budget except for a small nominal amount used to offset administrative fees.

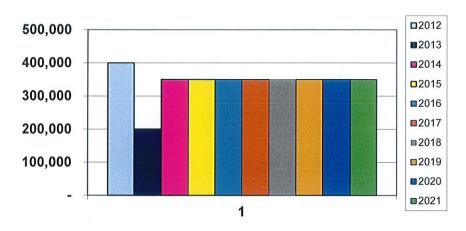
**45540 – Management Services** – the fees charged to other funds to reimburse for the time spent on administrative and management functions in those funds. This is based on actual costs or allocated costs. Costs are allocated based on a written Cost Allocation Manual that uses a variety of methods to determine the percentage of time spent on that particular fund. Examples include counting checks, purchase orders, by timesheets or as a percentage of the total budget.

**45700 – Rental of Property** – primarily revenues from the rental of tower space for telecommunications. Revenues are estimated based on contracts.

**45701 – Investment Interest** – amounts earned on cash deposits. This revenue is budgeted after reviewing financial management and investment literature to determine a reasonable interest earned rate. The interest earned rate is applied to the monthly cash flow analysis and rounded off for the budgeted revenue number.

# Description of Revenues - continued





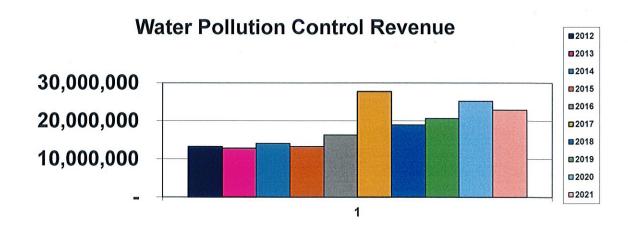
45116 – Hotel Occupancy Tax and 45115 – Meals & Beverage Tax – these two taxes are collected in order to support tourism efforts in the State and to help offset service and infrastructure costs related to the tourism trade in the City of Newport. The Hotel Occupancy Tax started at 5% in June 2001. Proceeds are distributed 47% to the Discover Newport, 25% to the City of Newport, 7% to the Greater Providence/Warwick Convention and Visitors Bureau and 21% to the Rhode Island Commerce Corporation. The collection rate increased to 6% effective January 2005 with the City of Newport retaining the additional 1%. The Meals and Beverage Tax increased by 1% in August 2004 with the additional 1% of revenue going to the municipality in which the revenue was generated. The State keeps the rest of the tax.

	<b>Hotel Occupan</b>	су Тах	Meals & Bevera	age Tax	Combined		
	Dollars Received	Percent Change	Dollars Received	Percent Change		Percent of Total Revenues	
FY2021	2,570,000	0.00%	2,570,000	0.00%		5.01%	
FY2020	2,570,000	2.80%	2,570,000	7.08%		5.15%	
FY2019	2,500,000	2.20%	2,400,000	-8.63%		5.05%	
FY2018	2,446,072	3.85%	2,626,679	16.75%		5.36%	
FY2017	2,355,313	1.58%	2,249,844	-0.72%		5.00%	
FY2016	2,318,568	19.40%	2,266,128	9.53%		5.15%	
FY2015	1,941,837	5.76%	2,069,020	11.78%		4.53%	
FY2014	1,836,029	3.25%	1,850,957	-3.21%		4.36%	
FY2013	1,778,251	4.24%	1,912,423	4.29%		4.42%	
FY2012	1,705,873	8.81%	1,833,841	10.12%		4.52%	

### DESCRIPTION OF OTHER FUND REVENUES

The Water Fund is regulated by the Rhode Island Public Utilities Commission (RIPUC). All user rates must be approved by the RIPUC. The City of Newport starts with the cost of service for a test year. A cost of service rate model is then developed for the proposed rate year. The rate request is filed with the RIPUC who, along with eligible intervenors, can request additional information. A settlement may be reached and approved by the RIPUC or the request may go to a full hearing. The approved rates control all Water Fund revenues with the exception of investment income and miscellaneous revenue.

Rates are set by the City Council for the Water Pollution Control Fund. Sewer rates are based on the amount of water that is used. Rates are proposed to stay level for both FY2020 and FY2021. The fixed rate fee based on the connection size remains the same. That amount is restricted for Combined Sewer Overflow (CSO) capital needs. Capital costs related to the EPA consent decree drive the costs. Significant capital needs have and will continue to impact the rates.



#### City of Newport Combined City and School Consolidated Debt Service Requirements - Actual All Funds

Year Ending	GENERA	AL FUND	WPC	FUND	WATER	FUND	Total
June 30	Principal	Interest	Principal	Interest	Principal	Interest	Requirement
2020	4,080,637	1,339,278	4,519,583	1,822,655	4,330,817	2,463,537	18,556,507
2021	4,141,248	1,156,849	4,631,150	1,717,680	4,437,924	2,347,891	18,432,742
2022	4,147,000	978,200	4,754,446	1,605,007	4,558,228	2,222,334	18,265,215
2023	2,775,000	831,417	4,884,450	1,484,092	4,688,330	2,087,901	16,751,190
2024	2,803,000	723,197	4,128,716	1,363,730	4,833,463	1,942,020	15,794,126
2025	2,842,000	612,815	4,241,071	1,244,559	4,982,257	1,785,423	15,708,125
2026	1,780,000	516,050	4,365,275	1,117,915	5,141,450	1,617,480	14,538,170
2027	1,435,000	444,850	4,496,376	983,171	5,318,474	1,438,670	14,116,541
2028	1,435,000	387,450	3,670,220	860,644	5,505,294	1,249,948	13,108,556
2029	1,435,000	315,700	3,639,915	752,547	4,930,581	1,069,193	12,142,936
2030	1,435,000	243,950	3,750,853	639,769	5,104,905	891,838	12,066,315
2031	1,435,000	172,200	3,476,417	529,112	4,857,050	711,686	11,181,465
2032	1,435,000	114,800	2,927,568	433,318	4,847,733	537,103	10,295,522
2033	1,435,000	57,400	2,789,604	350,260	5,023,960	356,775	10,012,999
2034			2,870,146	268,406	5,203,947	163,946	8,506,445
2035			2,950,688	183,433	1,911,729	31,830	5,077,680
2036			2,666,021	101,310			2,767,331
2037			2,126,508	31,260			2,157,768
	\$ 32,613,885	\$ 7,894,156	\$ 66,889,007	\$ 15,488,867	\$ 75,676,142	\$ 20,917,575	\$219,479,633

Governmental bonds include bonds and refunding bonds issued for library renovations, school roof repairs, middle school renovations, road and facilities improvements and a new elementary school. Interest rates range from 0.55% to 5.0%.

Water Pollution Control Fund Bonds include revenue bonds issued for a moat ultraviolet treatment system, combined sewer overflow (CSO) improvements, wastewater treatment plant improvements, and sewer improvements. Interest rates range from 1.9% to 4.5%. The City receives a subsidized interest rate on sewer improvement bonds issued through Rhode Island Infrastructure Bank.

Water Fund Bonds include revenue bonds issued for water improvements and pipeline construction. The City issued revenue bonds for \$53.1 million in FY2012 and \$31.0 million in FY2013 for a new water treatment plant and long-term improvements to the second water treatment plant. Interest rates range from 2.0% to 3.5%. The City receives a subsidized interest rate on revenue bonds issued through the Rhode Island Infrastructure Bank.

See individual funds for debt service by project.

#### City of Newport, Rhode Island Debt Ratios

Year	Net Bonded Debt (1)	Population	Assessed Value	Debt Per Capita	% of Debt To Assessed Value	Direct Debt Service	GF Expend	Debt Service as a % of General Fund Expenditures
2004	20,980,000	25,879	3,464,271,121	810.70	0.61%	2,367,252	68,210,050	3.47%
2005	19,950,218	25,879	3,478,880,394	770.90	0.57%	2,187,004	68,988,369	3.17%
2006	18,757,747	25,879	3,512,230,080	724.83	0.53%	2,165,448	71,018,944	3.05%
2007	17,565,277	25,879	6,164,832,536	678.75	0.28%	2,137,183	74,357,978	2.87%
2008	16,377,852	25,879	6,015,352,876	632.86	0.27%	1,943,082	73,666,150	2.64%
2009	15,153,587	25,879	6,052,309,572	585.56	0.25%	2,169,746	76,683,476	2.83%
2010	18,951,472	25,879	5,777,055,863	732.31	0.33%	2,037,041	76,451,469	2.66%
2011	19,763,292	25,879	5,756,738,569	763.68	0.34%	1,851,677	76,424,833	2.42%
2012	18,589,693	24,672	5,781,826,885	753.47	0.32%	2,490,368	78,768,266	3.16%
2013	16,700,372	24,672	5,435,506,203	676.90	0.31%	2,409,956	83,415,150	2.89%
2014	14,834,330	24,672	5,216,185,069	601.26	0.28%	2,431,615	84,604,109	2.87%
2015	40,396,220	24,672	5,237,678,266	1,637.33	0.77%	4,782,285	88,545,139	5.40%
2016	47,588,531	24,672	5,985,006,478	1,928.85	0.80%	5,528,383	89,371,595	6.19%
2017	40,000,000	24,672	6,014,314,527	1,621.27	0.67%	4,744,609	90,984,275	5.21%
2018	36,211,000	24,672	6,028,719,479	1,467.70	0.60%	3,789,000	93,752,187	4.04%
2019	32,375,000	24,672	6,848,183,901	1,312.22	0.47%	3,836,000	96,959,422	3.96%
2020	28,412,000	24,672	6,848,183,901	1,151.59	0.41%	3,963,000	99,851,424	3.97%
2021	24,392,000	24,672	6,848,183,901	988.65	0.36%	4,020,000	102,569,165	3.92%

<sup>(1)</sup> Net bonded debt does not include bonded debt from enterprise funds.

Rhode Island General Laws cap the amount of each municipality's general obligation bonds that may be outstanding to 3% of its assessed property values. Exceptions apply to bonds financed from non-tax revenues and special exemptions are granted for other purposes as well. The assessed value of Newport properties is \$6,848,183,901 at December 31, 2017 (tax roll date). This limits the amount of outstanding non-excepted obligation bonds to \$205,445,517. Bonds of \$36,211,000 at June 30, 2018 are general obligations and subject to statutory limitations. The City of Newport is well below the maximum allowed by state law.

The City of Newport debt policy states that annual debt service expenditures shall be less than 9% of annual expenditures. The City is well below this at 3.97% of annual expenditures in FY2020 and 3.92% of annual expenditures in FY2021.

## CITY OF NEWPORT, RHODE ISLAND ESTIMATED FUND BALANCE GOVERNMENTAL FUNDS

	FY20	)19	FY2020					
FUND	GENERAL	CAPITAL	GENERAL	CAPITAL				
Fund Balance - June 30, Previous Year	\$ 15,652,034	\$ 9,871,789	\$ 16,159,835	11,971,341				
Revenues (Estimated, Current Year)	97,467,223	1,402,666	99,851,424	5,300,886				
Expenditures (Estimated, Current Year)	(94,190,870)	(6,427,552)	(95,812,138)	(4,984,286)				
Transfers to Capital Projects Fund	(2,768,552)	2,768,552	(4,039,286)	4,039,286				
Fund Balance - Estimated at June 30	\$ 16,159,835	\$ 7,615,455	\$ 16,159,835	16,327,227				
	,							
Revenues (Proposed)	99,851,424	5,300,886	102,569,165	6,068,476				
Expenditures (Proposed)	(95,812,138)	(4,984,286)	(97,762,289)	(6,432,876)				
Transfers to Capital Projects Fund	(4,039,286)	4,039,286	(4,806,876)	4,806,876				
Fund Balance - Estimated June 30	\$ 16,159,835	\$11,971,341	\$ 16,159,835	4,806,876				
Reserve at 10% of Budgeted Expenditure	9,985,142		10,256,917					

#### CITY OF NEWPORT, RHODE ISLAND ESTIMATED NET ASSETS AND CASH BALANCES BUSINESS-TYPE FUNDS

	FY2 NET ASSETS	2019 CASH BASIS	FY2020 NET ASSETS CASH BASIS	FY2021 NET ASSETS CASH BASIS
Water Fund at June 30, Prior Year (PY) Projected Results of Fiscal Year Operations Water Fund at June 30, End of Year (EOY)	\$ 55,922,762 3,291,225 \$ 59,213,987	\$ 14,032,825 (1,446,351) \$ 12,586,474	\$ 59,213,987 \$ 12,586,474 3,771,895 (142,764) \$ 62,985,882 \$ 12,443,710	\$ 62,985,882 4,092,586 \$ 67,078,468 \$ 12,443,710 (5,475) \$ 12,438,235
Water Pollution Control Fund at June 30, PY Projected Results of Fiscal Year Operations Water Pollution Control Fund at June 30, EOY	\$ 73,493,681 4,212,254 \$ 77,705,935	\$ 14,033,493 (1,067,244) \$ 12,966,249	\$ 77,705,935 5,564,536 \$ 83,270,471 \$ 13,000,711	\$ 83,270,471 5,058,260 \$ 88,328,731 \$ 13,000,711 \$ 3,491 \$ 13,004,202
Maritime Fund at June 30, PY Projected Results of Fiscal Year Operations Maritime Fund at June 30, EOY	\$ 4,921,376 109,005 \$ 5,030,381	\$ 1,958,957 89,058 \$ 2,048,015	\$ 5,030,381 \$ 2,048,015 94,353 \$ (154,147) \$ 5,124,734 \$ 1,893,868	\$ 5,124,734 \$ 1,893,868 71,911 (143,230) \$ 5,196,645 \$ 1,750,638
Parking Fund at June 30, PY Projected Results of Fiscal Year Operations Parking Fund at June 30, EOY	\$ 6,028,883 340,547 \$ 6,369,430	\$ 4,700,790 470,059 \$ 5,170,849	\$ 6,369,430	\$ 6,669,259

**Business-type funds** are budgeted showing both a GAAP basis summary and a cash basis summary. The net assets number reflects the GAAP basis and the cash the cash basis. Revenues and other sources of funds are budgeted to meet cash needs. Therefore a balanced budget where revenues equal expenditures should show zero for the projected results unless there is a programmed use of cash.

**The Water Fund** is regulated by the RIPUC and is required to raise additional revenues in order to fund restricted cash accounts. There are several restricted accounts including one for debt service, capital expenses, electricity, and chemicals. Payments can only be made out of these accounts for the specific purpose identified in the rate filing.

The Water Pollution Control Fund anticipates significant capital improvements in the next few years, some of which will be funded with bond proceeds.

#### CITY OF NEWPORT, RHODE ISLAND FISCAL YEAR 2020 & FISCAL YEAR 2021 PROPOSED BUDGETS GENERAL FUND REVENUES

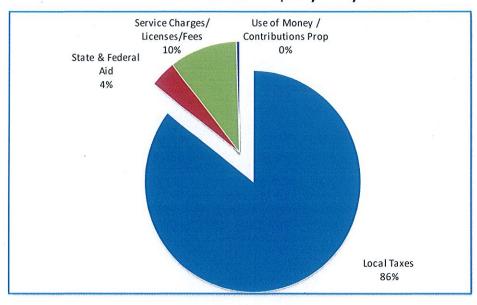
			2018	FY2019		FY2019		FY2020		Dollar	FY2021		Dollar
		DESCRIPTION	ACTUALS	ADOPTED	Р	ROJECTED	100	PROPOSED		Change	PROPOSED		Change
Comment Accessmenters		Local Taxes											
Seal State Delinquart	45101	Current Year Real Estate Tax	\$ 71,485,159	\$ 75,482,243	\$	74,677,065	\$	77,978,562	\$	2,496,319	\$	\$	2,800,000
Mater White Delinquent		Current Assessments - MV											
Possible   200.000   200										(100,000)			(100,000)
										-			-
Ablation										5			-
Melic & Bewranger Tax						25,000				200 000	STATE OF THE PARTY OF THE PARTY.		-
						2 545 000							-
State and Federal Aid.													100,000
Sate and Federal Aid	45110	s constraint and the same of t										_	
ASS25   MV Park Phase Out		Total Local Taxes	79,030,704	02,737,243		02,551,501		03/327/003		2,000,702	07,027,003		2,000,000
ASS25   MV Park Phase Out		State and Federal Aid											
MY Tax Phase Out	45323	Management of the second of th	305.570	305.570		310,103		310,103		4,533	310,103		_
ASS26   PILOT From State   1.694,530   1.506,885   1.505,885   1.505,885   1.505,784   899   1.444,525   (42.259)   43328   PILOT From State   1.404,526   1.413,152   1.416,819   (22.33)   1.408,819											800,000		300,000
State Ald - Library Project (Const)   179,128   162,000   180,000   180,000   150,000   150,000   (10,000)   14333   State Library Endersol		School Housing Aid	1,564,530	1,505,885		1,505,885		1,506,784		899	1,464,525		(42,259)
Statistical Update Reimbursement   86,036   -	45328	PILOT From State	1,405,248	1,431,152		1,431,152		1,408,819		(22,333)	1,408,819		-
Federal/State Grants	45329	State Aid - Library Project (Const)	179,128	162,000		162,000		160,000		(2,000)	150,000		(10,000)
Total State and Federal Aid   3,803,823   3,766,814   3,791,574   3,885,706   118,892   4,133,447   247,741	45330	Statistical Update Reimbursement	86,036	-						-			-
Charces for Services	45345	Federal/State Grants	-			14				-			-
		<b>Total State and Federal Aid</b>	3,803,823	3,766,814		3,791,574		3,885,706		118,892	4,133,447		247,741
45501   Resport Hospital Service Charge		Charges for Services											
ASS03   Balfour Bealty Contract Service Charge   201,763   250,000   202,000   202,000   (48,000   202,000   - 45503   45503   450e Regina Service Charge   6,902   6,902   6,902   6,902   - 6,900   - 6,90			-	=									-
Hope VI Project Service Charge   201,763   250,000   202,000   (48,000)   202,000   - 45504   5she Regins Service Charge   6,902   6,902   6,902   6,902   - 6,802			(#1)	980 (4000)									-
45505   Special Detail   1,722,925   1,900,000   1,7		Contraction of the Contraction o											(=)
45505         Special Detail         1,722,925         1,900,000         1,700,000         2,700,000         1,700,000         -         -           45515         Document Prep and Handling         59,105         65,000         65,000         65,000         -         900         -           45515         Paloning Services         904         900         3,500         3,500         1,000         3,500         -           45515         Paloning Services         38,030         4,500         3,500         3,500         (1,000)         3,500         -           45540         Management Services         38,043         382,750         830,436         905,436         72,686         905,436         -           45545         Fire Alarm Assessments         157,200         158,000         25,000         25,000         -         25,000         -           45545         Birk July Waste Sticker Program         24,640         25,000         25,000         25,000         70,000         70,000         940,000         30,000           45508         Recording Fees         27,3601         300,000         900,000         900,000         70,000         940,000         90,000           45608         Recurse Fees										(48,000)			-
45515         Ocument Prep and Handling         59,105         65,000         65,000         900         -         900         -           45516         Planning Services         904         900         900         -         900         -           45517         Sold Waste Hauler Fee         3,500         4,500         3,500         3,500         (1,000)         3,500         -           45545         Pian Massessments         157,200         158,000         158,000         25,000         -         225,000         -         400,000         -         900,000         -         900,000         -         900,000         -         900,000         -         900,													-
45516         Planning Services         904         900         900         900         -         900         -           45517         Solid Waste Hauler Fees         3,500         4,500         3,500         1,000         3,500         -           45549         Management Services         830,436         832,750         830,436         905,436         -         188,000         -           45547         Bild Waste Sticker Program         24,640         25,000         25,000         -         25,000         -         25,000         -           45548         Bild Waste Sticker Program         24,640         25,000         900,000         70,000         70,000         940,000         (30,000)           45508         Parking Tickets         960,643         900,000         900,000         70,000         70,000         940,000         900,000           45605         Recording Fees         273,601         300,000         900,000         900,000         900,000         900,000         900,000         900,000         900,000         900,000         900,000         -         900,000         -         45600         Rel Estate Conveyance         91,278         800,000         900,000         900,000         100,000										(200,000)			<del>-</del>
45517         Solid Waste Hauler Fees         3,500         4,500         3,500         1,000         3,500         -           45549         Management Services         830,436         832,750         830,436         905,436         72,686         905,436         -           45545         File Alarm Assessments         157,200         158,000         158,000         -         168,000         -           45548         Bulky Waste Sticker Program         24,640         25,000         25,000         -         25,000         -           45548         HR Regional Testing         -         3,500         000,000         970,000         70,000         940,000         (30,000)           45603         Parking Tickets         960,643         900,000         900,000         900,000         -         300,000         -           45606         Real Estate Conveyance         972,488         900,000         900,000         900,000         -         900,000         -           45607         Probate Fees         916,780         800,000         900,000         900,000         100,000         900,000         -           45610         General Business         95,685         95,000         95,000         95,000		100000000000000000000000000000000000000								-			. <del>-</del> %
45540         Management Services         830,436         832,750         830,436         72,686         905,436         -           45545         Fire Alarm Assessments         157,200         158,000         158,000         -         158,000         -           45547         Blky Waste Sticker Program         24,640         25,000         25,000         -         25,000         -           45548         HR Regional Testing         -         3,500         90,000         970,000         70,000         940,000         (30,000)           45608         Parking Tickets         960,643         900,000         900,000         900,000         -         300,000         -         300,000         -         300,000         -         300,000         -         300,000         -         -         300,000         -         -         900,000         -         -         900,000         -         -         50,000         -         -         50,000         -         -         900,000         -         -         50,000         -         -         900,000         -         -         900,000         -         -         900,000         -         -         95,000         -         -         -										(1.000)			y , 1.
45545         Fire Alarm Assessments         157,200         158,000         158,000         25,000         25,000         2         25,000         2           45547         Bulky Waste Stücker Program         24,640         25,000         25,000         2         25,000         2         25,000         -         25,000         -         25,000         -         -         25,000         -         -         25,000         -         -         25,000         - <td></td> <td>-</td>													-
45547   Bulky Waste Sticker Program   24,640   25,000   25,000   25,000   30,000			Sear White Copy te-					STATE OF THE PARTY		72,000			-
45548         HR Regional Testing         -         3,500         (3,500)         -         -           45603         Parking Tickets         960,643         900,000         900,000         300,000         -         300,000         (30,000)           45606         Recording Fees         273,601         300,000         300,000         -         300,000         -         300,000         -           45606         Real Estate Conveyance         972,498         900,000         50,000         50,000         -         50,000         -           45608         Rescue Fees         41,422         50,000         50,000         50,000         -         50,000         -           45610         General Business         95,685         95,000         95,000         95,000         -         55,000         -           45612         Hotel Registration Fees         17,400         10,000         10,000         10,000         -         10,000         -           45616         Liquor         190,435         190,000         12,000         12,000         -         25,000         -           45618         Mech Amusement         9,800         12,000         12,000         -         10,000         <													-
45603         Parking Tickets         960,643         900,000         900,000         970,000         70,000         940,000         (30,000)           45606         Recal Estate Conveyance         972,498         900,000         900,000         900,000         -         300,000         -           45607         Probate Fees         41,422         50,000         50,000         50,000         -         50,000         -           45608         Rescue Fees         916,780         800,000         900,000         900,000         100,000         900,000         -           45610         General Business         95,685         95,000         95,000         95,000         -         95,000         -           45612         Hotel Registration Fees         17,400         10,000         10,000         10,000         -         10,000         -           45616         Liquor         190,435         190,000         190,000         190,000         -         190,000         -           45618         Mech Amusement         9,800         12,000         12,000         12,000         -         12,000         -           45620         Victualing         57,200         56,000         56,000 <th< td=""><td></td><td></td><td>2 1,0 10</td><td></td><td></td><td>20,000</td><td></td><td>20,000</td><td></td><td>(3.500)</td><td></td><td></td><td>6360 1<del>-</del>11</td></th<>			2 1,0 10			20,000		20,000		(3.500)			6360 1 <del>-</del> 11
45605         Recording Fees         273,601         300,000         300,000         - 300,000         - 45606           45606         Real Estate Conveyance         972,498         900,000         900,000         900,000         - 900,000         - 900,000         - 45600         - 50,000		and the second s	960.643			900.000		970,000			940.000		(30.000)
45606         Real Estate Conveyance         972,498         900,000         900,000         -         900,000         -           45607         Probate Fees         41,422         50,000         50,000         50,000         -         50,000         -           45608         Rescue Fees         916,780         800,000         900,000         900,000         100,000         900,000         -           45610         General Business         95,685         95,000         95,000         95,000         -         95,000         -           45612         Hotel Registration Fees         17,400         10,000         10,000         -         95,000         -           45616         Liquor         190,435         190,000         190,000         -         190,000         -           45618         Mech Amusement         9,800         12,000         12,000         12,000         -         190,000         -           45618         Mech Amusement         9,800         12,000         25,000         25,000         -         190,000         -           45624         Victualing         57,200         56,000         56,000         56,000         -         56,000         - <tr< td=""><td></td><td>A STATE OF THE PARTY OF THE PAR</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>10 Mainte</td><td></td><td></td><td>-</td></tr<>		A STATE OF THE PARTY OF THE PAR								10 Mainte			-
45607         Probate Fees         41,422         50,000         50,000         -         50,000         -           45608         Rescue Fees         916,780         800,000         900,000         900,000         100,000         900,000         -           45610         General Business         95,685         95,000         95,000         -         95,000         -           45612         Hotel Registration Fees         17,400         10,000         10,000         10,000         -         95,000         -           45612         Intertainment         28,890         25,000         25,000         -         25,000         -           45616         Liquor         190,435         190,000         190,000         190,000         -         190,000         -           45618         Mech Amusement         9,800         12,000         12,000         12,000         -         12,000         -         190,000         -           45618         Mech Amusement         9,800         12,000         25,000         25,000         -         12,000         -         25,000         -         25,000         -         25,000         -         25,000         -         25,000         -								AND STREET WAS DESCRIBED AND ADDRESS.	ĺ	4			-
Archival Trust Revenue 92,729 45610 General Business 95,685 95,000 95,000 95,000 - 95,000 - 95,000 - 45612 Hotel Registration Fees 17,400 10,000 10,000 10,000 - 10,000 - 25,0		And the control of th								-			-
45610         General Business         95,685         95,000         95,000         -         95,000         -           45612         Hotel Registration Fees         17,400         10,000         10,000         -         10,000         -           45614         Entertainment         28,890         25,000         25,000         -         25,000         -           45618         Liquor         190,435         190,000         190,000         -         190,000         -           45618         Mech Amusement         9,800         12,000         12,000         -         12,000         -           45620         Sunday Selling         24,173         25,000         25,000         25,000         -         25,000         -           45624         Victualing         57,200         56,000         56,000         66,000         -         56,000         -           45628         Marriage         5,888         5,000         5,000         5,000         -         4,000         -           45640         Building         1,004,377         810,000         810,000         190,000         10,000,000         -           45642         Plumbing         72,462         60,000<	45608	Rescue Fees	916,780	800,000		900,000		900,000		100,000	900,000		=
45612         Hotel Registration Fees         17,400         10,000         10,000         -         10,000         -           45614         Entertainment         28,890         25,000         25,000         -         25,000         -           45616         Liquor         190,435         190,000         190,000         -         190,000         -           45618         Mech Amusement         9,800         12,000         12,000         -         12,000         -           45620         Sunday Selling         24,173         25,000         25,000         25,000         -         25,000         -           45624         Victualing         57,200         56,000         56,000         66,000         -         56,000         -           45628         Marriage         5,888         5,000         5,000         5,000         -         5,000         -           45638         Hunting/Fishing Licenses         -         -         -         -         -         -           45640         Building         1,004,377         810,000         60,000         1,000,000         1,000,000         -         60,000         -           45644         Mechanical <t< td=""><td>45609</td><td>Archival Trust Revenue</td><td>92,729</td><td></td><td></td><td></td><td></td><td></td><td></td><td>-</td><td></td><td></td><td>3=3</td></t<>	45609	Archival Trust Revenue	92,729							-			3=3
45614         Entertainment         28,890         25,000         25,000         25,000         -         25,000         -           45616         Liquor         190,435         190,000         190,000         190,000         -         190,000         -           45618         Mech Amusement         9,800         12,000         12,000         -         12,000         -           45620         Sunday Selling         24,173         25,000         25,000         25,000         -         25,000         -           45624         Victualing         57,200         56,000         56,000         56,000         -         56,000         -           45628         Animal         4,171         4,000         4,000         4,000         -         4,000         -           45638         Marriage         5,888         5,000         5,000         5,000         -         5,000         -           45648         Building         1,004,377         810,000         80,000         60,000         190,000         1,000,000         -           45644         Mechanical         207,187         170,000         170,000         170,000         -         60,000         - <t< td=""><td>45610</td><td>General Business</td><td>95,685</td><td>95,000</td><td></td><td>95,000</td><td></td><td>95,000</td><td></td><td>-</td><td>95,000</td><td></td><td>-</td></t<>	45610	General Business	95,685	95,000		95,000		95,000		-	95,000		-
45616         Liquor         190,435         190,000         190,000         -         190,000         -           45618         Mech Amusement         9,800         12,000         12,000         21,000         -         12,000         -           45620         Sunday Selling         24,173         25,000         25,000         25,000         -         26,000         -           45624         Victualing         57,200         56,000         56,000         56,000         -         56,000         -           45626         Animal         4,171         4,000         4,000         4,000         -         4,000         -           45628         Marriage         5,888         5,000         5,000         5,000         -         5,000         -           45638         Hunting/Fishing Licenses         -	45612	Hotel Registration Fees	17,400	10,000		10,000		10,000		-	10,000		-
45618         Mech Amusement         9,800         12,000         12,000         -         12,000         -           45620         Sunday Selling         24,173         25,000         25,000         25,000         -         25,000         -           45624         Victualing         57,200         56,000         56,000         56,000         -         56,000         -           45626         Animal         4,171         4,000         4,000         4,000         -         4,000         -           45628         Marriage         5,888         5,000         5,000         5,000         -         5,000         -           45638         Hunting/Fishing Licenses         -	45614	Entertainment	28,890	25,000		25,000		25,000		-	25,000		-
45620         Sunday Selling         24,173         25,000         25,000         -         25,000         -           45624         Victualing         57,200         56,000         56,000         -         56,000         -           45626         Animal         4,171         4,000         4,000         4,000         -         4,000         -           45628         Marriage         5,888         5,000         5,000         5,000         -         5,000         -           45638         Hunting/Fishing Licenses         - <td>45616</td> <td>Liquor</td> <td>190,435</td> <td>190,000</td> <td></td> <td>190,000</td> <td></td> <td>190,000</td> <td></td> <td>-</td> <td>190,000</td> <td></td> <td>47.0</td>	45616	Liquor	190,435	190,000		190,000		190,000		-	190,000		47.0
45624         Victualing         57,200         56,000         56,000         -         56,000         -           45626         Animal         4,171         4,000         4,000         4,000         -         4,000         -           45628         Marriage         5,888         5,000         5,000         5,000         -         5,000         -           45638         Hunting/Fishing Licenses         -         -         -         -         -         -         -           45640         Building         1,004,377         810,000         810,000         1,000,000         190,000         1,000,000         -           45642         Plumbing         72,462         60,000         60,000         60,000         -         60,000         -           45644         Mechanical         207,187         170,000         170,000         -         170,000         -           45646         Electrical         128,303         150,000         150,000         -         150,000         -           45648         Board of Appeals         44,012         20,000         20,000         20,000         -         20,000         -           45652         Road Opening	45618	Mech Amusement	9,800	12,000		12,000				-	12,000		-
45626         Animal         4,171         4,000         4,000         4,000         -         4,000         -           45628         Marriage         5,888         5,000         5,000         5,000         -         5,000         -           45638         Hunting/Fishing Licenses         -         -         -         -         -         -           45640         Building         1,004,377         810,000         810,000         1,000,000         190,000         1,000,000         -           45642         Plumbing         72,462         60,000         60,000         60,000         -         60,000         -           45644         Mechanical         207,187         170,000         170,000         170,000         -         170,000         -           45646         Electrical         128,303         150,000         150,000         -         150,000         -           45648         Board of Appeals         44,012         20,000         20,000         20,000         -         12,000         -           45652         Road Opening         36,174         35,000         35,000         35,000         -         35,000         -           45655		Sunday Selling								-			-
45628         Marriage         5,888         5,000         5,000         5,000         -         5,000         -           45638         Hunting/Fishing Licenses         -		Washington -								-			-
45638         Hunting/Fishing Licenses         -													121
45640         Building         1,004,377         810,000         810,000         1,000,000         190,000         1,000,000         -           45642         Plumbing         72,462         60,000         60,000         60,000         -         60,000         -           45644         Mechanical         207,187         170,000         170,000         170,000         -         170,000         -           45646         Electrical         128,303         150,000         150,000         -         150,000         -           45648         Board of Appeals         44,012         20,000         20,000         20,000         -         20,000         -           45650         HDC Application Fee         16,650         12,000         12,000         12,000         -         12,000         -           45652         Road Opening         36,174         35,000         35,000         35,000         -         35,000         -           45654         Fire Inspection & Permit Fees         69,316         80,000         80,000         -         80,000         -           45656         Fire-Sundry         21,690         20,000         20,000         20,000         -         20,000 <t< td=""><td></td><td>(7)</td><td>5,888</td><td>5,000</td><td></td><td>5,000</td><td></td><td>5,000</td><td></td><td>-</td><td>5,000</td><td></td><td>-</td></t<>		(7)	5,888	5,000		5,000		5,000		-	5,000		-
45642         Plumbing         72,462         60,000         60,000         -         60,000         -           45644         Mechanical         207,187         170,000         170,000         -         170,000         -           45646         Electrical         128,303         150,000         150,000         -         150,000         -           45648         Board of Appeals         44,012         20,000         20,000         20,000         -         20,000         -           45650         HDC Application Fee         16,650         12,000         12,000         12,000         -         12,000         -           45652         Road Opening         36,174         35,000         35,000         35,000         -         35,000         -           45654         Fire Inspection & Permit Fees         69,316         80,000         80,000         80,000         -         80,000         -           45656         Fire-Sundry         21,690         20,000         20,000         20,000         -         20,000         -           45658         Police-Sundry         10,360         10,000         10,000         10,000         -         10,000         -			-	040.000		040.000		4 000 000		100.000	4 000 000		153
45644         Mechanical         207,187         170,000         170,000         -         170,000         -           45646         Electrical         128,303         150,000         150,000         -         150,000         -           45648         Board of Appeals         44,012         20,000         20,000         20,000         -         20,000         -           45650         HDC Application Fee         16,650         12,000         12,000         12,000         -         12,000         -           45652         Road Opening         36,174         35,000         35,000         35,000         -         35,000         -           45654         Fire Inspection & Permit Fees         69,316         80,000         80,000         80,000         -         80,000         -           45656         Fire-Sundry         21,690         20,000         20,000         20,000         -         20,000         -           45658         Police-Sundry         10,360         10,000         10,000         10,000         -         10,000         -		100 C 100 T								190,000			3 <b>.</b>
45646         Electrical         128,303         150,000         150,000         -         150,000         -           45648         Board of Appeals         44,012         20,000         20,000         20,000         -         20,000         -           45650         HDC Application Fee         16,650         12,000         12,000         12,000         -         12,000         -           45652         Road Opening         36,174         35,000         35,000         35,000         -         35,000         -           45654         Fire Inspection & Permit Fees         69,316         80,000         80,000         80,000         -         80,000         -           45656         Fire-Sundry         21,690         20,000         20,000         20,000         -         20,000         -           45658         Police-Sundry         10,360         10,000         10,000         10,000         -         10,000         -													(*)
45648     Board of Appeals     44,012     20,000     20,000     -     20,000     -       45650     HDC Application Fee     16,650     12,000     12,000     12,000     -     12,000     -       45652     Road Opening     36,174     35,000     35,000     -     35,000     -       45654     Fire Inspection & Permit Fees     69,316     80,000     80,000     80,000     -     80,000     -       45656     Fire-Sundry     21,690     20,000     20,000     20,000     -     20,000     -       45658     Police-Sundry     10,360     10,000     10,000     10,000     -     10,000     -													
45650         HDC Application Fee         16,650         12,000         12,000         -         12,000         -         12,000         -         12,000         -         35,000         -         35,000         -         35,000         -         35,000         -         45650         Fire Inspection & Permit Fees         69,316         80,000         80,000         80,000         -         80,000         -         80,000         -         45656         Fire-Sundry         21,690         20,000         20,000         20,000         -         20,000         -         45658         Police-Sundry         10,360         10,000         10,000         10,000         -         10,000         -         10,000         -													
45652         Road Opening         36,174         35,000         35,000         -         35,000         -           45654         Fire Inspection & Permit Fees         69,316         80,000         80,000         -         80,000         -           45656         Fire-Sundry         21,690         20,000         20,000         20,000         -         20,000         -           45658         Police-Sundry         10,360         10,000         10,000         10,000         -         10,000         -													57.
45654         Fire Inspection & Permit Fees         69,316         80,000         80,000         -         80,000         -           45656         Fire-Sundry         21,690         20,000         20,000         -         20,000         -           45658         Police-Sundry         10,360         10,000         10,000         10,000         -         10,000         -													-
45656     Fire-Sundry     21,690     20,000     20,000     -     20,000     -       45658     Police-Sundry     10,360     10,000     10,000     10,000     -     10,000     -													-
45658 Police-Sundry 10,360 10,000 10,000 - 10,000 -													
		77 SAME TO SAM								_			
										-			

#### CITY OF NEWPORT, RHODE ISLAND FISCAL YEAR 2020 & FISCAL YEAR 2021 PROPOSED BUDGETS GENERAL FUND REVENUES

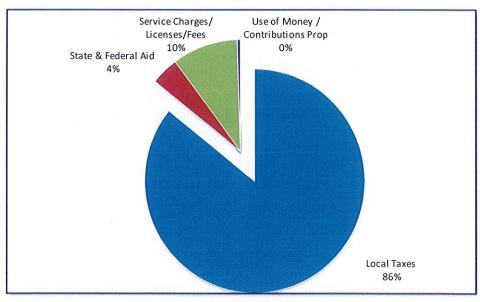
	DESCRIPTION	2018 ACTUALS	FY2019 ADOPTED	FY2019 PROJECTED	FY2020 PROPOSED	Dollar Change	FY2021 PROPOSED	Dollar Change
45662	Payphone Commissions	220	14.	· .		-		-
45664	Vendor Rights	145	-			- 1		-
45666	Newport Grand	477,135	241,681	71,635		(241,681)		-
45695	Miscellaneous Revenues	110,852	100,000	100,000	100,000	-	100,000	-
45699	Misc. Revenues, Easton's	5,062	1,000	1,000	1,000	-	1,000	<u> </u>
45808	Parking Fund Salary Reimbursement	100,000	100,000	100,000	130,000	30,000	130,000	2
45820	Beach Bounce Fees	28,306	20,000	20,000	20,000	-	20,000	_
45821	Newport Beach Bathhouses	52,995	50,000	50,000	50,000	-	50,000	5.1
45822	Rotunda Rentals	113,267	125,000	125,000	125,000	-	125,000	-
45823	Carousel Income	16,371	15,000	15,000	15,000	-	15,000	-
45824	Beach Bounce Food	597	6 (4)			-		_
45825	Food Service Concessions	52,325	48,000	48,000	48,000	-	48,000	-
45826	Outside Vendor Commissions	21,264	6,000	20,000	20,000	14,000	20,000	-
45827	Newport Beach Parking	644,280	610,000	610,000	610,000		610,000	
45828	Beach Store Funds	3,746	20,000			(20,000)		· ·
45829	Beach Parking Meters	43,042	37,500	42,000	42,000	4,500	42,000	-
45926	Recreation Scholarship Revenue	3,400	-			-		2
45928	Recreation Program Revenue	151,070	120,000	120,000	120,000	-	120,000	
	Total Service Charges/Fees	10,626,598	9,987,733	9,683,848	9,977,213	(10,520)	9,947,213	(30,000)
45700 45700	Use of Money and Property Rental of Property Gateway Center Rental	106,850	100,000	110,000	110,000 30,000	10,000 30,000	110,000 30,000	- - -
45701	Investment Interest	44,381	350,000	200,000	350,000	-	350,000	-
	Total Use of Money and Prope	151,231	450,000	310,000	490,000	40,000	490,000	-
	Contributions & Sale of Property							
45920	Trust Fund Donations	81,500	81,500	81,500	81,500	-	81,500	-
45811	Contributions	52,112						=
45811	Fireworks Donations				30,000	30,000	30,000	-
45929	Surplus Equipment Sales	88,126	10,000	10,000	10,000	-	10,000	-
45940	Public Donations	50,000	50,000	50,000	50,000	-	50,000	-
	Total Contributions & Sale of F	271,738	141,500	141,500	171,500	30,000	171,500	-
	TOTAL	94,710,154	97,103,290	96,918,223	99,851,424	2,748,134	102,569,165	2,717,741
	OTHER SOURCES (USES) OF FUN	DS:						
46002	Operating transfers in	30,887				1		
48002	Transfers From Other Funds		V=	549,000				
	Appropriated from Fuel Savings							
	Encumbrance Carry Over							
	TOTAL	\$ 94,741,041	\$ 97,103,290	\$ 97,467,223	\$ 99,851,424	\$ 2,748,134	\$ 102,569,165	\$ 2,717,741

# **General Fund Revenues**

FY2020 ~ \$99,851,424

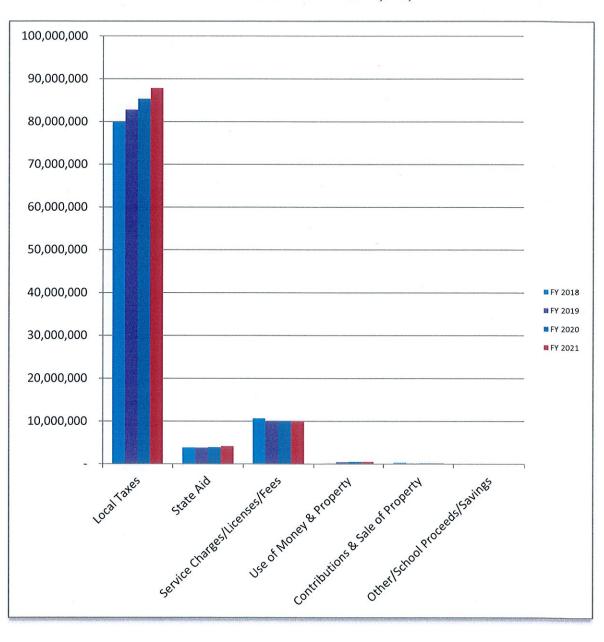


FY2021 ~ \$102,569,165



# **Comparative Revenues**

FY 2017-18 Actual ~ \$94,741,041 FY 2018-19 Adopted ~ \$97,103,290 FY 2019-20 PROPOSED ~ \$99,851,424 FY 2020-21 PROPOSED ~ \$102,569,165



#### CITY OF NEWPORT, RHODE ISLAND FISCAL YEAR 2020 & 2021 PROPOSED BUDGETS PROPERTY TAX LEVY AND TAX RATE

	FY 18-19 ADOPTED			DOLLAR CHANGE	PERCENT CHANGE	FY 19-20 PROOSED		FY 20-21 PROPOSED	
Proposed General Fund Budget:									
General Fund Services	\$	13,341,780	\$	1,147,914	8.60%	\$	14,489,694	\$	15,431,184
Benefits other than Police & Fire Pensions		11,805,295		(461,777)	-3.91%		11,343,518		11,563,085
Salaries, Overtime and Holiday Pay		24,788,857		1,636,844	6.60%		26,425,701		27,191,611
Transfer to Equipment Replacement		1,402,666		(141,066)	-10.06%		1,261,600		1,261,600
Contribution to Police & Fire Pensions		11,031,009		(133,076)	-1.21%		10,897,933		10,897,933
Transfer for School Budget		25,968,779			0.00%		25,968,779		25,968,779
Debt Service		5,452,352		(27,439)	-0.50%		5,424,913		5,448,097
Capital Budget Transfers		3,212,552		826,734	25.73%		4,039,286		4,806,876
Total General Fund Budget	\$	97,003,290	\$	2,848,134	2.94%	\$	99,851,424	\$	102,569,165
Less Revenues:									
All Revenues Other Than Property Tax	_	22,011,047		(138,185)	-0.63%		21,872,862		21,790,603
Balance to be Raised by Property Tax Levy		74,992,243		2,986,319	3.98%		77,978,562		80,778,562
Motor Vehicle Levy		1,830,000		(126,557)	-6.92%		1,703,443		1,403,443
Final Tax Roll Adjustments		287,158	_	(287,158)			-		
Actual Final Levy	\$	77,109,401	\$	2,572,604	3.34%	\$	79,682,005		82,182,005
Maximum Allowed By State Law			\$_	3,084,376	4.00%	\$	80,193,777	\$	83,381,057
Residential Assessed Valuation (in thousands)		97,103,290 (22,011,047) 75,092,243 (75,482,243) (390,000)							
Commercial Assessed Valuation (in thousands) Personal Property Tangible (in thousands)	nds)				FISCAL YEAR 20	20		FIS	CAL YEAR 2021
Residential Tax Rate Commercial Tax Rate	\$	9.99 14.98		0.350 0.520	3.50% 3.47%	\$	10.34 15.50	\$	10.71 16.06

Estimated Property Tax Rate - Please note that under the new tax cap law, the actual levy is adopted and the rate is subject to change based on any additional changes to the taxable assessed value prior to certification of the tax roll.

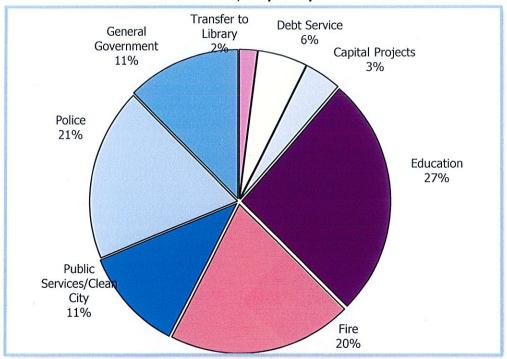
Calculation of Levy	Assessed Value (in thousands)	20 Tax Rate	Tax Levy
Residential Assessed Valuation	5,259,886	10.34	54,387,221
Commercial Assessed Valuation	1,391,845	15.50	21,573,598
Adjustments to Balance			
Personal Property Tangible	130,177	15.50	2,017,744
Tax Levy			77,978,562

# CITY OF NEWPORT, RHODE ISLAND FY2018 and FY2019 GENERAL FUND BUDGET EXPENDITURE SUMMARY BY PROGRAM

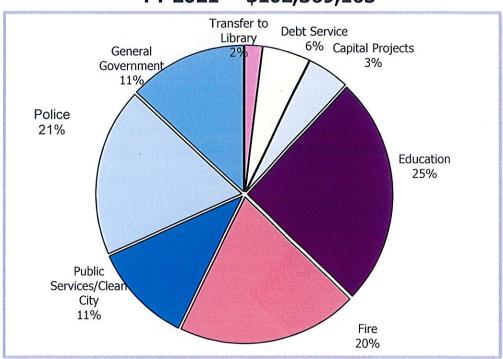
	2018	2019	2019	2020	2021
	ACTUAL	ADOPTED	PROJECTED	PROPOSED	PROPOSED
	EXPEND	BUDGET	BUDGET	BUDGET	BUDGET
Public School Operations	26,185,004	25,968,779	25,968,779	25,968,779	25,968,779
Newport Public Library Support	1,868,017	1,896,037	1,896,037	1,933,958	1,972,637
Independent Audit/Stat. Update	209,163	80,000	102,231	81,250	243,000
Pension & Retiree Expense	1,509,419	1,687,200	1,651,124	1,645,000	1,671,250
Debt Service	5,550,245	5,452,352	5,484,752	5,424,913	5,448,097
Reserves	962,731	840,000	1,353,320	2,134,300	2,823,005
Civic Support	118,450	118,450	118,450	143,450	143,450
City Council	96,770	118,457	97,212	160,660	160,660
City Manager	974,959	967,112	966,989	1,117,050	1,132,381
City Solicitor	481,607	543,449	534,342	537,911	547,438
Canvassing	217,427	302,512	283,582	229,068	276,993
City Clerk	620,578	545,354	531,335	582,108	594,858
Finance	3,899,520	4,400,533	4,385,875	4,323,365	4,337,450
Police Department	18,024,053	18,434,446	18,286,021	18,772,771	19,108,345
Fire Department	19,390,165	19,700,521	19,642,455	20,050,254	20,467,156
Public Services	9,586,826	11,237,362	11,502,941	11,237,846	11,371,420
Planning & Economic Development	239,188	335,325	236,386	430,108	441,620
Building, Zoning & Inspections	1,071,244	1,162,850	1,149,039	1,039,348	1,053,749
Transfer to Capital Fund	2,816,286	3,212,552	2,768,552	4,039,286	4,806,876
Transfer to Other Funds	5,035	_	-	-	
Total General Fund Expenditures	\$93,826,687	\$97,003,290	\$96,959,422	\$99,851,424	102,569,165

# **General Fund Expenditures**

FY 2020 ~ \$99,851,424



FY 2021 ~ \$102,569,165



ACCUMINAME   RESULTS   BUDGET   Change   Chang			2018 ACTUAL	2019 ADOPTED	2019 PROJECTED	2020 PROPOSED	Dollar	2021 PROPOSED	Dollar
Total School   Tota	<b>ACCT NUMBER</b>	ACCOUNT NAME							Change
Total Flouring Operation 1,868,017 1,896,037 1,896,037 1,933,958 3,921 1,972,637 11-150-7100-5057 Public Library Operation 1,868,017 1,896,037 1,896,037 1,933,958 3,921 1,972,637 11-150-8130-9225 Independent Audit 74,500 80,000 79,249 81,250 1,250 83,000 110,233 81,250 1,250 160,000 Audit/Statistical Reval 209,163 80,000 102,733 81,250 1,250 1243,000 Audit/Statistical Reval 209,163 80,000 102,733 81,250 1,250 1243,000 11-150-8320-93013 Pension Repensers - Northly 1-150-8320-93013 Pension Repenser - Northly 1-150-8320-9320 Pensions Pensio	11-150-7210-50575			25,968,779		25,968,779		25,968,779	-
11-150-8130-50225	Total School			25,968,779		25,968,779		25,968,779	
11-159-832-95229   Satistical Update/Revaluation   134,663   80,000   102,233   81,250   1,250   243,000     11-159-8320-95051   Pension Expenses - Monthly   11-159-8320-95051   Pension Expenses - Monthly   11-159-8320-95051   Pension Expenses - Monthly   11-159-8320-95052   Pension Expenses - Monthly   11-159-8320-95052   Pension Expenses - Monthly   11-159-8320-95052   Pensions   1,509,419   1,687,200   1,681,124   1,645,000   42,000   30,000	11-150-7100-50577	Public Library Operation	1,868,017	1,896,037	1,896,037	1,933,958	37,921	1,972,637	38,679
1-150-8520-50015				80,000		81,250	1,250		1,750 160,000
11-159-8520-50103   Pension Retired Insur Cover   470,742   \$50,000   481,124   \$25,000   \$20,000   \$51,250   \$11-159-8520-50055   Contribution to OPEB Trust   720,000   \$30,	11 130 0130 30223			80,000		81,250	1,250		161,750
1-15-98520-50155			470.742		401 124	E3E 000		EE1 250	- 25.250
1-150-8520-50520   Severance Benefits   318,077   300,000   350,000   300,000   300,000   300,000   1,000,000							(25,000)		26,250
Pensions									
11-160-8540-50220   Debt Service Advisory Service   350   5,000   37,400   15,000   15,000   11-160-8540-50452   Bond Interest   1,650,162   1,497,219   1,497,219   1,393,765   (157,943)   1,156,849   1,156,849   1,166,840-50552   Bond Principal   3,899,733   3,550,133   3,950,133   4,080,637   139,594   4,141,248   3,950,133   4,080,637   139,594   4,141,248   1,156,849							(42,200)		26,250
11-160-8540-50452	TOTAL FIDUCIARY AC	COUNTS	29,771,603	29,632,016	29,618,171	29,628,987	(3,029)	29,855,666	226,679
11-160-8540-50552   Bond Principal   3,899/33   3,959/133   3,959/133   4,980,637   130,504   4,141,248						5,000	(157.042)		145,000
TOTAL DEBT SERVICE									(182,427) 60,611
1-170-8560-50105	11-100-6540-50552								23,184
11-170-8560-59050	TOTAL DEBT SERVICE		5,550,245	5,452,352	5,484,752	5,424,913	(27,439)	5,448,097	23,184
11-170-8565-5015    Unemployment   53,876   75,000   60,000   (15,000)   60,000   (15,000)   60,000   (15,000)   60,000   (15,000)   60,000   (11-170-8565-5015)   Annual Leave Sell Back   371,392   400,000   400,000   400,000   400,000   - 400,							109,300		9,486
Insurance Reserves							(15,000)		
11-170-8565-50201	11-170-8560-50510								9,486
11-170-8565-50502	11-170-8565-50175	Annual Leave Sell Back	371,392	400,000	400,000	400,000		400,000	
11-170-8565-50512   Salary Vacancy Factor   (300,000)   - (300,000)   (300,000)   (300,000)   (1,879.219)   (11-170-8565-50515)   General Contingency   (650)   (100,000)   (100,000)   (1,879.219)   (11-170-8565-50571)   Hospital Insurance Pol & Fire   (650)   (404,113)   (200,000)   (25,000)   (25,000)   (100,000)   (1,200,000)   (2,079,219)   (2,0	11-170-8565-50220	Consultants/Studies	32,071	-					
Ceneral Fund Reserve   100,000   25,000   100,000   1,200,000   1,879;219   100,000   1,			-	-	200,000				•
11-170-8565-50571   Hospital Insurance Pol & Fire	11-170-8565-50502			(300,000)	-				
TOTAL RESERVE ACCOUNTS			650	100,000	25,000	100,000		100,000	•
11-830-2111-50760		_		200,000	628,320	1,400,000	1,200,000	2,079,219	679,219
11-830-2111-50860   Visiting Nurse   10,000   10,000   10,000   10,000   10,000   11-830-2111-50861   NPT Cty Community Mental Heal   10,500   10,500   10,500   10,500   10,500   10,500   10,500   10,500   10,500   10,500   10,500   10,500   10,500   10,500   10,500   10,500   11	TOTAL RESERVE ACCO	DUNTS	962,731	840,000	1,353,320	2,134,300	1,294,300	2,823,005	688,705
11-830-2111-50861         NPT Cty Community Mental Heal         10,500         10,500         10,500         2,000         2,000         2,000         2,000         2,000         2,000         10,500         10,500         10,500         10,500         10,500         10,500         10,500         10,500         10,500         10,500         1,500         1,500         15,50									
11-830-2111-50865   Newport Partnership for Families   2,000   2,000   2,000   2,000   2,000   1.830-2111-50867   New Visions (EBCAP)   15,500   15,500   15,500   15,500   15,500   1.500									•
11-830-2111-50867         New Visions (EBCAP)         15,500<									
11-830-2111-50869         Lucy's Hearth         1,500         1,500         1,500         1,500         1,500         1,500         1,500         1,500         1,500         1,500         1,500         1,500         1,500         1,500         1,500         1,500         1,500         1,500         1,500         1,050         1,050         1,050         1,050         250         250         250         250         250         250         250         250         1,050         1,050         1,500									
11-830-2111-50872         The Samaritans         250         250         250         250         -         250           11-830-2111-50878         Women's Resource         3,250         3,250         3,250         3,250         -         3,250           11-830-2111-508879         Newport In Bloom         1,500         1,500         1,500         -         1,500           11-830-2111-50881         Edward King Sr Center         20,000         20,000         20,000         20,000         20,000         -         20,000           11-830-2111-50882         Park Holm Sr Center         1,700         1,750         1,750         1,750	11-830-2111-50869			1,500	1,500	1,500			•
11-830-2111-50878         Women's Resource         3,250         3,250         3,250         3,250         1,500         1,700         1,750         7,750         7,750         7,750         7,750         7,750         7,750         7,750         7,750         7,50         7,50         7,50         7,500         1,									•
11-830-2111-50879         Newport In Bloom         1,500         20,000         -         20,000         -         20,000         -         20,000         -         20,000         -         1,700         1,750         1,750         7,750         7,750         7,750         7,750         7,750         7,750         7,50         7,50         7,50         7,500									
11-830-2111-50881         Edward King Sr Center         20,000         20,000         20,000         20,000         20,000         -         20,000           11-830-2111-50882         Park Holm Sr Center         1,700         1,700         1,700         1,700         -         1,700           11-830-2111-50883         American Red Cross         500         500         500         500         -         500           11-830-2111-50884         Boys & Girls Club         7,750         7,750         7,750         7,750         -         7,750           11-830-2111-50886         Newport Artillery         1,250									
11-830-2111-50883         American Red Cross         500         500         500         500         -         500           11-830-2111-50884         Boys & Girls Club         7,750         7,750         7,750         7,750         -         7,750           11-830-2111-50886         Newport Artillery         1,250 <t< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>•</td></t<>									•
11-830-2111-50884         Boys & Girls Club         7,750         7,750         7,750         7,750         1,750         11-830-2111-50886         Newport Artillery         1,250         1,250         1,250         1,250         1,250         1,250         1,250         1,250         -         7,50         750         -         7,50         1,250         -         7,50         -         7,50         -         7,50         -         7,50         -         7,50         - <td< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td><del>.</del></td></td<>									<del>.</del>
11-830-2111-50886         Newport Artillery         1,250 <t< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>•</td></t<>									•
11-830-2111-50887         Lions Club         750         750         750         750         750         750         750         750         1830-2111-50889         Little League         6,000         6,000         6,000         6,000         -         6,000         -         6,000         -         6,000         -         6,000         -         6,000         -         -         6,000         -         7,500         -         7,500         -         -         7,500         -         7,500         -         7,500         -         7,500         -         7,500         -         7,500         -         7,500         -         7,500         -         7,500         -         7,500         -         7,500         -         7,500         -         7,500         -         7,500         -         1,000         -         1,000         1,000         1,000         -         500         -         500         -         500         -									
11-830-2111-50889         Little League         6,000         6,000         6,000         -         6,000           11-830-2111-50890         Martin Luther King Ct         7,500         7,500         7,500         7,500         -         7,500           11-830-2111-50891         Pop Warner Football         1,000         1,000         1,000         1,000         -         1,000           11-830-2111-50896         RI Arts Foundation         500         500         500         -         500           11-830-2111-50898         Friends of Ballard Park         1,000         1,000         1,000         -         (1,000)         -           11-830-2111-xxxxx         Clagett Regatta         -         -         -         -         500         500           11-830-2111-xxxxx         Island Moving Company         -         -         -         500         500           11-830-2111-xxxxx         Chamber of Eco. DevGreater C         -         -         -         25,000         25,000									i i
11-830-2111-50890     Martin Luther King Ctr     7,500     7,500     7,500     7,500     - 7,500       11-830-2111-50891     Pop Warner Football     1,000     1,000     1,000     1,000     - 1,000       11-830-2111-50896     RI Arts Foundation     500     500     500     500     - 500       11-830-2111-50898     Friends of Ballard Park     1,000     1,000     1,000     - (1,000)     - (1,000)       11-830-2111-xxxxx     Clagett Regatta     500     500     500       11-830-2111-xxxxx     Island Moving Company     500     500     500       11-830-2111-xxxxx     Chamber of Eco. DevGreater C     25,000     25,000     25,000		Little League	6,000	6,000	6,000	6,000		6,000	4
11-830-2111-50896         RI Arts Foundation         500         500         500         -         500           11-830-2111-50898         Friends of Ballard Park         1,000         1,000         1,000         -         (1,000)         -           11-830-2111-xxxxx         Clagett Regatta         -         -         -         500         500           11-830-2111-xxxxx         Island Moving Company         -         -         -         500         500           11-830-2111-xxxxx         Chamber of Eco. DevGreater C         -         -         -         25,000         25,000						7,500			•
11-830-2111-50898     Friends of Ballard Park     1,000     1,000     1,000     -     (1,000)     -       11-830-2111-xxxxx     Clagett Regatta     -     -     -     -     500     500     500       11-830-2111-xxxxx     Island Moving Company     -     -     -     -     500     500     500       11-830-2111-xxxxx     Chamber of Eco. DevGreater C     -     -     -     25,000     25,000     25,000									•
11-830-2111-xxxxx     Clagett Regatta     -     -     -     500     500       11-830-2111-xxxxx     Island Moving Company     -     -     -     -     500     500       11-830-2111-xxxxx     Chamber of Eco. DevGreater C     -     -     -     25,000     25,000						500	(1.000)	500	
11-830-2111-xxxxx     Island Moving Company     -     -     -     500     500       11-830-2111-xxxxx     Chamber of Eco. DevGreater C     -     -     -     25,000     25,000				-,000	- 1,500	500		500	
		Island Moving Company	-		-	500	500		•
11 920 2111 E1100 Maynort Housing Hotling 4.4E0 4.4E0 4.4E0			-	(2)			25,000		•
	11-830-2111-51100	Newport Housing Hotline	4,450	4,450	4,450	4,450		4,450	•
11-830-2111-51860 Public Education Found 500 500 500 500 - 500 11-830-2111-51862 Clean Ocean Access 2,000 2,000 2,000 - 2,000									
Total Donations 118,450 118,450 12,400 2,000 143,450 25,000 143,450	11-030-2111-31002						25.000		

ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL RESULTS	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 PROPOSED BUDGET	Dollar Change	2021 PROPOSED BUDGET	Dollar Change
11-010-8110-50004	Temp. Services		2,400			(2,400)		
11-010-8110-50051	Council Salaries	16,190	16,000	16,000	16,000	(2,400)	16,000	
11-010-8110-50100-1	Health Insurance	000 4 00 0000	7.0.7	31,512	30,781	30,781	30,781	
11-010-8110-50100-2	Dental Insurance			3,163	2,270	2,270	2,270	-1
11-010-8110-50100-4 11-010-8110-50100-5	Payroll Taxes MERS Defined Benefit			1,224 1,318	1,224 1,320	1,224 1,320	1,224	•
11-010-8110-50100-5	MERS Defined Contribution			20	20	20	1,320 20	
11-010-8110-50104	Employee Benefits	35,965	36,012	-		(36,012)		-
11-010-8110-50210	Dues & Subscript	18,415	18,815	18,815	18,815		18,815	•
11-010-8110-50225	Contract Services	- 22 102	15,000	20,000	25.070	(15,000)	- 2F 070	•
11-010-8110-50278 11-010-8110-50285	Council Expense Navy Affairs Expense	23,183 342	25,070 910	20,000 910	25,070 910		25,070 910	<u>.</u>
11-010-8110-50361	Office Supplies	1,905	2,000	2,000	2,000		2,000	
11-010-8110-50366	Sister City Expense				30,000	30,000	30,000	-
11-010-8110-50365	FireWorks Bd Tenant Affairs	770	2,250	2,250	30,000	30,000	30,000 2,250	•
11-010-8110-50866	City Council	96,770	118,457	97,212	2,250 <b>160,660</b>	42,203	160,660	
44 000 0000 50004	C'h Marris Calada	226 472	242.476	242.476				
11-020-8200-50001 11-020-8200-50004	City Manager Salaries Temp & Seasonal	336,473 1,667	342,476 1,000	342,476 1,003	445,174 1,000	102,698	452,777 1,000	7,603
11-020-8200-50100	Employee Benefits	136,669	142,238	-		(142,238)		-
11-020-8200-50100-1	Health Insurance			36,104	53,177	53,177	53,177	-
11-020-8200-50100-2 11-020-8200-50100-3	Dental Insurance Life Insurance			3,597 249	4,640 500	4,640 500	4,640 500	
11-020-8200-50100-3	Payroll Taxes			26,199	34,056	34,056	34,599	543
11-020-8200-50100-5	MERS Defined Benefit			74,154	96,882	96,882	98,445	1,563
11-020-8200-50100-6	MERS Defined Contribution			2,723	2,970	2,970	3,049	79
11-020-8200-50205 11-020-8200-50205	Copying and Binding	-	100 2,500	1,000	1,000	(100)	1,000	•
11-020-8200-50205	Annual Report Dues & Subscriptions	2,253	2,000	3,000	2,000	(1,500)	2,000	
11-020-8200-50212	Conferences & Training	6,166	4,500	2,500	4,500		4,500	-
11-020-8200-50225	Contract Services	80,000	60,500	60,000	30,500	(30,000)	30,500	•
11-020-8200-50251	Telephone & Comm	1.001	500	1 200	500	(1.102)	500	
11-020-8200-50271 11-020-8200-50282	Gasoline & Vehicle Maint. Official Expense	1,001 530	2,500 1,100	1,200 100	1,307 1,100	(1,193)	1,308 1,100	1
11-020-8200-50361	Office Supplies	755	1,500	800	1,500		1,500	
	City Manager	565,514	560,914	555,105	680,806	119,892	690,595	9,789
11-020-8210-50001	Human Resources Salaries	200,417	197,594	197,594	201,545	3,951	205,576	4,031
11-020-8210-50004	Temp & Seasonal	7,697	13,600	5,900	13,900	300	13,900	
11-020-8210-50100-1	Health Insurance			37,198	36,161	36,161	36,161	
11-020-8210-50100-2 11-020-8210-50100-3	Dental Insurance Life Insurance			2,398 166	2,320 250	2,320 250	2,320 250	
11-020-8210-50100-4	Payroll Taxes			15,116	15,418	15,418	15,727	309
11-020-8210-50100-5	MERS Defined Benefit			43,392	44,340	44,340	45,227	887
11-020-8210-50100-6	MERS Defined Contribution	02.200	00.004	2,670	750	750	765	15
11-020-8210-50100 11-020-8210-50205	Employee Benefits Copying & Binding	93,389	99,004 200	400	400	(99,004) 200	400	
11-020-8210-50210	Dues & Subscriptions	599	600	600	600		600	•
11-020-8210-50212	Conferences & Training	2,272	3,000	2,250	3,000		3,000	•
11-020-8210-50214	Tuition Reimbursement	25.727	25.000	4,000	10,000	10,000	10,000	•
11-020-8210-50215 11-020-8210-50225	Recruitment Contract Services	25,727 8,059	25,000 8,500	25,000 6,100	25,000 8,500		25,000 8,500	
11-020-8210-50311	Operating Supplies	6,902	5,200	5,200	5,200		5,200	
11-020-8210-50361	Office Supplies	2,290	3,200	2,400	3,860	660	3,860	
	Human Resources	347,352	355,898	350,384	371,244	15,346	376,486	5,242
11 020 0220 50002	Overtime	C1 0F2	E0 000	61 500	65.000	15.000	CE 000	
11-020-8220-50002 11-020-8220-50100	Overtime Employee Benefits	61,853	50,000	61,500	65,000	15,000	65,000	
11-020-8220-50260	Rental - Equip & Facilities	240	300	-	300		300	•
	Special Events	62,093	50,300	61,500	65,000	14,700	65,300	300
TOTAL CITY MANAGER		974,959	967,112	966,989	1,117,050	149,938	1,132,381	15,331
11-030-8310-50001	City Solicitor Salaries	312,605	329,886	329,886	336,276	6,390	343,701	7,425
11-050-8310-50004	Seasonal & Temp	-		1,693				•
11-050-8310-50100-1 11-050-8310-50100-2	Health Insurance Dental Insurance			92,993 5,996	79,807 5,010	79,807 5,010	79,807 5,010	
11-050-8310-50100-2	Life Insurance			415	625	625	625	
11-050-8310-50100-4	Payroll Taxes			25,236	25,725	25,725	26,293	568
11-050-8310-50100-5	MERS Defined Benefit			51,319	52,818	52,818	54,303	1,485
11-050-8310-50100-6 11-030-8310-50100	MERS Defined Contribution Employee Benefits	150,820	177,413	1,454	1,500	1,500 (177,413)	1,549	49
11-030-8310-50100	Dues & Subscriptions	4,022	15,000	9,200	14,000	(1,000)	14,000	<u>.</u>
11-030-8310-50212	Conferences & Training	300	2,000	2,000	2,000		2,000	-
11-030-8310-50225	Contract Services	11,158	7,000	7,000	8,000	1,000	8,000	•
11-030-8310-50247 11-030-8310-50268	Labor Relations Mileage Reimbursement	825 203	10,000 300	5,000 300	10,000 300		10,000 300	
11-030-8310-50361	Office Supplies	1,674	1,850	1,850	1,850		1,850	
	City Solicitor	481,607	543,449	534,342	537,911	(5,538)	547,438	9,527

ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL RESULTS	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 PROPOSED BUDGET	Dollar Change	2021 PROPOSED BUDGET	Dollar Change
11-050-8120-50001	Canvassing Salaries	113,493	115,648	115,648	117,992	2,344	119,298	1,306
11-050-8120-50002	Overtime	859	1,700	800	850	(850)	1,150	300
11-050-8120-50004	Seasonal & Temp	12,520	35,000	35,000	12,380	(22,620)	38,250	25,870
11-050-8120-50051	Monthly Salaries	3,584	4,100	4,100	4,140	40	4,140	-
11-050-8120-50100-1	Health Insurance			37,198	36,161	36,161	36,161	-1
11-050-8120-50100-2 11-050-8120-50100-3	Dental Insurance Life Insurance			2,398 166	2,320 250	2,320 250	2,320	
11-050-8120-50100-4	Payroll Taxes			8,847	9,026	9,026	250 9,126	100
11-050-8120-50100-5	MERS Defined Benefit			25,396	25,958	25,958	26,246	288
11-050-8120-50100-6	MERS Defined Contribution			629	643	643	655	12
11-050-8120-50100	Employee Benefits	72,100	74,634	-		(74,634)		-
11-050-8120-50205	Copying & Binding	1,482	2,000	1,984	1,385	(615)	2,729	1,344
11-050-8120-50207	Legal Advertising	1,353	3,500	2,500	1,500	(2,000)	3,500	2,000
11-050-8120-50210 11-050-8120-50212	Dues & Subscriptions Conferences & Training	150 365	280 880	225 505	280 1,303	423	280 1,388	0.5
11-050-8120-50212	Contract Services	8,517	60,000	44,874	10,000	(50,000)	25,000	85 15,000
11-050-8120-50260	Equipment Rental	1,076	2,300	1,625	2,680	380	3,500	820
11-050-8120-50268	Mileage Reimbursement	609	650	903	1,000	350	1,200	200
11-050-8120-50361	Office Supplies	1,319	1,820	784	1,200	(620)	1,800	600
	Canvassing	217,427	302,512	283,582	229,068	(73,444)	276,993	47,925
11-060-8325-50001	City Clerk/Probate Salaries	310,960	317,983	303,963	332,040	14,057	341,798	9,758
11-060-8325-50100-1	Health Insurance			86,428	103,828	103,828	103,828	•
11-060-8325-50100-2	Dental Insurance			5,561	6,170	6,170	6,170	•
11-060-8325-50100-3 11-060-8325-50100-4	Life Insurance Payroll Taxes			498 24,326	750 25,401	750 25,401	750 26,148	747
11-060-8325-50100-5	MERS Defined Benefit			69,829	73,049	73,049	75,196	2,147
11-060-8325-50100-6	MERS Defined Contribution			3,180	3,320	3,320	3,418	98
11-060-8325-50100	Employee Benefits	186,269	189,821	-		(189,821)		•
11-060-8325-50207	Legal Advertising	8,661	13,000	13,000	9,500	(3,500)	9,500	
11-060-8325-50210	Dues & Subscriptions	400	500	500	500	•	500	•
11-060-8325-50212	Conferences & Training	760	500	500	500	6,000	500	•
11-060-8325-50225 11-060-8325-50251	Contract Services Communication	107,211 432	16,000 550	16,000 550	22,000	6,000 (550)	22,000	
11-060-8325-50361	Office Supplies	5,885	7,000	7,000	5,050	(1,950)	5,050	
	City Clerk/Probate	620,578	545,354	531,335	582,108	36,754	594,858	12,750
Department of Finance								
11-100-8320-50001	Finance Admin Salaries	326,939	327,238	327,238	340,906	13,668	353,017	12,111
11-100-8320-50100-1	Health Insurance	57.77.5.7.75.3.		37,912	38,159	38,159	38,159	
11-100-8320-50100-2	Dental Insurance			2,780	2,690	2,690	2,690	-
11-100-8320-50100-3	Life Insurance			249	333	333	333	
11-100-8320-50100-4	Payroll Taxes MERS Defined Benefit			25,034	26,079	26,079	27,006	927
11-100-8320-50100-5 11-100-8320-50100-6	MERS Defined Contribution			71,861 3,504	74,999 3,655	74,999 3,655	77,664 3,786	2,665 131
11-100-8320-50100-0	Employee Benefits	132,082	141,340	3,304	3,033	(141,340)	3,780	131
11-100-8320-50120	Bank Fees	-	,- 10	100	100	100	100	-
11-100-8320-50205	Copying & Binding	4,356	5,000	5,000	5,000	-	5,000	
11-100-8320-50207	Legal Advertising	14,124	15,000	15,000	15,000		15,000	
11-100-8320-50210	Dues & Subscriptions	5,504	5,000	5,500	5,600	600	5,600	
11-100-8320-50212 11-100-8320-50225	Conferences & Training Contract Services	6,809 40,648	8,000	4,500	7,500	(500)	7,500	
11-100-8320-50361	Office Supplies	3,511	3,500	5,000	4,000	500	4,000	
11 100 0010 00001	Administration	533,973	505,078	503,678	524,021	18,943	539,855	15,834
11-100-8315-50001	Municipal Court Salaries	52,015	54,817	54,817	57,596	2,779	60,476	2,880
11-100-8315-50002	Overtime	125	3,000	1,000	3,000		3,000	
11-100-8315-50100-1	Health Insurance		11.00 <b>5.00</b> 00000000	17,409	19,975	19,975	19,975	-
11-100-8315-50100-2	Dental Insurance			1,199	1,160	1,160	1,160	-
11-100-8315-50100-3	Life Insurance			83	83	83	83	
11-100-8315-50100-4 11-100-8315-50100-5	Payroll Taxes MERS Defined Benefit			4,193 12,038	4,406 12,671	4,406 12,671	4,626 13,305	220 634
11-100-8315-50100-6	MERS Defined Contribution			548	576	576	605	29
11-100-8315-50100	Employee Benefits	35,187	35,470	-		(35,470)		-
11-100-8315-50225	Contract Services	775	350	775	775	425	775	
11-100-8315-50361	Office Supplies		1,000	500	500	(500)	500	
	Municipal Court	88,102	94,637	92,562	100,742	6,105	104,505	3,763

ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL RESULTS	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 PROPOSED BUDGET	Dollar Change	2021 PROPOSED BUDGET	Dollar Change
11-100-8328-50001	Info & Technology Salaries	201,197	406,252	396,252	311,353	(94,899)	323,728	12,375
11-100-8328-50004	Temporary Seasonal	8,227	15,000	-	15,000		15,000	-
11-100-8328-50100-1 11-100-8328-50100-2	Health Insurance			79,221	66,472	66,472	66,472	
11-100-8328-50100-2	Dental Insurance Life Insurance			5,179 415	3,850 374	3,850 374	3,850 374	
11-100-8328-50100-4	Payroll Taxes			25,000	23,818	23,818	24,765	947
11-100-8328-50100-5	MERS Defined Benefit			70,000	68,498	68,498	71,220	2,722
11-100-8328-50100-6 11-100-8328-50100	MERS Defined Contribution	02 272	200 255	3,500	3,303	3,303	3,431	128
11-100-8328-50212	Employee Benefits Technical Training	82,373 100	209,355 5,000	1	5,000	(209,355)	7,000	2,000
11-100-8328-50225	Contract Services	512,053	-	-	3,000		7,000	2,000
11-100-8328-50226	Contracted Operations	231,698	406,667	406,667	460,000	53,333	432,000	(28,000)
11-100-8328-50227 11-100-8328-50228	Hosted Services	10,468	370,000	370,000	314,193	(55,807)	325,580	11,387
11-100-8328-50228	Licensing and Maintenance Postage	265,839 56,418	315,000 44,460	315,000 60,000	331,575 44,890	16,575 430	291,225 45,390	(40,350) 500
11-100-8328-50251	Telephone & Comm	289,868	366,050	366,050	313,930	(52,120)	313,930	-
11-100-8328-50311	Operating Supplies	14,434	35,000	35,000	23,700	(11,300)	23,700	-
11-100-8328-50361	Office Supplies	5,074	6,200	6,200	6,200		7,000	800
11-100-8328-50420	MIS Equipment Info & Technology	64,317 <b>1,742,066</b>	25,000 <b>2,203,984</b>	65,000 <b>2,203,484</b>	57,500 <b>2,049,656</b>	32,500 (1 <b>54,328</b> )	57,500 <b>2,012,165</b>	(37,491)
	Tino & recimology	1,742,000	2,203,984	2,203,464	2,049,030	(134,326)	2,012,103	(37,491)
11-100-8371-50001	Assessment Salaries	98,100	103,399	97,399	109,590	6,191	114,165	4,575
11-100-8371-50002	Overtime	254	-	250	250	250	250	-
11-100-8371-50100-1 11-100-8371-50100-2	Health Insurance Dental Insurance			34,817 2,398	19,975 1,160	19,975 1,160	19,975 1,160	
11-100-8371-50100-2	Life Insurance			166	208	208	208	<u> </u>
11-100-8371-50100-4	Payroll Taxes			7,176	7,609	7,609	7,838	229
11-100-8371-50100-5	MERS Defined Benefit			22,706	24,110	24,110	25,116	1,006
11-100-8371-50100-6	MERS Defined Contribution	40.425		938	995	995	1,025	30
11-100-8371-50100 11-100-8371-50205	Employee Benefits Copying & Binding	49,435 521	68,202 750	600	600	(68,202)	600	•
11-100-8371-50203	Dues & Subscriptions	1,050	1,200	1,200	1,200	(150)	1,200	
11-100-8371-50212	Conferences & Training	460	1,200	500	500	(700)	500	
11-100-8371-50225	Contract Services	41,605	60,000	55,000	60,000		60,000	•
11-100-8371-50311	Hard Copy of Tax Rolls	3,962	4,500	4,500	4,500		4,500	•
11-100-8371-50361	Office Supplies Assessment	131 195,518	3,500 <b>242,751</b>	2,000 <b>229,650</b>	2,500 <b>233,197</b>	(1,000) (9,554)	2,500 <b>239,037</b>	5,840
		200,020	,,,,	225,000		(3)3347	235,037	3,040
11-100-8372-50001	Collections Salaries	222,442	230,702	230,702	240,407	9,705	245,706	5,299
11-100-8372-50002 11-100-8372-50004	Overtime Temp and Seasonal	7,784 300	9,000 7,000	7,500 7,000	9,000 500	(6 F00)	9,000	•
11-100-8372-50100-1	Health Insurance	300	7,000	70,824	77,405	(6,500) 77,405	500 77,405	-
11-100-8372-50100-2	Dental Insurance			4,796	4,640	4,640	4,640	-
11-100-8372-50100-3	Life Insurance			332	500	500	500	-
11-100-8372-50100-4	Payroll Taxes			17,649	18,391	18,391	18,796	405
11-100-8372-50100-5 11-100-8372-50100-6	MERS Defined Benefit MERS Defined Contribution			50,662 2,307	52,889 2,404	52,889 2,404	54,055	1,166 53
11-100-8372-50100 0	Employee Benefits	142,549	146,571	2,307	2,101	(146,571)	2,457	-
11-100-8372-50205	Copying & Binding	18,261	30,000	20,000	25,000	(5,000)	25,000	
11-100-8372-50210	Dues & Subscriptions	30	100	100	100	•	100	
11-100-8372-50212	Conferences & Training	-	500	-	250	(250)	250	
11-100-8372-50225 11-100-8372-50268	Contract Services Mileage Reimb	250 197	300	250 250	250 300	250	250 300	
11-100-8372-50361	Office Supplies	2,760	3,900	2,500	3,200	(700)	3,200	
	Billing and Collections	394,573	428,073	414,872	435,236	7,163	442,159	6,923
11-100-8374-50001	School Accounting Salaries		189,881	195,000	202,459	12,578	207,552	5,093
11-100-8374-50002	Overtime		109,001	500	500	500	500	3,093
11-100-8374-50100-1	Health Insurance			53,416	57,630	57,630	57,630	-
11-100-8374-50100-2	Dental Insurance			3,597	3,480	3,480	3,480	
11-100-8374-50100-3	Life Insurance			249	375	375	375	200
11-100-8374-50100-4 11-100-8374-50100-5	Payroll Taxes MERS Defined Benefit			14,526 41,698	15,488 44,541	15,488 44,541	15,878 45,661	390 1,120
11-100-8374-50100-6	MERS Defined Contribution			2,134	2,279	2,279	45,661 2,336	1,120 57
11-100-8374-50100	Employee Benefits		115,620	-,-51		(115,620)	-,555	_
11-100-8374-50210	Dues & Subscriptions		3,000	2,000	2,000	(1,000)	2,000	-
11-100-8374-50212	Conferences & Training		3,000	1,500	1,500	(1,500)	1,500	-
11-100-8374-50361	Office Supplies School Accounting & PR		2,500 <b>314,001</b>	1,500 <b>316,120</b>	1,500 <b>331,752</b>	(1,000) 17,751	1,500 338,412	6,660
	Jenoor Accounting & FA		314,001	310,120	331,732	1/// 51	330,412	0,000

ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL RESULTS	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 PROPOSED BUDGET	Dollar Change	2021 PROPOSED BUDGET	Dollar Change
11-100-8373-50001	Accounting Salaries	547,390	401,043	401,043	409,759	8,716	418,604	8,845
11-100-8373-50002	Overtime	24,774	1,000	5,000	7,500	6,500	7,500	-
11-100-8373-50100-1	Health Insurance			70,824	77,405	77,405	77,405	4
11-100-8373-50100-2	Dental Insurance			5,938	5,800	5,800	5,800	
11-100-8373-50100-3	Life Insurance			498	750	750	750	
11-100-8373-50100-4	Payroll Taxes			30,680	31,347	31,347	32,023	676
11-100-8373-50100-5	MERS Defined Benefit			88,069	90,147	90,147	92,093	1,946
11-100-8373-50100-6 11-100-8373-50100	MERS Defined Contribution Employee Benefits	275,942	200,466	4,457	4,553	4,553 (200,466)	4,642	89
11-100-8373-50205	Copying & Binding	2/3,342	2,500	_		(2,500)		
11-100-8373-50210	Dues & Subscriptions	924	1,500	1,500	1,500	(2,300)	1,500	
11-100-8373-50212	Conferences & Training	1,809	7,500	2,500	4,000	(3,500)	4,000	
11-100-8373-50225	Contract Services	83,434	10,000	10,000	11,000	1,000	12,000	1,000
11-100-8373-50361	Check Stock & Envelopes	11,015	3,000	5,000	5,000	2,000	5,000	
11-100-8373-50730	Electronic Payment Rebate Accounting	945,288	(15,000) <b>612,009</b>	625,509	648,761	15,000 <b>36,752</b>	661,317	12,556
TOTAL FINANCE DEP	-	3,899,520	4,400,533	4,385,875	4,323,365	(77,168)	4,337,450	14,085
			- 10 S					
11-200-1100-50001	Police Admin Salaries	1,549,340	1,280,837	1,280,837	1,400,166	119,329	- 1,422,172	22,006
11-200-1100-50002 11-200-1100-50003	Overtime	71,222 55,048	75,000 57,501	59,000 57,501	75,000 57,501		75,000 57,501	
11-200-1100-50003	Holiday Pay Temp & Seasonal	55,048 53,857	57,591 63,444	57,591 33,444	57,591 63,444		57,591 63,444	
11-200-1100-50007	Fitness Incentive Pay	1,246	2,500	2,500	2,500		2,500	
11-200-1100-50100-1	Health Insurance	-/0	2,500	264,038	315,870	315,870	315,620	(250)
11-200-1100-50100-2	Dental Insurance			17,664	17,880	17,880	17,880	-
11-200-1100-50100-3	Life Insurance			1,619	2,332	2,332	2,332	
11-200-1100-50100-4	Payroll Taxes			65,187	68,228	68,228	68,844	616
11-200-1100-50100-5	MERS Defined Benefit			165,106	170,060	170,060	171,110	1,050
11-200-1100-50100-6	MERS Defined Contribution Employee Benefits	582,368	520,375	6,763	6,958	6,958	7,006	48
11-200-1100-50100 11-200-1100-50120	Bank Fees	302,300	520,375	1,000	1,000	(520,375) 1,000	1,000	
11-200-1100-50205	Copying & Binding	711	2,000	2,000	2,000	1,000	2,000	
11-200-1100-50210	Dues & Subscriptions	2,056	2,444	2,444	2,444		2,444	
11-200-1100-50212	Conferences & Training	17,835	18,000	18,000	18,500	500	19,000	500
11-200-1100-50214	Tuition Reimbursement	22,015	25,000	15,000	25,000		25,000	-
11-200-1100-50225	Contract Services	41,669	44,328	44,328	44,328		44,328	
11-200-1100-50235	Laundry Services	115	1,000	1,000	1,000		1,000	-1
11-200-1100-50239	Liability Insurance	103,759	110,000	117,754	129,529	19,529	142,482	12,953
11-200-1100-50251 11-200-1100-50256	Telephone & Comm Refuse Disposal	25,758 3,542	30,717 4,000	30,717 4,000	30,717 4,000		30,717 4,000	
11-200-1100-50271	Gasoline & Vehicle Maint	5,578	8,000	8,000	7,282	(718)	7,289	7
11-200-1100-50274	Repairs and Maint of Buildings	41,587	33,400	33,400	33,400	(/10/	33,400	
11-200-1100-50275	Repair & Maint of Equip	12,462	28,000	23,000	28,000		28,000	
11-200-1100-50305	Water Charges	7,815	10,000	10,000	10,000		10,000	
11-200-1100-50306	Electricity	47,946	60,000	60,000	60,000		60,000	-
11-200-1100-50307	Natural Gas	12,866	15,450	15,450	15,450		15,450	•
11-200-1100-50311	Operating Supplies	39,222	47,473	47,473	48,973	1,500	49,973	1,000
11-200-1100-50320	Uniforms & Protective Gear Office Supplies	12,343	15,645 17,080	15,645	15,645		15,645	
11-200-1100-50361	Police Admin	16,351 <b>2,726,711</b>	2,472,284	12,080 <b>2,415,040</b>	17,080 <b>2,674,377</b>	202,093	17,080 <b>2,712,307</b>	37,930
11-200-1111-50001	Uniform Station Salaries	3,884,995	4,196,835	4,134,059	4,250,741	53,906	4,441,717	190,976
11-200-1111-50001	Overfill	-	126,702	126,702	131,028	4,326	131,028	130,370
11-200-1111-50002	Overtime	426,343	542,718	496,718	542,718		542,718	-
11-200-1111-50003	Holiday Pay	178,090	180,000	176,878	180,000		180,000	-
11-200-1111-50015	Directed Enforcement	19,637	20,000	20,000	20,000	•	20,000	
11-200-1111-50100-1	Health Insurance			727,351	810,132	810,132	805,782	(4,350)
11-200-1111-50100-2	Dental Insurance			53,592	48,370	48,370	48,370	
11-200-1111-50100-3 11-200-1111-50100-4	Life Insurance Payroll Taxes			4,897 64,406	4,773 65,327	4,773	4,773	2,780
11-200-1111-50100-5	MERS Defined Benefit			95,250	124,997	65,327 124,997	68,107 135,501	10,504
11-200-1111-50100-6	MERS Defined Contribution			33,163	38,441	38,441	41,983	3,542
11-200-1111-50100	Employee Benefits	1,004,823	994,540	55,555		(994,540)	.,,,,,	
11-200-1111-50104	Retiree Benefits	1,318,534	1,350,000	1,300,000	1,304,919	(45,081)	1,355,764	50,845
11-200-1111-50225	Contract Services	1,850	8,165	8,165	8,165		8,165	-
11-200-1111-50246	Potter League Contract	92,411	92,411	92,411	97,028	4,617	101,879	4,851
11-200-1111-50271	Gasoline & Vehicle Maint.	246,899	290,000	290,000	322,311	32,311	322,649	338
11-200-1111-50275 11-200-1111-50304	Repair & Maintenance of Equip. Heating Fuel	-	1 247	1 2/2	1 247		1 247	
	Electricity	666 1,852	1,347 3,560	1,347 3,560	1,347 3,560		1,347 3,560	, , , , , , , , , , , , , , , , , , , ,
				17,500	20,500		20,500	
11-200-1111-50306 11-200-1111-50311	Operating Supplies	17.944	20.300					
11-200-1111-50306 11-200-1111-50311 11-200-1111-50320	Operating Supplies Uniforms & Protective Gear	17,944 88,788	20,500 105,300	105,300	105,300			
11-200-1111-50311						147,579	105,300 125,000 8,464,143	259,486

11-200-1139-05100-2   Dental Insurance   19,081   18,460   13,460   13,460   12,001-1309-05100-3   Insurance   19,081   13,460   13,460   12,001-1309-05100-3   Insurance   1,060   12,001-1309-05100-5   Employee Benefits   344,905   347,405   12,001-1309-05100-5   Employee Benefits   344,905   347,405   10,000   90,000   10,000   10,000   11,000-150-150-150-150-150-150-150-150-150-	ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL RESULTS	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 PROPOSED BUDGET	Dollar Change	2021 PROPOSED BUDGET	Dollar Change
11-200-1130-50002   Overtime	11-200-1130-50001	Police General Assign	1.604.567	1.635.961	1.635.961	1,654,335	18.374	1.693.268	38 933
11-1200-1130-501001   Hollidary Pay   72,557   51,799									-
11-200-1139-50100-2   Dentel Insurance	11-200-1130-50003		72,557	51,799					•
11-200-1139-50100-3   Ufe Insurance									(1,450)
11-200-1139-50100-5   RESPOEMED Benefit   12-201-139-50100-5   RESPOEMED Benefit   12-201-139-50100-5   RESPOEMED BENEFIT   12-201-139-50100-6   RESPOEMED BENEFIT   12-201-139-50100-6   RESPOEMED BENEFIT   12-201-139-50100-6   RESPOEMED BENEFIT   12-201-139-50100-6   RESPOEMED BENEFIT   12-201-139-50311   12-201-139-139-50311   12-201-139-139-139-139-139-139-139-139-139-13									
11-200-1139-50100-5   MERS Defined Exertitution   12-201-139-50100-5   MERS Defined Contribution   11-200-1139-5010-6   MERS Defined Contribution   11-200-1139-5010-6   Employee Benefits   344,905   347,405   50.000   100,502   100,625   10.11-200-1139-50271   Gascines & Vehicke Rint.   77,001   9,000   90,000   100,502   100,502   10.0625   10.11-200-1139-50311   Operating Supplies Geory   10,404   10,409   10,									-
11-200-1139-50100									566
11-200-1139-50100						12,731	12,731	12,730	5
11-200-1130-59271   Gasoline & Wehlck Maint,   77,001   90,000   90,000   109,220   10,520   10,625   10   11-200-1130-59320   Uniforms & Protective Gear   26,244   26,731			344.905	347.405	000		(347,405)		
11-200-1130-503311   Operating Supplies   10,206   10,400   11,400   11,4					90,000	100,520		100,625	105
SUBTOTAL POLICE - OPERATING   12,241,175   12,786,872   12,538,448   13,187,079   400,207   13,522,654   335,57	11-200-1130-50311	Operating Supplies	10,206	10,400	10,400	10,400		10,400	Vietname e
SUBTOTAL POLICE - OPERATING   12,421,175   12,786,872   12,538,448   13,187,079   400,207   13,522,654   335,57	11-200-1130-50320								-
11-200-1111-5010		Criminal Invest Services	2,261,632	2,257,510	2,247,109	2,308,045	50,535	2,346,204	38,159
11-200-1111-50150   Contribution to Pension   4,396,285   4,647,573   4,647,573   4,485,691   18,772,770   338,325   19,108,345   335,575     11-300-1300-50001	SUBTOTAL POLICE - 0	PERATING	12,421,175	12,786,872	12,538,448	13,187,079	400,207	13,522,654	335,575
13,00-1300-50001   Fire Admin Salaries   21,535   216,889   212,787   223,466   6,577   231,094   7,62	11-200-1111-50010	Special Detail Pay	1,206,593	1,000,000	1,100,000	1,100,000	100,000	1,100,000	
11-300-1300-50001		Contribution to Pension							-
11-300-1300-50003	TOTAL POLICE		18,024,053	18,434,445	18,286,021	18,772,770	338,325	19,108,345	335,575
11-300-1300-50003	11-300-1300-50001	Fire Admin Salaries	211,535	216,889	212,787	223,466	6,577	231,094	7,628
11-300-1300-50100-2   Dental Insurance			4,658	4,302					
11-300-1300-50100-3									
11-300-1300-501004   Payroll Taxes   3,445   3,240   3,240   3,240   11-300-1300-50205   Employee Benefits   39,816   30,866   -									-1
11-300-1300-50100									
11-300-1300-50205 Copying & Binding 632 500 100 500 - 500 11-300-1300-50218 Dues & Subscriptions 414 500 474 800 300 800 11-300-1300-50238 Postage 222 500 215 500 - 500 11-300-1300-50239 Liability Insurance 2,830 3,000 3,212 3,533 533 3,887 35 11-300-1300-50251 Phone & Comm 8,003 11,250 9,336 11,250 - 11,250 11-300-1300-50271 Gasoline & Vehicle Maint. 103,865 120,000 100,050 135,589 15,589 135,732 14 13-300-1300-50271 Gasoline & Vehicle Maint. 103,865 120,000 15,000 22,000 - 22,000 11-300-1300-50275 Repair & Maint Equip 17,071 31,000 17,000 26,000 (5,000) 26,000 11-300-1300-50275 Repair & Maint Equip 17,071 31,000 17,000 26,000 (5,000) 26,000 11-300-1300-50307 Water 11,491 12,475 12,000 13,300 725 13,200 11-300-1300-50307 Natural Gas 14,882 17,000 10,800 17,000 20,000 11-300-1300-50310 Operating Supplies 1,336 5,000 2,100 5,000 11-300-1300-50310 Operating Supplies 1,336 5,000 2,100 5,000 11-300-1300-50310 Uniforms & Protective Gear 3,200 3,300 3,200 3,200 (100) 3,200 11-300-1300-50310 Operating Supplies 4,726 10,000 4,700 10,625 625 10,625 11-300-1300-50361 Transfer to Equip Replacement 575,000 575,00			30.816	30.866	3,145	3,240		3,351	111
11-300-1300-50210					100	500	(30,800)	500	
11-300-1300-50238							300		2
11-300-1300-50251	11-300-1300-50238		222	500	215			500	-
11-300-1300-50271 Gasoline & Vehicle Maint. 103,865 120,000 100,050 135,589 15,589 135,732 14 11-300-1300-50274 Repair & Maint Buildings 2,324 22,000 15,000 22,000 22,000 22,000 22,000 21:300-1300-50275 Repair & Maint Equip 17,071 31,000 17,000 26,000 (5,000) 26,000 21:300-1300-50305 Water 11,491 12,475 12,000 13,200 725 13,200 11-300-1300-50305 Water 11,491 12,475 12,000 13,200 725 13,200 11-300-1300-50307 Natural Gas 14,882 17,000 10,800 17,000 - 17,000 11-300-1300-50310 Operating Supplies 1,336 5,000 2,100 5,000 - 17,000 11-300-1300-50310 Uniforms & Protective Gear 3,200 3,300 3,200 3,200 (100) 3,200 11-300-1300-50320 Uniforms & Protective Gear 3,200 3,300 3,200 3,200 (100) 3,200 11-300-1300-50310 Office Supplies 4,726 10,000 4,700 10,625 625 10,625 11-300-1300-50851 Transfer to Equip Replacement 575,000 575							533		353
11-300-1300-50274 Repair & Maint Buildings									
11-300-1300-50275   Repair & Maint Equip   17,071   31,000   17,000   26,000   (5,000)   26,000   11-300-1300-50305   Water   11,491   12,475   12,000   13,200   725   13,200   11-300-1300-50306   Electricity   30,013   41,000   33,300   41,000   - 41,000   11-300-1300-50307   Natural Gas   14,882   17,000   10,800   17,000   - 17,000   11-300-1300-50310   Operating Supplies   1,336   5,000   2,100   5,000   - 5,000   13,200   (100)   3,200   11-300-1300-50320   Uniforms & Protective Gear   3,200   3,300   3,200   3,200   (100)   3,200   11-300-1300-50361   Office Supplies   4,726   10,000   4,700   10,625   625   10,625   11-300-1300-50851   Transfer to Equip Replacement   575,000   5							15,589		143
11-300-1300-50305         Water         11,491         12,475         12,000         13,200         725         13,200           11-300-1300-50306         Electricity         30,013         41,000         33,300         41,000         -         41,000           11-300-1300-50307         Natural Gas         14,882         17,000         10,800         17,000         -         17,000           11-300-1300-50310         Operating Supplies         1,336         5,000         2,100         5,000         -         5,000           11-300-1300-50320         Uniforms & Protective Gear         3,200         3,300         3,200         10,625         625         10,625           11-300-1300-50361         Office Supplies         4,726         10,000         4,700         10,625         625         10,625           11-300-1300-50361         Transfer to Equip Replacement         575,000							(E.000)		•
11-300-1300-50306   Electricity   30,013   41,000   33,300   41,000   -   17,000   11-300-1300-50307   Natural Gas   14,882   17,000   10,800   17,000   -   17,000   11-300-1300-50311   Operating Supplies   1,336   5,000   2,100   5,000   -   5,000   -   5,000   11-300-1300-50320   Uniforms & Protective Gear   3,200   3,300   3,200   3,200   (100)   3,200   11-300-1300-50361   Office Supplies   4,726   10,000   4,700   10,625   625   10,625   11-300-1300-50361   Transfer to Equip Replacement   575,000									
11-300-1300-50307 Natural Gas 14,882 17,000 10,800 17,000 - 17,000 11-300-1300-50311 Operating Supplies 1,336 5,000 2,100 5,000 - 5,000 11-300-50320 Uniforms & Protective Gear 3,200 3,300 3,200 3,200 (100) 3,200 11-300-50361 Office Supplies 4,726 10,000 4,700 10,625 625 10,625 11-300-1300-50351 Transfer to Equip Replacement 575,000 575,000 575,000 575,000 - 575,000 575,00							725		
11-300-1300-50311   Operating Supplies									
11-300-1300-50361	11-300-1300-50311	Operating Supplies	1,336				-		•
11-300-1301-50051   Transfer to Equip Replacement   575,000   57									-
Fire Admin         1,032,018         1,104,582         1,034,242         1,124,575         19,993         1,132,811         8,23           11-300-1301-50001         Salaries         456,193         463,154         455,995         474,579         11,425         486,273         11,69           11-300-1301-50002         Overtime         29,928         47,988         14,988         48,948         960         49,927         97           11-300-1301-50003         Holiday Pay         21,764         22,155         20,350         21,904         (251)         22,444         54           11-300-1301-50100-1         Health Insurance         76,841         87,442         8							625		-
11-300-1301-50001 Salaries 456,193 463,154 455,995 474,579 11,425 486,273 11,69 11-300-1301-50002 Overtime 29,928 47,988 14,988 48,948 960 49,927 97 11-300-1301-50003 Holiday Pay 21,764 22,155 20,350 21,904 (251) 22,444 54 11-300-1301-50100-1 Health Insurance 76,841 87,442 87,442 87,442 87,442 11-300-1301-50100-2 Dental Insurance 5,179 5,010 5,010 5,010 11-300-1301-50100-3 Life Insurance 834 834 834 834 834 11-300-1301-50100-4 Payroll Taxes 6,716 6,881 6,881 7,051 17 11-300-1301-50100 Employee Benefits 92,103 89,570 - (89,570) - (89,	11-300-1300-50851						10.002		0.225
11-300-1301-50002 Overtime 29,928 47,988 14,988 48,948 960 49,927 97 11-300-1301-50003 Holiday Pay 21,764 22,155 20,350 21,904 (251) 22,444 54 11-300-1301-50100-1 Health Insurance 76,841 87,442 87,442 87,442 11-300-1301-50100-2 Dental Insurance 5,179 5,010 5,010 5,010 11-300-1301-50100-3 Life Insurance 834 834 834 834 834 11-300-1301-50100-4 Payroll Taxes 6,716 6,881 6,881 7,051 17 11-300-1301-50100 Employee Benefits 92,103 89,570 (89,570) - 11-300-1301-50205 Copying & Binding 211 400 - 550 150 550 11-300-1301-50210 Dues & Subscriptions 1,002 1,400 1,285 4,145 2,745 1,455 (2,69 11-300-1301-50275 Repair & Maint Equip 3,635 10,300 2,200 16,050 5,750 14,050 (2,00 11-300-1301-50275 Repair & Maint Equip 3,635 10,300 2,200 11-300-1301-50275 Repair & Maint Equip 3,700 (2,00 11-300-1301-50275 Repair & Maint Equip 3,700					V 8				
11-300-1301-50003     Holiday Pay     21,764     22,155     20,350     21,904     (251)     22,444     54       11-300-1301-50100-1     Health Insurance     76,841     87,442     87,442     87,442     87,442       11-300-1301-50100-2     Dental Insurance     5,179     5,010     5,010     5,010       11-300-1301-50100-3     Life Insurance     834     834     834     834       11-300-1301-50100-4     Payroll Taxes     6,716     6,881     6,881     7,051     17       11-300-1301-50100     Employee Benefits     92,103     89,570     -     (89,570)     -     (89,570)     -       11-300-1301-50205     Copying & Binding     211     400     -     550     150     550       11-300-1301-50210     Dues & Subscriptions     1,002     1,400     1,285     4,145     2,745     1,455     (2,69       11-300-1301-50212     Conferences & Training     1,300     6,000     2,900     6,250     250     6,250       11-300-1301-50275     Repair & Maint Equip     3,635     10,300     2,200     16,050     5,750     14,050     (2,00       11-300-1301-50211     Operating Supplies     1,794     6,500     2,600     3,900     (2,600)     3,900									11,694
11-300-1301-50100-1     Health Insurance     76,841     87,442     87,442     87,442       11-300-1301-50100-2     Dental Insurance     5,179     5,010     5,010     5,010       11-300-1301-50100-3     Life Insurance     834     834     834     834       11-300-1301-50100-4     Payroll Taxes     6,716     6,881     6,881     7,051     17       11-300-1301-50205     Copying & Binding     211     400     -     550     150     550       11-300-1301-50210     Dues & Subscriptions     1,002     1,400     1,285     4,145     2,745     1,455     (2,69       11-300-1301-50212     Conferences & Training     1,300     6,000     2,900     6,250     250     6,250       11-300-1301-50275     Repair & Maint Equip     3,635     10,300     2,200     16,050     5,750     14,050     (2,00       11-300-1301-50211     Operating Supplies     1,794     6,500     2,600     3,900     (2,600)     3,700     (2,600)									979
11-300-1301-50100-2         Dental Insurance         5,179         5,010         5,010         1,010         <			21,764	22,155					540
11-300-1301-50100-3     Life Insurance     834     834     834     834       11-300-1301-50100-4     Payroll Taxes     6,716     6,881     6,881     7,051     17       11-300-1301-50100     Employee Benefits     92,103     89,570     (89,570)     -       11-300-1301-50205     Copying & Binding     211     400     -     550     150     550       11-300-1301-50210     Dues & Subscriptions     1,002     1,400     1,285     4,145     2,745     1,455     (2,69       11-300-1301-50212     Conferences & Training     1,300     6,000     2,900     6,250     250     6,250       11-300-1301-50275     Repair & Maint Equip     3,635     10,300     2,200     16,050     5,750     14,050     (2,00       11-300-1301-502131     Operating Supplies     1,794     6,500     2,600     3,900     (2,600)     3,700     (20									
11-300-1301-50100-4     Payroll Taxes     6,716     6,881     6,881     7,051     17       11-300-1301-50100     Employee Benefits     92,103     89,570     -     (89,570)     -     (89,570)     -       11-300-1301-50205     Copying & Binding     211     400     -     550     150     550       11-300-1301-50210     Dues & Subscriptions     1,002     1,400     1,285     4,145     2,745     1,455     (2,69       11-300-1301-50212     Conferences & Training     1,300     6,000     2,900     6,250     250     6,250       11-300-1301-50275     Repair & Maint Equip     3,635     10,300     2,200     16,050     5,750     14,050     (2,00       11-300-1301-50211     Operating Supplies     1,794     6,500     2,600     3,900     (2,600)     3,700     (20									
11-300-1301-50100         Employee Benefits         92,103         89,570         -         (89,570)         -           11-300-1301-50205         Copying & Binding         211         400         -         550         150         550           11-300-1301-50210         Dues & Subscriptions         1,002         1,400         1,285         4,145         2,745         1,455         (2,69           11-300-1301-50212         Conferences & Training         1,300         6,000         2,900         6,250         250         6,250           11-300-1301-50275         Repair & Maint Equip         3,635         10,300         2,200         16,050         5,750         14,050         (2,00           11-300-1301-50311         Operating Supplies         1,794         6,500         2,600         3,900         (2,600)         3,700         (20									170
11-300-1301-50205         Copying & Binding         211         400         -         550         150         550           11-300-1301-50210         Dues & Subscriptions         1,002         1,400         1,285         4,145         2,745         1,455         (2,69           11-300-1301-50212         Conferences & Training         1,300         6,000         2,900         6,250         250         6,250           11-300-1301-50275         Repair & Maint Equip         3,635         10,300         2,200         16,050         5,750         14,050         (2,00           11-300-1301-50311         Operating Supplies         1,794         6,500         2,600         3,900         (2,600)         3,700         (20			92,103	89,570	-,, 10				-
11-300-1301-50212     Conferences & Training     1,300     6,000     2,900     6,250     250     6,250       11-300-1301-50275     Repair & Maint Equip     3,635     10,300     2,200     16,050     5,750     14,050     (2,00       11-300-1301-50311     Operating Supplies     1,794     6,500     2,600     3,900     (2,600)     3,700     (20					-		150		
11-300-1301-50275 Repair & Maint Equip 3,635 10,300 2,200 16,050 5,750 14,050 (2,00 11-300-1301-50311 Operating Supplies 1,794 6,500 2,600 3,900 (2,600) 3,700 (20									(2,690)
11-300-1301-50311 Operating Supplies 1,794 6,500 2,600 3,900 (2,600) 3,700 (20									/2.000\
11-300-1301-50320 Uniforms & Protective Gear 8 000 8 250 8 000 2 500 (5.750) 1 000 (1.50	11-300-1301-50311	Uniforms & Protective Gear	8,000	8,250	2,600 8,000	2,500	(5,750)	1,000	(1,500)
									(1,600)
									5,393

		2018 ACTUAL	2019 ADOPTED	2019 PROJECTED	2020	Dollar	2021	
ACCT NUMBER	ACCOUNT NAME	RESULTS	BUDGET	RESULTS	PROPOSED BUDGET	Dollar Change	PROPOSED BUDGET	Dollar Change
11-300-1320-50001	Salaries	6,126,293	6,315,950	6,130,541	6,436,901	120,951	6,689,764	252.063
11-300-1320-50001	Overtime	942,686	803,098	1,211,000	819,160	16,062	835,543	252,863
11-300-1320-50003	Holiday Pay	287,859	290,000	269,200	296,250	6,250	307,732	16,383 11,482
11-300-1320-50013	Instructor's Salary	9,389	8,500	7,500	10,050	1,550	10,050	11,402
11-300-1320-50014	EMT Certificate Pay	116,475	123,000	115,725	121,000	(2,000)	123,000	2,000
11-300-1320-50100-1	Health Insurance			1,330,694	1,501,488	1,501,488	1,501,488	
11-300-1320-50100-2	Dental Insurance			91,686	87,910	87,910	87,910	•
11-300-1320-50100-3	Life Insurance			14,685	14,852	14,852	14,852	•
11-300-1320-50100-4	Payroll Taxes	4 570 440	4 500 645	91,581	93,335	93,335	97,002	3,667
11-300-1320-50100 11-300-1320-50104	Employee Benefits Retiree Benefits	1,570,448	1,528,645	1 150 000	1 047 412	(1,528,645)		•
11-300-1320-50104	Conferences & Training	1,126,298 30,967	1,200,000 62,500	1,150,000 33,300	1,047,413 52,600	(152,587)	1,099,783	52,370
11-300-1320-50212	Tuition Reimb	36,597	30,000	25,000	25,000	(9,900) (5,000)	52,600 25,000	
11-300-1320-50214	Contract Services	14,265	25,000	22,180	33,000	8,000	33,000	
11-300-1320-50239	Liability Insurance	108,475	110,000	117,754	129,529	19,529	142,482	12,953
11-300-1320-50275	Repairs & Maint Equip	9,965	20,000	15,100	18,000	(2,000)	18,000	12,955
11-300-1320-50311	Operating Supplies	19,085	20,000	18,400	19,000	(1,000)	19,000	
11-300-1320-50313	Medical Supplies	23,841	27,000	27,000	33,000	6,000	33,000	-
11-300-1320-50320	Uniform Allowance	138,657	141,900	137,600	138,500	(3,400)	138,500	33
11-300-1320-50321	Protective Gear	21,526	30,000	27,500	30,000		30,000	
11-300-1320-50350	Equipment Parts	21,512	30,000	24,500	30,000		30,000	-
	Firefighting & EMS	10,604,338	10,765,593	10,860,946	10,936,988	171,395	11,288,706	351,718
SUBTOTAL FIRE - OPE	RATING	12,252,555	12,527,892	12,494,826	12,744,156	216,264	13,109,503	365,346
11-300-1300-50260	Hydrant Rental	589,193	589,193	589,193	743,856	154,663	795,411	51,555
11-300-1320-50010	Special Detail Pay	405,840	200,000	175,000	150,000	(50,000)	150,000	01/000
11-300-1320-50150	Contribution to Pension	6,142,577	6,383,436	6,383,436	6,412,242	28,806	6,412,242	-1
TOTAL FIRE		19,390,165	19,700,521	19,642,455	20,050,254	349,733	20,467,156	416,901
<b>DEPARTMENT OF PUB</b>	LIC SERVICES							
11-400-1400-50001	Public Services Salaries	407,817	208,910	208,910	214,438	5,528	220,063	5,625
11-400-1400-50100-1	Health Insurance			26,297	25,566	25,566	25,566	
11-400-1400-50100-2	Dental Insurance			1,581	1,530	1,530	1,530	-
11-400-1400-50100-3	Life Insurance			166	250	250	250	•
11-400-1400-50100-4 11-400-1400-50100-5	Payroll Taxes MERS Defined Benefit			15,982 45,877	16,405 47,176	16,405	16,835	430
11-400-1400-50100-5	MERS Defined Contribution			642	668	47,176 668	48,414	1,238
11-400-1400-50100	Employee Benefits	199,190	90,544	042	000	(90,544)	695	27
11-400-1400-50210	Dues & Subscriptions	1,259	1,250	1,250	1,250	(90,544)	1,250	
11-400-1400-50212	Conf. & Training	3,705	2,500	2,500	2,500		2,500	
11-400-1400-50225	Contract Services	682	1,000	1,000	1,000		1,000	
11-400-1400-50251	Phone & Comm	8,131	7,000	10,000	7,000		7,000	
11-400-1400-50271	Gasoline & Vehicle Maint.	2,296	2,456	2,456	2,997	541	3,000	3
11-400-1400-50361	Office Supplies	1,242	4,000	4,000	4,000		4,000	-
11-400-1400-50527	Personnel Shifts	-	-					•
11-400-1400-50851	Transfer to Equip Replacement _ PS Administration	504,930 <b>1,129,252</b>	650,000 <b>967,660</b>	650,000 <b>970,661</b>	550,000 <b>874,780</b>	(100,000) (92,880)	550,000	7 222
		10 (UEV E)					882,103	7,323
11-400-1450-50001	Engineering Salaries	118,560	350,055	300,055	311,817	(38,238)	319,725	7,908
11-400-1450-50002	Overtime	16	1,500	1,500	1,500		1,500	•
11-400-1450-50004	Temp and Seasonal	25,775	30,000	30,000	30,000		30,000	•
11-400-1450-50100-1 11-400-1450-50100-2	Health Insurance Dental Insurance			64,423	65,116	65,116	65,116	
11-400-1450-50100-2	Life Insurance			5,995 332	3,850 500	3,850	3,850	
11-400-1450-50100-4	Payroll Taxes			26,779	23,854	500 23,854	500 24,459	605
11-400-1450-50100-5	MERS Defined Benefit			76,872	68,600	68,600	70,340	1,740
11-400-1450-50100-6	MERS Defined Contribution			1,700	1,929	1,929	1,984	55
11-400-1450-50100	Employee Benefits	44,476	201,102	-/, 50		(201,102)	1,501	<b>53</b>
11-400-1450-50212	Conferences & Training	2,546	2,500	2,500	2,500		2,500	_
11-400-1450-50225	Road /Trench Repair	329,505	740,000	1,200,000	740,000		740,000	- 1
11-400-1450-50268	Mileage Reimbursement	818	2,000	2,000	2,000		2,000	-
11-400-1450-50271	Gasoline & Vehicle Maint.	5,261	7,500	8,034	6,868	(632)	6,875	7
11-400-1450-50311	Operating Supplies	1,025	1,500	1,500	1,500	•	1,500	-
11-400-1450-50361	Office Supplies Engineering Services	3,954 <b>531,936</b>	5,000 <b>1,341,157</b>	5,000 <b>1,726,690</b>	5,000 <b>1,265,034</b>	(76,123)	5,000 <b>1,275,349</b>	10,315
	gincering dervices	331,330	1,541,137	1,720,030	1/203/034	(70,123)	1,2/3,349	10,315

ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL RESULTS	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 PROPOSED BUDGET	Dollar Change	2021 PROPOSED BUDGET	Dollar Change
11-400-1470-50001	Public Works Salaries	401,359	532,184	482,184	530,347	(1,837)	544,612	14,265
11-400-1470-50002 11-400-1470-50004	Overtime Temp/Seasonal Wages	6,437 50,973	2,500 48,000	2,500 40,000	2,500 40,000	(8,000)	2,500 40,000	•
11-400-1470-50100-1	Health Insurance	50,973	40,000	143,818	132,692	132,692	132,692	
11-400-1470-50100-2	Dental Insurance			9,678	7,413	7,413	7,413	r e
11-400-1470-50100-3 11-400-1470-50100-4	Life Insurance Payroll Taxes			783 40,712	1,133 40,572	1,133 40,572	1,133 41,663	1,091
11-400-1470-50100-5	MERS Defined Benefit			116,868	116,676	116,676	119,815	3,139
11-400-1470-50100-6	MERS Defined Contribution	219 641	216 264	-	4,527	4,527	4,654	127
11-400-1470-50100 11-400-1470-50210	Employee Benefits Dues & Subscriptions	218,641 581	316,264 500	500	500	(316,264)	500	
11-400-1470-50212	Conferences & Training	-	1,500	1,500	1,500		1,500	-
11-400-1470-50225 11-400-1470-50271	Contract Services Gasoline & Vehicle Maint.	237 164,114	300 160,000	300 160,000	300 214,241	54,241	300 214,465	224
11-400-1470-50311	Operating Supplies	3,793	5,000	5,000	5,000		5,000	
11-400-1470-50313 11-400-1470-50320	Medical Supplies Uniforms & Protective Gear	121 933	500 2,000	500 2,000	500 2,000		500 2,000	
11-400-1470-50340	Road Supplies	34,331	35,000	35,000	35,000		35,000	
11-400-1470-50341	Sidewalk Supplies	20,295	15,000	15,000	15,000		15,000	-
11-400-1470-50345 11-400-1470-50361	Building Materials Office Supplies	22 1,259	1,000 2,500	1,000 2,500	1,000 2,500		1,000 2,500	-
	Public Works	903,096	1,122,248	1,059,843	1,153,401	31,153	1,172,247	18,846
11-400-1480-50001	Traffic Salaries	79,825	102,336	80,000	91,071	(11,265)	95,624	4,553
11-400-1480-50002	Overtime Health Insurance	4,427	3,500	3,500 34,817	3,500 39,550	30 FF0	3,500	-
11-400-1480-50100-1 11-400-1480-50100-2	Dental Insurance			2,398	2,320	39,550 2,320	39,550 2,320	
11-400-1480-50100-3	Life Insurance			166	250	250	250	240
11-400-1480-50100-4 11-400-1480-50100-5	Payroll Taxes MERS Defined Benefit			7,829 22,473	6,967 20,036	6,967 20,036	7,315 21,037	348 1,001
11-400-1480-50100-6	MERS Defined Contribution			1,023	911	911	956	45
11-400-1480-50100 11-400-1480-50271	Employee Benefits Gasoline & Vehicle Maint.	54,000 7,462	68,706 10,000	8,500	9,741	(68,706) (259)	9,751	10
11-400-1480-50275	Repair & Maint. Equipment	2,358	8,000	8,000	8,000	(233)	8,000	-
11-400-1480-50311	Operating Supplies	27,702 453	48,000 500	48,000 500	48,000		48,000	
11-400-1480-50320 11-400-1480-50345	Uniform & Protective Gear Building Materials	455	8,000	8,000	500 8,000		500 8,000	1
	Traffic Control	176,227	249,042	225,206	238,846	(10,196)	244,803	5,957
11-400-1490-50002 11-400-1490-50100	Overtime Employee Benefits	44,995	40,000	40,000 1,400	40,000		40,000	<del>-</del>
11-400-1490-50260	Rental - Equip. & Facilities	-	1,000	1,000		(1,000)		
11-400-1490-50305	Water Charges	1,773	2,000	2,000	2,000	(1.000)	2,000	•
11-400-1490-50306 11-400-1490-50311	Electricity Operating Supplies	150 2,316	3,000 5,000	2,000 5,000	2,000 5,000	(1,000)	2,000 5,000	-
11-400-1490-50340	Road Supplies	119,682	120,000	120,000	120,000		120,000	
11-400-1490-50350	Equipment Parts Snow Removal	453 <b>169,369</b>	1,500 <b>172,500</b>	1,500 <b>172,900</b>	1,500 <b>170,500</b>	(2,000)	1,500 <b>170,500</b>	-
11-400-1505-50001	Facilities Salaries	1,042,602	576,622	551,622	606,003	29,381	623,489	17,486
11-400-1505-50002 11-400-1505-50003	Overtime Holiday Pay	27,994 149	17,500 1,750	17,500 1,750	17,500 1,750		17,500 1,750	-
11-400-1505-50004	Temp/Seasonal Wages	84,298	37,500	65,000	37,500		37,500	•
11-400-1505-50100-1 11-400-1505-50100-2	Health Insurance Dental Insurance			146,168 10,957	143,527 9,440	143,527 9,440	143,527 9,440	
11-400-1505-50100-3	Life Insurance			830	1,313	1,313	1,313	-
11-400-1505-50100-4	Payroll Taxes MERS Defined Benefit			44,112	46,359	46,359	47,697	1,338
11-400-1505-50100-5 11-400-1505-50100-6	MERS Defined Contribution			126,626 5,405	133,321 5,702	133,321 5,702	137,167 5,870	3,846 168
11-400-1505-50100	Employee Benefits	551,816	334,139		•	(334,139)	•	-
11-400-1505-50210 11-400-1505-50212	Dues & Subscriptions Conf. & Training	1,346 (55)	1,000 2,500	1,000 2,500	1,000 2,500		1,000 2,500	
11-400-1505-50225	Contract Services	81,094	32,500	32,500	32,500		32,500	
11-400-1505-50239 11-400-1505-50271	Liability Insurance Gasoline & Vehicle Maint	165,069 143,197	175,000 80,000	187,335 80,000	206,069 93,468	31,069	226,675 93,566	20,607 98
11-400-1505-50275	Repair & Maint., Fac/Equip	25,879	50,000	50,000	75,000	13,468 25,000	75,000	96
11-400-1505-50304	Heating Oil	565	10,000	10,000	1,000	(9,000)	1,000	
11-400-1505-50305 11-400-1505-50306	Water Charge Electricity	9,577 52,107	20,000 75,000	10,000 75,000	12,000 75,000	(8,000)	12,000 75,000	2
11-400-1505-50307	Natural Gas	21,640	15,000	22,000	24,000	9,000	24,000	-
11-400-1505-50311 11-400-1505-50320	Operating Supplies Uniforms and Protective Gear	37,230 3,464	17,500 2,000	17,500 2,000	17,500 2,000		17,500	•
11-400-1505-50330	Landscape Supplies	5,598	2,000	2,000	2,000		2,000	-
11-400-1505-50335	Chemicals Ruilding Materials	1,392	17 500	17 500	33,000	F 500	22.000	Ţ.
11-400-1505-50345 11-400-1505-50347	Building Materials Grounds Maintenance Supplies	36,324 1,850	17,500	17,500 -	23,000	5,500	23,000	1
11-400-1505-50350	Equipment Parts	9,934	. 505				•	-
11-400-1505-50361 11-400-1505-50370	Office Supplies Mutt Mitt Supplies	1,344 15,468	1,500	1,500	1,500		1,500	•
	Facilities Management	2,319,882	1,467,011	1,478,805	1,568,952	101,941	1,612,494	43,543

ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL RESULTS	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 PROPOSED BUDGET	Dollar Change	2021 PROPOSED BUDGET	Dollar Change
11-400-1515-50001	Parks, Grounds, Forestry Salaries		702,907	652,907	664,012	(38,895)	685,355	21,343
11-400-1515-50002	Overtime		17,500	17,500	17,500		17,500	
11-400-1515-50003 11-400-1515-50004	Holiday Pay		1,750	1,750	1,750	27 500	1,750	
11-400-1515-50100-1	Temp/Seasonal Wages Health Insurance		37,500	37,500 179,840	75,000 189,619	37,500 189,619	67,500 189,619	(7,500)
11-400-1515-50100-2	Dental Insurance			11,721	12,130	12,130	12,130	
11-400-1515-50100-3	Life Insurance			1,079	1,563	1,563	1,563	
11-400-1515-50100-4 11-400-1515-50100-5	Payroll Taxes MERS Defined Benefit			53,772	56,797	56,797	58,430	1,633
11-400-1515-50100-5	MERS Defined Benefit MERS Defined Contribution			154,358 7,486	146,083 7,591	146,083 7,591	150,778 7,824	4,695 233
11-400-1515-50100	Employee Benefits		406,857		,,,,,	(406,857)	7,021	233
11-400-1515-50210	Dues & Subscriptions		1,000	1,000	1,000		1,000	•
11-400-1515-50212 11-400-1515-50225	Conf. & Training Contract Services		2,500	2,500	2,500		2,500	-
11-400-1515-50271	Gasoline & Vehicle Maint		32,500 80,000	32,500 80,000	32,500 93,467	13,467	32,500 93,565	98
11-400-1515-50275	Repair & Maint., Fac/Equip		50,000	50,000	23,000	(27,000)	23,000	-
11-400-1515-50311	Operating Supplies		17,500	17,500	17,500		17,500	
11-400-1515-50320	Uniforms and Protective Gear		2,000	2,000	2,000		2,000	-
11-400-1515-50330 11-400-1515-50335	Landscape Supplies Chemicals		6,000 1,400	6,000 1,400	6,000 1,400		6,000 1,400	•
11-400-1515-50345	Building Materials		17,500	17,500	12,000	(5,500)	12,000	
11-400-1515-50347	Grounds Maintenance Supplies		2,000	2,000	2,000		2,000	-
11-400-1515-50350	Equipment Parts		10,000	10,000	10,000		10,000	•
11-400-1515-50361 11-400-1515-50370	Office Supplies Mutt Mitt Supllies		1,500 15,500	1,500 15,500	1,500 17,500	2,000	1,500 17,500	7
11 100 1313 30370	Parks, Grounds, Forestry Gro	-	1,405,914	1,357,313	1,394,412	(11,502)	1,414,914	20,502
11-400-1530-50275 11-400-1530-50306	Repair & Maint., Equipment Electricity	58,043	60,000	60,000	60,000		60,000	•
11-400-1530-50307	Natural Gas	733,542 21,212	700,000 22,000	700,000 22,000	700,000 22,000		700,000 22,000	
	Street Lighting	812,797	782,000	782,000	782,000		782,000	•
11-400-1540-50001	Street Cleaning Salaries	107,887	108,693	108,693	110,952	2,259	112 201	2.340
11-400-1540-50002	Overtime	3,358	2,000	2,000	2,000	2,259	113,301 2,000	2,349
11-400-1540-50003	Holiday Pay	2,498	2,400	2,400	2,400		2,400	
11-400-1540-50100-1	Health Insurance			34,817	39,550	39,550	39,550	-
11-400-1540-50100-2 11-400-1540-50100-3	Dental Insurance Life Insurance			2,398 166	2,320 250	2,320 250	2,320	
11-400-1540-50100-4	Payroll Taxes			8,315	8,488	8,488	250 8,668	180
11-400-1540-50100-5	MERS Defined Benefit			23,869	24,409	24,409	24,926	517
11-400-1540-50100-6	MERS Defined Contribution			536	548	548	560	12
11-400-1540-50100 11-400-1540-50225	Employee Benefits Sweep Disposal	70,833 5,491	70,101 10,000	10,000	10,000	(70,101)	40.000	
11-400-1540-50223	Gasoline & Vehicle Maint.	26,623	28,000	28,000	34,755	6,755	10,000 34,791	36
11-400-1540-50311	Operating Supplies	2,729	2,500	2,500	2,500	0,735	2,500	30
11-400-1540-50320	Uniforms & Protective Gear	444	500	500	500		500	-
	Street Cleaning	219,863	224,194	224,194	238,672	14,478	241,766	3,094
11-400-1550-50001	Solid Waste Salaries	17,491	43,997	18,997	45,567	1,570	46,940	1,373
11-400-1550-50002 11-400-1550-50004	Overtime Temp/Seasonal Wages	1,683 17,896	1,500 28,000	1,500 28,000	1,500	(2 594)	1,500	2 504
11-400-1550-50100-1	Health Insurance	17,090	20,000	14,507	25,416 16,579	(2,584) 16,579	28,000 16,579	2,584
11-400-1550-50100-2	Dental Insurance			999	967	967	967	
11-400-1550-50100-3	Life Insurance			70	84	84	84	•
11-400-1550-50100-4 11-400-1550-50100-5	Payroll Taxes MERS Defined Benefit			3,366	3,486	3,486	3,591	105
11-400-1550-50100-6	MERS Defined Contribution			9,662	10,025 456	10,025 456	10,327 469	302 13
11-400-1550-50100	Employee Benefits	7,582	29,042			(29,042)		•
11-400-1550-50205	Copying & Binding	281	1,000	1,000	1,000	No. 2 (Contract of	1,000	-
11-400-1550-50207	Legal Advertisement	-	300	300	300		300	·
11-400-1550-50210 11-400-1550-50212	Dues & Subscriptions Conferences & Training	25	300 500	300 500	300 500		300 500	
11-400-1550-50250	City Street/Park Barrels	216,111	230,000	230,000	230,000		230,000	
11-400-1550-50253	Yard Waste Composting	219,928	235,000	235,000	235,000		235,000	4
11-400-1550-50256	Refuse Collection	619,556	670,000	670,000	670,000		670,000	
11-400-1550-50257 11-400-1550-50258	Refuse Disposal Recycling - Collection	214,479	285,000	285,000	285,000	1.00	285,000	
11-400-1550-50259	Bulky Waste Disposal	596,518 17,117	630,000 20,000	630,000 20,000	630,000 20,000		630,000 20,000	
11-400-1550-50271	Gasoline & Vehicle Maint.	6,623	15,000	15,000	8,646	(6,354)	8,655	9
11-400-1550-50311	Operating Supplies	6,435	9,000	9,000	9,000		9,000	
11-400-1550-50320	Uniforms & Protective Gear Office Supplies	225	500	500	500		500	
11-400-1550-50361 11-400-1550-50374	Graffiti Mitigation	325 908	500 3,000	500 3,000	500 3,000		500 3,000	
	Solid Waste Collect/Disp	1,942,958	2,202,639	2,177,641	2,197,826	(4,813)	2,202,212	4,386
				or 11 10 10 10 10 10 10 10 10 10 10 10 10				

ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL RESULTS	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 PROPOSED BUDGET	Dollar Change	2021 PROPOSED BUDGET	Dollar Change
11-400-3102-50001	Recreation Salaries	194,082	263,450	262,502	274,674	11,224	287,446	12,772
11-400-3102-50002	Overtime	4,033	2,600	5,000	4,000	1,400	4,000	12,7,72
11-400-3102-50004	Temp/Seasonal	70,811	100,000	90,000	85,000	(15,000)	85,000	_
11-400-3102-50100-1	Health Insurance			70,824	65,272	65,272	65,272	
11-400-3102-50100-2	Dental Insurance			4,796	3,850	3,850	3,850	6 6 E
11-400-3102-50100-3	Life Insurance			332	416	416	416	
11-400-3102-50100-4 11-400-3102-50100-5	Payroll Taxes MERS Defined Benefit			30,154	28,013	28,013	28,990	977
11-400-3102-50100-5	MERS Defined Contribution			57,854 2,356	60,428 2,456	60,428 2,456	63,238	2,810
11-400-3102-50100	Employee Benefits	118,844	156,316	2,550	2,730	(156,316)	2,579	123
11-400-3102-50120	Bank Fees	165	3,500	7,500	10,000	6,500	10,000	
11-400-3102-50210	Dues & Subscriptions	727	1,000	1,000	1,000		1,000	
11-400-3102-50212	Conf. & Training	30	2,000	2,000	2,000		2,000	2
11-400-3102-50225	Contract Services	1,335	2,600	3,000	3,000	400	3,000	-
11-400-3102-50226	Software Maintenance Fee	2,124	4,000	2,500	2,500	(1,500)	2,500	-
11-400-3102-50239	Liability Insurance	2,735	2,900	3,104	3,414	514	3,756	341
11-400-3102-50260 11-400-3102-50271	Rental - Equip. & Facilities Gasoline & Vehicle Maint.	- - 107	7,500	F 000	6.774	(7,500)		•
11-400-3102-50271	Repair & Maintenance of Equipm	5,187	7,931	5,000	6,771	(1,160)	6,778	7
11-400-3102-50275	Water Charge	17,953	25,000	30,000	30,900	5,900	20,000	
11-400-3102-50306	Electricity	16,544	20,000	16,000	20,000	3,900	30,900 20,000	1
11-400-3102-50307	Natural Gas	11,476	11,000	12,000	12,000	1,000	12,000	
11-400-3102-50309	Household Supplies	3,290	3,500	6,000	5,000	1,500	5,000	
11-400-3102-50311	Operating Supplies	5,079	4,500	5,000	5,000	500	5,000	<u>.</u>
11-400-3102-50334	Rec reation Programs	60,122	55,000	65,000	65,000	10,000	65,000	
11-400-3102-50350	Equipment Parts	2,385	2,000	4,000	5,000	3,000	5,000	-
11-400-3102-50361	Offfice Supplies	3,519	6,000	1,000	1,000	(5,000)	1,000	-
	Recreation	520,441	680,797	686,922	696,694	15,897	713,725	17,030
11-400-5300-50001	Salaries	109,047	-	536				
11-400-5300-50002	Overtime	17,333	17,500	15,000	15,000	(2,500)	15,000	-
11-400-5300-50003	Holiday Pay	•	500	-		(500)		
11-400-5300-50004	Temp/Seasonal Wages	388,591	350,000	380,000	380,000	30,000	380,000	
11-400-5300-50010	Special Detail Pay	8,772	8,000	8,000	8,000		8,000	•
11-400-5300-50100-4 11-400-5300-50100	Payroll Taxes Employee Benefits	88,256	15 000	30,000	32,000	(15 000)	33,000	1,000
11-400-5300-50100	Bank Fees	00,250	15,000 3,000	1,500	10,000	(15,000) 7,000	10,000	<b>1</b>
11-400-5300-50205	Copying & Binding	48	250	100	250	7,000	10,000 250	
11-400-5300-50207	Legal Advertisement	7,866	8,000	6,500	8,000		8,000	
11-400-5300-50212	Conferences & Training	507	1,750	250	1,750		1,750	
11-400-5300-50223	Carousel	19,812	7,500	7,500	7,500		7,500	<u>.</u>
11-400-5300-50224	Rotunda Expense	9,291	7,500	7,500	7,500		7,500	
11-400-5300-50225	Contract Services	57,864	50,000	40,000	35,000	(15,000)	35,000	-
11-400-5300-50226	Software Maintenance Fees	2,124	3,000	2,500	2,500	(500)	2,500	4
11-400-5300-50231	Seaweed Removal	703	5,000	2,000	2,500	(2,500)	2,500	•
11-400-5300-50239	Liability Insurance	12,451	13,200	14,130	15,543	2,343	17,097	1,554
11-400-5300-50260 11-400-5300-50271	Rental Equip & Facilities Gasoline & Vehicle Maintenance	5,447 17,072	5,000 25,000	3,500 25,000	5,000	(2.714)	5,000	
11-400-5300-50271	Repair & Maintenance of Propert	34,101	40,000	25,000 37,500	22,286 35,000	(2,714) (5,000)	22,310	24
11-400-5300-50305	Water Charge	29,490	30,000	30,000	30,900	900	35,000 30,900	4
11-400-5300-50306	Electricity	2,930	10,000	3,000	10,000	500	10,000	
11-400-5300-50307	Natural Gas	7,124	5,000	6,000	5,000		5,000	_
11-400-5300-50309	Household Supplies	6,597	5,500	7,500	7,500	2,000	7,500	
11-400-5300-50311	Operating Supplies	14,663		7,500	7,500	7,500	7,500	
11-400-5300-50313	Medical Supplies	996	1,250	1,000	1,000	(250)	1,000	
11-400-5300-50320	Uniforms & Protective Gear	3,606	3,500	2,500	3,500	-	3,500	
11-400-5300-50328	Beach Store Expense	15,000	-			•	-	
11-400-5300-50330	Landscaping Supplies	380	250	250	500	250	500	
11-400-5300-50345 11-400-5300-50361	Building Materials Office Supplies	934	5,000 1,500	1,000 500	2,000 1,000	(3,000)	2,000	
11:400-3300-30301	Easton's Beach	861,005	622,200	640,766	656,729	(500) <b>34,529</b>	1,000 <b>659,307</b>	2,578
TOTAL PUBLIC SERVIC	rec	9,586,826	11,237,362	11,502,941	11,237,846	484		
TOTAL PUBLIC SERVIC	LJ	9,300,020	11,237,302	11,302,941	11,237,846	484	11,371,420	133,575

ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL RESULTS	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 PROPOSED BUDGET	Dollar Change	2021 PROPOSED BUDGET	Dollar Change
11-600-3120-50001	Plan & Eco Dev. Salaries	136,930	202,330	125,000	242,712	40,382	251,523	8,811
11-600-3120-50002	Overtime	45	-					
11-600-3120-50100-1	Health Insurance			30,000	56,136	56,136	56,136	•
11-600-3120-50100-2 11-600-3120-50100-3	Dental Insurance Life Insurance			1,220 166	3,480 333	3,480 333	3,480 333	
11-600-3120-50100-3	Payroll Taxes			13,000	18,567	18,567	19,242	675
11-600-3120-50100-5	MERS Defined Benefit			25,000	53,397	53,397	55,335	1,938
11-600-3120-50100-6	MERS Defined Contribution			1,000	2,427	2,427	2,515	88
11-600-3120-50100	Employee Benefits	61,527	101,695			(101,695)		
11-600-3120-50207	Legal Advertising	574	500	500	10,000	9,500	10,000	
11-600-3120-50210 11-600-3120-50212	Dues & Subscriptions Conf. & Training	552 7,190	1,000 15,000	1,000 1,500	1,000 2,000	(13,000)	1,000 2,000	
11-600-3120-50212	Contract Services	25,541	13,000	30,000	30,000	30,000	30,000	
11-600-3120-50251	Phones and Communications	509	1,300	500	1,300	- 50,000	1,300	
11-600-3120-50268	Mileage Reimb.	540	800	800	800		800	-
11-600-3120-50271	Gasoline & Vehicle Maint.	2,494	8,000	3,000	3,256	(4,744)	3,256	-1
11-600-3120-50361	Office Supplies	486	1,500	500	1,500		1,500	1
11-600-3120-50851	Transfer to Equip Replace Planning & Eco Dev.	2,800 <b>239,188</b>	3,200 <b>335,325</b>	3,200 <b>236,386</b>	3,200 <b>430,108</b>	94,783	3,200 <b>441,620</b>	11,512
	riaming & Eco Dev.	255,100	333,323	250,500		5-7/105	112,020	11,312
11-650-3121-50001	Zoning Salaries	340,410	356,348	354,348	210,899	(145,449)	214,223	3,324
11-650-3121-50004	Temp/Seasonal Wages	8,374	11,500	11,500	11,500		11,500	
11-650-3121-50100-1	Health Insurance			39,029	16,784	16,784	16,784	•
11-650-3121-50100-2 11-650-3121-50100-3	Dental Insurance Life Insurance			2,545 415	1,939 333	1,939 333	1,939 333	
11-650-3121-50100-4	Payroll Taxes			27,261	16,134	16,134	16,388	254
11-650-3121-50100-5	MERS Defined Benefit			78,254	46,398	46,398	47,129	731
11-650-3121-50100-6	MERS Defined Contribution			2,628	1,155	1,155	1,169	- 14
11-650-3121-50100	Employee Benefits	129,842	151,131			(151,131)		•
11-650-3121-50207	Legal Advertisement	22,736	17,000	15,000	17,000		17,000	•
11-650-3121-50212 11-650-3121-50225	Conf. & Training Contract Services	4,729 18,195	2,000 17,500	1,000 17,500	2,000 17,500		2,000 17,500	
11-650-3121-50251	Phones & Communication	1,276	1,900	1,900	1,900		1,900	
11-650-3121-50268	Mileage Reimbursement		1,000	400	1,000		1,000	
11-650-3121-50311	Operating Supplies	1,651	1,800	1,300	1,800		1,800	
11-650-3121-50361	Office Supplies	1,560	3,000	2,000	3,000		3,000	•
11-650-3121-50851	Transfer to Equip Replacement _ Zoning Enforce	8,400 <b>537,173</b>	49,466 <b>612,645</b>	49,466 <b>604,546</b>	8,400 <b>357,742</b>	(41,066) (254,903)	8,400 <b>362,065</b>	4,323
	Zonnig Emoree	337,173	012,043	004,540	33///42	(234,903)	302,003	4,323
11-650-3122-50001	<b>Building &amp; Inspections Salaries</b>	317,392	321,169	321,169	406,596	85,427	414,658	8,062
11-650-3122-50002	Overtime		1,000	500	1,000		1,000	-
11-650-3122-50004	Temp/Seasonal Wages	23,887	27,000	27,000	27,000	76 564	27,000	(455)
11-650-3122-50100-1 11-650-3122-50100-2	Health Insurance Dental Insurance			59,432 5,179	76,564 5,380	76,564 5,380	76,109 5,380	(455)
11-650-3122-50100-2	Life Insurance			415	708	708	708	
11-650-3122-50100-4	Payroll Taxes			24,569	31,105	31,105	31,721	616
11-650-3122-50100-5	MERS Defined Benefit			70,529	89,451	89,451	91,225	1,774
11-650-3122-50100-6	MERS Defined Contribution		460.006	2,000	4,066	4,066	4,147	81
11-650-3122-50100 11-650-3122-50210	Employee Benefits	162,413 700	163,336 700	700	700	(163,336)	700	
11-650-3122-50210	Dues & Subscriptions Conf. & Training	1,322	2,000	1,000	2,000		700 2,000	5
11-650-3122-50251	Phones & Communication	2,243	4,000	4,000	3,500	(500)	3,500	
11-650-3122-50268	Mileage Reimbursement	2,236	4,000	3,000	3,000	(1,000)	3,000	
11-650-3122-50271	Gasoline & Vehicle Maint.	19,561	22,000	22,000	25,536	3,536	25,536	•
11-650-3122-50311	Equipment for E-permitting	704	1,000	1,000	1,000		1,000	
11-650-3122-50361	Office Supplies  Building and Inspections	3,613 <b>534,071</b>	4,000 <b>550,205</b>	2,000 <b>544,493</b>	4,000 <b>681,606</b>	131,401	4,000 <b>691,684</b>	10,078
			20 120 120 120 120 120 120 120 120 120 1					
TOTAL DEPT. OF PLAN	NING, ZONING & INSPECTION	1,071,244	1,162,850	1,149,039	1,039,348	(123,502)	1,053,749	14,401
Parking Services Transfer to Capital Im Transfer to Infrastruct		2,816,286	3,212,552	2,768,552	4,039,286	826,734	4,806,876	767,590 -
Transfer to Library Cap								
Transfer to Other Fund	is Subtotal Transfers	5,035 2,821,321	3,212,552	2,768,552	4,039,286	826,734	4,806,876	767,590
	TOTAL GENERAL FUND	\$ 93,826,687	97,003,290	\$ 96,959,422	\$ 99,851,424	\$ 2,848,134	\$ 102,569,165	2,717,741

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# **CITY COUNCIL**

# **City Council Vision Statement:**

"Newport is the most livable, diverse, and year-round community in New England; an innovative place to live, work, play, learn, and raise families."

# **City Council Mission Statement:**

To provide leadership, direction and governance that continuously improves our community and to be stewards of our natural resources while preserving our cultural, historic and maritime heritage;

to ensure that Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life;

to exercise the prudent financial planning and management needed to achieve our strategic goals;

to achieve excellence in everything we do, invest in the future of our community, especially the education of our children, and work closely with our businesses and institutions to sustain a healthy economic and tourism climate for residents and visitors;

to promote and foster outstanding customer service for all who come in contact with the City;

to deliver quality and cost effective municipal services to our residents, businesses, institutions and visitors that results in the highest achievable levels of customer satisfaction;

to support the use of defined processes and continuous improvement and public participation as key components of our service delivery model; and

to collaborate with the Newport School Department to achieve academic excellence.

# **City Council Strategic Goals:**

- 1. Promote business-friendly practices to create a thriving, year-round, diversified economy.
- 2. Provide a comprehensive, well-managed public infrastructure
- 3. Encourage and promote multi-modal transportation alternatives (bus, trolley, harbor shuttle, light rail, bicycles and walking paths) within the City and improve connections to the region.
- 4. Provide effective, transparent, two-way communication with the community.

# **CITY COUNCIL**

# **FY 2019 Short-term goals and measures:**

Goal #1:

Hold annual Council strategy action planning retreat to update priority

action and work plans

Measure:

Number of sessions held during the fiscal year to updated identification

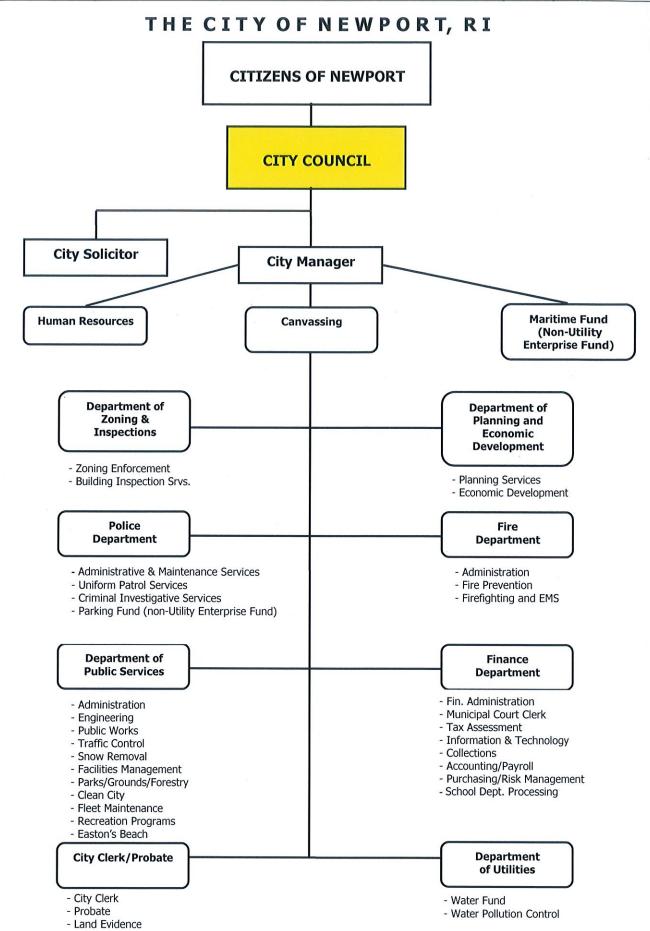
of priorities

	FY 2015	FY 2016	FY2017	FY2018	FY2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	@12/30/18
A. Continuous improvement analysis on action					
plan implementations	60%	75%	75%	75%	75%
B. Number of quarterly update/review meetings	-	2	1	-	

Associated Council Objectives:

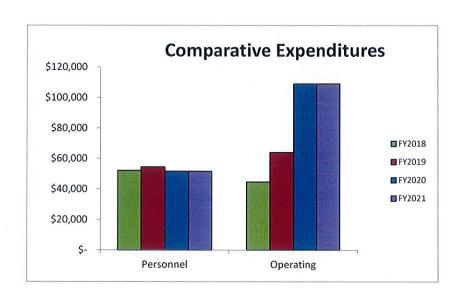
To provide leadership, direction and governance that continuously improves our community

Goal #1 and its Measure for FY2019 continue to apply There are no new goals or measures for FY2020 and 2021



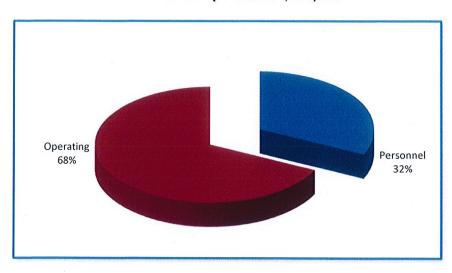
## CITY COUNCIL BUDGET SUMMARY

	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 ROJECTED	NAME OF THE OWNER.	2019-20 ROPOSED	2020-21 ROPOSED
EXPENDITURES						
SALARIES	\$ 16,190	\$ 18,400	\$ 16,000	\$	16,000	\$ 16,000
FRINGE BENEFITS	35,965	36,012	37,237		35,615	35,615
PURCHASED SERVICES	-	15,000	-		-	·
OTHER CHARGES	42,710	47,045	41,975		107,045	107,045
SUPPLIES & MATERIALS	1,905	2,000	2,000		2,000	2,000
TOTAL	\$ 96,770	\$ 118,457	\$ 97,212	\$	160,660	\$ 160,660



# City Council

FY 2020 Expenditures \$160,660



FY2021 Expenditures \$160,660



**FUNCTION: Legislative** 

**DEPARTMENT:** Mayor and City Council **DIVISION OR ACTIVITY:** City Council

#### **BUDGET COMMENTS:**

This division has increased by \$42,203 (35.63%) over the two-year (FY2020 & FY2021) budget period, due, for the most part, to the transfer of Sister City expense and fire works expense, each at \$30,000, being moved into this division. Offsetting decreases include temporary services at \$2,400 (-100%) and contract services at \$15,000 (-100%).

#### PROGRAM:

This program provides funds for the salaries and operating expenses of the Mayor and six Council Members. One councilor is elected from each of the three wards of the City and four from the City at-large. The Council chooses one of its at-large members to serve as Chair and another to serve as Vice Chair. The Chair has the title of Mayor and presides at all meetings of the Council and is recognized as the official head of the City for all ceremonial purposes.

### **GOALS:**

Through enactment of appropriate legislation, to establish official City policy on all matters; and to lend support to various civic causes, thereby shaping the future of Newport for the citizens.

# COST CENTER 11-010-8110: CITY COUNCIL

TITLE	9	2017-18 ACTUAL	- 6	2018-19 DOPTED	1000	2018-19 ROJECTED	Control of the last	2019-20 ROPOSED	<b>BUNDER</b>	2020-21 ROPOSED
SALARIES	\$	16,190	\$	18,400	\$	16,000	\$	16,000	\$	16,000
FRINGE BENEFITS		35,965		36,012		37,237		35,615		35,615
PURCHASED SERVICES		-		15,000				<u>.</u>		<u>-</u>
OTHER CHARGES		42,710		47,045		41,975		107,045		107,045
SUPPLIES & MATERIALS		1,905		2,000		2,000		2,000		2,000
COST CENTER TOTAL	\$	96,770	\$	118,457	\$	97,212	\$	160,660	\$	160,660

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21
Councilors-at-large		4.0	4.0	4.0	4.0	4.0
First Ward Councilor Second Ward Councilor		1.0 1.0	1.0	1.0 1.0	1.0 1.0	1.0 1.0
Third Ward Councilor		1.0	1.0	1.0	1.0	1.0
<b>Total Positions</b>		7.0	7.0	7.0	7.0	7.

		2018	2019	2019	2020	2021	2-Year	2-Year
		ACTUAL	ADOPTED	PROJECTED	PROPOSED	PROPOSED	Dollar	Percent
ACCT NUMBER	ACCOUNT NAME	<b>EXPEND</b>	BUDGET	RESULTS	BUDGET	BUDGET	Change	Change
11-010-8110-50004	Temp. Services	-	2,400	-	•	-	(2,400)	-100.00%
11-010-8110-50051	Council Salaries	16,190	16,000	16,000	16,000	16,000		0.00%
11-010-8110-50100-1	Health Insurance			31,512	30,781	30,781	30,781	100.00%
11-010-8110-50100-2	Dental Insurance			3,163	2,270	2,270	2,270	100.00%
11-010-8110-50100-4	Payroll Taxes			1,224	1,224	1,224	1,224	100.00%
11-010-8110-50100-5	MERS Defined Benefit			1,318	1,320	1,320	1,320	100.00%
11-010-8110-50100-6	MERS Defined Contribution			20	20	20	20	#DIV/0!
11-010-8110-50104	Employee Benefits	35,965	36,012	-		-	(36,012)	-100.00%
11-010-8110-50210	Dues & Subscript	18,415	18,815	18,815	18,815	18,815	-	0.00%
11-010-8110-50225	Contract Services	-	15,000				(15,000)	-100.00%
11-010-8110-50278	Council Expense	23,183	25,070	20,000	25,070	25,070	-	0.00%
11-010-8110-50285	Navy Affairs Expense	342	910	910	910	910	-	0.00%
11-010-8110-50361	Office Supplies	1,905	2,000	2,000	2,000	2,000	-	0.00%
11-010-8110-50366	Sister City Expense			-	30,000	30,000	30,000	100.00%
11-010-8110-50365	FireWorks			1-1	30,000	30,000	30,000	100.00%
11-010-8110-50866	Bd Tenant Affairs	770	2,250	2,250	2,250	2,250	-	0.00%
	City Council	96,770	118,457	97,212	160,660	160,660	42,203	35.63%

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# **CITY MANAGER'S OFFICE**

<u>The Mission</u> of the City Manager's Office is to provide a full range of municipal services to its residents, businesses, institutions and visitors. This includes all elements of public safety, transportation, recreation, land use control and sanitation. Newport is a major tourism destination in southern New England and has a significant military presence.

As a direct service supplier the City of Newport uses a skilled work force and proven service industry technology to provide services, and protect the City's nationally significant natural and historic resources.

The following divisions and functions fall under the City Manager:

The City Manager - appointed by the Council, and, by Charter, is the Chief Administrative Officer of the City. The City Manager carries out the policies and goals of the City Council and performs the administrative functions of City government. He provides guidance to departments in developing goals for achieving their mission and for use of resources necessary to successfully attain those goals.

The City Manager's Division utilizes 0.68% (0.58 FY19; 0.67% FY18) of the FY20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$27.59 during FY20.

Human Resources Division – Provides personnel and labor relations support as a division of the City Manager's Office. Responsibilities include employee information; safety and skills training programs; compliance with the provisions of various labor contracts; benefits administration; municipal recruitment and selection; promotional and entry-level civil service testing procedures and implementation; supervisory and union employee counselor on applicable policies and practices; updates and ensures adherence to local, state and federal labor laws; administration of Workers' Compensation and Return-To-Work programs; certification of employment records and payroll functions.

The Human Resources Division 0.37% (0.37% FY19; 0.37% FY18) of the FY20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$15.05 during FY20.

Special Events – This is a section set up to track costs related to special events such as parades, fireworks, Tall Ships and others.

# **CITY MANAGER'S OFFICE**

FY 2019 Short-term goals and measures:

Goal 1: To achieve a high rate of responsiveness regarding intergovernmental

relations.

Measure 1: Provide response back to Council or citizen with an initial plan of action on 95% of

their inquiries within 7 working days.

	FY2015	FY 2016	FY2017	FY2018	FY2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	@ 12/30/18
Percentage of responses back to Council/citiz	en				
with initial plan of action within 7 working da	95%	95%	95%	95%	95%

Associated Council Mission:

to promote and foster outstanding customer service for all who come in contact with the City.

Goal 2: To have all (1,658) former personnel employment records manually

scanned in house and stored digitally over a five year period.

**Measure 1:** One hundred percent completion within ten years.

	FY2015	FY 2016	FY2017	FY2018	FY2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	<b>ACTUAL</b>	@12/30/18
Number of former personnel employment records scanr	817	961	1133	1133	1133
Total Number of former personnel employment records	1502	1502	1658	1660	1660
Percent former personnel employment records					
scanned & stored digitally over 10 years	54%	64%	68%	68%	68%

Associated Council Mission:

to achieve excellence in everything we do

**Goal 3:** Management of projects and infrastructure improvements within identified parameters (on time, within budget) and in conformance with identified

phases and manage the various projects to completion.

**Measure 1:** Develop 5 and 10 year strategic goals for major capital improvement projects with cost and time lines.

	FY2015	FY 2016	FY2017	FY2018	FY2019
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	@ 12/30/18
Percentage of identified annual General Fund					
CIP projects funded through Adopted Budget	72%	71%	39%	72%	85.68%

# **CITY MANAGER'S OFFICE**

FY 2019 Short-term goals and measures (continued):

Measure 2: Mature the operation of Innovate Newport project initiative

PERFORMANCE MEASURES		FY 2016 ACTUAL		FY2018 ACTUAL	FY2019 @ 12/30/18
Innovate Newport	70%	95%	97%	98%	99%

Goal 4:

To continue to work and implement ideas to improve external

communication to the public

**Measure 1:** Improve digital communication systems in City government.

	FY2015	FY 2016	FY2017	FY2018	FY 2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	A CTUAL	A CTUAL	@12/30/18
Number of informational postings to the					
City's website homepage	310	322	320	346	94

Associated Council Objectives:

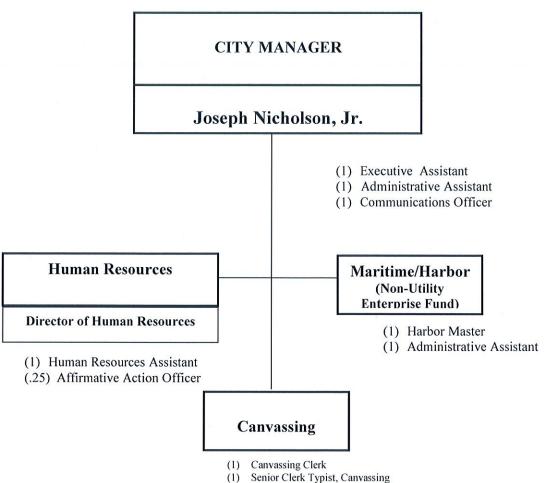
to support the use of defined processes and continuous improvement and public participation as key components of our service delivery model.

Associated Council Tactical Area:

to provide a strong, well-managed public infrastructure as key to enhancing quality of life and economic stability to our community.

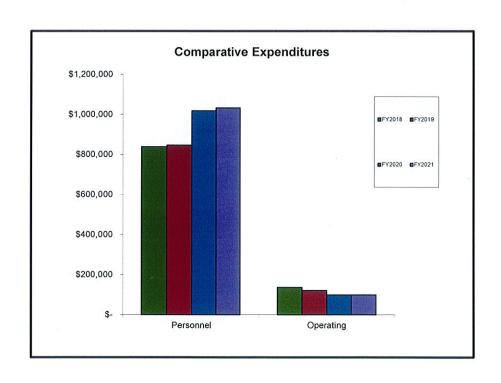
Goals and Measures FY 2019 continue to apply There are no new Goals or Measures for FY2020 or FY2021

# CITY MANAGER



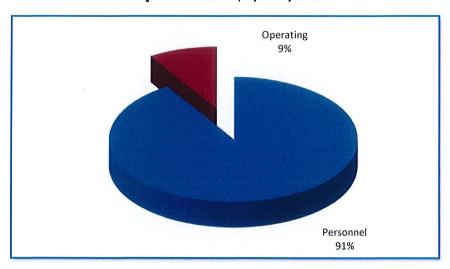
## CITY MANAGER BUDGET SUMMARY

	-	2017-18 ACTUAL	-	2018-19 2018-19 ADOPTED PROJECTE			2019-20 PROPOSED		PARTY SERVICE	2020-21 ROPOSED
<b>EXPENDITURES</b>										
SALARIES	\$	608,107	\$	604,670	\$	608,473	\$	726,319	\$	738,253
FRINGE BENEFITS		230,058		241,242		243,966		291,464		294,860
PURCHASED SERVICES		96,497		77,000		70,850		47,000		47,000
INTERNAL SERVICES		1,001		2,500		1,200		1,307		1,308
SUPPLIES & MATERIALS		12,799		15,300		13,400		14,560		14,560
OPERATING EXPENSES		26,257		26,100		29,100		36,100		36,100
REPAIRS & MAINTENANCE		240		300		-		300		300
TOTAL	\$	974,959	\$	967,112	\$	966,989	\$	1,117,050	\$	1,132,381

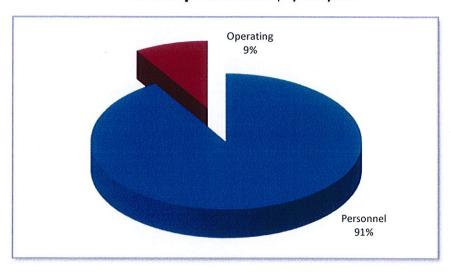


# City Manager

FY 2020 Expenditures \$1,117,050



FY 2021 Expenditures \$1,132,381



**FUNCTION: City Manager** 

**DEPARTMENT: City Manager's Office DIVISION OR ACTIVITY: City Manager** 

## **BUDGET COMMENTS:**

Costs in this division are primarily for salaries and benefits. Costs have increased \$129,681 (23.12%) over the two-year (FY2020 & FY2021) budget period due, almost entirely, to the transfer of the City's Communication Officer from the Finance Dept. to this division. Offsetting biennial decreases include \$30,000 (-50%) in contract services and \$1,500 (-60%) in the annual report.

#### PROGRAM:

This program provides funds for the operation of the City Manager's Office. The City Manager is appointed by the Council, and, by Charter, is the Chief Administrative Officer of the City.

#### **OBJECTIVES:**

To carry out the policies and goals of the City Council and to perform the administrative functions of City government; to provide the guidance each department needs in developing goals to achieve its mission and to furnish the resources necessary to successfully attain those goals; to formulate, direct and supervise all public information and external affairs initiatives to promote and enhance efforts of the City of Newport.

## **SERVICES AND PRODUCTS:**

- · Annual operating and capital budget
- Special projects and reports
- Citizen relations
- · Data and information analyses
- · Responses to Council/citizen inquiries
- Public information

# COST CENTER 11-020-8200: CITY MANAGER

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 PROPOSED	2020-21 PROPOSED
SALARIES	\$ 338,140	343,476	343,479	446,174	453,777
FRINGE BENEFITS	136,669	142,238	143,026	192,225	194,410
PURCHASED SERVICES	86,166	65,500	62,500	35,500	35,500
INTERNAL SERVICES	1,001	2,500	1,200	1,307	1,308
SUPPLIES & MATERIALS	3,008	6,100	4,800	4,500	4,500
OPERATING EXPENSES	530	1,100	100	1,100	1,100
COST CENTER TOTAL	\$ 565,514	560,914	555,105	680,806	690,595

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21
City Manager	С	1.0	1.0	1.0	1.0	1.0
Communications Officer	S10	0.0	1.0	1.0	1.0	1.0
Executive Assistant	S05	1.0	1.0	1.0	1.0	1.0
Admin. Assistant	S04	1.0	1.0	1.0	1.0	1.0
<b>Total Positions</b>		3.0	4.0	4.0	4.0	4.0

**FUNCTION: City Manager** 

**DEPARTMENT:** City Manager's Office DIVISION OR ACTIVITY: Human Resources

## **BUDGET COMMENTS:**

This cost center is proposed at an increase of \$20,588 (5.785%) over the two-year budget period. Increases include \$9,728 (3.14%) in personnel costs and \$10,000 (100%) in tuition reimbursement. Recruitment costs of \$25,000 remain a significant expense for this cost center.

#### PROGRAM:

The Office of Human Resources is a direct staff support function to the City Manager. Responsibilities include employee relations; safety and other training programs; compliance with the provisions of various labor contracts; benefits administration; municipal recruitment and selection; promotional and entry-level civil service testing procedures and implementation; supervisory and union employee counselor on applicable policies and practices; updates and adherence to local, state and federal labor laws; administration of Workers' Compensation and Return-To-Work programs; certification of employment records and payroll functions,; and the representative to 375 active FTE, 319 retired employees and 150 seasonal municipal employees and their dependents.

#### **OBJECTIVES:**

The objective of the Human Resources Office is to assist all City departments attract, motivate, retain, manage, and develop qualified and productive employees while ensuring the highest quality of customer service is provided to employees and their dependents, as well as the general public, in an efficient, effective and compassionate manner.

### **SERVICES AND PRODUCTS:**

- Job classification, compensation, evaluation systems and salary surveys
- · Recruitment and hiring and employee orientation
- Employee activities award breakfast, health fair, wellness clinic
- Personnel records
- Training
- Tuition aid reimbursement
- Benefits
- Employee relations assistance

# COST CENTER 11-020-8210: HUMAN RESOURCES

TITLE	2017-18 ACTUAL		2018-19 ADOPTED		2018-19 ROJECTED			<b>建筑建筑建筑</b>	
SALARIES	\$ 208,114	\$	211,194	\$	203,494	\$	215,445	\$	219,476
FRINGE BENEFITS	93,389		99,004		100,940		99,239		100,450
PURCHASED SERVICES	10,331		11,500		8,350		11,500		11,500
SUPPLIES & MATERIALS	9,791		9,200		8,600		10,060		10,060
OPERATING EXPENSES	25,727		25,000		29,000		35,000		35,000
COST CENTER TOTAL	\$ 347,352	\$	355,898	\$	350,384	\$	371,244	\$	376,486

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21
Dir. of Human Resources Human Resources Assistant	S11 S04	1.0 1.0	1.0 1.0	1.0 1.0	1.0 1.0	1.0 1.0
Affirmative Action Officer	N/A	0.25	0.25	0.25	0.25	0.25
Total Positions		2.25	2.25	2.25	2.25	2.25

**FUNCTION: City Manager** 

**DEPARTMENT: City Manager's Office DIVISION OR ACTIVITY: Special Events** 

## **BUDGET COMMENTS:**

Many of the Special Events held in Newport are self supported. Others are supported, in part, by City personnel during the regular course of employment, with no additional cost to the taxpayer. This cost center captures Special Event expenses that are subsidized by taxes. The objective of the Special Events Budget is to remove these unusual costs from individual Department budgets, thereby providing a more meaningful comparison among budget years. A total of \$65,000 and \$65,300 is proposed in FY 2020 and FY 2021, respectively, with the greatest amount reflecting expenses for the St. Patrick's Day Parade.

#### SPECIAL EVENTS SUBSIDIZED

- Polar Bear Plunge
- St. Patrick's Day Parade
- Police Parade
- · Fourth of July Fireworks
- Misc. Festivals

# COST CENTER 11-020-8220: SPECIAL EVENTS

TITLE	2017-18 ACTUAL		2018-19 ADOPTED		2018-19 PROJECTED		2019-20 PROPOSED		2020-21 PROPOSEI	
SALARIES	\$	61,853	\$	50,000	\$	61,500	\$	64,700	\$	65,000
EMPLOYEE BENEFITS										
REPAIRS & MAINTENANCE		240		300				300		300
COST CENTER TOTAL	\$	62,093	\$	50,300	\$	61,500	\$	65,000	\$	65,300

		2018	2019	2019	2020	2021	2-Year	2-Year
		ACTUAL	ADOPTED	PROJECTED	PROPOSED	PROPOSED	Dollar	Percent
ACCT NUMBER	<b>ACCOUNT NAME</b>	EXPEND	BUDGET	BUDGET	BUDGET	BUDGET	Change	Change
11-020-8200-50001	City Manager Salaries	336,473	342,476	342,476	445,174	452,777	110,301	32.21%
11-020-8200-50004	Temp & Seasonal	1,667	1,000	1,003	1,000	1,000	-	0.00%
11-020-8200-50100	Employee Benefits	136,669	142,238	-	•	•	(142,238)	-100.00%
11-020-8200-50100-1	Health Insurance			36,104	53,177	53,177	53,177	100.00%
11-020-8200-50100-2	Dental Insurance			3,597	4,640	4,640	4,640	100.00%
11-020-8200-50100-3	Life Insurance			249	500	500	500	100.00%
11-020-8200-50100-4	Payroll Taxes			26,199	34,056	34,599	34,599	100.00%
11-020-8200-50100-5	MERS Defined Benefit			74,154	96,882	98,445	98,445	100.00%
11-020-8200-50100-6	MERS Defined Contribution			2,723	2,970	3,049	3,049	100.00%
11-020-8200-50205	Copying and Binding		100	-		-	(100)	-100.00%
11-020-8200-50205	Annual Report	(2)	2,500	1,000	1,000	1,000	(1,500)	-60.00%
11-020-8200-50210	<b>Dues &amp; Subscriptions</b>	2,253	2,000	3,000	2,000	2,000	-	0.00%
11-020-8200-50212	Conferences & Training	6,166	4,500	2,500	4,500	4,500	-	0.00%
11-020-8200-50225	Contract Services	80,000	60,500	60,000	30,500	30,500	(30,000)	-49.59%
11-020-8200-50251	Telephone & Comm	-	500	-	500	500	-	0.00%
11-020-8200-50271	Gasoline & Vehicle Maint.	1,001	2,500	1,200	1,307	1,308	(1,192)	-47.68%
11-020-8200-50282	Official Expense	530	1,100	100	1,100	1,100	-	0.00%
11-020-8200-50361	Office Supplies	755	1,500	800	1,500	1,500	=	0.00%
	City Manager	565,514	560,914	555,105	680,806	690,595	129,681	23.12%
11-020-8210-50001	Human Resources Salaries	200,417	197,594	197,594	201,545	205,576	7,982	4.04%
11-020-8210-50004	Temp & Seasonal	7,697	13,600	5,900	13,900	13,900	300	2.21%
11-020-8210-50100-1	Health Insurance			37,198	36,161	36,161	36,161	100.00%
11-020-8210-50100-2	Dental Insurance			2,398	2,320	2,320	2,320	100.00%
11-020-8210-50100-3	Life Insurance			166	250	250	250	100.00%
11-020-8210-50100-4	Payroll Taxes			15,116	15,418	15,727	15,727	100.00%
11-020-8210-50100-5	MERS Defined Benefit			43,392	44,340	45,227	45,227	100.00%
11-020-8210-50100-6	MERS Defined Contribution			2,670	750	765	765	100.00%
11-020-8210-50100	Employee Benefits	93,389	99,004	-			(99,004)	-100.00%
11-020-8210-50205	Copying & Binding	-	200	400	400	400	200	100.00%
11-020-8210-50210	Dues & Subscriptions	599	600	600	600	600	-	0.00%
11-020-8210-50212	Conferences & Training	2,272	3,000	2,250	3,000	3,000	=	0.00%
11-020-8210-50215	Recruitment	25,727	25,000	25,000	25,000	25,000	=	0.00%
11-020-8210-50225	Contract Services	8,059	8,500	6,100	8,500	8,500	-	0.00%
11-020-8210-50361	Office Supplies	2,290	3,200	2,400	3,860	3,860	660	20.63%
	Human Resources	347,352	355,898	350,384	371,244	\$ 376,486	20,588	5.78%
11-020-8220-50002	Overtime	61,853	50,000	\$ 61,500	\$ 64,700	\$ 65,000	15,000	30.00%
11-020-8220-50100	Employee Benefits	-						
11-020-8220-50260	Rental - Equip & Facilities	240	300	-	300	300	_	0.00%
	Special Events	\$ 62,093	\$ 50,600	\$ 61,500	\$ 65,000	\$ 65,300	14,700	29.05%
	va. • ata ta a a a a a a a a a a a a a a a	out content to the content of the c					100 A 7 (100 A)	
TOTAL CITY MANAGER	t	\$ 974,959	\$ 967,412	\$ 966,989	\$ 1,117,050	\$ 1,132,381	\$ 164,969	17.05%

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# **DEPARTMENT OF LAW**

The following division and functions fall under the Department of Law:

The City Solicitor serves for a term concurrent with the term of office of the City Council. He provides expert legal advice and advocacy to and on behalf of the City Council, City Manager, Boards and Commissions, Bureaus, and all City Departments thereof, in matters relating to their official powers and duties

In carrying out these functions he is aided by two assistant City Solicitors, one who deals with cases involving civil litigation and another who represents the City as a prosecutor for law enforcement matters.

The Department of Law utilizes 0.54% (0.56% FY19; 0.57% FY18) of the FY 20 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$21.80.

# **DEPARTMENT OF LAW**

# FY 2019 Short-term goal and measure:

Goal:

Prosecute and defend all legal actions involving the City, including workers'

compensation matters.

Measure:

Resolve at least 50 percent of cases by pre-trial evaluation and /or non-

binding arbitration

Settle at least 30 percent of pre-litigation claims

	FY2015	FY 2016	FY2017	FY2018	FY2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	@ 12/30/18
·					
Minimum % pre-litigation claims settled	30%	30%	50%	50%	50%

Associated Council Mission:

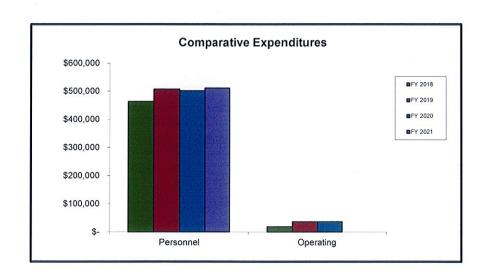
to achieve excellence in everything we do

Goal and measure for FY 2019 continues to apply.

There are no new Goals or Measures for FY2020 or FY2021

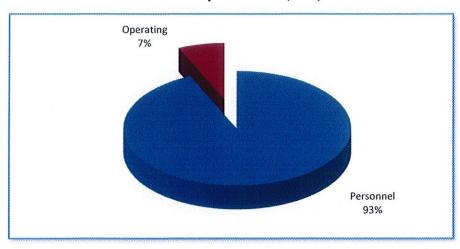
# CITY SOLICITOR BUDGET SUMMARY

	2017-18 ACTUAL		2018-19 ADOPTED		2018-19 PROJECTED		2019-20 ROPOSED	DSECTION AND	2020-21 ROPOSED
<b>EXPENDITURES</b>									
SALARIES	\$ 312,605	\$	329,886	\$	331,579	\$	336,276	\$	343,701
FRINGE BENEFITS	150,820		177,413		177,413		165,485		167,587
PURCHASED SERVICES	12,283		19,000		14,000		20,000		20,000
SUPPLIES & MATERIALS	5,899		17,150		11,350		16,150		16,150
TOTAL	\$ 481,607	\$	543,449	\$	534,342	\$	537,911	\$	547,438

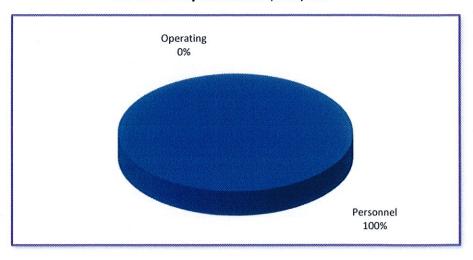


# City Solicitor

FY 2020 Expenditures \$537,911



FY 2020 Expenditures \$547,438



FUNCTION: Law DEPARTMENT: Law

**DIVISION OR ACTIVITY: City Solicitor** 

#### **BUDGET COMMENTS:**

This cost center has increased \$3,989 (0.73%) over the two-year budget period. Increases include \$3,989 (0.73%) in personnel and \$1,000 (14.29%) in contract services. The only offsetting decrease is \$1,000 (-6.67%) in dues & subscriptions.

#### PROGRAM:

This program provides funds for the operation of the City Solicitor's Office. The City Solicitor serves for a term concurrent with the term of office of the City Council. He is legal advisor to and attorney and counsel for the City and all boards, commissions, bureaus and offices thereof, in matters relating to their official powers and duties. In carrying out these functions he is aided by two assistant City Solicitors, one who deals with cases involving civil litigation and another who represents the City as a prosecutor for law enforcement matters.

## **OBJECTIVES:**

To protect the interests of the City of Newport by serving as legal advisor to the City Council, the City Manager, Boards and Commissions and staff members.

## **SERVICES AND PRODUCTS:**

Legal advice Ordinances Legal representation Prosecution in City Court

# COST CENTER 11-030-8310: CITY SOLICITOR

TITLE	2017-18 ACTUAL		2018-19 ADOPTED	_	2018-19 ROJECTED	2019-20 ROPOSED	2020-21 PROPOSED		
SALARIES	\$ 312,605	\$	329,886	\$	331,579	\$ 336,276	\$	343,701	
FRINGE BENEFITS	150,820		177,413		177,413	165,485		167,587	
PURCHASED SERVICES	12,283		19,000		14,000	20,000		20,000	
SUPPLIES & MATERIALS	5,899		17,150		11,350	16,150		16,150	
COST CENTER TOTAL	\$ 481,607	\$	543,449	\$	534,342	\$ 537,911	\$	547,438	

PERSONNEL CLASSIFICATION GRADE		AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21		
City Solicitor	n/a	0.5	0.5	0.5	0.5	0.5		
Asst. City Solicitor (Civil I	50 Table 1	0.5	0.5	0.5	0.5	0.5		
Asst. City Sol (Law Enfor	The state of the s	0.5	0.5	0.5	0.5	0.5		
Legal Assistant	S05	1.0	1.0	1.0	1.0	1.0		
Municipal Court Judge	n/a	0.5	0.5	0.5	0.5	0.5		
Probate Court Judge	n/a	0.5	0.5	0.5	0.5	0.5		
Total Positions		3.5	3.5	3.5	3.5	3.5		

ACCT NUMBER	ACCOUNT NAME		2018 ACTUAL EXPEND	2019 ADOPTED BUDGET		2019 PROJECTED BUDGET		2020 PROPOSED BUDGET		2021 PROPOSED BUDGET		2-Year Dollar Change		2-Year Percent
11-030-8310-50001		92	100 miles (100 miles)			to the second			CHARLEST CONTRACTOR					Change
	City Solicitor Salaries	\$	312,605	\$	329,886	\$	329,886	\$	336,276	\$	343,701	\$	13,815	4.19%
11-050-8310-50004	Seasonal & Temp		-				1,693						<del></del>	#DIV/0!
11-050-8310-50100-1	Health Insurance						92,993		79,807		79,807		79,807	#DIV/0!
11-050-8310-50100-2	Dental Insurance						5,996		5,010		5,010		5,010	100.00%
11-050-8310-50100-3	Life Insurance						415		625		625		625	100.00%
11-050-8310-50100-4	Payroll Taxes						25,236		25,725		26,293		26,293	100.00%
11-050-8310-50100-5	MERS Defined Benefit						51,319		52,818		54,303		54,303	100.00%
11-050-8310-50100-6	MERS Defined Contribution						1,454		1,500		1,549		1,549	100.00%
11-030-8310-50100	Employee Benefits		150,820		177,413		-						(177,413)	100.00%
11-030-8310-50210	<b>Dues &amp; Subscriptions</b>		4,022		15,000		9,200		14,000		14,000		(1,000)	-6.67%
11-030-8310-50212	Conferences & Training		300		2,000		2,000		2,000		2,000		-	0.00%
11-030-8310-50225	Contract Services		11,158		7,000		7,000		8,000		8,000		1,000	14.29%
11-030-8310-50247	Labor Relations		825		10,000		5,000		10,000		10,000		-	0.00%
11-030-8310-50268	Mileage Reimbursement		203		300		300		300		300		-	0.00%
11-030-8310-50361	Office Supplies		1,674		1,850		1,850		1,850		1,850			0.00%
	City Solicitor	\$	481,607	\$	543,449	\$	534,342	\$	537,911	\$	547,438	\$	3,989	0.73%
TOTAL CITY SOLICITO	R	\$	481,607	\$	543,449	\$	534,342	\$	537,911	\$	547,438	\$	3,989	0.73%

# **CANVASSING AUTHORITY**

The Mission of the Canvassing Authority is to conduct all elections in the City of Newport.

The Canvassing Authority is authorized under Rhode Island General Law 17-8-1. The legislative body (City Council) appoints a bipartisan canvassing authority of three (3) qualified electors of the City, not more than two (2) of whom shall belong to the same political party, along with two (2) alternates. The Mayor nominates the members of the canvassing authority from lists of party voters submitted by the respective chairpersons of the City's political committees.

The Canvassing Authority is responsible for maintaining an accurate list of registered voters and is responsible for administering elections fairly and efficiently in an open, transparent, and equitable manner. Upon request, the Canvassing Authority also assists with elections for entities such as the Housing Authority and the Newport City Personnel Appeals Board.

The Help America Vote Act of 2002 (HAVA) under section 303 required the state to implement, "in a uniform and non-discriminatory manner, a single, uniform, official, centralized, interactive computerized statewide voter registration list...that contains the name and registration information of every legally registered voter in the state and assigns a unique identifier to each legally registered voter in the state." This list now serves as the official voter registration list for the conduct of elections in the state, and must be coordinated with the databases of other state agencies.

The purpose of this list is to have a central source of voter registration for state and local election officials; therefore, any election official in the state shall be able to obtain immediate electronic access to the information contained in the computerized list. Information obtained by local election officials is electronically entered on an "expedited basis" and is available to the public on the city website: www.cityofnewport.com

In order to maintain up to date and accurate data, the appropriate state or local election official must perform regular maintenance on the list. Removal of an individual from this list must be done in accordance to the National Voter Registration Act of 1993 (NVRA). The state must coordinate with other agencies for the purposes of cross-referencing death and felony records against the registration list. Maintenance must be performed to ensure that the names of registered voters appear on the list correctly, the names of ineligible voters are removed, and that duplicate names are deleted. A system of file maintenance is in place so that voters who have not responded to a notice and have not voted in two consecutive federal elections are removed from the list. Safeguards are in place so that eligible voters are not removed in error.

The Canvassing Authority utilizes 0.23% (0.31% FY19; 0.23 FY18) of the FY 20 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$9.28.

# **CANVASSING AUTHORITY**

# FY 2019 Short-term goals, performance measures and status

Goal # 1:

To continuing working with the Secretary of State Elections Division and the Board of Elections to implement the next phase of the

National Change of Address (NCOA) process.

Measure:

Review all registration records for accuracy and make the necessary

changes in order to be in compliance with election standards.

This is a continual process in compliance with election standards.

Associated Council Tactical Area:

Instill quality, efficiency and effectiveness into every aspect of the City's performance

Goal #2:

To recruit and train new poll workers from high school, college and

from diverse multi-cultural groups.

Measure:

Have up to 10% of our pool of poll workers under age of 30.

	FY2015	FY 2016	FY2017	FY2018	FY2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	@ 12/30/18
Percent of poll workers under age of 30	15%	15%	3%	2%	2%

Associated Council Tactical Area:

Instill quality, efficiency and effectiveness into every aspect of the City's performance

Goal #3:

To clean and reorganize the files of voter registration cards

Measure:

To remove voter registration cards of cancelled and deceased voters in accordance

with the RI State Archives retention schedule

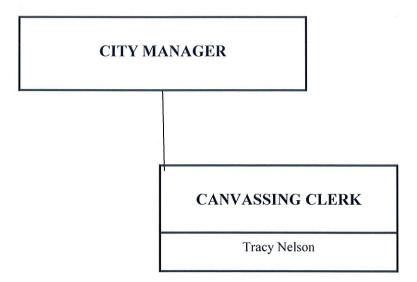
PERFORMANCE MEASURES @ 12/30/18

Percent of voter registration cards of cancelled and deceased voters removed 35%

This is a new goal & measure for FY2019

Goals and Measures for FY2019 continue to apply. There are no new Goals or Measures for FY2020 or FY2021

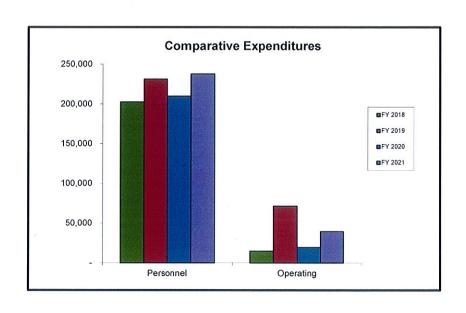
# CANVASSING AUTHORITY



(1) Senior Clerk Typist, Canvassing

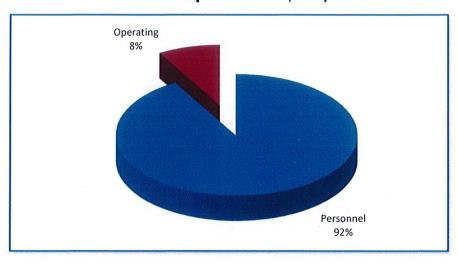
# CANVASSING AUTHORITY BUDGET SUMMARY

	2017-18 ACTUAL	2018-19 ADOPTED		2018-19 ROJECTED	2019-20 PROPOSED		THE RESERVE	2020-21 ROPOSED
EXPENDITURES								
SALARIES	\$ 130,456	\$ 156,448	\$	155,548	\$	135,362	\$	162,838
FRINGE BENEFITS	72,100	74,634		74,634		74,358		74,758
PURCHASED SERVICES	10,235	64,380		47,879		12,803		29,888
OTHER CHARGES	609	650		903		1,000		1,200
SUPPLIES & MATERIALS	2,951	4,100		2,993		2,865		4,809
REPAIRS & MAINTENANCE	1,076	2,300		1,625		2,680		3,500
TOTAL	\$ 217,427	\$ 302,512	\$	283,582	\$	229,068	\$	276,993

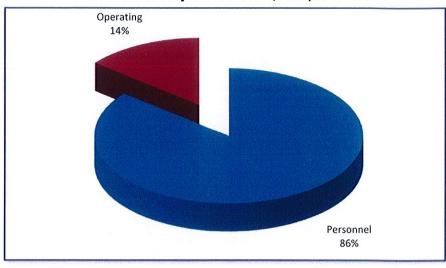


# **Canvassing Authority**

**FY2020 Expenditures \$229,068** 



**FY2021 Expenditures \$276,993** 



**FUNCTION: Canvassing** 

**DEPARTMENT: Canvassing Authority** 

**DIVISION OR ACTIVITY: Canvassing/General Registrar** 

### **BUDGET COMMENTS:**

This cost center has decreased \$25,519 (-8.44%) over the two-year budget period, with fluctuation driven by elections. The only overall increase is \$6,514 (2.82%) in personnel.

### PROGRAM:

This program provides funds for the operation of the Canvassing Authority, which is responsible for conducting all elections held in the City of Newport. The Authority is comprised of three bi-partisan members appointed by the City Council. Under direction of the State Board of Elections, and in cooperation with the Secretary of State, the Authority is involved in all phases of the electoral process, from voter registration to tallying the votes after the polls close on Election Day. There are approximately 15,551 registered voters in the City of Newport.

#### **OBJECTIVES:**

To ensure the will of the majority of the City's citizens is accurately voiced in each Municipal, State, and General Election; and to serve the City Council and the citizens of Newport by registering as many new voters as possible and encouraging all citizens to vote.

## **SERVICES AND PRODUCTS:**

Provide voter registration for all eligible community members
Provide absentee voting for those who cannot go to the polls
Maintain accurate voter registration rolls
Ensure the maintenance and integrity of electronic voting machines
Encourage all citizens to vote
Update the list of eligible voters
Draft and publish legal notices, as required, advising the public of upcoming elections
Recruit and train competent election workers

# COST CENTER 11-050-8120: CANVASSING AUTHORITY

TITLE	2017-18 ACTUAL		 2018-19 DOPTED			100000000000000000000000000000000000000	2019-20 ROPOSED	1200000000000	2020-21 ROPOSED
SALARIES	\$	130,456	\$ 156,448	\$	155,548	\$	135,362	\$	162,838
FRINGE BENEFITS		72,100	74,634		74,634		74,358		74,758
PURCHASED SERVICES		10,235	64,380		47,879		12,803		29,888
OTHER CHARGES		609	650		903		1,000		1,200
SUPPLIES & MATERIALS		2,951	4,100		2,993		2,865		4,809
REPAIRS & MAINTENANCE		1,076	2,300		1,625		2,680		3,500
COST CENTER TOTAL	\$	217,427	\$ 302,512	\$	283,582	\$	229,068	\$	276,993

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21
Canvassing Clerk	S02	1.0	1.0	1.0	1.0	1.0
Senior Clerk Typist	U2	1.0	1.0	1.0	1.0	1.0
<b>Total Positions</b>		2.0	2.0	2.0	2.0	2.0

### CITY OF NEWPORT, RHODE ISLAND FY2020 and FY2021 PROPOSED BUDGETS GENERAL FUND EXPENDITURES

		2018 ACTUAL	2019 ADOPTED	2019 ROJECTED	P	2020 ROPOSED	2021 ROPOSED	2-Year Dollar	2-Year% Percent	
ACCT NUMBER	ACCOUNT NAME	EXPEND	BUDGET	 RESULTS		BUDGET	BUDGET	<u>Change</u>	Change	
11-050-8120-50001	Canvassing Salaries	\$ 113,493	\$ 115,648	\$ 115,648	\$	117,992	\$ 119,298	\$ 3,650	3.16%	
11-050-8120-50002	Overtime	859	1,700	800		850	1,150	(550)	-32.35%	
11-050-8120-50004	Seasonal & Temp	12,520	35,000	35,000		12,380	38,250	3,250	9.29%	
11-050-8120-50051	Monthly Salaries	3,584	4,100	4,100		4,140	4,140	40	0.98%	
11-050-8120-50100-1	Health Insurance			37,198		36,161	36,161	36,161	100.00%	
11-050-8120-50100-2	Dental Insurance			2,398		2,320	2,320	2,320	100.00%	
11-050-8120-50100-3	Life Insurance			166		250	250	250	100.00%	
11-050-8120-50100-4	Payroll Taxes			8,847		9,026	9,126	9,126	100.00%	
11-050-8120-50100-5	MERS Defined Benefit			25,396		25,958	26,246	26,246	100.00%	
11-050-8120-50100-6	MERS Defined Contribution			629		643	655	655	0.00%	
11-050-8120-50100	Employee Benefits	72,100	74,634	-			14	(74,634)	-100.00%	
11-050-8120-50205	Copying & Binding	1,482	2,000	1,984		1,385	2,729	729	36.45%	
11-050-8120-50207	Legal Advertising	1,353	3,500	2,500		1,500	3,500	-	0.00%	
11-050-8120-50210	Dues & Subscriptions	150	280	225		280	280	-	0.00%	
11-050-8120-50225	Contract Services	8,517	60,000	44,874		10,000	25,000	(35,000)	-58.33%	
11-050-8120-50260	Equipment Rental	1,076	2,300	1,625		2,680	3,500	1,200	52.17%	
11-050-8120-50268	Mileage Reimbursement	609	650	903		1,000	1,200	550	84.62%	
11-050-8120-50361	Office Supplies	1,319	1,820	784		1,200	1,800	(20)	-1.10%	
	Canvassing	\$ 217,427	\$ 302,512	\$ 283,582	\$	229,068	\$ 276,993	(25,519)	-8.44%	

# **DEPARTMENT OF THE CITY CLERK**

<u>The Mission</u> of the Department of City Clerk is to serve as the recorder of deeds; registrar of births, marriages and deaths, clerk of the probate court and clerk of the City Council.

City Clerk— serves as Clerk of the Council, Clerk of the Board of License Commissioners, Probate Clerk, Registrar of Vital Statistics, Recorder of Deeds and Clerk for other State-mandated functions. The clerk gives notice of the meetings of the Council, keeps a journal of its proceedings, and certifies by signature all actions of the Council.

Probate Court- supports the operation of the Probate Court. The Probate Judge holds regular sessions twice each month, and special sessions, as the need arises. The Deputy City Clerk assists the judge at court sessions, swears witnesses, and records all judges' decrees. It is the responsibility of the Deputy Clerk to assign hearing dates, advertise petitions brought before the court, and send notices to all interested parties.

Land Evidence- responsible for recording all deeds, mortgages, leases, affidavits, condominium declarations, quitclaim deeds, certified copies of documents, and other similar instruments.

The Department of the City Clerk utilizes 0.58% (0.56% FY19; 0.56% FY18) of the FY 20 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$23.59.

# **DEPARTMENT OF CITY CLERK**FY 2019 Short-term goals, measures & status

Goal #1:

To enable the Council to make decisions by delivering complete Council

agenda packets at least five days before meeting.

Measure:

One hundred percent of Council packets delivered at least five days before each

Council Meeting throughout the fiscal year.

	FY2015	FY 2016	FY2017	FY2018	FY2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	@ 12/30/18
Percent of Council packets delivered at least					
five days prior to meeting	100%	100%	100%	100%	100%

Associated Council Tactical Area:

to provide effective 2-way communication

with the community through a unified council operating as a team and interacting with City staff productively

Goal #2:

To go paperless with Council agendas.

Measure:

Council Members will be provided copies of dockets and back-up paperwork via a laptop or I-pad, for use at home and during council meetings. Purchase of the equipment can be funded through the Archival Trust account.

	FY2015	FY 2016	FY 2017	FY2018	FY 2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	12/30/1
Council members provided laptops or I-pads for Council purposes	0%	0%	29%	43%	43%

As evidenced by implementation of the Legislative Program through Granicus, and the purchase of two tablets for use by the City Council members. The office currently has a total of three, the first one provided by the IT Department.

Associated Council Tactical Area:

to provide effective 2-way communication

with the community through a unified council operating as a team and interacting with City staff productively

Goal #3:

For customer service representatives to provide friendly, courteous and professional assistance to citizens coming to the City Clerk's office.

Measure:

	FY2015	FY 2016	FY2017	FY2018	FY2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	@ 12/30/18
Number of City Clerk citizen satisfaction cards completed	15	42	47	16	2
Percent scoring Excellent in all six areas of satisfaction	86.67%	88.10%	91.49%	93.75%	100%

# **DEPARTMENT OF CITY CLERK**FY 2019 Short-term goals, measures & status (continued)

Associated Council Tactical Area:

Instill quality, efficiency and effectiveness into every aspect of the City's performance

Assoc. Council Mission Statement:

to promote and foster outstanding customer service for all who come in contact with the City

Goal #4:

Provide video archiving/live streaming of council meetings on the City's

website.

Measure:

The public will be provided with access to the City Council meetings on the

city's website and purchase of these services can be funded through the

Archival Trust Account.

PERFORMANCE MEASURES	FY 2016 ACTUAL		FY2018 ACTUAL	FY2019 @ 12/30/18
Percent of Council Meetings posted on City's website				
within 48 hours of the meeting	90%	100%	100%	100%

Associated Council Tactical Area:

Instill quality, efficiency and effectiveness into every aspect of the City's performance

Assoc. Council Mission Statement:

to promote and foster outstanding customer service for all who come in contact with the City

# DEPARTMENT OF CITY CLERK FY 2019 Short-term goals, measures & status (continued)

Goal #5:

Online processing of applications, forms and vital record requests which

includes the ability to process payments for the City Clerk's Office.

Measures

The public will be provided with the opportunity to process all applications

for the City Clerk's Department through an online portal on the City's

website by June 30, 2019.

FY 2017 FY 2017 FY 2018 FY 2019 TARGET ACTUAL ACTUAL \$12/30/1

PERFORMANCE MEASURES

Percent of applications available for processing through an online portal of the City's website.

100%

10%

50%

20% Online processing of vital records (birth, death and marriage) implemented October

2018

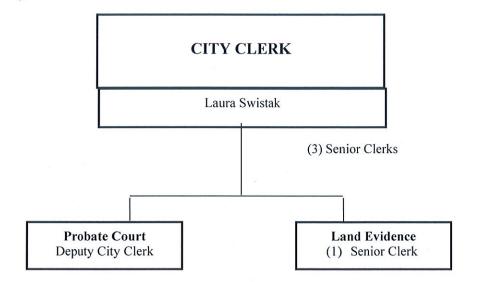
Associated Council Tactical Area:

Instill quality, efficiency and effectiveness into every aspect of the City's performance

Assoc. Council Mission Statement:

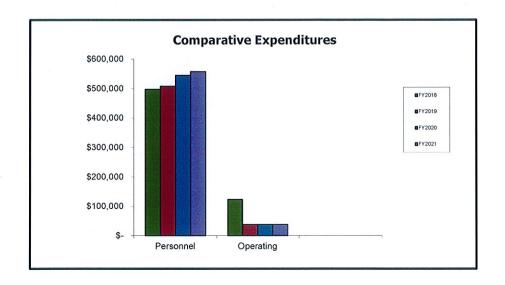
to promote and foster outstanding customer service for all who come in contact with the City

# CITY CLERK



# CITY CLERK/PROBATE/LAND EVIDENCE BUDGET SUMMARY

	_	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED		DESERVED	2019-20 PROPOSED		2020-21 ROPOSED
<b>EXPENDITURES</b>									
SALARIES	\$	310,960	\$ 317,983	\$	303,963	\$	332,040	\$	341,798
FRINGE BENEFITS		186,269	189,821		189,822		212,518		215,510
PURCHASED SERVICES		117,064	30,050		30,050		32,000		32,000
UTILITIES		_	-						-
OTHER CHARGES		-	-		-				-
SUPPLIES & MATERIALS		6,285	7,500		7,500		5,550		5,550
TOTAL	\$	620,578	\$ 545,354	\$	531,335	\$	582,108	\$	594,858

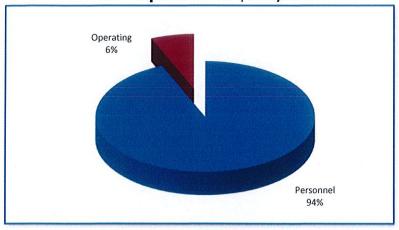


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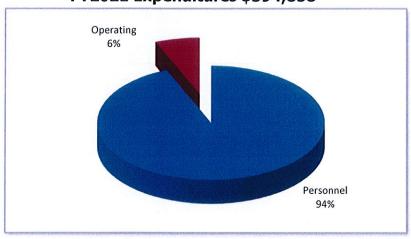
ACCT	ACCT					
NO.	TITLE					
45605	Recording Fees	273,601	300,000	300,000	300,000	300,000
45607	Probate Fees	41,422	50,000	50,000	50,000	50,000
45610	General Business	95,685	95,000	95,000	95,000	95,000
45612	Hotel Registration Fees	17,400	10,000	10,000	10,000	10,000
45614	Entertainment	28,890	25,000	25,000	25,000	25,000
45616	Liquor	190,435	190,000	190,000	190,000	190,000
45618	Mech. Amusement	9,800	12,000	12,000	12,000	12,000
45620	Sunday Selling	24,173	25,000	25,000	25,000	25,000
45624	Victualing	57,200	56,000	56,000	56,000	56,000
45626	Animal	4,171	4,000	4,000	4,000	4,000
45628	Marriage	5,888	5,000	5,000	5,000	5,000
	TOTAL	\$ 748,665	\$ 772,000	\$ 772,000	\$ 772,000	\$ 772,000
	BALANCE	\$ (128,087)	\$ (226,646)	\$ (240,665)	\$ (189,892)	\$ (177,142)

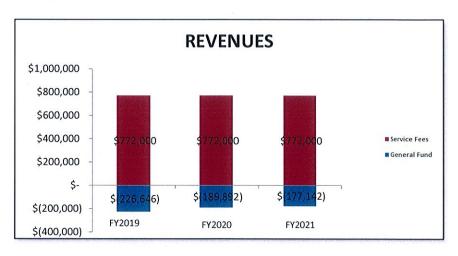
# City Clerk/Probate/Land Evidence

FY2020 Expenditures \$582,108



FY2021 Expenditures \$594,858





FUNCTION: Legislative
DEPARTMENT: Public Records
DIVISION OR ACTIVITY: City Clerk

### **BUDGET COMMENTS:**

This cost center is proposed with an increase of \$49,504 (9.08%) over the two-year budget period due exclusively to personnel costs. The only other increase is \$6,000 (37.50%) in contract services, which is offset by a decrease of \$9,500 (-26.92%) in legal advertising, \$550 (-100%) in communications, and \$1,950 (-27.86%) in office supplies.

### PROGRAM:

This program provides funds for the operation of the City Clerk's Office. The City Clerk serves as Clerk of the Council Clerk of the Board of License Commissioners, Registrar of Vital Statistics, and Clerk for other State-mandated functions. This program also provides funds for the operation of the Probate Court. The Probate Judge holds regular sessions twice a month, and special sessions as the need arises. The Deputy City Clerk, who serves as Probate Clerk, assists the judge at court sessions, swears witnesses, and records all judge's decrees. It is the responsibility of the Clerk of Probate to assign hearing dates, advertise petitions brought before the court, and send notices to all interested parties. This program also provided fund for the operation of the Land Evidence Office, which is responsible for recording deeds, mortgages, leases, affidavits, condominium declarations, quitclaim deeds, certified copies of documents, and other similar instruments.

#### **OBJECTIVES:**

To maximize the quality of service provided to the general public with the timely completion of minutes of council meetings; To prepare all dockets for all regular and special Council meetings; To prepare all dockets for regular and special Board of Licensing Committee (BLC) meetings; Recording and issuance of vital records, including birth, marriage, and death certificates; the timely processing of requests for licenses in the most convenient manner possible; the proper dissemination of information in accordance with the requirements of State Law; and the preservation of some temporary and all permanent records.

To maintain a smooth flow of documents into the filed estates, including wills, administrations, guardianships, and adult name changes; record all proceedings, including advertising for notice of hearings; maintain computerized ledger files; work closely with members of the bar, and to minimize an estate's costs through facilitation of its satisfaction of legal obligations to decedents, executors, administrators, heirs, and other administrative and judicial parties.

## **SERVICES AND PRODUCTS:**

- · Process all City licenses and registrations
- Record vital records of the City
- Provide copies of vital records to residents and others
- . Issue marriage licenses to Newport residents and to those from out of state desiring to get married in Newport
- · Provide dockets and copies of minutes of all official meetings
- Staff Probate Court and record all proceedings of hearings
- Maintain computerized ledger files of all estates
- Record all land transactions in a timely manner
- Maintain updated indices for record retrieval
- Instruct the public user in record retrieval
- Provide updated information to the Tax Assessor

# COST CENTER 11-060-8325: CITY CLERK/PROBATE/LAND EVIDENCE

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	_	2018-19 ROJECTED	10000	2019-20 ROPOSED	020-21 OPOSED
SALARIES	\$ 310,960	\$ 317,983	\$	303,963	\$	332,040	\$ 341,798
FRINGE BENEFITS	186,269	189,821		189,822		212,518	215,510
PURCHASED SERVICES	117,064	30,050		30,050		32,000	32,000
UTILITIES	-			-			
OTHER CHARGES	-			-		-	
SUPPLIES & MATERIALS	6,285	7,500		7,500		5,550	5,550
COST CENTER TOTAL	\$ 620,578	\$ 545,354	\$	531,335	\$	582,108	\$ 594,858

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21
City Clerk	S09	1.0	1.0	1.0	1.0	1.0
Deputy City Clerk	S04	1.0	1.0	1.0	1.0	1.0
Senior Clerk	U1/U2	3.0	4.0	4.0	4.0	4.0
<b>Total Positions</b>		5.0	6.0	6.0	6.0	6.0

## CITY OF NEWPORT, RHODE ISLAND FISCAL YEARS 2020 and 2021 PROPOSED BUDGETS GENERAL FUND EXPENDITURES

		2018 ACTUAL	2019 ADOPTED	2019 PROJECTED	2020 ADOPTED	2021 PROPOSED	2-Year Dollar	2-Year Percentage
ACCT NUMBER	ACCOUNT NAME	EXPEND	BUDGET	RESULTS	BUDGET	BUDGET	Change	Change
11-060-8325-50001	City Clerk/Probate Salaries	310,960	317,983	303,963	332,040	341,798	23,815	7.49%
11-060-8325-50100-1	Health Insurance			86,428	103,828	103,828	103,828	100.00%
11-060-8325-50100-3	Life Insurance			498	750	750	750	100.00%
11-060-8325-50100-4	Payroll Taxes			24,326	25,401	26,148	26,148	100.00%
11-060-8325-50100-5	MERS Defined Benefit			69,829	73,049	75,196	75,196	100.00%
11-060-8325-50100-6	MERS Defined Contribution			3,180	3,320	3,418	3,418	100.00%
11-060-8325-50100	Employee Benefits	186,269	189,821	-	-		(189,821)	-100.00%
11-060-8325-50207	Legal Advertising	8,661	13,000	13,000	9,500	9,500	(3,500)	-26.92%
11-060-8325-50210	Dues & Subscriptions	400	500	500	500	500	-	0.00%
11-060-8325-50212	Conferences & Training	760	500	500	500	500	-	0.00%
11-060-8325-50225	Contract Services	107,211	16,000	16,000	22,000	22,000	6,000	37.50%
11-060-8325-50251	Communication	432	550	550	•	-	(550)	-100.00%
11-060-8325-50361	Office Supplies	5,885	7,000	7,000	5,050	5,050	(1,950)	-27.86%
TOTAL CITY CLERK		620,578	545,354	531,335	582,108	594,858	49,504	9.08%

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# **DEPARTMENT OF FINANCE**

<u>The Mission</u> of the Finance Administration Division is to provide City officials with the accurate and timely financial reporting that is necessary for informed decision-making. It also provides effective administrative support, leadership, and coordination of the Finance Department activities. The Finance Administration Division develops and implements the City's financial policies and procedures, and responds to public inquiries concerning financial operations.

The following divisions and functions fall under the Department of Finance:

Finance Administration - Public and departmental reporting functions - provides accurate and timely financial information for informed decision-making and to comply with various federal, state and local regulations; prepares workpapers and financial statements for annual audit.

Budget functions - preparation of capital and operating budgets under the direction of the City Manager. Monitors budget on a regular basis.

Treasury functions – Oversight of investment of all City funds, including those managed by the Trust and Investment Commission. Ensures that cash and financing is available to provide services and support initiatives.

Purchasing – responsible for carrying out the requirements of the City's purchasing manual to ensure that the City will obtain quality goods and services from the lowest responsible bidders. The Purchasing Agent is also responsible for the timely submission of insurance claims to the Rhode Island Interlocal Risk Management Trust for damages incurred to City property, as well as handling the direction of all other types of claims for and against the City.

The Finance Administration Division utilizes 0.52% (0.52% FY19; 0.50% FY18) of the FY20 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$21.24.

Municipal Court Clerk Division- provides administrative staffing to the Municipal Court.

The Municipal Court Division utilizes 0.10% (0.10% FY19; 0.08% FY18) of the FY20 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$4.08.

Information and Technology (IT) – provides support and oversight of school financial and all City computer hardware, software and communications equipment. This department also ensures that users are properly trained in use of computer software and applications. Develops and implements a multi-year technology plan to promote goals of efficiency and enhanced residential access to City information.

# **DEPARTMENT OF FINANCE (continued)**

The IT Division utilizes 2.05% (2.27% in FY19; 1.86% FY18) of the FY20 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$83.08.

Assessment Division – responsible for distributing the total tax burden in an equitable manner through the use of acceptable valuation methods; is also responsible for processing and approving tax exemptions in accordance with federal, state and city regulations

The Assessment Division utilizes 0.23% (0.25% in FY19; 0.28% FY18) of the FY20 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$9.45.

The Billings and Collections Division – collects taxes, licenses, fees, utility charges, fines and other revenues for the City; is also responsible for issuing various municipal permits.

The Billings and Collections Division utilizes 0.44% (0.44% FY19; 0.43% FY18) of the FY20 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$17.64.

School Accounting and Payroll – Responsible for timely processing of School Department vendor payments; processing and issuing payroll checks for School employees.

The School Accounting Division utilizes 0.33% (0.32% FY19) of the FY20 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$13.45.

Accounting Division – Responsible for timely processing of City vendor payments; processing and issuing payroll checks for City employees; preparing regulatory reports for the City and School District. Maintains the City's general ledger and subsidiary ledgers; also responsible for the day-to-day monitoring of the annual budget to ensure proper recording of revenues and expenditures and amounts are properly appropriated and authorized.

The Accounting Division utilizes 0.65% (0.63% FY19; 0.72% FY18) of the FY19 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$26.30.

# **DEPARTMENT OF FINANCE**

# FY 2019 Short-term goals, measures & status:

Goal #1:

To provide the highest levels of financial communication to our citizenry through timely and accurate financial and operational reporting and disclosure.

Measure #1:

The Annual CAFR is awarded the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting.

GFOA's	Cert. of Achieve	ment for
Excellen	ce in Financial	Reporting
Fiscal	Date	Award
Year	Submitted	Received
2018	12/30/2018	Unknown
2017	12/30/2017	Yes
2016	12/30/2016	Yes
2015	12/31/2015	Yes
2014	12/31/2014	Yes
2013	12/30/2013	Yes
2012	12/31/2012	Yes
2011	12/29/2011	Yes
2010	12/28/2010	Yes
2009	12/28/2009	Yes
2008	1/13/2009	Yes
2007	12/27/2007	Yes
2006	12/18/2006	Yes
2005	12/28/2005	Yes

Measure #2:

The Comprehensive Annual Audited Financial Report (CAFR) is completed and posted to the City's website within 6 months following year end.

year criar		
CAFRE	osted to City's	Website
Fiscal	Date Trans.	Date
Year	to Council	Posted
2018	1/15/2019	1/15/2019
2017	12/15/2017	12/20/2017
2016	1/18/2017	1/19/2017
2015	1/6/2016	1/7/2016
2014	1/14/2015	1/15/2015
2013	1/9/2014	1/10/2014
2012	1/16/2013	1/17/2013
2011	1/11/2012	12/28/2011
2010	12/16/2010	1/28/2011
2009	12/30/2009	1/25/2010
2008	12/11/2008	1/6/2009
2007	11/21/2007	2/20/2008
2006	12/1/2006	2/20/2008

# **DEPARTMENT OF FINANCE**FY 2019 Short-term goals, measures & status (continued)

Measure #3:

Adopted Budget is awarded the Government Finance Officers Association's (GFOA) Distinguished Budget Presentation Award

GFOA'	GFOA's Distinguished Budget Presentation					
Fiscal	Date Council	Date	Award			
Year	Approved	Submitted	Received			
2018 & 2019	6/28/2017	9/22/2017	Yes			
2016 & 2017	6/24/2015	9/24/2015	Yes			
2015	6/25/2014	9/24/2014	Yes			
2014	6/26/2013	9/25/2013	Yes			
2013	6/27/2012	9/26/2012	Yes			
2012	6/08/2011	9/07/2011	Yes			
2011	6/23/2010	9/21/2010	Yes			
2010	6/24/2009	8/24/2009	Yes			
2009	6/25/2008	9/25/2008	Yes			
2008	6/13/2007	9/10/2007	Yes			
2007	6/14/2006	9/8/2006	Yes			
2006	6/22/2005	9/19/2005	Yes			

Measure #4:

Adopted Budget is posted to the City's website within 90 days following the budget approval;

Adopted Budg	et Posted to C	ity's Website
Fiscal	Date Council	Date
Year	Approved	Posted
2019 (Amend)	6/27/2018	7/13/2018
2018 & 2019	6/28/2017	9/22/2017
2017 (Amend)	6/22/2016	7/30/2016
2016 & 2017	6/24/2015	9/25/2015
2015	6/25/2014	9/24/2014
2014	6/26/2013	9/26/2013
2013	6/27/2012	9/27/2012
2012	6/08/2011	9/09/2011
2011	6/23/2010	9/23/2010
2010	6/24/2009	8/31/2009
2009	6/25/2008	9/25/2008
2008	6/13/2007	9/13/2007
2007	6/14/2006	9/1/2006
2006	6/22/2005	9/9/2005

# **DEPARTMENT OF FINANCE**FY 2019 Short-term goals, measures & status (continued)

Measure #5:

Popular Annual Finance Report (PAFR) is awarded the Government Finance Officers Association's (GFOA) Award for Outstanding Achievement in Popular Annual Financial Reporting

Outsta	GFOA's Cert. of Achievement for Outstanding Achievement in Popular Financial Reporting					
Fiscal	Date	Award				
Year	Submitted	Received				
2018	1/28/2019	Unknown				
2017	2/9/2018	Yes				
2016	1/25/2017	Yes				
2015	1/29/2016	Yes				
2014	1/29/2015	Yes				

Associated Council Tactical Area:

Instill quality, efficiency and effectiveness into every aspect of the City's performance

Assoc. Council Mission Statement:

to exercise the prudent financial planning and management needed to achieve our strategic goals

Goal #2:

For customer service representatives to provide friendly, courteous and professional assistance to citizens coming to City Hall to pay city taxes and fees or inquire on financial issues.

Measures:

Cards in Offices of Collections Dept. and Assessment Dept.

This goal is complete and on-going; Customer service satisfaction cards are reviewed on a regular basis.

	FY2015	FY 2016	FY2017	FY2018	FY2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	@ 12/30/18
Number of Collections citizen satisfaction cards completed at fiscal year end	5	1	4	4	1
Percent scoring Excellent in all six areas of satisfaction	36%	50%	100%	75%	100%

	FY2015	FY 2016	FY2017	FY2018	FY2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	@ 12/30/18
Number of Assessing citizen satisfaction cards completed at fiscal year end	5	1	6	9	1
Percent scoring Excellent in all six areas of satisfaction	100%	100%	100%	100%	100%

# **DEPARTMENT OF FINANCE**FY 2019 Short-term goals, measures & status (continued)

Associated Council Tactical Area:

Instill quality, efficiency and effectiveness into every aspect of the City's performance

Assoc. Council Mission Statement:

to promote and foster outstanding customer service for all who come in contact with the City

Goal #3: Administer grant funding in full compliance with funding source requirements.

	FY2015	FY 2016	FY2017	FY2018	FY2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	@ 12/30/18
Percentage of compliance achieved with requirements for grants received					
from the State and Federal governments as per Single Audit	100%	100%	100%	100%	100%

Assoc. Council Mission Statement:

to exercise the prudent financial planning and management needed to achieve our strategic goals

- Goal #4 To prevent threat actors from exploiting vulnerabilities in the City of Newport's network by minimizing the risk through vigilant monitoring of the City's systems.
- Measure #1 The Rhode Island State Police performs a monthly vulnerability scan against the City of Newport's network. Any vulnerabilities are ranked by Security Risk and Business Risk (High, Medium, or Low). For any identified risk, a full description of the threat and how to mitigate the threat is provided.

	FY2019
PERFORMANCE MEASURES	@ 12/30/18
Number of vulnerabilities	2
Security Threat	Low
Business Risk	Low
Remediation Plan in place	Yes

Measure #2 To maintain a monthly log of any successful virus activity that may have penetrated the network.

# **DEPARTMENT OF FINANCE**

# FY 2019 Short-term goals, measures & status (continued)

	FY 2019
PERFORMANCE MEASURES	@12/30/18
Number of virus events that have	
penetrated the network	0

Measure #3 To maintain a monthly log of any Disaster Recovery (DR) events. A DR event would represent a major failure in the City's network and/or 3<sup>rd</sup> party provider that is so severe that it was necessary to reroute all data processing to the City's remote DR location.

	FY2019
PERFORMANCE MEASURES	@ 12/30/18
Number of Disaster Recovery (DR) events	
reported	0

Measure #4 To scan firewall logs for any number or Intrusion Detection and Prevention events. Generally, an Intrusion event is one of millions of automated programs (Bots) that attempt to penetrate the network.

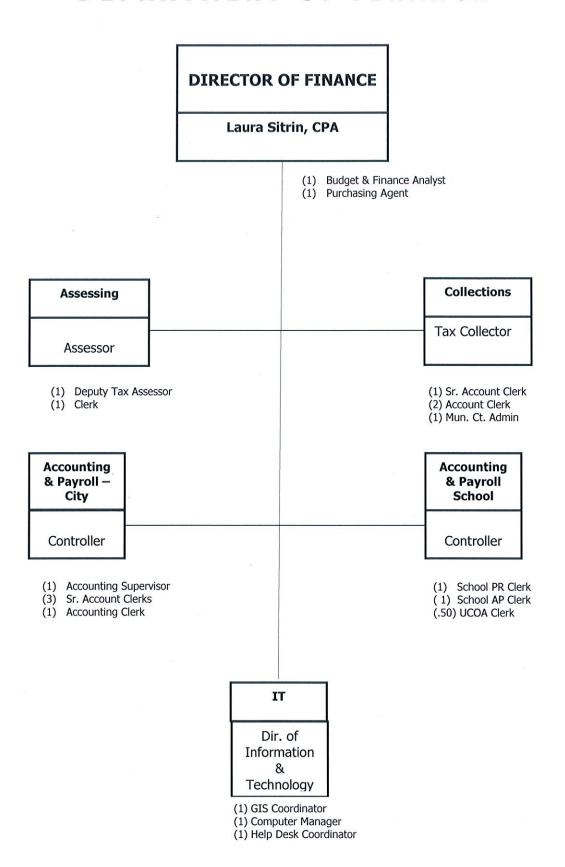
	Ft 2019
PERFORMANCE MEASURES	@12/30/18
Number of Intrusion Attacks attempted	17,595
Number of Successful Intrusions	0

Assoc. Council Mission Statement:

to promote and foster outstanding customer service for all who come in contact with the City

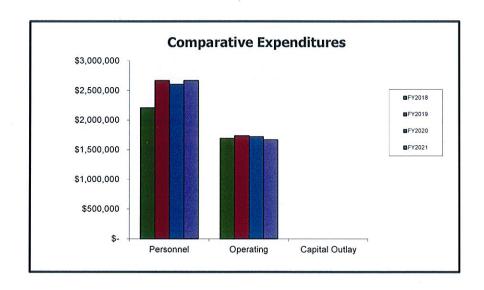
Goals and Measures for FY 2019 continue to apply There are no new Goals or Measures for FY2020 or 2021

# DEPARTMENT OF FINANCE



# FINANCE DEPARTMENT BUDGET SUMMARY

	2017-18 ACTUAL	2018-19 ADOPTED	 2018-19 ROJECTED	2019-20 ROPOSED	2020-21 ROPOSED
<b>EXPENDITURES</b>			 		
SALARIES	\$ 1,489,547	\$ 1,748,332	\$ 1,723,701	\$ 1,707,820	\$ 1,758,998
FRINGE BENEFITS	717,568	917,024	890,982	895,182	910,752
PURCHASED SERVICES	1,499,940	1,568,267	1,547,742	1,525,473	1,471,510
SUPPLIES & MATERIALS	192,268	181,610	223,200	194,590	195,890
OTHER	197	300	250	300	300
OPERATING EXPENSES	-	(15,000)	41		-
TOTAL	\$ 3,899,520	\$ 4,400,533	\$ 4,385,875	\$ 4,323,365	\$ 4,337,450

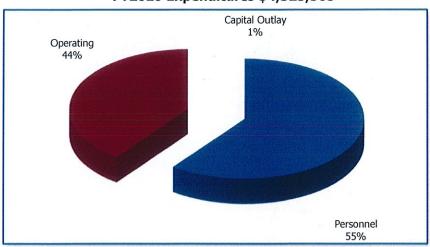


# **REVENUES**

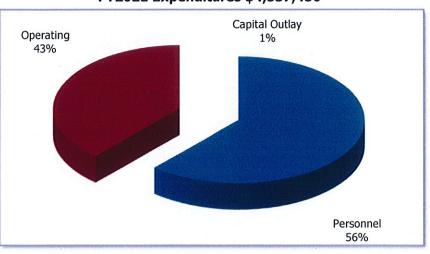
	BALANCE	\$ 2,893,378	\$ 3,097,783	\$ 3,235,439	\$ 2,947,929	\$ 2,962,014
	TOTAL	\$ 1,006,142	\$ 1,302,750	\$ 1,150,436	\$ 1,375,436	\$ 1,375,436
45701	Investment Interest	44,381	350,000	200,000	350,000	350,000
45660	Mun. Ct. Cost Assessment	131,325	120,000	120,000	120,000	120,000
45540	Management Services	\$ 830,436	\$ 832,750	\$ 830,436	\$ 905,436	\$ 905,436
NO.	TITLE					
ACCT	ACCT					
ACCT	ACCT					

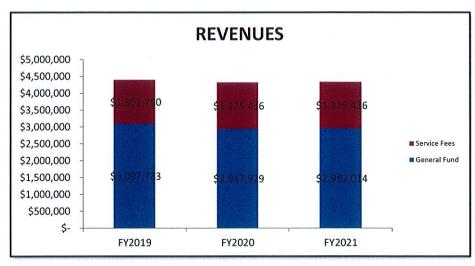
# Finance Department

FY2020 Expenditures \$4,323,365



# FY2021 Expenditures \$4,337,450





FUNCTION: Finance DEPARTMENT: Finance

**DIVISION OR ACTIVITY: Municipal Court Clerk** 

#### **BUDGET COMMENTS:**

This cost center is proposed at an overall increase of \$9,868 (10.43%) over the two-year budget period. Increases are due solely to personnel costs.

# PROGRAM:

This program provides for the operation of the Municipal Court, which was established in 1988 and has jurisdiction over cases arising from violations of City ordinances. It also has jurisdiction over certain motor vehicle moving violations, as described in the State Municipal Court Compact, which became effective January 1, 1993. In addition, the Court assists in the collection of parking ticket fines and provides an opportunity for hearings.

### **OBJECTIVES:**

To establish a positive liaison among the Police Department, Municipal Court personnel, and defendants while providing service to those involved in the Municipal Court system.

## COST CENTER 11-100-8315: MUNICIPAL COURT CLERK

TITLE	100	017-18 CTUAL	100	018-19 DOPTED	Marie Marie	018-19 OJECTED	019-20 OPOSED	020-21 OPOSED
SALARIES	\$	52,140	\$	57,817	\$	55,817	\$ 60,596	\$ 63,476
FRINGE BENEFITS		35,187		35,470		35,470	38,871	39,754
PURCHASED SERVICES		775		350		775	775	775
SUPPLIES & MATERIALS		-		1,000	8	500	500	500
COST CENTER TOTAL	\$	88,102	\$	94,637	\$	92,562	\$ 100,742	\$ 104,505

PERSONNEL CLASSIFICATION	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21
Municipal Ct. Administrator N02	1.0	1.0	1.0	1.0	1.0
Total Positions	1.0	1.0	1.0	1.0	1.0

FUNCTION: Finance DEPARTMENT: Finance

**DIVISION OR ACTIVITY: Finance Administration** 

### **BUDGET COMMENTS:**

The increase of \$34,777 (6.89%) over the two-year budget period is due almost exclusively to personnel, which increased \$34,077 (7.27%). The only significant cost other than personnel is for legal advertising costs of \$15,000 related to the purchasing function.

### PROGRAM:

This program provides funds for the operation of the Office of the Director of Finance which is responsible for the overall administration of the Finance Department and provision of support services to all other City Departments. Responsibilities include the review and analysis of all Departmental budget requests, the preparation of the operating budget, monitoring of expenditures during the course of the year, oversight of investment of all City funds, including those managed by the Trust and Investment Commission, and financial reporting for all Departments.

In addition, this division is responsible for carrying out the requirements of the City's purchasing manual to ensure that the City will obtain quality goods and services from the lowest responsible bidders. The Purchasing Agent is also responsible for the timely submission of insurance claims to the Rhode Island Interlocal Risk Management Trust for damages incurred to City property, as well as handling the direction of all other types of claims for and against the City.

### **OBJECTIVES**

To provide City officials with accurate and timely financial reporting necessary for informed decision-making; to provide effective administration and coordination of City-wide support services, including budgeting, management information systems, collections, and assessment; to provide administrative support, leader-ship and coordination of Finance Department activities to facilitate the satisfactory completion of division goals and objectives.

To minimize taxpayer and service-user costs by procuring goods and services through appropriate means at the lowest possible cost; at the lowest possible cost; to process claims as quickly as possible, to collect reimbursements as soon as possible; to process claims angainst the City in a timely manner, and to monitor contracts.

## **SERVICES AND PRODUCTS**

- Work with Department heads and finance department staff in the development of the operating budget and to insure timely submission of the budget to the City Manager and City Council.
- Insure that all current regulations and standards related to payroll, accounting, cash management and financial reporting
  are properly applied and in a timely manner.
- Staff the Trust and Investment Commission including coordination with investment advisors.
- Prudently manage all City assets, including short- and long-term investments.
- Oversee the procurement process
- Procure goods and services needed by the City in a timely manner
- When required by State statute and City Ordinance, to prepare and solicit bids for goods and services including specifications, advertising, follow-up with vendors and preparation of recommendation on vendor selection to the City Manager and City Council.

# COST CENTER 11-100-8320: FINANCE ADMINISTRATION

TITLE	1/4	2017-18 ACTUAL	- 65	2018-19 DOPTED	100000	2018-19 OJECTED	2019-20 ROPOSED	TO THE REAL PROPERTY.	020-21 OPOSED
SALARIES	\$	326,939	\$	327,238	\$	327,238	\$ 340,906	\$	353,017
FRINGE BENEFITS		132,082		141,340		141,340	145,915		149,638
PURCHASED SERVICES		61,581		23,000		19,500	22,500		22,500
SUPPLIES & MATERIALS		13,371		13,500		15,600	14,700		14,700
COST CENTER TOTAL	\$	533,973	\$	505,078	\$	503,678	\$ 524,021	\$	539,855

PERSONNEL		AUTH	AUTH	MID-YEAR	PROPOSED	PROPOSED
CLASSIFICATION		FY 17-18	FY 18-19	FY 18-19	FY 19-20	FY 20-21
Director of Finance	S15	1.0	1.0	1.0	1.0	1.0
Budget & Finance Analyst	S08	1.0	1.0	1.0	1.0	1.0
Purchasing Agent	N03	1.0	1.0	1.0	1.0	1.0
<b>Total Positions</b>		3.0	3.0	3.0	3.0	3.0

**FUNCTION:** Finance **DEPARTMENT:** Finance

**DIVISION OR ACTIVITY: Information & Technology** 

### **BUDGET COMMENTS:**

All departmental requests for technology hardware, software, and support are charged to this cost center. The proposed budget has decreased by \$191,819 (-8.70%) over the two-year budget period due to a shift in personnel from this division to the City Manager's department. Other decreases include \$55,807 (-15.08%) in hosted services, \$52,120 (-14.24%) in telephone & communications, and \$11,300 (-32.29%) in operating supplies. Offsetting increases in FY2020 include \$53,333 (13.11%) in contracted operations and \$32,500 (130.00%) in IT equipment. This division pays for all postage (\$44,890) for the City except for the Water Fund. Another major expense is \$313,930 for telephone & communication expenses for the City. All copier, computer paper and related supplies for the City are also charged to this division.

### PROGRAM:

This program provides funds for the operation and maintenance of the City's centralized date processing center. This includes all applicable computer hardware and software, networking and all other tele-communications equipment. All Municipal application software modules - general ledger, payroll, purchasing, budgeting, tax assessment, tax collections, Municipal Court, voter registration, property records, human resources, building permits, and utility bills - are supported on various computer systems that are the responsibility of the MIS staff. In addition to overseeing these applications and the operations associated with these modules and the network, the MIS staff trains and assists over 200 users spanning all Departments.

### **OBJECTIVES:**

To both maximize the quality and minimize the cost of service provided to the general public and user departments through the use of sophisticated computer and telephone systems, use of World Wide Web and various other computer-related systems, and to assist all departments in their use of Information Technology so that they can enhance the efficiency and effectiveness of City operations.

### **SERVICES AND PRODUCTS:**

- Provide support to City employees in the use of new computerized systems.
- Update and support city-wide information systems.
- Ensure that phone and computer communication systems are operating at full capacity at all times.

# COST CENTER 11-100-8328: INFORMATION & TECHNOLOGY

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	P	2018-19 ROJECTED	2019-20 PROPOSED	F	2020-21 PROPOSED
SALARIES	\$ 209,424	\$ 421,252	\$	396,252	\$ 326,353	\$	338,728
FRINGE BENEFITS	82,373	209,355		183,315	166,315		170,112
PURCHASED SERVICES	1,310,026	1,462,717		1,457,717	1,424,698		1,369,735
SUPPLIES & MATERIALS	 140,243	 110,660		166,200	132,290		133,590
COST CENTER TOTAL	\$ 1,742,066	\$ 2,203,984	\$	2,203,484	\$ 2,049,656	\$	2,012,165

PERSONNEL CLASSIFICATION		AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21
Dir. of Information & Tech	nc S11	1.0	1.0	1.0	1.0	1.0
Communications Officer	S10	1.0	1.0	1.0	0.0	0.0
GIS Coordinator	N03	0.0	1.0	1.0	1.0	1.0
Computer Manager	N02	0.0	1.0	1.0	1.0	1.0
Help Desk Coordinator	N02	0.5	1.0	1.0	1.0	1.0
Total Positions		2.5	5.0	5.0	4.0	4.0

**FUNCTION:** Finance **DEPARTMENT:** Finance

**DIVISION OR ACTIVITY: Assessment** 

### **BUDGET COMMENTS:**

This cost center is proposed at a decrease of \$3,714 (-1.53%) over the two-year budget period. Decreases include \$1,864 (-1.09%) in personnel, \$1,000 (-28.57% in office supplies, and \$700 (-58.33%) in conferences & training. There are no offsetting decreases.

#### PROGRAM:

This program provides funds for the operation of the Tax Assessor's/Land Evidence Office, which has the responsibility to discover, list and assess the ratable property in the City, produce and maintain the tax roll, and prepare tax notices. In addition, this office also provides staff assistance, as required, to other Departments and Divisions in matters relating to property tax administration. This office is also responsible for recording of all deeds, mortgages, quitclaim deeds, certified copies of documents, and other similar instruments.

#### **OBJECTIVES:**

Through acceptable valuation methods, to minimize the costs of municipal services to taxpayers by distributing the total tax burden in as equitable a manner possible and to preserve that equality by continuous monitoring of the value of properties throughout the City via the application of comparable sales data; To maximize the quality of service provided to the general public by timely recording, preserving, and retrieving legal documents.

### **SERVICES AND PRODUCTS**

- Property inspections to update real estate records based on improvements as noted in building permits.
- Maintain all real estate information on a real-time basis on the Computer Assisted Mass Appraisal (CAMA) system to make assessment data more accurate and accessible.
- Revise property values as appropriate.
- · Review appeals to and exemptions of property value.
- Annually review and update all motor vehicle assessments.
- · Prepare and certify the tax roll.
- Respond to inquiries from the public.
- Record all land transactions in a timely manner
- Maintain updated indices for record retrieval
- Instruct the public user in record retrieval
- Provide updated information to the Tax Assessor

#### COST CENTER 11-100-8371: ASSESSMENT

TITLE	2017-18 ACTUAL	_	2018-19 DOPTED	2018-19 ROJECTED	2019-20 ROPOSED	2020-21 ROPOSED
SALARIES	\$ 98,354	\$	103,399	\$ 97,649	\$ 109,840	\$ 114,415
FRINGE BENEFITS	49,435		68,202	68,201	54,057	55,322
PURCHASED SERVICES	42,065		61,200	55,500	60,500	60,500
SUPPLIES & MATERIALS	 5,664		9,950	 8,300	8,800	8,800
COST CENTER TOTAL	\$ 195,518	\$	242,751	\$ 229,650	\$ 233,197	\$ 239,037

PERSONNEL		AUTH	AUTH	MID-YEAR	PROPOSED	PROPOSED
CLASSIFICATION		FY 17-18	FY 18-19	FY 18-19	FY 19-20	FY 20-21
Assessor	S08	0.0	0.0	0.0	0.0	0.0
Deputy Tax Assessor	N03	1.0	1.0	1.0	1.0	1.0
Account Clerk	U2	1.0	1.0	1.0	1.0	1.0
Total Positions		2.0	2.0	2.0	2.0	2.0

**FUNCTION:** Finance **DEPARTMENT:** Finance

**DIVISION OR ACTIVITY: Billing and Collection** 

#### **BUDGET COMMENTS:**

This cost center is proposed at an overall increase of \$14,086 (3.29%), due exclusively to personnel. A major expense in this division is \$25,000 for property tax billing.

#### PROGRAM:

This program provides funds for the operation of the Division Customer Services, which is charged with assisting residents, businesses and visitors to City Hall in the functions of license applications, the collection of taxes, license fees, water and sewer charges, fines for municipal parking infractions and violation of City ordinances, vital records, and all other revenues and receipts of the City, its departments and agencies. The Division is also responsible for the issuance of various municipal permits as well as verification and deposit of funds received by other departments.

#### **OBJECTIVES:**

To provide customer service to residents, businesses and visitors to City Hall.

#### SERVICES AND PRODUCTS:

- Maintain or improve the real estate and motor vehicle tax collection rates.
- Provide a high level of service to City customers when responding to inquiries, and providing assistance, when needed, while
  ensuring equal application of all relevant laws, statutes and ordinances.

### COST CENTER 11-100-8372: BILLING & COLLECTIONS

TITLE	2017-18 ACTUAL	-	2018-19 DOPTED	-	2018-19 COJECTED	019-20 ROPOSED	MARKET STREET	020-21 ROPOSED
SALARIES	\$ 230,526	\$	246,702	\$	245,202	\$ 249,907	\$	255,206
FRINGE BENEFITS	142,549		146,571		146,570	156,229		157,853
PURCHASED SERVICES	250		500		250	500		500
SUPPLIES & MATERIALS	21,051		34,000		22,600	28,300		28,300
OTHER	 197		300		250	300		300
COST CENTER TOTAL	\$ 394,573	\$	428,073	\$	414,872	\$ 435,236	\$	442,159

PERSONNEL CLASSIFICATION		AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21
Tax Collector	S08	1.0	1.0	1.0	1.0	1.0
Sr. Account Clerk	U4	1.0	1.0	1.0	1.0	1.0
Account Clerk	U1	2.0	2.0	2.0	2.0	2.0
<b>Total Positions</b>		4.0	4.0	4.0	4.0	4.0

**FUNCTION:** Finance **DEPARTMENT:** Finance

**DIVISION OR ACTIVITY: Accounting** 

#### **BUDGET COMMENTS:**

This cost center is proposed at an overall increase of \$49,308 (8.06%) due almost exclusively to personnel, which have increased \$36,308 (6.03%). Other increases include \$30,000 (200%) in electronic payment rebate, \$2,000 (66.67%) in check stock & envelopes, and \$1,000 (10.00%) contract services. The only offsetting decreses are \$3,500 (-46.67%) in conferences & training, and \$2,500 (-100%) in copying & binding.

#### PROGRAM:

This program provides funds for the operation of the Division of Accounting, which is responsible for the timely processing of City vendor payments, City payroll checks; W-2's, preparation of various reports for City Departments and the Federal and State governments; accounting for State and Federal grants; and the accounting of all revenues and expenditures.

#### **OBJECTIVES:**

To minimize the cost to taxpayers of City operations through the cost-effective use and management of tax revenues for their intended purpose by maintaining a system of internal controls which safeguard those resources and preserves their accountability.

#### SERVICES AND PRODUCTS:

- · Timely processing of all payrolls
- Timely payment to vendors
- Federal, state and local payroll reports
- Administration of deferred compensation program
- · Administration, processing and reporting for Police and Fire Pension Plans
- · Weekly finance reports to departments

#### COST CENTER 11-100-8373: ACCOUNTING

TITLE	2017-18 ACTUAL	 2018-19 DOPTED	1000000	2018-19 COJECTED	019-20 ROPOSED	A STATE OF	020-21 OPOSED
SALARIES	\$ 572,164	\$ 402,043	\$	406,043	\$ 417,259	\$	426,104
FRINGE BENEFITS	275,942	200,466		200,466	210,002		212,713
PURCHASED SERVICES	85,243	17,500		12,500	15,000		16,000
SUPPLIES & MATERIALS	11,939	7,000		6,500	6,500		6,500
OPERATING EXPENSE	 -	 (15,000)			-		-
COST CENTER TOTAL	\$ 945,288	\$ 612,009	\$	625,509	\$ 648,761	\$	661,317

PERSONNEL CLASSIFICATION		AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21
Controller	S08	1.0	1.0	1.0	1.0	1.0
Accounting Supervisor	S07	1.0	1.0	1.0	1.0	1.0
Senior Account Clerk	U4	3.0	3.0	3.0	3.0	3.0
Accounting Clerk	U4	1.0	1.0	1.0	1.0	1.0
<b>Total Positions</b>		6.0	6.0	6.0	6.0	6.0

**FUNCTION: Finance DEPARTMENT: Finance** 

**DIVISION OR ACTIVITY: School Accounting & PR** 

#### **BUDGET COMMENTS:**

This cost center is proposed at an overall increase of \$24,411 (7.77%) over the two-year budget period due entirely to personnel costs, which increased \$22,292 (7.17%). Offsetting decreases include \$1,000 (-33.33%) in dues & subscriptions, \$1,500 (-50%) in conferences & training, and \$1,000 (-40.00%) in office supplies.

#### PROGRAM:

This program provides funds for the operation of the Division of School Accounting, which is responsible for the timely processing School vendor payments, School payroll checks, and the accounting of all revenues and expenditures.

#### **OBJECTIVES:**

To minimize the cost to taxpayers of City operations through the cost-effective use and management of tax revenues for their intended purpose by maintaining a system of internal controls which safeguard those resources and preserves their accountability.

#### **SERVICES AND PRODUCTS:**

- · Timely processing of all school payrolls
- Timely payment to vendors

#### COST CENTER 11-100-8374: SCHOOL ACCOUNTING & PAYROLL

TITLE		2017-18 ACTUAL	_	018-19 DOPTED	2018-19 ROJECTED	019-20 ROPOSED	020-21 OPOSED
SALARIES	\$	-	\$	189,881	\$ 195,500	\$ 202,959	\$ 208,052
FRINGE BENEFITS		-		115,620	115,620	123,793	125,360
PURCHASED SERVICES		-		3,000	1,500	1,500	1,500
SUPPLIES & MATERIALS		-		5,500	3,500	3,500	3,500
OPERATING EXPENSE	_				 	-	-
COST CENTER TOTAL	\$	; -	\$	314,001	\$ 316,120	\$ 331,752	\$ 338,412

PERSONNEL CLASSIFICATION		AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21
School Controller	S08	0.0	1.0	1.0	1.0	1.0
School PR Clerk	U4	0.0	1.0	1.0	1.0	1.0
School AP Clerk	U4	0.0	1.0	1.0	1.0	1.0
Total Positions		0.0	3.0	3.0	3.0	3.0

#### CITY OF NEWPORT, RHODE ISLAND FY2020 AND FY2021 PROPOSED BUDGETS GENERAL FUND EXPENDITURES

ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL EXPEND	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 PROPOSED BUDGET	2021 PROPOSED BUDGET	2-Year Dollar <u>Change</u>	2-Year Percent <u>Change</u>
11-100-8320-50001 11-100-8320-50100-1	Finance Admin Salaries Health Insurance	326,939	327,238	327,238 37,912	340,906 38,159	353,017 38,159	25,779 38,159	7.88% 100.00%
11-100-8320-50100-1	Dental Insurance	-	-	2,780	2,690	2,690	2,690	100.00%
11-100-8320-50100-3 11-100-8320-50100-4	Life Insurance Payroll Taxes	-	-	249 25,034	333	333	333 27,006	100.00%
11-100-8320-50100-4	MERS Defined Benefit	-	-	71,861	26,079 74,999	27,006 77,664	77,664	100.00% 100.00%
11-100-8320-50100-6	MERS Defined Contribution	122.002	141 240	3,504	3,655	3,786	3,786	100.00%
11-100-8320-50100 11-100-8320-50120	Employee Benefits Bank Fees	132,082	141,340	100	100	100	(141,340) 100	-100.00% 100.00%
11-100-8320-50207	Legal Advertising	14,124	15,000	15,000	15,000	15,000		0.00%
11-100-8320-50210 11-100-8320-50212	Dues & Subscriptions Conferences & Training	5,504 6,809	5,000 8,000	5,500 4,500	5,600 7,500	5,600 7,500	600 (500)	12.00% -6.25%
11-100-8320-50225	Contract Services	40,648	-	-	•	•	-	0.00%
11-100-8320-50361	Office Supplies  Administration	3,511 <b>533,973</b>	3,500 <b>505,078</b>	5,000 <b>503,678</b>	4,000 <b>524,021</b>	4,000 <b>539,855</b>	500 34,777	14.29% 6.89%
	Administration		5.8	303,070			-	0.0370
11-100-8315-50001 11-100-8315-50002	Municipal Court Salaries Overtime	52,015 125	54,817 3,000	54,817 1,000	57,596 3,000	60,476 3,000	5,659	10.32%
11-100-8315-50100-1	Health Insurance	125	3,000	17,409	19,975	19,975	19,975	0.00% 100.00%
11-100-8315-50100-2	Dental Insurance	-	-	1,199	1,160	1,160	1,160	100.00%
11-100-8315-50100-3 11-100-8315-50100-4	Life Insurance Payroll Taxes			83 4,193	4,406	83 4,626	83 4,626	100.00% 100.00%
11-100-8315-50100-5	MERS Defined Benefit	-		12,038	12,671	13,305	13,305	100.00%
11-100-8315-50100-6 11-100-8315-50100	MERS Defined Contribution Employee Benefits	- 35,187	35,470	548	576	605	605	100.00%
11-100-8315-50225	Contract Services	775	35,470	775	775	775	(35,470) 425	-100.00% 121.43%
11-100-8315-50361	Office Supplies		1,000	500	500	500	(500)	-50.00%
	Municipal Court	88,102	94,637	92,562	100,742	104,505	9,868	10.43%
11-100-8328-50001	Info & Technology Salaries	201,197	406,252	396,252	311,353	323,728	(82,524)	-20.31%
11-100-8328-50004 11-100-8328-50100-1	Temporary Seasonal Health Insurance	8,227	15,000	- 79,221	15,000 66,472	15,000 66,472	66,472	0.00%
11-100-8328-50100-2	Dental Insurance		-	5,179	3,850	3,850	3,850	100.00%
11-100-8328-50100-3 11-100-8328-50100-4	Life Insurance Payroll Taxes			415 25,000	374 23,818	374 24,765	374 24,765	100.00% 100.00%
11-100-8328-50100-5	MERS Defined Benefit	-	-	70,000	68,498	71,220	71,220	100.00%
11-100-8328-50100-6	MERS Defined Contribution	- 02 272	200 255	3,500	3,303	3,431	3,431	100.00%
11-100-8328-50100 11-100-8328-50212	Employee Benefits Technical Training	82,373 100	209,355 5,000	1	5,000	7,000	(209,355) 2,000	-100.00% 40.00%
11-100-8328-50225	Contract Services	512,053	-	100.007		•	-	0.00%
11-100-8328-50226 11-100-8328-50227	Contracted Operations Hosted Services	231,698 10,468	406,667 370,000	406,667 370,000	460,000 314,193	432,000 325,580	25,333 (44,420)	6.23% -12.01%
11-100-8328-50228	Licensing and Maintenance	265,839	315,000	315,000	331,575	291,225	(23,775)	-7.55%
11-100-8328-50238 11-100-8328-50251	Postage Telephone & Comm	56,418	44,460	60,000	44,890	45,390	930	2.09%
11-100-8328-50311	Operating Supplies	289,868 14,434	366,050 35,000	366,050 35,000	313,930 23,700	313,930 23,700	(52,120) (11,300)	-14.24% -32.29%
11-100-8328-50361	Office Supplies	5,074	6,200	6,200	6,200	7,000	800	12.90%
11-100-8328-50420	MIS Equipment Info & Technology	64,317 1,742,066	25,000 <b>2,203,984</b>	65,000 <b>2,203,484</b>	57,500 <b>2,049,656</b>	57,500 <b>2,012,165</b>	32,500 (191,819)	130.00% -8.70%
11-100-8371-50001 11-100-8371-50002	Assessment Salaries Overtime	98,100 254	103,399	97,399 250	109,590 250	114,165 250	10,766 250	10.41% 100.00%
11-100-8371-50100-1	Health Insurance	-	-	34,817	19,975	19,975	19,975	100.00%
11-100-8371-50100-2 11-100-8371-50100-3	Dental Insurance Life Insurance	10.5	5.0	2,398 166	1,160	1,160	1,160	100.00%
11-100-8371-50100-4	Payroll Taxes	-	-	7,176	208 7,609	208 7,838	208 7,838	100.00% 100.00%
11-100-8371-50100-5	MERS Defined Benefit MERS Defined Contribution	-	8	22,706	24,110	25,116	25,116	100.00%
11-100-8371-50100-6 11-100-8371-50100	Employee Benefits	49,435	68,202	938	995	1,025	1,025 (68,202)	100.00% -100.00%
11-100-8371-50205	Copying & Binding	521	750	600	600	600	(150)	-20.00%
11-100-8371-50210 11-100-8371-50212	Dues & Subscriptions Conferences & Training	1,050 460	1,200 1,200	1,200 500	1,200 500	1,200 500	(700)	0.00% -58.33%
11-100-8371-50225	Contract Services	41,605	60,000	55,000	60,000	60,000	(700)	0.00%
11-100-8371-50311 11-100-8371-50361	Hard Copy of Tax Rolls Office Supplies	3,962 131	4,500 3,500	4,500 2,000	4,500 2,500	4,500 2,500	(1,000)	0.00%
11 100 03/1 30301	Assessment	195,518	242,751	229,650	233,197	239,037	(3,714)	-28.57% - <b>1.53%</b>
11 100 9272 50001	Collections Calcuins	8 052	0.750 U					
11-100-8372-50001 11-100-8372-50002	Collections Salaries Overtime	222,442 7,784	230,702 9,000	230,702 7,500	240,407 9,000	245,706 9,000	15,004	6.50% 0.00%
11-100-8372-50004	Temp and Seasonal	300	7,000	7,000	500	500	(6,500)	-92.86%
11-100-8372-50100-1 11-100-8372-50100-2	Health Insurance Dental Insurance		=:	70,824 4,796	77,405 4,640	77,405 4,640	77,405 4,640	100.00% 100.00%
11-100-8372-50100-2	Life Insurance	-	-	332	500	500	500	100.00%
11-100-8372-50100-4	Payroll Taxes			17,649	18,391	18,796	18,796	100.00%
11-100-8372-50100-5 11-100-8372-50100-6	MERS Defined Benefit MERS Defined Contribution		-	50,662 2,307	52,889 2,404	54,055 2,457	54,055 2,457	100.00% 100.00%
11-100-8372-50100	Employee Benefits	142,549	146,571	-		-	(146,571)	-100.00%
11-100-8372-50205 11-100-8372-50210	Copying & Binding Dues & Subscriptions	18,261 30	30,000 100	20,000 100	25,000 100	25,000 100	(5,000)	-16.67% 0.00%
11-100-8372-50212	Conferences & Training	2	500	-	250	250	(250)	-50.00%
11-100-8372-50225	Contract Services	250		250	250	250	250	100.00%

#### CITY OF NEWPORT, RHODE ISLAND FY2020 AND FY2021 PROPOSED BUDGETS GENERAL FUND EXPENDITURES

		2018 ACTUAL	2019 ADOPTED	2019 PROJECTED	2020 PROPOSED	2021 PROPOSED	2-Year Dollar	2-Year Percent
ACCT NUMBER	ACCOUNT NAME	EXPEND	BUDGET	RESULTS	BUDGET	BUDGET	Change	Change
11-100-8372-50268	Mileage Reimb	197	300	250	300	300	-	0.00%
11-100-8372-50361	Office Supplies	2,760	3,900	2,500	3,200	3,200	(700)	-17.95%
	Billing and Collections	394,573	428,073	414,872	435,236	442,159	14,086	3.29%
11-100-8373-50001	Accounting Salaries	547,390	401,043	401,043	409,759	418,604	17,561	4.38%
11-100-8373-50002	Overtime	24,774	1,000	5,000	7,500	7,500	6,500	650.00%
11-100-8373-50100-1	Health Insurance	-	-	70,824	77,405	77,405	77,405	100.00%
11-100-8373-50100-2	Dental Insurance	-	-	5,938	5,800	5,800	5,800	100.00%
11-100-8373-50100-3	Life Insurance	-	-	498	750	750	750	100.00%
11-100-8373-50100-4	Payroll Taxes		1	30,680	31,347	32,023	32,023	100.00%
11-100-8373-50100-5	MERS Defined Benefit		2	88,069	90,147	92,093	92,093	100.00%
11-100-8373-50100-6	MERS Defined Contribution	-	=	4,457	4,553	4,642	4,642	100.00%
11-100-8373-50100	Employee Benefits	275,942	200,466	-			(200,466)	-100.00%
11-100-8373-50205	Copying & Binding	-	2,500	-	•		(2,500)	-100.00%
11-100-8373-50210	Dues & Subscriptions	924	1,500	1,500	1,500	1,500	-	0.00%
11-100-8373-50212	Conferences & Training	1,809	7,500	2,500	4,000	4,000	(3,500)	-46.67%
11-100-8373-50225	Contract Services	83,434	10,000	10,000	11,000	12,000	2,000	20.00%
11-100-8373-50361	Check Stock & Envelopes	11,015	3,000	5,000	5,000	5,000	2,000	66.67%
11-100-8373-50730	Electronic Payment Rebate		(15,000)	-		•	15,000	-100.00%
	Accounting	945,288	612,009	625,509	648,761	661,317	49,308	8.06%
11-100-8374-50001	School Accounting Salaries		189,881	195,000	202,459	207,552	17,671	9.31%
11-100-8374-50002	Overtime		-	500	500	500	500	100.00%
11-100-8374-50100-1	Health Insurance		-	53,416	57,630	57,630	57,630	100.00%
11-100-8374-50100-2	Dental Insurance			3,597	3,480	3,480	3,480	100.00%
11-100-8374-50100-3	Life Insurance		-	249	375	375	375	100.00%
11-100-8374-50100-4	Payroll Taxes			14,526	15,488	15,878	15,878	100.00%
11-100-8374-50100-5	MERS Defined Benefit		2	41,698	44,541	45,661	45,661	100.00%
11-100-8374-50100-6	MERS Defined Contribution		-	2,134	2,279	2,336	2,336	100.00%
11-100-8374-50100	Employee Benefits		115,620	-		•	(115,620)	-100.00%
11-100-8374-50210	Dues & Subscriptions		3,000	2,000	2,000	2,000	(1,000)	-33.33%
11-100-8374-50212	Conferences & Training		3,000	1,500	1,500	1,500	(1,500)	-50.00%
11-100-8374-50361	Office Supplies		2,500	1,500	1,500	1,500	(1,000)	-40.00%
	School Accounting & PR		314,001	316,120	331,752	338,412	24,411	7.77%
TOTAL FINANCE DEP	ARTMENT	3,899,520	4,400,533	4,385,875	4,323,365	4,337,450	(63,083)	-1.43%

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<u>The Mission</u> of the Newport Police Department is to provide excellence in police service. This is accomplished by forging a partnership with the citizenry of Newport: to enhance the quality of life, reduce the fear of crime, preserve the peace, and impartially enforce the law.

The following divisions and functions fall under the Police Department:

Administrative Services Division – responsible for achieving excellence in the delivery of municipal police services through progressive management and utilization of personnel and other Department resources.

The Administrative Services Division utilizes 2.68% (2.55% FY19; 3.02% FY18) of the FY20 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$108.40.

Uniform Patrol Division – most visible component of Police Department operations. The Division is responsible for the performance of all uniform line activities. The principal functions of the Uniform Patrol Division are to prevent crime and delinquency, protect life and property, preserve the public peace, and regulate traffic.

The Uniform Patrol Division utilizes 13.81% (14.13% FY19; 13.43% FY18) of the FY20 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$558.95.

Criminal Investigation Division – The General Assignment, Juvenile, Court and Vice Enforcement sections, within this division, provide investigative and prosecutorial services for all adult and juvenile offenses occurring within the City of Newport. The Division is responsible for follow-up work on criminal offenses reported to the Department, as well as initiating investigative work on other offenses discovered in the course of the general investigative process.

The Criminal Investigation Division utilizes 2.31% (2.33% FY19; 2.43% FY18) of the FY20 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$93.55.

# FY 2019 Short-term goals & measures:

Goal #1: Foster a diverse organization that promotes continual learning and improvement.

Measure #1: Provide a minimum of 40 hours of training for sworn personnel.

PERFORMANCE MEASURES		FY 2016 ACTUAL			FY2019 @ 12/30/18
Hours of training for sworn personnel	36.75	64	54	52.5	37.19

Measure #2: Provide training for supervisory staff.

As of Dec. 31, 2018: Police Comment: 7/1/18 - 12/31/18: Subject matter included, but not limited to, legal updates, policies and procedures, fair and impartial policing, race data collection, rules and regulations, cultural diversity, risk management, amber alert, breathalyzer recertification, firearms qualification, school safety, street survival tactics, records management system software, Miranda Rights refresher, undercover and covert drug operations, jurisdictional threats and hazards, emergency medical technician, critical asset risk management, Clery Act, school safety, safe cities, active shooter instructor, street survival tactics, use of force conference, new supervisor training.

Measure #3: Provide a variety of organizational experiences for sworn supervisors.

As of Dec. 31, 2018: Police Comment: 7/1/18 - 12/31/18: These organizational experiences are core competencies and continue to apply on an ongoing basis annually: Supervisors at all levels and positions continue to be exposed to areas outside their normal duties and responsibilities. Exposure has been offered to personnel in the topic areas of the budget process, grant application and management process, emergency preparedness, special project research and management, special event planning and management, new employee applicant background investigation and interviews, police department liability assessment, line personnel performing staff functions, serving in the next higher level of command, partnership with private organizations, networking with other City Departments, policy research and preparation, goal setting and status updates, management of labor issues, participation in community meetings. All continue to apply towards enhancement efforts regarding succession planning of personnel, professional development of personnel, professional customer service initiatives, community policing practices, and fair and impartial policing practices.

Assoc. Council Tactical Priority Area:

Instill quality, efficiency and effectiveness into every aspect of the City's performance

Assoc. Council Mission Statement:

to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life;

# FY 2019 Short-term goals & measures (continued):

Goal #2: Improve traffic safety and enhance traffic flow.

Measure #1: Traffic Unit will attend and/or hold a minimum of 40 meetings.

PERFORMANCE MEASURES		FY 2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 @ 12/30/18
Number of meetings attended/held by Traffic Unit	109	124	122	104	64

Measure #2: Conduct a minimum of 140 supplemental enforcement details that focus on accident reduction, detection, and deterrence of drunk driving and other traffic violations.

PERFORMANCE MEASURES	44 12 1	FY 2016 ACTUAL	Company of the Company	FY2018 ACTUAL	FY2019 @ 12/30/18
Number of supplemental enforcement details	432	456	463	413	223

Assoc. Council Tactical Priority Area: Instill quality, efficiency and effectiveness into every aspect of the City's performance

Assoc. Council Mission Statement:

to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life;

Goal #3: Foster a diverse organization that promotes continual learning and improvement for all personnel.

## FY 2019 Short-term goals & measures (continued):

Measure:

Number of training hours for all employees, both sworn and non-sworn. This includes types of career development seminars, exposure to different responsibilities within the organization.

As of Dec. 31, 2018: Subject matter included, but not limited to, legal updates, policies and procedures, fair and impartial policing, race data collection, rules and regulations, cultural diversity, risk management, use of force, taser, physical fitness assessment, police bicycle operations, off-duty employment, school safety, firearms qualification, tactical medical operations, street survival tactics, records management system software, amber alert, crime scene operations, safe cities, motor vehicle stop instructor, accreditation process, undercover and covert drug operations, breathalyzer recertification, defensive driving, probationary officer orientation, jurisdictional threats and hazards, emergency medical technician, critical asset risk management, criminalistics, asp baton instructor, Clery Act, patrol rifle instructor, crisis negotiations, arrest tactics, interview and interrogation techniques, police candidate background investigations, active shooter instructor, drug recognition expert courtroom testimony, emergency vehicle operation instructor, wildland navigation and search techniques, law enforcement active diffusion strategies, advanced roadside impaired driving operations.

PERFORMANCE MEASURES		FY 2016 ACTUAL			FY2019 @ 12/30/18
Number of Training Hours	57	41	47	45.7	29.36

Assoc. Council Tactical Priority Area:

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Assoc. Council Mission Statement:

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Goal #4:

Continue the efforts of the Community and Traffic Services Unit in identification of neighborhood problems and concerns.

Measure:

Community Police Officers will hold a minimum of 200 meetings.

PERFORMANCE MEASURES	FY2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL		FY2019 @ 12/30/18
Number of meetings held by Community Policing Unit	418	500	494	204	104

# FY 2019 Short-term goals & measures (continued):

Assoc. Council Mission Statement:

to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

- Goal #5: Research and implement best policies and practices to enhance risk management and liability reduction.
- Measure #1: Implement web-based systems that permit efficient and effective updating of police policies, and an enhanced process of distribution to personnel for review that is methodical and documented.

	FY2018	FY2018	FY2019
PERFORMANCE MEASURES	TARGET	ACTUAL	@ 12/30/18
Annual percentage of implementation of web-based systems permitting			
efficient and effective updating of police policies	25%	25%	25%
Total percentage of implementation of web-based systems permitting			21
efficient and effective updating of police policies	N/A	25%	50%

	FY2018	FY2018	FY2019
PERFORMANCE MEASURES	TARGET	ACTUAL	@ 12/30/18
Annual percentage of enhanced processes of distribution to personnel for review that is methodical and documented	15%	0%	75%
Total percentage of enhanced processes of distribution to personnel for review that is methodical and documented	N/A	0%	75%

Measure #2: Identify and demonstrate the level and scope of training needs that may require revisions.

PERFORMANCE MEASURES	1 5 5 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	FY2018	FY2019 @ 12/30/18
Annual percentage of identified and demonstrated levels and scopes of training needs that may require revisions	70%	70%	15%
Total percentage of identified and demonstrated levels and scopes of training needs that may require revisions	N/A	70%	85%

Measure #3: Initiate the in-state accreditation program for law enforcement, which enhances police operations by compliance to established professional standards. This is a multi-year process endorsed by the Rhode Island Interlocal Risk Management Trust and the Rhode Island Police Chiefs' Association.

PERFORMANCE MEASURES	FY 2018 TARGET	FY 2018 ACTUAL	FY2019 @12/30/18
Annual percentage of in-state accreditation program initiated.	25%	25%	25%
Total percentage of in-state accreditation program initiated	25%	50%	75%

# FY 2019 Short-term goals & measures (continued):

Measure #4: Implementation of a body-worn video and audio camera system program for sworn officers.

PERFORMANCE MEASURES		FY2018 ACTUAL	FY2019 @ 12/30/18
Annual % of sworn officers for whom body-worn video & audio cameras has been implemented	25%	0%	0%
Total % of sworn officers for whom body-worn video & audio cameras has been implemented	25%	25%	25%

Assoc. Council Tactical Priority Area:

Instill quality, efficiency and effectiveness into every aspect of the City's performance

Assoc. Council Mission Statement:

to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

Goal #6:

Continue the successful community outreach efforts of the Community Policing Unit.

Measure #1: Types of successful youth programs developed and implemented, and enhance participation in local area youth programs.

PERFORMANCE MEASURES		FY2018 ACTUAL	FY2019 @ 12/30/18
Number of different types of successful youth programs developed and implemented	10	26	4

Measure #2: Continue initiatives regarding tobacco sales to minors, and enforcement of underage drinking laws.

PERFORMANCE MEASURES	FY2018	FY2018	FY2019
	TARGET	ACTUAL	@12/30/18
Number of initiatives regarding tobacco sales to minors	2	2	1

PERFORMANCE MEASURES			FY2019 @ 12/30/18
Number of initiatives regarding underage drinking	4	8	3

# FY 2019 Short-term goals & measures (continued):

Measure #3: Continue initiatives with the Good Neighbor Program, a process of performing follow-up to calls for service and quality of life aspects that involved interaction between local college and university students and the community. This effort aims to reduce the percentage of follow-up actions.

PERFORMANCE MEASURES		FY2018 ACTUAL	FY2019 . @ 12/30/18
Reduction percentage of follow-up calls within Good Neighbor Program	5%	8%	0%

Assoc. Council Tactical Priority Area:

Instill quality, efficiency and effectiveness into every aspect of the City's performance

Assoc. Council Mission Statement:

to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

Goals and Measures #1-4 for FY 2019 continue to apply Below are Rewritten/New Goals & Measures for FY2020 & FY2021

# FY 2020 Short-term goals & measures:

Goal #5: Maintain the in-state Rhode Island Police Accreditation Commission program, which enhances police operations by compliance to established professional standards. This multi-year process has been endorsed by the Rhode Island Inter-local Risk Management Trust, the Rhode Island Police Chiefs' Association, and the Rhode Island League of Cities and Towns. The accreditation process is an effort to minimize police department and municipality liability and enhance risk management. Accreditation is currently achieved incrementally in three year cycles. This cycle of accreditation is anticipated for July 2022 reaccreditation.

Measure #1: Maintain the web-based PowerDMS computer software system to monitor progress, maintain tracking, and streamline the process for all department personnel.

PERFORMANCE MEASURES		FY2020 ACTUAL	FY2021 TARGET	FY2021 ACTUAL
Percentage of policies Reviewed and proof of compliance with State-specific standards	33%		33%	

Measure #2: Continuous and on-going trainings that are specific to accreditation compliance.

PERFORMANCE MEA SURES	FY 2020 TARGET	FY2020 ACTUAL		FY2021 ACTUAL
Percentage of specific trainings with proof of compliance	100%		100%	

Measure #3: Continue efforts to equip all sworn members of the Uniform Patrol Division with body-worn audio and video cameras.

PERFORMANCE MEASURES		FY2021 TARGET	
Number of Uniform Patrol Division personnel equipped with body worn audio and video cameras	30%	40%	

Assoc. Council Tactical Priority Area:

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Assoc. Council Mission Statement:

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Goal #6: Continue the successful community outreach efforts of the Community Policing Unit.

Measure #3: Continue initiatives with the Good Neighbor Program, a process of performing follow up to calls for service and quality of life aspects that involved interaction between local college and university students and the community.

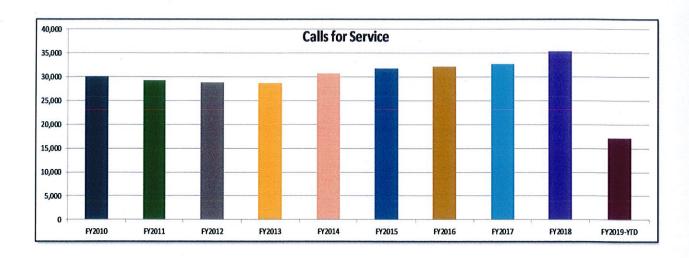
	FY2018	FY2019
PERFORMANCE MEASURES	ACTUAL	@ 12/30/18
Number of Good Neighbor initiatives	0	28

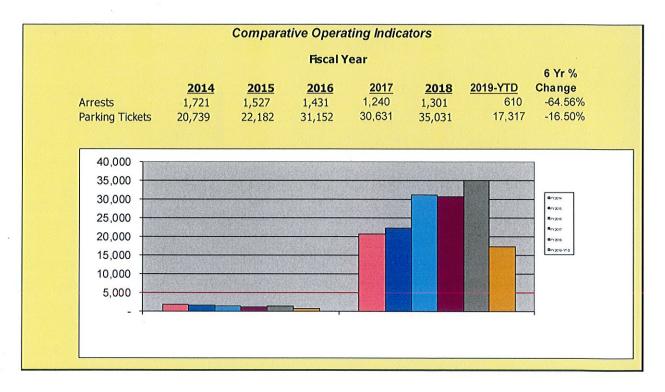
Assoc. Council Tactical Priority Area: Instill quality, efficiency and effectiveness into every aspect of the City's performance

Assoc. Council Mission Statement:

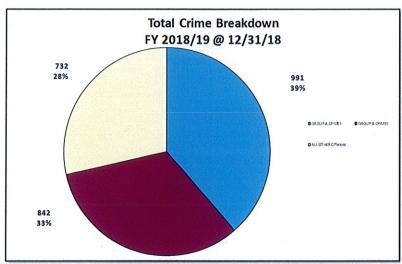
to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

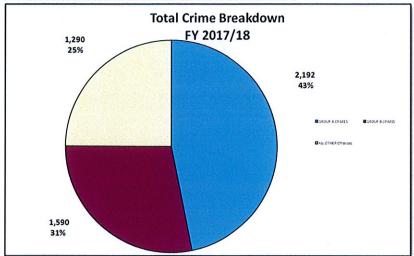
# **POLICE DEPARTMENT Police Department Statistics**

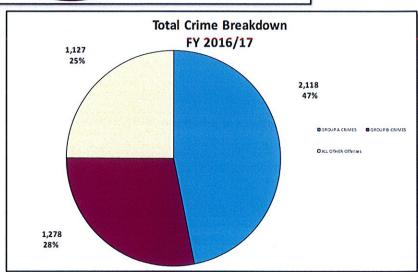


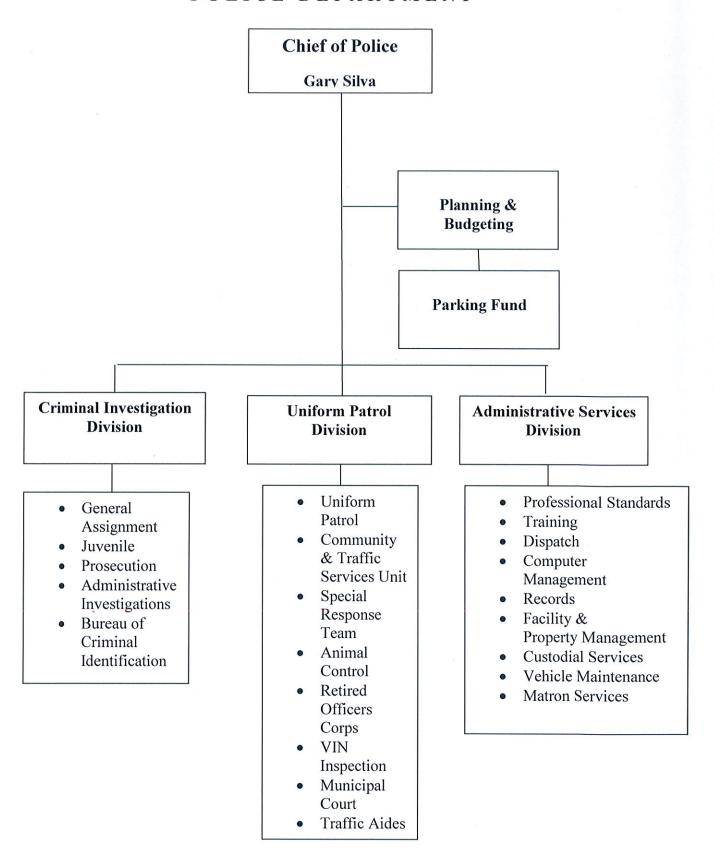


# **POLICE DEPARTMENT**Police Department Statistics (continued):



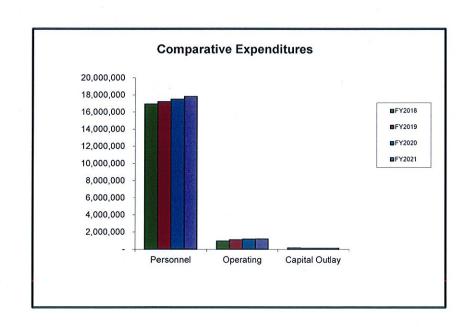






#### POLICE DEPARTMENT BUDGET SUMMARY

EXPENDITURES		.7-18 ГUAL		2018-19 ADOPTED		2018-19 ROJECTED	F	2019-20 PROPOSED		2020-21 ROPOSED
SALARIES	\$ 9,	,249,647	\$	9,328,601	\$	9,259,703	\$	9,624,536	\$	9,876,451
FRINGE BENEFITS	7,	,668,930		7,884,893		7,809,613		7,858,024		7,921,930
PURCHASED SERVICES		286,939		308,621		316,375		333,267		351,571
UTILITIES		71,145		90,357		90,357		90,357		90,357
INTERNAL SERVICES		329,478		388,000		388,000		430,113		430,563
SUPPLIES & MATERIALS		213,865		247,573		240,573		250,073		251,073
REPAIRS & MAINTENANCE		54,049		61,400		56,400		61,400		61,400
CAPITAL OUTLAY		150,000		125,000		125,000		125,000		125,000
TOTAL POLICE	\$ 18,0	24,053	\$ 1	18,434,445	\$ 1	8,286,021	\$	18,772,770	\$ 1	9,108,345

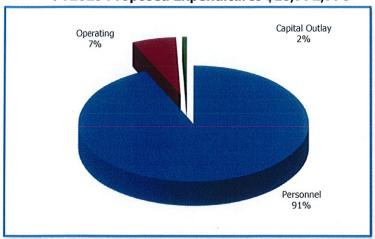


#### **REVENUES**

	TOTAL BALANCE	1,319,783 16,704,270	100	1,454,000 16,980,445	300	1,302,000 16,984,021	 1,302,000 17,470,770	// SIM 100	1,302,000 17,806,345
ACCT NO. 45505 45658	ACCT TITLE Special Detail Sundry	\$ 1,309,423 10,360	\$	1,444,000 10,000	\$	1,292,000 10,000	\$ 1,292,000 10,000	\$	1,292,000 10,000

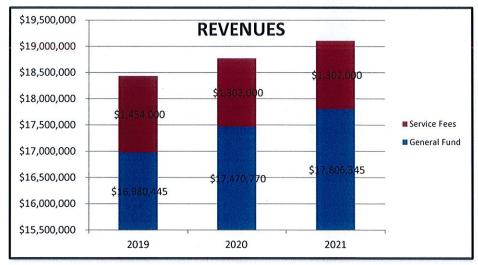
### **Police Department**

FY2020 Proposed Expenditures \$18,772,770



FY2021 Proposed Expenditures \$19,108,345





**FUNCTION:** Public Safety **DEPARTMENT:** Police

**DIVISION OR ACTIVITY: Administrative and Support Services** 

#### **BUDGET COMMENTS:**

This cost center is proposed at an increase of \$240,023 (9.71%). Increases include \$203,752 (10.19%) in personnel, due, in part, to the transfer of a Sergeant from the Uniform Patrol Division, to this division, and \$32,482 (29.53%) in liability insurance. There are no offsetting decreases. The three vacant positions of an Executive Secretary and two Clerk Typists continue to be unfunded.

#### **DEPARTMENT GOAL:**

To protect persons and property in the City of Newport through the fair and impartial enforcement of the laws of the State of Rhode Island and Providence Plantations and the City of Newport.

#### PROGRAM:

The mission statement for this budget program parallels the overall mission for the Police Department, which is to deliver to the citizenry a total complement of professional municipal law enforcement services in an efficient and effective manner, ensuring a desirable level of public safety and community security.

#### **OBJECTIVES:**

To provide managerial direction of the police department, which includes administrative and budgetary support for all organizational entities within the department.

#### **SERVICES AND PRODUCTS:**

- Management and coordination of all police functions
- Protect persons and property in the City of Newport

#### COST CENTER 11-200-1100: POLICE ADMINISTRATIVE & SUPPORT SERVICES

	2017-18 ACTUAL	2018-19 ADOPTED	2000000	2018-19 ROJECTED	2019-20 ROPOSED	P	2020-21 PROPOSED
SALARIES	\$ 1,730,713	\$ 1,479,372	\$	1,433,372	\$ 1,598,701	\$	1,620,707
FRINGE BENEFITS	604,383	545,375		535,377	606,328		607,792
PURCHASED SERVICES	192,678	208,045		215,799	228,074		241,527
UTILITIES	68,627	85,450		85,450	85,450		85,450
INTERNAL SERVICES	5,578	8,000		8,000	7,282		7,289
SUPPLIES & MATERIALS	70,683	84,642		80,642	87,142		88,142
REPAIRS & MAINTENANCE	54,049	61,400		56,400	61,400		61,400
CAPITAL OUTLAY	-						-
COST CENTER TOTAL	\$ 2,726,711	\$ 2,472,284	\$	2,415,040	\$ 2,674,377	\$	2,712,307

PERSONNEL CLASSIFICATION	GRAI	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21
Police Chief	S13	1.0	1.0	1.0	1.0	1.0
Captain	P05	1.0	1.0	1.0	1.0	1.0
R & D Administrator	N4	1.0	0.5	0.5	0.5	0.5
Planning & Budget Assist	N4	1.0	0.0	0.0	0.0	0.0
Sergeant	P03	2.0	1.0	1.0	2.0	2.0
Lieutenant	P04	3.0	2.0	2.0	2.0	2.0
Police Officer	P01	1.0	0.0	0.0	0.0	0.0
Computer Manager	N2	1.0	0.0	0.0	0.0	0.0
Helpdesk Coordinator	N2	1.0	0.5	0.5	0.0	0.0
PD Prin. Rcrds/PR Acct Clk	U4	1.0	1.0	1.0	1.0	1.0
Police Clerk Typist	U1	5.0	5.0	5.0	5.0	5.0
Custodian	U1	1.0	1.0	1.0	1.0	1.0
Public Safety Dispatchers	U3	9.0	9.0	9.0	9.0	9.0
Property Mgmt Aide		0.5	0.5	0.5	0.5	0.5
Executive Secretary	N1	1.0	1.0	1.0	1.0	1.0
Matrons (Part-time, FTE)		0.5	0.5	0.5	0.5	0.5
<b>Total Positions</b>		30.0	24.0	24.0	24.5	24.5

FUNCTION: Public Safety DEPARTMENT: Police

**DIVISION OR ACTIVITY: Uniform Patrol Division** 

#### **BUDGET COMMENTS:**

This cost center has an overall increase of \$407,065 (5.05%) in its operating budget. This increase is due almost entirely to personnel costs, which increased \$365,948 (4.92%). Other increases include \$32,649 (11.26%) in gasoline and vehicle maintenance and \$9,468 (10.25%) in the Potter League Contract. This division includes two overlapping FTEs in order to better align the training of new officers with anticipated retirements. There are no offsetting decreases.

#### PROGRAM:

The Uniform Patrol Division is the most visible component of Police Department operations. The Division is responsible for the performance of all uniform line activities. The principal functions of the Uniform Patrol Division are to prevent crime and delinquency, protect life and property, preserve the public peace, and regulate traffic.

#### OBJECTIVES:

To ensure a high degree of citizen security from criminal activity by providing timely and appropriate response to citizens' calls for service.

#### **SERVICES AND PRODUCTS:**

Apprehension of criminal offenders Emergency communication services Property/evidence security and control Citizen Report/Incident information dissemination Animal control services

#### COST CENTER 11-200-1111: UNIFORM PATROL

		2017-18 ACTUAL	- )	2018-19 ADOPTED		2018-19 ROJECTED	Messa ling	2019-20 ROPOSED		2020-21 ROPOSED
SALARIES	\$	5,715,658	\$	6,066,255	\$	6,054,357	\$	6,224,487	\$	6,415,463
FRINGE BENEFITS		6,719,642		6,992,113		6,926,232		6,882,650		6,945,971
PURCHASED SERVICES		94,261		100,576		100,576		105,193		110,044
UTILITIES		2,518		4,907		4,907		4,907		4,907
INTERNAL SERVICES		246,899		290,000		290,000		322,311		322,649
SUPPLIES & MATERIALS		106,732		125,800		122,800		125,800		125,800
REPAIRS & MAINTENANCE		-		- 9		-		-		-
CAPITAL OUTLAY		150,000		125,000		125,000		125,000		125,000
COST CENTER TOTAL	\$ :	13,035,710	\$	13,704,651	<b>\$ 1</b>	3,623,872	\$ 1	13,790,348	<b>\$</b> 1	14,049,834

PERSONNEL CLASSIFICATION	GRAI	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21
Police Captain	P05	1.0	1.0	1.0	1.0	1.0
Police Lieutenant	P04	2.0	3.0	3.0	4.0	4.0
Police Sergeant	P03	10.0	12.0	12.0	10.0	10.0
Police Officer	P09	35.0	38.0	38.0	37.0	37.0
Sr. Principal Clerk	U3	1.0	1.0	1.0	1.0	1.0
Animal Control Officer	U4	1.0	1.0	1.0	1.0	1.0
Community Police Officers	P06	4.0	4.0	4.0	4.0	4.0
<b>Total Positions</b>		54.0	60.0	60.0	58.0	58.0

FUNCTION: Public Safety DEPARTMENT: Police

**DIVISION OR ACTIVITY: Criminal Investigative Services** 

#### **BUDGET COMMENTS:**

This Division is proposed at an increase of \$88,694 (3.93%) over the two-year period, due almost exclusively to personnel, which has increased \$78,069 (3.66%). The only other increase is \$10,625 (11.81%) in gasoline and vehicle maintenance. There are no offsetting decreases.

#### PROGRAM:

The Juvenile, Court and Vice Enforcement Division provides investigative and prosecutorial services for all adult and juvenile offenses occurring within the City of Newport. The Division is responsible for follow-up work on criminal offenses reported to the Department, as well as initiating investigative work on other offenses discovered in the course of general investigative work.

#### **OBJECTIVES:**

To maximize successful criminal case resolution through investigative follow-up and through examination of reported incidents; To successfully prosecute adult offenders in District, Superior and Municipal Court; To minimize juvenile criminal activity by identifying environments which support criminal behavior, investigating criminal incidents, and prosecuting cases in a manner which maximizes future deterrence; To minimize the occurrence of crime involving narcotics and other illicit activity through an investigative and prosecutorial presence.

#### **SERVICES AND PRODUCTS:**

Adult crime control and investigation Juvenile Crime control and investigation Family Court referrals Internal disposition of juvenile cases

#### COST CENTER 11-200-1130: CRIMINAL INVESTIGATIVE SERVICES

	2017-18 ACTUAL	2018-19 ADOPTED	P	2018-19 ROJECTED	2019-20 ROPOSED	F	2020-21 PROPOSED
SALARIES	\$ 1,803,276	\$ 1,782,974	\$	1,771,974	\$ 1,801,348	\$	1,840,281
FRINGE BENEFITS	344,905	347,405		348,004	369,046		368,167
PURCHASED SERVICES	-	=		-	<u>-</u>		-
UTILITIES	-	-		-	-		-
INTERNAL SERVICES	77,001	90,000		90,000	100,520		100,625
SUPPLIES & MATERIALS	36,450	37,131		37,131	37,131		37,131
REPAIRS & MAINTENANCE	-	-		-	-		-1
CAPITAL OUTLAY		-		-	-		<u>.</u>
COST CENTER TOTAL	\$ 2,261,632	\$ 2,257,510	\$	2,247,109	\$ 2,308,045	\$	2,346,204

PERSONNEL CLASSIFICATION	GRAI	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21
Captain	P05	2.0	1.0	1.0	1.0	1.0
Lieutenant	P04	2.0	2.0	2.0	1.0	1.0
Investigator	P02	12.0	15.0	15.0	14.0	14.0
Sergeant	P03	2.0	1.0	1.0	2.0	2.0
BCI Officer	P08	1.0	1.0	1.0	1.0	1.0
Senior Principal Clerk	U3	1.0	1.0	1.0	1.0	1.0
<b>Total Positions</b>		20.0	21.0	21.0	20.0	20.0

#### CITY OF NEWPORT, RHODE ISLAND FY2020 and FY2021 PROPOSED BUDGETS GENERAL FUND EXPENDITURES

		GENE	KAL FUND EXPE	INDITORES				
ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL EXPEND	2019 ADOPTED <u>BUDGET</u>	2019 PROJECTED RESULTS	2020 PROPOSED BUDGET	2021 PROPOSED BUDGET	2-Year Dollar <u>Change</u>	2-Year Percent <u>Change</u>
Police Administration		1 540 240	4 200 027	4 200 027	4 400 466	4 400 470	111 225	44.0004
11-200-1100-50001	Police Admin Salaries	1,549,340	1,280,837	1,280,837	1,400,166	1,422,172	141,335	11.03%
11-200-1100-50002	Overtime	71,222	75,000	59,000	75,000	75,000	-	0.00%
11-200-1100-50003	Holiday Pay	55,048	57,591	57,591	57,591	57,591		0.00%
11-200-1100-50004	Temp & Seasonal	53,857	63,444	33,444	63,444	63,444	-	0.00%
11-200-1100-50007	Fitness Incentive Pay	1,246	2,500	2,500	2,500	2,500		0.00%
11-200-1100-50100-1	Health Insurance	-	-	264,038	315,870	315,620	315,620	#DIV/0!
11-200-1100-50100-2	Dental Insurance	-	-	17,664	17,880	17,880	17,880	#DIV/0!
11-200-1100-50100-3	Life Insurance	2	-	1,619	2,332	2,332	2,332	100.00%
11-200-1100-50100-4	Payroll Taxes	2	-	65,187	68,228	68,844	68,844	100.00%
11-200-1100-50100-5	MERS Defined Benefit	-	-	165,106	170,060	171,110	171,110	100.00%
11-200-1100-50100-6	MERS Defined Contribution	-	-	6,763	6,958	7,006	7,006	100.00%
11-200-1100-50100	Employee Benefits	582,368	520,375	-,			(520,375)	-100.00%
11-200-1100-50120	Bank Fees	-	-	1,000	1,000	1,000	1,000	100.00%
11-200-1100-50205	Copying & Binding	711	2,000	2,000	2,000	2,000	1,000	0.00%
11-200-1100-50210	Dues & Subscriptions	2,056	2,444	2,444	2,444	2,444	_	0.00%
11-200-1100-50210	Conferences & Training	17,835	18,000	18,000	18,500	19,000	1.000	5.56%
							1,000	
11-200-1100-50214	Tuition Reimbursement	22,015	25,000	15,000	25,000	25,000	-	0.00%
11-200-1100-50225	Contract Services	41,669	44,328	44,328	44,328	44,328	-	0.00%
11-200-1100-50235	Laundry Services	115	1,000	1,000	1,000	1,000	eren eren	0.00%
11-200-1100-50239	Liability Insurance	103,759	110,000	117,754	129,529	142,482	32,482	29.53%
11-200-1100-50251	Telephone & Comm	25,758	30,717	30,717	30,717	30,717	-	0.00%
11-200-1100-50256	Refuse Disposal	3,542	4,000	4,000	4,000	4,000	-	0.00%
11-200-1100-50271	Gasoline & Vehicle Maint	5,578	8,000	8,000	7,282	7,289	(711)	-8.89%
11-200-1100-50274	Repairs and Maint of Buildings	41,587	33,400	33,400	33,400	33,400	-	0.00%
11-200-1100-50275	Repair & Maint of Equip	12,462	28,000	23,000	28,000	28,000	2	0.00%
11-200-1100-50305	Water Charges	7,815	10,000	10,000	10,000	10,000	· ·	0.00%
11-200-1100-50306	Electricity	47,946	60,000	60,000	60,000	60,000	_	0.00%
11-200-1100-50307	Natural Gas	12,866	15,450	15,450	15,450	15,450		0.00%
11-200-1100-50311	Operating Supplies	39,222	47,473	47,473	48,973	49,973	2,500	5.27%
11-200-1100-50311	Uniforms & Protective Gear	12,343	15,645		15,645		2,300	0.00%
11-200-1100-50320				15,645		15,645	-	
11-200-1100-50361	Office Supplies	16,351	17,080	12,080	17,080	17,080		0.00%
	Police Admin	2,726,711	2,472,284	2,415,040	2,674,377	2,712,307	240,023	9.71%
11 200 1111 50001								
11-200-1111-50001	Uniform Station Salaries	3,884,995	4,196,835	4,134,059	4,250,741	4,441,717	244,882	5.83%
11-200-1111-50001	Overfill		126,702	126,702	131,028	131,028	4,326	3.41%
11-200-1111-50002	Overtime	426,343	542,718	496,718	542,718	542,718		0.00%
11-200-1111-50003	Holiday Pay	178,090	180,000	176,878	180,000	180,000	-	0.00%
11-200-1111-50015	Directed Enforcement	19,637	20,000	20,000	20,000	20,000	-	0.00%
11-200-1111-50100-1	Health Insurance	-	_	727,351	810,132	805,782	805,782	100.00%
11-200-1111-50100-2	Dental Insurance	-		53,592	48,370	48,370	48,370	100.00%
11-200-1111-50100-3	Life Insurance	-	-	4,897	4,773	4,773	4,773	100.00%
11-200-1111-50100-4	Payroll Taxes	-	_	64,406	65,327	68,107	68,107	100.00%
11-200-1111-50100-5	MERS Defined Benefit	-	2	95,250	124,997	135,501	135,501	100.00%
11-200-1111-50100-6	MERS Defined Contribution	_		33,163	38,441	41,983	41,983	100.00%
11-200-1111-50100	Employee Benefits	1,004,823	994,540	55,105	30,771	41,303		-100.00%
	Retiree Benefits			1,300,000	1 204 010	1 255 764	(994,540)	
11-200-1111-50104		1,318,534	1,350,000		1,304,919	1,355,764	5,764	0.43%
11-200-1111-50225	Contract Services	1,850	8,165	8,165	8,165	8,165		0.00%
11-200-1111-50246	Potter League Contract	92,411	92,411	92,411	97,028	101,879	9,468	10.25%
11-200-1111-50271	Gasoline & Vehicle Maint.	246,899	290,000	290,000	322,311	322,649	32,649	11.26%
11-200-1111-50304	Heating Fuel	666	1,347	1,347	1,347	1,347	-	0.00%
11-200-1111-50320	Uniforms & Protective Gear	88,788	105,300	105,300	105,300	105,300	-	0.00%
11-200-1111-50851	Transfer to Equip Replacemen	150,000	125,000	125,000	125,000	125,000	-	0.00%
	Uniform Patrol	7,432,832	8,057,078	7,876,299	8,204,657	8,464,143	407,065	5.05%
		46 56	155 - 10	1600			0.50	
11-200-1130-50001	Police General Assign	1,604,567	1,635,961	1,635,961	1,654,335	1,693,268	57,307	3.50%
11-200-1130-50002	Overtime	126,152	95,214	84,214	95,214	95,214	-	0.00%
11-200-1130-50003	Holiday Pay	72,557	51,799	51,799	51,799	51,799	_	0.00%
11-200-1130-50100-1	Health Insurance	, 2,00,	51,755	286,960	308,577	307,127	307,127	100.00%
	Dental Insurance							100.00%
11-200-1130-50100-2		-	-	19,081	18,460	18,460	18,460	
11-200-1130-50100-3	Life Insurance	-	-	1,660	1,702	1,702	1,702	100.00%
11-200-1130-50100-4	Payroll Taxes		-	27,240	27,576	28,142	28,142	100.00%
11-200-1130-50100-5	MERS Defined Benefit	170	77	12,463	12,731	12,736	12,736	100.00%
11-200-1130-50100-6	MERS Defined Contribution	-	-	600	-	•		0.00%
11-200-1130-50100	Employee Benefits	344,905	347,405	-		-	(347,405)	-100.00%
11-200-1130-50271	Gasoline & Vehicle Maint.	77,001	90,000	90,000	100,520	100,625	10,625	11.81%
11-200-1130-50311	Operating Supplies	10,206	10,400	10,400	10,400	10,400	,	0.00%
11-200-1130-50320	Uniforms & Protective Gear	26,244	26,731	26,731	26,731	26,731	_	0.00%
11 200 1100 00020	Criminal Invest Services	2,261,632	2,257,510	2,247,109	2,308,045	2,346,204	88,694	3.93%
	C Zirvest Services	2,201,032	2,237,310	2,247,103	2,000,043	2/340/204	00,094	3.3370
SUBTOTAL POLICE - C	PERATING	12,421,175	12,786,872	12,538,448	13,187,079	13,522,654	735,782	5.75%
			(					
11-200-1111-50010	Special Detail Pay	1,206,593	1,000,000	1,100,000	1,100,000	1,100,000	100,000	10.00%
11-200-1111-50150	Contribution to Pension	4,396,285	4,647,573	4,647,573	4,485,691	4,485,691	(161,882)	-3.48%
TOTAL POLICE		18,024,053	18,434,445	18,286,021	18,772,770	19,108,345	673,900	3.66%

<u>The Mission</u> of the Newport Fire Department is to preserve lives and property within the community by providing services directed at the prevention and control of fires, accidents, and other emergencies, while maintaining the highest standards of professionalism, efficiency, and effectiveness.

The following divisions and functions fall under the Fire Department:

Administration is responsible for the management and overall leadership of the Department. As Department Head, the Chief of Department coordinates the activities of the individual shifts and stations, manages short and long-term planning, operational analysis, and budget coordination and management. The Chief of Department also serves as Emergency Management Director for the City. The Administrative Officer is responsible for daily administrative tasks including payroll, accounts payable, purchasing, and department liaison to the line personnel, the public, and the media. The Administrative Officer also assists the Chief of the Department in his duties.

The Fire Administration Division utilizes 1.87% (1.75% FY19; 1.83% FY18) of the FY 20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$75.73.

<u>Fire Prevention Division</u> is responsible for fire safety and education, code enforcement (inspection and plans review), and fire investigation. The Division seeks to reduce the number of fires and fire related incidents through plans review, inspection, public education, research and enforcement of fire prevention codes. The Division is also responsible for the review of fire alarm design prior to installation of systems; inspection of all fire alarm systems upon completion of installation, and preserving the operational readiness of the fire departments dispatch center and radio communications system. The latter task involves coordination of maintenance of all City of Newport owned alarm and communication equipment.

The Fire Prevention Division utilizes 0.68% (0.68% FY19; 0.67% FY18) of the FY20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$27.67.

Firefighting & Emergency Medical Services is responsible for fire suppression, property conservation, pre-hospital emergency medical care and transportation, and the mitigation of other incidents which potentially could cause harm to the general public and the environment. Staffing of the firefighting division is accomplished through the use of four shifts (groups) of 21 Firefighters & 1 Firefighter Recruit Dispatcher. Each shift works two ten-hour days, two fourteen-hour nights, and four consecutive days off. The shifts that are on their days off are subject to recall for emergencies such as multi-alarm fires, minimum staffing requirements, and civic details. The rescue wagons are staffed from within the compliment of the firefighting shift staffing. There are two rescue wagons in the City staffed at all times. They respond from the Headquarters and the Old Fort Road Stations. Each rescue wagon is staffed with one officer and one firefighter and provides Advanced Life Support (ALS) capabilities. In addition to the rescue wagons, the pumpers at each station are also equipped as Advanced Life Support vehicles to assist people in need of critical medical care. Firefighters are licensed and required to deliver Advanced Life Support (ALS) services at all times.

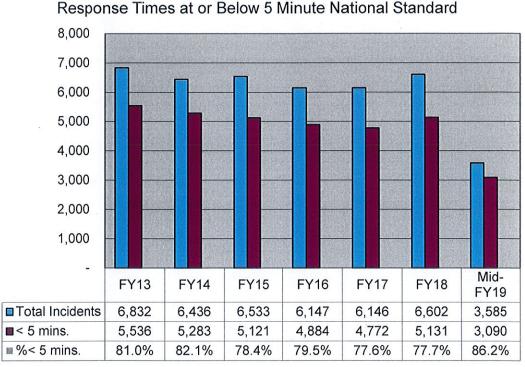
The Firefighting & Emergency Medical Services Division utilizes 17.53% (17.88% FY19; 17.82% FY18) of the FY20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$709.27.

## FY 2019 Short-term goals and measures:

Goal 1: Provide Exceptional Public Safety and Emergency Service

The Newport Fire Department strives to be a leading, community-focused leader in public safety and emergency services. Consistent with the Department's mission, our primary goal is to deliver professional, efficient, and effective services through a commitment to prevention and mitigation efforts.

Measure #1: 90% of Fire Incident responses to arrive on-scene at or below the National Standard of five minutes or less from time of dispatch.



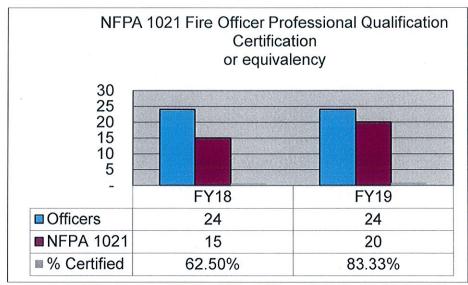
The baseline of the measure has to be re-established. All incidents have been taken into account for reporting, rather than emergency responses. The present report also includes all incidents, however it includes an additional one (1) minute of Dispatch time to process the call to responders. The year-end performance measure will include the new reporting standard.

Measure #2: Personnel to participate in 16 hours of training per month per the Insurance Service Organizations (ISO) recommendations.

	FY 2018	FY 2019
PERFORMANCE MEASURES	BASE	@ 12/30/18
Personnel that obtained 16 hours of		
training per month	33	33
Number of employees	96	94
Percentage reaching goal	34%	35%

# FY 2019 Short-term goals and measures (continued):

Measure #3: To increase to 75% the number of Line Fire Officers that have obtained the NFPA 1021 Fire Officer Professional Qualification certification (or equivalency).



FY 2019 has exceeded the target of 75% of Fire Officers that have obtained their Fire Officer Professional Qualification Certification

Assoc. Council Mission Statement:

to promote and foster outstanding customer service for all who come in contact with the City

Assoc. Council Mission Statement:

to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

Goal #2: Initiate a firefighter wellness program.

Personnel account for approximately 90% of the department's annual operating budget, which makes it, by far, the greatest operating expense. This initiative would raise the firefighter's awareness of the benefits of better health through annual physicals and wellness education, and in turn the City should realize fewer days lost to sickness and injury.

Measure #1: Implement an ongoing wellness initiative for all members of the department.

## FY 2019 Short-term goals and measures (continued):

PERFORMANCE MEASURES				50 Jan 19 19 19 19 19 19 19 19 19 19 19 19 19	@ 12/30/18
Percentage of wellness initiative for all mem	bers				
of the department completed	0.0%	0.0%	0.0%	0.0%	20.8%

Tracking of injuries by type has begun, however, that has not translated into a fitness program in order to avoid injuries. Research on the establishment of performance measures is ongoing. 20.8% (20/96 employees) have participated in a weight loss challenge.

Measure #2: Reduce the number of man-hours lost due to injuries sustained in the line of duty

PERFORMANCE MEASURES				FY 2019 @ 12/30/18
Number of injuries in the Line of Duty	32	17	33	15

Injuries continue to run at about the same rate as in the past – Mid-year total injuries is 15. There has been a significant reduction in "Exposure" related injury reports, which may be attributed to awareness.

Assoc. Council Mission Statement:

to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

Assoc. Council Tactical Priority Area:

Instill quality, efficiency and effectiveness into every aspect of the City's performance

Goal #3: Provide that places of public accommodation and assembly are inherently safe for the citizens of and visitors to the City of Newport, Rhode Island.

Measure #1: Through inspection and follow up, bring 500 buildings into compliance with the Rhode Island Fire Safety Code. The inspections will be focused on occupancy types that have historically attributed to large loss of life from fire, buildings of increased risk as determined by the Fire Prevention Division, and complaints from the general public.

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	@12/30/18
Bring 500 buildings into compliance with the					
Rhode Island Fire Safety Code.	559	780	599	572	243

These include guest houses, B&Bs, hotels, 1-3 family homes, assembly, business and mercantile occupancies.

# FY 2019 Short-term goals and measures (continued):

Assoc. Council Mission Statement:

to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

Assoc. Council Tactical Priority Area:

Instill quality, efficiency and effectiveness into every aspect of the City's performance

Goal #4:

Streamline and expedite the plan review process, thus reducing the time contractors wait for plan approval making Newport the model community in the State for efficient fire code plan review. State Fire Code and City Ordinance allow 90 days to complete a review of plans for fire code compliance.

Measure #1: Increase the percentage of plans reviewed within 15 days to 75%.

	FY2015	FY 2016	FY2017	FY 2018	FY 2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	@ 12/30/18
Percentage of plan reviews completed within					
	70.000/	70.000/	00.000/	00.000/	00.000/
15 days	79.30%	73.29%	82.00%	96.02%	83.60%

Measure #2: Maintain the current 100% compliance to the 90 day allowable timeframe.

	FY2015	FY 2016	FY2017	FY 2018	FY 2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	@ 12/30/18
Percent of current plan compliance					
within the 90 day allowable timeframe	100%	100%	100%	99%	99%

The processes in place to ensure this goal is met are stable and have consistently demonstrated completion within 1% of the target goal. This measure will be eliminated based on past performance in FY2020.

Assoc. Council Mission Statement:

to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

Assoc. Council Tactical Priority Area:

Instill quality, efficiency and effectiveness into every aspect of the City's performance

# FIRE DEPARTMENT

# FY 2019 Short-term goals and measures (continued):

Goal #5:

Provide a well-designed infrastructure of reliable Street Box Fire / Rescue Alarm boxes as a means to elicit exceptional emergency response from the Fire Department. This system would be available in times of natural, man-made, and accidental emergencies to citizens and visitors when other means of emergency communication is unlikely or unavailable.

Measure #1: Maintain 30 Street Box Fire / Rescue Alarms at locations identified as critical in order to elicit exceptional emergency response from the Fire Department when other means of emergency communication is unlikely or unavailable.

	FY 2019
PERFORMANCE MEASURES	@ 12/30/18
Number of existing alarms currently in	
service at newly designated locations	33

This is a new Goal & Measure for FY2019. Location modifications will begin with new installations.

Measure #2: With the advent of FY 2019 – FY2023 capital improvement funding, purchase 30 new (six per year / five years) Signal Communications solar powered, DTX capable Street Box Fire / Rescue Alarms for distribution throughout the City. Install six new Street Box Fire / Rescue Alarms per year to supplement the existing alarms that currently make up the emergency response system at 30 locations as the existing alarms are becoming increasingly unreliable.

	FY 2019
PERFORMANCE MEASURES	@ 12/30/18
Number of new street box fire/rescue	
alarms installed throughout the City	0

This is a new Goal & Measure for FY2019. It has been negatively impacted by budget constraints

Assoc. Council Mission Statement:

to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

Assoc. Council Tactical Priority Area:

Instill quality, efficiency and effectiveness into every aspect of the City's performance

# FIRE DEPARTMENT

# FY 2019 Short-term goals and measures (continued):

Goal #6:

Provide fire safety education to juveniles, the elderly, and college students. These groups have shown though statistical data to be at an increased risk from fire.

Measure #1: Have at least 1750 educational contacts within these groups, through the use of use of NFD open houses, Salve RA training, Newport Night Out, elderly housing site visits, and Fire Prevention Week school visits in October.

PERFORMANCE MEASURES	FY2015 ACTUAL	CHARLES THE PROPERTY		FY 2018 ACTUAL	FY 2019 @ 12/30/18
Number of fire prevention educational contact	-		7101011	7101011	9 12/ 50/ 13
with at-risk citizen groups	1,138	1,556	1,507	1,303	1,365

Assoc. Council Mission Statement:

to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

Goal #7:

Provide that places of public accommodation and assembly are inherently safe for the citizens of and visitors to the City of Newport, Rhode Island.

Measure #1: Ensure that all buildings required to be inspected annually by the new Rhode Island Fire Code are inspected and the owners or designated representatives of such buildings are provided with a Life Safety inspection report identifying RI Fire Code compliance or deficiencies in need of correction.

	FY2015	FY 2016	FY 2017	FY 2018	FY 2019
PERFORMANCE MEASURES	A CTUAL	<b>ACTUAL</b>	ACTUAL	ACTUAL	@ 12/30/18
1. Nightclubs	35%	35%	0%	13%	0%
2. Schools	100%	100%	100%	100%	100%
3. Existing apartments housing the elderly or disabled **	90%	100%	71%	on hold	on hold

<sup>3:</sup> On hold per SFMO

A new Fire Inspector is now in place. Night club inspections will begin in March in preparation for the upcoming tourist season.

Measure #2: Through the use of Building Safety Surveys ensure that all occupancies used for public accommodation are surveyed by fire department personnel to ensure that basic fire prevention "best practices" are met.

	FY2015	FY 2016	FY 2017	FY 2018	FY 2019
PERFORMANCE MEASURES	ACTUAL	<b>ACTUAL</b>	ACTUAL	ACTUAL	@12/30/18
Number of Guest Houses/Bed & Breakfast	234	234	234	332	332
Percent of Guest Houses/Bed & Breakfast					
Homes ensured that basic fire prevention "best					
practices" are met	90%	85%	84%	65%	90%

Thirty-three establishments are either waiting to be inspected or have installed systems that are out of date for testing as of 12/31/19.

# FIRE DEPARTMENT

# FY 2019 Short-term goals and measures (continued):

Assoc. Council Mission Statement:

to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

Goal #8:

Provide streamlined and safeguarded Office of Fire Prevention record keeping operations by centralizing and digitizing records, reports, plans, and property information allowing Fire Prevention personnel to access necessary records in the field.

Measure #1: Convert all paper "Property File" information currently stored in multiple filing cabinets to digital format for storage, backup, and retrieval, using the Fire server.

	FY 2016	FY2017	FY 2018	FY 2019
PERFORMANCE MEASURES	BASE	ACTUAL	ACTUAL	@ 12/30/18
Annual percentage of all paper "Property File" information				
converted to digital format	0%	25%	25%	50%
Total percentage of all paper "Property File" information				
converted to digital format		25%	50%	100%

This measure was met in large part due to the assistance of light duty personnel who were temporarily assigned to Fire Prevention.

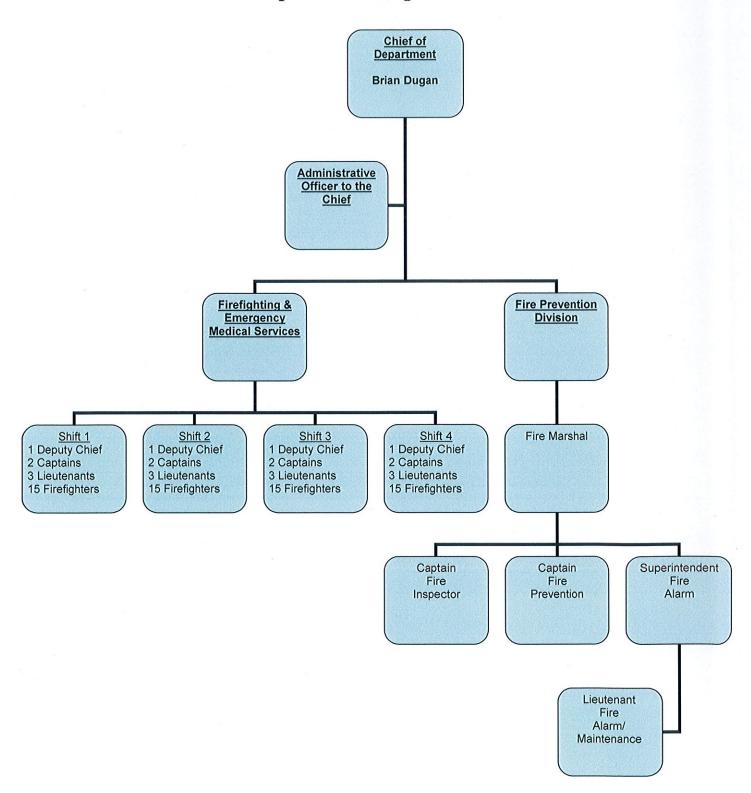
Assoc. Council Mission Statement:

to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

# Goals & Measures for FY2019 continue to apply with one exception:

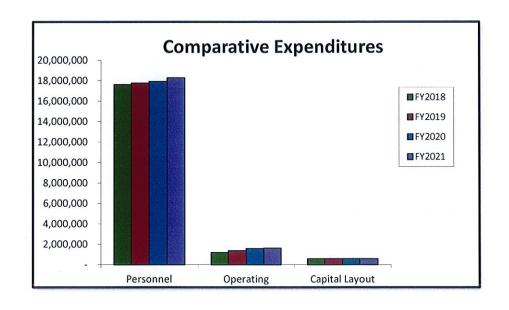
Attained Goal #8 and its Measure will be modified to address 'fire investigation data' in FY2020, a tracking benefit provided by new Emergency Reporting software

# **Newport Fire Department**



## FIRE & RESCUE BUDGET SUMMARY

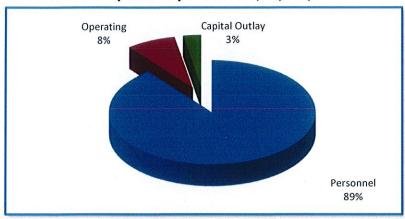
	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 PROPOSED	2020-21 PROPOSED
EXPENDITURES SALARIES	\$ 8,612,620	\$ 8,495,036	\$ 8,617,188	\$ 8,606,644	\$ 8,910,213
FRINGE BENEFITS	9,007,839	9,262,517	9,207,518	9,313,933	9,370,251
PURCHASED SERVICES	165,840	217,750	188,682	236,162	249,469
UTILITIES	56,386	70,475	56,100	71,200	71,200
INTERNAL SERVICES	103,865	120,000	100,050	135,589	135,732
SUPPLIES & MATERIALS	246,427	287,250	259,424	285,820	279,830
REPAIRS & MAINTENANCE	622,188	672,493	638,493	825,906	875,461
CAPITAL OUTLAY	575,000	575,000	575,000	575,000	575,000
SUBTOTAL	\$ 19,390,165	\$ 19,700,521	\$ 19,642,455	\$ 20,050,254	\$ 20,467,156



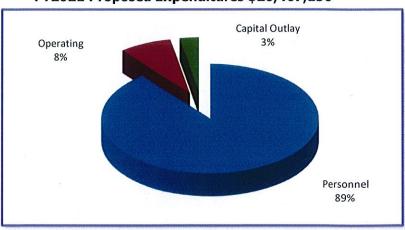
REVENUE	<u>s</u>					
ACCT	ACCT					
NO.	TITLE					
45505	Special Detail	413,502	456,000	408,000	408,000	408,000
45545	Fire Alarm Assessments	157,200	158,000	158,000	158,000	158,000
45608	Rescue Fees	916,780	800,000	900,000	900,000	900,000
45654	Fire Inspection/Permit Fees	69,316	80,000	80,000	80,000	80,000
45656	Fire-Sundry	21,690	20,000	20,000	20,000	20,000
	TOTAL	1,578,488	1,514,000	1,566,000	1,566,000	1,566,000
	BALANCE	17,811,677	18,186,521	18,076,455	18,484,254	18,901,156

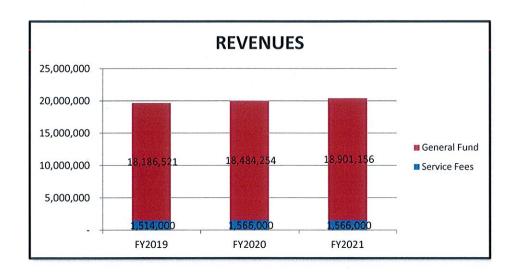
# Fire Department

FY2020 Proposed Expenditures \$20,050,254



FY2021 Proposed Expenditures \$20,467,156





FUNCTION: Public Safety DEPARTMENT: Fire

**DIVISION OR ACTIVITY: Administrative** 

### **BUDGET COMMENTS:**

This cost center has increased \$234,447 (13.84%) over the two-year budget period. Increases include \$78,069 (3.66%) in personnel and \$206,218 (35.0%) in hydrant rentals. The only offsetting decrease is \$5,000 (-16.13%) in repair and maintenance of equipment. Major expenses in this division include a transfer to the equipment replacement fund of \$575,000 as the annual "lease payment" for vehicles and equipment. The funds are set aside to pay for the replacements when needed. Gasoline and vehicle maintenance for the entire department of \$150,000 is included here.

#### **PROGRAM:**

This program provides funds for the Administration and Maintenance Divisions of the Fire Department. The Administration is responsible for the management and overall leadership of the Department. As Department Head, the Chief coordinates the activities of the individual shifts and stations, manages short- and long-term planning, operational analysis, and budget coordination and management. The Chief also serves as Emergency Management Director for the City. The Administrative Officer is responsible for daily administrative tasks including payroll, accounts payable, purchasing, department liaison to the line personnel, the public, and the media. The Administrative Officer also assists the Chief of the Department in his duties.

### **OBJECTIVES:**

To develop and maintain a Department which fosters public safety and which is prepared for immediate rescue response; To effect response readiness through maintenance and safeguarding of facilities and equipment; To maintain and support emergency planning functions within budget; To provide strong leadership and direction to officers in order to complete department mission; To maintain effective control and maintenance of departmental resources; To maintain Newport Fire Department properties and facilities at a high level of readiness.

### **SERVICES AND PRODUCTS:**

- Emergency field services supervision for Fire Suppression and Emergency Medical Care
- Fire Code and Building Code compliance
- Public fire and emergency medical education
- Hazardous material regulation and mitigation procedures
- City emergency operations plan

# COST CENTER 11-300-1300: FIRE ADMINISTRATION

	2017-18 ACTUAI		2018-19 PROJECTED	2019-20 PROPOSED	2020-21 PROPOSED
SALARIES	\$ 216,	193 \$ 221,191	\$ 216,889	\$ 227,852	\$ 235,480
FRINGE BENEFITS	39,	30,866	30,866	31,526	31,637
PURCHASED SERVICES	10,	14,250	12,548	14,783	15,137
UTILITIES	56,	386 70,475	56,100	71,200	71,200
INTERNAL SERVICES	103,	120,000	100,050	135,589	135,732
SUPPLIES & MATERIALS	10,	19,800	10,789	20,625	20,625
REPAIRS & MAINTENANCE	608,	642,193	621,193	791,856	843,411
CAPITAL OUTLAY	575,	575,000	575,000	575,000	575,000
COST CENTER TOTAL	\$ 1,621,2	11 \$ 1,693,775	\$ 1,623,435	\$ 1,868,431	\$ 1,928,222

PERSONNEL	GRADE	AUTH	AUTH	MID-YEAR	PROPOSED	PROPOSED
CLASSIFICATION		FY 17-18	FY 18-19	FY 18-19	FY 19-20	FY 20-21
Fire Chief	S12	1.0	1.0	1.0	1.0	1.0
Cpt. Administrative Officer	F09	1.0	1.0	1.0	1.0	1.0
<b>Total Positions</b>		2.0	2.0	2.0	2.0	2.0

FUNCTION: Public Safety DEPARTMENT: Fire

**DIVISION OR ACTIVITY: Fire Prevention** 

### **BUDGET COMMENTS:**

An overall two-year increase of \$30,269 (4.60%) is attributable entirely to personnel.

### PROGRAM:

This program provides funding for the Fire Prevention and Fire Alarm Divisions. Fire Prevention is responsible for fire safety and education. It seeks to reduce the number of fires and fire related incidents through inspection, public education, research and enforcement of fire prevention codes.

Fire Alarm is responsible for the review of building plans for fire alarm systems, inspections of all newly installed alarm systems, and the upkeep of fire department communication systems.

#### **OBJECTIVES:**

To reduce the incident of fire loss within the community by increasing fire safety awareness, education, and enforcement of fire safe construction per code; To effect response readiness through maintenance, safeguarding and upgrade of municipal alarm systems.

### **SERVICES AND PRODUCTS:**

- Enforce fire codes
- Review construction plans
- Upgrade facilities data base
- Insure proper compliance of the Rhode Island Safety Code
- Public education for fire safety to citizens and businesses
- Fire safety inspecitons for citizens
- Fire safety inspections for businesses

## **COST CENTER 11-300-1301: FIRE PREVENTION DIVISION**

	88	2017-18 ACTUAL			2018-19 PROJECTED				2019-20 ROPOSED	ELINES EST	2020-21 ROPOSED
SALARIES	\$	507,885	\$	533,297	\$	491,333	\$ 545,431	\$	558,644		
FRINGE BENEFITS		92,103		89,570		89,570	100,167		100,337		
PURCHASED SERVICES		1,300		6,000		2,900	6,250		6,250		
SUPPLIES & MATERIALS		11,276		18,550		13,635	14,695		8,705		
REPAIRS & MAINTENANCE		3,635		10,300		2,200	16,050		14,050		
CAPITAL OUTLAY		-		-		-	-		-		
COST CENTER TOTAL	\$	616,199	\$	657,717	\$	599,638	\$ 682,593	\$	687,986		

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21
Captain, Fire Inspection	F10	1.0	1.0	1.0	1.0	1.0
Fire Marshal	F06	1.0	1.0	1.0	1.0	1.0
Captain, Fire Prevention	F05	1.0	1.0	1.0	1.0	1.0
Captain/Sup. Fire Alarm	F05	1.0	1.0	1.0	1.0	1.0
Captain/Sup. Fire Suppress	sio F05	1.0	1.0	1.0	1.0	1.0
<b>Total Positions</b>		5.0	5.0	5.0	5.0	5.0

FUNCTION: Public Safety DEPARTMENT: Fire

**DIVISION OR ACTIVITY: Firefighting & Emergency Medical Services** 

### **BUDGET COMMENTS:**

This cost center has an overall two-year operating increase of \$523,113 (4.86%), due almost exclusively to personnel. Other increases include \$32,482 (29.53%) in liability insurance uniform allowance and \$6,000 (22.22%) in medical supplies. Offsetting decreases include \$9,900 (-15.84%) in conferences and training, \$5,000 (-16.67%) in tuition reimbursement, and \$3,400 (-2.40%) in uniform allowance.

#### PROGRAM:

This program provides funding for firefighting, rescue services, and the education of fire department personnel. The goal of the firefighting division is to combat, contain, and extinguish fires, while minimizing the loss of lives and property. Staffing of the firefighting division is accomplished through the use of four shifts (groups) of twenty-three firefighters. Each shift works two ten-hour days, two fourteen-hour nights, and four consecutive days off. The shifts that are on their days off are subject to recall for emergencies; multi-alarm fires, minimum staffing requirements, and civic details.

The rescue wagons are manned from within the firefighting shift staffing. There are two rescue wagons in the City manned at all times. They are stationed at Headquarters and Old Fort Road. Each rescue unit is staffed with one officer and at least one firefighter. The rescuers are licensed and required to deliver Advanced Cardiac Life Support (ACLS) services at all times.

#### **OBJECTIVES:**

To maintain a professionally trained fire-rescue team with educational curriculum designed for emergency response; To minimize response time and maximize rescue and EMS care at the incident scene and to transport to advanced care facilities; To minimize fire casualty loss through efficient response to and effective application of combative tools at the incident scene.

### **SERVICES AND PRODUCTS:**

- Emergency field services delivery for fire suppression and hazardous materials
- Preplans developed for potential use in emergencies
- Immediate emergency medical response to injuries and illnesses
- Provide Fire Fighter I and II certification training and testing
- Provide basic officer training
- Provide special operations training
- · Improve patient care by increased ALS training
- Interact with Newport Hospital EMS Quality Care Committee
- Provide response time of less than four minutes in 95% of calls
- · Provide and maintain up-to-date firefighting tools and equipment to reduce fire loss of property

# COST CENTER 11-300-1320: FIREFIGHTING & EMERGENCY MEDICAL SERVICES

	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 PROPOSED	2020-21 PROPOSED
SALARIES	7,888,542	7,740,548	7,908,966	7,833,361	8,116,089
FRINGE BENEFITS	8,875,920	9,142,081	9,087,082	9,182,240	9,238,277
PURCHASED SERVICES	153,707	197,500	173,234	215,129	228,082
SUPPLIES & MATERIALS	224,621	248,900	235,000	250,500	250,500
REPAIRS & MAINTENANCE	9,965	20,000	15,100	18,000	18,000
CAPITAL OUTLAY	-	y 12	-	·	
COST CENTER TOTAL	17,152,755	17,349,029	17,419,382	17,499,230	17,850,948

PERSONNEL CLASSIFICATION			PROPOSED FY 19-20	PROPOSED FY 20-21		
Senior Deputy Fire Chief	F08	1	1	1	1	1
Deputy Fire Chief	F07	3	3	3	3	3
Fire Captain	F04	8	8	8	8	8
Lieutenant	F02	12	12	12	12	12
Firefighter	F01	64	64	64	64	64
Firefighter Dispatcher	F01	4	4	4	4	4
<b>Total Positions</b>		92	92	92	92	92

### CITY OF NEWPORT, RHODE ISLAND FY2020 AND FY2021 PROPOSED BUDGETS GENERAL FUND EXPENDITURES

ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL EXPEND	2019 ADOPTED BUDGET	2019 PROJECTED BUDGET	2020 ADOPTED BUDGET	2021 PROPOSED BUDGET	2-Year Dollar Change	2-Year Percentage Change
Fire Administration 8								
11-300-1300-50001	Fire Admin Salaries	211,535	216,889	212,787	223,466	231,094	14,205	6.55%
11-300-1300-50003	Holiday Pay	4,658	4,302	4,102	4,386	4,386	84 26 422	1.95%
11-300-1300-50100-1 11-300-1300-50100-2	Health Insurance Dental Insurance	-	-	25,806 1,581	26,422 1,530	26,422 1,530	26,422 1,530	100.00% 100.00%
11-300-1300-50100-2	Life Insurance	-	-	334	334	334	334	100.00%
11-300-1300-50100-4	Payroll Taxes	-	-	3,145	3,240	3,351	3,351	100.00%
11-300-1300-50100	Employee Benefits	39,816	30,866	-	(A)	-	(30,866)	-100.00%
11-300-1300-50205	Copying & Binding	632	500	100	500	500	-	0.00%
11-300-1300-50210	Dues & Subscriptions	414	500	474	800	800	300	60.00%
11-300-1300-50238 11-300-1300-50239	Postage Liability Insurance	222	500 3,000	215	500 3,533	500 3,887	887	0.00%
11-300-1300-50259	Phone & Comm	2,830 8,003	11,250	3,212 9,336	11,250	11,250	-	29.57% 0.00%
11-300-1300-50271	Gasoline & Vehicle Maint.	103,865	120,000	100,050	135,589	135,732	15,732	13.11%
11-300-1300-50274	Repair & Maint Buildings	2,324	22,000	15,000	22,000	22,000	-	0.00%
11-300-1300-50275	Repair & Maint Equip	17,071	31,000	17,000	26,000	26,000	(5,000)	-16.13%
11-300-1300-50305	Water	11,491	12,475	12,000	13,200	13,200	725	5.81%
11-300-1300-50306	Electricity	30,013	41,000	33,300	41,000	41,000	2	0.00%
11-300-1300-50307	Natural Gas	14,882	17,000	10,800	17,000	17,000	-	0.00%
11-300-1300-50311	Operating Supplies	1,336	5,000	2,100	5,000	5,000	(100)	0.00%
11-300-1300-50320 11-300-1300-50361	Uniforms & Protective Gear Office Supplies	3,200 4,726	3,300 10,000	3,200 4,700	3,200 10,625	3,200 10,625	(100) 625	-3.03% 6.25%
11-300-1300-50851	Transfer to Equip Replacemen	575,000	575,000	575,000	575,000	575,000	023	0.00%
11 300 1300 30031	Fire Admin	1,032,018	1,104,582	1,034,242	1,124,575	1,132,811	28,229	2.56%
			NAME AND AND THE OWNER				***** <b>*</b> 0000000	
Inspections & Alarm								
11-300-1301-50001	Salaries	456,193	463,154	455,995	474,579	486,273	23,119	4.99%
11-300-1301-50002	Overtime	29,928	47,988	14,988	48,948	49,927	1,939	4.04%
11-300-1301-50003	Holiday Pay	21,764	22,155	20,350	21,904	22,444	289	1.30%
11-300-1301-50100-1 11-300-1301-50100-2	Health Insurance Dental Insurance	=	-	76,841 5,179	87,442 5,010	87,442 5,010	87,442 5,010	100.00% 100.00%
11-300-1301-50100-2	Life Insurance	2	2	834	834	834	834	100.00%
11-300-1301-50100-4	Payroll Taxes	2	-	6,716	6,881	7,051	7,051	100.00%
11-300-1301-50100	Employee Benefits	92,103	89,570	-			(89,570)	-100.00%
11-300-1301-50205	Copying & Binding	211	400	-	550	550	150	37.50%
11-300-1301-50210	Dues & Subscriptions	1,002	1,400	1,285	4,145	1,455	55	3.93%
11-300-1301-50212	Conferences & Training	1,300	6,000	2,900	6,250	6,250	250	4.17%
11-300-1301-50275	Repair & Maint Equip	3,635	10,300	2,200	16,050	14,050	3,750	36.41%
11-300-1301-50311	Operating Supplies	1,794	6,500	2,600	3,900	3,700	(2,800)	-43.08%
11-300-1301-50320 11-300-1301-50350	Uniforms & Protective Gear Equipment Parts	8,000 269	8,250 2,000	8,000 1,750	2,500 3,600	1,000 2,000	(7,250)	-87.88% 0.00%
11 300 1301 30330	Inspections & Alarms	616,199	657,717	599,638	682,593	687,986	30,269	4.60%
				,			,	
Firefighting, Rescue 8								
11-300-1320-50001	Salaries	6,126,293	6,315,950	6,130,541	6,436,901	6,689,764	373,814	5.92%
11-300-1320-50002	Overtime	942,686	803,098	1,211,000	819,160	835,543	32,445	4.04%
11-300-1320-50003 11-300-1320-50013	Holiday Pay Instructor's Salary	287,859	290,000	269,200	296,250	307,732	17,732	6.11%
11-300-1320-50013	EMT Certificate Pay	9,389 116,475	8,500 123,000	7,500 115,725	10,050 121,000	10,050 123,000	1,550	18.24% 0.00%
11-300-1320-50100-1	Health Insurance	110,475	125,000	1,330,694	1,501,488	1,501,488	1,501,488	100.00%
11-300-1320-50100-2	Dental Insurance	-	-	91,686	87,910	87,910	87,910	100.00%
11-300-1320-50100-3	Life Insurance	-	-	14,685	14,852	14,852	14,852	100.00%
11-300-1320-50100-4	Payroll Taxes		-	91,581	93,335	97,002	97,002	100.00%
11-300-1320-50100	Employee Benefits	1,570,448	1,528,645	-		-	(1,528,645)	-100.00%
11-300-1320-50104	Retiree Benefits	1,126,298	1,200,000	1,150,000	1,047,413	1,099,783	(100,217)	-8.35%
11-300-1320-50212	Conferences & Training	30,967	62,500	33,300	52,600	52,600	(9,900)	-15.84%
11-300-1320-50214	Tuition Reimb	36,597	30,000	25,000	25,000	25,000	(5,000)	-16.67%
11-300-1320-50225	Contract Services	14,265	25,000 110,000	22,180	33,000	33,000	8,000	32.00%
11-300-1320-50239 11-300-1320-50275	Liability Insurance Repairs & Maint Equip	108,475 9,965	20,000	117,754 15,100	129,529 18,000	142,482 18,000	32,482 (2,000)	29.53% -10.00%
11-300-1320-50311	Operating Supplies	19,085	20,000	18,400	19,000	19,000	(1,000)	-5.00%
11-300-1320-50313	Medical Supplies	23,841	27,000	27,000	33,000	33,000	6,000	22.22%
11-300-1320-50320	Uniform Allowance	138,657	141,900	137,600	138,500	138,500	(3,400)	-2.40%
11-300-1320-50321	Protective Gear	21,526	30,000	27,500	30,000	30,000	. , ,	0.00%
11-300-1320-50350	Equipment Parts	21,512	30,000	24,500	30,000	30,000	-	0.00%
	Firefighting & Rescue	10,604,338	10,765,593	10,860,946	10,936,988	11,288,706	523,113	4.86%
SUBTOTAL FIRE - OPI	ERATING	12,252,555	12,527,892	12,494,826	12,744,156	13,109,503	581,611	4.64%
11-300-1300-50260	Equipment Rental	589,193	589,193	589,193	743,856	795,411	206,218	35.00%
11-300-1320-50010	Special Detail Pay	405,840	200,000	175,000	150,000	150,000	(50,000)	-25.00%
11-300-1320-50150 TOTAL FIRE	Contribution to Pension	6,142,577 <b>19,390,165</b>	6,383,436 <b>19,700,521</b>	6,383,436 <b>19,642,455</b>	6,412,242 <b>20,050,254</b>	6,412,242 <b>20,467,156</b>	28,806 <b>766,635</b>	0.45% <b>3.89%</b>
. OTTE I AINE		_5,555,255	25,7.00,521	15/0-12/455	10/030/234	20/10//200	, 00,033	3.03-70

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<u>The Mission</u> of the Department of Public Services is to provide city services related to the maintenance of the physical infrastructure of the City of Newport inclusive of but not limited to the transportation network, park system, buildings, vehicle fleet, and programs such as the clean city initiative (solid waste and recycling programs), recreation programs and beach operations. Each of these tasks is performed with the unity and trust of qualified and skilled personnel in order to support economic growth and vitality while assisting other departments in protecting the health, safety and welfare of the residents, business owners and visitors to our city.

<u>Public Services Administration</u> – responsibilities include overall guidance and direction of work tasks and division resources, supervision of outside consultant/contractor work, development of special projects, coordination with regional, state and federal agencies as appropriate, and the securing of funding opportunities which subsidize local public works projects. Administration covers the following programs: Engineering Services; Road & Sidewalk Maintenance and Administration; Snow Removal; Traffic Control; Street Lighting; Vehicle Fleet Maintenance; Facilities Maintenance; Parks and Grounds; and Clean City/Solid Waste and Recycling.

The Public Services Administration Division utilizes 0.88% (1.00% FY19; 1.19% FY18) of the FY20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$35.46.

<u>Engineering Services</u> – responsibilities include a wide range of services such as issuing appropriate Excavation/Obstruction permits for work done in City streets and rights-of-way; maintaining records of all utilities within City right-of-way areas, including water, sanitary sewers, storm drainage and others; investigating all reports regarding City streets and sidewalks; administering the City's Sidewalk Inspection Program; preparing designs and specifications for City projects, with a focus on public transportation infrastructure, including road, sidewalk, seawall and restoration projects; administering engineering consultant and construction contracts; and serving all City Departments in regard to their engineering needs.

The Engineering Services Division utilizes 1.27% (0.38% FY19; 1.22% FY18) of the FY20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$51.27.

<u>Public Works</u> – responsibilities include: directing, coordinating and scheduling of personnel; longand short-term planning; budget preparation and analysis, and supervision of the activities of the Department's various functional areas. These areas include street and sidewalk maintenance of approximately ninety six (96) miles of city roadways and their adjacent sidewalks where applicable. Functions include pavement maintenance, repair and reconstruction, concrete sidewalk repair and replacement; curb installation; cold patch and hot mix application; and trench excavations. On a weekly basis Street and Sidewalk Maintenance provides support services to one or more other departments as required. This program serves as the primary labor force for snow and ice removal, fleet management and solid waste and recycling services.

# **DEPT. OF PUBLIC SERVICES (continued)**

The Public Works Division utilizes 1.16% (1.16% FY19) of FY20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$46.75.

<u>Traffic Control</u> – responsibilities include the installation and maintenance of all regulatory and warning signs, maintenance of traffic signals, application of pavement markings and the fabrication and installation of all street name signs.

The Traffic Control Division utilizes 0.24% (0.26% FY19; 0.26% FY18) of the FY20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$9.68.

<u>Snow Removal</u> – responsible for clearing and removal of snow and ice from City roadways and sidewalks.

The Snow Removal Division utilizes 0.17% (0.18% FY19; 0.23% FY18) of the FY20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$6.91.

<u>Facilities Management</u> – This division is responsible for maintaining City buildings in a manner that supports conducting operations in a warm, safe and secure manner; day-to-day maintenance and repair and cleaning of municipal facilities; oversight of service contractors; and completion of required annual inspections.

The division also provides project management and oversight of private contractors; and completion of major renovations, alterations and repairs that are classified as capital improvements.

The Facilities Management Division utilizes 1.57% (1.51% FY19; 2.45% FY18) of the FY20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$63.59.

<u>Parks, Grounds and Forestry</u> – This division is responsible for day-to-day maintenance of 40 city parks, 1 Dog Park, 5 historic cemeteries, roadsides, Cliff Walk, and grounds surrounding various city buildings; systematized management of Newport's urban forest. Functions include grass-cutting, clearing of brush, turf management and integrated pest control, litter collection, fall leaf removal, playground maintenance, restroom and beach maintenance. Functions also include pruning, removal, planting, fertilizing, inventory, and pest management of Newport's trees.

The division also provides project management and oversight of private contractors for various property related projects and maintenance activities, preparation of athletic fields for recreation leagues and middle school through collegiate teams. Improvements to park infrastructure including benches, fountains, and playground equipment, including installation, as are upgrades to park facilities which are supported by grants. This division also provides oversight of the Tree Donation Program.

The Parks, Grounds and Forestry Division utilizes 1.40% (1.45% FY19) of the FY20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$56.52.

# **DEPT. OF PUBLIC SERVICES (continued)**

<u>Street Lighting</u> – responsible for lighting of City streets inclusive of utility costs as well as maintenance and repair of City owned decorative electric and natural gas street lights.

The Street Lighting Division utilizes 0.78% (0.81% FY19; 0.83% FY18) of the FY20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$31.70.

<u>Clean City</u> – This division is responsible for the overall management of the City's residential refuse and recycling collection programs which includes the collection and management of the following: solid waste, recyclables, bulky waste, yard waste including holiday tree removal. Litter collection within the public rights of way and on city grounds, graffiti mitigation and street cleaning (as managed by the Supervisor of Public Works Division) are important components of the overall program to keep Newport clean.

The Clean City Division utilizes 2.20% (2.27% FY19; 2.26% FY18) of the FY20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$89.08.

Recreation – responsibilities include: direction, coordination and scheduling of personnel and volunteers; long and short-term planning; budget preparation and analysis, and supervision of the activities of the Department's various functional areas. It also supports a variety of recreational activities for Newport residents, from preschoolers to senior citizens. Emphasis is placed on inclusive activities which a person can learn as a child and participate in throughout a lifetime. Numerous grants and sponsorships support this division. It also supports Community-wide free and low cost special events that provide safe and fun family opportunities. A summer lunch and literacy program is built into the camp programs. Collaboration and community outreach are an important component as well as dealing with at-risk populations. Also, scheduling of fields, parks and "Hut" gymnasium for various athletic leagues and community events is the responsibility of recreation activities.

The Recreation Division utilizes 0.70% (0.70% FY19; 0.59% FY18) of the FY20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$28.24.

<u>The Easton's Beach</u> program provides for the operation and maintenance of the public facilities at Easton's Beach. It includes safety oversight of swimmers by state certified Lifeguards, beach cleaning and raking, and water quality testing. It also includes the rental administration of the Rotunda ballroom and the operation of the Carousel, seasonal bathhouses, beach store, and numerous community special events. Other free public amenities such as children's playground, Skateboard Park, restrooms and showers, and picnic shelter are the responsibility of this fund as well. This Division also includes the oversight of the lease of the snack bar and vending cart concessions, and the Save the Bay aquarium and education center.

Beach Operations – responsibilities include operation and security of the City's public beach facilities at King Park and Bailey's East Beach.

Easton's Beach utilizes 0.66% (0.64% FY19; 0.90% FY18), of the FY20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$26.62.

# **DEPT. OF PUBLIC SERVICES (continued)**

<u>Vehicle Fleet Management</u> – This division is responsible for the oversight and management of the maintenance and upkeep of the overall fleet of vehicles owned by the City of Newport. This division is responsible for: developing specifications for new and replacement vehicles and equipment; administering and overseeing a comprehensive preventive maintenance program for all vehicles and equipment in the City's fleet as performed by our maintenance contract provider, First Vehicle Services, that is responsible for receiving, inspecting and providing modifications to vehicles and equipment as required by user departments, maintaining a replacement parts inventory and providing mechanical repairs as required and responding accordingly during weather and/or public safety emergencies; operating a computerized fuel dispensing system; disposing of surplus vehicles and equipment through competitive bidding sales; and maintaining a vehicle inventory and vehicle registrations as required by the Rhode Island Department of Transportation. This repair facility is licensed by the State of Rhode Island as an Official Inspection Station and provides all annual inspections as required. Through this program the City of Newport optimizes safety and performance while minimizing the life cycle costs of City vehicles through the provision of a cost-effective planned maintenance program.

# **DEPARTMENT OF PUBLIC SERVICES**FY 2019 Short-term goals, measures & status:

Goal #1:

To provide an appropriate winter storm event response to ensure that any inconvenience and disruption in transportation caused by the storm is minimized.

Measure:

Percentage of winter event responses that met or exceeded municipal road maintenance standards. Municipal standards are defined as performing winter control activities as soon as possible after the start of a snowstorm.

	FY 2015	FY 2016	FY2017	FY 2018	FY 2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	@12/30/18
Percentage of winter event responses that met or					
exceeded municipal road maintenance standards	100%	100%	100%	100%	100%

Assoc. Council Mission Statement:

to promote and foster outstanding customer service for all who come in contact with the City

Goal #2:

Provide a paved road system that has a pavement condition that meets municipal

objectives.

Measure:

Percentage of lane-miles rated as satisfactory condition.

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	@ 12/30/18
Percentage of lane-miles having an	74.4/96.8	73.1/96.8	73.5/96.8	73.8/96.8	74.1/96.8
acceptable PCI (>/= 70)	76.8%	75.5%	75.9%	76.2%	76.5%

Assoc. Council Mission Statement:

to promote and foster outstanding customer service for all who come in contact with the City

Assoc. Council Tactical Priority Area:

to providing a strong, well-managed public infrastructure as key to enhancing quality of life and economic stability to our community

Goal #3:

To decrease the amount of waste for which the city pays a tipping fee of \$47.00 FY19/ton at Rhode Island Resource Recovery Corporation by researching and implementing programs to increase the amount of yard waste diverted to composting.

# FY 2019 Short-term goals, measures & status (continued):

Measure:

Increase the amount of leaves and yard waste disposed of through a composting program by 10%, from 1100 tons diverted to composting to 1200 tons composting.

PERFORMANCE MEASURES					FY 2019 @ 12/30/18
Tons of leaves and yard waste diverted to					
composting	1358.1	1575.4	1416.1	1356	826.32

Assoc. Council Tactical Priority Area:

to instill quality, efficiency and effectiveness into every aspect of the City's performance

Assoc. Council Mission Statement:

to deliver quality and cost effective municipal services to our residents, businesses, institutions and visitors that result in the highest achievable levels of customer satisfaction

Goal #4:

To increase number of compost bins sold to 60 each fiscal year, which would

divert 30,000 pounds of food waste from the landfill.

Measure:

Increase sale of compost bin sales to promote backyard composting, which diverts 500 pounds of food and yard waste per year.

	PERFORMANCE MEASURES					FY 2019 @ 12/30/18
٠	Number of compost bins sold	140	3	29	17	11
	Percent difference from previous year	324.2%	-4566.7%	89.7%	-70.6%	-54.5%

Compost Bins are offered at an affordable price with the goal of reducing landfill space. They are sold at semiannual recycling day events and during business hours at the Clean City Program office.

Goal #5

Increase the amount of recyclables collected at the curb

Measure:

Percentage of recyclables to be increased from an average of 23.5 to 31% between

FY 2013 and FY 2020.

	FY 2015	FY 2016	FY2017	FY 2018	FY 2019
PERFORMANCE MEASURES	<b>ACTUAL</b>	ACTUAL	ACTUAL	<b>ACTUAL</b>	@12/30/18
Percent of recyclables collected at the curb	29.5%	30.9%	31.2%	30.9%	31.2%

FY 2019 Short-term goals, measures & status (continued):

Assoc. Council Tactical Priority Area:

to instill quality, efficiency and effectiveness into every aspect of the City's performance

Assoc. Council Mission Statement:

to deliver quality and cost effective municipal services to our residents, businesses, institutions and visitors that result in the highest achievable levels of customer satisfaction

Goal #6:

To provide safe and attractive parks, athletic fields and playgrounds to encourage residents and visitors to enjoy the natural beauty of the community.

Measures:

Increase the number of public outdoor American with Disabilities Act (ADA) compliant accessible sites or assets by three.

The state of the s	FY 2018	FY 2019			
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	@12/30/18
Increase of public outdoor ADA compliant sites	14	6	8	5	3

Installed new ADA sidewalk in MLK Jr. Park to provide access to the 2-5 yr. old playground, installed new wheel chair ramps w/ detectable warning devices around Eisenhower Park, installed ADA sidewalks at the Marlborough Street entrances to Cardines Field

Assoc. Council Mission Statement:

to deliver quality and cost effective municipal services to our residents, businesses, institutions and visitors that result in the highest achievable levels of customer satisfaction

Goal #7: To provide healthy and positive recreation programs and community events that will meet the leisure needs of the citizens of Newport.

Measure #1: To evaluate from year to year the variety of programs and community events offered to the various populations within the community – pre-school, youth, teens, adults and senior citizens, and revise those that do not meet the goals of inclusion, and healthy lifestyle.

	FY 2015	FY 2016	FY2017	FY 2018	FY 2019
PERFORMANCE MEASURES	ACTUAL	<b>ACTUAL</b>	ACTUAL	ACTUAL	@12/30/18
Net increase in new/expanded					
programs/classes since FY2013	32	26	18	16	21

# FY 2019 Short-term goals, measures & status (continued):

	FY 2015	FY 2016	FY2017	FY 2018	FY 2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	@ 12/30/18
Outreach to Community Agencies ~					
Number of programs	31	32	32	43	29

This measure includes school programs

	FY 2015	FY 2016	FY2017	FY 2018	FY 2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	@ 12/30/18
Number of "free" community special events	47	54	50	44	44

Measure #2: To increase the number of participants in programs offered for youth and adult program participants.

	FY 2015	FY 2016	FY2017	FY 2018	FY 2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	<b>ACTUAL</b>	@ 12/30/18
Number of youth recreation					
program participants	1,342	1,649	1,716	1,819	1,691

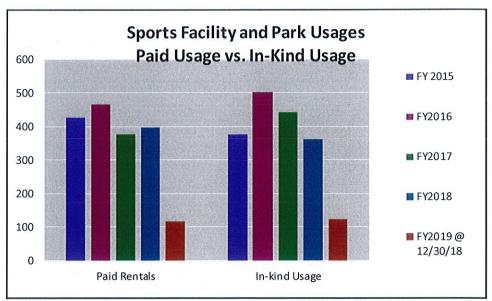
PERFORMANCE MEASURES					FY 2019 @ 12/30/18
Number of adult recreation					
program participants	980	659	772	730	283

Assoc. Council Mission Statement:

to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life.

Goal #8: To provide oversight to the scheduling of all sports and facilities and city parks in a safe, financially sound, and responsible manner. The Recreation Department will continue to be guided by providing adequate opportunities for public use of parks and recreation facilities, while insuring the sites are safe for use by participants. All rentals of sites will be evaluated on impact to resources, and fees, or charges set accordingly. We are committed to a full range of recreational and cultural opportunities in all city facilities that will provide value to our residents and visitors alike.

# FY 2019 Short-term goals, measures and status (continued):

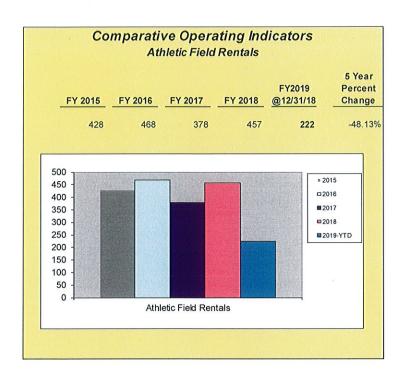


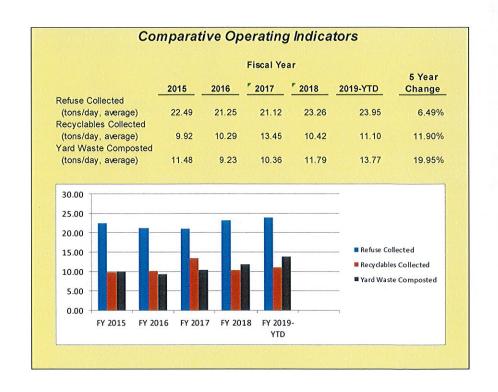
FY2018 numbers are lower due to construction at Toppa Field July - August 2017.

Assoc. Council Mission Statement:

to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

# **DEPARTMENT OF PUBLIC SERVICES**FY 2019 Short-term goals, measures and status (continued):





# **DEPARTMENT OF PUBLIC SERVICES**FY 2019 Short-term goals, measures and status (continued):

Goal #10: To continue to upgrade and improve beach facilities to increase revenue at Easton's

Beach through new and repeated patron visits and to provide safe and clean facilities.

Measure #1: Increase facility rental usage of Rotunda Ballroom facility by 10%.

Total Number of Rotunda Ballroom facility	77	74	61	68	61
% variance of facility rentals	11.6%	-3.9%	-17.6%	11.5%	-10.3%

Measure #2: Increase season parking sticker sales by 10%.

	2014 Season	2015 Season	2016 Season	2017 Season	2018 Season
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL
Total number of season parking sticker sales	936	1034	972	1126	1083
% annual variance of season parking sticker sales	-15.5%	10.5%	-6.0%	15.8%	-3.8%

Measure #3: Maintain occupancy rate at 95% for full season bathhouses rentals (213 of 225); Continue to offer daily bath house rentals, including VIP packages, for unoccupied bathhouses.

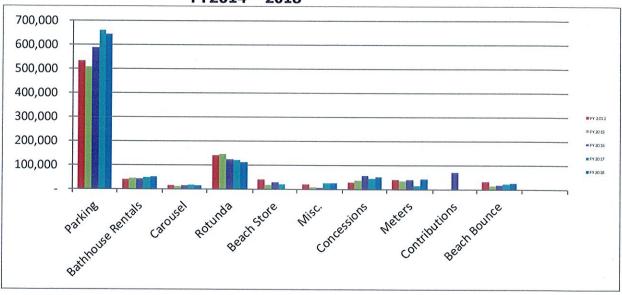
	2014 Season	2015 Season	2016 Season	2017 Season	2018 Season
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL
Number of full season bathhouse rentals	132	195	190	208	197
Rate of full season bathhouse rentals	58.7%	86.7%	84.4%	92.4%	87.6%

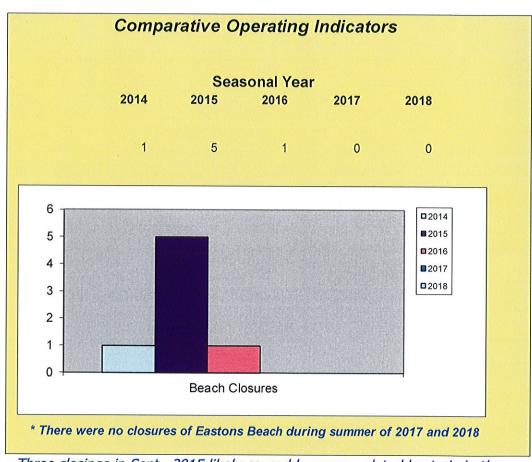
Assoc. Council Tactical Priority Area:

to providing a strong, well-managed public infrastructure as key to enhancing quality of life and economic stability to our community

FY 2019 Short-term goals, measures and status (continued):







Three closings in Sept., 2015 likely caused by geese-related bacteria in the moat surrounding Easton's Pond
Indicators are seasonal ~ Source: RI Department of Health

FY 2019 Short-term goals, measures and status (continued):



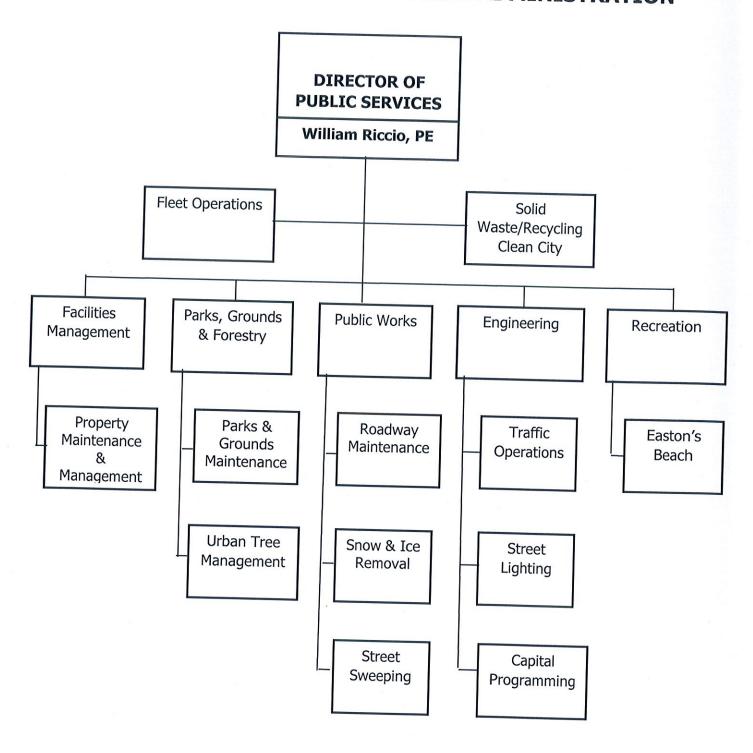






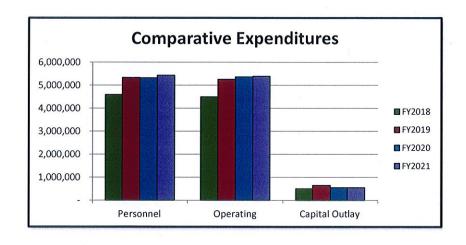
Goals & Measures for FY2019 continue to apply. There are no new Goals/Measures for FY2020 or 2021

# DEPARTMENT OF PUBLIC SERVICES ADMINISTRATION



# DEPARTMENT OF PUBLIC SERVICES BUDGET SUMMARY

	2017-18 ACTUAL		2018-19 ADOPTED	ı	2018-19 PROJECTED	2019-20 PROPOSED	2020-21 PROPOSED
EXPENDITURES							
SALARIES	\$ 3,238,709	\$	3,640,654	\$	3,456,806	\$ 3,640,697	\$ 3,723,455
FRINGE BENEFITS	1,353,638		1,688,071		1,686,426	1,681,533	1,709,331
PURCHASED SERVICES	1,733,843		2,218,050		2,676,919	2,232,876	2,255,378
UTILITIES	1,760,118		1,903,000		1,895,000	1,901,800	1,901,800
INTERNAL SERVICES	377,835		415,887		411,990	493,240	493,756
SUPPLIES & MATERIALS	387,700		430,200		435,800	451,700	451,700
REPAIRS & MAINTENANCE	125,828		221,500		210,000	206,000	206,000
PROGRAM EXPENSE	60,122		55,000		65,000	65,000	65,000
OPERATING EXPENSE	44,103		15,000		15,000	15,000	15,000
CAPITAL OUTLAY	504,930		650,000		650,000	550,000	550,000
TOTAL	\$ 9,586,826	\$	11,237,362	\$	11,502,941	\$ 11,237,846	\$ 11,371,420

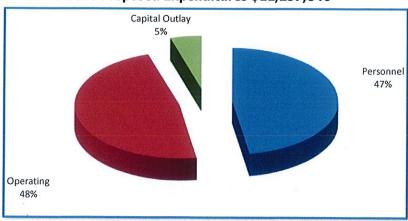


# **REVENUES**

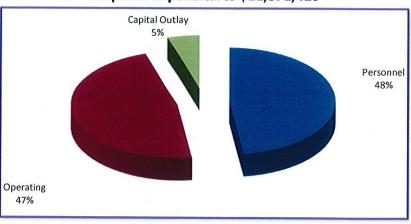
	BALANCE	\$ 8,598,300	\$ 10,289,862	\$ 10,556,941	\$ 10,291,846	\$ 10,425,420
	TOTAL	\$ 988,526	\$ 947,500	\$ 946,000	\$ 946,000	\$ 946,000
	Easton's, Other	194,805	177,500	176,000	176,000	176,000
45822	Rotunda Rentals	113,267	125,000	125,000	125,000	125,000
45827	Newport Beach Parking	644,280	610,000	610,000	610,000	610,000
45652	Road Opening	36,174	35,000	35,000	35,000	35,000
NO.	TITLE					
ACCT	ACCT					

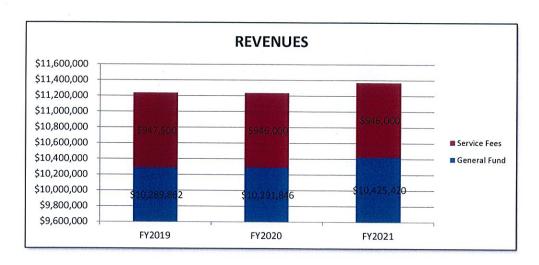
# **Department of Public Services**

FY 2020 Proposed Expenditures \$11,237,846



FY 2021 Proposed Expenditures \$11,371,420





FUNCTION: Public Services
DEPARTMENT: Public Services

**DIVISION OR ACTIVITY: Operations Administration** 

### **BUDGET COMMENTS:**

This cost center is proposed at a decrease of \$65,557 (-6.92%) over the two-year budget period due almost exclusively to the transfer of 2 FTEs in personnel and the removal of another. Decreases include \$293,654 (-48.38%) in personnel and \$100,000 (-15.38%) vehicle replacement fund as the annual "lease payment" for vehicles and equipment. The only offsetting increase is \$544 (22.15%) in gasoline & vehicle maintenance.

#### PROGRAM:

This program provides funds for the administration of all the Engineering & Operations Division within the Public Works Department. Responsibilities include overall guidance and direction of work tasks and consultant/contractor work, resolution of complex public works issues, development of special projects, coordination of regional, state and federal agencies as appropriate, and the securing of funding opportunities which subsidize local public works projects. Administration covers the following programs: Engineering Services, Public Works, Traffic Control, Snow Removal, Facilities Management, Parks, Grounds, Forestry, Street Lighting, Street Cleaning, Recreation and Eastons Beach. Also included is administration of the Clean City Program.

#### **OBJECTIVES:**

To promote community health and safety and enhance the public's quality of life by identifying and prioritizing the community's infrastructure needs and then efficiently coordinating resources to provide the highest levels of customer service and efficiency in achieving the Department's overall objectives.

### **SERVICES AND PRODUCTS:**

Oversee responses to public feedback regarding roads, sidewalks, snow plowing and snow sanding.

## COST CENTER 11-400-1400: OPERATIONS ADMINISTRATION

TITLE	2017-18 ACTUAL		2018-19 ADOPTED		2018-19 PROJECTED		2019-20 PROPOSED		11551253	2020-21 ROPOSED
SALARIES	\$	407,817	\$	208,910	\$	208,910	\$	214,438	\$	220,063
FRINGE BENEFITS		199,190		90,544		90,545		91,595		93,290
PURCHASED SERVICES		12,518		10,500		13,500		10,500		10,500
INTERNAL SERVICES		2,296		2,456		2,456		2,997		3,000
SUPPLIES & MATERIALS		2,501		5,250		5,250		5,250		5,250
CAPITAL OUTLAY		504,930		650,000		650,000		550,000		550,000
COST CENTER TOTAL	\$	1,129,252	\$	967,660	\$	970,661	\$	874,780	\$	882,103

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21
Director of Public Services	S13	1.0	1.0	1.0	1.0	1.0
City Engineer	S10	1.0	1.0	1.0	1.0	0.0
Senior Clerk Typist	U02	1.0	1.0	1.0	1.0	0.0
Sr. Principal Clerk	U03	1.0	1.0	1.0	1.0	0.0
Executive Assistant, Public S	s04	1.0	1.0	1.0	1.0	1.0
Total Positions		5.0	5.0	5.0	5.0	2.0

FUNCTION: Public Services
DEPARTMENT: Public Services

**DIVISION OR ACTIVITY: Engineering Services** 

## **BUDGET COMMENTS:**

This cost center shows an overall decrease of \$65,808 (-4.91%) over the two-year budget period. Decreases include \$65,183 (-11.19%) in personnel and \$625 (-8.33%) in gasoline & vehicle maintenance. There are no offsetting increases.

#### PROGRAM:

This program provides funds for the operation of Engineering Services. Responsibilities include a wide range of services such as issuing appropriate Excavation/Obstruction permits for work done in City streets and right-of-ways; maintaining all records of all utilities within City right-of-way areas, including water, sanitary sewers, storm drainage and others; investigating all reports regarding City streets and sidewalks; administering the City's Sidewalk Inspection Program; preparing designs and specifications for City projects, with a focus on public transportation infrastructure; administering engineering consultant and construction contracts; and serving all City Departments in regard to their engineering needs.

#### **OBJECTIVES:**

To promote community health and safety and enhance the public's quality of life by working in coordination with the Roadway & Sidewalk Maintenance and Traffic Control programs to identify community infrastructure needs, particularly in regards to roadways and sidewalks and then efficiently and effectively design, construct and maintain the infrastructure, along with its historic character. Also, to uphold the highest level of customer service in regards to permitting, information sharing and engineering guidance in accordance with all local, state and federal codes and standards.

# **SERVICES AND PRODUCTS:**

- Issue permits
- Track excavations in City streets and sidewalks
- Track obstructions of City streets and sidewalks
- Road and sidewalk improvements
- Subdivision reviews
- Site work reviews

# COST CENTER 11-400-1450: ENGINEERING SERVICES

TITLE	2017-18 ACTUAL		2018-19 ADOPTED		2018-19 PROJECTED		2019-20 PROPOSED	ı	2020-21 PROPOSED
SALARIES	\$ 144,351	\$	381,555	\$	331,555	\$	343,317	\$	351,225
FRINGE BENEFITS	44,476		201,102		176,101		163,849		166,249
PURCHASED SERVICES	332,051		742,500		1,202,500		742,500		742,500
INTERNAL SERVICES	5,261		7,500		8,034		6,868		6,875
SUPPLIES & MATERIALS	5,797		8,500		8,500		8,500		8,500
COST CENTER TOTAL	\$ 531,936	\$	1,341,157	\$	1,726,690	\$	1,265,034	\$	1,275,349

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21
City Engineer	S10	2 <u>-</u>	1.0	1.0	1.0	1.0
Assistant City Engineer	U06	1.0	1.0	1.0	1.0	1.0
Deputy Assist City Engineer	S06	=	1.0	1.0	1.0	1.0
Engineering Technician	U05	2.0	1.0	1.0	1.0	1.0
Total Positions		3.0	4.0	4.0	4.0	4.0

FUNCTION: Public Services
DEPARTMENT: Public Services

**DIVISION OR ACTIVITY: Public Works** 

#### BUDGET COMMENTS:

This budget has an overall increase of \$49,999 (4.46%), due exclusively to an increase of \$54,465 (34.04%) in gasoline & vehicle maintenanc Major expenses in this division include \$214,241 (\$214,465 in FY21) for gasoline and vehicle maintenance; \$50,000 for road and sidewalk materials; and \$1,000 for building materials.

#### PROGRAM:

This program provides funds for the maintenance of approximately ninety-five miles of City roadways and their adjacent sidewalks. Functions include pavement maintenance, repair and reconstruction; concrete sidewalk repair and replacement; curb installation; cold patch and hot mix application; and trench excavations. On occasion, Roadway and Sidewalk Maintenance also provides support services to other Departments as required. This program serves as the primary labor force for snow and ice removal.

#### **OBJECTIVES:**

To promote community health and safety and enhance the public's quality of life by safely, efficiently and effectively working in coordination with Engineering Services to maintain the functional integrity and character of historic City roadways and sidewalks.

### **SERVICES AND OBJECTIVES:**

· Maintenance of streets and sidewalks

# COST CENTER 11-400-1470: PUBLIC WORKS

TITLE	2017-18 ACTUAL		2018-19 ADOPTED		2018-19 PROJECTED	F	2019-20 PROPOSED	2020-21 PROPOSED
SALARIES	\$ 458,769	\$	582,684	\$	524,684	\$	572,847	\$ 587,112
FRINGE BENEFITS	218,641		316,264		311,859		303,013	307,370
PURCHASED SERVICES	237		1,800		1,800		1,800	1,800
INTERNAL SERVICES	164,114		160,000		160,000		214,241	214,465
SUPPLIES & MATERIALS	61,335		61,500		61,500		61,500	61,500
COST CENTER TOTAL	\$ 903,096	\$	1,122,248	\$	1,059,843	\$	1,153,401	\$ 1,172,247

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21
Supervisor of Streets	N05	1.0	1.0	1.0	1.0	1.0
Head Foreman	U05	1.0	1.0	1.0	1.0	1.0
Senior Maintenance Person	U05	1.0	1.0	1.0	1.0	1.0
Sr. Clerk Typist	U02	0.0	0.3	0.3	0.3	0.3
Supervisor of PW(unfunded)	S09	0.0	1.0	1.0	1.0	1.0
Assist. Super-PW (vacant)	N04	0.0	0.5	0.5	0.5	0.5
Heavy Equip Op-Public Service	U03	1.0	1.0	1.0	1.0	1.0
Maintenance Person	U03	1.0	1.0	1.0	1.0	1.0
Laborer Equipment Operator	U03	4.0	4.0	4.0	4.0	4.0
<b>Total Positions</b>		9.0	10.8	10.8	10.8	10.8

FUNCTION: Public Services
DEPARTMENT: Public Services

**DIVISION OR ACTIVITY: Traffic Control** 

#### **BUDGET COMMENTS:**

This cost center has a small decrease of \$4,239 (-1.70%) over the two year period. Major expenses include \$9,741 in gasoline & vehicle maintenance and \$48,000 in operating supplies.

#### PROGRAM:

This program provides funds to support the Traffic Control function, which includes the installation and maintenance of all regulatory and warning signs, maintenance of traffic signals, application of pavement markings and the fabrication and installation of all street name signs.

#### **OBJECTIVES:**

To promote community health and safety and enhance the public's quality of life by working with Engineering Services to promote efficient and safe use of City rights-of-way and to accommodate vehicular and pedestrian traffic demands by mitigating hazards via appropriate control measures.

#### **SERVICES AND PRODUCTS:**

Traffic control devices

### COST CENTER 11-400-1480: TRAFFIC CONTROL

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 ROJECTED	2019-20 ROPOSED	THE STREET	2020-21 ROPOSED
SALARIES	\$ 84,252	\$ 105,836	\$ 83,500	\$ 94,571	\$	99,124
FRINGE BENEFITS	54,000	68,706	68,706	70,034		71,428
INTERNAL SERVICES	7,462	10,000	8,500	9,741		9,751
SUPPLIES & MATERIALS	28,155	56,500	56,500	56,500		56,500
REPAIRS & MAINTENANCE	2,358	8,000	8,000	8,000		8,000
COST CENTER TOTAL	\$ 176,227	\$ 249,042	\$ 225,206	\$ 238,846	\$	244,803

PERSONNEL	GRADE	AUTH	AUTH	MID-YEAR	PROPOSED	PROPOSED
CLASSIFICATION		FY 17-18	FY 18-19	FY 18-19	FY 19-20	FY 20-21
Traffic Foreman Traffic Laborer	U05	1.0	1.0	1.0	1.0	1.0
	U01	1.0	1.0	1.0	1.0	1.0
Total Positions		2.0	2.0	2.0	2.0	2.0

FUNCTION: Public Services
DEPARTMENT: Public Services

**DIVISION OR ACTIVITY: Snow Removal** 

This cost center is proposed with a decrease of \$2,000 (-1.16%) over the two-year period, due exclusively to a decrease of \$1,000 (-100%) in rental of equipment and facilities and a decrease of \$1,000 (-33.33%) in electricity. All other lines stay consistent with current funding.

#### PROGRAM:

This program provides funds to support clearing and removal of snow and ice from City roadways and sidewalks. Expenses include overtime for snowplow and sanding truck drivers and materials for ice abatement.

#### **OBJECTIVES:**

To maintain passable streets and sidewalks during winter storms and/or treat those routes quickly and efficiently.

#### **SERVICES AND PRODUCTS:**

Snow removal

# COST CENTER 11-400-1490: SNOW REMOVAL

TITLE		2017-18 ACTUAL		2018-19 ADOPTED	2018-19 ROJECTED	F	2019-20 PROPOSED	CONTRACTOR (CO.)	2020-21 ROPOSED
SALARIES	\$	44,995	\$	40,000	\$ 40,000	\$	40,000	\$	40,000
FRINGE BENEFITS		<u> </u>		, -	1,400		-	4	40,000
UTILITIES		1,923		5,000	4,000		4,000		4 000
SUPPLIES & MATERIALS		122,451		126,500	126,500		126,500		4,000
REPAIRS & MAINTENANCE		-		1,000	1,000		120,300		126,500
COST CENTER TOTAL	\$	169,369	•	172 500					•
	Ψ	105,309	\$	172,500	\$ 172,900	\$	170,500	\$	170,500

**FUNCTION:** Public Services **DEPARTMENT:** Public Services

**DIVISION OR ACTIVITY: Facilities Management** 

#### **BUDGET COMMENTS:**

This cost center has increased \$145,483 (9.92%) over the two year period. Increases include \$57,742 (5.97%) in personnel, \$51,675 (29.53%) in liability insurance, \$13,566 (16.96%) gasoline & vehicle maintenance, \$25,000 (50%) in repair & maintenance, facilities and equipment, in order to futher accommodate on-call service contracts for preventive maintenance activities for major mechanical operating systems, and \$5,500 (31.43%) in building supplies. The only offsetting decrease is \$8,000 (-6.67%) in various utilities. One custodial position remains unfunded.

#### PROGRAM:

This program provides funds for the operation of the Facilities Management, Grounds Maintenance and the systematized management of Newport's urban forest. Responsibilities include maintaining the cleanliness and structural integrity of the public facilities within the City. Functions include the day-to-day maintenance and repair of properties which do not already have dedicated maintenance staff. Facilities Maintenance provides project management and other assistance when requested by other departments. In addition, responsibilities of this program include day-to-day maintenance of 40 city parks, 3 historic cemetaries, roadsides, Cliff Walk, and grounds surrounding various city buildings. Activities include: grass-cutting, clearing of brush, application of fertilizer and herbicides, litter collection, fall leaf removal, and playground maintenance. Lastly, the responsibilities of this program include, but are not limited to, pruning, removal, planting, fertilizing, inventory, and pest management of Newport's trees.

#### **OBJECTIVES:**

To minimize the occurrence of injury and casualty incidents by ensuring all structures are constructed and maintained in conformity to prescribed building codes and to provide an effective program of preventive maintenance for all City-owned facilities and equipment; To provide safe and attractive parks, athletic fields, and beaches; to encourage residents and visitors to enjoy the natural beauty of the community; and to keep well maintained open space areas to deter vandalism and crime, and encourage economic benefit through tourism; To maximize the benefits to the public from the urban forest while minimizing the hazard to the public and the liability of the City by establishing a well stocked, healthy community forest that is diverse in age and in species.

#### SERVICES AND PRODUCTS:

- Repairs and maintenance of city-owned buildings
- · Respond to work order requests in a timely manner
- Maintenance of playgrounds
- · Maintenance of parks and athletic fields
- Maintenance of cemetaries
- Urban forest management

#### COST CENTER 11-400-1505: FACILITIES MANAGEMENT

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	P	2018-19 ROJECTED	F	2019-20 PROPOSED	ı	2020-21 PROPOSED
SALARIES	\$ 1,155,043	\$ 633,372	\$	635,872	\$	662,753	\$	680,239
FRINGE BENEFITS	551,816	334,139		334,098		339,662		345,014
PURCHASED SERVICES	246,108	210,000		222,335		241,069		261,675
UTILITIES	83,889	120,000		117,000		112,000		112,000
INTERNAL SERVICES	143,197	80,000		80,000		93,468		93,566
SUPPLIES & MATERIALS	113,950	39,500		39,500		45,000		45,000
REPAIRS & MAINTENANCE	25,879	50,000		50,000		75,000		75,000
COST CENTER TOTAL	\$ 2,319,882	\$ 1,467,011	\$	1,478,805	\$	1,568,952	\$	1,612,494

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21
Super of Facilities Manageme	€ S09	0.0	1.0	1.0	1.0	1.0
Building Maint. Foreman	U05	0.0	1.0	1.0	1.0	1.0
Maintenance Person	U03	0.0	2.0	2.0	1.0	1.0
Custodians	U01	0.0	5.0	5.0	5.0	5.0
Maintenance Foreman	U05	0.0	1.0	1.0	1.0	1.0
Senior Maintenance Person	U05	0.0	1.0	1.0	1.0	1.0
Sr. Principal Clerk	U03	0.0	0.5	0.5	0.5	0.5
Operator CDL	U03	0.0	0.0	0.0	1.0	1.0
School/City Plumber	U07	0.0	1.0	1.0	1.0	1.0
Total Positions	2	0.0	12.5	12.5	12.5	12.5

FUNCTION: Public Services
DEPARTMENT: Public Services

**DIVISION OR ACTIVITY: Parks, Grounds & Forestry** 

#### **BUDGET COMMENTS:**

This cost center has decreased \$17,552 (-2.50%) over the two year period. Decreases include \$27,000 (-54.0%) in repair & maintenance and \$5,000 (-31.43%) in building materials. Offsetting increases include \$25,935 (2.22%) in personnel, \$13,565 (16.96%) in gasoline & vehicle maintenance, and \$2,000 (12.90%) in mutt mitt supplies.

#### PROGRAM:

This division is responsible for day-to-day maintenance of 40 City parks, 1 Dog Park, 5 historic cemeteries, roadsides, Cliff Walk, and grounds surrounding various city buildings; systematized management of Newport's urban forest. Functions include grass-cutting, clearing of brush, turf management and integrated pest control, litter collection, fall leaf removal, playground maintenance, restroom and beach maintenance. Functions also include pruning, removal, planting, fertilizing, inventory, and pest management of Newport's trees.

The division also provides project management and oversight of private contractors for various property related projects and maintenance act activities, preparation of athletic fields for recreation leagues and middle school through collegiate teams. Improvements to park infrastructure including benches, fountains, and playground equipment, including installation, as are upgrades to park facilities which are supported by grants. This division also provides oversight of the Tree Donation Program.

#### **OBJECTIVES:**

To provide safe and attractive parks, athletic fields, and beaches; to encourage residents and visitors to enjoy the natural beauty of the community; and to keep well maintained open space areas to deter vandalism and crime, and encourage economic benefit through tourism; To maximize the benefits to the public from the urban forest while minimizing the hazard to the public and the liability of the City by establishing a well stocked, healthy community forest that is diverse in age and in species.

#### **SERVICES AND PRODUCTS:**

- Pruning, removal, planting, fertilizing, inventory, and pest management of Newport's trees.
- Respond to work order requests in a timely manner
- Maintenance of playgrounds
- Maintenance of parks and athletic fields
- Maintenance of cemetaries
- Urban forest management

#### COST CENTER 11-400-1515: PARKS, GROUNDS & FORESTRY

TITLE	17-18 TUAL	2018-19 ADOPTED	2018-19 ROJECTED	EXAMPLE 2017	2019-20 PROPOSED	F	2020-21 PROPOSED
SALARIES	\$ -	\$ 759,657	\$ 709,657	\$	758,262	\$	772,105
FRINGE BENEFITS	-	406,857	408,256		413,783		420,344
PURCHASED SERVICES	-	35,000	35,000		35,000		35,000
INTERNAL SERVICES	-	80,000	80,000		93,467		93,565
SUPPLIES & MATERIALS	2	74,400	74,400		70,900		70,900
REPAIRS & MAINTENANCE	-	50,000	50,000		23,000		23,000
COST CENTER TOTAL	\$ ×	\$ 1,405,914	\$ 1,357,313	\$	1,394,412	\$	1,414,914

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21
Sr. Principal Clerk	U03	0.0	0.5	0.5	0.5	0.5
CDL Laborer	U03	0.0	0.0	0.0	4.0	4.0
Maintenance Person	U03	0.0	2.0	2.0	2.0	2.0
Super of Parks, Grounds & F	S09	0.0	1.0	1.0	1.0	1.0
Maintenance Foreman	U05	0.0	1.0	1.0	1.0	1.0
Groundskeeper	U03	0.0	1.0	1.0	1.0	1.0
Laborer Equip Operator	U03	0.0	3.0	3.0	1.0	1.0
Laborer	U01	0.0	2.0	2.0	2.0	2.0
Forester	U04	0.0	1.0	1.0	1.0	1.0
<b>Total Positions</b>		0.0	11.5	11.5	13.5	13.5

FUNCTION: Public Services
DEPARTMENT: Public Services

**DIVISION OR ACTIVITY: Street Lighting** 

#### **BUDGET COMMENTS:**

This cost center is adopted with a budget that stays consistent with current funding for both FY2020 and FY2021.

#### PROGRAM:

This program provides funds for all costs associated with the lighting of City streets, including energy cost (gas and electric) and the maintenance and repair of decorative natural gas and electric street light lamps. Street lighting systems commonly used throughout the City of Newport include high-pressure sodium, and mercury vapor fixtures, all of which are maintained by the Eastern Utilities/Newport Electric Corporation. A private contractor performs the repair and maintenance for approximately 185 (natural gas) and 280 (electric) decorative street lights.

#### **OBJECTIVES:**

To maximize safety and convenience to pedestrians and vehicles by providing adequate lighting to streets and sidewalks while maintaining the historic character of the lighting systems.

#### **SERVICES AND PRODUCTS:**

Street lighting

### COST CENTER 11-400-1530: STREET LIGHTING

TITLE	2017-18 ACTUAL	2018-19 NDOPTED	2018-19 ROJECTED	2019-20 ROPOSED	2020-21 ROPOSED
UTILITIES	\$ 754,754	\$ 722,000	\$ 722,000	\$ 722,000	\$ 722,000
REPAIRS & MAINTENANCE	58,043	60,000	60,000	60,000	60,000
COST CENTER TOTAL	\$ 812,797	\$ 782,000	\$ 782,000	\$ 782,000	\$ 782,000

**FUNCTION: Clean City** 

**DEPARTMENT: Public Services** 

**DIVISION OR ACTIVITY: Street Cleaning** 

#### **BUDGET COMMENTS:**

This cost center is proposed with an increase of \$17,572 (7.84%) over the next two years, due to personnel, which has increased \$10,781 (5.89%). The only other increase is \$6,791 (24.25%) in gasoline and vehicle maintenance. There are no offsetting decreases.

#### PROGRAM:

Two mechanical sweepers, one vacuum-type sweeper, and two sidewalk sweepers clean the business districts regularly and the residential streets on a periodic basis.

#### **OBJECTIVES:**

To maximize safety to pedestrians and vehicles and preserve the aesthetic appearance of infrastructure by removing trash from streets and public ways.

#### **SERVICES AND PRODUCTS:**

Street cleaning

#### COST CENTER 11-400-1540: STREET CLEANING

TITLE	100	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 ROJECTED	PARTIE NAME	2019-20 ROPOSED	A SECRETARIAN PROPERTY.	2020-21 ROPOSED
SALARIES	\$	113,743	\$ 113,093	\$ 113,093	\$	115,352	\$	117,701
FRINGE BENEFITS		70,833	70,101	70,101		75,565		76,274
PURCHASED SERVICES		5,491	10,000	10,000		10,000		10,000
INTERNAL SERVICES		26,623	28,000	28,000		34,755		34,791
SUPPLIES & MATERIALS		3,173	3,000	3,000		3,000		3,000
COST CENTER TOTAL	\$	219,863	\$ 224,194	\$ 224,194	\$	238,672	\$	241,766

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21
Sweeper Operator	U03	2.0	2.0	2.0	2.0	2.0
Total Positions		2.0	2.0	2.0	2.0	2.0

**FUNCTION: Clean City** 

**DEPARTMENT: Public Services** 

**DIVISION OR ACTIVITY: Solid Waste Collection and Disposal** 

#### **BUDGET COMMENTS:**

This cost center is proposed with a decrease \$427 (-0.02%) in the next two fiscal years. The only decrease is for \$6,345 (-42.30%) in gasoline & vehicle maintenance. The only offsetting increase is for \$5,918 (5.77%) in personnel. All other line items remain consistent with current year's funding, including waste disposal costs at the central landfill are budgeted consistently with FY19 at \$47/ton.

#### PROGRAM:

This program provides for services to ensure the cleanliness of Newport streets and neighborhoods in a manner that is economically efficient, environmentally responsible and easy to access. This program element includes the traditional services of solid waste, recycling, bulky waste, yard waste and holiday trees, from buildings with up to and including four dwelling units. Funds for litter collection from city streets and sidewalks, street/park litter barrels collection, and graffiti and nuisance sticker removal are also included in this program element. Environmentally sound collection of household hazardous waste, used motor oil, and recycling and debris from city activities are now collected by the state. The Clean City Program Coordinator will continue to spearhead programs associated with the City's environmental and safety compliance.

#### **OBJECTIVES:**

To provide citizens with a solid waste program that is well managed, easy to access, and aimed at providing residents with a City free of nuisance caused by improper storage, transportation, or disposal of solid waste, at a service level that is both efficient and economical.

#### **SERVICES AND PRODUCTS:**

· Collection of all residential solid waste and recycling materials

## COST CENTER 11-400-1550: SOLID WASTE COLLECTION & DISPOSAL

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	ı	2018-19 PROJECTED	ı	2019-20 PROPOSED	2020-21 PROPOSED
SALARIES	\$ 37,070	\$ 73,497	\$	48,497	\$	72,483	\$ 76,440
FRINGE BENEFITS	7,582	29,042		29,044		31,597	32,017
PURCHASED SERVICES	1,049,699	1,115,800		1,115,800		1,115,800	1,115,800
UTILITIES	834,035	955,000		955,000		955,000	955,000
INTERNAL SERVICES	6,623	15,000		15,000		8,646	8,655
SUPPLIES & MATERIALS	7,949	14,300		14,300		14,300	14,300
REPAIRS & MAINTENANCE	-						
COST CENTER TOTAL	\$ 1,942,958	\$ 2,202,639	\$	2,177,641	\$	2,197,826	\$ 2,202,212

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21
Sr. Clerk Typist Assist. Super of PW Clean City Program Coord.	U02 N04	0.0 0.0 1.0	0.3 0.5 0.0	0.3 0.5 0.0	0.3 0.5 0.0	0.3 0.5 0.0
Total Positions		1.0	0.8	0.8	0.8	0.8

FUNCTION: Recreation
DEPARTMENT: Public Services
DIVISION OR ACTIVITY: Recreation

#### **BUDGET COMMENTS:**

This cost center is proposed with an increase of \$32,928 (4.84%) over the next two fiscal years. Increases include \$18,425 (3.53%) in personnel, \$6,500 (31.71%) in supplies, \$6,900 (12.32%) in utilities, and \$10,000 (18.18%) in program expenses. Offsetting decreases include \$244 (-2.12%) in supplies, \$7,500 (-100%) in rental of equipment, and \$1,153 (-14.54%) in gasoline & vehicle maintenance.

#### PROGRAM:

This program provides funds for the administration of support of the City's recreation activities. Administrative responsibilities include: direction, coordination and scheduling of personnel; long- and short-term planning; budget preparation and analysis, and supervision of the activities of the Department. This program provides funds for the support of a variety of recreational activities for Newport residents, from preschoolers to senior citizens. Emphasis is placed on activities which a person can learn as a child and participate in throughout a lifetime. Numerous grants and sponsorships support this division. It also supports Community-wide free and low cost special events that provide safe and fun family opportunities. A summer lunch and literacy program is built into the camp program.

#### **OBJECTIVES:**

To provide a comprehensive customer directed approach to purchasing, revenue collection, grant development and management, allocation of staff and equipment, and program planning related to recreation. In addition, to provide safe and enjoyable recreation activities to youth, adults, and families on a year-round basis; to provide nontraditional programs and introduce low cost and free instruction to reflect the diverse population; to coordinate services with police, social service agencies, schools, library and non-profit agencies.

#### **SERVICES AND PRODUCTS:**

- · Administration of recreational activities
- · Recreational activities for residents

## COST CENTER 11-700-3102: RECREATION

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	P	2018-19 PROJECTED		2019-20 PROPOSED	2020-21 PROPOSED
SALARIES	\$ 268,926	\$ 366,050	\$	357,502	\$	363,674	\$ 376,446
FRINGE BENEFITS	118,844	156,316		166,316		160,435	164,345
PURCHASED SERVICES	6,224	11,500		10,604		10,914	11,256
UTILITIES	45,973	56,000		58,000		62,900	62,900
INTERNAL SERVICES	5,187	7,931		5,000		6,771	6,778
SUPPLIES & MATERIALS	15,165	20,500		24,500		27,000	27,000
REPAIRS & MAINTENANCE		7,500		_		-,,	27,000
PROGRAM EXPENSE	60,122	55,000		65,000		65,000	65,000
COST CENTER TOTAL	\$ 520,441	\$ 680,797	\$	686,922	\$	696,694	\$ 713,725

PERSONNEL	GRADE	AUTH	AUTH	MID-YEAR	PROPOSED	PROPOSED
CLASSIFICATION		FY 17-18	FY 18-19	FY 18-19	FY 19-20	FY 20-21
Senior Clerk	U01	1.0	1.0	1.0	1.0	1.0
Recreation Administrator	S08	1.0	1.0	1.0	1.0	1.0
Rec. Program Supervisor	N03	1.0	2.0	2.0	2.0	2.0
Total Positions		3.0	4.0	4.0	4.0	4.0

FUNCTION: Easton's Beach DEPARTM Public Services

**DIVISION OR ACTIVITY: Easton's Beach** 

#### **BUDGET COMMENTS:**

The proposed two-year budget for this cost center shows an increase of \$37,107 (5.96%). It funds the hiring of seasonal staff which includes lifeguards, attendants, a night watch person, carousel personnel, parking lot supervision, account aides, supervisors, and Rotunda personnel. This budget also contains funding for temporary wages and security for King Beach and Bailey's Beach. This budget also includes \$380,000 in temporary & seasonal wages. Staffing costs include beach raking overtime, supervision and normal beach staffing. Purchased services include funds for the rental of portojohn and dumpster, carousel inspection, beach water testing, plumbers and electricians.

#### PROGRAM:

This program provides for the operation and maintenance of facilities at Easton's Beach. It also includes the Rotunda and the Carousel. This program also provides for the operation and maintenance of the City's public beach facilities at King Beach and Bailey's East Beach.

#### **OBJECTIVES:**

- · To increase family attendance at beach activities
- To market beach amenities and events to increase non-weather dependent clientele
- To maintain adequate staffing and equipment to provide a safe environment year-round
- · To upgrade and improve beach facilities

#### **SERVICES AND PRODUCTS:**

Upgrade beach facilities

playground, picnic area, showers, skate park, snack bar, beach store, Exploration Center

Beach activities

Family, Children's Nights, Holiday Activities, Volleyball Tournaments, Non-profit & company outings

Non-weather dependent special events

cosponsored events year round - Winter Festival, Santa Workshop, Soapbox Derby & Carnival

Rotunda rentals

Marketing to corporate outings, college groups, local event planners, resident discounts

Carousel rentals

Marketing to Recreation camps, schools, YMCA, Birthdays

Provide safe beach environment year-round

Portojohns, Adopt-A-Beach clean ups, Staff & Police patrols

#### COST CENTER: EASTON'S BEACH 11-700-3105

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 PROPOSED	2020-21 PROPOSED
SALARIES	523,743	376,000	403,536	403,000	403,000
FRINGE BENEFITS	88,256	15,000	30,000	32,000	33,000
PURCHASED SERVICES	81,515	80,950	65,380	65,293	66,847
UTILITIES	39,544	45,000	39,000	45,900	45,900
INTERNAL SERVICES	17,072	25,000	25,000	22,286	22,310
SUPPLIES & MATERIALS	27,224	20,250	21,850	33,250	33,250
REPAIRS & MAINTENANCE	39,548	45,000	41,000	40,000	40,000
OPERATING EXPENSE	44,103	15,000	15,000	15,000	15,000
COST CENTER TOTAL	861,005	622,200	640,766	656,729	659,307

ACCT NUMBE	P. ACCOUNT	2018 ACTUAL	2019 ADOPTED	2019 PROJECTED	2020 PROPOSED	2021 PROPOSED	2-Year Dollar	2-Year Percentage
ACCT NOMBE	R ACCOUNT NAME	RESULTS	BUDGET	RESULTS	BUDGET	BUDGET	Change	Change
11-400-1400-5000 11-400-1400-5000	The contracts balances	407,817	208,910	208,910	214,438	220,063	11 152	
11-400-1400-5010		-	3	-	211/100	220,063	11,153	5.34% 0.00%
11-400-1400-5010	0-2 Dental Insurance	-	-	26,297 1,581	25,566	25,566	25,566	100.00%
11-400-1400-5010 11-400-1400-5010		-		166	1,530 250	1,530 250	1,530 250	100.00%
11-400-1400-5010		-		15,982	16,405	16,835	16,835	100.00% 100.00%
11-400-1400-50100	0-6 MERS Defined Contribution	-	-	45,877 642	47,176	48,414	48,414	100.00%
11-400-1400-5010( 11-400-1400-5021(		199,190	90,544	-	668	695	695 (90,544)	100.00%
11-400-1400-50212	Conf. & Training	1,259 3,705	1,250	1,250	1,250	1,250	(30,311)	-100.00% 0.00%
11-400-1400-50225		682	2,500 1,000	2,500 1,000	2,500 1,000	2,500	-	0.00%
11-400-1400-50251 11-400-1400-50271		8,131	7,000	10,000	7,000	1,000 7,000		0.00%
11-400-1400-50361	Office Supplies	2,296 1,242	2,456 4,000	2,456	2,997	3,000	544	22.15%
11-400-1400-50851		504,930	650,000	4,000 650,000	4,000 550,000	4,000 550,000	(100,000)	0.00%
	PS Administration	1,129,252	967,660	970,661	874,780	882,103	(100,000) (85,557)	-15.38% - <b>8.84</b> %
11-400-1450-50001	Engineering Salaries	110 500					(00,007)	0.0470
11-400-1450-50002	Overtime	118,560	350,055	300,055	311,817	319,725	(30,330)	-8.66%
11-400-1450-50004	Temp and Seasonal	16 25,775	1,500	1,500	1,500	1,500	-	0.00%
11-400-1450-50100		23,773	30,000	30,000	30,000	30,000	9	0.00%
11-400-1450-50100-	2 Dental Insurance	-	-	64,423	65,116	65,116	65,116	100.00%
11-400-1450-50100-	3 Life Insurance	-		5,995 332	3,850	3,850	3,850	100.00%
11-400-1450-50100-	4 Payroll Taxes	-	-	26,779	500	500	500	100.00%
11-400-1450-50100-	- The Delicate	(5.)		76,872	23,854	24,459	24,459	100.00%
11-400-1450-50100-	- Tana Definica contribution	-		1,700	68,600 1,929	70,340	70,340	100.00%
11-400-1450-50100	Employee Benefits	44,476	201,102		1,929	1,984	1,984	100.00%
11-400-1450-50212	Conferences & Training	2,546	2,500	2,500	2,500	2,500	(201,102)	-100.00%
11-400-1450-50225	Road /Trench Repair	329,505	740,000	1,200,000	740,000	740,000		0.00%
11-400-1450-50268	Mileage Reimbursement	818	2,000	2,000	2,000	2,000	_	0.00%
11-400-1450-50271 11-400-1450-50311	Gasoline & Vehicle Maint.	5,261	7,500	8,034	6,868	6,875	(625)	0.00% -8.33%
11-400-1450-50361	Operating Supplies	1,025	1,500	1,500	1,500	1,500	(025)	0.00%
11 100 1130 30301	Office Supplies Engineering Services	3,954	5,000	5,000	5,000	5,000	-	0.00%
	and an ing services	531,936	1,341,157	1,726,690	1,265,034	1,275,349	(65,808)	-4.91%
11-400-1470-50001	Public Works Salaries	401,359	532,184	482,184	530,347	F44.642	1001000	
11-400-1470-50002	Overtime	6,437	2,500	2,500	2,500	544,612	12,428	2.34%
11-400-1470-50004	Temp/Seasonal Wages	50,973	48,000	40,000	40,000	2,500	-	0.00%
11-400-1470-50100-1				143,818	132,692	40,000	(8,000)	-16.67%
11-400-1470-50100-2	a a manage			9,678	7,413	132,692 7,413	132,692	100.00%
11-400-1470-50100-3	Life Insurance			783	1,133	1,133	7,413	100.00%
11-400-1470-50100-4	Payroll Taxes			40,712	40,572	41,663	1,133	100.00%
11-400-1470-50100-5	MERS Defined Benefit			116,868	116,676	119,815	41,663 119,815	100.00%
11-400-1470-50100-6	MERS Defined Contribution			-	4,527	4,654	4,654	100.00%
11-400-1470-50100	Employee Benefits	218,641	316,264	-		1,051	(316,264)	100.00%
11-400-1470-50210	Dues & Subscriptions	581	500	500	500	500	(310,204)	-100.00% 0.00%
11-400-1470-50212 11-400-1470-50225	Conferences & Training		1,500	1,500	1,500	1,500		0.00%
	Contract Services	237	300	300	300	300		0.00%
11-400-1470-50271	Gasoline & Vehicle Maint.	164,114	160,000	160,000	214,241	214,465	54,465	34.04%
11-400-1470-50311 11-400-1470-50313	Operating Supplies	3,793	5,000	5,000	5,000	5,000	51,105	0.00%
11-400-1470-50313	Medical Supplies	121	500	500	500	500		0.00%
11-400-1470-50340	Uniforms & Protective Gear	933	2,000	2,000	2,000	2,000	_	0.00%
11-400-1470-50341	Road Supplies	34,331	35,000	35,000	35,000	35,000		0.00%
11-400-1470-50341	Sidewalk Supplies	20,295	15,000	15,000	15,000	15,000	100	0.00%
11-400-1470-50361	Building Materials	22	1,000	1,000	1,000	1,000	-	0.00%
11 100-1470-30301	Office Supplies	1,259	2,500	2,500	2,500	2,500	-	0.00%
	Public Works	903,096	1,122,248	1,059,843	1,153,401	1,172,247	49,999	4.46%
11-400-1480-50001	Traffic Salaries	79,825	102,336	90,000				
11-400-1480-50002	Overtime	4,427	3,500	80,000	91,071	95,624	(6,712)	-6.56%
11-400-1480-50100-1	Health Insurance	-	5,500	3,500	3,500	3,500	-	0.00%
11-400-1480-50100-2	Dental Insurance		-	34,817	39,550	39,550	39,550	100.00%
11-400-1480-50100-3	Life Insurance		-	2,398 166	2,320	2,320	2,320	100.00%
11-400-1480-50100-4	Payroll Taxes			7,829	250	250	250	100.00%
				7,023	6,967	7,315	7,315	100.00%

		2018 ACTUAL	2019 ADOPTED	2019 PROJECTED	2020 PROPOSED	2021 PROPOSED	2-Year Dollar	2-Year Percentage
ACCT NUMBER	<b>ACCOUNT NAME</b>	RESULTS	BUDGET	RESULTS	BUDGET	BUDGET	Change	Change
11-400-1480-50100-5	MERS Defined Benefit	2	-	22,473	20,036	21,037	21,037	100.00%
11-400-1480-50100-6	MERS Defined Contribution	ā	-	1,023	911	956	956	100.00%
11-400-1480-50100	Employee Benefits	54,000	68,706	-			(68,706)	-100.00%
11-400-1480-50271	Gasoline & Vehicle Maint.	7,462	10,000	8,500	9,741	9,751	(249)	-2.49%
11-400-1480-50275	Repair & Maint. Equipment	2,358	8,000	8,000	8,000	8,000	-	0.00%
11-400-1480-50311	Operating Supplies	27,702	48,000	48,000	48,000	48,000	-	0.00%
11-400-1480-50320	Uniform & Protective Gear	453	500	500	500	500	-	0.00%
11-400-1480-50345	Building Materials	-	8,000	8,000	8,000	8,000	_	0.00%
	Traffic Control	176,227	249,042	225,206	238,846	244,803	(4,239)	-1.70%
11-400-1490-50002	Overtime	44.005	40.000	40.000				
11-400-1490-50100	Employee Benefits	44,995	40,000	40,000	40,000	40,000		0.00%
11-400-1490-50260		1	-	1,400			-	0.00%
11-400-1490-50305	Rental - Equip. & Facilities		1,000	1,000		•	(1,000)	-100.00%
11-400-1490-50306	Water Charges	1,773	2,000	2,000	2,000	2,000		0.00%
11-400-1490-50311	Electricity	150	3,000	2,000	2,000	2,000	(1,000)	-33.33%
11-400-1490-50311	Operating Supplies	2,316	5,000	5,000	5,000	5,000	7	0.00%
11-400-1490-50340	Road Supplies	119,682	120,000	120,000	120,000	120,000	¥	0.00%
11-400-1490-50550	Equipment Parts	453	1,500	1,500	1,500	1,500		0.00%
	Snow Removal	169,369	172,500	172,900	170,500	170,500	(2,000)	-1.16%
11-400-1505-50001	Facilities Salaries	1,042,602	576,622	551,622	606,003	623,489	46,867	8.13%
11-400-1505-50002	Overtime	27,994	17,500	17,500	17,500	17,500	-	0.00%
11-400-1505-50003	Holiday Pay	149	1,750	1,750	1,750	1,750	2	0.00%
11-400-1505-50004	Temp/Seasonal Wages	84,298	37,500	65,000	37,500	37,500	-	0.00%
11-400-1505-50100-1	Health Insurance		150	146,168	143,527	143,527	143,527	100.00%
11-400-1505-50100-2	Dental Insurance	-	-	10,957	9,440	9,440	9,440	100.00%
11-400-1505-50100-3	Life Insurance	-	-	830	1,313	1,313	1,313	100.00%
11-400-1505-50100-4	Payroll Taxes		e.:	44,112	46,359	47,697	47,697	100.00%
11-400-1505-50100-5	MERS Defined Benefit		-	126,626	133,321	137,167	137,167	100.00%
11-400-1505-50100-6	MERS Defined Contribution	-	3	5,405	5,702	5,870	5,870	100.00%
11-400-1505-50100	Employee Benefits	551,816	334,139	-			(334,139)	-100.00%
11-400-1505-50210	Dues & Subscriptions	1,346	1,000	1,000	1,000	1,000	-	0.00%
11-400-1505-50212	Conf. & Training	(55)	2,500	2,500	2,500	2,500	(4)	0.00%
11-400-1505-50225	Contract Services	81,094	32,500	32,500	32,500	32,500	-	0.00%
11-400-1505-50239	Liability Insurance	165,069	175,000	187,335	206,069	226,675	51,675	29.53%
11-400-1505-50271	Gasoline & Vehicle Maint	143,197	80,000	80,000	93,468	93,566	13,566	16.96%
11-400-1505-50275	Repair & Maint., Fac/Equip	25,879	50,000	50,000	75,000	75,000	25,000	50.00%
11-400-1505-50304	Heating Oil	565	10,000	10,000	1,000	1,000	(9,000)	-90.00%
11-400-1505-50305	Water Charge	9,577	20,000	10,000	12,000	12,000	(8,000)	-40.00%
11-400-1505-50306	Electricity	52,107	75,000	75,000	75,000	75,000	-	0.00%
11-400-1505-50307	Natural Gas	21,640	15,000	22,000	24,000	24,000	9,000	60.00%
11-400-1505-50311	Operating Supplies	37,230	17,500	17,500	17,500	17,500	-	0.00%
11-400-1505-50320	Uniforms and Protective Gear	3,464	2,000	2,000	2,000	2,000	-	0.00%
11-400-1505-50330	Landscape Supplies	5,598		-		4	2.1	0.00%
11-400-1505-50335	Chemicals	1,392	-	- 1			-	0.00%
11-400-1505-50345	Building Materials	36,324	17,500	17,500	23,000	23,000	5,500	31.43%
11-400-1505-50347	Grounds Maintenance Supplies	1,850		-			-,	0.00%
11-400-1505-50350	Equipment Parts	9,934	-	-		5	-	0.00%
11-400-1505-50361	Office Supplies	1,344	1,500	1,500	1,500	1,500	~	0.00%
11-400-1505-50370	Mutt Mitt Supplies	15,468		- 8			-	0.00%
	Facilities Management	2,319,882	1,467,011	1,478,805	1,568,952	1,612,494	145,483	9.92%

		2018 ACTUAL	2019	2019	2020	2021	2-Year	2-Year
ACCT NUMB	The state of the s	RESULTS	ADOPTED BUDGET	PROJECTED	PROPOSED	PROPOSED	Dollar	Percentage
11-400-1515-500	anayorounds, rolestry Salaries		702,907	RESULTS	BUDGET	BUDGET	<b>Change</b>	Change
11-400-1515-500	o rerune		17,500	652,907	00 1/012	685,355	(17,552)	-2.50%
11-400-1515-5000	, ,	-	1,750	17,500 1,750	- 1	17,500	-	0.00%
11-400-1515-5000	· s.r.p/ occasorial wages	-	37,500	37,500		1,750	-	0.00%
11-400-1515-5010	- Tourding		-	179,840		67,500	30,000	80.00%
11-400-1515-5010 11-400-1515-5010	- Dental Madance	:=		11,721	189,619	189,619	189,619	100.00%
11-400-1515-5010	and anodrance	-		1,079	12,130	12,130	12,130	100.00%
11-400-1515-5010	,	-	-	53,772	1,563	1,563	1,563	100.00%
11-400-1515-5010	The Delicit	-	100	154,358	56,797	58,430	58,430	100.00%
11-400-1515-5010	and befined contribution			7,486	146,083	150,778	150,778	100.00%
11-400-1515-5021	- Profee belieffs	-	406,857	,,,,,,	7,591	7,824	7,824	100.00%
11-400-1515-50217	a des a subscriptions		1,000	1,000	1,000		(406,857)	-100.00%
11-400-1515-50225	- Truining	1.5	2,500	2,500	1,000	1,000	-	0.00%
11-400-1515-50271	Contract Scrvices	-	32,500	32,500	2,500	2,500		0.00%
11-400-1515-50275	Julian applied to Activities that the	-	80,000	80,000	32,500 93,467	32,500	*	0.00%
11-400-1515-50320	repair & Flairic, Fac/Equip	550	50,000	50,000	23,000	93,565	13,565	16.96%
11-400-1515-50330	ormornis and Protective Gear	100	2,000	2,000	2,000	23,000	(27,000)	-54.00%
11-400-1515-50335		•	6,000	6,000	6,000	2,000 6,000	1.7	0.00%
11-400-1515-50345	Building Materials	120	1,400	1,400	1,400	1,400	5 <del>5</del> 3	0.00%
11-400-1515-50361	Office Supplies	•	17,500	17,500	12,000	12,000	/F F00\	0.00%
11-400-1515-50370	Mutt Mitt Supllies	7.	1,500	1,500	1,500	1,500	(5,500)	-31.43%
	Parks, Grounds, Forestry Grou	·	15,500	15,500	17,500	17,500	2,000	0.00%
	, , , , , , , , , , , , , , , , , , , ,	-	1,405,914	1,357,313	1,394,412	1,414,914	9,000	12.90% 0.64%
11-400-1530-50275	Repair & Maint., Equipment	58,043	60.000				2,000	0.04%
11-400-1530-50306	Electricity	733,542	60,000	60,000	60,000	60,000	2	0.00%
11-400-1530-50307	Natural Gas	21,212	700,000 22,000	700,000	700,000	700,000		0.00%
	Street Lighting	812,797	782,000	22,000	22,000	22,000	(F)	0.00%
11 400 1540 5000		**************************************	702,000	782,000	782,000	782,000	-8	0.00%
11-400-1540-50001 11-400-1540-50002	Street Cleaning Salaries	107,887	108,693	108,693				
11-400-1540-50002	Overtime	3,358	2,000	2,000	110,952	113,301	4,608	4.24%
11-400-1540-50100-3	Holiday Pay	2,498	2,400	2,400	2,000 2,400	2,000	-	0.00%
11-400-1540-50100-6		-		166	250	2,400		0.00%
11-400-1540-50100	MERS Defined Contribution Employee Benefits	2	-	536	548	250	250	100.00%
11-400-1540-50225	Sweep Disposal	70,833	70,101	-	ı.	560	560	100.00%
11-400-1540-50271	Gasoline & Vehicle Maint.	5,491	10,000	10,000	10,000	10,000	(70,101)	-100.00%
11-400-1540-50311	Operating Supplies	26,623	28,000	28,000	34,755	34,791	6 701	0.00%
11-400-1540-50320	Uniforms & Protective Gear	2,729	2,500	2,500	2,500	2,500	6,791	24.25%
	Street Cleaning	219,863	500	500	500	500	-	0.00%
	<u>.</u>	219,003	224,194	224,194	238,672	241,766	17,572	7.84%
11-400-1550-50001	Solid Waste Salaries	17,491	42.007					7.04-70
11-400-1550-50002	Overtime	1,683	43,997 1,500	18,997	45,567	46,940	2,943	6.69%
11-400-1550-50100-1	Health Insurance	-,	1,500	1,500	1,500	1,500	-	0.00%
11-400-1550-50100-2	Dental Insurance	17		14,507	16,579	16,579	16,579	100.00%
11-400-1550-50100-3	Life Insurance	*	-	999	967	967	967	100.00%
11-400-1550-50100-4 11-400-1550-50100-5	Payroll Taxes	9 <b>2</b> 0	-	70 3,366	84	84	84	100.00%
11-400-1550-50100-6	MERS Defined Benefit	-	*	9,662	3,486	3,591	3,591	100.00%
11-400-1550-50100	MERS Defined Contribution			440	10,025	10,327	10,327	100.00%
11-400-1550-50205	Employee Benefits	7,582	29,042	-	456	469	469	100.00%
11-400-1550-50207	Copying & Binding Legal Advertisement	281	1,000	1,000	1,000	1 000	(29,042)	-100.00%
11-400-1550-50210	Dues & Subscriptions	2	300	300	300	1,000	-	0.00%
11-400-1550-50212	Conferences & Training		300	300	300	300 300	<u> </u>	0.00%
11-400-1550-50253	Yard Waste Composting	25	500	500	500	500	-	0.00%
11-400-1550-50256	Refuse Collection	219,928	235,000	235,000	235,000	235,000		0.00%
11-400-1550-50257	Refuse Disposal	619,556	670,000	670,000	670,000	670,000		0.00%
11-400-1550-50258	Recycling - Collection	214,479	285,000	285,000	285,000	285,000		0.00%
11-400-1550-50259	Bulky Waste Disposal	596,518 17,117	630,000	630,000	630,000	630,000	-	0.00%
11-400-1550-50311	Operating Supplies	6,435	20,000	20,000	20,000	20,000	10741 11 <del>-</del> 17	0.00% 0.00%
11-400-1550-50361	Office Supplies	325	9,000	9,000	9,000	9,000		0.00%
11-400-1550-50374	Graffiti Mitigation	908	500 3,000	500	500	500	- *	0.00%
	Solid Waste Collect/Disp			3,000	3,000	3,000		
	Solid Waste Collect/Disp	1,942,958	2,202,639	2,177,641	2,197,826	5,000		0.00%

ACCT NUMBER		2018 ACTUAL	2019 ADOPTED	2019 PROJECTED	2020 PROPOSED	2021 PROPOSED	2-Year Dollar	2-Year
ACCT NUMBER	ACCOUNT NAME	RESULTS	BUDGET	RESULTS	BUDGET	BUDGET	Change	Percentage Change
11-400-3102-50001	Recreation Salaries	194,082	263,450	262 502			NOTE OF THE PARTY	
11-400-3102-50002	Overtime	4,033	2,600	262,502 5,000		287,446	23,996	9.11%
11-400-3102-50004	Temp/Seasonal	70,811	100,000	90,000		4,000	1,400	53.85%
11-400-3102-50100-			-	70,824		85,000	(15,000)	-15.00%
11-400-3102-50100-		(#)	-	4,796		65,272	65,272	100.00%
11-400-3102-50100-		-	-	332	\$100 YES 100 TO \$200 T	3,850	3,850	100.00%
11-400-3102-50100-		(5)	-	30,154		416 28,990	416	100.00%
11-400-3102-50100-		-	-	57,854		63,238	28,990	100.00%
11-400-3102-50100-6		-	-	2,356	VICTOR OF THE PARTY OF THE PART	2,579	63,238 2,579	100.00%
11-400-3102-50100	Employee Benefits	118,844	156,316	-		2,0,5	(156,316)	100.00%
11-400-3102-50120 11-400-3102-50210	Bank Fees	165	3,500	7,500	10,000	10,000	6,500	-100.00%
11-400-3102-50210	Dues & Subscriptions	727	1,000	1,000	1,000	1,000	-	185.71% 0.00%
11-400-3102-50225	Conf. & Training	30	2,000	2,000	2,000	2,000	-	0.00%
11-400-3102-50226	Contract Services	1,335	2,600	3,000	3,000	3,000	400	15.38%
11-400-3102-50239	Software Maintenance Fee Liability Insurance	2,124	4,000	2,500	2,500	2,500	(1,500)	-37.50%
11-400-3102-50260	Rental - Equip. & Facilities	2,735	2,900	3,104	3,414	3,756	3,756	129.52%
11-400-3102-50271	Gasoline & Vehicle Maint.		7,500	-	-		(7,500)	-100.00%
11-400-3102-50305	Water Charge	5,187	7,931	5,000	6,771	6,778	(1,153)	-14.54%
11-400-3102-50306	Electricity	17,953	25,000	30,000	30,900	30,900	5,900	23.60%
11-400-3102-50307	Natural Gas	16,544	20,000	16,000	20,000	20,000	-	0.00%
11-400-3102-50309	Household Supplies	11,476	11,000	12,000	12,000	12,000	1,000	9.09%
11-400-3102-50311	Operating Supplies	3,290	3,500	6,000	5,000	5,000	1,500	42.86%
11-400-3102-50334	Rec reation Programs	5,079 60,122	4,500	5,000	5,000	5,000	500	11.11%
11-400-3102-50350	Equipment Parts	2,385	55,000	65,000	65,000	65,000	10,000	18.18%
	Recreation	520,441	2,000 <b>680,797</b>	4,000	5,000	5,000	3,000	150.00%
11-400-5300-50001	Salaries		080,797	686,922	696,694	713,725	32,928	4.84%
11-400-5300-50002	Overtime	109,047	-	536	•	14 m	-	0.00%
11-400-5300-50003	Holiday Pay	17,333	17,500	15,000	15,000	15,000	(2,500)	-14.29%
11-400-5300-50004	Temp/Seasonal Wages	200 504	500	-	- 1		(500)	-100.00%
11-400-5300-50010	Special Detail Pay	388,591	350,000	380,000	380,000	380,000	30,000	8.57%
11-400-5300-50100-4	Payroll Taxes	8,772	8,000	8,000	8,000	8,000	2	0.00%
11-400-5300-50100	Employee Benefits	99 256	45.000	30,000	32,000	33,000	33,000	0.00%
11-400-5300-50120	Bank Fees	88,256	15,000				(15,000)	-100.00%
11-400-5300-50205	Copying & Binding	48	3,000	1,500	10,000	10,000	7,000	233.33%
11-400-5300-50207	Legal Advertisement	7,866	250	100	250	250	: <del>-</del> :	0.00%
11-400-5300-50212	Conferences & Training	507	8,000 1,750	6,500	8,000	8,000	-	0.00%
11-400-5300-50223	Carousel	19,812	7,500	250	1,750	1,750	-	0.00%
11-400-5300-50224	Rotunda Expense	9,291	7,500	7,500 7,500	7,500	7,500		0.00%
11-400-5300-50225	Contract Services	57,864	50,000	40,000	7,500	7,500	-	0.00%
11-400-5300-50226	Software Maintenance Fees	2,124	3,000	2,500	35,000	35,000	(15,000)	-30.00%
11-400-5300-50231	Seaweed Removal	703	5,000	2,000	2,500	2,500	(500)	-16.67%
11-400-5300-50239	Liability Insurance	12,451	13,200	14,130	2,500 15,543	2,500	(2,500)	-50.00%
11-400-5300-50260	Rental Equip & Facilities	5,447	5,000	3,500	5,000	17,097	3,897	29.52%
11-400-5300-50271	Gasoline & Vehicle Maintenance	17,072	25,000	25,000	22,286	5,000	- (2 500)	0.00%
11-400-5300-50275	Repair & Maintenance of Property	34,101	40,000	37,500	35,000	22,310 35,000	(2,690)	-10.76%
11-400-5300-50305	Water Charge	29,490	30,000	30,000	30,900	30,900	(5,000)	-12.50%
11-400-5300-50306	Electricity	2,930	10,000	3,000	10,000	10,000	900	3.00%
11-400-5300-50307	Natural Gas	7,124	5,000	6,000	5,000	5,000	N	0.00%
11-400-5300-50309	Household Supplies	6,597	5,500	7,500	7,500	7,500	2 000	0.00%
11-400-5300-50311	Operating Supplies	14,663	-	7,500	7,500	7,500	2,000 7,500	36.36%
11-400-5300-50313	Medical Supplies	996	1,250	1,000	1,000	1,000	7,500 (250)	0.00%
11-400-5300-50320	Uniforms & Protective Gear	3,606	3,500	2,500	3,500	3,500	(230)	-20.00%
11-400-5300-50328 11-400-5300-50330	Beach Store Expense	15,000	3	- 1		5/555	959 20	0.00%
11-400-5300-50330	Landscaping Supplies	380	250	250	500	500	250	0.00% 100.00%
11-400-5300-50345	Building Materials Office Supplies	90 <del>0</del> 0 2011-000	5,000	1,000	2,000	2,000	(3,000)	-60.00%
100 3300-30301		934	1,500	500	1,000	1,000	(500)	-33.33%
TOTAL D	Easton's Beach	861,005	622,200	640,766	656,729	659,307	37,107	5.96%
TOTAL PUBLIC SERVIO	CES	9,586,826	11,237,362	11,502,941	11,237,846	11,371,420		
				500 St. Co. Co. Co. Co. Co. Co. Co. Co. Co. Co			134,058	1.19%

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# DEPARTMENT OF PLANNING & ECONOMIC DEVELOPMENT

<u>The Mission</u> of the Department of Planning and Economic Development, from July 1, 2015 is to address economic development and job creation on behalf of the City of Newport.

The Department is responsible for community development housing, Community Development Block Grants, as well as large scale redevelopment projects such as the North End.

<u>Economic Development Division</u> – responsible for community and economic development programming and activities. These activities generally include expanding commercial base, creating employment opportunities, economic development contract monitoring, budget control, compliance with state and federal regulations, administration of the housing rehabilitation loan program, Community Development Block Grant (CDBG) administration (grant application, project development, fiscal management, and supervision of activities, programs and sub-grant accomplishments). *The Community Development Division, utilizes 0.43% (0.35 FY19; 0.35% FY18) of the FY 20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$17.43.* 

# **DEPARTMENT OF PLANNING and ECONOMIC DEVELOPMENT**

## FY 2019 Short-term goals, measures & status:

Goal #1:

Develop and coordinate long and short-range plans and efforts for the community and review and make recommendations for proposed plans and development to promote Newport as a healthy, prosperous and desirable living community.

Measure #1: Continue coordination with RIDOT for the Pell Bridge Realignment Project to improve upon the transportation system and provide development opportunities within 5 years.

# PERFORMANCE MEASURES ACTUAL Percent of the re-alignment of the Pell Bridge ramps in collaboration with the State completed

Measure #2: Support the redevelopment of surplused elementary school buildings including development of a plan for their future recommended use as directed by Council.

	FY 2020
PERFORMANCE MEASURES	ACTUAL
Percent of redevelopment of Sheffield School	
	FY 2020
PERFORMANCE MEASURES	<b>ACTUAL</b>
Percent of redevelopment or sale of Coggeshall School	
	FY 2020
	A CTUA L

Assoc. Council Tactical Priority Area:

Providing an economically thriving and financially sound community for all its citizens and a supportive environment for business and visitors

### FY 2019 Short-term goals, measures & status (continued):

Goal #2: Develop and coordinate long and short-range plans and efforts for the community and

review and make recommendations for proposed plans and development to promote

Newport as a healthy, prosperous and desirable living community.

Measure #1: Initiate North End Advisory Committee, bid consulting services and implement project

scope.

PERFORMANCE MEASURES

FY 2020

ACTUAL

Percent of North End Advisory Committee initiated

Percent of RFP for consulting services completed

Percent of project scope implemented

Measure #2 Develop overlay zone for commercial zones.

	FY 2015	FY 2016	FY 2017	FY2018	FY2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	D 12/30/18
					- 45
Percent of Overlay Zone for Commercial Zones developed	85%	85%	85%	85%	85%

Assoc. Council Tactical Priority Area:

Providing an economically thriving and financially sound community for all its citizens and a supportive environment for business and visitors

Goal #3: Finalize Navy Hospital Reuse Process

Measure #1: Develop disposition process and potential partnerships.

	FY 2015	FY 2016	FY 2017	FY 2018	FY2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	12/30/18
Percent of Navy Hospital disposition process and potential					
partnerships developed	75%	80%	85%	85%	85%

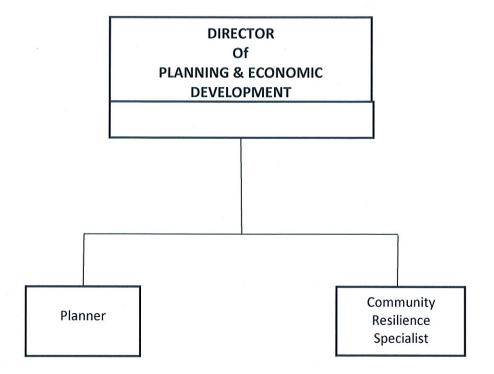
Assoc. Council Tactical Priority Area:

Providing an economically thriving and financially sound community for all its citizens and a supportive environment for business and visitors

Goals and Measures FY 2019 continue to apply.

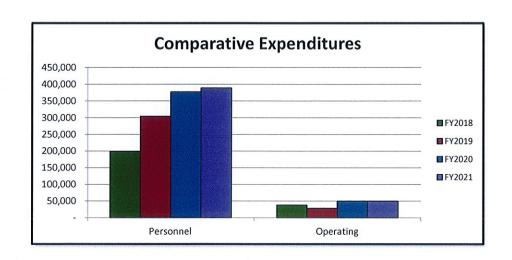
Goal #1, Measures 1 & 2 are new for FY 2020 & FY2021

# DEPARTMENT OF PLANNING & ECONOMIC DEVELOPMENT



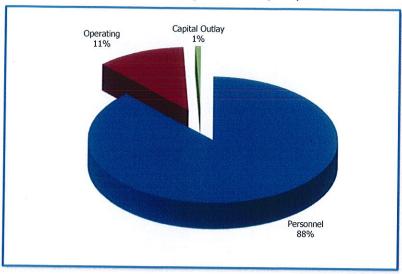
# PLANNING & ECONOMIC DEVELOPMENT BUDGET SUMMARY

	2017-18 ACTUAL		2018-19 ADOPTED		2018-19 PROJECTED		2019-20 PROPOSED		2020-21 ROPOSED
<u>EXPENDITURES</u>									
SALARIES	\$ 136,975	\$	202,330	\$	125,000	\$	242,712	\$	251,523
FRINGE BENEFITS	61,527		101,695		70,386		134,340		137,041
PURCHASED SERVICES	33,814		16,800		32,500		43,300		43,300
INTERNAL SERVICES	2,494		8,000		3,000		3,256		3,256
SUPPLIES & MATERIALS	1,578		3,300		2,300		3,300		3,300
CAPITAL OUTLAY	2,800		3,200		3,200		3,200		3,200
TOTAL	\$ 239,188	\$	335,325	\$	236,386	\$	430,108	\$	441,620

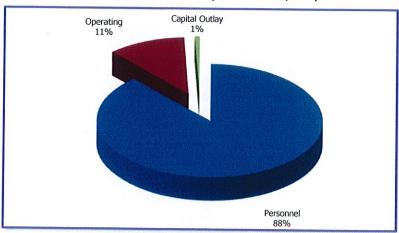


## Planning & Economic Development

FY 2020 Proposed Expenditures \$430,108



FY 2021 Proposed Expenditures \$441,620



**FUNCTION: Economic Development** 

**DEPARTMENT: Planning & Economic Development** 

**DIVISION OR ACTIVITY: Planning & Economic Development** 

#### **BUDGET COMMENTS:**

The Department of Planning & Economic Development is proposed with an increase of \$106,295 (31.70%) over the next two years, primarily the result of a position transferred from the Department of Building, Zoning & Inspections to this reoganized department. Increases include \$84,539 (27.81%) in personnel, \$30,000 (100%) in contract services, and \$9,500 (1900%) in legal advertising. Offsetting decreases are \$13,000 (-86.67%) in conferences and training and \$4,744 (-59.30%) in gasoline & vehicle maintenance All other line items have stayed consistent with current year funding.

#### PROGRAM:

The Department of Planning & Economic Development is responsible for seeking improvement in the economic well-being and quality of life in Newport by creating and/or retaining jobs and supporting or growing incomes and tax base through the planning and implementation of both small and large scale development projects. This department is also responsible for the creation, curation, and dissemination of City related data and maps.

This department is also responsible for the development and administration of the City's planning activities. These activities generally include the following: development and review of various land use control measures, special studies and reports on development activities for private and publicly owned properties, preparation and submission of applications for federal and state grants, and comprehensive, master, and neighborhood planning.

#### **OBJECTIVES:**

To make Newport a healthy, prosperous and desirable living community providing for a lifestyle that attracts a broad spectrum of residents and fosters a steady rate of economic development; To create more user-friendly and transparant availability of public information, and provide data support to allow better decision making capabilities by Newport's policy makers.

To ensure that the development, redevelopment and/or rehavilitation of private properties and/or groups of properties promote the health, safety and welfare of the citizens of Newport.

#### **SERVICES AND PRODUCTS:**

- Economic Development
- Informational services regarding data, plans, procedures, programs, grants, etc.
- Monitor and recommend City's growth patterns
- Coordination with Planning Board Meetings

#### COST CENTER 11-600-3120: PLANNING & ECONOMIC DEVELOPMENT

TITLE	2017-18 ACTUAL		2018-19 ADOPTED		2018-19 PROJECTED		2019-20 PROPOSED		2020-21 PROPOSED	
SALARIES	\$	136,975	\$	202,330	\$	125,000	\$	242,712	\$	251,523
FRINGE BENEFITS		61,527		101,695		70,386		134,340		137,041
PURCHASED SERVICES		33,814		16,800		32,500		43,300		43,300
INTERNAL SERVICES		2,494		8,000		3,000		3,256		3,256
SUPPLIES & MATERIALS		1,578		3,300		2,300		3,300		3,300
CAPITAL OUTLAY		2,800		3,200		3,200		3,200		3,200
	\$	239,188	\$	335,325	\$	236,386	\$	430,108	\$	441,620

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21
Dir. of Civic Investment	S12	1.0	1.0	0.0	0.0	0.0
Dir. of Planning & Eco Dev.	<b>S12</b>	0.0	0.0	0.0	1.0	1.0
Community Reslience Specia	S04	1.0	1.0	1.0	1.0	1.0
Planner	N05	0.0	0.0	0.0	1.0	1.0
GIS Coordinator	N04	1.0	0.0	0.0	0.0	0.0
Total Positions		3.0	2.0	1.0	3.0	3.0

ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL EXPEND	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 PROPOSED BUDGET	2021 PROPOSED BUDGET	2-Year Dollar <u>Change</u>	2-Year% Percentage <u>Change</u>
11-600-3120-50001	Plan & Eco Dev. Salaries	136,930	202,330	125,000	242,712	251,523	49,193	24.31%
11-600-3120-50002	Overtime	45	12				-	0.00%
11-600-3120-50100-1	Health Insurance		0.00	30,000	56,136	56,136	56,136	100.00%
11-600-3120-50100-3	Life Insurance		1 (2)	166	333	333	333	100.00%
11-600-3120-50100-4	Payroll Taxes		1.5	13,000	18,567	19,242	19,242	100.00%
11-600-3120-50100-5	MERS Defined Benefit		. 000	25,000	53,397	55,335	55,335	100.00%
11-600-3120-50100-6	MERS Defined Contribution	-		1,000	2,427	2,515	2,515	100.00%
11-600-3120-50100	Employee Benefits	61,527	101,695	_			(101,695)	-100.00%
11-600-3120-50207	Legal Advertising	574	500	500	10,000	10,000	9,500	1900.00%
11-600-3120-50210	Dues & Subscriptions	552	1,000	1,000	1,000	1,000	-	0.00%
11-600-3120-50212	Conf. & Training	7,190	15,000	1,500	2,000	2,000	(13,000)	-86.67%
11-600-3120-50225	Contract Services	25,541	( <del>-</del> 2)	30,000	30,000	30,000	30,000	100.00%
11-600-3120-50268	Mileage Reimb.	540	800	800	800	800	-	0.00%
11-600-3120-50271	Gasoline & Vehicle Maint.	2,494	8,000	3,000	3,256	3,256	(4,744)	-59.30%
11-600-3120-50361	Office Supplies	486	1,500	500	1,500	1,500	-	0.00%
11-600-3120-50851	Transfer to Equip Replace	2,800	3,200	3,200	3,200	3,200	.ea	0.00%
	Planning & Eco Dev.	239,188	335,325	236,386	430,108	441,620	106,295	31.70%
TOTAL PLANNING &	ECONOMIC DEVELOPMENT	239,188	335,325	236,386	430,108	441,620	106,295	31.70%

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# DEPARTMENT OF ZONING & BUILDING INSPECTIONS

<u>The Mission</u> of the Department of Building, Zoning and Inspections is to ensure compliance with construction, zoning and nuisance codes and to protect public health, safety and welfare within the community. The Department serves as a one-stop shop for review and regulations for building, housing, electrical, plumbing, mechanical, land development and zoning (certificates, variances, special uses and historic), within the City of Newport.

Two divisions and functions fall under the Department of Building, Zoning & Inspections:

<u>Zoning Division</u> – responsible for all zoning and historic district enforcement, project review and approval, and the abatement of nuisance and noise problems within the city. Staff issues violations and citations and they represent the Division before Municipal Court. Staff also works closely with the Police including the Community Oriented Police officers.

The Zoning Division utilizes 0.36% (0.63% FY19; 0.54% FY18) of the FY20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$14.50.

<u>Building Inspections Division</u> – responsible for enforcing the State building and housing codes. Also, the division issues plumbing, electrical, and mechanical permits for new projects and completes the associated inspections and issues orders to correct code violations. Building Inspection Services provides efficient and effective inspection services and information to the public and other City departments, and assures compliance with City/State standards and building/housing codes in private and public construction projects.

The Building Inspections Division utilizes 0.68% (0.57% FY19; 0.54% FY18) of the FY20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$27.63.

# **DEPARTMENT OF ZONING & BUILDING INSPECTIONS**FY 2019 Short-term goals, measures & status:

Goal #1:

Increase enforcement of nuisance regulations and code compliance to protect and promote the health, safety and welfare of the community.

Measure #1:

PERFORMANCE MEASURES	FY 2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 @ 12/30/18
Percent increase of municipal inspections	-26.86%	1.49%	69.05%	-10.95%	-52.24%
Actual # of inspections:	2219	2252	3807	3390	1619

#### Measure #2:

PERFORMANCE MEASURES	FY 2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 @ 12/30/18
Percent increase of housing inspections	2.14%	-33.03%	130.14%	-25.38%	-54.93%
Actual # of inspections:	1526	1022	2352	1755	791

Measure #3: Average response time in calendar days for initial inspection of code violations.

PERFORMANCE MEASURES	FY 2015	FY 2016	FY 2017	FY2018	FY2019
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	@ 12/30/18
Number of calendar days for initial inspection of code violations.	<3	<3	<3	<3	

Assoc. Council Mission Statements:

to deliver quality and cost effective municipal services to our residents, businesses, institutions and visitors that result in the highest achievable levels of customer satisfaction

to promote and foster outstanding customer service for all who come in contact with the City

Goal #2: For customer service representatives to provide friendly, courteous and professional assistance to citizens coming to City Hall for planning, zoning or inspection issues.

Measure #1: Citizen Satisfaction cards in hallway of Offices of Zoning & Inspections Division.

This goal is complete and on-going; Customer service satisfaction cards are reviewed on a regular basis.

# **DEPARTMENT OF ZONING & BUILDING INSPECTIONS**FY 2019 Short-term goals, measures & status (continued):

PERFORMANCE MEASURES	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ACTUAL	FY2018 ACTUAL	FY2019 @ 12/30/18
Number of Planning, Zoning & Inspections citizen satisfaction cards completed	31	17	37	41	16
Percent scoring Excellent in all six areas of satisfaction	90.32%	94.44%	97.30%	92.68%	100.00%

Associated Council Tactical Area:

Instill quality, efficiency and effectiveness into every aspect of the City's performance

Assoc. Council Mission Statement:

to promote and foster outstanding customer service for all who come in contact with the City

Goal #3:

Develop and coordinate long and short-range plans and efforts for the community and review and make recommendations for proposed plans and development to promote Newport as a healthy, prosperous and desirable living community.

Measure #1: Continued submission of the National Flood Insurance Program's Community Rating Service (CRS)'s application materials per CRS Specialist. Work with CRS Specialist and Rhode Island FEMA representative to finalize application process. Continue with material updates and outreach programs per program requirements in preparation for program renewal requirements.

	FY 2017	FY2018	FY2019
PERFORMANCE MEASURES	ACTUAL	<b>ACTUAL</b>	@12/30/18
Percent completion of CRS's application process	98%	98%	98%

Measure #2: Draft updates of ordinances, programs, regulations, and application procedures per approval requirements of the CLUP.

	FY 2017	FY 2018	FY2018	FY2019
PERFORMANCE MEASURES	BASE	<b>TARGET</b>	ACTUAL	@ 12/30/18
Percent completion of CLUP draft updates of ordinances	30%	50%	30%	30%

DEPARTMENT OF ZONING & BUILDING INSPECTIONS

FY 2019 Short-term goals, measures & status (continued):

PERFORMANCE MEASURES	FY 2017 BASE	FY 2018 TARGET	FY2018 ACTUAL	FY2019 @ 12/30/18
Percent completion of CLUP draft updates of programs	30%	50%	50%	50%
		Manager of		

PERFORMANCE MEA SURES	FY 2017	FY 2018	FY2018	FY2019
	BASE	TARGET	ACTUAL	@ 12/30/18
Percent completion of CLUP draft regulations updates	30%	50%	50%	50%

PERFORMANCE MEASURES	FY 2017	FY 2018	FY2018	FY2019
	BASE	TARGET	ACTUAL	@ 12/30/18
Percent completion of CLUP application procedures	30%	50%	50%	50%

Assoc. Council Tactical Priority Area:

Providing an economically thriving and financially sound community for all its citizens and a supportive environment for business and visitors

Goal #4:

To proactively guide historic preservation within the community through the use of the Historic District Commission and Zoning & Inspections Staff and expedite approvals where possible.

Measure #1: Percentage of historic district projects that engage the Preservation Planner prior to the submittal of the Historic District Commission (HDC) application.

ACTUAL		FY 2017 ACTUAL	FY2018 ACTUAL	FY2019 @ 12/30/18
anner				
100%	100%	100%	100%	100%
	<b>ACTUAL</b> anner	anner	ACTUAL ACTUAL ACTUAL	ACTUAL ACTUAL ACTUAL anner

Measure #2: Percentage of Historic District Commission applications that are accepted and deemed complete and ready for review.

PER FORMANCE MEASURES	ACTUAL		FY 2017 ACTUAL	FY2018 ACTUAL	FY2019 @ 12/30/18
Percentage of HDC applications that are accepted	ed and				
deemed complete and ready for review.	100%	97%	97%	97%	97%

## DEPARTMENT OF ZONING & BUILDING INSPECTIONS

## FY 2019 Short-term goals, measures & status (continued):

1 1 2019 Short-term goals, measures & status (continued

Assoc. Council Mission Statements:

to deliver quality and cost effective municipal services to our residents, businesses, institutions and visitors that result in the highest achievable levels of customer satisfaction

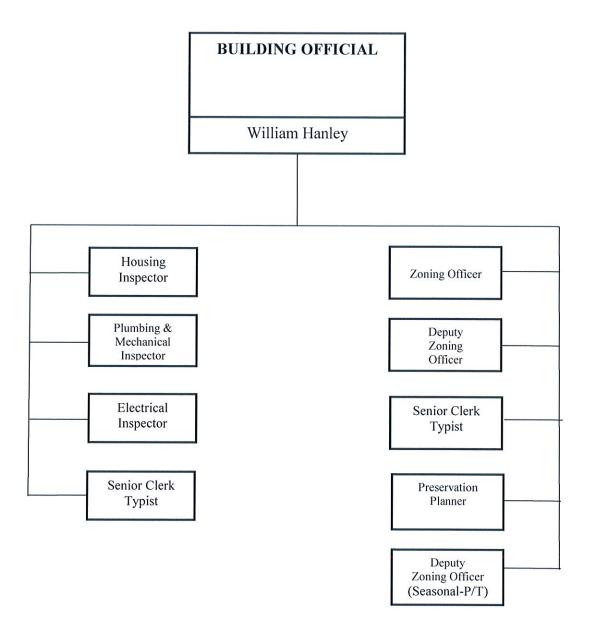
to promote and foster outstanding customer service for all who come in contact with the City

Associated Council Objectives:

to provide high quality services to residents, taxpayers and visitors.

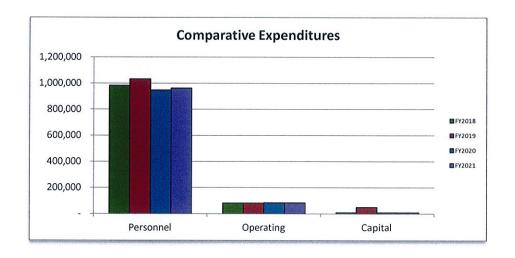
Goals and Measures for FY 2019 continue to apply. There are no new Goals or Measures for FY2020 or FY2021

# DEPARTMENT OF ZONING & BUILDING ENFORCEMENT



## ZONING and BUILDING INSPECTIONS BUDGET SUMMARY

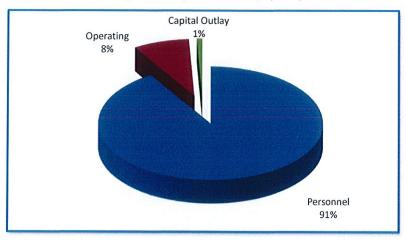
	2017-18 ACTUAL		2018-19 2018-19 ADOPTED PROJECTED		2019-20 PROPOSED		2020-21 PROPOSED		
EXPENDITURES									
SALARIES	\$ 690,063	\$	717,017	\$	714,517	\$	656,995	\$	668,381
FRINGE BENEFITS	292,255		314,467		312,256		290,017		293,032
PURCHASED SERVICES	50,501		44,400		40,400		43,900		43,900
INTERNAL SERVICES	19,561		22,000		22,000		25,536		25,536
SUPPLIES & MATERIALS	10,464		15,500		10,400		14,500		14,500
CAPITAL OUTLAY	8,400		49,466		49,466		8,400		8,400
TOTAL	\$ 1,071,244	\$	1,162,850	\$	1,149,039	\$	1,039,348	\$	1,053,749



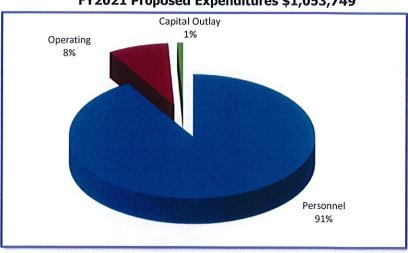
REVENU	<u>ES</u>					
ACCT	ACCT					
NO.	TITLE					
45640	Building	1,004,377	810,000	810,000	1,000,000	1,000,000
45642	Plumbing	72,462	60,000	60,000	60,000	60,000
45644	Mechanical	207,187	170,000	170,000	170,000	170,000
45646	Electric	128,303	150,000	150,000	150,000	150,000
45648	Board of Appeals	44,012	20,000	20,000	20,000	20,000
45650	HDC Application Fee	16,650	12,000	12,000	12,000	12,000
	TOTAL BALANCE	1,472,991 (401,747)	1,222,000 (59,150)	1,222,000 (72,961)	1,412,000 (372,652)	1,412,000 (358,251)

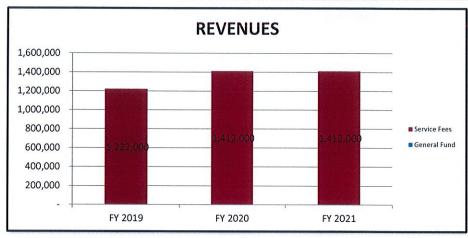
## **Zoning and Building Inspections**

FY2020 Proposed Expenditures \$1,039,348



FY2021 Proposed Expenditures \$1,053,749





**FUNCTION: Zoning** 

DEPARTMENT: Zoning and Building Inspections DIVISION OR ACTIVITY: Zoning Enforcement

#### **BUDGET COMMENTS:**

This cost center has a proposed decrease of \$250,580 (-40.90%) over the next two years, attributable almost entirely to a transfer of personnel from this division to Planning and Economic Development.

#### PROGRAM:

The Zoning Division is responsible for all zoning enforcement activities, zoning interpretations and coordination of new development proposals to ensure zoning compliance. The program is actively involved with regulating nuisance and noise problems in the City. Staff issues violations and citations and they represent the division before municipal court. Staff also works closely with the Police including the Community Oriented Police officers.

#### **OBJECTIVES:**

To ensure that the development, redevelopment and/or rehabilitation of private properties and/or groups of properties promote the health, safety and welfare of the citizens of Newport, in accordance with the Newport Zoning Ordinance and related nuisance and noise ordinances; To work with the Zoning Board, Historic District Commission, Critical Area Review Board, and Municipal Court to effectuate the program.

#### **SERVICES AND PRODUCTS:**

- Staff assistance Zoning Board of Review, Historic District Commission & Critical Area Review Committee
- Citizen assistance with regard to zoning and nuisance issues.
- · Enforcement of zoning and nuisance codes of the City of Newport.

#### COST CENTER 11-600-3122: ZONING ENFORCEMENT

TITLE	2017-18 ACTUAL		2018-19 ADOPTED		2018-19 PROJECTED				2020-21 PROPOSED	
SALARIES	\$	348,784	\$	367,848	\$	365,848	\$	222,399	\$	225,723
FRINGE BENEFITS		129,842		151,131		150,132		82,743		83,742
PURCHASED SERVICES		46,936		38,400		35,400		38,400		38,400
SUPPLIES & MATERIALS		3,211		5,800		3,700		5,800		5,800
CAPITAL OUTLAY		8,400		49,466		49,466		8,400		8,400
COST CENTER TOTAL	\$	537,173	\$	612,645	\$	604,546	\$	357,742	\$	362,065

PERSONNEL CLASSIFICATION			AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21
Zoning Officer	S06	1.0	1.0	1.0	1.0	1.0
Deputy Zoning Officer	N02	1.0	1.0	1.0	1.0	1.0
Sr. Clerk Typist	U02	1.0	1.0	1.0	1.0	1.0
Planner	N03	1.0	1.0	1.0	0.0	0.0
Preservation Planner	N03	1.0	1.0	1.0	0.0	0.0
Total Positions		5.0	5.0	5.0	3.0	3.0

FUNCTION: Building and Inspections DEPARTMENT: Building Inspections

**DIVISION OR ACTIVITY: Building and Inspections** 

#### **BUDGET COMMENTS:**

This cost center is proposed with an increase of \$141,479 (25.71%) over the next two years, due almost exclusively to personnel. Offsetting decreases include \$1,000 (-25.00%) in mileage reimbursement and \$500 (-12.50%) in phones and communication. The Municipal Inspector's position continues to be unfunded.

#### PROGRAM:

This program also provides funds to support the Plumbing, Mechanical and Electrical Inspection function, which is responsible for enforcing the State building code, issuing plumbing and mechanical permits for new work, conducting inspections during construction, and issuing orders to correct violations in new and existing structures. Building Inspection Services provides efficient and effective inspection services and information and data to the public and other City departments, and assures compliance with City/State standards and building/housing codes in private and public construction projects.

#### **OBJECTIVES:**

To make Newport a healthy, prosperous and desirable living community providing for a lifestyle that attracts a broad spectrum of residents and fosters a steady rate of economic development; To protect, preserve and plan for the City and to administer and implement the land use related policies and recommendations of the Comprehensive Land Use Plan; To redevelop properties in a manner that is consistent with approved and/or adopted plans to benefit the community at-large.

To track revenue and building activity through permit documentation; To continue to explore and incorporate computer capability and construction related software for increased internal efficiency and better service to the public; To monitor staff status regarding certification and licensing; To enforce minimum housing standards.

#### **SERVICES AND PRODUCTS:**

- · Coordination with Planning Board Meetings
- Grant applications for planning projects
- · Plumbing, mechanical, electrical and building permits
- State building code enforcement

#### COST CENTER 11-600-3121: BUILDING AND INSPECTIONS

TITLE	2017-18 ACTUAL		2018-19 ADOPTED		2018-19 PROJECTED		2019-20 PROPOSED	2020-21 PROPOSED
SALARIES	\$	341,279	\$	349,169	\$	348,669	\$ 434,596	\$ 442,658
FRINGE BENEFITS		162,413		163,336		162,124	207,274	209,290
PURCHASED SERVICES		3,565		6,000		5,000	5,500	5,500
INTERNAL SERVICES		19,561		22,000		22,000	25,536	25,536
SUPPLIES & MATERIALS		7,253		9,700		6,700	8,700	8,700
COST CENTER TOTAL	\$	534,071	\$	550,205	\$	544,493	\$ 681,606	\$ 691,684

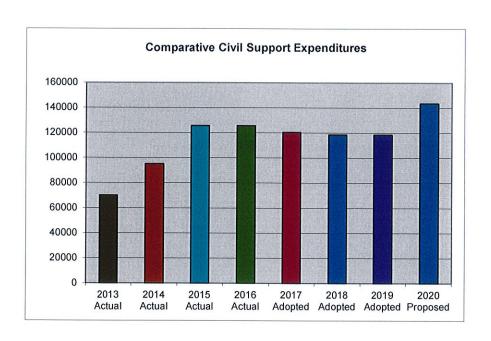
PERSONNEL CLASSIFICATION			AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21
Building Official	S09	1.0	1.0	1.0	1.0	1.0
Electrical Inspector	U04	1.0	1.0	1.0	1.0	1.0
Housing Inspector	U03	1.0	1.0	1.0	1.0	1.0
Preservation Planner	N05	1.0	1.0	1.0	1.0	1.0
Plumb/Mech. Inspector	U04	1.0	1.0	1.0	1.0	1.0
Sr. Clerk	U02	1.0	1.0	1.0	1.0	1.0
Total Positions		6.0	6.0	6.0	6.0	6.0

#### CITY OF NEWPORT, RHODE ISLAND FY2020 AND FY2021 PROPOSED BUDGETS GENERAL FUND EXPENDITURES

		2018	2019	2019	2020	2021	2-Year	2-Year
ACCT NUMBER	***************************************	ACTUAL	ADOPTED	PROJECTED	PROPOSED	PROPOSED	Dollar	Percentage
ACCT NUMBER 11-650-3121-50001	ACCOUNT NAME	EXPEND	BUDGET	BUDGET	BUDGET	BUDGET	<b>Change</b>	<u>Change</u>
	Zoning Salaries	340,410	356,348	354,348	210,899	214,223	(142,125)	-39.88%
11-650-3121-50004	Temp/Seasonal Wages	8,374	11,500	11,500	11,500	11,500	-	0.00%
11-650-3121-50100-1	Health Insurance	-	-	39,029	16,784	16,784	16,784	100.00%
11-650-3121-50100-2	Dental Insurance	-	-	2,545	1,939	1,939	1,939	100.00%
11-650-3121-50100-3	Life Insurance		-	415	333	333	333	100.00%
11-650-3121-50100-4	Payroll Taxes	-		27,261	16,134	16,388	16,388	100.00%
11-650-3121-50100-5	MERS Defined Benefit	-	-	78,254	46,398	47,129	47,129	100.00%
11-650-3121-50100-6	MERS Defined Contribution	5		2,628	1,155	1,169	1,169	100.00%
11-650-3121-50100	Employee Benefits	129,842	151,131	-		•	(151,131)	-100.00%
11-650-3121-50207	Legal Advertisement	22,736	17,000	15,000	17,000	17,000	-	0.00%
11-650-3121-50212	Conf. & Training	4,729	2,000	1,000	2,000	2,000	-	0.00%
11-650-3121-50225	Contract Services	18,195	17,500	17,500	17,500	17,500	-	0.00%
11-650-3121-50251	Phones & Communication	1,276	1,900	1,900	1,900	1,900		0.00%
11-650-3121-50268	Mileage Reimbursement	5	1,000	400	1,000	1,000	-	0.00%
11-650-3121-50311	Operating Supplies	1,651	1,800	1,300	1,800	1,800	-	0.00%
11-650-3121-50361	Office Supplies	1,560	3,000	2,000	3,000	3,000	-	0.00%
11-650-3121-50851	Transfer to Equip Replacement _	8,400	49,466	49,466	8,400	8,400	(41,066)	-83.02%
	Zoning Enforce	537,173	612,645	604,546	357,742	362,065	(250,580)	-40.90%
11-650-3122-50001	Building & Inspections Salaries	317,392	321,169	321,169	406,596	414,658	93,489	29.11%
11-650-3122-50002	Overtime	~	1,000	500	1,000	1,000	-	0.00%
11-650-3122-50004	Temp/Seasonal Wages	23,887	27,000	27,000	27,000	27,000	-	0.00%
11-650-3122-50100-1	Health Insurance	-	-	59,432	76,564	76,109	76,109	100.00%
11-650-3122-50100-2	Dental Insurance	-		5,179	5,380	5,380	5,380	100.00%
11-650-3122-50100-3	Life Insurance	Y-2	-	415	708	708	708	100.00%
11-650-3122-50100-4	Payroll Taxes	-	:-:	24,569	31,105	31,721	31,721	100.00%
11-650-3122-50100-5	MERS Defined Benefit	-		70,529	89,451	91,225	91,225	100.00%
11-650-3122-50100-6	MERS Defined Contribution	140	121	2,000	4,066	4,147	4,147	100.00%
11-650-3122-50100	Employee Benefits	162,413	163,336	-			(163,336)	-100.00%
11-650-3122-50210	Dues & Subscriptions	700	700	700	700	700	(===)===	0.00%
11-650-3122-50212	Conf. & Training	1,322	2,000	1,000	2,000	2,000	-	0.00%
11-650-3122-50251	Phones & Communication	2,243	4,000	4,000	3,500	3,500	(500)	-12.50%
11-650-3122-50268	Mileage Reimbursement	2,236	4,000	3,000	3,000	3,000	(1,000)	-25.00%
11-650-3122-50271	Gasoline & Vehicle Maint.	19,561	22,000	22,000	25,536	25,536	3,536	16.07%
11-650-3122-50311	Equipment for E-permitting	704	1,000	1,000	1,000	1,000	-	0.00%
11-650-3122-50361	Office Supplies	3,613	4,000	2,000	4,000	4,000	-	0.00%
	Building & Inspections	534,071	550,205	544,493	681,606	691,684	141,479	25.71%
70741 70N7N0 2								
TOTAL ZONING & BU	ILDING INSPECTIONS	1,071,244	1,162,850	1,149,039	1,039,348	1,053,749	(109,101)	-9.38%

#### CIVIC SUPPORT BUDGET SUMMARY

	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 PROPOSED	2020-21 PROPOSED
<b>EXPENDITURES</b>					
CIVIC SUPPORT	\$ 118,450	\$ 118,450	\$ 118,450	\$ 143,450	\$ 143,450
TOTAL	\$ 118,450	\$ 118,450	\$ 118,450	\$ 143,450	\$ 143,450



COST CENTER	11-830-2111:	CIVIC SUPPORT
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		17-18 CTUAL	2018-19 DOPTED	2018-19 ROJECTED	CONTRACTOR OF THE PARTY OF THE	19-20 POSED	\$0.500 GESSON \$57	020-21 OPOSED
AICP	\$	18,000	\$ 18,000	\$ 18,000	\$	18,000	\$	18,000
Visiting Nurse		10,000	10,000	10,000		10,000		10,000
NPT Cty Community Mental Health		10,500	10,500	10,500		10,500		10,500
Newport Partnerships for Families		2,000	2,000	2,000		2,000		2,000
East Bay Comm. Action (New Visions)		15,500	15,500	15,500		15,500		15,500
Lucy's Hearth		1,500	1,500	1,500		1,500		1,500
Seaman's Church		1,050	1,050	1,050		1,050		1,050
The Samaritans		250	250	250		250		250
Women's Resource Center		3,250	3,250	3,250		3,250		3,250
Newport in Bloom		1,500	1,500	1,500		1,500		1,500
Edward King Sr. Center		20,000	20,000	20,000		20,000		20,000
Park Holm Sr. Center		1,700	1,700	1,700		1,700		1,700
American Red Cross		500	500	500		500		500
Boys & Girls Club		7,750	7,750	7,750		7,750		7,750
Newport Artillery Company		1,250	1,250	1,250		1,250		1,250
Lions Club		750	750	750		750		750
Newport Little League		6,000	6,000	6,000		6,000		6,000
Martin Luther King Community Center		7,500	7,500	7,500		7,500		7,500
Pop Warner Football		1,000	1,000	1,000		1,000		1,000
RI Arts Foundation		500	500	500		500		500
Friends of Ballard Park		1,000	1,000	1,000		-		-
Clagett Regatta		-	-	-		500		500
Island Moving Company		-	-0	-		500		500
Chamber of Eco. DevGreater Connect'		1-	-	_		25,000		25,000
Newport Housing Hotline		4,450	4,450	4,450		4,450		4,450
Public Education Found		500	500	500		500		500
Clean Ocean Access		2,000	 2,000	 2,000		2,000		2,000
COST CENTER TOTAL	\$ 1	18,450	\$ 118,450	\$ 118,450	\$ 14	43,450	\$	143,450

For Informational Purposes Only ~ Designated Trust Funding (not part of Proposed Budget)							
Edward King Sr. Ctr	34,000	34,000	34,000	34,000	34,000		
Ed. King Sr Ctr (luncheons)	5,010	5,010	5,010	5,010	5,010		
Child and Family Services	1,170	1,170	1,170	1,170	1,170		
Henderson Home	48,950	48,950	48,950	48,950	48,950		
Touro Synagogue	7,200	7,200	7,200	7,200	7,200		
Preservation Society	1,160	1,160	1,160	1,160	1,160		
Trust Funded Civic Support	97,490	97,490	97,490	97,490	97,490		

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## FIDUCIARY AND RESERVE ACCOUNTS BUDGET SUMMARY

	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 PROPOSED	2020-21 PROPOSED
<b>EXPENDITURES</b>					
TRANSFER TO SCHOOL	\$ 26,185,004	\$ 25,968,779	\$ 25,968,779	\$ 25,968,779	\$ 25,968,779
TRANSFER TO PUBLIC LIBRARY	1,868,017	1,896,037	1,896,037	1,933,958	1,972,637
TRANSFER TO CAPITAL PROJECTS	2,821,321	3,212,552	2,768,552	4,039,286	4,806,876
INDEPENDENT AUDIT/STATISTICAL	209,163	80,000	102,231	81,250	243,000
PENSION & RETIREE EXPENSE	1,509,419	1,687,200	1,651,124	1,645,000	1,671,250
INSURANCE RESERVES	558,618	640,000	725,000	734,300	743,786
DEBT SERVICE	5,550,245	5,452,352	5,484,752	5,424,913	5,448,097
CONTINGENCY & OTHER	404,113	200,000	628,320	1,400,000	2,079,219
TOTAL	\$39,105,900	\$39,136,920	\$39,224,795	\$41,227,486	\$42,933,644

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	BALANCE	37,350,252	37,495,145	37,579,542	39,524,481	41,265,759
	TOTAL	1,755,648	1,641,775	1,645,253	1,703,005	1,667,885
45329	State Aid - Library Proj.	193,228	168,000	171,478	168,000	162,000
45326	Title School Housing Aid	1,562,420	1,473,775	1,473,775	1,535,005	1,505,885
Acct No	Account					

#### COST CENTER 11-150-7210: PUBLIC SCHOOL OPERATIONS

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 PROPOSED	2020-21 PROPOSED
Public School Operations	26,185,004	25,968,779	25,968,779	25,968,779	25,968,779
COST CENTER TOTAL	26,185,004	25,968,779	25,968,779	25,968,779	25,968,779

#### COST CENTER 11-150-7100: PUBLIC LIBRARY OPERATIONS

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 PROPOSED	2020-21 PROPOSED
Transfer to Public Library	1,868,017	1,896,037	1,896,037	1,933,958	1,972,637
COST CENTER TOTAL	1,868,017	1,896,037	1,896,037	1,933,958	1,972,637

This account represents the local appropriation of property tax revenues to the Newport Public Library. An increase of \$76,600 (4.04%) is proposed in this allocation. All other revenue lines stay consistent with current funding.

#### **COST CENTER: TRANSFERS**

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 PROPOSED	2020-21 PROPOSED
Transfer for General Fund Projects	2,816,286	3,212,552	2,768,552	4,039,286	4,806,876
Transfer to Other Funds	5,035	( ex	-	-	Ŧ
COST CENTER TOTAL	2,821,321	3,212,552	2,768,552	4,039,286	4,806,876

The transfer for general fund projects is the amount needed to fund capital projects as outlined in the capital project section of the budget. Please see the summary schedule and project sheets for details.

## COST CENTER 11-150-8130: INDEPENDENT AUDIT & STATISTICAL UPDATE

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 PROPOSED	2020-21 PROPOSED
Independent Audit Statistical Update/Revaluation	74,500 134,663	80,000	79,294 22,937	81,250	83,000 160,000
COST CENTER TOTAL	209,163	80,000	102,231	81,250	243,000

The independent audit account provides funds for the annual independent audit of the School's and City's finances. In keeping with Rhode Island General Law 44-5-11, statistical updates must be performed every three (3) years with a full physical revaluation every nine (9) years. The statistical update account provides funds for a thorough analysis of all real estate in the City so as to determine the fair market value of all properties. Funding for a statistical update is included in the FY 2021 Proposed Budget.

#### **COST CENTER 11-150-8520: RETIREE EXPENSE**

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 PROPOSED	2020-21 PROPOSED
Monthly Pension Expenses	₩	17,200	¥	-	<u>-</u> ,
Retiree Health Insurance	470,742	550,000	481,124	525,000	551,250
Severance Benefits	318,677	300,000	350,000	300,000	300,000
Contribution to OPEB Trust	720,000	820,000	820,000	820,000	820,000
COST CENTER TOTAL	1,509,419	1,687,200	1,651,124	1,645,000	1,671,250

The retiree benefits listed above are for all City employees other than police and fire. Those costs are listed in their respective budgets. Severance benefits are used to pay unused sick and vacation leave for any employee who separates from service with the City. Benefits are paid in accordance with bargaining contracts and/or City ordinance.

#### **COST CENTER 11-170-8560: INSURANCE RESERVES**

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 PROPOSED	2020-21 PROPOSED
Workers' Compensation Insurance	407,431	365,000	465,000	474,300	483,786
Self Insurance	97,311	200,000	200,000	200,000	200,000
Unemployment Insurance	53,876	75,000	60,000	60,000	60,000
COST CENTER TOTAL	558,618	640,000	725,000	734,300	743,786

Workers' Compensation Insurance is expected to stay consistent with current funding. Self-Insurance is used for deductibles on insurance claims or amounts refunded in settlement of major tax grievances. This amount is based on historical usage rather than known costs and/or claims.

#### COST CENTER 11-160-8540: DEBT SERVICE

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 PROPOSED	2020-21 PROPOSED
Debt Service Advisory Fees	350	5,000	37,400	5,000	150,000
Bond Interest	1,650,162	1,497,219	1,497,219	1,339,276	1,156,849
Bond Principal	3,899,733	3,950,133	3,950,133	4,080,637	4,141,248
COST CENTER TOTAL	5,550,245	5,452,352	5,484,752	5,424,913	5,448,097

#### COST CENTER 11-170-8565: CONTINGENCY & OTHER

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 PROPOSED	2020-21 PROPOSED
Contingency Leave Sell Back	371,392	400,000	400,000	400,000	400,000
Consultants/Studies	32,721	-	3,320	-	<u>.</u>
Salary Adjustment	1.5		200,000	-	<u>-</u>
Salary Vacancy Factor	-	(300,000)	7-	(300,000)	(300,000)
General Contingency	-	100,000	25,000	100,000	100,000
General Reserve	Œ	=		1,200,000	1,879,219
COST CENTER TOTAL	404,113	200,000	628,320	1,400,000	2,079,219

The annual leave sell-back is the amount anticipated to pay employees who sell back their unused vacation leave, in accordance with the charter and bargaining contract provisions.

The salary vacancy factor is the amount expected to be saved in salaries and benefits for vacant positions during the course of the year.

The general contingency is for unanticipated or unusual expenditures that have not been budgeted. This amount cannot be used without the approval of the City Council.

### City of Newport General Fund Debt Service Consolidated Debt Service Requirements

Year Ending June 30	Principal		Interest	Total Requirement
2020	 4,080,637	-	1,339,278	5,419,915
2021	4,141,248		1,156,849	5,298,097
2022	4,147,000		978,200	5,125,200
2023	2,775,000		831,417	3,606,417
2023	2,803,000			
			723,197	3,526,197
2025	2,842,000		612,815	3,454,815
2026	1,780,000		516,050	2,296,050
2027	1,435,000		444,850	1,879,850
2028	1,435,000		387,450	1,822,450
2029	1,435,000		315,700	1,750,700
2030	1,435,000		243,950	1,678,950
2031	1,435,000		172,200	1,607,200
2032	1,435,000		114,800	1,549,800
2033	1,435,000		57,400	1,492,400
	\$ 32,613,885	\$	7,894,156	\$ 40,508,041

## City of Newport 2010 Refunding Bonds Thompson Middle School Portion

Year Ending	 Principal	Interest	Total Requirement
2020	1,087,282	122,278	1,209,560
2021	1,104,074	70,857	1,174,931
2022	1,179,638	23,309	1,202,947
	\$ 3,370,994	\$ 216,444	\$ 3,587,438

## City of Newport 2010 Refunding Bonds Newport Public Library Portion

Year Ending				Total
June 30	 Principal	Interest	R	Requirement
2020	207,718	23,361		231,079
2021	210,926	13,537		224,463
2022	 225,362	4,453		229,815
				-
	\$ 644,006	\$ 41,351	\$	685,357

#### City of Newport 2013 Bonds Pell Elementary School Debt Schedule

Year Ending		Total	Total
June 30	 Principal	Interest	Requirement
2020	1,435,000	918,400	2,353,400
2021	1,435,000	846,650	2,281,650
2022	1,435,000	774,900	2,209,900
2023	1,435,000	703,150	2,138,150
2024	1,435,000	631,400	2,066,400
2025	1,435,000	559,650	1,994,650
2026	1,435,000	502,250	1,937,250
2027	1,435,000	444,850	1,879,850
2028	1,435,000	387,450	1,822,450
2029	1,435,000	315,700	1,750,700
2030	1,435,000	243,950	1,678,950
2031	1,435,000	172,200	1,607,200
2032	1,435,000	114,800	1,549,800
2033	 1,435,000	57,400	1,492,400
	Y		
	\$ 20,090,000	\$ 6,672,750	\$ 26,762,750

### City of Newport 2009 General Obligation Bond Issue Road Improvements

Year Ending June 30	Principal	Interest	Total Requirement
2020	250,000	48,750	298,750
2021	250,000	38,750	288,750
2022	250,000	29,687	279,687
2023	250,000	21,563	271,563
2024	250,000	13,125	263,125
2025	250,000	4,375	254,375
	\$ 1,500,000	\$ 156,250	\$ 1,656,250

## 2014 Road & Bridge Fund Loan Road Improvements

Year Ending June 30	P	rincipal	Interest	Total Requirement
2020		148,000	16,555	164,555
2021		150,000	14,132	164,132
2022		152,000	11,451	163,451
2023		155,000	8,504	163,504
2024		158,000	5,272	163,272
2025		162,000	1,790	163,790
	\$	925,000	\$ 57,704	\$ 982,704

### City of Newport Series 2015 Facilities and Road Bonds

Year Ending June 30		Principal	Total Interest	Total Requirement
2020		560,000	116,200	676,200
2021		585,000	93,800	678,800
2022		610,000	70,400	680,400
2023		630,000	46,000	676,000
2024		640,000	33,400	673,400
2025		660,000	19,800	679,800
	No.			
	\$	3,685,000	\$ 379,600	\$ 4,064,600

## 2010 Rogers High School HVAC Lease

Year Ending June 30	F	Principal	Interest	Re	Total equirement
2020		117,637	7,334		124,971
2021		121,248	3,723		124,971
	\$	238,885	\$ 11,057	\$	249,942

### City of Newport Series 2016C Rogers Roof Bonds

Year Ending June 30	1	Principal	Total Interest	Total Requirement
2020		275,000	86,400	361,400
2021		285,000	75,400	360,400
2022		295,000	64,000	359,000
2023		305,000	52,200	357,200
2024		320,000	40,000	360,000
2025		335,000	27,200	362,200
2026		345,000	13,800	358,800
	\$	2,160,000	\$ 359,000	\$ 2,519,000

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## **MARITIME FUND**

The following functions fall under the Maritime Fund:

Established as an Enterprise Fund in 2005, the Maritime Fund provides for the operation of the Newport Harbor. It is responsible for enforcement of ordinances and state and federal boating laws pertaining to the operation of commercial and pleasure craft within the harbor and surrounding public waters. It is also charged with collecting fees for mooring rentals, mooring maintenance, Harbor patrol, oversight of special events and regattas, cruise ship arrivals, removing hazardous debris, and providing first aid when the need arises. Program also performs inspections of vessel waste holding tanks to enforce the state "no-discharge" regulation. The Harbormaster works in coordination with Federal and State Officials on security, immigration, and other joint responsibilities. The Maritime Fund operates four patrol boats during the height of the season.

This fund operates the public piers and public dinghy docks throughout the harbor, cruise ship passenger operations, the Harbormaster building with public restrooms, and the transient boater facility at the Maritime Center.

## MARITIME FUND

## FY 2019 Short-term goals, measures & status:

Goal #1:

To maximize each user's enjoyment of our Maritime resources by promoting

safety through education, code enforcement, and incident response.

Measure #1: Continue state mandated inspection system of vessels for discharge related

infractions by inspection of 50 vessels.1

FY 2015	FY 2016	FY2017	FY2018	FY2019	
ACTUAL	ACTUAL	ACTUAL	ACTUAL	@ 12/30/18	
54	51	54	53	37	
	ACTUAL	ACTUAL ACTUAL	ACTUAL ACTUAL ACTUAL	FY 2015         FY 2016         FY 2017         FY 2018           ACTUAL         ACTUAL         ACTUAL         ACTUAL           54         51         54         53	

Project will continue.

Measure #2: Inspect 25% of privately classified moorings per season to ensure compliance with occupation by lessee's registered boat.

	FY 2015	FY 2016	FY2017	FY2018	FY2019
PERFORMANCE MEASURES	A CTUAL	ACTUAL	<b>ACTUAL</b>	<b>ACTUAL</b>	@12/30/18
Percent of privately classified moorings inspected	29%	25%	25%	25%	20%

Noncompliance issues are being rectified through regular enforcement procedures in accordance with the Harbor Ordinance.

Assoc. Council Mission Statement:

To provide leadership, direction and governance that continuously improves our community and to be stewards of our natural resources while preserving our cultural, historic and maritime heritage

Assoc. Council Mission Statement:

to promote and foster outstanding customer service for all who come in contact with the City

Goal #2: To provide accurate charts of the 4 mooring fields through the use of GPS and available chart software.

## MARITIME FUND

### FY 2019 Short-term goals, measures & status (continued):

Measure#1

To obtain GPS data on individual moorings in each field import compiled data to software for display at the Harbormaster's office. All GPS data for the mooring fields within the inner Harbor has been completed. GPS data has been loaded onto software and is now available for viewing at the Harbormasters Office. Project will continue as new moorings are placed and old moorings are removed. Due to changes in the Harbor Ordinance the project has increased in scope to include all South Coastal moorings. Project will continue and be maintained to accurately position all moorings within the City's jurisdiction.

		FY 2015	FY 2016	FY 2017	FY2018	FY2019
	PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	12/30/1
	Percent of privately classified moorings inspected	29%	25%	25%	25%	20%

Project remains at 95% complete. South coastal moorings continue to be the challenge. Data base is being loaded with acquired data. Some ownership information remains unknown. Project will continue until all information is known.

Goal #3 To enhance the customer experience with knowledgeable, accurate, information distribution to the boating public.

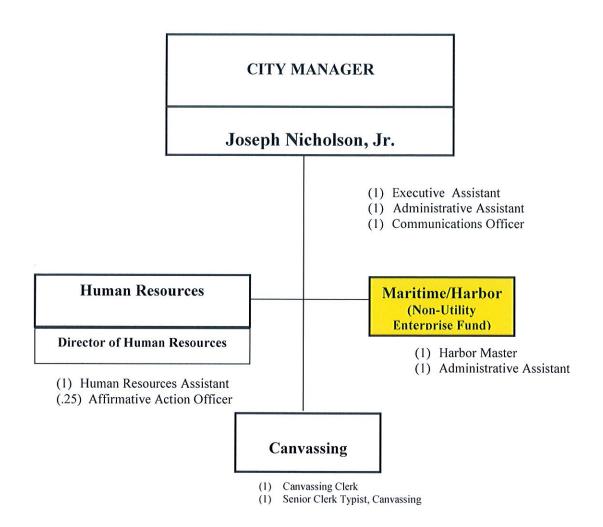
Measure #1 Provide a minimum of 8 hours of training to seasonal employees

	FY 2016	FY2017	FY2018	FY2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	@12/30/18
Number of training hours provided to seasonal employees	8	8	8	N/A
Percent of targeted training hours provided to seasonal employees	100%	100%	100%	N/A

Training for seasonal employee's is scheduled for early spring.

Goals and Measures for FY 2019 continue to apply. There are no new Goals or Measures for FY2020 or 2021

## CITY MANAGER

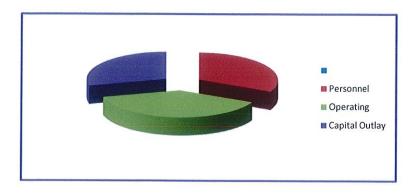


#### CITY OF NEWPORT, RHODE ISLAND MARITIME FUND PROPOSED BUDGETS FOR FY2020 AND FY2021 SUMMARY

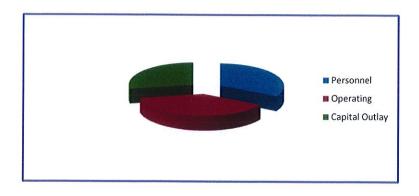
	REVENUES		2017-2018 ACTUAL		2018-2019 ADOPTED		2018-2019 PROJECTED	PARTOCION	2019-2020 PROPOSED		2020-2021 PROPOSED
45695	Misc. Revenues	\$		\$	825	\$	2	\$		4	
45700	Rental of Property	Ψ	61,954	Ψ	59,400	P	59,400	P	59,400	\$	FO 400
45802	Cruise Ship Fees		156,232		310,240		313,480		310,240		59,400
45803	Ann St. Pier Revenue/Harbor Center		16,438		5.00-0.00 millions		F10-11-11-11-11-11-11-11-11-11-11-11-11-1				310,240
45804	Dingy Permit Fees		7,320		22,500		18,000		22,500		22,500
45813	Harbor Mooring Fees		381,307		7,000		7,000		7,000		7,000
45816	Harbor Fines & Other Fees		237,689		384,000		384,000		384,000		384,000
47116	Perrotti Park Transient Pier Fees		19,701		250,000		250,000		250,000		250,000
47160	Maritime Center Revenue		10,699		17,500		18,000		17,500		17,500
17100	Maritime Center Revende	-	10,099	-	5,000	8 -	8,500		5,000		5,000
	Revenue From Operations		891,340		1,055,640		1,058,380		1,055,640		1,055,640
45345	Federal and State Grants		_		· ·		-				-
45701	Investment Int. Income	_	16	93 <del></del>	-				-		-
TOTAL R	EVENUES		891,356		1,055,640		1,058,380		1,055,640		1,055,640
PROGRA	MMED USE OF CASH				48,947				146,647		143,230
TOTAL A	VAILABLE	\$	891,356	\$	1,104,587	\$	1,058,380	\$	1,202,287	\$	1,198,870
						-					
	EXPENDITURES										
	Salaries		222 242		224.050						
	Fringe Benefits	\$	323,213	\$	324,850	\$	329,850	\$	336,925	\$	344,763
	Purchased Services		94,252		85,885		90,385		98,865		100,601
	Utilities		50,792		76,075		65,363		64,075		64,075
	Internal Services		32,227		34,500		34,500		32,300		32,300
	Supplies & Materials		181,308		182,877		182,877		183,272		183,281
			56,984		65,450		58,000		58,850		58,850
	Repairs & Maintenance Other		7,439		14,950		9,400		8,000		9,000
	Depreciation		25,000		25,000		25,000		25,000		25,000
	Operating Expenditures		153,931		132,000		154,000		154,000		154,000
	Operating Expenditures		925,146		941,587		949,375		961,287		971,870
	OTHER CASH OUTLAYS										
	Transfer to Other Funds		100,000								
	Capital Outlay				295,000		125,000		395,000		381,000
	Total Other Cash Outlays		100,000		295,000		125,000		395,000		381,000
TOTAL EX	KPENDITURES & CASH OUTLAYS	\$	1,025,146	\$	1,236,587	\$	1,074,375	\$	1,356,287	\$	1,352,870
LESS:	NON-CASH ITEMS										
	Depreciation		153,931		132,000		154,000		154,000		154,000
TOTAL CA	ASH NEEDED	\$	871,215	\$	1,104,587	\$	920,375	\$	1,202,287	\$	1,198,870
					-/20 //00/		320,373	4	1/202/201	P	1/190/070
	NET ASSETS 6/30	\$	4,921,376	\$	5,035,429	\$	5,030,381	\$	5,124,734	\$	5,196,645
										-	
	CASH BALANCE 6/30	\$	1,958,957	\$	1,910,010	_\$_	2,048,015	\$	1,893,868	\$	1,750,638

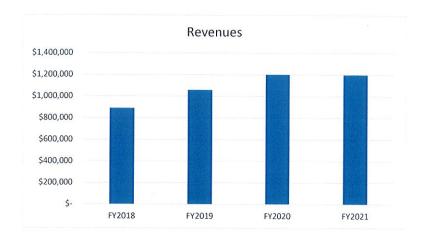
#### Maritime Fund

FY2020 Expenditures & Cash Outlays \$1,356,287



FY2021 Expenditures & Cash Outlays \$1,352,870





FUNCTION: Maritime Services DEPARTMENT: City Manager

**DIVISION OR ACTIVITY: Maritime Services** 

#### **BUDGET COMMENTS:**

This budget accounts for the operations of the Maritime Services function in the Maritime Fund. Major expenditures are primarily for capital expenditures. Capital expenditures include replacement of the Perrotti Park Docks, hot water system upgrade, King Park dinghy dock expansion, equipment replacement and maintenance of Bellevue Avenue concrete.

#### PROGRAM:

This program provides funds for the operation, maintenance and improvements to the Newport Harbor. The Harbormaster is responsible for enforcement of rules and regulations pertaining to the operation of commercial and pleasure craft within the harbor area. They are also charged with collecting fees for mooring rentals, patrolling the harbor, removing hazardous debris, and providing first aid when the need arises. Harbor management operates three patrol boats, two 25' and one 20' in length. They are docked at city property on Long Wharf. The division also operates the ferry and cruise ship docks, public waiting areas and restrooms, and the Harbormaster building located in Perrotti Park.

#### **OBJECTIVES:**

To provide a safe and attractive harbor for residents and visitors; to insure all state, local and federal regulations are enforced; to provide aid and support to all on-water personnel in cases of emergency, storms, and special events; and to maximize each user's enjoyment of our waterways by promoting safety through code enforcement and incident response.

TITLE	AST YEAR ACTUAL	CURR YEAR BUDGET	CURR YEAR ESTIMATED	FY2020 PROPOSED	FY2021 PROPOSED
SALARIES	\$ 299,265	294,635	\$ 299,635	306,108	313,363
FRINGE BENEFITS	90,260	83,385	90,385	96,465	98,201
PURCHASED SERVICES	36,029	50,075	50,022	48,075	48,075
UTILITIES	9,338	9,800	9,800	7,600	7,600
INTERNAL SERVICES	181,308	182,877	182,877	183,272	183,281
SUPPLIES & MATERIALS	53,147	58,650	52,150	52,750	52,750
REPAIRS & MAINTENANCE	3,817	6,950	7,400	6,000	7,000
OTHER	25,000	25,000	25,000	25,000	25,000
DEPRECIATION	153,931	132,000	154,000	154,000	154,000
CAPITAL OUTLAY	-	295,000	125,000	395,000	381,000
COST CENTER TOTAL	\$ 852,095	\$ 1,138,372	\$ 996,269	\$ 1,274,270	\$ 1,270,270

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21
Harbormaster	N06	1.00	1.00	1.00	1.00	1.00
Administrative Asst	N02	1.00	1.00	1.00	1.00	1.00
<b>Total Positions</b>		2.00	2.00	2.00	2.00	2.00

**FUNCTION:** Maritime Services **DEPARTMENT:** City Manager

**DIVISION OR ACTIVITY: Harbor Center and Ann Street Pier** 

#### **BUDGET COMMENTS:**

The Harbor Center and Ann Street Pier Division provides for the operation of the Newport Harbor Welcome Center and Ann Street Pier docking.

#### PROGRAM:

Supported by grants and funding from the Maritime Enterprise Fund, this program provides for the creation, management, improvement, and maintenance of a welcome center for transient boaters visiting Newport Harbor at the beach-level at the Harbor Center (Newport Armory). It also provides for an extension to the Ann Street Pier (in accordance with the Coastal Resources Management Council (CRMC) permit and the rehabilitation of the existing Ann Street Pier.

#### **OBJECTIVES:**

To develop the Harbor Center into a complete water-side visitor site; to increase visitor traffic to the downtown area; to support all operating and capital costs as a function of the self supporting Maritime Enterprise Fund, through the use of non-taxpayer dollars.

2020 and 2021 Budget
COST CENTER: HARBOR CENTER & ANN STREET PIER 04-800-5101

TITLE		ST YEAR ACTUAL		JRR YEAR BUDGET		JRR YEAR	FY2020 ROPOSED	FY2021 ROPOSED
SALARIES	\$	23,948	\$	30,215	\$	30,215	\$ 30,817	\$ 31,400
FRINGE BENEFITS		3,992		2,500			2,400	2,400
PURCHASED SERVICES		12,180		16,000		15,341	16,000	16,000
UTILITIES		22,889		24,700		24,700	24,700	24,700
SUPPLIES & MATERIALS		3,837		6,800		5,850	6,100	6,100
REPAIRS & MAINTENANCE		2,138		3,000		2,000	2,000	2,000
COST CENTER TOTAL	\$	68,984	\$	83,215	\$	78,106	\$ 82,017	\$ 82,600
SUMMARY:								
HARBOR CENTER & ANN STREET PIER OPERATING EXPENSES	\$	68,984	\$	83,215	\$	78,106	\$ 82,017	\$ 82,600
ASSOCIATED REVENUES	\$	23,775	\$	27,500	\$	25,500	\$ 25,500	\$ 25,500
сс	OST CENTER:	UPPER AR	MORY	04-800-5102	2			
PURCHASED SERVICES		2,583		10,000				
REPAIRS & MAINTENANCE		1,484		5,000				
COST CENTER TOTAL	\$	4,067	\$	15,000	\$	-	\$ -	\$
SUMMARY:								
UPPER ARMORY OPERATING EXPENSES	\$	4,067	\$	15,000	\$	-	\$ <u>-</u>	\$ -
ASSOCIATED REVENUES	\$	61,954	\$	59,400	\$	40,000		

#### CITY OF NEWPORT, RHODE ISLAND FY2020 and FY2021 PROPOSED BUDGETS MARITIME FUND

ACCT NUMBE	ER ACCOUNT NAME	2018 ACTUAL RESULTS	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 PROPOSED BUDGET	2021 PROPOSED BUDGET
50001	VICES - Acct Unit 04-800-5100 Harbor Mgmt Salaries	156,662	147,401	147,401	151,990	156,658
50002	Overtime	996	2,000	2,000	2,000	2,000
50004	Temp/Seasonal Wages	129,562	131,734	131,734	134,368	136,955
50010	Special Detail Pay	12,045	12,000	17,000	17,000	17,000
50175	Annual Leave Sell Back	.=,	1,500	1,500	750	750
	Total Salaries	299,265	294,635	299,635	306,108	313,363
50100	Employee Benefits					
50100-1	Medical Insurance		35,463	35,463	39,950	39,950
50100-2	Dental Insurance		2,398	2,398	2,320	2,320
50100-3	Life Insurance		166	166	166	166
50100-4	Payroll Taxes		11,276	18,276	18,827	19,484
50100-5	MERS - Defined Benefit		32,369	32,369	33,438	34,465
50100-6	MERS - Defined Contribution		1,713	1,713	1,764	1,816
	Total Employee Benefits	90,260	83,385	90,385	96,465	98,201
50120	Dank Food			2,000	2,000	2.000
50120 50212	Bank Fees	1,600	3,000	2,000 2,000	2,000	2,000 2,000
50212	Conf. & Training	7,550		12,575	12,575	
50225	Harbor Testing Fees Contract Services	17,652	12,575 24,500	24,500	24,500	12,575 24,500
50239	Liability Insurance	7,623	8,000	6,947	5,000	5,000
50251	Phone & Communications	1,604	2,000	2,000	2,000	2,000
30231	Total Purchased Services	36,029	50,075	50,022	48,075	48,075
50305	Water Charge	6,826	7,000	7,000	4,400	4,400
50306	Electricity	902	1,000	1,000	1,200	1,200
50307	Natural Gas	1,610	1,800	1,800	2,000	2,000
	Total Utilities	9,338	9,800	9,800	7,600	7,600
50267	Overhead/Legal/Data Allocation	124,877	124,877	124,877	124,877	124,877
50269	Sewer & Stormwater Fee	50,000	50,000	50,000	50,000	50,000
50271	Gasoline & Vehicle Maint.	6,431	8,000	8,000	8,395	8,404
	Total Internal Services	181,308	182,877	182,877	183,272	183,281
50275	Repair & Maint., Equipment	21,023	18,400	18,400	18,500	18,500
50301	Motor Fuel (Gas, Diesel)	7,317	20,500	15,000	15,000	15,000
50309	Household Supplies	3,335	4,000	4,000	4,250	4,250
50311	Operating Supplies	18,610	11,750	11,750	12,000	12,000
50320	Uniforms & Protective Gear	1,920	3,000	2,000	2,000	2,000
50361	Office Supplies	942	1,000	1,000	1,000	1,000
	Total Supplies & Materials	53,147	58,650	52,150	52,750	52,750
50205	Copying & Binding	252	500	950	1,000	1,000
50260	Rental - Equip & Facilities	3,565	6,450	6,450	5,000	6,000
	Total Repairs & Maintenance	3,817	6,950	7,400	6,000	7,000
50286	Boating Support	25,000	25,000	25,000	25,000	25,000
	Total Other	25,000	25,000	25,000	25,000	25,000
50950	Depreciation Expense	153,931	132,000	154,000	154,000	154,000
Total Operating	Expense	852,095	843,372	871,269	879,270	889,270
50440	p		150,000		150,000	150,000
50440 50440	Perrotti Park Docks Elm Street Pier rehabilitation		150,000		150,000 50,000	150,000 50,000
			25,000	25.000		30,000
50440 50440	Dinghy Dock Expansion Harbor Maintenance Shed Repair		25,000	25,000	50,000 45,000	
50440	Bellevue Avenue Concrete		100,000	100,000	100,000	100,000
50440	Equipment Replacement		20,000	100,000	100,000	81,000
Total Capital O	The state of the s		295,000	125,000	395,000	381,000
TOTAL HARR	OR SERVICES EXPENSE	852,095	1,138,372	996,269	1,274,270	1,270,270
. OTAL HAND	ON SERVICES EM ENGE	USA,US	1,100,072	770,207	1,2/1,2/0	1,270,270

#### CITY OF NEWPORT, RHODE ISLAND FY2020 and FY2021 PROPOSED BUDGETS MARITIME FUND

HARDOR CENTER & ANN STREET PIER   Acet Unit of Ashool-Stol			2018 ACTUAL	2019 ADOPTED	2019 PROJECTED	2020 PROPOSED	2021 PROPOSED
Acet Unit of 4800-5101   S0002   Overtime   23.948   30.215   30.215   30.817   S0004   Temp/Seasonal Wages   23.948   30.215   30.215   30.817   S0100-4   Payroll Taxes   23.948   30.215   30.215   30.817   S0100-4   Payroll Taxes   3.992   2.500   2.400   S0212   Conf. & Training   25   1,000   1,000   1,000   50225   Contract Services   5.969   7.500   7.500   7.500   7.500   50225   Contract Services   5.969   7.500   7.500   7.500   7.500   50225   Plone & Internet   2.125   2.500   2.500   2.500   2.500   50225   Plone & Internet   2.125   2.500   2.500   2.500   50225   Plone & Internet   2.125   2.500   2.500   2.500   2.500   50225   Plone & Internet   2.125   2.500   2.500   2.500   50225   Plone & Internet   2.128   3.000   11,000   11,000   11,000   3.500			RESULTS	BUDGET	RESULTS	BUDGET	BUDGET
Soundary   Contents   Contents							
TempSeasonal Wages   23,948   30,215   30,215   30,817							
Total Salaries   23,948   30,215   30,215   30,817			22.048	20.215	20.215	20.017	21.400
Solido-1	30004						31,400
S0212   Conf. & Training   25		Total Salaries	23,948	30,215	30,215	30,817	31,400
S0225   Contract Services   5.969   7.500   7.500   7.500   5.000	50100-4	Payroll Taxes	3,992	2,500		2,400	2,400
Solution   Solution	50212	Conf. & Training	25	1,000	1,000	1,000	1,000
So251   Phone & Internet   2,125   2,500   2,500   2,500	50225	Contract Services	5,969	7,500	7,500	7,500	7,500
Total Purchased Services   12,180   16,000   15,341   16,000	50239	Liability Insurance	4,061	5,000	4,341	5,000	5,000
Total Purchased Services   12,180   16,000   15,341   16,000	50251	Phone & Internet	2,125	2,500	2,500	2,500	2,500
10,000   1		<b>Total Purchased Services</b>		16,000	15,341	16,000	16,000
10,000	50305	Water Charge	8 099	9.000	9,000	9,000	9,000
Solid						THE RESIDENCE OF THE PROPERTY	11,000
South   Refuse Disposal   Total Utilities   22,889   24,700   24							3,500
Total Utilities   22,889							1,200
1,394   3,450   2,50	30237						24,700
1,394   3,450   2,50							
Different Screen							2,600
Total Supplies & Materials   3,837   6,800   5,850   6,100			1,394				2,500
Solition   Solition	50320		120000000000000000000000000000000000000				1,000
Total Repairs & Maintenance   2,138   3,000   2,000   2,000   2,000		Total Supplies & Materials	3,837	6,800	5,850	6,100	6,100
Total Operating Expense   68,984   83,215   78,106   82,017	50275	Repair & Maint., Equipment	2,138	3,000	2,000	2,000	2,000
TOTAL HARBOR CENTER & ANN ST PIER   68,984   83,215   78,106   82,017		Total Repairs & Maintenance	2,138	3,000	2,000	2,000	2,000
UPPER ARMORY - 04-800-5102	Total Operating	g Expense	68,984	83,215	78,106	82,017	82,600
UPPER ARMORY - 04-800-5102       50225     Contract Services     2,583     10,000     -     -       Total Purchased Services     2,583     10,000     -     -       50395     Armory Building Expense     1,484     5,000     -     -       Total Repairs & Maintenance     1,484     5,000     -     -       Total Upper Armory     4,067     15,000     -     -       Transfer to Other Funds     100,000     -     -	50440	Capital Outlay					
Solid   Contract Services   2,583   10,000   -   -   -     Total Purchased Services   2,583   10,000   -   -     50395   Armory Building Expense   1,484   5,000   -   -     Total Repairs & Maintenance   1,484   5,000   -   -     Total Upper Armory   4,067   15,000   -   -     Transfer to Other Funds   100,000   -     -	TOTAL HARB	OR CENTER & ANN ST PIER	68,984	83,215	78,106	82,017	82,600
Solution   Solution							
Total Purchased Services   2,583   10,000   -   -   -	UPPER ARMO	RY - 04-800-5102					
Total Purchased Services   2,583   10,000   -   -   -	50225	Contract Services	2,583	10,000			
Total Repairs & Maintenance		Total Purchased Services				<del>-</del>	-
Total Repairs & Maintenance	50395	Armory Building Expense	1,484	5,000			
Transfer to Other Funds 100,000 -					-	-	
	Total Upper Ar	mory	4,067	15,000	-	•	•
TOTAL MADITIME FIND EVENINGS		Transfer to Other Funds	100,000	-			
101AL MARITIME FUND EXPENSES 5 1,025,146 5 1,236,387 5 1,074,375 5 1,356,287 5 1	TOTAL MARI	TIME FUND EXPENSES	\$ 1,025,146	\$ 1,236,587	\$ 1,074,375	\$ 1,356,287	\$ 1,352,870

			CITY OF NEV	VPORT				
		Re	commended CI	P Schedule				
			Maritim	е				
			FY2020 ~ 2	2024				
	Activity	Funding	Proposed	Proposed	Proposed	Proposed	Proposed	Total
Project Title	No.	Source	2019-20	2020-21	2021-22	2022-23	2023-24	19/20-23/24
Perrotti Park Docks	044874	Enterprise	150,000	150,000	150,000	150,000	150,000	750,000
Elm Street Pier Rehabilitation	044862	Enterprise	50,000	50,000	50,000	50,000	50,000	250,000
Bellevue Avenue Concrete	133731	Enterprise	100,000	100,000	100,000	100,000	100,000	500,000
King Park Dinghy Dock Expansio	044983	Enterprise	50,000	-	-	-	-	50,000
Harbor Maintenance Shed Repair	New	Enterprise	45,000	-	-	-	-	45,000
Equipment Replacement	044920	Enterprise	-	81,000	-	50,000	50,000	181,000
Total Maritime Projects		Enterprise	395,000	381,000	300,000	350,000	350,000	1,776,000
Funding Sources:								
Maritime Fund			395,000	381,000	300,000	350,000	350,000	1,776,000
Total Funding Sources			395,000	381,000	300,000	350,000	350,000	1,776,000

PROJECT TITLE #044874 DEPARTMENT OR DIVISION LOCATION

Perrotti Park Docks Maritime Fund Perrotti Park

PROJECT DESCRIPTION

This Project would fund the replacement of the original floating docks at Perrotti Park. These floating docks are the location of the majority of the cruise ship tender landings as well as Interstate Navigation.

The original floats were installed in late 2000 early 2001. Since then some minor repairs of damage done by cruise ships has been done and lights on the dock are being repaired this year. Minor preventative maintenance has been done as needed.

This would be the third year of a seven year plan.



**GOALS & OBJECTIVES** 

Council Strategic Goal#2, Infrasructure

Council's Mission: To promote and foster outstanding customer service for all who come in contact with the City.

STATUS/OTHER COMMENTS

OPERATING COSTS/SAVINGS

To provide a safe attractive Harbor for residents and visitors.

TOTAL PROJECT COST

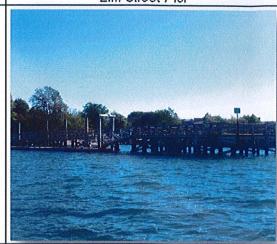
Asset preservation revenue protection

#### PLANNED FINANCING

	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	12/4/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
Maritime Revenue	450,000	450,000		150,000	150,000	150,000	150,000	150,000	750,000
Grant Funds				150,000					150,000
TOTAL COST				300,000	150,000	150,000	150,000	150,000	900,000
Maritime Fund Revenue		300,000		150,000	150,000	150,000	150,000	150,000	750,000

PROJECT TITLE	#044862	DEPARTMENT OR DIVISION	LOCATION
Elm Street Pier Reha	abilitation	Maritime Fund	Elm Street Pier
PROJECT DESCRIPTIO	N		
The Elm Street Pi itself has not had	er has had the L any significant r 90's and since tl	ilitation of the Elm Street Pier. Olnghy Dock section replace, however the Pier repair since prior to 2001. The decking was then only minor repairs to decking and	

This would be the third year in a five year plan.



#### GOALS & OBJECTIVES

Councils Strategic Goal #2, Infrastructure	
STATUS/OTHER COMMENTS	OPERATING COSTS/SAVINGS
To provide a safe attractive Harbor for residents	
and visitors.	
	Accet presentation and improvement/ versus and and attention

TOTAL PROJECT COST

Asset preservation and improvement/ revenue protection

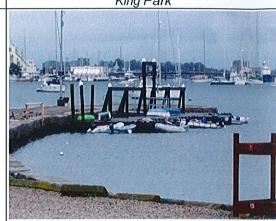
	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	12/4/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
Maritime Revenue	100,000	100,000		50,000	50,000	50,000	50,000	50,000	250,000
Grant Funds				50,000					50,000
TOTAL COST				100,000	50,000	50,000	50,000	50,000	300,000
Maritime Fund Reven	ue			50,000	50,000	50,000	50,000	50,000	250,000

PROJECT DETAIL PROJECT TITLE (#133731) DEPARTMENT OR DIVISION LOCATION Bellevue Avenue Concrete Public Services Bellevue Avenue PROJECT DESCRIPTION Annual appropriation for the maintenance and preservation of the concrete roadway surface in order to extend and maintain its life cycle and to preserve this asset. October 2015 Evaluation and Estimate indicates approximately \$2.0 Million of repairs are necessary based upon current deterioration (including sidewalks.) Assumption for budget is \$500,000 for roadways per annum. Sidewalk maintenance (chip seal) is estimated separately with assumption that \$100,000 for sidewalks necessary for 3 years. **GOALS & OBJECTIVES** Asset preservation; pedestrian safety STATUS/OTHER COMMENTS OPERATING COSTS/SAVINGS Council's Tactical Priority Area = Infrastructure TOTAL PROJECT COST On going Decrease liability claims PLANNED FINANCING

	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	12/4/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
Transfer from									
General Fund	1,750,000	869,567	869,569	300,000	300,000	300,000	300,000	300,000	1,500,000
Maritime Fund				100,000	100,000	100,000	100,000	100,000	500,000
Parking Fund				200,000	200,000	200,000	200,000	200,000	1,000,000
TOTAL COST				600,000	600,000	600,000	600,000	600,000	3,000,000
Maritime Fund Rever	nue			100,000	100,000	100,000	100,000	100,000	500,000

PROJECT TITLE #044983 DEPARTMENT OR DIVISION LOCATION King Park Dinghy Dock Expansion
PROJECT DESCRIPTION King Park Maritime Fund This project would fund additional floats at the King Park Dinghy Dock. This

public access area is widely used by residents and non residents for overnight storage of dinghies. It services all areas of the Harbor but is heavily used by vessels coming from the anchorage and Brenton Cove.



#### **GOALS & OBJECTIVES**

Council Strategic Goal #2, Infrastructure

STATUS/OTHER COMMENTS OPERATING COSTS/SAVINGS To provide a safe attractive Harbor for residents

and visitors.

TOTAL PROJECT COST Asset protection and improvement

			PLA	NNED FINANC	ING				
	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	12/4/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
Maritime Revenue	25,000	25,000		50,000	-	-	-	-	50,000
			a d	<u> </u>					
TOTAL COST			<i>x</i>	50,000	-	_	-	-	50,000
Maritime Fund Revenu	е			50,000	-		-	-	50,000

45,000

Maritime Fund Revenue

#### PROJECT DETAIL

PROJECT TITLE DEPARTMENT OR DIVISION LOCATION Harbor Maintenance Shed Repair Maritime Fund Long Wharf PROJECT DESCRIPTION This project would fund repairs the the Harbor Division maintenance shed located on Long Wharf behind the Newport Yacht club. The maintenance shed is a vital part of the Harbor Divisions daily operations. It houses the tools and equipment used to maintain the moorings operated by the department as well as the 4 vessels operated by the Department. GOALS & OBJECTIVES Council Strategic Goal #2, Infrastructure STATUS/OTHER COMMENTS OPERATING COSTS/SAVINGS To provide a safe clean attractive Harbor for residents and visitors. TOTAL PROJECT COST Asset protection and improvement PLANNED FINANCING Prior Estimated Proposed Proposed Unspent @ Proposed Proposed Proposed SOURCE OF FUNDS 12/4/2018 FY19 Exp. 2019/20 2020/21 2021/22 2022/23 **Funding** 2023/24 TOTAL Maritime Revenue 45,000 New 45,000 **Grant Funds TOTAL COST** 45,000 45,000

45,000

# **PARKING FUND**

The following functions fall under the Parking Fund:

Oversee the parking operator contract for managing Gateway Transportation Center and Mary Street public parking lots: coordinate maintenance and capital improvements for both facilities, including electronic controls and communications systems, paving and garage management; negotiate parking agreements at the Gateway with large users; plan and facilitate potential redevelopment scenarios which have the potential of strengthening the City's revenues and increasing Newport's commercial district property values.

Oversee the on-street meter parking operator contract. Fund and help manage parking enforcement program with the Newport Police Department. Facilitate improvements to City facilities which enhance traffic circulation and economic development, including improved public bathrooms, destination signage, and funding for the new Harbor Center. Provide assistance to vendors, businesses and other agencies with occasional requests for special parking requirements; Help coordinate special event management related to lot and on street parking.

The Parking Fund provides the public with safe, convenient and appropriate parking within the City of Newport. Further, it maximizes accessibility to each resident, business, and attraction with increased availability of parking and decreased traffic congestion by controlling parking eligibility and providing public fee parking.

# **PARKING FUND**

## FY 2019 Short-term goals, measures & status

Goal #1: Work on meeting all existing ADA standards in order to improve

accessibility to the City's parking facilities.

Measure #1: Number of ADA improvements made to the City's parking facilities

	FY 2015	FY 2016	FY2017	FY2018	FY2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	@12/30/18
Number of ADA improvements to the					
City's parking facilities	2	1	2	1	0

Assoc. Council Tactical Priority Area:

Providing a strong, well-managed public infrastructure as key to enhancing quality of life and economic stability to our community

Assoc. Council Mission Statement:

to deliver quality and cost effective municipal services to our residents, businesses, institutions.

Goal #2: Improve Parking & Transportation Web-site to make it more informative and user friendly.

Measure #1: Number of informative enhancements made to the City's Parking & Transportation web pages

	FY 2016	FY2017	FY2018	FY2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	<b>ACTUAL</b>	@ 12/30/18
Number of informative enhancements made				
to Parking & Transportation web pages	4	2	1	0

Measure #2: Number of user-friendly enhancements made to the City's Parking & Transportation web pages

	FY 2016	FY2017	FY2018	FY 2019
PERFORMANCE MEASURES	ACTUAL	<b>ACTUAL</b>	ACTUAL	@12/30/18
Number of user-friendly enhancements made				
to Parking & Transportation web pages	4	3	0	0

# PARKING FUND

## FY 2019 Short-term goals, measures & status (continued)

Goal #3 Investigate opportunities for implementing automated Parking lot equipment

Measure #1: Number of RFPs issued to investigate opportunities for implementing automated parking lot equipment.

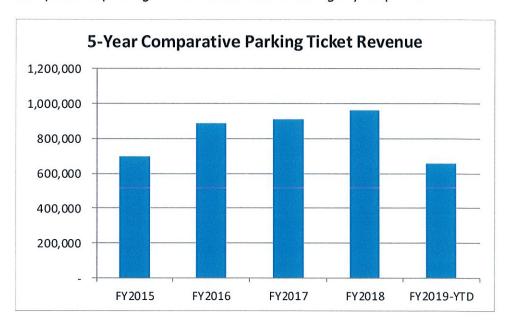
	FY 2016	FY 2017	FY2018	FY2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	A CTUAL	@12/30/18
Number of RFPs issued to investigate opportunities				
for implementing automated parking lot equipment	1	2	0	0

Goal #4: Improve the Parking Fund's parking ticket revenue

Measure #1: Number of parking tickets issued, appealed, upheld and forgiven

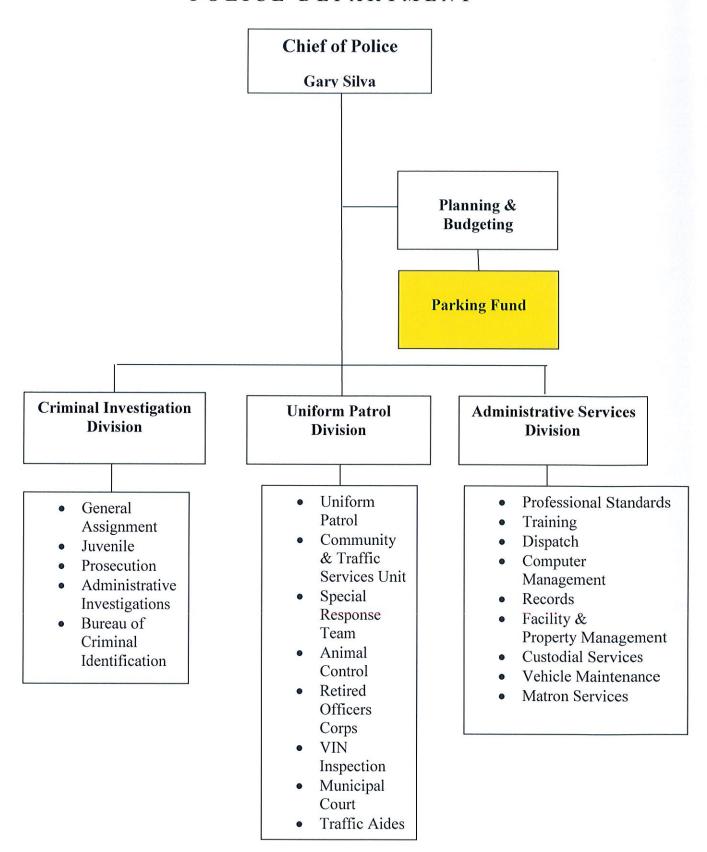
	FY 2016	FY 2017	FY2018	FY2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	@ 12/30/18
Total No. of Parking Tickets Issued	31,217	30,657	35,052	17,287
Total No. of Parking Tickets Appealed in Municipal Ct.	812	871	1,070	682
Total No. of Parking Tickets Upheld in Municipal Ct.	23	25	37	31
Total No. of Parking Tickets Forgiven in Municipal Ct.	791	846	1,033	651

Measure #2: Comparative parking ticket revenue over a rolling 5-year period



Goals and Measures for FY2019 continue to apply. There are no new Goals or Measures for FY2020 or 2021

#### POLICE DEPARTMENT



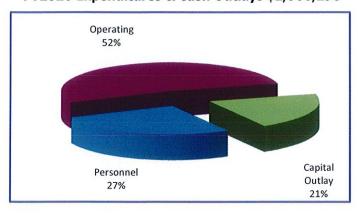
# CITY OF NEWPORT, RHODE ISLAND PARKING FUND PROPOSED BUDGETS FOR FY2020 AND FY2021 SUMMARY

		2017-2018 ACTUAL	2018-2019 ADOPTED	2018-2019 ESTIMATED	2019-2020 PROPOSED	2020-2021 PROPOSED
45345 45880 45889 45882 45886 45888 45891	REVENUES Federal Aid Fishing Vehicle Parking Fees King Park Lot Mary Street Parking Gateway Parking - Vendor Gateway Parking - Marriott Parking Meters Revenue From Operations Investment Int. Income	\$ - 3,350 5,775 542,280 480,388 120,046 709,277 1,861,116 9,528	\$ 2,500 5,000 375,000 664,087 105,000 712,624 1,864,211 25,000	\$ - 2,500 5,475 354,077 710,146 105,000 721,463 1,898,661 10,000	\$ - 2,500 5,475 343,277 741,197 105,000 728,678  1,926,127 10,000	\$ - 2,500 5,475 343,277 741,197 105,000 728,678  1,926,127 10,000
TOTAL RE	VENUES	1,870,644	1,889,211	1,908,661	1,936,127	1,936,127
PROGRAM	MED USE OF CASH		27,488		(26,829)	405,270
TOTAL AV	AILABLE	\$ 1,870,644	\$ 1,916,699	\$ 1,908,661	\$ 1,909,298	\$ 2,341,397
	EXPENDITURES Salaries Fringe Benefits Purchased Services Utilities Internal Services Materials & Supplies Repairs & Maintenance Depreciation Operating Expenditures  OTHER CASH OUTLAYS Capital Outlay Other Cash Outlays	\$ 447,497 29,837 430,836 14,370 355,163 38,090 35,375 157,000 <b>1,508,168</b>	\$ 466,739 50,786 474,070 16,554 360,550 68,000 20,000 145,000 <b>1,601,699</b> 460,000	\$ 466,739 50,786 435,502 14,958 360,550 62,579 20,000 157,000 <b>1,568,114</b>	\$ 497,486 52,293 470,848 16,102 359,626 62,943 20,000 157,000 <b>1,636,298</b> 430,000	\$ 498,251 52,527 481,928 16,102 359,646 62,943 20,000 157,000 1,648,397 850,000
TOTAL EX	PENDITURES & CASH OUTLAYS	\$ 1,508,168	\$ 2,061,699	\$ 1,568,114	\$ 2,066,298	\$ 2,498,397
Less:	NON-CASH ITEMS Depreciation	157,000	145,000_	157,000	157,000	157,000
TOTAL CA	SH NEEDED	\$ 1,351,168	\$ 1,916,699	\$ 1,411,114	\$ 1,909,298	\$ 2,341,397

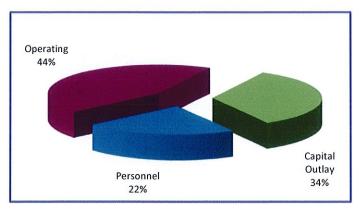
NET ASSETS 6/30	\$ 6,028,883	\$ 6,316,395	\$ 6,369,430	\$ 6,669,259	\$ 6,956,989
<b>UNRESTRICTED CASH &amp; INVEST 6/30</b>	\$ 4,700,790	\$ 4,673,302	\$ 5,170,849	\$ 5,197,678	\$ 4,792,408

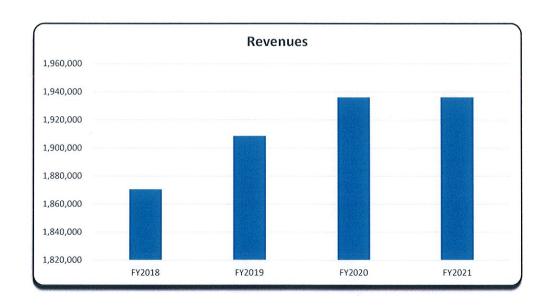
### **Parking Fund**

FY2020 Expenditures & Cash Outlays \$2,066,298



FY2021 Expenditures & Cash Outlays \$2,498,397





**FUNCTION: Parking/Community Improvement** 

**DEPARTMENT: Public Services** 

**DIVISION OR ACTIVITY: Parking and Community Improvement Fund** 

#### **BUDGET COMMENTS:**

Major expenses in this fund include costs of parking aides, the parking meters and lots contracts and capital improvements and repairs.

#### PROGRAM:

Functions include overseeing of parking contracts for Gateway, Mary Street and Long Wharf public parking lots; assistance to vendors, businesses and other agencies with occasional requests for special parking considerations; maintenance and capital improvements for the lots and two public restrooms. Functions also include coordinating the parking meter contract.

#### **OBJECTIVE:**

To maximize accessibility to each resident, business, and attraction with the increased availability of parking and decreased traffic congestion by controlling parking eligibility and providing public fee parking. To help provide tourists and residents with a positive experience during the tourist season.

#### **SERVICES AND PRODUCTS:**

- Parking improvement planning
- Monitor contract operations of the parking facilities
- Parking ticket issuance
- Vehicle towing
- Written warning issuance
- Pavement striping

# City of Newport, Rhode Island COST CENTER: PARKING FACILITIES/COMMUNITY IMPROVEMENT

TITLE	LAST YE		CURR YEAR BUDGET	-	IRR YEAR TIMATED		Y2020 OPOSED		FY2021 OPOSED
SALARIES	\$ 447	,497 \$	466,739	\$	466,739	\$	497,486	\$	498,251
FRINGE BENEFITS	29	,837	50,786		50,786		52,293		52,527
PURCHASED SERVICES	430	,836	474,070		435,502		470,848		481,928
UTILITIES	14	,370	16,554		14,958		16,102		16,102
INTERNAL SERVICES	355	,163	360,550		360,550		359,626		359,646
SUPPLIES & MATERIALS	38	,090	68,000		62,579		62,943		62,943
REPAIRS & MAINTENANCE	35	,375	20,000		20,000		20,000		20,000
DEPRECIATION	157	,000	145,000		157,000		157,000		157,000
CAPITAL OUTLAY		-	460,000		=		430,000		850,000
COST CENTER TOTAL	1,508,	168	2,061,699	1	,568,114	2,	,066,298	2	,498,397

#### CITY OF NEWPORT, RHODE ISLAND FY2020 & FY2021 PROPOSED BUDGETS PARKING FUND

07-800-5200 ACCT		2018 ACTUAL	2019 ADOPTED	2019 PROJECTED	2020 PROPOSED	FY2021 PROPOSED
<u>NUMBER</u>	ACCOUNT NAME Salaries	* RESULTS	<b>BUDGET</b> \$ 37,375	<b>RESULTS</b> \$ 37,375	<b>BUDGET</b> \$ 38,122	BUDGET
50002	Overtime	6,350	9,364	9,364	\$ 38,122 9,364	\$ 38,887
50002	Temporary & Seasonal	327,375	320,000	320,000	320,000	9,364 320,000
50016	Neighborhood Initiatives	13,772	320,000	320,000	320,000	320,000
50503	Salary Reimbursement	100,000	100,000	100,000	130,000	130,000
30303	Salaries	447,497	466,739	466,739	497,486	498,251
	Salaries	117/137	100//05	100/700	137/100	450,251
50100-1	Health Insurance				9,988	9,988
50100-2	Dental Insurance				580	580
50100-3	Life Insurance				42	42
50100-4	Payroll Taxes				2,916	2,975
50100-5	MERS Defined Benefit				8,387	8,554
50100-6	MERS Defined Contribution				381	389
50100	Fringe Benefits	29,837	50,786	50,786	52,293	52,527
50207	Legal Advertising	411	1,200	1,200	1,200	1 200
50217	Conferences and Training	300	750	750	750	1,200
		300	750	/30	5,000	750
50220 50225	Consultant Fees Contract Services	406,642	445 000	410,293		5,000
50225			445,000		438,511	447,282
	Fire & Liab. Insurance	22,258	24,000	20,990	23,089	25,398
50251	Phone & Communications	1,225	3,120	2,269	2,298	2,298
	Purchased Services	430,836	474,070	435,502	470,848	481,928
50305	Water Charges	9,549	11,406	9,415	10,468	10,468
50306	Electricity	4,821	5,148	5,543	5,634	5,634
	Utilities	14,370	16,554	14,958	16,102	16,102
50266	Legal & Administrative	140,550	140,550	140,550	140,550	140,550
50269	Sewer/Stormwater Fee	200,000	200,000	200,000	200,000	200,000
50271	Vehicle Maintenance	14,613	20,000	20,000	19,076	19,096
30271	Internal Services	355,163	360,550	360,550	359,626	359,646
E0211	Operating Supplies	13,560	15,000	15.000	15 000	15 000
50311 50320	Uniforms & Protective Gear	3,479	6,500	15,000 6,500	15,000	15,000
50361		3,479	6,500		6,500	6,500 F F00
	Office Supplies Bank Fees	21.051		5,500	5,500	5,500
50120	Supplies and Materials	21,051 <b>38,090</b>	40,000	\$ 35,579 <b>62,579</b>	\$ 35,943 <b>62,943</b>	\$ 35,943
	Supplies and Materials	36,090	08,000	02,379	02,943	62,943
50275	Repair & Maintenance	35,375	20,000	20,000	20,000	20,000
	Repairs & Maintenance	35,375	20,000	20,000	20,000	20,000
50950	Depreciation	157,000	145,000	157,000	157,000	157,000
Total Opera	ating Expenditures	1,508,168	1,601,699	1,568,114	1,636,298	1,648,397
. otal opoli	3 avkonaranoo					
50440	Bellevue Concrete		200,000		200,000	200,000
50440	Building Improvements				200,000	650,000
50440	Other Improvements		260,000		30,000	
	Total Capital Outlay	-	460,000	-	430,000	850,000
TOTAL EXPEN	DITURES/CASH OUTLAYS	\$ 1,508,168	\$ 2,061,699	\$ 1,568,114	\$ 2,066,298	\$ 2,498,397

					_				
				TY OF NEWPOR					
			Recom	mended CIP Sch	nedule				
				Parking Fund					
				FY 2020 ~ 2024					
	Activity		Funding	Proposed	Proposed	Proposed	Proposed	Proposed	Total
Project Title	No.	Pg.	Source	2019-20	2020-21	2021-22	2022-23	2023-24	19/20-23/24
Gateway Center Parking	074332	60	Enterprise	200,000	650,000		-	2	850,000
Bellevue Avenue Concrete	133731	61	Enterprise	200,000	200,000	200,000	200,000	200,000	1,000,000
Touro Lot Seal Coat	New	62	Enterprise	30,000	-	-	-	-	30,000
Equipment Replacement	074370	63	Enterprise		-	-	-	-	-
Total Parking Projects				430,000	850,000	200,000	200,000	200,000	1,880,000
Funding Sources:									
Parking Fund				430,000	850,000	200,000	200,000	200,000	1,880,000
Total Funding Sources				430,000	850,000	200,000	200,000	200,000	1,880,000

PROJECT TITLE #074332		DEPARTMEN	T OR DIVISIO	N		LOCATION			
Gateway Center I	Program		Parki	ng Fund			City Pa	rking Lots	
PROJECT DESCRIPTION									
FY 19/20 Waterpro	oof Gateway (	Garage	200,0	000					
FY 20/21 Repave/ Replace	Restripe Gate Strand Cabei	eway I	400,0 250,0						
Total Required to pre	eserve & imp	rove Gatew	ay 850,0	00					
GOALS & OBJECTIVES Council's Strategic Goa	I#2 Infrastru	cture							
Asset Preservation and	improvement	olure							
STATUS/OTHER COMMEN	TS			OPERATING CO	STS/SAVINGS	3			
TOTAL PROJECT COST			Ongoing PLA	Revenue Prot	ection; Decre	ease liability	claims		
	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	12/4/2018	FY18 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
	-								
Parking Revenue	915,000	518,306	518,306	200,000	650,000	-	-	-	850,000
TOTAL COST				200,000	650,000	-	_	-	850,000
Parking Fund Revenu	е			200,000	650,000		-	-	850,000

PROJECT TITLE (#133731)

Bellevue Avenue Concrete

Public Services

Project Description

Annual appropriation for the maintenance and preservation of the concrete roadway surface in order to extend and maintain its life cycle and to preserve this asset. October 2015 Evaluation and Estimate indicates approximately \$2.0 Million of repairs are necessary based upon current deterioration (including sidewalks.)

Assumption for budget is \$500,000 for roadways per annum.

Sidewalk maintenance (chip seal) is estimated separately with assumption that \$100,000 for sidewalks necessary for 3 years.

#### **GOALS & OBJECTIVES**

Asset preservation; pedestrian safety

STATUS/OTHER COMMENTS OPERATING COSTS/SAVINGS

Council's Tactical Priority Area = Infrastructure

TOTAL PROJECT COST On going Decrease liability claims

#### PLANNED FINANCING

	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	12/4/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
Transfer from General									
Fund	1,750,000	869,567	869,567	300,000	300,000	300,000	300,000	300,000	1,500,000
Maritime Fund				100,000	100,000	100,000	100,000	100,000	500,000
Parking Fund				200,000	200,000	200,000	200,000	200,000	1,000,000
TOTAL COST	Second to the second			600,000	600,000	600,000	600,000	600,000	3,000,000
Parking Fund Revenue				200,000	200,000	200,000	200,000	200,000	1,000,000

PROJECT TITLE		DEPARTMEN	T OR DIVISION	ON		LOCATION					
City Lot Improvements Parking					Mary St., Touro, Long Wharf Lo						
City Lot Improvements Parking Fund PROJECT DESCRIPTION						iviai,	y Ot., Touro	, Long Villa	1 LUIS		
	ot seal coat		30,00	00							
GOALS & OBJECTIVES Council's Strategic Goa Asset preservation; ped STATUS/OTHER COMMEN TOTAL PROJECT COST	l #2, Infrastru lestrian safety TS	cture /	\$30,000 PL:	OPERATING CO	ility claims	8					
		1									
SOURCE OF FUNDS	Prior Funding	Unspent @ 10/1/2019	Estimated FY19 Exp.	Proposed 2019/20	Proposed 2020/21	2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL		
Doubing Days				2000							
Parking Revenue				30,000	-	-	-	-	30,000		
Grant Funds											
TOTAL COST				30,000	_	-	_	-	-		
Parking Fund Revenu	e			30,000	•	-		-	30,000		

# **EQUIPMENT OPERATIONS**

The following functions fall under Equipment Operations:

Equipment Operations provides funds for the City's vehicle and equipment repair facilities located at the Public Works garage. This division is responsible for administration and oversight of the service provider First Vehicle Services who holds the contract for maintenance of vehicles owned by the City of Newport. Topics administered or overseen include developing specifications for new and replacement vehicles and equipment; administration and execution of a comprehensive preventive maintenance program for all vehicles and equipment in the City's fleet; receiving, inspecting and providing modifications to vehicles and equipment as required by user departments; maintenance of a replacement parts inventory; providing mechanical repairs as required and responding accordingly during weather and/or public safety emergencies; operation of a computerized fuel dispensing system; disposing of surplus vehicles and equipment through competitive bidding sales; and maintaining a vehicle inventory and vehicle registrations as required by the Rhode Island Department of Transportation. This repair facility is licensed by the State of Rhode Island as an Official Inspection Station and provides all annual inspections as required.

Through this program the City of Newport optimizes safety and performance while minimizing the life cycle costs of City vehicles through the provision of a cost-effective planned maintenance program.

# **EQUIPMENT OPERATIONS**

# FY 2019 Short-term goals, measures & status:

Goal #1: To properly maintain vehicles through planned and reactive work orders.

Measure: One Hundred percent completion of scheduled maintenance.

	FY 2015	FY 2016	FY2017	FY2018	FY2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	@ 12/30/18
Number of scheduled maintenance completed annu	628	719	690	714	298
Percent of scheduled maintenance completed	100%	100%	100%	98%	95.50%

Assoc. Council Mission Statement:

to deliver quality and cost effective municipal services to our residents, businesses, institutions and visitors that result in the highest achievable levels of customer satisfaction

Goal #2: To provide safe, reliable and cost effective vehicles for the performance of City of

Newport operations.

Measure: Complete, on average, 100 or more repair orders per month (1,200 annually).

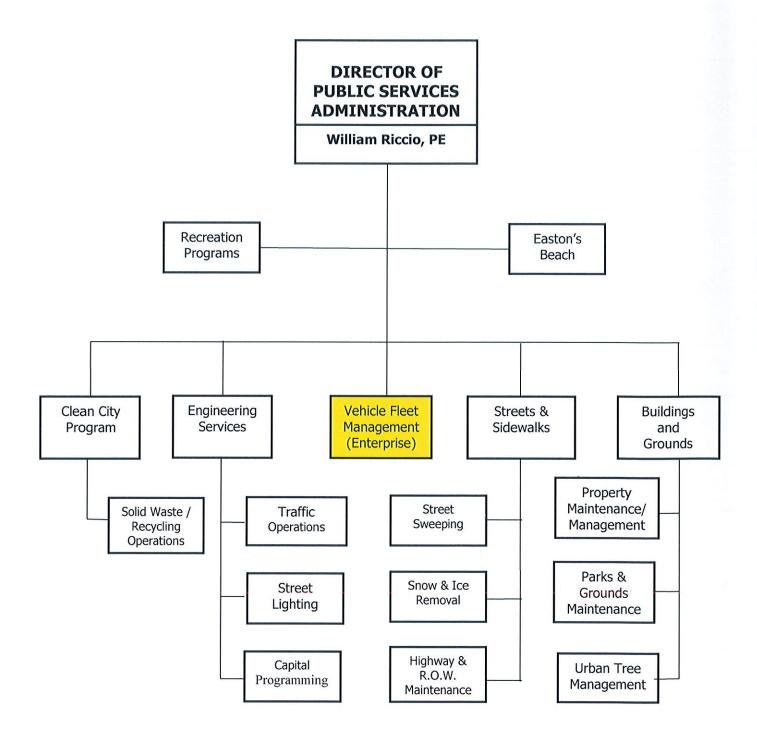
	FY 2015	FY 2016	FY2017	FY2018	FY2019
PERFORMANCE MEASURES	A CTUAL	ACTUAL	ACTUAL	<b>ACTUAL</b>	@ 12/30/18
Number of repair orders completed annually	1,792	1,916	1,688	1,834	856

Assoc. Council Mission Statement:

to deliver quality and cost effective municipal services to our residents, businesses, institutions and visitors that result in the highest achievable levels of customer satisfaction

Goals and Measures for FY 2019 continue to apply There are no new Goals or Measures for FY2020 or FY2021

## **DEPARTMENT OF PUBLIC SERVICES ADMINISTRATION**

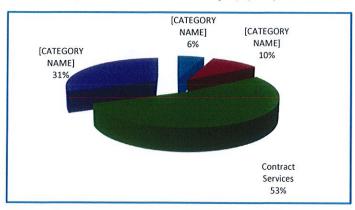


#### CITY OF NEWPORT, RHODE ISLAND EQUIPMENT OPERATIONS FUND BUDGET FY2020 AND FY2021 PROPOSED BUDGETS SUMMARY

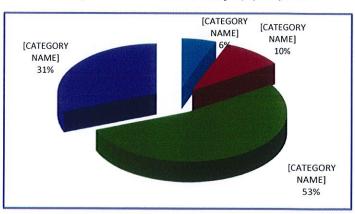
REVENUES		2017-18 ACTUAL	2018-2019 ADOPTED		018-2019 ROJECTED	MINOPELL .	2019-2020 PROPOSED	95 2005225430	020-2021 ROPOSED
Interfund Charges	\$	1,242,608	\$ 1,533,294	\$	975,708	\$	1,451,438	\$	1,452,961
TOTAL REVENUES & OTHER SOURCES OF FUN	I \$	1,242,608	\$ 1,533,294	\$	975,708	\$	1,451,438	\$	1,452,961
EXPENDITURES Salaries Fringe Benefits Purchased Services Utilities Internal Services Supplies & Materials Repairs & Maintenance Depreciation Expense Operating Expenditures	\$	(11,730) 13,303 748,532 23,605 1,669 385,531 73,816 4,317 <b>1,239,043</b>	\$ 52,689 29,445 895,935 27,950 4,594 457,650 60,250 4,781 <b>1,533,294</b>	\$	21,139 - 733,174 4,001 - 188,231 28,084 1,079 <b>975,708</b>	\$	51,016 30,778 868,800 26,500 4,594 405,000 60,250 4,500 <b>1,451,438</b>	\$	52,187 31,130 868,800 26,500 4,594 405,000 60,250 4,500
and the state of the		1,235,043	1,333,234		973,700		1,431,430		1,452,961
Capital Outlay  Other Expenditures			 	-	-		•		5-10-10-10-10-10-10-10-10-10-10-10-10-10-
TOTAL EXPENDITURES & CASH OUTLAYS	\$	1,239,043	\$ 1,533,294	\$	975,708	\$	1,451,438	\$	1,452,961
NET ASSETS 6/30	\$	168,457	\$ 168,457	\$	168,457	\$	168,457	\$	168,457
CASH BALANCE 6/30	\$	95,503	\$ 100,284	\$	96,582	\$	104,784	\$	109,284

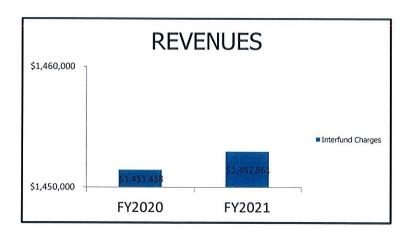
#### **Equipment Operations**

FY2020 Expenditures & Cash Outlays \$1,451,438



FY2021 Expenditures & Cash Outlays \$1,452,961





FUNCTION: Equipment Operations Fund DEPARTMENT: Equipment Operations

**DIVISION OR ACTIVITY: Equipment Operations** 

#### **BUDGET COMMENTS:**

The fleet maintenance of all City equipment other than fire trucks was outsourced effective January 2007. The cost for contract services is \$775,000 in Fiscal Year 2020. Other major costs include \$400,000 for motor fuel and \$87,000 for motor vehicle insurance.

#### PROGRAM:

This program provides funds for the City's vehicle and equipment repair facilities located at the Public Works garage. This division is responsible for: developing specifications for new and replacement vehicles and equipment; administration and execution of a comprehensive preventive maintenance program for all vehicles and equipment in the City's fleet; receiving, inspecting and providing modifications to vehicles and equipment as required by user departments; maintenance of a replacement parts inventory; providing mechanical repairs as required and responding accordingly during weather and/or public safety emergencies; operation of a computerized fuel dispensing system; disposing of surplus vehicles and equipment through competitive bidding sales; maintaining a vehicle inventory and vehicle registration as required by the Rhode Island Department of Transportation. This facility is licensed by the State of Rhode Island as an official inspection station and provides all annual inspections as required.

#### **OBJECTIVES:**

To optimize the safety and performance and minimize the life cycle costs of City vehicles through the provision of a cost-effective prevention maintenance program.

#### COST CENTER: EQUIPMENT OPERATIONS FUND - 09-120-8820

TITLE	2017-18 ACTUAL		2018-2019 ADOPTED		2018-2019 PROJECTED		2019-2020 PROPOSED		2020-2021 PROPOSED
SALARIES	\$ (11,730)	\$	52,689	\$	21,139	\$	51,016	\$	52,187
FRINGE BENEFITS	13,303		29,445		-		30,778		31,130
PURCHASED SERVICES	748,532		895,935		733,174		868,800		868,800
UTILITIES	23,605		27,950		4,001		26,500		26,500
INTERNAL SERVICES	1,669		4,594		:=:		4,594		4,594
SUPPLIES & MATERIALS	385,531		457,650		188,231		405,000		405,000
REPAIRS & MAINTENANCE	73,816		60,250		28,084		60,250		60,250
DEPRECIATION	4,317		4,781		1,079		4,500		4,500
COST CENTER TOTAL	\$ 1,239,043	\$	1,533,294	\$	975,708	\$	1,451,438	\$	1,452,961

PERSONNEL	GRADE	AUTH	AUTH	MID-YEAR	PROPOSED	PROPOSED
CLASSIFICATION		FY 17-18	FY 18-19	FY 18-19	FY 19-20	FY 20-21
Fleet Coordinator	UT7	1.0	0.00	0.00	0.00	0.00
Supervisor of Streets	N05	0.0	0.40	0.40	0.40	0.40
Sr Clerk Typist	U02	0.0	0.33	0.33	0.33	0.33
Total Positions		<b>1.0</b>	<b>0.73</b>	<b>0.73</b>	<b>0.73</b>	<b>0.73</b>

#### CITY OF NEWPORT, RHODE ISLAND FISCAL YEAR 2020 & FY2021 PROPOSED BUDGETS EQUIPMENT OPERATIONS

**Acct Unit** 

09-120-8820

ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL BUDGET	2019 ADOPTED BUDGET	2019 ACTUALS at 12/11/18	2019 PROJECTED RESULTS	2020 PROPOSED BUDGET	2021 PROPOSED BUDGET	Dollar Change	FY20 to FY19
50001	Salaries	\$ (11,730)	\$ 52,689	\$ 21,139	\$ 21,139	\$ 51,016	\$ 52,187	\$ (1,673)	-3.18%
50100	Employee Benefits	13,303	29,445			30,778	31,130	1,333	4.53%
50205	Copy & Binding	372	300	-	_	300	300	-	0.00%
50212	Conf & Training		500	-	-	500	500	:-	0.00%
50225	Contract Services	659,500	775,000	650,700	650,700	775,000	775,000	-	0.00%
50239	Liability Insurance	5,739	135			6,000	6,000	5,865	4344.44%
50240	Motor Vehicle Insurance	82,921	120,000	82,474	82,474	87,000	87,000	(33,000)	-27.50%
	<b>Total Purchased Services</b>	748,532	895,935	733,174	733,174	868,800	868,800	(27,135)	-3.03%
50257	Refuse Disposal	-	200					(200)	-100.00%
50305	Water Charge	956	2,750	323	323	1,500	1,500	(1,250)	-45.45%
50306	Electricity	11,290	13,000	2,868	2,868	13,000	13,000		0.00%
50307	Natural Gas	11,359	12,000	810	810	12,000	12,000	-	0.00%
	Total Utilities	23,605	27,950	4,001	4,001	26,500	26,500	(1,450)	-5.19%
50271	Gasoline & Vehicle Maint	1,669	4,594		_	4,594	4,594	-	0.00%
	Total Internal Services	1,669	4,594		-	4,594	4,594	-	0.00%
50268	Mileage Reimbursement	102	-	-	-			-	0.00%
50301	Motor Fuel (Gas, Diesel)	381,790	450,000	187,235	187,235	400,000	400,000	(50,000)	-11.11%
50311	Operating Supplies	3,482	3,000	606	606	3,000	3,000		0.00%
50320	Uniforms & Protective Gear	-	200		10000			(200)	-100.00%
50350	Equipment Parts	-	950		-			(950)	-100.00%
50352	M.V. Parts - Special Purchas		2,000		-	500	500	(1,500)	-75.00%
50361	General Office Supplies	157	1,500	390	390	1,500	1,500		0.00%
	Total Supplies & Materials	385,531	457,650	188,231	188,231	405,000	405,000	(52,650)	-11.50%
50250	0.1.1.50.5								
50260	Rental - Equip & Facilities		250			250	250		0.00%
50275	Repair & Maint., Equip/Fac	73,816	60,000	28,084	28,084	60,000	60,000	-	0.00%
	Total Repairs & Maintenance	73,816	60,250	28,084	28,084	60,250	60,250	-	0.00%
50950	Depreciation Expense	4,317	4,781	1,079	1,079	4,500	4,500	(281)	-5.88%
	Total Expenditures	\$ 1,239,043	\$ 1,533,294	\$ 975,708	\$ 975,708	\$ 1,451,438	\$ 1,452,961	\$ (81,856)	-5.34%

# WATER POLLUTION CONTROL

The following functions fall under Water Pollution Control:

This fund supports the operation, maintenance and debt service expenditures associated with the Water Pollution Control Division of the Department of Utilities. Areas of responsibility include the City's sanitary and storm sewer collection systems and the Industrial Pretreatment Program. Included in this system are all sanitary sewer and storm drain lines, pump stations, the Wellington Avenue Combined Sewer Overflow (CSO), Washington Street CSO facility, and the Treatment Plant facilities located on Connell Highway. The system serves not only the City of Newport, but the Town of Middletown and the Naval Station Newport as well. Both of these jurisdictions have contracts with the City for payment of their share of water pollution control operation costs.

The Wastewater Treatment Facility, Pumping Stations, CSO Treatment Facilites, the UV Stormwater Disinfection System, and the Industrial Pretreatment Program are operated and maintained in accordance with a service contract with Newport Water Services. Beginning in FY 2018 city staff of the Water Pollution Control Division operate and manage the sanitary sewer collection and storm drainage underground piping systems.

# WATER POLLUTION CONTROL

## FY 2019 Short-term goals, measures and status:

Goal #1:

To ensure effective storm water management.

Measures:

Clean catch basins on a regular interval to minimize street flooding.

L A	ACTUAL	<b>ACTUAL</b>	<b>ACTUAL</b>	@ 12/30/18
10	2,150	214	572	184
	-	-		AL         ACTUAL         ACTUAL         ACTUAL           10         2,150         214         572

	FY 2015	FY 2016	FY2017	FY2018	FY2019
PERFORMANCE MEASURES	ACTUAL	<b>ACTUAL</b>	ACTUAL	ACTUAL	@ 12/30/18
Number of catch basins repaired	25	29	27	59	28

Assoc. Council Tactical Priority Area:

public infrastructure is key to enhancing quality of life and economic stability to our community

Goal #2

To assure compliance with the Clean Water Act

Measure:

Implement the City's CSO Long-term Control Plan in accordance with the requirements of the Consent Decree with EPA and RIDEM. Implement Plan as

approved by the regulatory agencies.

Implementation is in compliance with schedule agreed to in the Consent Decree with

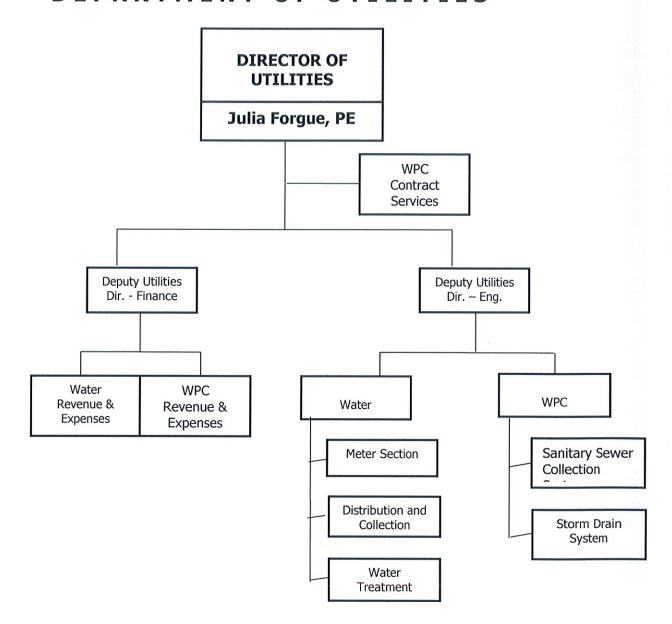
EPA & RIDEM

Assoc. Council Tactical Priority Area:

Providing a strong, well-managed public infrastructure is key to enhancing quality of life and economic stability to our community

Goals and Measures for FY 2019 continue to apply. There are no new Goals or Measures for FY2020 or FY2021

# DEPARTMENT OF UTILITIES



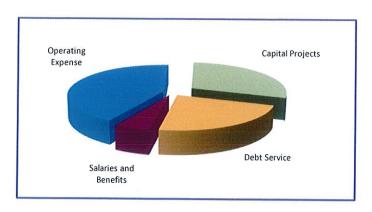
### CITY OF NEWPORT, RHODE ISLAND WATER POLLUTION CONTROL FUND BUDGET PROPOSED BUDGETS FOR FY2020 AND FY2021 SUMMARY

	REVENUES	2017-2018 ACTUAL	2018-2019 ADOPTED	2018-2019 PROJECTED	2019-2020 PROPOSED	2020-2021 PROPOSED
45701	Investment Interest Income	\$ 45,199	\$ 24,000	0 \$ 24,000	¢ 60,000	
45854	Sewage Treat. Middletown	1,626,932		- 4	\$ 60,000 1,800,000	\$ 60,000
45855	Sewer Assessment Fee	28,424				1,855,000
45856	Sewer Treat., Water Utility	536,911	-0,000		10,680	10,680
45857	Sewer Treatment U.S.N.	1,263,254	,		575,190	575,190
	Share of Debt, U.S.N.	-,=00,=0	1,110,000	1,140,000	1,400,000	1,440,000
	Middletown Share of WPCP			337,088	488,000	489,000
47150	Middletown Share of LWFM Debt	202,234	1,151,194		337,200	336,816
47151	Middletown Share of CSO Upgrades	337,876		814,106	887,223	000 500
45879	Pretreatment Fees	119,820			117,000	889,500
45892	ICI Reimbursements	120,011			120,011	117,000
47103	Disposal Permits	87,978			93,938	120,011
47111	Sewer Use Charge	11,262,622			12,474,000	94,000
45902	Maritime Fund Stormwater Charge	50,000			50,000	12,474,000
45903	Parking Fund Stormwater Charge	200,000			200,000	50,000
47115	Miscellaneous	10,841			1,000	200,000
47120	Sewer - Penalty	41,552	35,000		35,000	1,000
	<b>Revenue From Operations</b>	15,933,654	17,240,685	17,240,685	18,649,242	35,000 <b>18,747,197</b>
TOTAL UN	RESTRICTED REVENUES	15,933,654	17,240,685	17,240,685	18,649,242	18,747,197
OF FUN				,,	10,043,242	10,747,197
45862	CSO Fixed Fee	2,138,473	2,143,380	2,143,380	2 136 000	2 126 000
	Use of Cash		1,118,438	1,118,438	2,136,000	2,136,000
46005	Bond/Loan Proceeds		130,000	130,000	4,000,000	2 000 000
45345	Grant Proceeds	44,831	/	250,000	425,000	2,000,000
	Total Restricted Revenues and				423,000	
	Other Sources of Funds	2,183,304	3,391,818	3,641,818	6,561,000	4,136,000
TOTAL REV	/ENUES & OTHER SOURCES OF FUNDS	\$ 18,116,958	\$ 20,632,503	\$ 20,882,503	\$ 25,210,242	\$ 22,883,197
	EXPENDITURES					
	Salaries	\$ 766,267				
	Fringe Benefits		\$ 900,091	\$ 900,091	\$ 944,557	\$ 979,723
	Purchased Services	366,820	492,001	550,807	583,120	599,169
	Utilities	6,564,141	6,881,213	6,881,213	6,957,165	7,150,610
	Internal Services	720,839 379,179	800,000	800,000	800,000	800,000
	Supplies & Materials	104,310	430,000	430,000	515,000	515,000
	Repair & Maintenance	203,364	375,515	135,515	148,660	139,860
	Interest Expense		225,000	225,000	225,000	215,000
	Other	1,604,598	1,849,636	1,849,636	1,822,655	1,776,026
	Depreciation	3,708,297	20,000	20,000	20,000	20,000
	Operating Expenditures	14,417,815	3,629,549	3,629,549	3,629,549	3,629,549
	OTHER CASH OUTLAYS	14,417,613	15,603,005	15,421,811	15,645,706	15,824,937
	Capital Outlay From Unrestricted Revenues			Special Control of the Control of		
	Capital Outlay From CSO Fixed Fees	-	2,655,000	2,655,000	3,400,000	2,510,000
	Capital Outlay From Revenue Bonds	-	1,550,000	1,550,000	1,000,000	960,000
	Principal Debt Repayment				4,000,000	2,000,000
	Other Cash Outlays		4,454,047	4,454,047	4,759,623	5,214,318
			8,659,047	8,659,047	13,159,623	10,684,318
	ENDITURES & CASH OUTLAYS	\$ 14,417,815	\$ 24,262,052	\$ 24,080,858	\$ 28,805,329	\$ 26,509,255
LESS:	NON-CASH ITEMS					
	Depreciation	3,708,297	3,629,549	3,629,549	3,629,549	3,629,549
TOTAL CAS	H NEEDED	\$ 10,709,518	\$ 20,632,503	\$ 20,451,309	\$ 25,175,780	\$ 22,879,706
NET ASSETS	6 6/30	\$ 73,493,681	\$ 77,274,741	\$ 77,705,935	\$ 83,270,471	\$ 88,328,731
CASH BALA	NCE 6/30 **	\$ 14,033,493	\$ 12,915,055	\$ 12,966,249	\$ 13,000,711	\$ 13,004,202

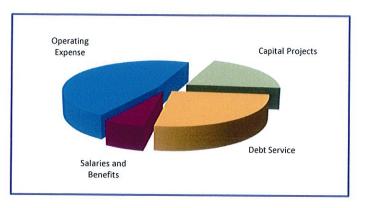
<sup>\*\*</sup> Includes amounts restricted in escrow per revenue bond agreements

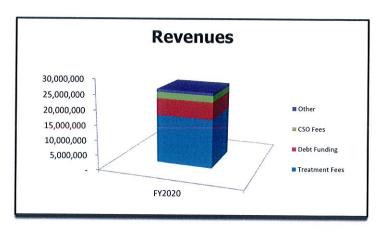
# Water Pollution Control

FY2020 Expenditures & Cash Outlays \$28,805,329



FY2021 Expenditures & Cash Outlays \$26,509,255





FUNCTION: Water Pollution Control DEPARTMENT: Water Pollution Control DIVISION OR ACTIVITY: Administration

#### **BUDGET COMMENTS:**

The primary expenses in this budget are for administration , engineering, contract services, salaries and benefits. There are no rate increases proposed for FY2020 or FY2021. Major expenses include the service contract to operate the water pollution control plant, O&M for the sanitary sewer and storm drainage systems, electricity, liability insurance and debt service.

	Current Rate	Proposed Rate	(both per 1,000 gallons of water)
Fiscal Year 2019	\$18.36	\$19.80	
Fiscal Years 2020 & 2021	\$18.36	\$19.80	

The CSO fixed fee to fund CSO capital needs is not proposed to increase. Current rates are:

Less than 1" meter size	\$ 192
1" meter size	265
1 1/2" meter size	500
2" meter size	733
3" meter size	1,774
4" meter size	2,951
5" meter size	4,478
6" meter size	5,894

The Industrial Pretreatment Fee and disposal permit fees will not increase.

#### PROGRAM:

This fund supports the operation, maintenance and debt service expenditures associated with the Water Pollution Control Division of the Public Utilities Department. Areas of responsibility include the City's sanitary and storm sewer system. Included in this system are all sewer lines, pump stations, the Wellington Avenue Combined Sewer Overflow (CSO) facility, Washington Street CSO facility, and the Treatment Plant facilities located on Connell Highway. The system serves not only the City of Newport, but provides wastewater treatment for the Town of Middletown and the U.S. Navy base as well. Both of these jurisdictions have long-term contracts with the City for payment of their flow proportional share of wastewater treatment and their costs.

#### OBJECTIVE:

To ensure effective sewer services to city customers and to ensure treatment capacity availability for future use by administering the contract with Newport Water Services, LLC for sewage treatment.

# COST CENTER: WATER POLLUTION CONTROL ADMINISTRATION 10-450-2500 FUNDING SOURCE: METERED RATES AND OTHER OPERATING REVENUES

TITLE	2017-2018 ACTUAL	2018-2019 ADOPTED	2018-2019 ESTIMATED	2019-2020 PROPOSED	2020-2021 PROPOSED	
SALARIES	\$ 370,633	\$ 340,172	\$ 340,172	\$ 354,250	\$ 364,979	
FRINGE BENEFITS	160,346	178,049	236,855	251,799	255,069	
PURCHASED SERVICES	6,557,217	6,580,713	6,580,713	6,807,165	7,000,610	
UTILITIES	720,839	800,000	800,000	800,000	800,000	
INTERNAL SERVICES	339,225	340,000	340,000	425,000	425,000	
SUPPLIES & MATERIALS	19,641	16,060	16,060	25,660	25,860	
REPAIRS & MAINTENANCE	60,545				25,600	
INTEREST EXPENSE	1,604,598	1,458,311	1,458,311	1,449,919	1,415,589	
PRINCIPAL DEBT REPAYMENT	-	3,742,970	3,742,970	4,031,007	4,483,594	
OTHER	-	20,000	20,000	20,000		
DEPRECIATION	3,708,297	3,629,549	3,629,549	3,629,549	20,000	
CAPITAL OUTLAY		2,655,000	2,655,000	3,400,000	3,629,549	
COST CENTER TOTAL	\$ 13,541,341	\$ 19,760,824	\$ 19,819,630		2,510,000	
	,/- :2/041	¥ 15/100/024	Ф 19,019,030	\$ 21,194,349	\$ 20,930,250	

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21
Director of Utilities	S13	0.4	0.4	0.4		
Deputy Utilities Director Fin	S11	0.4		0.4	0.4	0.4
Deputy Utilities Director Engineering	S11	0.4	0.4	0.4	0.4	0.4
Billing Clerk	U02		0.4	0.4	0.4	0.4
Parts/Inventory Control Tech		0.0	0.5	0.5	0.5	0.5
Financial Analyst	U04	0.0	0.5	0.5	0.5	0.5
UWPC Engineer	N03	0.0	0.5	0.5	0.5	0.5
	S06	1.0	1.0	1.0	1.0	1.0
Administrative Assistant	S04	0.4	0.4	0.4	0.4	0.4
Total Positions		2.6	4.1	4.1	4.1	4.1

FUNCTION: Water Pollution Control DEPARTMENT: Water Pollution Control DIVISION OR ACTIVITY: Sanitary Sewer

# **BUDGET COMMENTS:**

The primary expenses in this budget are for operation and maintenance of the sanitary sewer collection system.

### PROGRAM:

This Fund supports the operation & maintenance expenditures associated with the sanitary sewer collection system.

### **OBJECTIVE:**

To ensure effective sanitary sewer collection services to city customers.

# COST CENTER: WATER POLLUTION CONTROL SANITARY SEWER 10-450-2501 FUNDING SOURCE: METERED RATES AND OTHER OPERATING REVENUES

TITLE	 2017-2018 ACTUAL	2018-2019 ADOPTED	018-2019 STIMATED	019-2020 ROPOSED	020-2021 ROPOSED
SALARIES	\$ 177,457	\$ 287,536	\$ 287,536	\$ 294,401	\$ 299,519
FRINGE BENEFITS	90,071	164,899	164,899	171,546	174,100
PURCHASED SERVICES		225,500	225,500	100,000	100,000
INTERNAL SERVICES	19,306	45,000	45,000	45,000	45,000
SUPPLIES & MATERIALS	35,495	181,980	61,980	64,000	60,500
REPAIRS & MAINTENANCE	69,439	150,000	150,000	150,000	145,000
COST CENTER TOTAL	\$ 391,768	\$ 1,054,915	\$ 934,915	\$ 824,947	\$ 824,119

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21
Supervisor Collection and Storm	N05	0.5	0.5	0.5	0.5	0.5
Engineering Technician	U5	0.5	0.5	0.5	0.5	0.5
Foreman Collection and Storm	U5	0.5	0.5	0.5		0.5
Heavy Equipment Operator	U4	1.0	1.0	1.0	0.5	0.5
Labor Equipment Operator, Storm	U3	1.0	1.0		1.0	1.0
Laborer	U1	2.0		1.0	1.0	1.0
	- 01	2.0	2.0	2.0	2.0	2.0
Total Positions		5.5	5.5	5.5	5.5	5.5

FUNCTION: Water Pollution Control DEPARTMENT: Water Pollution Control DIVISION OR ACTIVITY: Storm Drains

### **BUDGET COMMENTS:**

Primary expenses in this budget include labor, supplies, materials and equipment rental for the care and maintenance of the stormwater drain underground infrastructure.

### PROGRAM:

This Fund supports the operation and maintenance of the storm drainage collection system.

# OBJECTIVE:

To ensure an effective storm drainage system for the City.

# COST CENTER: WATER POLLUTION CONTROL STORM DRAIN 10-450-2502 FUNDING SOURCE: METERED RATES AND OTHER OPERATING REVENUES

TITLE	 2017-2018 ACTUAL	2018-2019 ADOPTED	018-2019 STIMATED	019-2020 ROPOSED	BARBOOK BARBOOK	020-2021 OPOSED
SALARIES	\$ 218,177	\$ 272,383	\$ 272,383	\$ 295,906	\$	315,225
FRINGE BENEFITS	116,403	149,053	149,053	159,775		170,000
PURCHASED SERVICES	6,924	75,000	75,000	50,000		50,000
INTERNAL SERVICES	20,648	45,000	45,000	45,000		45,000
SUPPLIES & MATERIALS	49,174	177,475	57,475	59,000		53,500
REPAIRS & MAINTENANCE	73,380	75,000	75,000	75,000		70,000
COST CENTER TOTAL	\$ 484,706	\$ 793,911	\$ 673,911	\$ 684,681	\$	703,725

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21
Supervisor Collection and Storm Engineering Technician Foreman Collection and Storm Heavy Equipment Operator Labor Equipment Operator, Storm Laborer	N05 U5 U5 U4 U3 U1	0.5 0.5 0.5 1.0 1.0 2.0	0.5 0.5 0.5 1.0 1.0 2.0	0.5 0.5 0.5 1.0 1.0 2.0	0.5 0.5 0.5 1.0 1.0 2.0	0.5 0.5 0.5 1.0 2.0
Total Positions		5.5	5.5	5.5	5.5	5.5

# COST CENTER: WATER POLLUTION CONTROL 10-450-2500 FUNDING SOURCE: CSO FIXED FEES

TITLE	2017-2018 ACTUAL	2018-2019 ADOPTED	2018-2019 ESTIMATED	2019-2020 PROPOSED	2020-2021 PROPOSED
REVENUES FROM CSO FIXED FEE/CONTRACTS	\$ 2,138,473	\$ 2,143,380	\$ 2,143,380	\$ 2,136,000	\$ 2,136,000
INTEREST EXPENSE		391,325	391,325	372,736	360,437
PRINCIPAL DEBT REPAYMENT	:-	711,077	711,077	728,616	730,724
CAPITAL OUTLAY	-	1,550,000	1,550,000	1,000,000	960,000
COST CENTER TOTALS	\$ -	\$ 2,652,402	\$ 2,652,402	\$ 2,101,352	\$ 2,051,161

Note that the City of Newport charges customers a combined sewer overflow (CSO) fixed fee depending on the size of their meter. The funds from the fixed fee are restricted to capital projects and debt service related to CSO improvements and upgrades required to comply with regulatory standards.

# COST CENTER: WATER POLLUTION CONTROL 10-450-2500 FUNDING SOURCE: STATE REVOLVING FUND REVENUE BONDS

TITLE		2016-2017		2017-2018		2017-2018		2018-2019	2018-2019
		ACTUAL		ADOPTED		ESTIMATED		PROPOSED	PROPOSED
CAPITAL OUTLAY		\$	-	\$	-	\$	•	\$ 4,000,000	\$ 2,000,000

# City of Newport, Rhode Island Water Pollution Control Debt Service Consolidated Debt Service Requirements

Year Ending		Principal		Total			
June 30	Principal	Forgiveness	Interest	Requirement			
2020	4,606,877	(87,294)	1,822,655	6,342,238			
2021	4,720,474	(89,324)	1,717,680	6,348,830			
2022	4,845,904	(91,458)	1,605,007	6,359,453			
2023	4,978,194	(93,744)	1,484,092	6,368,542			
2024	4,225,000	(96,284)	1,363,730				
2025	4,340,000	(98,929)	1,244,559	5,492,446			
2026	4,467,000	(101,725)	1,117,915	5,485,630			
2027	4,601,000	(104,624)	983,171	5,483,190			
2028	3,778,000	(107,780)	860,644	5,479,547			
2029	3,751,000	(111,085)	The state of the s	4,530,864			
2030	3,865,532	(114,679)	752,547	4,392,462			
2031	3,526,000	(49,583)	639,769	4,390,622			
2032	2,978,505	(50,938)	529,112	4,005,529			
2033	2,842,000	(52,396)	433,318	3,360,885			
2034	2,924,000	The state of the s	350,260	3,139,864			
2035	3,006,000	(53,854)	268,406	3,138,552			
2036	2,723,000	(55,312)	183,433	3,134,121			
2037		(56,979)	101,310	2,767,331			
2037	2,185,000	(58,492)	31,260	2,157,768			
	\$ 68,363,486	\$ (1,474,480)	\$ 15,488,867	\$ 82,377,873			

City of Newport, Rhode Island State Revolving Loan Fund Revenue Bonds 2010 Series B Thames Street Interceptor Improvements/Wellington - CSO \$7,850,000

<b>Year Ending</b>			Total
June 30	Principal	Interest	Requirement
2020	361,046	185,723	546,769
2021	371,987	173,717	545,704
2022	384,611	160,870	545,481
2023	398,077	147,189	545,266
2024	412,384	132,700	545,084
2025	426,691	117,448	544,139
2026	442,682	101,428	544,110
2027	458,672	84,616	543,288
2028	476,346	67,013	543,359
2029	494,019	48,623	542,642
2030	513,376	29,560	542,936
2031	530,605	9,941	540,546
	5,270,496	1,258,828	\$ 6,529,324

# City of Newport, Rhode Island State Revolving Loan Fund Revenue Bonds - 2010 Series B Long Wharf Sewer Force Main \$1,477,000

Year Ending					Total	
June 30	Principal		Interest		Require	ement
2020	6	7,954		34,955		102,909
2021	7	0,013		32,695		102,708
2022	7	2,389		30,278		102,667
2023	7	4,923		27,703		102,626
2024	7	7,616		24,975		102,591
2025	8	30,309		22,105		102,414
2026	8	3,318		19,090		102,408
2027	8	6,328		15,926		102,254
2028	8	9,654		12,613		102,267
2029	9	2,981		9,151		102,132
2030	9	6,624		5,563		102,187
2031	9	9,395		1,871		101,266
	\$ 99	1,504	\$	236,925	\$	1,228,429

# City of Newport, Rhode Island State Revolving Loan Fund Revenue Bonds - 2011 Series A SRF Eligible Portion of Sewer Force Main Repair \$3,095,505

<b>Year Ending</b>					Tota	ıl
June 30	Prin	cipal	Inter	est	Req	uirement
2020		136,000		87,738		223,738
2021		140,000		83,031		223,031
2022		145,000		77,840		222,840
2023		151,000		72,155		223,155
2024		157,000		66,110		223,110
2025		163,000		59,717		222,717
2026		169,000		52,984		221,984
2027		176,000		45,902		221,902
2028		184,000		38,441		222,441
2029		191,000		30,612		221,612
2030		199,000		22,412		221,412
2031		208,000		13,772		221,772
2032		216,505		4,666		221,171
		2 225 525				
		2,235,505	\$	655,379	\$	2,890,884

# City of Newport, Rhode Island State Revolving Loan Fund Revenue Bonds - 2011 Conduit Non SRF Eligible Portion of Sewer Force Main Repair \$10,345,000

<b>Year Ending</b>					Tota	ıl
June 30	Prin	cipal	Inte	rest	Req	uirement
2020		675,000		266,496		941,496
2021		705,000		235,963		940,963
2022		740,000		203,993		943,993
2023		775,000		170,473		945,473
2024		810,000		135,405		945,405
2025		845,000		98,788		943,788
2026		885,000		60,512		945,512
2027	_	925,000		20,466		945,466
	\$	6,360,000	\$	1,192,095	\$	7,552,095

City of Newport, Rhode Island State Revolving Loan Fund Revenue Bonds - Series 2009 (6.595) Railroad Interceptor and Ultraviolet Moat Projects

Year Ending			Principal			Total					
June 30	Principal	F	orgiveness		Interest	Requirement					
2020	166,106		(25,074)		202,189						
2021	171,396		(25,872)		61,157 56,693	202,217					
2022	176,686		(26,670)		51,933	201,949					
2023	182,505		(27,549)		46,885	201,841					
2024	188,853		(28,507)		41,556	201,902					
2025	195,201		(29,465)		35,946	201,682					
2026	202,078		(30,503) 30,051		9.5	201,626					
2027	208,955		(31,541)		23,883	201,297					
2028	216,361		(32,659)		17,436	201,138					
2029	224,296		(33,857)		10,682	201,121					
2030	232,512		(35,097)		3,613	201,028					
			, , ,			201,020					
	\$ 2,164,949	\$	(326,794)	\$	379,835	\$ 2,217,990					

# City of Newport, Rhode Island State Revolving Loan Fund Revenue Bonds - Series 2009 (6.595) Catch Basin Separation & High Priority Sewers - CSO

		Principal				Total
Principal	Fo	orgiveness		Interest	R	equirement
147,894		(22,324)				180,022
152,604		Section 1 to the second section 2 to the section 2 to the second section 2 to the second section 2 to the second section 2 to the section 2 to the second section 2 to the second section 2 to the				180,046
157,314						179,808
162,495						
168,147				And the second s		179,712
173,799				3.5		179,766
179,922						179,569
186,045		Charles Andrews Control of the Contr				179,519
192,639						179,226
199,704						179,084
207,020						179,070
		(==/= .5)		5,217		178,988
\$ 1,927,583	\$	(290,964)	\$	338.191	\$	1,974,810
	147,894 152,604 157,314 162,495 168,147 173,799 179,922 186,045 192,639 199,704 207,020	Principal For 147,894   152,604   157,314   162,495   168,147   173,799   179,922   186,045   192,639   199,704   207,020	Principal         Forgiveness           147,894         (22,324)           152,604         (23,035)           157,314         (23,746)           162,495         (24,528)           168,147         (25,381)           173,799         (26,235)           179,922         (27,159)           186,045         (28,083)           192,639         (29,079)           199,704         (30,145)           207,020         (31,249)	Principal         Forgiveness           147,894         (22,324)           152,604         (23,035)           157,314         (23,746)           162,495         (24,528)           168,147         (25,381)           173,799         (26,235)           179,922         (27,159)           186,045         (28,083)           192,639         (29,079)           199,704         (30,145)           207,020         (31,249)	Principal         Forgiveness         Interest           147,894         (22,324)         54,452           152,604         (23,035)         50,477           157,314         (23,746)         46,240           162,495         (24,528)         41,745           168,147         (25,381)         37,000           173,799         (26,235)         32,005           179,922         (27,159)         26,756           186,045         (28,083)         21,264           192,639         (29,079)         15,524           199,704         (30,145)         9,511           207,020         (31,249)         3,217	Principal         Forgiveness         Interest         R           147,894         (22,324)         54,452           152,604         (23,035)         50,477           157,314         (23,746)         46,240           162,495         (24,528)         41,745           168,147         (25,381)         37,000           173,799         (26,235)         32,005           179,922         (27,159)         26,756           186,045         (28,083)         21,264           192,639         (29,079)         15,524           199,704         (30,145)         9,511           207,020         (31,249)         3,217

# City of Newport, Rhode Island 2002 Revenue Bond Issue (\$13MM) Primary/Secondary Plant

Year Ending			Total
June 30	Principal	Interest	Requirement
2020	786,877	54,625	
2021 2022	812,474	39,619	852,093
2022	838,904	24,125	000/025
2025	866,194	8,127	874,321
	\$ 3,304,449	\$ 126,496	\$ 3,430,945

# City of Newport, Rhode Island State Revolving Loan Fund Revenue Bonds - 2015 Series A Wellington CSO \$5,400,000

<b>Year Ending</b>					Tota	al
June 30	Prin	ncipal	Inte	erest	Req	uirement
2020		242,000		132,561		374,561
2021		246,000		128,289		374,289
2022		251,000		123,391		374,391
2023		256,000		117,798		373,798
2024		262,000		111,592		373,592
2025		268,000		104,939		372,939
2026		275,000		97,659		372,659
2027		283,000		89,565		372,565
2028		291,000		80,838		371,838
2029		300,000		71,572		371,572
2030		310,000		61,764		371,764
2031		320,000		51,430		371,430
2032		330,000		40,590		370,590
2033		342,000		29,249		371,249
2034		353,000		17,681		370,681
2035		362,000		5,955		367,955
	\$	4,691,000	\$	1,264,873	\$	5,955,873

# City of Newport, Rhode Island State Revolving Loan Fund Revenue Bonds - 2016 Series B Wastewater Plant Upgrades \$9,142,000

June 30         Principal         Interest         Requirement           2020         416,000         192,578         608,           2021         422,000         186,835         608,           2022         428,000         180,436         608,           2023         435,000         173,401         608,           2024         442,000         165,770         607,           2025         450,000         157,494         607,           2026         458,000         148,525         606,           2027         468,000         138,377         606,           2028         479,000         126,867         605,           2029         491,000         114,399         605,           2030         503,000         101,151         604,           2031         517,000         87,278         604,           2032         531,000         72,815         603,           2033         546,000         57,735         603,	ar Ending	
2021       422,000       186,835       608,         2022       428,000       180,436       608,         2023       435,000       173,401       608,         2024       442,000       165,770       607,         2025       450,000       157,494       607,         2026       458,000       148,525       606,         2027       468,000       138,377       606,         2028       479,000       126,867       605,         2029       491,000       114,399       605,         2030       503,000       101,151       604,         2031       517,000       87,278       604,         2032       531,000       72,815       603,         2033       546,000       57,735       603,		
2022       428,000       180,436       608,         2023       435,000       173,401       608,         2024       442,000       165,770       607,         2025       450,000       157,494       607,         2026       458,000       148,525       606,         2027       468,000       138,377       606,         2028       479,000       126,867       605,         2029       491,000       114,399       605,         2030       503,000       101,151       604,         2031       517,000       87,278       604,         2032       531,000       72,815       603,         2033       546,000       57,735       603,	2020	2020
2023       435,000       173,401       608,         2024       442,000       165,770       607,         2025       450,000       157,494       607,         2026       458,000       148,525       606,         2027       468,000       138,377       606,         2028       479,000       126,867       605,         2029       491,000       114,399       605,         2030       503,000       101,151       604,         2031       517,000       87,278       604,         2032       531,000       72,815       603,         2033       546,000       57,735       603,	2021	2021
2024       442,000       165,770       607,         2025       450,000       157,494       607,         2026       458,000       148,525       606,         2027       468,000       138,377       606,         2028       479,000       126,867       605,         2029       491,000       114,399       605,         2030       503,000       101,151       604,         2031       517,000       87,278       604,         2032       531,000       72,815       603,         2033       546,000       57,735       603,	2022	2022
2025       450,000       157,494       607,         2026       458,000       148,525       606,         2027       468,000       138,377       606,         2028       479,000       126,867       605,         2029       491,000       114,399       605,         2030       503,000       101,151       604,         2031       517,000       87,278       604,         2032       531,000       72,815       603,         2033       546,000       57,735       603,	2023	2023
2026       458,000       148,525       606,         2027       468,000       138,377       606,         2028       479,000       126,867       605,         2029       491,000       114,399       605,         2030       503,000       101,151       604,         2031       517,000       87,278       604,         2032       531,000       72,815       603,         2033       546,000       57,735       603,	2024	2024
2027       468,000       138,377       606,         2028       479,000       126,867       605,         2029       491,000       114,399       605,         2030       503,000       101,151       604,         2031       517,000       87,278       604,         2032       531,000       72,815       603,         2033       546,000       57,735       603,	2025	2025
2028       479,000       126,867       605,         2029       491,000       114,399       605,         2030       503,000       101,151       604,         2031       517,000       87,278       604,         2032       531,000       72,815       603,         2033       546,000       57,735       603,	2026	2026
2029       491,000       114,399       605,         2030       503,000       101,151       604,         2031       517,000       87,278       604,         2032       531,000       72,815       603,         2033       546,000       57,735       603,	2027	2027
2030       503,000       101,151       604,         2031       517,000       87,278       604,         2032       531,000       72,815       603,         2033       546,000       57,735       603,	2028	2028
2031       517,000       87,278       604,         2032       531,000       72,815       603,         2033       546,000       57,735       603,	2029	2029
2032 531,000 72,815 603, 2033 546,000 57,735 603,	2030	2030
2033 546,000 57,735 603,	2031	2031
	2032	2032
	2033	2033
2034 562,000 42,028 604,	2034	2034
2035 578,000 25,696 603,	2035	2035
2036 597,000 8,686 605,	2036	2036
	_	
\$ 8,323,000 \$ 1,980,071 \$ 10,303,		

# City of Newport, Rhode Island Rhode Island Infrastructure Bank Energy Bond Solar Energy Wastewater Plant \$1,242,000

Year Ending			Tot	al
June 30	Principal	Interest	Rec	quirement
2020	119,000	19,63	34	138,634
2021	120,000	17,9	10	137,910
2022	121,000	16,0:	16	137,016
2023	123,000	13,9	59	136,959
2024	125,000	11,74	46	136,746
2025	126,000	9,40	02	135,402
2026	128,000	6,92	20	134,920
2027	130,000	4,27	79	134,279
2028	132,000	1,45	58	133,458
	\$ 1,124,000	\$ 101,32	24 \$	1,225,324

# City of Newport, Rhode Island State Revolving Loan Fund Revenue Bonds - 2017 Series A Wastewater Plant Upgrades \$33,443,000

Year Ending				Principal		Total						
June 30	Pri	ncipal	I	Forgiveness	Inte	erest	Rec	quirement				
2020		1,489,000		(39,896)		732,736		2,181,840				
2021		1,509,000		(40,417)		712,452		2,181,035				
2022		1,531,000		(41,042)		689,886						
2023		1,554,000		(41,667)		664,656		2,176,989				
2024		1,582,000		(42,396)		636,877		2,176,481				
2025		1,612,000		(43,229)		606,716		2,175,487				
2026		1,644,000		(44,063)		573,990		2,173,927				
2027	1,679,000			(45,000)		538,893		2,172,893				
2028		1,717,000		(46,042)		500,454		2,171,412				
2029		1,758,000		(47,083)		457,996		2,168,913				
2030		1,804,000		(48,333)		412,489		2,168,156				
2031		1,851,000		(49,583)		364,819		2,166,236				
2032		1,901,000		(50,938)	315,247			2,165,309				
2033		1,954,000		(52,396)		263,276		2,164,880				
2034		2,009,000		(53,854)		208,697		2,163,843				
2035		2,066,000		(55,312)		151,782		2,162,470				
2036		2,126,000		(56,979)	92,624			2,161,645				
2037		2,185,000		(58,492)		31,260		2,157,768				
								2/13///00				
	\$	31,971,000	\$	(856,722)	\$	7,954,850	\$	39,069,128				

CITY OF NEWPORT, RHODE ISLAND PROPOSED BUDGETS FOR FY2020 AND FY2021 WATER POLLUTION CONTROL FUND

	Depreciation												3,629,549	3,629,549																			
1	Outlay													•													000	800,000	200,000	000 37	400,000	200,000	160,000
Principal	Repayment											3,791,007	240,000	4,031,007											- 1	728,616							
Interest	Expense										1,449,919		440.000	1,449,919					•						372,736	372,736							
Repairs	Maint													•				150,000	150,000				75,000		75,000								
Supplies &	Materials			1,560	1,500		100	9,600	,	5 200			25.660			200		60,000	3,500 <b>64,000</b>			200		3,500	000/65								
Other											900	10,000	20.000												ı								
Internal	Services					330,000		85,000	10,000				425,000				45,000		45,000				45,000	45,000	Po (†								
	Offlities									75,000			800,000																				
Purchased	Services		6,448,145	•	5,000	4,000	350,020						6,807,165			000	000,001		100,000			20,000		20.000									
	penents	179,799	000'09										251,799		171,546				171,546		159,775			159,775									
FY2020	344,510	6,240	3,500										354,250	277,176					294,401	278,681	*			295,906									
FY2021 PROPOSED RUDGET	355,239	6,240 183,069 12,000	60,000 3,500 6,641,590	1,560	1,500 4,000 5,000	330,000	350,020 10,000	85,000 200	725.000	75,000	1,415,589	10,000 4,243,594 240,000	3,629,549	282,294	174,100	500	45,000	145,000 57,000 3,000	824,119	298,000	170,000	20,000	45,000 70,000 50,000	3,000	360,437	1,091,161	800,000	200,000	200,000		100.000	110 000	****
2020 PROPOSED BUDGET	344,510	12,000	60,000 3,500 6,448,145	1,560	1,500 4,000 5,000	330,000	350,020	85,000 200 10,000	725,000	75,000	1,449,919	3,791,007	17,794,349	277,176	171,546	500	45,000	150,000 60,000 3,500	824,947	278,681	159,775	\$00,000 \$0,000	45,000 75,000 55,000	3,500	372,736 728,616	1,101,352	100,000	800,000	1,465,000	75,000	200,000	160.000	
2019 PROJECTED RESULTS	330,432	166,049	58,806 3,500 6,214,193	3,500	5,000 5,000 6,000	330,000	350,020	200	725,000	5,200	1,458,311	3,742,970	17,164,630	270,311	164,899	500	45,000	60,000 60,000 1,980	934,915	255,158 17,225	149,053	500	45,000 75,000 55,000	1,975	391,325	1,102,402				700,000	300,000	130,000	
2019 ADOPTED BUDGET	330,432	166,049	3,500 6,214,193	3,500	000,4,000	330,000	350,020	200	725,000	5,200	1,458,311	3,742,970	17,105,824	270,311	164,899	225,000	120,000 45,000	00,000	1,054,915	255,158	149,053	500 75,000 120,000	45,000 75,000 55,000	793,911	391,325	1,102,402			a a	25,000	300,000	130,000	
2018 ACTUAL RESULTS	362,373 5,760	147,558 12,788	2,500 6,214,193 35,258	3,019	4,500	331,646	300,147	7,579	642,934	77,905 3,796 60,545	1,604,598	3,708,297	13,541,341	3,002	90,071	520	19,306	33,391	90/765	3,799	116,403	474 6,924	20,648 73,380 47,115	484,706									
ACCT NUMBER ACCOUNT NAME			50175 Annual Leave Sell Back 50200 Contract Operations 50200 Interim Category B Fee (12 months)				50239 Liability Insurance 50251 Telephones and Communications 50266 Overhead/Leoal/Data Allocation		50306 Electricity 50303 Electricity	NO COLUMNIA	50452 Gen. Interest Expense 50505 Self Insurance 50550 Debt Srv Advisory Fees	F 52 9	Total Administation Expenses	Sanitary Sewer 10-450-2501 50001 Salaries & Wages 50002 Overtime 50004 Temporary and Seasonal	50100 Employee Benefits 50175 Annual Leave Sell-Back	50212 Conferences and Training 50225 Contract Services 50260 Followert Bantal			Sto		шч		50271 Vehicle Maintenance 50275 Repairs and Maintenance 50311 Operating Supplies 50320 Uniforms and Protection Goars		CSO Debt Expenses 50452 Interest Expense - CSO Debt 50552 Principal Payments - CSO Debt Total Debt from CSO		50440 Catch Basin 50440 Sanitary Sewer Improve 3		50440 Almy Pond TMDL	50440 Flood Measures Construction 50440 Storm Water Utility Implementation 50440 DBO Procurement City Advisor	50440 Rugales Avenue Pump Station 50440 North End Sewer Reroute	Sorto Verifice Equipment	

CITY OF NEWPORT, RHODE ISLAND PROPOSED BUDGETS FOR FY2020 AND FY2021 WATER POLLUTION CONTROL FUND

NUMBER
SOME Storm Drains
Total Capillo utday From Netered Rates
Total Capillo utday From Netered Rates
SOME STORM CODE IXED FEES
TOTAL Capital Outlay From CSO Fixed Rates

CAPITAL OUTLAY FROM DEBT FUNDING 50441 North End Sewer Reroute Total Capital Outlay From SRF

TOTAL EXPENDITURES/CASH OUTLAYS

	Pepreciation							3 630 540
Capital	400,000	non'non's		500,000	1,000,000	4 000 000	4,000,000	8,400,000
Principal Repayment								4,759,623
Interest Expense								225,000 1,822,655
Repairs Maint								225,000
Supplies & Materials								148,660
Other								20,000
Internal Services								515,000
Utilities								800,000
Purchased Services								6,957,165
Benefits								263,120
FY2020 Salaries							044 557	
FY2021 PROPOSED BUDGET	2,510,000		460,000	960,000	200,000 5	2,000,000	26.509.255	
2020 PROPOSED BUDGET	000000		500,000	1,000,000	4 000 000	4,000,000	\$ 28,805,329 \$	
2019 PROJECTED RESULTS 1,500,000		1,000,000		1,550,000			\$ 24,080,858	
2019 ADOPTED BUDGET 1,500,000 2,655,000		1,000,000		1,550,000	,		14,417,815 \$ 24,262,052 \$ 24,080,858 \$ 28,805	
2018 ACTUAL RESULTS							\$ 14,417,815	

### CITY OF NEWPORT Recommended CIP Schedule Water Pollution Control Fund FY 2020 ~ 2024

	Activity	Funding	Proposed	Proposed	Proposed	Proposed	Proposed	Total
Project Title	No.	Source	2019-20	2020-21	2021-22	2022-23	2023-24	19/20-23/24
WATER POLLUTION CONTROL								
Catch Basin Separation	104336	Sewer Rates	100,000	800,000	100,000	800,000	-	1,800,000
City Advisor for DBO Contract for WPC System	100010	Sewer Rates	400,000	8	<del>-</del>	8	-	400,000
Storm Drain Improvements	100005	Sewer Rates	1,465,000	500,000	1,000,000	1,000,000	1,000,000	4,965,000
Prog Man-Implement CSO System Master Plan (SMP)	100003	CSO Fixed Fee	500,000	500,000	600,000	500,000	500,000	2,600,000
North End Sewer Reroute	New	CSO Fixed Fee	200,000	100,000	-	-	120	300,000
North End Sewer Reroute	New	SRF	4,000,000	2,000,000				
Storm Water Utility Implementation	New	Sewer Rates	75,000	-	-	-	-	75,000
Flood Mitigation Measures	New	Sewer Rates	500,000	460,000	500,000	500,000	500,000	2,460,000
Sanitary Sewer Sys Improve 4-Design & Construction	New	Sewer Rates	800,000	200,000	-	-	-	1,000,000
Sanitary Sewer Sys Improve 5-Design & Construction	New	Sewer Rates	200,000	800,000	2,000,000		_	3,000,000
Equipment Replacement	New	Sewer Rates	160,000	110,000	35,000	-	-	305,000
Total WPC Projects			8,400,000	5,470,000	4,235,000	2,800,000	2,000,000	16,905,000
Funding Sources:								
Water Pollution Control Fund			8,400,000	5,470,000	4,235,000	2,800,000	2,000,000	16,905,000
Total Funding Sources			8,400,000	5,470,000	4,235,000	2,800,000	2,000,000	16,905,000

PROJECT TITLE (#104336)	DEPARTMENT	OR DIVISION			LOCATION			
(110020111122 (11104000)	DEI ARTIMER	OK DIVISION			LOCATION			
Catch Basin Separation		W	PC Utilities			City-	vide	
PROJECT DESCRIPTION	•							- 1000
Catch basins that have been ide disconnected and directed to store The actual disconnection of each to identify the best alternative for c	m drains. The catch basin re	project involv	es design and co	nstruction				
-					61			
GOALS & OBJECTIVES							1	
Environmental Compliance								
STATUS/OTHER COMMENTS			OPERATING COST	TS/SAVINGS				
Council's Strategic Goal #2, Infrastru	icture							
TOTAL PROJECT COST	ictare	Ongoing	1					
			PLANNED	FINANCING				
	T							
Prior SOURCE OF FUNDS Funding	Unspent @ 10/26/2018	Estimated FY19 Exp.	Proposed 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2022/23	TOTAL
- Tunaning	10/20/2010	TTTO EXP.	2019/20	2020/21	2021/22	2022/23	2022/23	TOTAL
								10 x 21 X 22 X
Sewer Rates Ongoing			100,000	800,000	100,000	800,000	_1	1,800,000
				333,333	100,000	000,000		1,000,000
						,		
					2			
TOTAL COST			100,000	800,000	100,000	800,000	-	1,800,000
Total WPC Impact			100,000	800,000	100,000	800,000	/,.	1,800,000

PROJECT TITLE (#1000	010)	DEPARTMENT	OR DIVISION			LOCATION			
City Advisor for DBO	Contract								
for WPC System			WP	C Utilities			City	-wide	
PROJECT DESCRIPTION  The City entered into beginning February has proposed modil The proposal include MGD. The City ento improvements and of the Professional Supprofessionals with econtracts. A City Adaprocurement process	to a 20 year set y 1, 2001. As p fications to the deed increasing of the deed into a DBC replace the current evices required experience preportion of the deed including issued preparation,	part of the SMF WWTF to increase and contract to prent service against the contract to prent service against the contract and and contract awar	P for long-term ease the capa a monthly Max perform require greement.  City include tenitoring of Desissist with the color and RFP's, ind, construction	CSO Control, the city for wet weath Day of 19.7 MG ed construction of chnical, legal & fisign-Build - Oper coordination of the review process, of	e City ner flow. D to 30 f inancial rate				
GOALS & OBJECTIVES  Regulatory Compliand STATUS/OTHER COMME  Council's Strategic GO TOTAL PROJECT COST	ENTS		Ongoing	OPERATING COST					
				PLANNED	FINANCING				
SOURCE OF FUNDS	Prior Funding	Unspent @ 10/26/2018	Estimated FY19 Exp.	Proposed 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Sewer Rates	Ongoing	, and the second		400,000	-	-	-	-	400,000
		,			-				
TOTAL COST				400,000	-	_	-	-	400,000
Total WPC Impact				400,000	-			÷	400,000

PROJECT TITLE (#10000	05)	DEPARTMENT	OR DIVISION			LOCATION			
Storm Drainage Im	provements		W	PC Utilities			City-	wide	
PROJECT DESCRIPTION			***	O Otimies			Chy-t	wide	
This project is requirecommendations for address areas of expongoing infiltration/ir	rom the City's xisting drainag	s Storm Wat e issues and	er Managem improvement	ent Plan. The p	project will				
						3			
*,			,		L.			×	
GOALS & OBJECTIVES Ongoing maintenance		ets							
STATUS/OTHER COMME	NTS			OPERATING COST	rs/savings	2			
Council's Strategic Go	al #2. Infrastru	cture		х.					
TOTAL PROJECT COST			Ongoing						
				PLANNED	FINANCING				
4	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	10/26/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
Sewer Rates	Ongoing			1,465,000	500,000	1,000,000	1,000,000	1,000,000	4,965,000
5				<u> </u>					
-3-					2	Œ			
TOTAL COST				1,465,000	500,000	1,000,000	1,000,000	1,000,000	4,965,000
Total WPC Impact				1,465,000	500,000	1,000,000	1,000,000	1,000,000	4,965,000

PROJECT TITLE (#100	0003)	DEPARTME	NT OR DIVISION	V		1			
Program Man. for In	mplementation			•		LOCATION			
of CSO System Mas	ster Plan (SMP	)	и	VPC Utilities					
PROJECT DESCRIPTION	ON			i o otinties			City	-wide	
The Program Man. Consent Decree as compliance. The SMP tentative schedule with com	ly approved by pletion by June	the FPA/RII	CSO Control	required to be cor	mpleted for				
GOALS & OBJECTIVES  Regulatory Compliand STATUS/OTHER COMME	<i>ce/Asset Mana</i> ENTS			OPERATING COST	rs/savings				
Council's Strategic Go TOTAL PROJECT COST	oal #2, Infrastru	cture	Ongoing						
			Origonia	DI ANNED	FINANCING				
				PLANNED	FINANCING				
	Prior	Unspent @	Estimated	Proposed					1000
SOURCE OF FUNDS	Funding	10/26/2018	FY19 Exp.	2019/20	Proposed 2020/21	Proposed	Proposed	Proposed	
				2010/20	2020/21	2021/22	2022/23	2023/24	TOTAL
CSO Fixed Fee	Ongoing			500,000	500,000	600,000	500,000	500,000	2,600,000
20741 005-						,			
OTAL COST				500,000	500,000	600,000	500,000	500,000	2,600,000
otal WPC Impact				500,000	500,000	600,000	500,000	500,000	2,600,000

PROJECT TITLE (#1000	021)	DEPARTME	NT OR DIVISION	N					
North End Sewer Rei	route	15	1.4	VDC LIEBE		LOCATION			
PROJECT DESCRIPTION	V		V	VPC Utilities			Noi	th End	
The project includes system that current by gravity sewers in pumped north to the a new pump station northern part of the ultimately discharge amount of flow direct facility.  The project is part of and is required to be	on a southerly on a southerly on a southerly on the vicin on in the vicin on a control on a cont	y direction to to a water treatment of Van Zan pump to the stewater treatment. Ong Wharf pump Master Plan in the National Master Plan in the N	or the City. In the Long Wha ent facility. Th ndt Avenue to existing Lon ment facility. ump station ai	ne current system arf pump station are project propose to receive the flow g Wharf force m This reroute will I and the Washingto	is directed only to be set to install on the nain which reduce the on St CSO				
Regulatory Compliance	e/Asset Mana	agement							
Regulatory Compliance STATUS/OTHER COMMEN	e/Asset Mana NTS	agement		OPERATING COST	TS/SAVINGS				
STATUS/OTHER COMMEN	NTS			OPERATING COST	rs/savings				
STATUS/OTHER COMMEN Council's Strategic Goa	NTS			OPERATING COST	rs/savings				
STATUS/OTHER COMMEN	NTS		\$6,600,000						
STATUS/OTHER COMMEN Council's Strategic Goa	NTS		\$6,600,000		S/SAVINGS				
STATUS/OTHER COMMEN Council's Strategic Goa OTAL PROJECT COST	NTS	ucture		PLANNED	FINANCING				
STATUS/OTHER COMMEN Council's Strategic Goa	NTS al #2, Infrastr		\$6,600,000  Estimated FY19 Exp.		FINANCING Proposed	Proposed	Proposed	Proposed	
STATUS/OTHER COMMEN Council's Strategic Goa OTAL PROJECT COST	NTS al #2, Infrastr	ucture Unspent @	Estimated	PLANNED	FINANCING	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
STATUS/OTHER COMMEN Council's Strategic Goa OTAL PROJECT COST	NTS al #2, Infrastr	ucture Unspent @	Estimated	PLANNED	FINANCING Proposed				TOTAL
STATUS/OTHER COMMEN Council's Strategic Goa OTAL PROJECT COST	NTS al #2, Infrastr	ucture Unspent @	Estimated	PLANNED	FINANCING Proposed				TOTAL
OURCE OF FUNDS	NTS al #2, Infrastro Prior Funding	ucture Unspent @	Estimated	PLANNED Proposed 2019/20	FINANCING  Proposed 2020/21				TOTAL
COUNCII'S Strategic Goat OTAL PROJECT COST OURCE OF FUNDS	NTS al #2, Infrastr	ucture Unspent @	Estimated	PLANNED	FINANCING Proposed				
OURCE OF FUNDS	NTS al #2, Infrastro Prior Funding	ucture Unspent @	Estimated	PLANNED  Proposed 2019/20  200,000	Proposed 2020/21				
COUNCII'S Strategic Goat OTAL PROJECT COST OURCE OF FUNDS	NTS al #2, Infrastro Prior Funding	ucture Unspent @	Estimated	PLANNED Proposed 2019/20	FINANCING  Proposed 2020/21				300,00
COUNCII'S Strategic Goat OTAL PROJECT COST OURCE OF FUNDS	NTS al #2, Infrastro Prior Funding	ucture Unspent @	Estimated	PLANNED  Proposed 2019/20  200,000	Proposed 2020/21				300,00
COUNCII'S Strategic Goat OTAL PROJECT COST OURCE OF FUNDS	NTS al #2, Infrastro Prior Funding	ucture Unspent @	Estimated	PLANNED  Proposed 2019/20  200,000	Proposed 2020/21				300,00
COUNCII'S Strategic Goat OTAL PROJECT COST OURCE OF FUNDS	NTS al #2, Infrastro Prior Funding	ucture Unspent @	Estimated	PLANNED  Proposed 2019/20  200,000	Proposed 2020/21				300,00
COUNCII'S Strategic Goat OTAL PROJECT COST OURCE OF FUNDS	NTS al #2, Infrastro Prior Funding	ucture Unspent @	Estimated	PLANNED Proposed 2019/20  200,000 4,000,000	FINANCING  Proposed 2020/21  100,000  2,000,000				300,00
OURCE OF FUNDS  ewer Rates/ CSO FF	NTS al #2, Infrastro Prior Funding	ucture Unspent @	Estimated	PLANNED  Proposed 2019/20  200,000	Proposed 2020/21				300,00 6,000,00
Council's Strategic Goal OTAL PROJECT COST  OURCE OF FUNDS  ewer Rates/ CSO FF	NTS al #2, Infrastro Prior Funding	ucture Unspent @	Estimated	PLANNED Proposed 2019/20  200,000 4,000,000	FINANCING  Proposed 2020/21  100,000  2,000,000				300,00 6,000,00

PROJECT TITLE (#100021)	DEPARTMENT	OR DIVISION			LOCATION			
Storm Water Utility Fee Implement	ati	WP	C Utilities			City	-wide	
PROJECT DESCRIPTION			O Otimiroo			Ony	mac	
For costs associated with im "Feasibility Study for Developmen	plementing au nt and Impleme	ithorized re ntation of Stor	commendations m water Utility Fo	from the ees"				
× .								
31								
8								
					ē			
GOALS & OBJECTIVES								
Asset Management								
STATUS/OTHER COMMENTS			OPERATING COST	S/SAVINGS				
Council's Strategic Goal #2, Infrasti	ructure		,3					
TOTAL PROJECT COST		\$ 200,000						
		3	PLANNED	FINANCING				
Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	To Subject to
SOURCE OF FUNDS Funding	10/26/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
Sewer Rates Ongoing			75,000		_		-	75,000
				11				
3						*,	**	
TOTAL COST			75,000	-	_	-	_	75,000
Total WPC Impact			75,000	4	-			75,000

PROJECT TITLE (#1000	21)	DEPARTMENT	OR DIVISION	in the second se		LOCATION			
Flood Mitigation Meas	cures		14/6	PC Utilities		14.	ellington Ave and E	Bridge Street Area	
PROJECT DESCRIPTION			VVI	Commes			eiiingion Ave and i	onage Street Area.	S
		v 5 5	-2 000 000		W 20 700				
In FY 2016 the City low lying areas in the recommendations for will begin the design flooding in the Welling	he City subject or improvemer gn and constru	to tidal floodir nts for both th uction of sele	ng. The final re se short term cted improve	eport for the study and long term. Th ments to alleviat	provides nis proiect				
29									
\$									
								AT ALL PROPERTY OF THE PARTY OF	
GOALS & OBJECTIVES									
Asset Management									
STATUS/OTHER COMME	NTS			OPERATING COST	SIGNVINGS				
STATOS/STILK SOMME				OFERATING COST	SISAVINGS				
Council's Strategic Go	oal #2. Infrastru	cture							
TOTAL PROJECT COST			Ongoing	1					
				PLANNED	FINANCING				
	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	10/26/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
					li li			= 15	
						*			
Sewer Rates	Ongoing			500,000	460,000	500,000	500,000	500,000	2,460,000
		12			,				
*			19		2				
	-								
TOTAL COST		=		500,000	460,000	500,000	500,000	500,000	2,460,000
				500,000	400,000	300,000	300,000	300,000	2,400,000
Total WPC Impact				500,000	460,000	500,000	500,000	500,000	2,460,000

PROJECT TITLE		DEPARTMENT	OR DIVISION			LOCATION			
Sanitary Sewer Improv	vements -4								
Design & Construction			WE	PC Utilities			City-	wide	
PROJECT DESCRIPTION				19		1:			V (1-1)
This is an ongoing pr	rogram to repa	air identified d	efects in the s	sanitary sewer sy	stem.	=			
The work will also inc	clude improve	ments to the o	collection syst	em as identified a	as part of				
the tasks performed	by the Progra	m Manager pe	er the Consen	t Decree with the	o puit or				
Environmental Protect	ction Agency	(EPA) and Rh	ode Island De	partment of Envi	ronmental				
Management.									
3						(9)( ~			
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						52			
00410000000000000									1 1 2 1 2 1 2 1
GOALS & OBJECTIVES									
Assat Managament									
Asset Management STATUS/OTHER COMMEN	NITO			OPERATING COS	TOICAVINGO		-		
STATUS/OTHER COMMEN	NIS			OPERATING COS	15/SAVINGS				
Council's Strategic God	al #2 Infractri	ioturo							
TOTAL PROJECT COST	ai #2, iiiii asii t	iciure	\$ 2,800,000	1					
TOTAL TROOLET COOT			\$ 2,000,000		FINANCING				
				LAMILE	TIMATORIO		7		
	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	10/26/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
-									
									1,000
Sewer Rates		No		900,000	000 000				4 000 000
Sewer Rates		New		800,000	200,000	-			1,000,000
(A)									
							-		5.41
TOTAL COST				800,000	200,000	-	-	-	1,000,000
Total WPC Impact				800,000	200,000				1,000,000
	-								

PROJECT TITLE		DEPARTMENT	OR DIVISION			LOCATION			197047
Sanitary Sewer Improv	vements -5					Control of the second s			
Design & Construction		1	WF	PC Utilities			City-	wide	
PROJECT DESCRIPTION									
This is an ongoing p				Access Access 65					
the tasks performed Environmental Prote Management.	by the Progra	m Manager pe	er the Consen	t Decree with the					
=									
GOALS & OBJECTIVES									
Asset Management				I					
STATUS/OTHER COMME	NTS			OPERATING COST	S/SAVINGS				
O	-140 1-6								
Council's Strategic Gos TOTAL PROJECT COST	ai #2, intrastru	icture	4 0 000 000	-					
TOTAL PROJECT COST			\$ 3,000,000						
				PLANNED	FINANCING				
	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	10/26/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
									TOTAL
					al al				
Sewer Rates		New		200,000	800,000	2,000,000	<u> </u>	-	3,000,000
		2.							
									11.00
TOTAL COST				200,000	800,000	2,000,000	-	-	3,000,000
Total WPC Impact				200,000	800,000	2,000,000	-	<u>.</u>	3,000,000

# EQUIPMENT REPLACEMENT SCHEDULE - WATER POLLUTION CONTROL FUND FY2020 $\sim 2024$

		ID#	DESCRIPTION	YEAR	FY19/20	FY20/21	FY21/22	FY22/23	FY23/2
John Deere	410L	5937	Backhoe	2017					100000000000000000000000000000000000000
Chevy	1500	5626	Pickup Truck	2017				14	VIEW NAME OF THE PARTY OF THE P
Chevy	1500	5634	PickupTruck	2017					
Chevy	2500	5625	Utility Service Truck	2017				14 1920	
Super Products	Camel 1200	5935	Sewer / Catch Basin Cleaner	2017					
Freightliner	M2-106		Dump Truck	2017				100	Data :
Ford	Fusion	1610	Replace with Sprinter Inspection Vehicle	2007	160,000				
Stetco	920 Sp		Catch Basin Cleaner					9.7	*10.5
Ditch Witch	FX25		VACUUM EXCAVATOR			45,000			123
Thompson Pump	6" High head Pump		By Pass Pumping System			65,000			The Control
Prestige 300	Sewer Manhole Rehab		Self-continaed Mix, Pump Spraying Lining				35,000		
-									
									2631
			Total Water Pollution Control		160,000	110,000	35,000		

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The Newport Water Division is a water utility regulated by the Rhode Island Public Utilities Commission (RIPUC). All water rates are set by filing an application to change rates with the RIPUC. No change in water rates take effect until the RIPUC has conducted a full investigation and hearing on an application to change rates. The RIPUC approves water rates that are fair and equitable to all water users.

The current water rate structure is in accordance with the Order for Docket 4295 effective October 1, 2016.

The RIPUC requires the Newport Water Division to maintain restricted cash accounts for chemicals, electricity, debt service, capital projects, retiree accrued benefits buyout, retiree health insurance increases, and revenue reserve. The City is required to fund the accounts on a monthly basis in an amount approved as part of the rate setting process. The restricted accounts are funded on a whole dollar basis and not on a percentage of collection basis. In addition NWD is required to provide the RIPUC a reconciliation of each restricted account on a quarterly basis within 30 days of the end of each quarter.

The FY2019 budget reflects the revenue and expenses approved as part of the Order for Docket 4595, effective October 1, 2016.

The following divisions and functions fall under the Water Fund:

Water Administration - The Director of Utilities and Deputy Director-Finance and Deputy Director-Engineering are charged with overall management and leadership of the Department. They are responsible for long- and short-term planning, operational analysis, budget development, and coordination of the activities of the organization's several divisions. Other activities for the office include compilation of data for the State Health Department, as well as handling of customer complaints and requests for service.

Customer Services Accounts – supports the metering, billing, and revenue-collecting functions of the Water Department.

Source of Supply – provides for maintenance and operation of the raw water collection and transmission facilities.

Newport Water Plant – supports the operation and maintenance of the water treatment aspect of the water purification process and the water pumping facilities in the process of the Water Treatment Plant located on 100 Bliss Mine Road.

Lawton Valley – supports the operation and maintenance of the water treatment aspect of the water purification process and the pumping facilities in the process at the Water Treatment Plant located at 2154 West Main Road.

Laboratory – responsible for analyzing raw water samples taken from the system's nine reservoirs, as well as treated water samples from the distribution system and the treatment plants, in order to assure adherence to safe drinking water standards.

Distribution System – supports the operation and maintenance of the City's water storage and distribution system in Newport and Middletown. These facilities include: mains and gates; water storage tanks; the high-service area booster pumping station; and water services within public right-of-ways.

Fire Protection – identifies expenses attributable to the installation and maintenance of public and private fire protection components of the water distribution system.

# FY 2019 Short-term goals, measures and status:

Goal #1:

To coordinate all activities of the Water Division to maintain safe and adequate supply reservoirs; to ensure quality drinking water to our customers by complying with the requirements of State and Federal agencies; to invest a prudent budget where system improvements are necessary and toward preventative maintenance; and to communicate effectively with the Public.

Measure #1: Zero violations of the Safe Drinking Water Act (SDWA).

PERFORMANCE MEASURES	FY 2015 ACTUAL				FY2019 @ 12/30/18
Number of annual quarters during which the City					
violated the Safe Drinking Water Act (SDWA)	0	0	0	1	0

Measure #2: Annual Consumer Confidence Report (CCR) that covers the previous calendar year will be mailed on or before July 1st.

UAL	ACTUAL	ACTUAL	ACTUAL	@ 12/20/19
				W 12/30/1
s	Yes	Yes	Yes	N/A
	es	s Yes	es Yes Yes	es Yes Yes Yes

On schedule for preparation of 2018 CCR

Associated Council Objective:

Provide high quality services to residents, taxpayers and visitors.

Goal #2: Ensure a reliable supply of potable water for fire protection through the continuous maintenance of fire hydrants.

# FY2019 Short-term goals, measures and status (continued):

Measure:

Inspect one-hundred percent of our public fire hydrants and make

necessary repairs within five days.

FY 2015 FY 2016 FY 2017 FY 2018 PERFORMANCE MEASURES ACTUAL ACTUAL @ 12/30/18 A CTUAL ACTUAL Percentage of City's public fire hydrants 100% 100% 100% 100% 50%

inspected and repaired

On schedule for all public fire hydrants to be inspected by end of fiscal year.

Associated Council Objective:

Provide high quality services to

residents, taxpayers and visitors

Goal #3:

Provide good communications with Public.

Measure:

Ninety percent of web pages less than 3 months old.

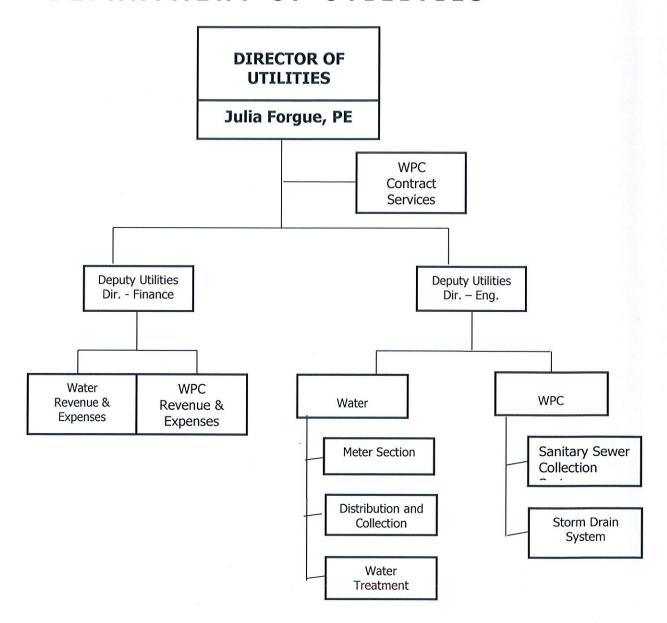
		FY 2016			FY2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	<u>@ 12/30/18</u>
Percent of web pages current as posted	100%	100%	100%	100%	100%

Associated Council Objective:

Provide high quality services to residents, taxpayers and visitors

Goals and Measures for FY 2019 continue to apply. There are no new goals or measures for FY2020 or FY2021

# **DEPARTMENT OF UTILITIES**

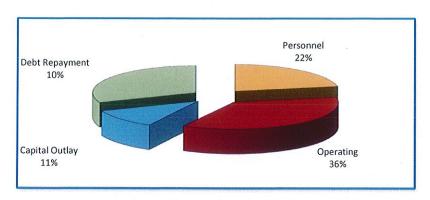


#### CITY OF NEWPORT, RHODE ISLAND WATER FUND BUDGET PROPOSED BUDGETS FOR FY2020 & FY2021 SUMMARY

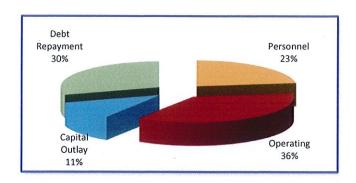
	REVENUES	2017-2018 ACTUAL	2018-2019 ADOPTED	2018-2019 PROJECTED	2019-2020 PROPOSED	2020-2021 PROPOSED
	5 Grant Revenue	\$ 231,036	\$ -	\$ -	\$ -	\$ -
	0 Rental of Property	92,371	95,200	95,200	95,200	90,000
	1 Investment Income	71,457	1,250	1,250	1,250	20,000
	8 WPC Reimbursement	331,646	330,000	330,000	330,000	330,000
47136	6 Middletown Reimbursement	166,727	167,000	167,000	167,000	166,000
	O Sundry Billing	152,508	126,250	126,250	126,250	133,000
4710	5 Public Fire Protection	983,877	981,045	981,045	981,045	1,328,456
47107	7 Private Fire Protection	452,201	396,574	396,574	396,574	547,425
47109	Metered Water Charges	11,143,558	11,755,285	11,755,285	11,755,285	11,798,001
	Bulk Water Charges	3,214,160	3,900,983	3,900,983	3,900,983	4,177,047
47125	Billing Charges	1,013,213	1,020,846	1,020,846	1,020,846	
	) Miscellaneous	4,434	10,497	10,497	10,497	1,170,972
47135	Water Penalty	48,776	51,200	51,200		11,300
47137	Water Quality Protection Fee	20,751	22,250		51,200	50,000
	Sale of Surplus Equipment			22,250	22,250	21,000
TOTAL R	EVENUES	17,926,715	18,858,380	18,858,380	18,858,380	19,843,201
	OTHER SOURCES OF FUNDS					
	Transfer from Restricted Funds		1,392,245	1 202 245	142 764	
	Bond Proceeds	_	1,392,243	1,392,245	142,764	5,475
	<b>Total Other Sources of Funds</b>		1,392,245	1,392,245	142,764	
TOTAL D			1,392,243	1,392,243	142,764	5,475
	EVENUES & OTHER SOURCES					
OF F	UNDS	\$ 17,926,715	\$ 20,250,625	\$ 20,250,625	\$ 19,001,144	\$ 19,848,676
	2022					
	EXPENDITURES					
	Operating Expenditures	\$ 12,000,302	\$ 12,943,626	\$ 12,997,732	\$ 12,622,947	\$ 13,402,725
	Interest Expense	2,589,293	2,569,423	2,569,423	2,463,538	2,347,890
	Operating Expenditures	14,589,595	15,513,049	15,567,155	15,086,485	15,750,615
	OTHER CASH OUTLAYS					
	Capital Outlay	-	3,360,400	3,360,400	2,445,000	2 521 500
	Principal Debt Repayment	-	4,227,176	4,227,176		2,521,500
	Other Cash Outlays		7,587,576	7,587,576	4,319,659	4,426,561
	To the second se		7,557,576	7,307,370	6,764,659	6,948,061
TOTAL FX	PENDITURES & CASH OUTLAYS	14 500 505	22 400 625			
I O I AL LA	CHETTORES & CASH OUTLATS	14,589,595	23,100,625	23,154,731	21,851,144	22,698,676
LESS:	NON-CASH ITEMS					
	Depreciation	2.005.076		FE 1802/1000 1 RESSENTE		
	Depreciation	3,085,976	2,850,000	2,850,000	2,850,000	2,850,000
TOTAL CA	SH NEEDED	\$ 11,503,619	\$ 20,250,625	\$ 20,304,731	\$ 19,001,144	\$ 19,848,676
					+ 25/55 <b>1/1</b> 11	T 25/0-10/070
	*					
NET POST	TION 6/30	¢ EE 022 762	A FO 250 005			
HE1 FU31	12011 0/30	\$ 55,922,762	\$ 59,268,093	\$ 59,213,987	\$ 62,985,882	\$ 67,078,468
CASH BAL	ANCE 6/30	\$ 14,032,825	\$ 12,640,580	\$ 12,586,474	\$ 12,443,710	\$ 12,438,235

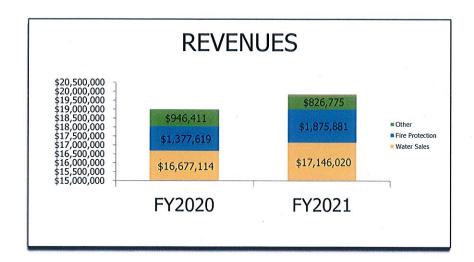
## Water Fund

FY2020 Expenditures & Cash Outlays \$21,851,144



FY2021 Expenditures & Cash Outlays \$22,698,676





## WATER FUND BUDGET SUMMARY

TITLE	LAST YEAR ACTUAL	BUDGET ADOPTED	CURR YEAR ESTIMATED	FY2020 BUDGET PROPOSED	FY2021 BUDGET PROPOSED	
<b>EXPENDITURES</b>						
SALARIES	\$ 2,997,115	\$ 3,231,423	\$ 3,235,661	\$ 3,087,018	\$ 3,141,210	
FRINGE BENEFITS	1,819,675	1,872,661	1,872,661	1,719,387	2,054,679	
PURCHASED SERVICES	212,761	399,998	436,087	399,998	530,630	
UTILITIES	1,344,337	1,625,357	1,625,357	1,625,357	1,411,954	
INTERNAL SERVICES	772,369	737,457	737,457	737,457	876,607	
OTHER CHARGES	711,386	727,794	727,794	704,794	781,162	
SUPPLIES & MATERIALS	1,056,683	1,354,508	1,368,286	1,354,508	1,600,531	
DEPRECIATION	3,085,976	2,850,000	2,850,000	2,850,000	2,850,000	
CAPITAL OUTLAY		3,360,400	3,360,400	2,445,000	2,521,500	
RESERVE	-	144,428	144,428	144,428	155,952	
DEBT SERVICE	2,589,293	6,796,599	6,796,599	6,783,197	6,774,451	
TOTAL	\$ 14,589,595	\$ 23,100,625	\$ 23,154,731	\$ 21,851,144	\$ 22,698,676	

FUNCTION: Water Services DEPARTMENT: Water

**DIVISION OR ACTIVITY: Administration** 

### **BUDGET COMMENTS:**

Major expenditures include rate case costs; retiree insurance benefits; property taxes; and services provided by the general fund.

#### PROGRAM:

This program provides funds for support of the administrative functions of the Water Department. The Utilities Director is charged with overall management and leadership of the Department. They are responsible for long- and short-term planning, operational analysis, budget development, and coordination of the activities of the organization's several divisions. Other activities for the office include compilation of data for the State Health Department, as well as handling of customer complaints and requests for service. This program also provides funds for the operation and maintenance of the Water Department's administrative office and garage facility located on Halsey Street.

#### **OBJECTIVES:**

To coordinate all water operations toward satisfying customers through a four-step approach:

- (1) obtain a reliable and adequate quantity
- (2) maximize quality up to delivery
- (3) minimize cost of delivery
- (4) convey benefits to customers.

## **COST CENTER: WATER ADMINISTRATION - 15-500-2200**

TITLE	AST YEAR ACTUAL	 BUDGET ADOPTED	CURR YEAR	FY2020 BUDGET PROPOSED		FY2021 BUDGET PROPOSED
SALARIES	\$ 321,786	\$ 340,643	\$ 344,881	\$ 303,602	\$	319,137
FRINGE BENEFITS	590,227	482,722	482,722	446,683		583,813
PURCHASED SERVICES	62,670	216,878	216,878	216,878		301,125
UTILITIES	25,330	20,797	20,797	20,797		24,475
INTERNAL SERVICES	575,732	570,398	570,398	570,398		677,897
OTHER CHARGES	651,262	667,770	667,770	657,770		697,462
SUPPLIES & MATERIALS	16,001	21,700	21,700	21,700		20,900
RESERVE	-	144,428	144,428	144,428		155,952
CAPITAL OUTLAY		192,000	192,000	425,000		300,000
COST CENTER TOTAL	\$ 2,243,008	\$ 2,657,336	\$ 2,661,574	\$ 2,807,256	\$	3,080,761

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21
Director of Utilities	S13	0.6	0.6	0.6	0.6	0.6
Deputy Utilities Dir - Eng.	S11	0.6	0.6	0.6	0.6	0.6
Deputy Utilities Dir - Fin.	S11	0.6	0.6	0.6	0.6	0.6
Financial Analyst	N03	0.5	0.5	0.5	0.5	0.5
Administrative Assistant	S04	0.6	0.6	0.6	0.6	0.6
<b>Total Positions</b>		2.9	2.9	2.9	2.9	2.9

**FUNCTION: Water Services DEPARTMENT: Water** 

**DIVISION OR ACTIVITY: Customer Accounts** 

## **BUDGET COMMENTS:**

Expenses in this account include vehicle maintenance and gasoline; postage; and repairs and maintenance related to meter reading and billing.

### PROGRAM:

This program provides funds for the metering and billing functions of the Water Department.

## **OBJECTIVE:**

To convey the value of the City's commodity and services to water customers through a variety of communications, including mail, premise visits, and telephone support.

## **COST CENTER: CUSTOMER ACCOUNTS - 15-500-2209**

TITLE	AST YEAR ACTUAL	BUDGET ADOPTED	CURR YEAR	FY2020 BUDGET PROPOSED	FY2021 BUDGET PROPOSED
SALARIES	\$ 296,810	\$ 340,388	\$ 340,388	\$ 334,195	\$ 340,264
FRINGE BENEFITS	173,340	219,633	219,633	186,231	235,533
PURCHASED SERVICES	33,390	47,975	47,975	47,975	69,015
INTERNAL SERVICES	30,831	26,945	26,945	26,945	32,050
SUPPLIES & MATERIALS	50,075	131,180	131,180	131,180	120,250
DEBT SERVICE	59,301	215,916	215,916	210,250	210,390
CAPITAL OUTLAY	-	91,400	91,400	220,000	346,500
COST CENTER TOTAL	\$ 643,747	\$ 1,073,437	\$ 1,073,437	\$ 1,156,776	\$ 1,354,002

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21
Maintenance Mechanic	U2	2.0	2.0	2.0	2.0	2.0
Water Meter Foreman	U6	1.0	1.0	1.0	1.0	1.0
Billing Clerk	U2	0.5	0.5	0.5	0.5	0.5
Water Meter Repair	U3	1.0	1.0	1.0	1.0	1.0
Water Meter Repair	U2	1.0	1.0	1.0	1.0	1.0
Principal Water Acct Clerk	U2	1.0	1.0	1.0	1.0	1.0
Total Positions		6.5	6.5	6.5	6.5	6.5

**FUNCTION:** Water Services **DEPARTMENT:** Water

**DIVISION OR ACTIVITY: Source of Supply - Island** 

## **BUDGET COMMENTS:**

This budget includes debt service for the Easton's Pond Dam and Moat Repairs.

#### PROGRAM:

This program provides funds for maintenance and operation of the raw water collection and transmission at the facilities located on Aquidneck Island. This includes seven reservoirs and their related structures, raw water pump stations, and transmission lines.

#### **OBJECTIVE:**

To collect and transmit an adequate supply of fresh water at the maximum level of purity offered by nature through maintenance of seven reservoirs and raw water transmission lines.

## COST CENTER: SOURCE OF SUPPLY - ISLAND 15-500-2212

TITLE	1000	AST YEAR ACTUAL	 BUDGET ADOPTED	100	CURR YEAR	FY2020 BUDGET PROPOSED		FY2021 BUDGET PROPOSED	
SALARIES	\$	345,309	\$ 371,166	\$	371,166	\$ 372,930	\$	362,154	
FRINGE BENEFITS		175,319	197,843		197,843	174,277		212,190	
PURCHASED SERVICES			-			_		-	
UTILITIES		42,593	49,880		49,880	49,880		38,789	
INTERNAL SERVICES		59,957	59,279		59,279	59,279		70,510	
SUPPLIES & MATERIALS		168,946	101,810		101,810	101,810		142,500	
DEBT SERVICE		226,909	755,210		755,210	635,839		631,521	
CAPITAL OUTLAY		-	900,000		900,000	1,425,000		1,300,000	
COST CENTER TOTAL	\$	1,019,033	\$ 2,435,188	\$	2,435,188	\$ 2,819,015	\$	2,757,664	

PERSONNEL CLASSIFICATION	AUTH GRADE FY 17-18		AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21
Super, Water Dist/Collect	N05	0.5	0.5	0.5	0.5	0.5
Dist/Collection Foreman	U5	1.0	1.0	1.0	1.0	1.0
Dist./Collection Operator	U4	1.0	1.0	1.0	1.0	1.0
Dist./Collection Operator	U3	2.0	2.0	2.0	2.0	2.0
Water Laborer	U2	1.0	1.0	1.0	1.0	1.0
Total Positions		5.5	5.5	5.5	5.5	5.5

**FUNCTION: Water Services DEPARTMENT: Water** 

**DIVISION OR ACTIVITY: Source of Supply - Mainland** 

#### **BUDGET COMMENTS:**

The only major expense in this division is electricity.

## PROGRAM:

This program provides funds for maintenance and operation of the raw water collection and transmission at the facilities located at the Harold E. Watson Reservoir in Little Compton. This includes Fogland Road pumping station and Nonquit Reservoir in Tiverton.

#### **OBJECTIVE:**

To collect and transmit an adequate supply of fresh water at the maximum level of purity offered by nature through maintenance of seven reservoirs and raw water transmission lines.

## COST CENTER: SOURCE OF SUPPLY - MAINLAND 15-500-2213

TITLE	AST YEAR ACTUAL					FY2020 BUDGET ROPOSED	FY2021 BUDGET ROPOSED
SALARIES	\$ 32,169	\$	54,506	\$	54,506	\$ 54,506	\$ 43,900
FRINGE BENEFITS	2,461		2,525		2,525	2,525	3,358
UTILITIES	149,593		154,424		154,424	154,424	160,790
SUPPLIES & MATERIALS	24,758		12,500		12,500	12,500	29,500
CAPITAL OUTLAY	-		-		-	-	
DEBT SERVICE	-		-		-	-	<u>-</u>
COST CENTER TOTAL	\$ 208,981	\$	223,955	\$	223,955	\$ 223,955	\$ 237,548

**FUNCTION: Water Services DEPARTMENT: Water** 

**DIVISION OR ACTIVITY: Newport Water Plant** 

#### **BUDGET COMMENTS:**

Major expenses in this division are for personnel, electricity, a sewer charge and chemicals. This division is also impacted by costs to upgrade water treatment processes in the plant and the debt service related to the major projects.

#### PROGRAM:

This program provides funds for the operation and maintenance of the water treatment aspect of the water purification process and the water pumping facilities utilized in this process at the Newport Water Treatment plant located on Bliss Mine Road.

#### **OBJECTIVE:**

To function as a value-adder and to enhance nature's quality through application of modern water treatment technologies, and to make a reliable supply of potable water available for delivery.

## **COST CENTER: NEWPORT WATER PLANT 015-500-2222**

TITLE	 LAST YEAR ACTUAL	BUDGET ADOPTED	CURR YEAR	FY2020 BUDGET PROPOSED	FY2021 BUDGET PROPOSED
SALARIES	\$ 694,525	\$ 696,708	\$ 696,708	\$ 660,527	\$ 647,406
FRINGE BENEFITS	280,974	306,323	306,323	263,937	295,630
PURCHASED SERVICES	30,521	39,500	69,265	39,500	69,265
UTILITIES	356,571	459,894	459,894	459,894	362,925
INTERNAL SERVICES	7,050	5,389	5,389	5,389	6,410
SUPPLIES & MATERIALS	237,494	452,894	465,173	452,894	505,845
CAPITAL OUTLAY	~	500,000	500,000	-	200,000
DEBT SERVICE	763,850	1,911,792	1,911,792	1,909,243	1,907,777
COST CENTER TOTAL	\$ 2,370,985	\$ 4,372,500	\$ 4,414,544	\$ 3,791,384	\$ 3,995,258

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21
Water Quality & Prod Super	S08	0.5	0.5	0.5	0.5	0.5
Assistant Water Treat Super	S07	0.5	0.5	0.5	0.5	0.5
Water Plant Oper - Grade 3	U4	7.0	7.0	5.0	5.0	5.0
Water Plant Oper - Grade 1	U2	2.0	2.0	4.0	4.0	4.0
<b>Total Positions</b>		10.0	10.0	10.0	10.0	10.0

FUNCTION: Water Services DEPARTMENT: Water

**DIVISION OR ACTIVITY: Lawton Valley Plant** 

#### **BUDGET COMMENTS:**

Major expenses in this division are for personnel, electricity, a sewer charge and chemicals. This division is also impacted by the replacement of the water treatment plant and debt service related to the major projects.

#### PROGRAM:

This program provides funds for the operation and maintenance of the water treatment aspect of the water purification process and the water pumping facilities utilized in this process at the Lawton Valley Water Treatment Plant located in Portsmouth.

#### **OBJECTIVE:**

To function as a value-adder and to enhance nature's quality through application of modern water treatment technologies, and to make a reliable supply of potable water available for delivery.

# **COST CENTER: LAWTON VALLEY PLANT 15-500-2223**

TITLE	LAST YEAR ACTUAL		BUDGET ADOPTED		CURR YEAR ESTIMATED		FY2020 BUDGET PROPOSED		FY2021 BUDGET PROPOSED	
SALARIES	\$ 664,758	\$	668,827	\$	668,827	\$	637,316	\$	683,387	
FRINGE BENEFITS	309,454		311,573		311,573		278,234		334,544	
PURCHASED SERVICES	65,000		58,120		64,444		58,120		64,445	
UTILITIES	753,328		919,755		919,755		919,755		804,475	
INTERNAL SERVICES	5,678		5,389		5,389		5,389		6,410	
SUPPLIES & MATERIALS	354,157		405,837		407,337		405,837		551,836	
DEBT SERVICE	1,447,322		3,662,857		3,662,857		3,779,080		3,776,385	
CAPITAL OUTLAY			-		2-		<u>-</u>			
COST CENTER TOTAL	\$ 3,599,697	\$	6,032,358	\$	6,040,182	\$	6,083,731	\$	6,221,482	

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21
Water Quality & Prod Super	S08	0.5	0.5	0.5	0.5	0.5
Assistant Water Treat Super	S07	0.5	0.5	0.5	0.5	0.5
Water Plant Oper - Grade 3	U4	7.0	8.0	8.0	8.0	8.0
Water Plant Oper - Grade 1	U2	1.0	0.0	0.0	0.0	0.0
Total Positions		9.0	9.0	9.0	9.0	9.0

**FUNCTION: Water Services** 

DEPARTMENT: Water

**DIVISION OR ACTIVITY: Water Laboratory** 

#### **BUDGET COMMENTS:**

The major costs in this division are for personnel and regulatory assessments.

#### PROGRAM:

The laboratory staff is responsible for analyzing raw water samples taken from the system's nine reservoirs, as well as treated water samples from the distribution system and treatment plants, in order to assure adherence to safe drinking water standards.

### **OBJECTIVE:**

To ensure that the water delivered to customers is of a safe quality in accordance with regulatory requirements; to preserve the integrity of the water commodity by continuously monitoring quality at each stage of the operational process.

## **COST CENTER: WATER LABORATORY 15-500-2235**

TITLE	AST YEAR ACTUAL	BUDGET ADOPTED	C	URR YEAR	FY2020 BUDGET ROPOSED	ĺ	FY2021 BUDGET ROPOSED
SALARIES	\$ 109,775	\$ 126,040	\$	126,040	\$ 122,679	\$	148,213
FRINGE BENEFITS	56,521	64,189		64,189	55,194		86,774
OTHER CHARGES	60,124	60,024		60,024	47,024		83,700
SUPPLIES & MATERIALS	22,648	37,327		37,327	37,327		61,200
COST CENTER TOTAL	\$ 249,068	\$ 287,580	\$	287,580	\$ 262,224	\$	379,887

PERSONNEL			AUTH	MID-YEAR	PROPOSED	PROPOSED	
CLASSIFICATION			FY 18-19	FY 18-19	FY 19-20	FY 20-21	
Laboratory Supervisor	N04	1.0	1.0	1.0	1.0	1.0	
Microbiologist	N03	1.0	1.0	1.0	1.0	1.0	
Total Positions		2.0	2.0	2.0	2.0	2.0	

**FUNCTION:** Water Services **DEPARTMENT:** Water

**DIVISION OR ACTIVITY: Distribution System** 

#### **BUDGET COMMENTS:**

Major costs are for personnel, gasoline and vehicle maintenance, maintenance and repairs on mains, capital and debt service.

#### PROGRAM:

This program provides funds for the operation and maintenance of the City's water storage and distribution system in Newport and Middletown. These facilities include: mains and gates; water storage tanks; the high-service area booster pumping station; and water services within public right-of-ways.

#### **OBJECTIVE:**

To deliver a reliable supply of potable water at a desirable pressure to customers by maintaining distribution mains, gates and valves, hydrants, standpipes, booster pumps, and service connections.

# COST CENTER: DISTRIBUTION SYSTEM 15-500-2241

TITLE	_ L	LAST YEAR ACTUAL		BUDGET ADOPTED		CURR YEAR	FY2020 BUDGET PROPOSED		FY2021 BUDGET PROPOSED	
SALARIES	\$	531,983	\$	633,145	\$	633,145	\$	601,263	\$	596,749
FRINGE BENEFITS		231,379		287,853		287,853		312,306		302,837
PURCHASED SERVICES		21,180		37,525		37,525		37,525		26,780
UTILITIES		16,922		20,607		20,607		20,607		20,500
INTERNAL SERVICES		93,121		70,057		70,057		70,057		83,330
SUPPLIES & MATERIALS		174,315		167,460		167,460		167,460		137,200
CAPITAL OUTLAY		~		1,602,000		1,602,000		300,000		300,000
DEBT SERVICE		91,911		250,824		250,824		248,785		248,378
COST CENTER TOTAL	\$	1,160,811	\$	3,069,471	\$	3,069,471	\$	1,758,003	\$	1,715,774

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	PROPOSED FY 19-20	PROPOSED FY 20-21
Water Collect/Distrib Super	N05	0.5	0.5	0.5	0.5	0.5
Engineering Technician	U5	1.0	1.0	1.0	1.0	1.0
Distrib./Collection Foreman	U5	1.0	1.0	1.0	1.0	1.0
Distrib./Collection Mechanic	U4	1.0	1.0	1.0	1.0	
Distrib./Collection Operator	U4	2.0	2.0	2.0	2.0	1.0
Distrib./Collection Operator	U3	3.0	3.0	3.0	3.0	2.0 3.0
Parts/Inventory Control Tech	U2	0.5	0.5	0.5	0.5	0.5
Total Positions		9.0	9.0	9.0	9.0	9.0

FUNCTION: Water Services DEPARTMENT: Water

**DIVISION OR ACTIVITY: Fire Protection** 

### **BUDGET COMMENTS:**

This cost center funds repairs and maintenance of fire hydrants and hydrant replacements.

### PROGRAM:

This program budget was first developed in FY1991-92 in order to properly segregate expenses attributable to the installation and maintenance of public and private fire protection components of the distribution system.

### **OBJECTIVE:**

To ensure a reliable supply of potable water for fire protection through the continuous maintenance of fire hydrants.

## **COST CENTER: FIRE PROTECTION 15-500-2245**

TITLE	 ST YEAR CTUAL	BUDGET DOPTED	11111111	JRR YEAR	l	FY2020 BUDGET ROPOSED	FY2021 BUDGET ROPOSED
SUPPLIES & MATERIALS CAPITAL OUTLAY	\$ 8,289	\$ 23,800 75,000	\$	23,800 75,000	\$	23,800 75,000	\$ 31,300 75,000
COST CENTER TOTAL	\$ 8,289	\$ 98,800	\$	98,800	\$	98,800	\$ 106,300

## City of Newport Water Fund Debt Service Consolidated Debt Service Requirements

Year Ending June 30		Principal	F	Principal Forgiveness	Interest		Total Requirement
2020		4,572,000		(241,183)	2,463,537		6,794,354
2021		4,685,000		(247,076)	2,347,891		6,785,815
2022		4,812,000		(253,772)	2,222,334		6,780,562
2023		4,949,000		(260,670)	2,087,901		6,776,231
2024		5,102,000		(268,537)	1,942,020		6,775,483
2025		5,259,000		(276,743)	1,785,423		6,767,680
2026		5,427,000		(285,550)	1,617,480		6,758,930
2027		5,614,000		(295,526)	1,438,670		6,757,144
2028		5,811,000		(305,706)	1,249,948		6,755,242
2029		5,247,000		(316,419)	1,069,193		5,999,774
2030		5,432,000		(327,095)	891,838		5,996,743
2031		5,196,000		(338,950)	711,686		5,568,736
2032		5,144,000		(296, 267)	537,103		5,384,836
2033		5,331,000		(307,040)	356,775		5,380,735
2034		5,522,000		(318,053)	163,946		5,367,893
2035		2,027,000		(115,271)	31,830		1,943,559
	\$	80,130,000	\$	(4,453,858) \$	20,917,576	\$	96,593,718
	Ψ	00,100,000	Ψ	(-1,-100,000) ψ	20,017,070	Ψ	30,333,710

## City of Newport Water Fund Debt Service Easton's Pond Dam and Moat Repair \$6.640

Year Ending					Total
June 30		Principal	Interest	F	Requirement
2020	No. of the last of	405,000	140,384		545,384
2021		415,000	125,931		540,931
2022		430,000	111,037		541,037
2023		445,000	96,162		541,162
2024		465,000	79,577		544,577
2025		480,000	62,922		542,922
2026		495,000	45,737		540,737
2027		515,000	27,935		542,935
2028	_	535,000	9,429		544,429
	\$	4,185,000	\$ 699,114	\$	4,884,114

## City of Newport Water Fund Debt Service SRF (\$3.3MM) Water Distribution Main Repairs - ARRA Subsidized

Year Ending June 30	Р	rincipal	Principal Forgiveness	Interest	Total Requirement
2020	-	151,000	(35,025)	64,921	180,896
2021		156,000	(36, 185)	60,629	180,444
2022		162,000	(37,577)	56,097	180,520
2023		168,000	(38,968)	51,325	180,357
2024		175,000	(40,592)	46,293	180,701
2025		181,000	(41,984)	40,995	180,011
2026		188,000	(43,608)	35,439	179,831
2027		196,000	(45,463)	29,614	180,151
2028		204,000	(47,319)	23,524	180,205
2029		212,000	(49, 174)	17,149	179,975
2030		220,000	(51,030)	10,479	179,449
2031		228,000	(52,886)	3,537	178,651
	\$	2,241,000	\$ (519,811) \$	440,002	\$ 2,161,191

## City of Newport Water Fund Debt Service \$53.1M SRF

## Replacement of Lawton Valley Treatment Plant & Major Upgrades to Station 1 Plant

Year Ending				Principal			Total
June 30	P	rincipal	F	orgiveness	Interest	R	equirement
2020		2,263,000		(131,406)	1,339,589		3,471,183
2021		2,320,000		(134,651)	1,283,767		3,469,116
2022		2,381,000		(138,301)	1,222,861		3,465,560
2023		2,449,000		(142, 154)	1,157,097		3,463,943
2024		2,521,000		(146,413)	1,085,556		3,460,143
2025		2,601,000		(151,077)	1,007,610		3,457,533
2026		2,686,000		(155,944)	923,547		3,453,603
2027		2,779,000		(161,419)	834,092		3,451,673
2028		2,877,000		(167,097)	740,053		3,449,956
2029		2,979,000		(172,978)	645,372		3,451,394
2030		3,077,000		(178,656)	545,173		3,443,517
2031		3,192,000		(185,348)	435,179		3,441,831
2032		3,311,000		(192,243)	320,327		3,439,084
2033		3,436,000		(199,543)	199,872		3,436,329
2034		3,562,000		(206,918)	68,947		3,424,029
	·	-					
	\$	42,434,000	\$	(2,464,148)	\$ 11,219,896	\$	41,479,452

# City of Newport Water Fund Debt Service Treatment Plant Improvements and Remote Radio Read System

Year Ending June 30	Principal	Interest	Total Requireme	nt
2020	280,000	142,607	422,	607
2021	291,000	132,085	423,	085
2022	301,000	120,968	421,	968
2023	312,000	109,274	421,	274
2024	325,000	96,946	421,	946
2025	337,000	83,969	420,	969
2026	350,000	70,366	420,	366
2027	365,000	56,064	421,	064
2028	379,000	41,053	420,	053
2029	394,000	25,321	419,	321
2030	418,000	8,632	426,	632
	\$ 3,752,000	\$ 887,285	\$ 4,639,	285

## City of Newport Water Fund Debt Service Raw Water and Residuals Management

Year Ending					Total
June 30		Principal	Interest	F	Requirement
2020	W.	154,000	56,360		210,360
2021		160,000	50,676		210,676
2022		166,000	44,751		210,751
2023		172,000	38,583		210,583
2024		178,000	32,169		210,169
2025		185,000	25,489		210,489
2026		191,000	18,543		209,543
2027		198,000	11,336		209,336
2028		206,000	3,832		209,832
	\$	1,610,000	\$ 281,739	\$	1,891,739

## City of Newport Water Fund Debt Service \$31 Million SRF Replacement of Lawton Valley Treatment Plant & Major Upgrades to Station 1 Plant

Year Ending			Principa			Total
		Principal	Forgivene		Interest	Total Requirement
2020		1,319,000	(7	4,752)	719,676	1,963,924
2021		1,343,000	(7	6,240)	694,803	1,961,563
2022		1,372,000		7,894)	666,620	1,960,726
2023		1,403,000	•	9,548)	635,460	
2024		1,438,000	100	1,532)	601,479	1,958,912
2025		1,475,000	•	3,682)	564,438	1,957,947
2026		1,517,000		5,998)	523,848	1,955,756
2027		1,561,000		8,644)		1,954,850
2028		1,610,000		1,290)	479,629	1,951,985
2029		1,662,000		4,267)	432,057	1,950,767
2030		1,717,000	•	7,409)	381,351	1,949,084
2031		1,776,000			327,554	1,947,145
2032		1,833,000	•	0,716)	272,970	1,948,254
2033		1,895,000	,	4,024)	216,776	1,945,752
2034		1,960,000		7,497)	156,903	1,944,406
2035			Š	1,135)	94,999	1,943,864
2000	11	2,027,000	(11:	5,271)	31,830	1,943,559
	\$	25,908,000 \$	(1,469	9,899) \$	6,299,886	\$ 23,460,914

CITY OF NEWPORT, RHODE ISLAND FY2020 & FY2021 PROPOSED BUDGET DETAIL WATER FUND

DOCKET 4595 NEW DOCKET

	Rev Reserve Depreciation	Other																		000 777	44,420				144,428																						
	Debt	Principal																																				137.378		137,378							
	Capital	Outlay																					175,000	000	425,000												220 000			220,000							
	Interest	expense																							*													72,872		72,872							
	Supplies &	Materials					2,500		1 000	!			į	2,000	1,200				000	000,61					21,700					C	000		74,680	35,000	5,000	1,000	5,000			131,180					10.000	16,000	7,500
		Cuarges									567 770					5,000	00,000				5,000				657,770															10 <b>1</b> .0							
		Selvices										333,848	231,161	5,389											570,398								26 945	· i						26,945				020	6/7/60		
	1	Sallino									2,600						2,015	7,956	5,226						20,797															•							49,880
	Purchased	60000				9,000	4,000	000	130,070	67,000															216,878				16,800		5,000	26,175								47,975							
	Ronofite		115,683	265,000	000,40			2,000																	446,683			186,231												186,231			174,277				
	Salarios	281,582	18,720		3,300																	r			303,602	309,310	5,409			4,500										334,195	309,950	33,000		3,800			
	FY2021 PROPOSED RIIDGET	297,917	137,644	386,784	2,500	9,000	4,000	2,000	1,000	36,500	10,600	328,312	343,175	6,410	1,000	133 500	1,800	6,950	5,125	155,952	2,000	000 307	175,000		3,080,761	333,414	2,700	235,533	14,400	4,150	3,000	51,615	32,050	35,000	5,000	2,450	346,500	67,495		1,354,002	312,654	25,000	212,190	1,700	14,000	25,000	6,700
	2020 PROPOSED BUDGET	281,582	115,683	265,000	3,300	9,000	4,000	2,000	1,000	67,000	567,770	333,848	231,161	5,389	1,200	80.000	2,015	7,956	15 000	144,428	2,000	, 000 030	175,000		2,807,256	309,310	5,409	186,231	16,800	4,500	2,000	26,175	26,945	35,000	9,000	1,000	220,000	72,872 137,378		1,156,776	309,950	33,000 26.180	174,277	3,800	10,000	16,000	7,500
	2019 PROJECTED RESULTS	318,623	151,722	265,000	3,300	9,000	4,000	2,000	1,000	67,000	567,770	333,848	231,161	5,389	1,200	000'6	2,015	7,956	15.000	144,428	5,000	4,238	112,000		2,661,574	315,503	5,409	219,633	16,800	500	2,000	26,175	26,945	35,000	9000'9	1,000	91,400	77,946		1,073,437	308,186	33,000	197,843	3,800	10,000	16,000	7,500
	2019 ADOPTED BUDGET	318,623	151,722	265,000	3,300	9,000	4,000	2,000	1,000	67,000	567,770	333,848	231,161	5,389	1,200	000,06	2,015	7,956	15,000	144,428	5,000	. 000 08	112,000	200	2,657,336	315,503	5,409	219,633	16,800	500	5,000	26,175	26,945	35,000	5,000	1,000	91,400	77,946		1,073,437	308,186	33,000	197,843	3,800	10,000	16,000	7,500
	2018 ACTUAL RESULTS	200,316	139,015	372,907	3,750	4.532	410	14 275	941	78,689	535,316	333,848	231,161	10,723	' 80	112,456	1,725	7,293	10,136	•	2,584	(33,185)	(00, 00)	1,314,496	3,557,504	291,674	0.19,2	173,340	13,298	532	840	19,252	30,831	22,708	(22,046)	1 051	(23,125)	59,301	123,138	766,885	297,103	27,936	175,319	. 20.03	14,296	22,233	609'6
	ACCOUNT NAME	Water	Employee Benefits	Retiree Insurance Coverage W/C Insurance	Annual Leave Buy Back	Legal Ads Dues and Subscriptions	Conferences	Luition Keimb Consultant Fees	Postage	Fire & Liab Insurance	Property Taxes	Legal/Admin	Overnead/Legal/Data Allocation Mileage Allowance	Gasoline & Vehicle Maint.	Repairs & Maint Equip	Regulatory Assessment	Water	Electricity Natural Gas	Office Supplies	Revenue Reserve	Self-Insurance	Capital Outlay (SSMP & Syr I lod	Transfer to Equipment Replace	Depreciation Expenses	tration	Cust Service Base Salary	Temp & Seasonal	Employment Benefits	Bank Fees	Copying & Binding	Conferences & Training	Contract Services	Gasoline & Vehicle Maint.	Repairs & Maintenance Meter Maintenance	Operating Supplies	Customer Service Supplies	Capital Outlay	Interest Expense Principal Debt Repayment	Depreciation Expense	r service	Supply Island Salary	Overtime Temporary Wages	Employee Benefits	Annual Leave Buy Back	Repair & Maintenance	Reservoir Maintenance	Operating Supplies
·	ACCT NUMBER	2200-50001	2200-50100	2200-50103	2200-50175	2200-50207	2200-50212	2200-50214	2200-50238	2200-50239	2200-50261	2200-50266	2200-50268	2200-50271	2200-50275	2200-50281	2200-50305	2200-50306	2200-50361	2200-50464	2200-50505	2200-5050	2200-50851	2200-50950 Total Administ	l otal Administration	2209-50001	2209-50004	2209-50100	2209-50120	2209-50205	2209-50212	2209-50225	2209-50271	2209-50275	2209-50311	2209-50320	2209-50440	2209-50452 2209-50552	2209-50950	lotal customer service	2212-50001	2212-50004	2212-50100	2212-50175	2212-50275	2212-50277	2212-50311

CITY OF NEWPORT, RHODE ISLAND FY2020 & FY2021 PROPOSED BUDGET DETAIL WATER FUND

DOCKET 4595 NEW DOCKET

Rev Reserve Depreciation Other					,			
Debt Principal	471,220	471,220			1,187,844	2,362,883	2,362,883	
Capital Outlay	1,425,000	1,425,000		٠			•	
Interest Expense	164,619	164,619			721,399	1,416,197	1,416,197	
Supplies & Materials	1,510 66,800	101,810	7,000 4,500 1,000	12,500	1,000 66,992 17,161 1426 366,315 492,894	13,311 1,303 328,667	405,837	
Other Charges				•	,			
Internal Services		59,279			86. 86. 86. 86. 86. 86. 86. 86. 86. 86.		5,389	
Utilities		49,880	154,424	154,424	212,484 43,410 204,000 459,894 459,894 375,092 34,663 510,000		919,755	
Purchased Services					35,000 39,500 39,500 54,000		58,120	
F Benefits		174,277	2,525	2,525	263,937 263,937 278,234		278,234	
Salaries		372,930	11,610 29,996 12,900	54,506	101,075 102,032 12,480 12,000 12,000 12,480 11,480 7,400		637,316	121,179
FY2021 PROPOSED BUDGET	2,000 94,800 1,300,000 147,721 483,800	2,757,664	4,000 27,000 12,900 3,358 17,000 12,000 160,790 500	237,548	295,630 11,600 1,600 1,600 1,600 1,000 6,706 1,000 1,0	13,300 3,600 468,936 1,357,857 2,418,528	6,221,482	143,963
2020 PROPOSED BUDGET	1,510 66,800 1,425,000 164,619 471,220	2,819,015	11,610 29,996 12,900 2,525 7,000 4,500 154,424 1,000	223,955	2002 2002 2002 12,000 4,500 4,500 1,000 1,187,844 43,410 20,400 1,187,844 1,187,844 1,187,844 1,187,844 1,187,844 1,187,844 1,187,844 1,187,844 1,187,844 1,187,844 1,187,844 1,187,844 1,187,844 1,187,844 1,180 1,000	13,311 1,303 328,667 1,416,197 2,362,883	6,083,731	121,179
2019 PROJECTED RESULTS	1,510 66,800 900,000 216,210 539,000	2,435,188	11,000 1,000 1,000 1,000	223,955	747, 508 74, 7, 508 76, 338 76, 338 76, 338 77, 68 77, 6	13,311 1,303 328,667 1,433,620 2,229,237	6,040,182	124,540
2019 ADOPTED BUDGET	1,510 66,800 900,000 216,210 539,000	2,435,188	11,610 29,996 12,900 2,525 7,000 4,500 154,424 1,000	223,955	43.750 4.750 4.500 4.500 4.500 4.500 4.500 4.500 1.426 1	13,311 1,303 328,667 1,433,620 2,229,237	6,032,358	124,540
2018 ACTUAL RESULTS	238 61,200 61,370 226,909	1,211,821	5,023 21,106 6,040 2,461 9,334 4,199 149,593 178 11,047 16,390	225,371	991,5229 911,5239 911,5240 220,974 9,645 224,989 32,402 99,180 119 836 197,681 197,681 197,781 197,731	2,820 836 295,600 1,447,322	4,375,162	105,565
	Uniform & Protective Gear Chemicals Capital Outlay Interest Expense Principal Debt Repayment Depreciation Expense	Total Source of Supply, Island	Overtime Temp/Seasonal Permanent Part-time Employment Benefits Repairs, Maintenance Reservoir Maint Electricity Operating Supplies Operating Supplies Depreciation Expense	Total Source of Supply, Mainland	222-50003 Holiday Pay 222-50045 Holiday Pay 222-50045 Holiday Pay 222-50045 Employee Benefits 222-50140 Employee Benefits 222-50170 Employee Benefits 222-50218 Employee Benefits 222-50218 Fire & Liab Insurance 222-50218 Fire & Liab Insurance 222-50308 Fire & Liab Insurance 222-50309 Repairs/Maint Equip 222-50301 Natural Gas 222-50301 Natural Gas 222-50301 Natural Gas 222-50301 Denefiting Supplies 223-50010 Natural Leave Buy Back 223-50010 Repairs & Maintenance 223-50020 Repairs & Maintenance 223-50030 Natural Gas 223-50030 Natural Gas 223-50030 Natural Gas 223-50030 Natural Gas 223-50030 Sever Charge	Operating Supplies Uniforms & Protective Gear Chemicals Interest Expense	ZZS-20930 Depreciation Expense Total Lawton Valley Treatment Plant	Water Lab Salary
ACCT NUMBER	2212-50320 2212-50335 2212-50440 2212-50452 2212-50552 2212-50950	Total Source of	2213-50002 2213-50004 2213-50005 2213-50100 2213-50275 2213-50277 2213-50311 2213-50311 2213-50400 2213-50400	Total Source of	2222-50002 2222-50003 2222-50003 2222-50175 2222-50175 2222-50175 2222-5027 2222-5027 2222-5031 2222-5031 2222-5031 2222-5031 2222-5031 2222-5030 2222-5030 2222-5030 2222-5030 2222-5030 2222-5030 2222-5030 2222-5030 2222-5030 2223-5000	2223-50311 2223-50320 2223-50335 2223-50452 2223-50552	Total Lawton V	2235-50001

CITY OF NEWPORT, RHODE ISLAND FY2020 & FY2021 PROPOSED BUDGET DETAIL WATER FUND

DOCKET 4595 NEW DOCKET

	Rev Reserve	Depreciation	Other																															8	,			2,850,000	2,850,000		2,994,428
		Debt	Principal																									200	100,00	160,334				1							4,319,659
		Capital	Outray																							100,000	200,000			300,000			75,000	75 000						,	2,445,000
		Interest	estieden																								00 454	104,000		88,451											2,463,538
		Supplies &	Matchals		1.700		35,627	37,327									8 260		26,000	91,200	30,000	000'00	0000	000'8	4,000					167,460	200000000000000000000000000000000000000	23,800		23,800							1,354,508
	į	Charges	coa mino			47,024		47,024																																201 201	104,134
		Services						•										70,057												70,057										737 457	104,101
		Utilities																				20 607								20,607										399 998 1 626 357	1,040,000
	9	Services						8						4.000	21.525	12,000														37,525										300 008	200,000
		Benefits	55,194					55,194				312 306	2001																	312,306										1 719 387	
		Salaries		1,500				122,679	515 219	52.364	26.180	20.03	7.500																	601,263										3.087.018	
	FY2021 PROPOSED	BUDGET	86,774	4,250	6,200	83,700	25,000	379,887	521 449	46.500	22 800	302.837	000'9	4,000	11,870	10,910	000'6	83,330	20,200	000'99	30,000	20,500	8,000	4,000	100,000	200,000	82,423	165,955	CONTRACTOR STATE CONTRACTOR	1,715,774	34 300	75,000		106,300			2,850,000	2,850,000		22,698,676	
	2020 PROPOSED	BUDGET	55,194	1,500	1,700	47,024	35,627	477,724	515.219	52,364	26.180	312,306	7,500	4,000	21,525	12,000	8,260	70,057	26,000	91,200	30,000	20,607	8,000	4,000	100,000	200,000	88,451	160,334	THE PERSON NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN COLUMN TRANSPORT NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN COLUMN TRANSPORT NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN COLUMN TRANSPORT NAMED IN COLUMN TWO IS NAMED IN COLUMN T	1,758,003	23 800	75,000		98,800		•	2,850,000	2,850,000		21,851,144	
	2019 PROJECTED	RESULTS	64,189	1,500	1,700	95 607	35,627	000,102	547,101	52,364	26,180	287,853	7,500	4,000	21,525	12,000	8,260	70,057	26,000	91,200	30,000	20,607	8,000	4,000	102,000	1,500,000	94,139	156,685		3,069,471	23.800	75,000		008'86			2,850,000	2,850,000		23,154,731	
	2019 ADOPTED	BUDGET	64,189	1,500	1,700	36 627	790'00	000,107	547,101	52,364	26,180	287,853	7,500	4,000	21,525	12,000	8,260	70,057	26,000	91,200	30,000	20,607	8,000	4,000	102,000	1,500,000	94,139	156,685		3,069,471	23,800	75,000		98,800			2,850,000	2,850,000		23,100,625 \$	
	2018 ACTUAL	RESULTS	56,521	4,210	1,544	21.104	249.058	200'014	463,664	43,341	22,256	231,379	2,722	1,200	10,316	9,664	240	93,121	18,/41	86,055	657,12	16,922	33,350	1,173		7,491	91,911		200,010	1,4/6,463	7,739	920	16,592	24,881						14,589,595	
			Employee Benefits	Pensing & Maintagen	Water lab Regulatory Assess	Lab Supplies	2000		Distribution Salary	Overtime	Temp Wages	Employee Benefits	Annual Leave Buy Back	Conferences	Contract Services	Heavy Equip Doctor	Gasoline & Vohicle Maint	Repairs & Maintenance	Repairs Maint Mains	Service Maintenance	Cleaning Inclination	Eleculcity	Operating Supplies	Uniforms & Protective Gear	Water Irench Restoration	Capital Outlay	Interest Expense	Depreciation Expanse	Colorado Lobellas		Repairs & Maintenance	IFR Fire Hydrants	Depreciation Expense	ection		OPEB Funding Change	Depreciation Expense			nd Expend	
•		ACCT NUMBER	2235-30100	2235-50175	2235-50273	2235-50339	Total Lab		2241-50001	2241-50002	2241-50004	2241-50100	2241-50175	2241-50212	2241-30223	2241-50239	2241-50271	2241-50275	2241-50276	2241-50296	2241-50206	2241-30300	11606-1422	2241-50320	2241-50440	2241-30440	2241-50452	2241-50950	Total Dietribution	india piano	2245-50275	2245-50440	7245-50950	Total Fire Protection			2250-50950			Total Water Fund Expend	

# CITY OF NEWPORT Recommended CIP Schedule Water Fund FY 2020 ~ 2024

	Activity	Funding	Proposed	Proposed	Proposed	Proposed	Proposed	Total
Project Title	No.	Source	2019-20	2020-21	2021-22	2022-23	2023-24	19/20-23/24
WSSMP 5 Year Update	New	Rates	250,000	125,000	-		-	375,000
BEACON Advanced Metering Ana	New	Rates	125,000	125,000	-	-	-	250,000
Accounting/Billing System (Share	New	Rates	-	126,500	126,500	126,500	-	379,500
Meter Replacement Program	150945	Rates	95,000	95,000	100,000	100,000	105,000	495,000
Dam Rehabilitation	151228	Rates	500,000	500,000	1,200,000	850,000	650,000	3,700,000
Reservoir Road 3MG Tank	New	Rates	700,000	800,000	-	-	-	1,500,000
Misc. Fence Repairs	151229	Rates	125,000	-	- 1	-	-	125,000
Property Line Survey	New	Rates	100,000	i=	-	-	-	100,000
Pump Station SCADA Project	New	Rates	-	200,000	625,000	250,000	-	1,075,000
System Wide Main Improvements	154120	Rates	200,000	200,000	75,000	200,000	100,000	775,000
System Wide Main Improvements	154120	SRF	1,000,000	2,500,000	500,000	2,500,000	250,000	6,750,000
Water Trench Restoration	154158	Rates	100,000	100,000	110,000	110,000	110,000	530,000
Fire Hydrant Replacememnt	154588	Rates	75,000	75,000	105,000	125,000	125,000	505,000
Forest Avenue Pump Station	New	Rates		-	200,000	500,000	1,150,000	1,850,000
IRP 5 Year Update	150057	Rates	-	-	-	-	90,000	90,000
Equipment Replacement-Water	150050	Rates	175,000	175,000	175,000	175,000	175,000	875,000
Total Water Fund			3,445,000	5,021,500	3,216,500	4,936,500	2,755,000	18,370,000
Funding Sources:								
			4 000 000	2 500 000	500,000	2.500.000	250,000	6 750 000
SRF			1,000,000	2,500,000	500,000	2,500,000	250,000	6,750,000
Water Fund			2,445,000	2,521,500	2,716,500	2,436,500	2,505,000	11,620,000
Total Funding Sources			3,445,000	5,021,500	3,216,500	4,936,500	2,755,000	18,370,000

375,000

375,000

TOTAL COST

WATER FUND IMPACT

#### PROJECT DETAIL

PROJECT TITLE (#154	589)	DEPARTMENT	OR DIVISION			LOCATION			
WSSMP 5 Year Upo	date		Wate	r Division		Ne	wport, Middlet	own, Portsmou	ıth
PROJECT DESCRIPTION  According to Rho Management Place Resources Board the City's WSSM	ode Island Gei n (WSSMP) h i (RIWRB), Co P are estimate	nas a 5 Year U onsulting engir	pdate due to t neering service	he Rhoda Island	Water	X X WAY	S. RESOL Mo	IRCES BO	ARD ★ ?
GOALS & OBJECTIVES  State Mandate  STATUS/OTHER COMM				OPERATING COST	TS/SAVINGS				
Council's Strategic (	Cool #2 Infra	otruoturo		Encourages for	a torm project	and financial pla	annina: Avoide	withholding to	rmination
TOTAL PROJECT COS		structure	\$90,000	or annulment of			inning, Avoids	withholding, te	mination,
				PLANNED FIN					
	Prior	I II a manut @ I	Fatimatad	5	Dunnand	Dunnand	Deserved	Duana and I	
SOURCE OF FUNDS	Funding	Unspent @ 10/26/2018	Estimated FY19 Exp.	Proposed 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Water Rates		New		250,000	125,000	-	-	-	375,000
4.									
(A)		1							1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1

250,000

250,000

125,000

125,000

PROJECT TITLE		DEPARTMENT	OR DIVISION			LOCATION			
BEACO Advanced Meterii			Mata	r Utilities		Mou	wood Middloto	wn & Portsmo	uth
PROJECT DESCRIPTI			vvale	Otilities		7000	vport, ivildaleto	WIT & POISSINO	um
The project supp Analytics platform Badger Meter is BEACON. As Re updates.  The BEACON plates Reading System new ORION Cell access to their wallows a custome using the app, cu	n to the BEAC replacing the ead Center pro atform will sea project. The p ular LTE endp ater usage da er to take a ha ustomers have	CON Advanced current general duct is at end amlessly integral atform will we coint type meteral via EyeOnVinds-on approat the ability to see the a	I Metering Ana ation, end of life of life, it will no rate with the co ork with all exis ers. It will addr Vater. EyeOnV ach to monitori	lytics (AMA) platice Read Center plate treceive any properties and leading meters and leads the customer. Water is a mobile ing their water use	form. atform with ograming Read Meter allow for r requests application, age. When				
GOALS & OBJECTIVE  Perform regular, one STATUS/OTHER COMI  Council's Strategic TOTAL PROJECT COS	going mainten MENTS Goal #2, Infras		On-Going	OPERATING COST  Extend Lifespan		e		-	
				PLANNED FIN	ANCING				
	Prior	Unspent @	Estimated	Proposed	Proposed	Drawaad	Drawage	Daniel I	
SOURCE OF FUNDS	Funding	10/26/2018	FY19 Exp.	2019/20	2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Water Rates		New		125,000	125,000	-	-		250,000
,									-
TOTAL COST				125,000	125,000	-	_	-	250,000
WATER FUND IMP		-		250,000					

PROJECT TITLE		DEPARTMENT	OR DIVISION			LOCATION			
Accounting/Billing S									
(Water Division Sha	re)		Wate	er Utilities		Nei	vport, Middleto	own, Portsmout	th
PROJECT DESCRIPTION	ON								14-10/
OPAL Project - T. and implementati programmed in le requirements. The functions using th	on of new Bill gacy languag e City cannot	ing and Colle ge and is not f proceed with	ctions software lexible enough	, The OPAL sys to meet custom	tem is er online				
					-				
GOALS & OBJECTIVES	5								
Asset Management									
STATUS/OTHER COM	MENTS			OPERATING COS	TS/SAVINGS				
OTATOO/OTTIER COMM	LITTO			OI ERAING COS	TOTOAVIITOS				
Council's Strategic (	Goal #2. Infras	structure							
TOTAL PROJECT COS			\$ 379,500	Extend Lifespar	n of Infrastructure	е			
				PLANNED FI					And the
	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	1026/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
									7.000
Water Rates		New		2	126,500	126,500	126,500		379,500
									1 112
TOTAL COST					126,500	126,500	126,500	5W	379,500
TOTAL GOOT					120,000	120,000	120,500		379,300
WATER FUND IMPA	ACT				126,500	126,500	126,500	1	379,500

PROJECT TITLE (#150	945)	DEPARTMENT	OR DIVISION			LOCATION			
Meter Replac	cement		Water -	Meter Division		Ne	vport. Middleta	own, Portsmout	<sup>t</sup> h
PROJECT DESCRIPTI  Water meters are design, water me meter increases meters and the calmost special attention is poor in monito, would be dedicated	e the instrume eters tend to s the longer a r ost of replaci t 15,000 mete is given to do ring low flow	slow down or la meter remains ng all meters, i ers in the syste ownsizing mete (< 10 gpm) cor	ag over time in service. The regardless of a m. In addition ers. The accurations. Fund	As such, the revence Department own size, is borne by to to replacing olde racy of large mete ds allocated for thi	nue lost per uns all the he utility. er meters, ers typically				
GOALS & OBJECTIVE	S								
Perform regular, on	aoina maintei	nance							
STATUS/OTHER COM	MENTS	14.700		OPERATING COST	TS/SAVINGS				
Council's Strategic	Goal #2 Infra	etructuro		Annual revenue	loss of \$02,000	) is astimated			
TOTAL PROJECT COS	T	Structure	On-Going	Improved accura			reased revenu	es	
				PLANNED FIN					
	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	10/26/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
5									
Water Rates	Ongoing			95,000	95,000	100,000	100,000	105,000	495,000
2									
TOTAL COST				95,000	95,000	100,000	100,000	105,000	495,000
WATER FUND IMP	ACT			95,000	95,000	100,000	100,000	105,000	495,000

PROJECT TITLE (#15	TLE (#151228) DEPARTMENT OR DIVISION LOCATION								
Dam Rehabilitation			Wate	er Utilities		Aguidne	eck Island, Tiv	erton, Little Co	mpton
PROJECT DESCRIPT	ION	*·					1	1	
identified areas of Improvements and The proposed in by the Water De	rinking water. Int's Capital Im Int's Capital Im Int concern to a Introduced in the concern Introduced in the concern Introduced in the concern Interest in the concern in the concern in the concern in the concern interest	These activitien provement Properties of the dams are slope erosing the recommend	es have been ogram (CIP). at the water so on and constructed in the follows	programmed into A recent inspecti	on otection. opleted		Court Maryon	Fore	
GOALS & OBJECTIVE State Regulations: STATUS/OTHER COM Council's Strategic TOTAL PROJECT COS	Perform Regu MENTS Goal #2, Infras		faintenance \$500,000	OPERATING COST  Decrease major  PLANNED FIN	maintenance pi	rojects			
	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	10/26/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
Water Rates	Ongoing			500,000	500,000	1,200,000	850,000	650,000	3,700,000
									-
TOTAL COST				500,000	500,000	1,200,000	850,000	650,000	3,700,000
ATER FUND IMPACT				500,000	500,000	1,200,000	850,000	650,000	3,700,000

PROJECT TITLE DEPARTMENT OR DIVISION LOCATION

Reservoir Road 3MG Tank Water Utilities Reservoir Road, Middletown, RI
PROJECT DESCRIPTION

The Water Division is responsible for maintaining four storage tanks for treated water. The work includes regularly scheduled inspections followed by required and/or recommend maintenance. A recent inspection of Reservoir Road 3MG Tank recommended removal and replacement of the coating system and various repair and/or replacements of appurtenances.



**GOALS & OBJECTIVES** 

Asset Management
STATUS/OTHER COMMENTS

OPERATING COSTS/SAVINGS

STATUS/OTHER COM	ATUS/OTHER COMMENTS			OPERATING COSTS/SAVINGS								
Council's Strategic		structure		1								
TOTAL PROJECT COS	T		\$ 1,400,000	Extend Lifespan		9						
				PLANNED FINANCING								
	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed				
SOURCE OF FUNDS	Funding	10/26/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL			
Water Rates		New		700,000	800,000	-	-	-	1,500,000			
					÷			14	-			
									_			
TOTAL COST			ner som er dyresjoner gan er	700,000	800,000	_	-	_	1,500,000			
WATER FUND IMP	ACT			700,000	800,000			-	1,500,000			

125,000

125,000

TOTAL COST

WATER FUND IMPACT

#### PROJECT DETAIL

PROJECT TITLE (#151	1229)	DEPARTMENT	OR DIVISION			LOCATION			
Misc. Fence	Repairs		Wat	er Utilities		Newport, Midd	lletown, Portsm	outh, Tiverton, L	ittle Compton
PROJECT DESCRIPTI  NWD has fencing Newport, Middled fencing requiring combined into a expectancies.  Chain link typical	g that provides town, Portsmo repair, replac single project	outh, Tiverton, ement and/or for economies	and Little Con augmentation of scale and	npton. Inspection . The various site to establish analo	ns found es have been				
GOALS & OBJECTIVE Perform Regular, O STATUS/OTHER COM Council's Strategic	Ongoing Mainte IMENTS Goal #2, Infra	*	ity	OPERATING COS					
TOTAL PROJECT COS	ST			Extend Lifespar PLANNED FII		re			
				PLANNED FII	NANCING				
	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	1000
SOURCE OF FUNDS	Funding	10/26/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2022/23	TOTAL
Water Rates	Ongoing			125,000	_	-	-	-	125,000
					St.		-		

125,000

125,000

PROJECT TITLE		DEPARTMENT	OR DIVISION			LOCATION			
Property Line Surve	ev.		Wate	er Utilities		Ne	wport. Middlet	own, Portsmou	th
PROJECT DESCRIPTION									
Ensuring safe dri and surface wate protective of pub, health standards, require more cos adequately prote land, not currentl Granite bounds s sides, Drill holes provide clear deli identify and addre	ers) as clean a lic health to p . New contam tly treatment cted. A Comp y surveyed (e shall be Width of sufficient of ineation of NV	as possible, be revent contam ninants of conc of source wate rehensive Cla g. Noquit Por cf" x 6", Heigi lepth in top an VD controlled	cause it is les ination than it ern continue t ers if the sourc ss I Boundary ed, North Ponc ht: 54", Sawn i d lettered "NW	s expensive and is to treat water to emerge, which e waters have no Survey of NWD of the to,) with install top, Sawn 2 sides (D". The above su	more o meet can ot been owned led s, split 2 urvey will				
GOALS & OBJECTIVE	s			2					
Asset Management									
STATUS/OTHER COM	MENTS			OPERATING COST	TS/SAVINGS				
Council's Strategic (	Goal #2, Infra	structure							
TOTAL PROJECT COS			\$ 100,000	Extend Lifespan		е	-		
				PLANNED FIN	IANCING				
SOURCE OF FUNDS	Prior Funding	Unspent @ 10/26/2018	Estimated FY19 Exp.	Proposed 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2022/23	TOTAL
	,					2021122	2022/20	2022/20	TOTAL
Water Rates		New		100,000	-	-	-	-	100,000
									-
									_
									-
TOTAL COST				100,000	-	-	-	-	100,000
WATER FUND IMP	ACT			100,000	-	_			100,000

PROJECT TITLE		DEPARTMENT	OR DIVISION			LOCATION			
Pump Station SC	ADA Project	Del:	Wate	er Utilities		Newport Middle	letown, Portsmo	outh Tiverton I	ittle Compton
PROJECT DESCRIPTION			rrate	. Cumuoo		recuport, middi	otown, r ontonio	ann, monon, i	nue compton
This project is to it remote facilities. facilities to the mo control. Increased flexibility with pers	The project w dern Plant St d remote cont	ill update agin CADA system.	g control and r The system v	monitoring syste vould improve re	ms at remote eliability and				
				(4)					
201100000000000000000000000000000000000									
GOALS & OBJECTIVE	S								
Perform Regular, O	ngoing Mainte	enance							
STATUS/OTHER COM	MENTS			OPERATING COS	TS/SAVINGS				
Council's Strategic	Goal #2. Infra	structure							
TOTAL PROJECT COS									
				PLANNED FI	NANCING				
	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	10/26/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
Water Rates		New			200,000	625,000	250,000		1,075,000
		7							
TOTAL COST	it.				200,000	625,000	250,000	1-	1,075,000
WATER FUND IMP	ACT			·	200,000	625,000	250,000	1	1,075,000

PROJECT TITLE (#154120) System Wide Main DEPARTMENT OR DIVISION LOCATION Improvements
PROJECT DESCRIPTION Water Utilities Newport, Middletown & Portsmouth

The project includes the design and construction of water mains as identified in the 2015 Infrastructure Replacement Plan (IRP), as approved by RIDOH. The IRP prioritized water mains due to age, condition, capacity, and criticality. Improvements in the distribution system reinforce the hydraulic integrity of the system and the quality of water delivered to our customers.



**GOALS & OBJECTIVES** 

Council's Strategic Goal #2, Infrastructure STATUS/OTHER COMMENTS OPERATING COSTS/SAVINGS

On-Going TOTAL PROJECT COST Extend Lifespan of Infrastructure

DI ANNED EINANCING

	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	10/26/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
Water Rates				200,000	200,000				
SRF	Ongoing			1,000,000	2,500,000	500,000	2,500,000	250,000	6,750,000
TOTAL COST				1,200,000	2,700,000	500,000	2,500,000	250,000	6,750,000
WATER FUND IMI	PACT			1,200,000	2,700,000	500,000	2,500,000	250,000	6,750,000

TOTAL COST

WATER FUND IMPACT

#### PROJECT DETAIL

PROJECT TITLE (#154158) DEPARTMENT OR DIVISION LOCATION Water Trench Restoration Water Utilities Newport & Middletown PROJECT DESCRIPTION A yearly contract is proposed for permanent restoration of water trenches. Ideally, a 90 day period is provided between temporary and permanent restoration to allow for settlement. **GOALS & OBJECTIVES** Ongoing maintenance STATUS/OTHER COMMENTS OPERATING COSTS/SAVINGS Council's Strategic Goal #2, Infrastructure
TOTAL PROJECT COST Avoidance of Liability Issues On-going PLANNED FINANCING Prior Unspent @ Estimated Proposed Proposed Proposed Proposed Proposed SOURCE OF FUNDS Funding 10/26/2018 FY19 Exp. 2019/20 2020/21 2021/22 2022/23 2023/24 TOTAL 100,000 **Water Rates** 100,000 110,000 110,000 Ongoing 110,000 530,000

100,000

100,000

100,000

100,000

110,000

110,000

110,000

110,000

110,000

110,000

530,000

530,000

				PROJECT D	DETAIL				
PROJECT TITLE (#15	4588)	DEPARTMENT	OR DIVISION			LOCATION			
Fire Hydrant Re	eplacement		Wat	er Utilities		Ne	wport, Middleto	own, Portsmout	h
PROJECT DESCRIPT	TON					JAN			
reach an age of	f 50 years old. continue this p	Continued fur	nding for these	replace hydrants v e hydrants will allo fire fighting capal	ow the Water				
GOALS & OBJECTIVE									
Perform Regular, C STATUS/OTHER CON	Ingoing Mainte	enance		OPERATING COST	FC/CAV/INICC				
STATUS/OTHER COM	MENIS			OPERATING COST	15/SAVINGS				
Council's Strategic	Goal #2. Infra	structure							
TOTAL PROJECT CO			On-going	Extend Lifespan	of Infrastructur	re			
				PLANNED FIN	IANCING				
	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	10/26/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
222	, and ig	10/20/2010	. 1 10 = 001	-2010120	ECEVIE I	2021/22	EVELIEU	2020/24	TOTAL
Water Rates	Ongoing			75,000	75,000	105,000	125,000	125,000	505,000

	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	10/26/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
Water Rates	Ongoing			75,000	75,000	105.000	125.000	125,000	505,000
					,	,			
		_			-				
TOTAL COST				75,000	75,000	105,000	125,000	125,000	505,000
WATER FUND IM	PACT			75,000	75,000	105,000	125,000	125,000	505,000

## EQUIPMENT REPLACEMENT SCHEDULE - WATER FUND $FY2020 \sim 2024$ $Table \ 22$

		ID#	DESCRIPTION	YEAR	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24
Pug	PT-44-MCI	XXXX	4wd Off Road Vehicle	1995					对"加强"。
Big Tex	BIWI10PI-20	820	Flat bed Trailer	2000					
Ing.Rand	P 185WJD	1611	Trailered Air Compress	2002					
Ing.Rand	P175WW	2410	Air Compressor	2004					
Bob Cat	4 wd off road veh		Skid Steer Loader	2004			75,000		
	Trackless MT5	1984	Tractor	2006	85,000				
Ford	F-250	1847	Pickup Truck	2008	45,000				
Ford	F-250	1849	Pickup Truck	2008				1	
Ford	F-250	1850	Pickup Truck	2008					
DewEze	ATM72	8984	Slope Mower	2008			35,000		
Echo	Bearcat	924	Wood Chipper	2008					
John Deere	Z840A		60" Zero Turn Mower	2009					
John Deere	Quiktrak 657A		54" Stand on Mower	2009					
Ford	F-350	2183	Hydrant Truck	2010			65,000		
Kut Kwick	SSM38-72D	8967	Slope Mower	2011					
Freightline	F-70	2213	Dump Truck	2011		150,000			
John Deere	410J	2524	Backhoe	2011				150,000	
Cam Superline	Trailer	1741	Deckover trailer	2011					LESSON STATE
Scag	SWZ-21KAE		52" Hydro-Drive Walk Behind	2011					10 000 E WORL
E.H. Watts	TRAV-L-VAC 300	2135	Utility Vacuum System	2011					45,000
Ford	F-350	1310	Crew Cab Pickup	2012	45,000				
Ford	F-150	2489	Pickup Truck	2013		25,000			
Ford	F-150	2487	Pickup	2013				25,000	
Chev	C1500	2130	Pickup Truck	2013					
Ford	F450	1301	Distribution Service Vehicle	2014					The state of
Ford	F550	1274	Dump Truck	2015					75,000
Ford	Escape	1924	Sta. 1 & Lab	2015	18				
Ford	F350	1655	Meter Service Vehicle	2015					55,00
Scag				2015					3.00
Big Tex	25PH HD	5607	25 ft. Trailer	2016					
Chevy	Equinox		Dir - Util Car	2016					
Chev	Traverse	1464	SUV Traverse	2016					
Chev	1500	2507	Pickup Truck	2016					100000000000000000000000000000000000000
Chev	1500	2470	Pickup	2017					
Alamo	Traxx RF	8983	Slope Mower	2017					
			Total Water		175,000	175,000	175,000	175,000	175,00

#### **CAPITAL BUDGET**

Capital Improvement programming allows the City to plan and integrate long-term physical needs with available financing. The Capital Improvement Program (CIP) is a recommended schedule of public physical improvements, including the planning and engineering thereof, for the City of Newport, the Newport Public School Department and the Newport Public Library over the next five years.

Capital improvements are major City projects that do not typically recur on a consistent annual operating basis. CIP projects are categorized as follows:

- Any acquisition or lease of land
- The purchase of major equipment and vehicles valued in excess of \$15,000
- Construction or renovation of new buildings, infrastructure or facilities
- Major building improvements, with an estimated cost in excess of \$15,000, that
  are not routine expenses and that substantially enhance the value of a structure
- Major equipment or furnishings, with an estimated value in excess of \$15,000, required to furnish new buildings or facilities.

The City of Newport, Rhode Island has a separate five-year plan for capital improvements. This plan (budget) can be requested from the Finance Department (401) 845-5392. The five-year capital improvement summary and project sheets for the proposed fiscal year 2020 and FY2021 budget are included in the operating budget for information purposes only. Please refer to the five-year plan for project sheets relating to all capital projects and an analysis related to the Capital Budget.

The City Council has adopted the five-year plan "in concept" without approved funding sources. The funding sources for the FY 2020 and FY2021 capital plan are adopted with the adoption of the operating budget.

#### CITY OF NEWPORT FY2020-2024 Proposed CIP Schedule

Project Title	Activity		Proposed	Proposed	Proposed 2021-22	Proposed	Proposed	Total
	No.	Source	2019-20	2020-21	2021-22	2022-23	2023-24	19/20-23/24
INFORMATION & COMMUNICATION SYSTEMS	400000	0	111 000	400.000	04.000	07.000	04.000	100 100
Information & Communication Systems  OPAL Billing & Collect Replace/ERP Re-evaluation & ERP Re-eval.	133620 New	General General	144,286 400,000	122,286 640,590	64,286 1,000,000	97,286	64,286	492,430 2,040,590
Fire Alarm & Radio System	New	General	200,000	190,000	200,000	21,000	-	611,000
Total Information & Communication Systems		00110101	744,286	952,876	1,264,286	118,286	64,286	3,144,020
FACILITIES IMPROVEMENTS								
Building Improvements	133610	General	675,000	385,000	150,000	375,000		4 505 000
School Department, Capital	133618		380,000	611,000	1,102,000	1,350,000	1 250 000	1,585,000
School Department, Capital School Department, Space Needs	New	General	360,000	300,000	300,000	300,000	1,350,000	4,793,000
Library, Roof Repair Structural Survey	New	General	40,000	300,000	300,000	300,000	300,000	1,200,000
Fire, Station 1 Building Improvements	133625	100000000000000000000000000000000000000	50,000	13,000			-	40,000
Fire, Station 2 Building Improvements	133739			200,000	-	-	-	63,000
Police, Building HVAC Improvement	133739	General	9,000	-	-	-	-	9,000
		General	55,000	-	475.000	-	-	55,000
Parking Facilities Improvements	133615 133819		-	-	175,000	50,000	136,000	361,000
Eastons Beach Improvements			-	-	817,500	316,100	408,420	1,542,020
Stone Slide Restoration Total Facilities Improvement	New	TBD	1,209,000	800,000 <b>2,109,000</b>	2,544,500	2,391,100	2,194,420	800,000 <b>10,448,020</b>
Total Fuel Miles Improvement			1,200,000	2,100,000	2,044,000	2,001,100	2,134,420	10,440,020
ROAD IMPROVEMENTS								
Roadway/Sidewalk Improvements	133730	General	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	6,000,000
Traffic Signal Improvements	133734		-	50,000	275,000	50,000	290,000	665,000
Bellevue Avenue Concrete (\$600,000 Total)	133731	General	300,000	300,000	300,000	300,000	300,000	1,500,000
Decorative Lighting Total Roadway/Sidewalk Improvements	133736	General	1,500,000	50,000 <b>1,600,000</b>	50,000 <b>1,825,000</b>	50,000 <b>1,600,000</b>	50,000 <b>1,840,000</b>	200,000 <b>8,365,000</b>
Total Nodaway Swelland Improvements			1,000,000	1,000,000	1,020,000	1,000,000	1,040,000	0,303,000
SEAWALLS								
Seawall Repairs	133910	General	500,000	750,000	750,000	500,000	500,000	3,000,000
Total Seawalls			500,000	750,000	750,000	500,000	500,000	3,000,000
PUBLIC SERVICE PARKS, GROUNDS & PLAYGROUNDS								Seeding 1
Park Facility Upgrades	134090	General	20,000	170.000	250,000	225.000	200,000	865,000
Playground Improvements	1 - 1	General	60,000	-	80,000	85,000	100,000	325,000
Playground Improvements	134060		-	50,000	-	-	-	50,000
Historic Park Restoration	134110	General	28,000	-	150,000	120,000	100,000	398,000
Cemetery Restoration	134091	General	25,000	25,000	30,000	30,000	35,000	145,000
Total Parks, Grounds & Playgrounds			133,000	245,000	510,000	460,000	435,000	1,783,000
OTHER PROJECTS								
Variable Message Board	134092	General	3,000	-	-	_	-	3,000
Police, Workspace Upgrades	New	TBD	42,000	-	14	-	-	42,000
Total Other Projects			45,000	•	-	-	-	45,000
EQUIPMENT & VEHICLE REPLACEMENT								
Equipment Replacement - Gen	133790	Service Fe	363,000	536,000	746,000	656,000	266,000	2,567,000
Equipment Replacement (Fire) - Gen	133780	Service Fe	520,000	240,000	1,200,000	45,000	320,000	2,325,000
Total Equip & Vehicle Replacement, GF			883,000	776,000	1,946,000	701,000	586,000	4,892,000
Total Projects - School, Library & General Fund			5,014,286	6,432,876	8,839,786	5,770,386	5,619,706	31,677,040
MARITIME FUND								
Perrotti Park Docks	044874	Enterprise	150,000	150,000	150,000	150,000	150,000	750,000
Elm Street Pier Rehabilitation		Enterprise	50,000	50,000	50,000	50,000	50,000	250,000

			sed CIP Sche					
	Activity	Funding	Proposed	Proposed	Proposed	Proposed	Proposed	Total
Project Title	No.	Source	2019-20	2020-21	2021-22	2022-23	2023-24	19/20-23/24
Elm Street Pier Rehabilitation	044862	Grant	50,000	-	-	0. <del>-</del> 0	-	50,000
Bellevue Avenue Concrete		Enterprise	100,000	100,000	100,000	100,000	100,000	500,00
King Park Dinghy Dock Expansion		Enterprise	50,000	-	-	-	-	50,00
Harbor Maintenance Shed Repair	New	Enterprise	45,000	-	-	-	-	45,00
Equipment Replacement	044920	Enterprise	86,000	181,000	-	50,000	50,000	367,000
Total Maritime Projects			531,000	481,000	300,000	350,000	350,000	2,012,000
PARKING FUND								
Gateway Center Program	074332	Enterprise	200,000	650,000	_		-	850,000
Bellevue Avenue Concrete		Enterprise	200,000	200,000	200,000	200,000	200,000	1,000,00
City Lot Improvements	New	Enterprise	30,000	200,000	200,000	200,000	200,000	30,000
Equipment Replacement		Enterprise	-	-	-	-	-	30,000
Total Parking Projects			430,000	850,000	200,000	200,000	200,000	1,880,000
WATER POLLUTION CONTROL	4040	0	400 000	000 000	400 000	000 000		
Catch Basin Separation		Sewer Rate	100,000	800,000	100,000	800,000	-	1,800,00
Almy Pond TMDL City Advisor for DBO Contract for WPC System		Sewer Rate Sewer Rate	400,000	-	-	250,000	250,000	500,00 400,00
Storm Drain Improvements	10.00.00.00.00.00.00	Sewer Rate	1,465,000	500,000	1,000,000	1,000,000	1,000,000	4,965,00
Prog Man-Implement CSO System Master Plan (SMP)		CSO Fixed	500,000	500,000	600,000	500,000	500,000	2,600,000
North End Sewer Reroute		CSO Fixed	200,000	100,000	-	500,000	500,000	300,000
North End Sewer Reroute	100021		4,000,000	2,000,000	-	-	-	6,000,000
Storm Water Utility Fee Implementation		Sewer Rate	75,000	-	-	-	-	75,000
Flood Mitigation Measures		Sewer Rate	500,000	460,000	500,000	500,000	500,000	2,460,000
Sanitary Sewer Sys Improve 4-Design & Construction	New	Sewer Rate	800,000	200,000	-	-	-	1,000,000
Sanitary Sewer Sys Improve 5-Design & Construction	New	Sewer Rate	200,000	800,000	2,000,000	-	-	3,000,000
Sanitary Sewer Sys Improve 6-Design & Construction	New	Sewer Rate	-	-	200,000	800,000	2,000,000	3,000,000
Sanitary Sewer Sys Improve 7-Design & Construction	New	Sewer Rate	-	-	-	200,000	800,000	1,000,000
Equipment Replacement Total WPC Projects	New	Sewer Rate	160,000 <b>8,400,000</b>	110,000 <b>5,470,000</b>	35,000 <b>4,435,000</b>	4,050,000	5,050,000	305,000 <b>27,405,00</b> 0
WATER FUND								
WSSMP 5 Year Update	New	Rates	250,000	125,000	-	-	-	375,000
BEACON Advanced Metering Analytics	New	Rates	125,000	125,000	-	-	-	250,000
Accounting/Billing System (Water Division Share)	New	Rates	05.000	126,500	126,500	126,500	405.000	379,500
Meter Replacement Program  Dam Rehabilitation	150945 151228		95,000 500,000	95,000 500,000	100,000 1,200,000	100,000 850,000	105,000	495,000
Reservoir Road 3MG Tank	New	Rates	700,000	800,000	1,200,000	850,000	650,000	3,700,000 1,500,000
Misc. Fence Repairs	151229		125,000	500,000			-	125,000
Property Line Survey	New	Rates	100,000	-	-		-	100,000
Pump Station SCADA Project	New	Rates	-	200,000	625,000	250,000	-	1,075,000
System Wide Main Improvements	154120		200,000	200,000	75,000	200,000	100,000	775,000
System Wide Main Improvements	154120		1,000,000	2,500,000	500,000	2,500,000	250,000	6,750,000
Water Trench Restoration	154158	Rates	100,000	100,000	110,000	110,000	110,000	530,000
Fire Hydrant Replacement	154588	Rates	75,000	75,000	105,000	125,000	125,000	505,000
Forest Avenue Pump Station	New	Rates	-	-	200,000	500,000	1,150,000	1,850,000
IRP 5 Year Update	150057		-	-	-	-	90,000	90,000
Equipment Replacement-Water Total Water Fund	150050	Rates	175,000 <b>3,445,000</b>	175,000 <b>5,021,500</b>	175,000 <b>3,216,500</b>	175,000 <b>4,936,500</b>	175,000 <b>2,755,000</b>	875,000 <b>19,374,50</b> 0
Total Capital Improvements			17,820,286	18,255,376	16,991,286	15,306,886	13,974,706	82,348,540
Funding Sources:			2.8					
CDBG				50,000	-	-	-	50,000
Other			92,000	800,000			-	892,000
Maritime Fund			531,000	481,000	300,000	350,000	350,000	2,012,000
Parking Fund			430,000	850,000	200,000	200,000	200,000	1,880,000
Water Fund/State Revolving Fund			3,445,000	5,021,500	3,216,500	4,936,500	2,755,000	19,374,500
Water Pollution Control/SRF			8,400,000	5,470,000	4,435,000	4,050,000	5,050,000	27,405,000
Equipment Replacement Fund Transfer from General Fund			883,000	776,000	1,946,000	701,000	586,000	4,892,000
Total Funding Sources			4,039,286	4,806,876	6,893,786	5,069,386	5,033,706	25,843,040
rotal running sources			17,820,286	18,255,376	16,991,286	15,306,886	13,974,706	82,348,540

			PROJECT	DETAIL				
	#133620	DEPARTMENT	OR DIVISION		_	LOCATION		
Information and Communication System	ms	Fine	ance & Supp	ort Services	1	Citywide		
PROJECT DESCRIPTION								
PC replacement Technology upgrades Copier Replacement Virtual Desktop Expansion Virtual Desktop Server Updates Firewall Replacement	Year 1 10,000 50,000 14,286 - 20,000 50,000 144,286	Year 2 10,000 50,000 14,286 33,000 15,000	Year 3 	Year 4 50,000 14,286 33,000	Year 5 50,000 14,286 - - 64,286			
	777,250	, , , ,	01,200		01,200			
GOALS & OBJECTIVES Technological Improvements; Council's Strategic Goal #4, Impr	ove communic	eations		DED 47/110 0				

STATUS/OTHER COMMENTS
Improved functionality and remote access; document preservation.

TOTAL PROJECT COST
On go

**OPERATING COSTS/SAVINGS** 

Improved process and efficiencies could lead to savings in excess of \$100,000

PLANNED FINANCING

On going

	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	12/4/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
Transfer from General Fund	3,148,678	813,824	813,824	144,286	122,286	64,286	97,286	64,286	492,430
						-			
TOTAL COST				144,286	122,286	64,286	97,286	64,286	492,430
Total GF Transfer				144,286	122,286	64,286	97,286	64,286	492,430

## MIS CIP FY2020

#### ITEM 1 – PC / Server Replacement.

<u>Workstations</u> - During 2013 and 2014 the City replaced all microcomputers with new technology. All workstations are now running Windows 7 and Office 2010. We anticipate a decrease in demand for new PC's as we roll out VDI which enables PC's to remain in service longer

We need to keep a small supply of PCs on hand to replace any that break, are needed for training, or for additional function or staff

<u>SAN Storage</u> - Additional SAN storage is being funded. Each year the City has a need for ever increasing amounts of storage.

Mobiles (PD) – We fund the replacement of 20% of the mobile PCs (5) in the Police patrol cars each year. This has kept us on a replacement schedule that is easier to fund rather than replacing all at once.

#### ITEM 2 - General Technology Upgrades, FY2020 through FY2023.

We have found over the last few years that technological needs exceed amounts budgeted. There are often items that come up during the year, and/or additional funding needed for projects that have been budgeted. This has led to a situation where funds budgeted for one item/project have to be shifted causing a shortfall in funding in the original budgeted project.

#### ITEM 3 – Copier Replacements, FY2020 through FY2023.

As copier leases have expired we have either purchased the machine outright or purchased new. As leases expire, we expect to be able to purchase new copiers with an estimated useful life of 6+ years.

#### ITEM 4 – Virtual Desktop Expansion, FY2020.

During Q1 of FY2017 a 30 workstation pilot was being tested, engaging Fire and Police and Collections departments. Pilot efforts were a success and will lead to the addition of more virtual workstations. There are a total of 190 - 220 workstations remaining. Licensing fees to accomplish this rollout can be purchased as needed as departments come on line

### ITEM 5 – Virtual Desktop Server Updates, FY2020 through 2021.

Server infrastructure updates become necessary as the number of VDI clients increase. These funds account for servers required to handle the planned number of clients as well as remote clients and security services with full integration.

#### ITEM 6 – Fiber Expansion, FY2020 through 2023.

Fiber expansion to include both a lease arrangement to add fiber from OSHEAN as well as upgrade to 40Gb as needed

#### ITEM 7 - Replace core Firewalls, FY2020.

Existing core firewalls, the main line of defense against network intrusion detection and prevention, are outdated and end-of-life. As nefarious network attacks continue to escalate, new state-of-the art firewalls are required. Monthly automated intrusion attempts, mainly via automated "bots" which attempt to infiltrate the network, are now in the billions/month. Such volume requires more advanced firewall appliances and the specialized software to detect and prevent these constant attacks.

PROJECT TITLE (#133681)		DEPARTMEN	T OR DIVISIO	N		LOCATION				
OPAL Billing/Collections Replace ERP Reevaluation	9		Fina	ance			Citv	Hall		
PROJECT DESCRIPTION			,							
Additional Requests are need OPAL Project - This project implementation of new Billing a in legacy language and is not a City cannot proceed with seam system.  ERP Reevaluation Project - website, potential new billing at transparency portal for intercor	ct represents and Collections flexible enough less on-line pa The ERP sys nd collections	an initial s s software. h to meet cu ayment and v tem should i system, new	set-aside for The OPAL s stomer on-liviewing fund be reevalua	system is proine requirem tions using to teed in light of	ogrammed ents. The he current of the new	M	processor project system wweb	o transfer int or other	time data information business	
STATUS/OTHER COMMENTS Technological Improvements; Council's Strategic Goal #4, Impl TOTAL PROJECT COST	rove communic	cations		OPERATING Opal Project FINANCING			vings of \$50	,000		
	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed		
SOURCE OF FUNDS	Funding	12/4/2018	FY18 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL	
Transfer from General Fund	500,000	500,000		400,000	640,590	1,000,000	. k	-	2,040,590	
TOTAL COST				400,000	640,590	1,000,000			2,040,590	

Total GF Transfer

			PROJEC	T DETAIL					
PROJECT TITLE		DEPARTMEN	IT OR DIVISIO	N		LOCATION			
Fire Alarm & Radio Sy	rstem		Fire Dei	partment		is .	All Fire	Stations	
PROJECT DESCRIPTION	otom		1110 00	Janimoni		by VAV		Stations	
FY 2019/20	Fire Alarm T Radio Systei Fire Alarm/D Portable Rad	m update/rep ispatch reno	lacement vation	(1)	32,000 108,000 10,000 <u>120,000</u>				
			Total FY 2	019/20	-				
					200,000			133	
FY 2020/21	Sta 5 & 1 - F	iro Alarm TP	V50 (2)		70,000				,1
1 1 2020/21	Portable Rac				120,000				A Comment
				FY 2020/21	190,000				
								R-2C	
FY 2021/22	Sta 2 - Fire A		•	Console			L Weld Let		
	Portable Rac Street Box R				120,000 42,000				
109	Street DOX IN	еріасеттет	Total				UD19		
FY 2022/23			. (0)		200,000				N
F 1 2022/23	Street Box I	керіасетеп	(2) (2) (1) (1) (1) (1) (1) (1) (1) (1) (1) (1	2022/23	<u>21,000</u> <b>21,000</b>	9			
GOALS & OBJECTIVES			7010777	LULL/LU	21,000				
Council Stategy # 2 to protect in Public safety communications a STATUS/OTHER COMMENTS	frastructure. nd preservatio	n of physical	assets	I O DED A TIMO	00070/04\/	200			
The consoles are approaching 2	25 years, and t	he nortable r	adios are		COSTS/SAVII		actured and	renlacemen	t narte are
at the end of their service life. Maradios at the end of 2019.								nsole showin	g its age
TOTAL PROJECT COST			PLANNED	FINANCING	000 (454 r. 044), 77 (50 r. 11 (50 r. 04))				
	Prior	Unspent @	Estimated		Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	12/4/2018	FY19 Exp.	Proposed 2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
COUNCE OF TORIDS	randing	12/4/2010	TTIO EXP.	2019/20	2020/21	ZUZ IIZZ	LULLILO	2023/24	TOTAL
	1								
Transfer from General Fund		New		200,000	190,000	200,000	21,000	-	611,000
TOTAL COST				200,000	190,000	200,000	21,000	_	611,000
		(C) (C) (A) (C) (C) (C) (C) (C) (C) (C) (C) (C) (C				E277-976-10-226-246			(C. 1) S (V. C. C. V. S (V. S

200,000

190,000

200,000

21,000

611,000

Total GF Transfer

#### PROJECT DETAIL

PROJECT TITLE (#133610)		DEPARTMEN	IT OR DIVISIO	N		LOCATION						
Building Improvemen	nts		Public S	Services			City	wide				
PROJECT DESCRIPTION												
Physical improvements to City to maintain and to improve performed specifies a numbe facilities to correct deficiencies	efficiencies the er of items the	nat lie withii at should be	n. The bu undertaker	ilding envel	ope study							
FY2019/2020 FY2020/21 FY2021/22 FY2022/23	City Hall Roo Martin Recre	Itall Tower Design & Stabilization Itall Roof Replacement Ital Roof Roof Roof Roof Roof Roof Roof Roo										
GOALS & OBJECTIVES							12 - 22 - 31 - 31 - 31 - 31 - 31 - 31 -	8				
Preservation of physical assets a	and public safe	etv										
STATUS/OTHER COMMENTS	arra pasmo caro			OPERATING	COSTS/SAVII	NGS						
   Council's Tactical Priority Area =	: Infrastructure											
TOTAL PROJECT COST	mmastracture		On going	Energy effic	ciencies and	reduction of	f maintenand	ce costs				
				FINANCING								
	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed				
SOURCE OF FUNDS	Funding	12/4/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL			
-												
Transfer from General Fund	2,101,099	758,413	758,413	675,000	385,000	150,000	375,000	_	#######			
Other												
Outer		0										
TOTAL COST				675,000	385,000	150,000	375,000		#######			
				070,000	000,000	100,000	070,000	_	mmmmm			

675,000

675,000

385,000

150,000

375,000

########

PROJECT TITLE #130018	DEPARTMENT OR DIVISION LOCATION										
School Building Improvements			Public S	Services			Citv	vide			
PROJECT DESCRIPTION											
Pursuant to RIGL 16-7-36(11), meets those requirements and open and safe for use.	l are to be us	ed for the po			ol facilities						
FY2019/20	General Cap	ital Repairs			380,000		11/4	A Marine			
FY2020/21	TBD				611,000		100	CANADA	G. Mar		
FY2021/22	TBD				1,102,000				L A JUNE		
FY2022/23 FY2023/24	TBD TBD				######## #############################	13 40 AT-10	4.6	1			
GOALS & OBJECTIVES  Preservation of physical assets a	and public safe	ety					4. 61				
STATUS/OTHER COMMENTS				OPERATING	COSTS/SAVII	NGS					
Council's Strategic Goal = Infrasi	tructure			Completing repairs will protect the schools from interior damage due to							
TOTAL PROJECT COST			Ongoing	infiltration a							
			PLANNED	FINANCING							
	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed			
SOURCE OF FUNDS	Funding	12/4/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL		
Transfer from General Fund	218,067	126,607	126,607	380,000	611,000	########	########	########	4,793,000		
		1									
TOTAL COST				380,000	611,000	########	########	########	########		
Total GF Transfer				380,000	611,000	#######	########	#######	#######		

PROJECT TILE		DEPARTMEN	II OR DIVISIO	N		LOCATION			
School Department Space Needs	3		Public S	Services			City	wide	
PROJECT DESCRIPTION	-0								
Reserved for space needs to a kindergarten de	alleviate over and administi	crowding at a rative offices.	the Pell Sch	nool, provide	space for				
GOALS & OBJECTIVES									
Preservation of physical assets a	nd public safe	ety							11000
STATUS/OTHER COMMENTS		OPERATING	COSTS/SAVIN	IGS			3452		
Council's Strategic Goal = Infrast	ructure								
TOTAL PROJECT COST			DI ANNED	FINANCING					
			PLANNED	FINANCING					
	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	12/4/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
	·		8						
Transfer from General Fund		New			300,000	300,000	300,000	300,000	1,200,000
							_		
		,,							
TOTAL COST				-	300,000	300,000	300,000	300,000	#######
Total GF Transfer				_	300,000	300,000	300,000	300,000	#########

PROJECT TITLE		DEPARTMEN	IT OR DIVISIO	N		LOCATION			
Roof Repair Structural S	urvey		Newport Pu	ublic Library			300 Spri	ng Street	
PROJECT DESCRIPTION  As mentioned in previous approaching the end of its life That year was considered the it would last 20 years. The 201 for another ten years. There are basis but they are expensive an	requests, th in 2020. Thi "half life" of th 0 survey (hele e continued p	is is according the roof; consider the NPL) problems that	e Newport  og to a surve  tructed in 20  confirmed to  can be rep	Public Libra ey conducted 001 it was the that the roof aired on an a	d in 2010. ought that would last as-needed				
GOALS & OBJECTIVES  Understanding the need and urge STATUS/OTHER COMMENTS	ency of a maj	•	:		COSTS/SAVII				
TOTAL PROJECT COST		\$40,000	PLANNED	Unanticipate FINANCING	ed repairs a	nd damage t	o library bui	lding & holdii	ngs
	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	12/4/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
Transfer from General Funds		New		40,000	-	-	-	-	40,000
TOTAL COST				40,000	_	_	<u>-</u>	_	40,000
Total GF Transfer		1		40,000		-	- 1	-	40,000

		TROCEST BETAIL		
PROJECT TITLE (#133625)		DEPARTMENT OR DIVISION		LOCATION
Station 1 Building Imp	rovements	Fire Department		Fire Headquarters - 21 W. Marlborough Street
PROJECT DESCRIPTION  FY 2019/20		Paint Abatement and Painting Total FY 2019/20 Less Deduction _	70,000 70.000 -20.000 50,000	
FY 2020/21	Firefiahtina Tu	ırnout Gear Racks <b>Total FY 2020/21</b>	13,000 13,000	
GOALS & OBJECTIVES				- 12 July 200 10 10 10 10 10 10 10 10 10 10 10 10 1

Health and Safety
Council Stategy # 2 to protect infrastructure.
STATUS/OTHER COMMENTS

Painting will protect the property, and will prevent further damage to

the property
TOTAL PROJECT COST

**OPERATING COSTS/SAVINGS** 

Exterior Painting will reduce wood trim replacement costs, and prevent

water infitration. Flooring will encapsulate the broken asbestos tiles

which are a health hazard.

PLANNED FINANCING									
	Prior	Unspent @		Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	12/4/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
Transfer from General Fund	337,200	49,834	49,834	50,000	13,000	-	-	-	63,000
					-		_		
TOTAL COST				50,000	13,000	-	-	_	63,000
Total GF Transfer				50,000	13,000		-	-	63,000

									S. Alvings General Conference
PROJECT TITLE (#133739)		DEPARTMEN	IT OR DIVISIO	N LOCATION					
Apparatus Ramp Replac	cement		Fire Dep	artment		Sta	ation 2 - 100	Old Fort Ro	ad
PROJECT DESCRIPTION								GIS-MUNICIPAL PROPERTY OF THE PARTY OF THE P	
This request is for additional fur	nds for comple	tion of projec	t.			Apro	age $\Box$	$\Rightarrow$	
FY 2020/21	Station 2 - D	Driveway Apro	n Repaving		9,000	from	water		11
			Total i	FY 2020/21	9,000		<b>3</b>		7
GOALS & OBJECTIVES						West	TEPST		STATE OF
Council Strategic Goal # 2: Infra	astructure								
To provide ongoing maintenanc	e of City facilit	ies and to pro	otect assets						
STATUS/OTHER COMMENTS				OPERATING	COSTS/SAVII	NGS		58	
Station driveway/apron is crumb	oling and requi	res repaving		Dunner		D	!! = l= !!!4 = l = !		
TOTAL PROJECT COST			201000	Preservation	n of assets;	Decreased I	liability claim	S	
TOTAL PRODUCT GOOT			\$34,000 PLANNED	FINANCING					
	Detail	I II manant @	Fatimated	D	Dunnand	Dunnand	Dunmand		
SOURCE OF FUNDS	Prior Funding	12/4/2018	Estimated FY19 Exp.	Proposed 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Transfer from General Fund		25,000		9,000		-	-	-	9,000
									4
TOTAL COST				9,000	_	_	_	_	9,000
Total GF Transfer				9,000	_	_	_	_	9,000

PROJECT TITLE(Activity #133818)		DEPARTMEN	T OR DIVISIO	N	LOCATION				
Building HVAC Improve	ment	N	ewport Polic	e Departmer	nt		120 Bro	oadway	
PROJECT DESCRIPTION  Additional funding to complete Conditioning Upgrade Proje system. These funds to be use on first floor and lower level of	ect as recor	nmended b antiquated pi	y enginee.	ring study	of HVAC				
GOALS & OBJECTIVES  Improve HVAC STATUS/OTHER COMMENTS  Council's Tactical Priority Area #2 TOTAL PROJECT COST	2, Infrastructur	e \$205,000		Energy Con	nt heating a		f building. Al	nnual saving	s in
			PLANNED	FINANCING					
SOURCE OF FUNDS	Prior Funding	Unspent @ 12/4/2018	Estimated FY19 Exp.	Proposed 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Transfer from General Fund	150,000	24,078	-	55,000	-	-	-	-	55,000
TOTAL COST				FF 000			-		5E 000
TOTAL COST  Total GF Transfer				55,000 55,000	-	-	-	-	55,000 55,000

PROJECT TITLE (#133615)

Parking Facility Improvements

DEPARTMENT OR DIVISION

Public Services

Citywide

#### PROJECT DESCRIPTION

The City of Newport is developing a program to maintain and to improve its parking lot infrastructure associated with public buildings. Recent improvements include the new City Hall lot and Touro Street lot as well as maintenance improvements to the lots at the Beach (east lot).

Existing Priorities include the Recreation Center (Hut), Freebody Park, Police Department, Edward Street, and Braga Park. Vehicles are now parking on an eroded gravel parking area along Golden Hill Street to access the Hut. Recent improvements to the Freebody Park must be followed up by pavement and drainage improvements.

FY2019/20 No request FY2020/21 No request FY2021/22 Police Department

 FY2021/22
 Police Department
 175,000

 FY2022/23
 Edward Street
 50,000

 FY2023/24
 Edward King House Access Road
 136,000



#### **GOALS & OBJECTIVES**

Preserve assets; public safety
STATUS/OTHER COMMENTS OPERATING COSTS/SAVINGS

Council's Tactical Priority Area = Infrastructure | Improve structural integrity of facility

TOTAL PROJECT COST On going Reduction of Trip/Fall litigation & Pothole claims, Fleet Preservation

#### PLANNED FINANCING

PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @ 12/4/2018	Estimated FY19 Exp.	Proposed 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
			•						
Transfer from General Fund	285,000	100,000	100,000	-	-	175,000	50,000	136,000	361,000
		•							
TOTAL COST				_	-	175,000	50,000	136,000	361,000
Total GF Transfer				_	-	175,000	50,000	136,000	361,000

			PROJEC	CT DETAIL					
PROJECT TITLE (#133819)		DEPARTMEN	IT OR DIVISIO	ON		LOCATION			
Easton Beach Improvements		P	ublic Service	es			Eastons	s' Beach	
PROJECT DESCRIPTION									
FY2020/21 FY2021/22 FY2022/23	Type 'A', 'B' & Carousel / Sn Carousel / Sn Rotunda Strud	ack Bar Struci ack Bar Truss	Less Reduction	e Repairs on	320,000 128,840 448,840 (448,840) - 817,500 316,100	7. 日本			J.
FY2023/24	Rotunda Meci	nanical, Electr	ical, Plumbin	g	408,420				1.
GOALS & OBJECTIVES  Increase revenues while promo	atina faculties a	nd family acti	ivities in a s:	afe environm	ent				
STATUS/OTHER COMMENTS	ung raculties ar	id fairlify acti	Villes III a se	OPERATING		NGS			
Council's Tactical Priority Area TOTAL PROJECT COST	= Infrastructure			Repair of st Carousel &	ructural con	nponents an		nsure long te of operations	
			PLANNED	FINANCING					
	Delas	. Unament @	Fatimated	I Downson	Dramaasi	Dranas	Dranasi	Duamaga	
SOURCE OF FUNDS	Prior Funding	Unspent @ 12/4/2018	Estimated FY19 Exp.	Proposed 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL

		-							
	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	12/4/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
Transfer from General Fund	345,000	225,148	225,148			817,500	316,100	408,420	1,542,020
9									
TOTAL COST		5.			-	817,500	316,100	408,420	#######
Total GF Transfer				-	-	817,500	316,100	408,420	#######

PROJECT TITLE (#133730)		DEPARTMEN	T OR DIVISIO	N	LOCATION					
Roadway/Sidewalk Improv	vements	7.0	Public S	Services			City	vide		
PROJECT DESCRIPTION	omonio		7 45110 0	00111000		Oliva. w	"ATTE	50.00		
Design and construction funds to continue with the advance infrastructure reconstruction payments.	ments made i	n recent yea	ars with its	physical roa	dway and					
GOALS & OBJECTIVES										
Asset preservation										
STATUS/OTHER COMMENTS			14	OPERATING	COSTS/SAVI	NGS				
Councillo Tactical Priority Area -	Infrastructura			Porconnol	and aparatin	a maintanan	oo and mate	erial savings,		
Council's Tactical Priority Area = TOTAL PROJECT COST	iliirasiruciure	***************************************	On going	improved a						
				FINANCING	occonsinty, i	oddolloll of	nasinty, pasi	io caroty		
							-			
SOURCE OF FUNDS	Prior Funding	Unspent @ 12/4/2018	Estimated FY19 Exp.	Proposed 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL	
	,									
Transfer from General Fund	7,833,250	783,979	783,979	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	6,000,000	
TOTAL COST				1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	6,000,000	
Total GF Transfer				1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	6,000,000	

PROJECT TITLE (#133738)		DEPARTMEN	IT OR DIVISIO	N	LOCATION				
Traffic Signal Improvements			Public S	c Services varies					
PROJECT DESCRIPTION  City owned traffic signals hav have been made to increase These modifications will allo technological advancements and providing betterments to	of the existi ad pedestrial nent, decrea	ing equipme n flow/safety sing maintei	ent. , provide nance	-					
FY2019/20 FY2020/21 FY2021/22 FY2022/23 FY2023/24	No funds requested Bellevue/Kay/Touro Design Bellevue/Kay/Touro Bellevue/Narragansett Design Bellevue/Narragansett Design Bellevue/Narragansett Design Bellevue/Narragansett Design Bellevue/Narragansett								
GOALS & OBJECTIVES									
Infrastructure Upgrade									
STATUS/OTHER COMMENTS				OPERATING	COSTS/SAVI	NGS			
Council's Tactical Priority Area =	= Infrastructure								
TOTAL PROJECT COST			Ongoing	Equipment	Upgrade will	l decrease m	naintenance	related costs	3
			PLANNED	FINANCING					
18	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	12/4/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
Transfer from General Fund	-	50,000	275,000	50,000	290,000	665,000			
TOTAL COST				-	50,000	275,000	50,000	290,000	665,000
Total GF Transfer		- 50,000 275,000 50,000 290,						290,000	665,000

PROJECT TITLE (#133731) DEPARTMENT OR DIVISION LOCATION Bellevue Avenue Concrete Public Services Bellevue Avenue PROJECT DESCRIPTION

Annual appropriation for the maintenance and preservation of the concrete roadway surface in order to extend and maintain its life cycle and to preserve this asset. October 2015 Evaluation and Estimate indicates approximately \$2.0 Million of repairs are necessary based upon current deterioration (including sidewalks.) Assumption for budget is \$500,000 for roadways per annum.

Sidewalk maintenance (chip seal) is estimated separately with assumption that \$100,000 for sidewalks necessary for 3 years.



#### **GOALS & OBJECTIVES**

Asset preservation; pedestrian safety

STATUS/OTHER COMMENTS **OPERATING COSTS/SAVINGS** 

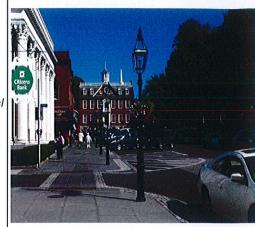
Council's Tactical Priority Area = Infrastructure

TOTAL PROJECT COST On going Decrease liability claims

			PLANNED	FINANCING					
	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	12/4/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
Transfer from General Fund	1,750,000	869,567	869,567	300,000	300,000	300,000	300,000	300,000	1,500,000
Maritime Fund				100,000	100,000	100,000	100,000	100,000	500,000
Parking Fund				200,000	200,000	200,000	200,000	200,000	1,000,000
TOTAL COST				600,000	600,000	600,000	600,000	600,000	3,000,000
Total GF Transfer				300,000	300,000	300,000	300,000	300,000	1,500,000

PROJECT TITLE (#133736) DEPARTMENT OR DIVISION LOCATION Decorative Lighting Public Services Citywide PROJECT DESCRIPTION

The City of Newport owns, operates and maintains a system of decorative lighting throughout the community. The current maintenance of the system is performed by a contract vendor in order to keep the system operational and serviceable. As the system ages, it becomes necessary to provide capital replacements of some of the light fixtures, poles, etc. within the overall system as this work falls outside the scope of the maintenance services contract. An annual allocation is requested in order to provide for necessary capital repairs. Replacement of assemblies average approximately \$10,000 - \$12,000 per unit.



#### **GOALS & OBJECTIVES**

To enhance the safety and enjoyment of City property STATUS/OTHER COMMENTS **OPERATING COSTS/SAVINGS** 

Council's Tactical Priority Area = Infrastructure

TOTAL PROJECT COST On going Prevention of liability issues

			PLANNED	FINANCING					
	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	12/4/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
						9		- "	
							77		
Transfer from General Fund	130,000	100,000	100,000	-	50,000	50,000	50,000	50,000	200,000
-									
TOTAL COST			Vo. 22 / 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	_	50,000	50,000	50,000	50,000	200,000
Total GF Transfer				-	50,000	50,000	50,000	50,000	200,000

## PROJECT TITLE (#133910) DEPARTMENT OR DIVISION

Seawall Repairs Public Services

#### PROJECT DESCRIPTION

The City of Newport's ocean and harbor frontage is protected by a variety of structures. The City has made significant progress over the past several years with reconstruction of these assets as outlined in the Seawall Evaluation Report completed in 2007. Prior funding is committed from current fiscal year for repairs to Long Wharf Seawall, Battery Park, Washington St, Van Zandt Pier, Elm St Pier, and driftways. Funds are proposed to continue with repairs outlined in the Seawall Evaluation while leveraging outside funds wherever possible (i.e. state and federal funding.)

FY2018/19	Storer Park	500,000
FY2019/20	King Park/Design Priorities	750,000
FY2020/21	Eastons Beach	500,000
FY2021/22	Perrotti Park/Design Priorities	750,000
FY2022/23	Thames St	500,000



#### GOALS & OBJECTIVES

Preservation of physical assets and public safety

STATUS/OTHER COMMENTS OPERATING COSTS/SAVINGS

Council's Tactical Priority Area = Infrastructure Asset Preservation

TOTAL PROJECT COST On going Reduced maintenance costs and potential liability claims

#### PLANNED FINANCING

	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	12/4/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
			5						
Transfer from General Fund	2,600,000	933,002	933,002	500,000	750,000	500,000	750,000	500,000	#######
					12				
					10				
TOTAL COST				500,000	750,000	500,000	750,000	500,000	#######
Total GF Transfer				500,000	750,000	500,000	750,000	500,000	#######

#### PROJECT DETAIL

PROJECT TITLE (#134090)	DEPARTMENT OR DIVISION	LOCATION
Park Facility Upgrades	Public Services	Citywide
PROJECT DESCRIPTION		
The Comprehensive Land Use Plan of the Conference of a systematic program to address the renormal systems.		
park/sport facilities which improves quality of recreational opportunities for community mer		
recreational sports teams.		

ı			
	FY2019/20	Murphy Field Park Master Plan	20,000
	FY2020/21	MurphyTennis Court Replacement	170,000
	FY2021/22	Murphy Playfield & Drainage Improvements	250,000
	FY2022/23	Pop Flack Tennis Court Replacement	225,000
	FY2023/24	Storer and Murphy Basketball Courts	200,000
ı	0.		



#### **GOALS & OBJECTIVES**

Asset preservation, improve aesthetics and safety

STATUS/OTHER COMMENTS	OPERATING COSTS/SAVINGS

Council's Tactical Priority Area = Infrastructure
TOTAL PROJECT COST On going Reduction in liability and maintenance costs
PLANNED FINANCING

	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	12/4/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
Transfer from General Fund	730,000	148,890	148,890	20,000	170,000	250,000	225,000	200,000	865,000
RIDEM Park Grant			-						
TOTAL COST				20,000	170,000	250,000	225,000	200,000	865,000
Total GF Transfer				20,000	170,000	250,000	225,000	200,000	865,000

#### PROJECT DETAIL

Public Services

PROJECT TITLE (#134060)	DEPARTMENT OR DIVISION	LOCATION

Playground Improvements
PROJECT DESCRIPTION

As national standards dictate playground safety and accessibility in all public parks, a comprehensive approach to the upgrade and repair of assets is required to meet current safety and accessibility code requirements. Anticipated lifespan of units is approximately 15 years. In house labor is utilized for installation which decreases costs.

FY 2019/20	Murphy Playground	\$60,000
FY 2020/21	Kingston Playground (cdbg eligible)	\$50,000
FY 2021/22	Braga Playground	\$80,000
FY 2022/23	King Park Playground	\$85,000
FY 2023/24	Cardines Playground (ADA Ramped)	\$100,000



#### **GOALS & OBJECTIVES**

Asset preservation; improve safety and aesthetic; maintain healthy communities initiatives

STATUS/OTHER COMMENTS **OPERATING COSTS/SAVINGS** 

Council's Tactical Priority Area = Infrastructure

On going Reduction of liability and maintenance costs
PLANNED FINANCING TOTAL PROJECT COST

									- A Through
	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	12/4/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
9									
Transfer from General Fund	265,000	10,935	10,935	60,000	-	80,000	85,000	100,000	325,000
CDBG				-	50,000	-	-	-	50,000
									11.3
TOTAL COST				60,000	50,000	80,000	85,000	100,000	375,000
Total GF Transfer				60,000	_	80,000	85,000	100,000	325,000

TOTAL COST

Total GF Transfer

#### PROJECT DETAIL

PROJECT TITLE (#134110)		DEPARTMEN	T OR DIVISIO	ON		LOCATION			
Historic Park Restorat	tion		Public S	Services		-	City	wide	
PROJECT DESCRIPTION						3	WINS		
This program proposes to sys and masonry walls within Nev protection of historic structure historic preservation grants off	stematically re wport parks. A es and landma ered through s	pair and/or in A program for arks will allow tate and priving the control of the	restore histo or the profe ow the City vate foundar	oriç structure ssional eval to take adv tions.	es, fences, uation and vantage of				
FY2019/20	Miantonomi 7 Construction		cifications		40,000		The state of the s	10 l	
3			Less Redu	ction	(12,000) 28,000				
FY2020/21	Miantonomi T	ower Mason	ary Repairs Less Redu	ction	225,000 (225,000) -			4	
FY2021/22	Old Stone Mil	l Conservati	on Touro Pa	ark	150,000				
FY2022/23	Miantonomi F	ark Wall			120,000		The Constitution of the Co		
FY2023/24	Bronze Monu	ment Restor	ation		100,000		5.11	$=$ , $\sqcup$	
GOALS & OBJECTIVES								of the said	
Protection of historic resources									
STATUS/OTHER COMMENTS	(*2)			OPERATING		NGS			
   Council's Tactical Priority Area =	Infrastructure			Asset Preservation Reduction of liability and future problems with historic structures;					
TOTAL PROJECT COST			On going	Creation of	eligible sites	s for historic	matching gr	ants	,,
			PLANNED	FINANCING					
	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	12/4/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
*									
Transfer from General Fund	250,000	212,100	212,100	28,000	-	150,000	120,000	100,000	398,000

28,000

28,000

150,000

150,000

120,000

120,000

100,000

100,000

398,000

398,000

	PROJEC	T DETAIL	
PROJECT TITLE (#134091)	DEPARTMENT OR DIVISION	ON	LOCATION
Cemetery Restoration	Public S	Services	Public Cemeteries
PROJECT DESCRIPTION  The intent of the program is to provide a base restoration of Newport's historic public cemeter awarded a bid to a firm that specializes in the chistoric burial stones. The public funds have be donations solicted by the Historic Cemetery Cotrained commission members and volunteers to as cleaning and the resetting of small stones in grounds has the largest concentration of early and the earliest colonial stones in Rhode Island  FY2019/20 FY2020/21 FY2021/22 FY2022/23 FY2023/24  GOALS & OBJECTIVES	ries. The city solicted and conservation and restoral een supplemented with permission. The conserval perform less skilled tast soil. The cities public both of African American graves.	od tion of private ator has eks such purial ve stones	Pompe Benton
Protection of Historic Resource			
STATUS/OTHER COMMENTS		OPERATING COSTS/SAVI	NGS
Council's Tactical Priority Area = Infrastructure	0	Potential reduction in m	owing costs, opportunity to use capital as
TOTAL PROJECT COST		match for historic prese FINANCING	rvation grants

	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	12/4/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
Transfer from General Fund	65,000	_		25,000	25,000	30,000	30,000	35,000	145,000
TOTAL COST		# S T S T S T S T S T S T S T S T S T S		25,000	25,000	30,000	30,000	35,000	145,000
Total GF Transfer				25,000	25,000	30,000	30,000	35,000	145,000

#### **PROJECT DETAIL**

PROJECT TITLE(Activity #134092)	DEPARTMENT OR DIVISION	LOCATION
Variable Message Board	Newport Police Department	120 Broadway
PRO JECT DESCRIPTION		

ROJECT DESCRIPTION

Requested additional funding necessary for completion of project.

Purchase of three (3) VARIABLE MESSAGE BOARD trailers, expanding the existing number to six (6). This will enable the police department to deploy the trailers to more locations during major events such as Volvo Ocean Races, Fort Adams Jazz and Folk Festivals, numerous road races and festivals, as well as locations where citizens' complaints are received regarding traffic and pedestrian safety concerns. They will also be deployed during major weather events alerting the public to warnings and parking bans, public safety announcements regarding pedestrian safety and vehicle safety, and roadway detours/closures/restrictions.

The increased high and competing demand for this equipment necessitates additions to provide customer service to citizens, and ongoing continuous improvement strategies for roadway, hazardous weather, and special event messaging.

Enhance deployment and use based on community needs, and to aid in public awareness messaging, pedestrian and traffic safety, and customer service to citizens.

Photograph is for illustration purposes only and does not depict actual item.



GOALS	& OBJE	CTIVES						
11 .			2	102	1726	7(2) 12 01 12	2.0	

Increase the quantity of variable message boards due to high and competing demands which current supply cannot meet.

STATUS/OTHER COMMENTS | OPERATING COSTS/SAVINGS

Council's Tactical Priority #2, Infrastructure Council's Tactical Priority #4, Improved Communication \$40,000 TOTAL PROJECT COST

Meets demand for this service, provides community messaging to keep citizens informed, and to permit ample supply available when equipment is out of service for maintenance.

DI ANNED EINANCING

			PLANNED	FINANCING					
	Prior	Unspent @	Estimated	Proposed	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	12/4/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
Transfer from General Fund	37,000	37,000	-	3,000		_	-	-	3,000
TOTAL COST				3,000	_	_	<u>-</u>	_	3,000
Total GF Transfer				3,000					3,000

#### CITY OF NEWPORT Equipment Replacement Schedule FY2020 ~ FY2024

MODEL				Repla	cement								
YEAR	MAKE	MODEL	ID#	Years	Miles	Car #	DESCRIPTION	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	COST
Police Depa										121 2/2/20			
2014	Ford	Explorer PPV	2702	6	100000	12	Marked Patrol Car			41,000			41,000
2014	Dodge	Caravan	6373			64	Vice Control						
2013	Ford	Fusion	4246	8	100000	71	CID Unmarked				40,000		40,000
2016	Ford	Explorer PPV	6935	6	100000	15	Marked Patrol Car		661			41,000	41,000
2013	Ford	Taurus/Intercep	4245	6	100000	3	Marked Patrol Car		41,000				41,000
2013	Ford	Taurus Intercept	4598	6	100000	9	Marked Patrol Car		41,000				41,000
2015	Ford	Explorer PPV	6774	6	100000	28	Marked Patrol Car		1		41,000		41,000
2014	Ford	Explorer PPV	2675	6	100000	14	Marked Patrol Car			41,000			41,000
2014	Ford	Fusion	6779	8	100000	71	CID Unmarked			200 <b>1</b> (C.00)		40,000	40,000
2010	Ford	Ranger XL 4x4	2593	15	100000	11	Animal Control	+>				10,000	
	Ford	3				24	Marked Patrol Car	41,000					50,000
2010		Expedition	2595	6	100000			41,000	-				41,000
2008	Honda	Accord	6757			63	Vice						
2004	Chev	Express G 2500	3289	15	100000	18	Response Van Tactical		-	47,000	(1) 222		47,000
2015	Ford	Explorer PPV	6782	6	100000	22	Marked Patrol Car				41,000		41,000
2013	Ford	Fusion	3456	8	100000	53	CID Unmarked				40,000		40,000
2013	Ford	Fusion	4597	10	100000	61	Unmarked Property Car		44 000		40,000		40,000
2013	Ford	Explorer	2586	6	100000	19	CSI/Back-up Patrol (Marked)		41,000		40.000		41,000
2013 2014	Ford	Fusion Evalorer PDV	3610 4814	8 6	100000	57	CID Unmarked Marked Patrol Car		41.000		40,000		40,000
2014	Ford Ford	Explorer PPV Explorer PPV	6938	6	100000	18 10	Marked Patrol Car		41,000	-			41,000
2011	Ford	Crown Victoria	4167	6	100000	26	Marked Patrol Car	41,000	- 1				41,000
2013	Ford	Taurus Intercept		6	100000	5	Marked Patrol Car	41,000	41,000				41,000
2016	Ford	Explorer PPV	6937	6	100000	6	Marked Patrol Car		41,000				41,000 41,000
2016	Ford	Explorer PPV	6933	10	100000	68	Traffic Sgt.						41,000
2007	Ford	Fusion	3236	8	100000	55	CID Unmarked	40,000	-				40,000
2007	Ford	E-350	4248	15	100000	16	Wagon Arrestee Trans	10,000	- 48	47,000			47,000
2016	Ford	Explorer PPV	6934	6	100000	4	Marked Patrol Car			1000*0001000			41,000
2014	Ford	Interceptor	2671	6	100000	1	Marked Patrol Car	**		41,000			41,000
2015	Ford	Explorer PPV	4591	6	100000	8	Marked Patrol Car			22.74.7.75			41,000
2011	Chev	Traverse	6755		100000	65	Vice Control						41,000
				0	100000								40.000
2015	Ford	Fusion	6772	8	100000	54	CID Unmarked						40,000
2015	Chrysler	Town Car											
2006	Nissan	Frontier											
2014	Ford	Fusion	2679	8	100000	52	CID Unmarked					40,000	40,000
2014	Ford	Fusion	4801	8	100000		CID Unmarked					40,000	40,000
2011	Ford	Expedition	3728	6	100000	7	Marked Patrol Car	41,000					41,000
2013	Ford	Intecepter	4599	6	100000	17	Marked Patrol Car		41,000	10			41,000
2011	Ford	Taurus	3732	10	100000	70	Chief Car Unmarked				40,000		40,000
2011	Ford	Taurus	3302	10	100000	56	Unmarked				40,000		40,000
2011	Chev	Suburban	4158			67	Terr Def (State)WMD						
2014	Ford	Evplorer PPV	5175	6	100000	2	Marked Patrol Car			41,000			41,000
2010	HD	Motorcycle		-		Ē.	One of Two			11,000			41,000
2010													
2010	HD	Motorcycle			(12.59/m/sz		Two of Two  Total Police	163,000	246,000	258,000	322,000	161,000	1,445,000

#### CITY OF NEWPORT Equipment Replacement Schedule FY2020 ~ FY2024

MODEL	MAVE	MODEL	ID#	100-00-00-00-00-00-00-00-00-00-00-00-00-	Miles	Car #	DESCRIPTION	EV10/20	FY20/21	EV21/22	FY22/23	FY23/24	COST
YEAR Fire Depar	MAKE	MODEL	10#	Years	miles	car#	DESCRIPTION	FY19/20	FY20/21	FY21/22	FY 22/23	FT 23/24	COST
2010	Ford	Explorer	1365	10	100000		Fire Prevention					40,000	40.000
2015	KME	Custom Pumper		25	80000		Engine 5	-		-		40,000	40,000
1996	KME	Renegade	0699	25	80000		Engine 3 Engine 4	520,000		0.			520,000
	Simon	Ladder Truck	0709	25	80000		Aerial Ladder 1	320,000		1,200,000			520,000
1994	KME				80000		Aerial Ladder 2		7.	1,200,000			1,200,000
2003		Ladder Truck	0796	25			Fire Alarm						1,200,000
2016	Ford	Escape	1362	10 10	100000						45.000		40,000
2004	Ford KME	F-350	1203	25	100000		Maintenance Engine 2				45,000		45,000
2007		Custom Pumper	1293		80000		SUMMEDIAL STATE OF THE STATE OF						520,000
2015	KME	Pumper	2114	25	80000		Engine 1					40,000	520,000
2008	Ford	Explorer	0407	10	100000		Fire Marshal		-	1		40,000	40,000
2017	Ford	Explorer	19	9	100000		Administration						40,000
2013	Chev.	Pick-up truck	1280	10	100000		Fire Alarm. Maint.						40,000
2016	Chev.	C2500 Van	2860	15	100000		Fire Prevent						50,000
2001	Long	SA 2700	2908	20	N/A		Boat Trailer, RHIB						6,000
2015	Home	Jet Ski Trailer	2119	15	N/A		Trailer, SP. Haz. 1	-	240.000				7,000
2009	Chev.	McCoy Miller	1314	12	100000		Rescue 3		240,000				240,000
2015	Chev.	Express	2210	12	100000		Rescue #1						240,000
2013	Ford	Expedition	2120	10	100000		Deputy Car # 2						40,000
2000	KME	Renegade	2949	25	80000		Engine 3						520,000
2015	Haulmarl	Kodiak	1355	15	N/A		Trailer, SP. Haz. 2						7,000
2012	Chev.	Express	1330	12	100000		Rescue 2					240,000	240,000
					A STATE OF THE		Rescue Boat	B-2-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-					267,500
	. 20 02 72						Total Fire	520,000	240,000	1,200,000	45,000	320,000	6,342,500
Public Sen		Cond Comme	1545	10	100000		D				50,000		F0 000
2008	Dodge	Grand Caravan	1545	10	100000		Passenger Van				50,000		50,000
				5			JD 4wd gater						15,000
				10			Lifeguard Boat						20,000
2010	Barber	600HD		12			Beach Cleaner/Rake					65,000	65,000
2012	Joh Deer	5085M	1403	12			Beach Tractor w/ Loader						60,000
1998	Wright	WT 610 S A	0156	15			Uty. Trailer						1,400
2000	Homema	10 ft trailer	0286	15			Welder Trailer						2,000
2008	Bandit	250	0396	15			Wood Chipper						35,000
2016	John D	4052R	5608	15	100000	1	Tractor #1						56,000
2017	Freight		5617	15	100000		Bucket Truck						165,000
2004	E.Beaver	20 Ton	1049	20			Loader Trailer						18,000
2017	Chev	K-2500	5624	7	100000		FWD 43, Grounds						42,000
2017	Chev	K-2500	5623	7	100000	44	Pickup w/plow				1		42,000
2017	Chev	K-2500	5618	7	100000	51	Pickup w/plow		2 222				42,000
2002	Big Tex	35SA12-RG	1603	15	40000		Landscape Trailer		2,000				2,000
2016	Ford	F-450	5609	8	100000	40	Dump Truck						85,000
2001	Big Tex	Trailer	1605	15			Utility Trailer		9,000				9,000
2015	Chev	K2500 HD	2141	7	100000		4 WD Pickup w/plow		v.				42,000
2013	Chevy	K-2500	1292	7	100000		4 WD Pickup w/plow			42,000			42,000
2016	Ford	F-550	1465	8	100000	46	Chipper box dump				T.		85,000
2011	JD	544K	1718	25			Frontend Loader				а.		200,000
		Trailer	1747				Roller trailer						5,000
2013	Wright												
	Wright Ford Elgin	Escape Whirlwind	1437 1925	10 15	100000	2	4 Dr Car Street Sweeper			35,000			35,000 260,000

#### CITY OF NEWPORT Equipment Replacement Schedule FY2020 ~ FY2024

MODEL				1	acement								
YEAR	MAKE	MODEL	67/109 /56		1407176-076	Car #	DESCRIPTION	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	COST
2012	Ford	Escape	1978	10	100000		Engineering					40,000	40,00
2006	Elgin	Pelican	1979	15		1	Street Sweeper #2	200,000		-			200,00
2008	Ford	F 250	1990	7	100000		F-250 4x4 w/Plow		-		42,000		42,00
2017	Chev	K-2500	5622	7	100000	47	4 WD Pickup w/plow						40,00
1999	SHADOW	Trailer	2056	15			Enclosed trailer						3,50
2009	Freightlir	M2106	2167	8	100000	61	Streets		205,000				205,00
2009	Freightlir	M2106	2168	8	100000	65	Streets		-	205,000			205,00
2006	Carlton	Stump Grinder	2207	10									32,00
2017	Freightlir	Full Size Dump #6	5620	8	100000	66	Dump/sander/plow		-				205,00
2002	John Dee	444H	2212	15	100000		Loader				200,000		200,000
2012	Ford	F-550	2236	8	100000	45	Dump truck			90,000			90,00
2017	Chev	K2500 HD	5619	7	100000	54	Pickup with Plow						42,000
2016	Ford	F550	5606	7	100000	62	Dump/sander/plow						90,000
2008	Ford	F-250 4x4	2405	10	100000	41	Parks/Grounds		42,000				42,000
2017	Freightlir	Full Size Dump	5627	8	100000	9	Dump/sander/plow		-				205,00
2017	Freightlir	M2106	5621	8	100000	3	Dump/sander/plow			-			205,000
2013	Chevy	Express	1753	10	100000	i .	Traffic Van						40,000
2017	Chevy	K3500	5930	7	100000	8	Dump/sander/plow						90,00
2013	John Dee	Tractor	1434	10			Front Mower						25,00
2010	Ford	Ranger-Ext Cab	2433	10	100000		FWD-59			-	42,000		42,000
2013	Chev	K-2500	1293	7	100000	48	Pickup w/plow			42,000	.2,000		42,000
2013	Chev	K-2500	1294	7	100000	42	Pickup w/plow			42,000			42,000
2015	Chev	K2500 HD	1653	7	100000	52	Pickup w/plow			12,000			42,000
2013	John De	1,600	1435	10	15	3	11' Mower						35,000
2002	Atlas	2,000	2553	15	15	9	Air Compressor						
2014	Holder		1288	12			Sidewalk Plow/Tractor						12,000
2017	Ford	F350	5936	10	100000	49	FWD w/ utility body						130,000
2011	JD	4103	2602	15	100000	73	Back-hoe		-				41,000
2014	Elgin	Street Sweeper	2419	15		3							150,000
2014	Cart	CB14B	8966	15		3	Street Sweeper #3						200,000
				15			Asphalt Roller						30,000
2016	Cat	262D	1308				Skid Steer		1				50,000
1998	Welch	Trailer	3897				16 ft. Flat Bed Utility					-	
2018	Moose Bo		1000										
2010	New Holl	T5040 Tractor	4022	10	945 TO ALC: (1915)		Boom Mower						
							Total Public Services	200,000	258,000	456,000	334,000	105,000	4,195,900
	1500	pections and De	-		100000		= 41.0						
2008	Ford	SPE UT	1584	10	100000		Escape (hybrid)		32,000				32,000
2016	Ford	Fusion	5631	10	100000		Eco-Dev						32,000
2013	Ford	Escape	1309	10	100000		Inspection			990000000000			32,000
2010	Ford	Fusion	1851	10	100000		Inspection			32,000			32,000
							Total Plan, Zone, Inspect.	•	32,000	32,000	•	-	128,000
	SERVICE SERVICE		(30)	W. 91142-1544	ROSE IVANA			Water Belling to the Belling of the					
TAL Gene	eral Fund				Maria Maria			883,000	776,000	1,946,000	701,000	586,000	12,111,400

#### **CHART OF ACCOUNTS**

The following object classification numbers are used for the detailed breakdown of all funds within the budget document.

#### **DESCRIPTION OF EXPENDITURE ACCOUNT (OBJECT) CODES**

#### **PERSONAL SERVICES (000 Series)**

50001- <u>Salaries and Wages</u>

Expenses for all wages and salaries of city employees, including longevity and (except

in the case of police and fire personnel) holiday pay.

50002- Overtime

Expenses incurred for payment of overtime wages.

50003- Holiday Pay

Expenses for holiday pay for uniformed police and fire personnel.

50004- <u>Temporary/Seasonal Wages</u>

Expenses for wages of all temporary, part-time and/or seasonal city employees.

50007- Fitness Incentive Pay

Payments made to individual employees as an award for achieving pre-determined

proficiency levels of physical fitness and agility.

50010- Special Details

Expenses for special detail overtime for police and fire fighter personnel assigned to

activities outside of their normal departmental duties

50150- Pension Contribution

City contribution toward police, fire and library personnel pensions.

50051- Monthly Salary and Wages

Expenses of monthly salaries and wages of members of the City Council and various boards and commissions. Also, monthly pensions of former city employees (excluding police and fire) not covered by the Rhode Island Municipal Employees' Retirement System.

#### FRINGE BENEFITS (100 Series)

50100- Employee Benefits

Expenses for all benefits provided to city employees, including such items as medical and hospital insurance, group life insurance, pension and retirement contributions, and

long-term disability insurance.

50104- Monthly Employee Benefits

50105- Worker's Compensation Expense

Expense of workers' compensation insurance.

#### **CONTRACTUAL SERVICES (200 Series)**

Expenses for services provided by other than City employees, except interdepartmental charges, and for legal obligations (debt service) incurred by the City. The contract for services may be either expressed or implied and may include the cost for materials and supplies as part of the contract.

#### 50200- Contract Operations

For payment of the management of the Water Pollution Control Fund to Earthtech.

#### 50205- Copy and Binding

Includes all costs of commercially-done reproduction of information, pictures or drawings, including blue-printing and microfilming, photography, and all costs of binding.

#### 50207- Legal Advertisement

Costs of publishing legal advertisements and notices of meetings, ordinances, revenuesharing funding, and other official enactmants.

#### 50210- Dues and Subscriptions

Includes association dues or membership fees to professional or job-related organizations and all payments for newspapers, magazines, and other printed resource material related to job activities. Also includes books, library media and othe permanent reference material with a useful life longer than three years (books, codes, manuals, films, cassettes, records, pictures).

#### 50212- Conference and Training

Includes registration fees and travel expenses for attendance at conferences or training sessions, either overnight or during the normal work day.

#### 50214- Tuition Reimbursements

Payments to employees for college and extension courses successfully completed under the City's reimbursement policy.

#### 50215- Recruitment

Includes all costs associated with placing employee recruitment advertisements and for securing and administering hiring and promotional tests.

#### 50220- Consultant Fees

The cost of professional, expert services, such as psychological, medical (not fringe benefits), legal (not labor relations), financial, engineering, appraisal, architectural, auditing, general or personnel management, and planning.

#### 50225- Contract Services

The cost of various outside, non-professional services needed to support daily city operations or special programs. Examples of such services are: Outside data processing work, stenographic or clerical assistance, recreational entertainment, security service, service of legal papers, etc.

#### 50228- Software Licenses and Warranties

#### 50235- <u>Laundry Services</u>

Charges for the cleaning and care of uniforms and other employee apparel.

50238- Postage and Delivery

Charges associated with the moving of material: postage, parcel post, freight and express service, delivery of annual report, etc. (If the charge can be identified with the purchase of an article, it is included in the purchase price of the article.)

50239- Fire and Liability Insurance

Premium for all insurance coverage related to buildings and public liability.

50240- Motor Vehicle Insurance

Premium for all insurance related to motor vehicles, boats and marine coverage.

50247- <u>Labor Relations</u>

Includes all costs associated with the negotiation and maintenance of collective bargaining accords (arbitration, mediation, fact-finding, legal representation, etc.).

50251- <u>Telephone and Communications</u>

Costs for telephone service, telegraph, or other forms of electronic communication.

50305- Water Charge

Charges for water service provided by the Newport Water Department

50306- Electricity

Charges for electrical power used in all operations, including street lighting and traffic signals.

50307- Natural Gas

Charges for natural gas, whether provided by pipeline or delivered in bottles or other containers.

50256- Refuse Collection

Charges for collection of refuse and transport to a disposal site.

50257- Refuse Disposal

Charges for disposal (the process of burying or recycling) of refuse.

50258- Recycling - Collection

Charges for the residential collection of recyclable solid waste.

50260- Rentals - Equipment and Facilities

Rental costs for all kinds of equipment and facilities (e.g. offices, vehicular or mechanical equipment, athletic equipment, books, films, records, reference material, storage space or space for meetings and events)

50267- Data Processing Service

Charges for data processing work done on the City's centralized computer (outside data processing work is charged to Support Services, #225)

50268- Mileage Reimbursement

Reimbursement to employees at a fixed per-mile rate for use of their own personal cars on city business (30 cents peer mile).

#### 50271- Equipment Service Charge

All costs associated with the maintenance and operation of all city-owned vehicles that are maintained through the city garage, including: gasoline, oil, insurance, automobile parts and labor.

#### 50272- Public Service Contribution

Voluntary contributions to semi-public and public agencies for governmental, social, medical, environmental, cultural, historical, psychological, and other services provided and seen as benefiting all or part of Newprot's residents.

#### 50275- Repair and Maintenance, Equipment

Expense of services performed in repair and maintenance of motors, pumps, tools, generators, etc. Also includes expenses of services performed in repair and maintenance of buildings, streets, sidewalks, catch basins, tennis courts, fields and beaches; expense for repairs to motor vehicles when the repairs are performed by an outside contractor; for example, body shop work, front-end alignments, etc.

#### 50278- Mayor and Council Expense

Appropriation for official expenses involved in performance of duties of the Mayor and Council Members not covered by other expense categories.

#### 50284- Public Celebrations

Costs associated with city-wide celebrations, such as Year 2000, Tall Ships, etc.

#### MATERIALS AND SUPPLIES (300 Series)

Expenses for materials and supplies which are consumed or materially altered when used.

#### 50301- Motor Vehicle Fuels

Includes regular and unleaded gasoline and diesel fuel used in the operation of cars, trucks, boats, and other equipment.

#### 50302- Lubricants

Includes all types of lubricants, such as oil, grease, etc., used in the operation of motor vehicles and other types of machinery and equipment.

#### 50304- Heating Oil

Includes fuels, such as oil, kerosene or coal, used for heating public buildings (excluding utilities - gas or electricity - used for heating purposes).

#### 50311 Operating Supplies

Supplies needed for a specific program activity and unique to that agency (playground supplies, technical engineering supplies, data processing paper, tapes, disc packs, ammunition, batteries for radios), as contrasted to general office supplies used commonly in all agencies. Also includes small hand tools and equipment costing less than \$100 and used by carpenters, plumbers, painters, electricians, mechanics and engineers. Also included all supplies used in recreation supervised activities and supplies used in traffic control and street name identification, sign material, paint, reflectors, etc.

#### 50313- Medical Supplies

Includes the cost of all first-aid supplies, pharmaceuticals and medicines.

50320- <u>Uniforms and Protective Gear</u>

Includes cost of uniforms and other wearing apparel, footware, individual safety gear (hats, goggles, etc.), uniform insignia and nameplates.

50330- Landscaping Supplies

Includes all materials and supplies used in the beautification and maintenance of city grounds (seed, turf, trees, shrubs, flowers and top soil).

50335- Chemicals, Drugs, Lab Supplies

Includes items used in the testing, treatment and control of water, sewage or other forms of pollution, in the police crime laboratory, and in pest control (insecticides, weed killers, etc.).

50339- Laboratory Supplies

Includes all materials and supplies, including glassware, utilized in laboratory work for various testing procedures and analyses.

50340- Roadway Maintenance Supplies

Includes all supplies used in the maintenance and cleaning of roadways and for constructing courts and other recreational facilities (bituminous, gravel and stone, sand, salt and calcium, catch basin covers, etc.).

50341- Sidewalk Maintenance Supplies

Includes materials used in repair and maintenance of sidewalks and bicycle paths.

50345- Building Materials and Supplies

Supplies or materials necessary for the repair or maintenance of city buildings (paint; minor electrical, plumbing, or structural materials, etc.).

50350- Equipment Parts

Replacement or modification items used in various types of equipment and machinery and minor accessories.

50351- Motor Vehicle Parts - Inventory

Expenses for repair parts for motor vehicles and equipment which are considered to be regular stockroom items, for example, plugs, belts, head lamps, filters, tires, etc.

50352- Motor Vehicle Parts - Special Purchase

Expenses for repair parts for motor vehicles and equipment which do not go through the regular stockroom inventory; for example, fuel pumps, wheels, carburetors, etc.

50361- General Office Supplies

Includes all supplies necessary for the daily operation of an office (stationery, pens, file folders, staples, forms, paper, etc.); All cleaning supplies, such as soap, disinfectants, floor waxes, finishes, paper towels, light bulbs, toilet tissues, rags, and related items; Repair and maintenance service costs for office and communication equipment - typewriters, dictating machines, calculators, reproduction machines, radios in all vehicles or portable radios, data processing equipment, etc., service contract on these items; cost of tables, chairs, cabinets, shelving, etc. with a cost less than \$500.; All supplies for copier and duplicating machines, such as paper, toner, developer, etc.; Computer expenses such as certain hardware and software costs, scanners, toner, disks, etc.; Costs associated with the Mutt Mitt program such as the dispensers, Mutt Mitts, etc.

50374-Graffiti Mitigation

Costs associated with the prevention and clean-up of acts of graffiti and vandalism.

#### CAPITAL OUTLAY (Capital Improvement Plan)

50950 Depreciation

Yearly depreciation charge, based on straight-line replacement cost over the expected

life of each piece of capital equipment exceeding \$1,000 in value.

50420-**MIS Equipment** 

All equipment other than office, communication or information processing machinery.

To be charged by MIS only.

50424-Office Equipment

> All machinery used in the daily processing or communication of information (reproduction machines, data processing equipment, typewriters, etc. with a cost of more than

\$10,000.00

#### **FIDUCIARY (500 Series)**

Includes expenses for reserve and contingency accounts, as well as civic support organizations \ which have received annual appropriations.

50575-Local Appropriation - School

That portion of the total School Department Budget which is funded by the property tax and

appropriated by the City Council.

50505-Self Insurance

Expenses for any public liability claims not covered by an insurance carrier.

50510-Unemployment Insurance

Expenses for benefits paid to eligible individuals who have been terminated from city

employment.

50515-Contingency

A contingency fund for all unforeseen and emergency expenses for which no provision was

made in the operating budget.

50175-Annual Leave Buy-back

A contingency fund from which transfers are made to various salary accounts to offset

charges for unused annual leave sold back to the city by employees.

50577-Local Appropriation - Library

That portion of the Newport Public Library budget which is funded by the city via a property

tax appropriation.

# EMPLOYEE PAY PLANS FY2020 and FY2021 ~ BUDGET MESSAGE

#### **AFSCME**

The contract with Local 911, RI Council 94, AFSCME, AFL-CIO expired on June 30, 2018.

#### NEA

The contract with NEA expires June 30, 2019.

#### **IAFF**

The contract with Local 1080, International Association of Firefighters, expires June 30, 2021.

#### **FOP**

The contract with Lodge #8, Fraternal Order of Police, contract expires June 30, 2020.

#### **EXECUTIVE, ADMINISTRATIVE AND PROFESSIONAL**

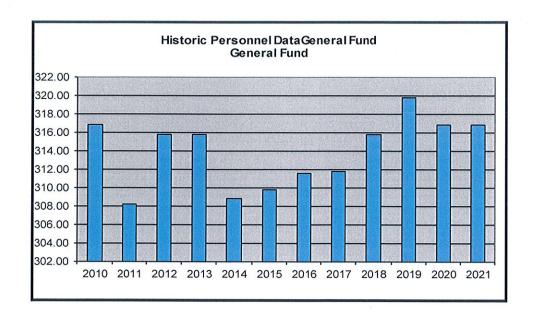
The remaining City employees are non-Union executive, administrative and professional personnel who are paid on a salaried basis.

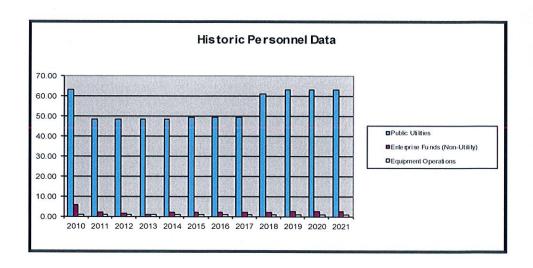
#### CITY OF NEWPORT, RHODE ISLAND SUMMARY OF FULL-TIME EQUIVALENTS BUDGET YEAR 2019-2020 AND 2020-2021

	AUTH	<b>AUTH</b>	<b>MID-YEAR</b>	<b>PROPOSED</b>	<b>PROPOSED</b>
<u>DEPARTMENT</u>	FY 17-18	FY 18-19	FY 18-19	FY 19-20	FY 20-21
City Council	7.00	7.00	7.00	7.00	7.00
City Manager	6.25	5.50	5.50	6.50	6.50
City Solicitor	3.50	3.50	3.50	3.50	3.50
Canvassing	2.00	2.00	2.00	2.00	2.00
City Clerk/Probate	6.00	6.00	6.00	6.00	6.00
Department of Finance	22.50	24.00	24.00	23.00	23.00
Police Department	107.50	107.50	107.50	107.50	107.50
Fire Department	99.00	99.00	99.00	99.00	99.00
Dept. of Public Services	49.00	52.27	52.27	50.27	50.27
Planning & Economic Dev.	2.00	2.00	2.00	4.00	4.00
Zoning & Building Inspections	11.00	11.00	11.00	8.00	8.00
Subtotal General Fund	315.75	319.77	319.77	316.77	316.77
Maritime Fund	2.00	2.00	2.00	2.00	2.00
Equipment Operations Fund	1.00	0.73	0.73	0.73	0.73
Parking Fund		0.50	0.50	0.50	0.50
Water Pollution Control Fund	14.10	16.60	16.60	16.60	16.60
Water Fund	46.40	46.40	46.40	46.40	46.40
	379.25	386.00	386.00	383.00	383.00

 $<sup>1\ \</sup>mbox{FTE}$  (Full-time equivalent) is based on 2,080 worked annually.

## CITY OF NEWPORT, RHODE ISLAND SUMMARY OF FULL-TIME EQUIVALENTS BUDGET YEARS 2010 ~ 2021





Services for Equipment Operations were contracted out beginning 2008

### **EXECUTIVE, ADMINISTRATIVE and PROFESSIONAL EMPLOYEES**

### Allocated Pay Plan FY2020

CLASS TITLE	GRADE	FY2020 NUMBER ASSIGNED
Accounting Supervisor	7	
Administrative Assistant	4	1
Assessor	8	1
Assistant Water Treatment Superintendent	7	1
Budget and Finance Analyst	8	1
Building Official		1
Canvassing Clerk	9	1
City Clerk		1
City Engineer	9	1
Communications Officer	10	1
Community Resilience Specialist	10	1
Controller	4	1
Deputy City Clerk	8	1
Deputy City Engineer	4	1
Deputy Utilities Director - Engineering	6	1
Deputy Utilities Director - Finance	11	1
Director of Finance and Support Services	11	1
Director of Human Resources	15	1
Director of Information and Technology	11	1
Director of Community Planning & Economic Development	11	# 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
Director of Public Services	12	1
Director of Utilities	13	1
Executive Assistant, City Manager	13	1
Executive Assistant, Public Services	5	1
Fire Chief	4	1
Human Resources Assistant	12	1
Legal Assistant	4	1
Police Chief	5	1
Recreation & Beach Administrator	13	1
School Controller	8	1
Senior Accountant	8	1
Superintendent of Facilities Management	7	0
Superintendent of Parks, Grounds & Forestry	9	1
Superintendent of Public Works	9	1
Fax Collector	9	1
JWPC Engineer	8	1
Nater Quality Production Supervisor	6	1
Zoning Officer	8	1
-cimig Cinica	7	1

TOTAL EXECUTIVE, ADMINISTRATIVE AND PROFESSIONAL EMPLOYEES:

37

## EXECUTIVE, ADMINISTRATIVE AND PROFESSIONAL EMPLOYEES FY2020 and FY2021 Salary Schedules

A 2.00% COLA adjustment is proposed effective July 1, 2019

		to	MAXIMUM	
S 1	40,553	to	57,767	
S 2	43,800	to	62,387	
S 3	47,304	to	67,378	
S 4	51,087	to	72,769	
S 5	55,174	to	78,590	
S 6	59,585	to	84,878	
S 7	64,355	to	91,665	
S 8	69,505	to	99,002	
S 9	75,064	to	106,922	
S 10	81,069	to	115,475	
S 11	86,285	to	122,907	
S 12	93,188	to	132,740	
S 13	100,644	to	143,359	
S 14	108,694	to	154,827	
S 15	117,389	to	167,211	

A 2.00% COLA adjustment is proposed effective July 1, 2020

		to	MAXIMUM	
S 1	41,364	to	58,922	
S 2	44,676	to	63,635	
S 3	48,250	to	68,726	
S 4	52,109	to	74,224	
S 5	56,277	to	80,162	
S 6	60,777	to	86,576	
S 7	65,642	to	93,498	
S 8	70,895	to	100,982	
S 9	76,565	to	109,060	
S 10	82,690	to	117,785	
S 11	88,011	to	125,365	
S 12	95,052	to	135,395	
S 13	102,657	to	146,226	
S 14	110,868	to	157,924	
S 15	119,737	to	170,555	

Employees in this category will receive increases based on annual merit.

At such time as each employee reaches the maximum level of compensation for his/her po an exceptional basis, the City Manager may reward to a few individuals up to an additional performance bonus. However, at the end of the fiscal year, the employee's compensation automatically revert back to the top compensation step for the position.

#### SUPERVISORY EMPLOYEES - N.E.A. Effective July 1, 2019 Allocation to Pay Plan

CLASS TITLE	UNION SUPERVISORY GRADE	FY2020 & 2021 NUMBER ASSIGNED
Administrative Assistant - Harbor	2	1
Assistant Supervisor of Public Works	4	1
Beach Manager/Recreation Supervisor	4	0
City Planner	5	1
Clean City Program Coordinator	4	0
Computer Manager	2	1
Deputy Tax Assessor	3	1
Deputy Zoning Officer	2	1
Deputy Zoning Officer (Part-Time)	\$13.00 to \$18.00/hourly	1
Executive Secretary	1	1
Facilities Manager	5	1
Financial Analyst	3	1
GIS Coordinator	3	1
Harbormaster	6	1
Help Desk Coordinator	2	1
Laboratory Supervisor	4	1
Microbiologist	3	1
Municipal Court Administrator	2	1
Planning & Budget Assistant	1	1
Preservation Planner	5	1
Purchasing Agent	3	1
Recreation Program Supervisor	3	1
Research & Development Administrator	2	1
Senior Development Planner	3	1
Supervisor of Water Distribution/Collection	5	1
Supervisor of WPC Collection/Storm	5	1
Web Developer	4	0

**TOTAL N.E.A. SUPERVISORY EMPLOYEES:** 

24

#### SUPERVISORY EMPLOYEES - N.E.A.

#### Salary Schedule

The contract with Local 840, Newport Municipal Employees Assoc., NEA of RI, expires on June 30, 2019.

#### Effective 07/01/2018

GRADE	1	2	3	4	5	6	7	8	9	10	11
1	41,116.61	42,350.10	43,626.89	40,845.31	46,267.01	47,651.98	49,080.25	50,551.79	52,066.61	53,624.72	55,226.09
2	47,284.10	48,712.36	50,183.90	51,698.72	53,256.83	54,858.21	56,502.88	58,190.82	59,943.69	61,739.84	63,600.90
3	53,429.95	55,031.34	56,675.99	58,385.59	60,138.45	61,934.59	63,795.67	65,700.02	67,669.28	69,703.47	71,802.58
4	59,316.12	61,090.63	62,930.05	64,812.76	66,760.39	68,772.94	70,828.77	72,949.52	75,135.19	77,385.79	79,701.30
5	94,661.28	66,608.91	68,599.81	70,655.64	72,776.40	74,962.06	77,212.66	79,528.18	81,908.61	84,375.60	86,907.53
6	69,184.10	71,261.58	73,403.96	75,611.27	77,883.51	80,220.66	82,622.74	85,111.38	87,664.94	90,305.06	93,010.10

#### COUNCIL 94 MUNICIPAL EMPLOYEES

#### Allocation to Pay Plan and Number Assigned to Grade

Job Title	Grade	Job Title	Grade
Account Clerk	U1	Principal Records & P/R Account Clerk	U4
Accounting Clerk	U4	Public Safety Dispatcher	U3
Animal Control Officer	U4	Principal Water Account Clerk	U2
Assistant City Engineer	U6	Records Clerk	U1
Building Maintenance Foreman	U5	RIDE UCOA Liaison Records Clerk	U4
Custodian	U1	School/City Plumber	U7
Distribution/Collection Foreman	U5	School Accounts Payable Clerk	U4
Distribution/Collection Mechanic	U4	School Payroll Clerk	U4
Distribution/Collection Operator	U3	Senior Account Clerk	U4
Electrical Inspector	U4	Senior Clerk	U1
Engineering Technician	U5	Senior Clerk Typist	U2
Fleet Coordinator	U7	Senior Maintenance Person	U5
Foreman	U5	Senior Principle Clerk	U3
Forester	U4	Skilled Laborer Equipment Operator	U3
Groundskeeper	U3	Sweeper Operator	U3
Head Foreman	U5	Traffic Foreman	U5
Heavy Equipment Operator-Utilities	U4	Traffic Laborer	U1
Heavy Equipment Operator-Public Services	U3	Water Laborer	U2
Housing Inspector	U3	Water Meter Foreman	U6
Laborer	U1	Water Meter Repair	U2
Laborer Equipment Operator	U3	Water Plant Operator Grade 1	U2
Maintenance Mechanic	U3	Water Plant Operator Grade 2	U3
Maintenance Person	U3	Water Plant Operator Grade 3	U4
Municipal Inspector	U3	WPC Foreman	U5
Parts & Inventory Control Tech.	U4	WPC Engineering Technician	U5
Plumbing & Mechanical Inspector	U4	WPC Heavy Equipment Operator	U4
Police Clerk Typist	U1	WPC Laborer	U1
		WPC Laborer Equipment Operator	U3

## COUNCIL 94 MUNICIPAL EMPLOYEES FY 2017-2018 Salary Schedule

The contract with Local 911, RI Council 94, AFSCME, AFL-CIO expired on June 30, 2018.

			AFSCME POSI	TIONS			
GRADE	1	2	3	4	5	6	7
U1	35,414	36,477	37,570	38,698	39,858	41,054	42,286
U2	38,366	39,516	40,702	41,923	43,180	44,476	45,809
U3	41,316	42,555	43,833	45,148	46,502	47,897	49,335
U4	44,268	45,596	46,963	48,374	49,824	51,319	52,857
U5	47,219	48,635	50,094	51,597	53,145	54,639	56,382
U6	50,171	51,674	53,225	54,822	56,465	58,160	59,904
U7	55,482	57,145	58,860	60,627	62,446	64.319	66.248

#### FRATERNAL ORDER OF POLICE LODGE NO. 8 ALLOCATION TO PAY PLAN AND NUMBER ASSIGNED FY 2020 & 2021

The contract with Lodge #8, Fraternal Order of Police, contract expires June 30, 2020.

#### Effective July 1, 2019

GRADE	CLASS TITLE	Α	В	С	D	E
P01	Police Officer (Pre 7/1/97)	56,930	64,283	69,216	70,992	
P09	Police Officer (Post 7/1/97)	53,161	57,145	61,430	66,040	70,992
P02	Investigator				252	75,246
	Court Officer					75,246
P06	Community Police Officer					75,246
P07	Public Affairs Officer					75,246
P08	BCI Officer					75,246
P03	Sergeant				76,150	78,882
P04	Lieutenant				84,714	87,771
P05	Captain				93,048	97,786

#### **Total Police Personnel**

Not including Police Chief

# LOCAL 1080 ALLOCATION TO PAY PLAN AND NUMBER ASSIGNED FY 2020 & FY 2021 Salary Schedule

The contract with Local 1080, International Association of Firefighters, expires June 30, 2021.

#### Effective July 1, 2019

GRADE	CLASS TITLE	1	2	3	4	5
F01	Fire Fighter	41,661.63	46,102.65	52,610.74	57,927.47	68,795.53
F02	Lieutenant					74,375.87
F03	Captain					81,947.30
F04	Captain/Superintendent Fire Suppression	1				82,998.44
F09	Captain, Administrative Officer					82,998.44
F10	Captain, Fire Inspection					82,998.44
F11	Captain, Fire Prevention					82,998.44
F05	Captain, Superintendent Fire Alarm					82,998.44
F07	Deputy Chief					90,943.52
F12	Deputy Chief/Trainimg Officer/EMS Coor	dinator				90,943.52
F06	Fire Marshal					100,037.56
F08	Senior Deputy Chief					92,762.41

#### Effective July 1, 2020

GRADE	CLASS TITLE	1	2	3	4	5
F01	Fire Fighter	42,494.86	47,024.71	53,662.95	59,086.02	70,171.44
F02	Lieutenant					75,863.38
F03	Captain					83,586.25
F04	Captain/Superintendent Fire Suppression	İ				84,658.41
F09	Captain, Administrative Officer			84,658.41		
F10	Captain, Fire Inspection			84,658.41		
F11	Captain, Fire Prevention			84,658.41		
F05	Captain, Superintendent Fire Alarm					84,658.41
F07	Deputy Chief					92,762.39
F12	Deputy Chief/Trainimg Officer/EMS Coordinator		92,762.39			
F06	Fire Marshal					102,038.31
F08	Senior Deputy Chief					94,617.66

#### PART-TIME, TEMPORARY, SEASONAL and UNCLASSIFIED EMPLOYEES

#### SALARY SCHEDULE Effective July 1, 2019

#### **HOURLY EMPLOYEES**

		HOURET ETH EUTEES	
Affirmative Action Officer/HR Clerk	13.00 - 22.00/hr	Lifeguard Supervisor	State Min 23.00/hr
Alternative Local Building Official	30.00 - 45.00/hr	Maintenance Person	State Min 21.00/hr
Ambassador	State Min 18.00/hr	Office Manager	State Min 20.00/hr
Animal Control Officer	State Min 14.00/hr	Parking Attendants	State Min 15.00/hr
Assistant Beach Manager	State Min 23.00/hr	Parking Inspector	State Min 21.00/hr
Assistant Harbor Master	12.00 - 23.00/hr	Planning Aide	State Min 16.00/hr
Beach Equipment Operator	State Min 25.00/hr	Playground Leaders	State Min 18.00/hr
Billing Clerk	State Min 18.00/hr	Program Coordinator	State Min 20.00/hr
Certified Recreation Instructor	15.00 - 53.00/ hr	Property Management Aide	13.00 - 19.00/hr
City Intern	State Min 22.00/hr	Recreation Activities Coordinator	State Min 27.00/hr
Civilian Dispatcher	20.00 - 25.00/hr	Recreation Super./Watchperson	State Min 20.00/hr
Clerk Typist/Cashier	State Min 16.00/hr	Restroom Aide	State Min 18.00/hr
Construction Inspector/Flagperson	25.00-35.00/hr	Retired Police Officers Corps	FOP Detail Rate
Deputy Zoning Officer	13.00 - 24.00/hr	Secretary	State Min 20.00/hr
Foreman	State Min 23.00/hr	Sidewalk Sweeper Operator	State Min 19.00/hr
Grant Writer	20.00 - 45.00/hr	Sports Facilities Manager	State Min 21.00/hr
Groundskeeper	State Min 21.00/hr	Sweeper Operator	State Min 19.00/hr
Harbor Facility Manager	State Min 21.00/hr	Traffic Aide	State Min 18.00/hr
Harbor Master's Assistant	State Min 20.00/hr	Traffic Aide Coordinator	State Min 21.00/hr
Laborer/Attendant	State Min 20.00/hr	Transportation Supervisor	20.00-32.00/hr
Lifeguard	State Min 17.00/hr	VIN Inspector	State Min 16.00/hr

#### ON-CALL EMPLOYEES

ON-CALL	LITEUTES
Matron	13.00 - 21.00/hr
Police Auxiliary	State Min 19.00/hr
Recreation Instructor	State Min 30.00/hr
Referees and Officials	State Min 30.00/hr
Rotunda Coordinator	15.00 - 25.00/hr
Scorer	State Min 19.00/hr
Water Plant Operator	State Min 22.00/hr

#### SALARIED EMPLOYEES

	SALAKIED LI'II LOTELS
Building Code Inspector	240 per diem
Caretaker (Water Dept.)	5,200 per annum
Parking Lot Manager	660 per week
Police Officer Trainee	840 per week
(Municipal Academy)	• • • • • • • • • • • • • • • • • • • •
PUC Approved Water Caretake	r 12,900 per annum

#### UNCLASSIFIED - Effective July 1, 2019

City Manager	178,500 per annum
City Solicitor	87,458 per annum
Asst. City Solicitor for Civil Litigation	70,075 per annum
Asst. City Solicitor for Law Enforcement	34,561 per annum
Municipal Court Judge	35,440 per annum
Probate Judge	14,692 per annum
Canvassing Board Members	1,397 per annum

### Glossary

**Accrual Basis of Accounting** – a method of accounting that recognizes the financial effect of transactions, events and interfund activities when they occur, regardless of the timing of related cash flows.

**ADA** – Americans with Disabilities Act – federal laws requiring accessibility and equal treatment for anyone with a disability.

**Adopted Budget** – the final operating and capital budget approved by the City Council after public hearings and amendments to the proposed budget, if applicable; becomes the legal guidance to the City management and departments for spending levels.

Allocate - To set apart or earmark for a specific purpose

**ALS** – Advanced Life Support – a type of medical assistance given by paramedics and/or emergency medical technicians (EMT's).

**Appropriation** – an authorization made by the City Council that permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are granted for a one-year period.

**Assessed Value** – the fair market value placed upon real and personal property by the City as the basis for levying property taxes.

**Balanced Budget** – a budget in which the revenues meet or exceed the appropriation in a given year. For enterprise funds, a balanced budget is one in which the cash inflows equal or exceed the cash outflows.

**Basis of Accounting** – the timing of recognition, that is, when the effects of transactions or events should be recognized for financial reporting purposes.

**Bond Debt Instrument** – a written promise to pay a specified sum of money (called principal or face value) at a specified future date (maturity date) along with periodic interest paid a specified percentage of the principal. Bonds are typically used for long-term debt to pay for specific capital expenditures.

**Bond Ratings** – a rating of quality given on any bond offering as determined by an independent agency in the business of rating such offerings.

**Budget** – a plan of financial operation including an estimate of proposed means of financing (revenue estimates). The term also sometimes is used to denote the officially approved expenditure ceilings under which the City and its departments operate.

**Budget Calendar** – the schedule of key dates or milestones that the City follows in the preparation and adoption of the budget.

**Budget Guidelines** – the explicit instructions given to each department on an annual basis for its operating budget preparation.

**CAFR** – Comprehensive Annual Financial Report – financial report that contains, at a minimum, three sections: introductory, financial and statistical. The CAFR is often loosely referred to as the audited financial statements.

Capital Improvement Plan (CIP) – a five-year plan of proposed capital expenditures for long-term improvements to the City's facilities including water, water pollution control, parking facilities and Easton's Beach; identifies each project and source of funding.

Capital Improvement or Project – Any acquisition or lease of land; the purchase of major equipment and vehicles valued in excess of \$15,000; construction or renovation of buildings, infrastructure or facilities including engineering, design and other preconstruction costs; major building improvements, with an estimated cost in excess of \$15,000, that are not routine expenses and that substantially enhance the value of a structure; or major equipment or furnishings, with an estimated cost in excess of \$15,000, required to furnish new buildings or facilities.

**CDBG** – Refers to the Community Development Block Grant program funded by the United States Department of Housing and Urban Development (HUD) to improve the housing, neighborhood, and economic conditions of the City's low and moderate income residents through a comprehensive approach to planning and implementing programs and activities.

**COLA** – Cost of living adjustment based on either the change in the most recent Federal Consumer Price Index for urban wage earners and clerical workers (CPI-W) for Boston, Massachusetts or by Union contract.

**Consumer Price Index (CPI)** – a measure, calculated by the United States Department of Labor, commonly used to indicate the rate of inflation.

**Contingency** – a budgetary reserve set aside for emergencies or unforeseen expenditures for which no other budget exists. General Fund use of the contingency may only be approved by the City Council.

**CRMC** – Costal Resources Management Council - With 420 miles of beautiful Rhode Island coastline, the RI CRMC is charged with managing for all of our citizens - and those to come - the high quality of life that we expect from our coastal resources.

CY - Calendar Year

Debt Per Capita – total outstanding debt divided by the population of the City.

**Debt Ratio** – a measure used that determines the annual debt service or outstanding debt as a percentage of some other item which is generally an indication of the ability of the

City to repay the debt; examples include annual debt service as a percentage of total annual expenditures and total outstanding debt as a percentage of total assessed value.

**Debt Service** – the payment of principal and interest to holders of the City's debt instruments.

**Department** – An entity, such as the Department of Public Works, that coordinates services in a particular area.

EMS – emergency medical services.

**Encumbrance** – a reservation of funds that represents a legal commitment, often established through contract, to pay for future goods or services.

Enterprise Funds – account for the financing of services to the general public whereby all or most of the operating expenses involved are recorded in the form of charges to users of such services. The enterprise funds consist of the Water Fund, Water Pollution Control Fund, Parking Facilities Fund, and Easton's Beach Fund.

**ERP** – Enterprise Resource Planning – multi-module software packages designed to integrate business functions and to facilitate management of major business functions such as financial accounting, purchasing, human resources, payroll and billing.

Expenditure – actual outlay of monies for goods or services.

Expenses – expenditures and encumbrances for goods and services.

**Fair Market Sales** – defined as an "arm's length" transaction where there is a willing buyer and a willing seller, neither of which is under pressure to sell or buy. This excludes transfers such as sales within a family, foreclosures or sales to a governmental unit.

Flat-funded – funded at the same dollar amount as last year.

**Fringe Benefits** – the employer contributions paid by the City as part of the conditions of employment. Examples include health and dental insurance, state public employees retirement system and the Police and Fire Retirement Systems and life insurance.

**Full-Time Equivalent (FTE)** – a measure for determining personnel staffing, computed by equating 2,080 hours of work per year with one full-time equivalent position.

**Fund** – an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities that are segregated for the purpose of carrying on specific activities.

**Fund Balance** – the excess of an entity's assets over its liabilities also known as excess revenues over expenditures or net assets. A negative fund balance is sometimes called a deficit.

**Fund Transfer** – movement of resources from one fund to another which can only be authorized by the City Council.

**FY** – Fiscal year which for the City begins on July 1 and ends on June 30

**GAAP** – generally accepted accounting principles – conventions, rules and procedures that serve as the norm for the fair presentation of financial statements.

**GASB** – Governmental Accounting Standards Board – an organization that provides the ultimate authoritative accounting and financial reporting standards for state and local governments.

**General Fund** – a fund type used to account for the ordinary operations of the City government that are financed from taxes and other general revenues. It is used to account for all operations and/or programs that are not required to be reported in other funds. It is the largest fund in the City's budget and is often the fund most generally referred to by others.

**General Obligation Bond** – a bond for which the full faith and credit of the City is pledged for payment.

**Governmental Funds -** Funds generally used to account for tax-supported activities- the general fund, special revenue funds, and debt service funds are all governmental funds.

**Grants** – Contributions of cash or other assets from another government or entity to be used or expended for a specific purpose.

**HDC** – Historic District Commission

**HOPE VI Project** – The rehabilitation of affordable housing in the City's north end. Hope VI refers to the type of federal grant used to assist with the project.

**Infrastructure** – public systems and facilities, including water and sewer systems, roads, bridges, schools, beaches, harbors and other systems.

**Internal Service Charges** – charges to City departments for gasoline and assigned vehicle repairs and maintenance provided by the equipment operations fund.

**Internal Service Funds** – Fund established to finance and account for services furnished by a designated City Department to other departments. The Internal Service Fund includes fleet maintenance which is the department that provides maintenance, repair and fuel services to vehicles.

**Major Fund** – Governmental fund or enterprise fund reported as a separate column in the basic fund financial statements and subject to a separate opinion in the independent auditor's report. The general fund is always a major fund. Otherwise, major funds are funds whose revenues, expenditures/expenses, assets, or liabilities (excluding extraordinary items) are at least 10 percent of corresponding totals for all governmental *or* enterprise funds and at least 5 percent of the aggregate amount for all governmental *and* enterprise funds for the same item. Any other government or enterprise fund may be

reported as a major fund if the government's officials believe that fund is particularly important to financial statement users.

MIS Services - stands for management information services and covers all communications equipment and computer technology.

Modified Accrual Basis of Accounting – uses a current financial resources measurement focus. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or within 60 days of the end of the current fiscal period. Expenditures are generally recorded when a liability is incurred, however, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

**Non-Departmental Accounts** – accounts used to record expenditures that cannot or have not been allocated to individual departments.

**OPEB** – Other Post-Employment Benefits which include retiree health insurance for qualified employees and retiree life insurance for qualified police employees. Amounts are currently budgeted and funded on a pay-as-you-go basis. A trust has been set up so that funds can be accumulated for qualified retirees. The trust is being funded by health insurance premium sharing by employees. It is anticipated that larger contributions will be made starting in FY2009.

**Pension Trust Funds** – accounts for the activities of the Police Retirement Fund and the Fire Retirement Fund, which accumulate resources for pension benefits to qualified police or fire retirees.

**Performance Measure** – an indicator of the attainment of an objective; it is a specific quantitative measure of work performed or services provided within an activity or program, or it may be a quantitative measure of results obtained through a program or activity.

**Permanent Funds** – used to account for resources legally held in trust for specific functions, normally provided by governments. In most cases, only the earnings of the principal can be spent.

**Private-Purpose Trust Fund** – used to account for resources legally held in trust for use by outside individuals, trusts or organizations to provide awards and scholarships in accordance with a donor's specific instructions or criteria.

**Proposed Budget** – the operating and capital budgets submitted to the City Council by the City Manager.

**Proprietary Fund** – funds that account for operations that are financed in a manner similar to private business enterprise; consists of enterprise funds and internal service funds.

**PUC or RIPUC** – Public Utilities Commission of the State of Rhode Island – has regulatory authority over the City's water system.

**QZAB** – qualified zone academy bond – this is a type of financing used in conjunction with general obligation bonds and private donations to rebuild Thompson Middle School.

**Real Property** – Real estate, including land and improvements classified for purposed of assessment.

**Reserve** – an account used to indicate that a portion of fund equity is legally restricted.

**Revenue** – the income received by the City in support of a program of services to the community; includes such items as property taxes, fees, user charges, grants, fines, interest income and miscellaneous revenue.

**Revenue Estimate** – a formal estimate of how much revenue will be earned from a specific revenue source for some future period – typically a future fiscal year.

**Salaries** – the amounts paid for personal services rendered by employees in accordance with rates, hours, terms and conditions authorized by law or stated in Union contracts. This category also includes overtime and temporary help.

**Special Revenue Fund** – Funds established to segregate resources restricted to expenditures for a specific purpose. An example would be the CDBG fund.

Tax Rate – the amount of tax levied for each \$1,000 of assessed value.

**UDAG** – Urban Development Action Grant – an original grant was given to the City by the Federal Housing and Urban Development Agency (HUD). The grant is used to issue loans for development in the City. All loans and terms of the loans must be approved by the City Council. Repayments and interest are returned to the UDAG fund so that they can be used to issue loans in the future.

User Fees – the payment of a fee for direct receipt of a public service by the person benefiting from the service.

Water Fund – Utility Enterprise Fund responsible for providing drinking water that meets standards established by the US Environmental Protection Agency (EPA) and the Rhode Island Department of Health (RIDOH). The Water Division is licensed by the RIDOH as a Public Water Supplier, License # 1592010. The Water Division is also required to report to the Rhode Island Water Resources Board.

The Water Division operates and manages the source water reservoirs, treatment plants, storage tanks and distribution system. The City's water distribution system also services the Town of Middletown and a small portion of the Town of Portsmouth. We also sell water wholesale to the Portsmouth Water and Fire District and Naval Station Newport.

**Water Pollution Control Fund -** Utility Enterprise Fund responsible for providing wastewater treatment for the residents of Newport. In addition we provide wastewater treatment on a wholesale basis to the Town of Middletown and Naval Station Newport. The Water Pollution Control Division also manages the storm drainage system within the City.

The sanitary sewer collection system and waste water treatment facility are operated and maintained in accordance with a service contract with United Water, Inc. The City and United Water are issued a Rhode Island Pollutant Discharge Elimination System Permit # RI0100293 to operate the wastewater facilities.

Working Capital - The excess of total current assets over total current liabilities to be used.

IN RE: CITY OF NEWPORT, UTILITIES DEPARTMENT, WATER DIVISION APPLICATION TO CHANGE RATE SCHEDULES

DOCKET NO: 4595

#### COMPLIANCE TARIFFS

#### SCHEDULE

A	PUBLIC FIRE PROTECTION
В	PRIVATE FIRE PROTECTION
С	BILLING CHARGE
D	METERED SALES - NEWPORT
Е	METERED SALES - NAVY
F	METERED SALES - PORTSMOUTH
G	MISCELLANEOUS CHARGES

IN RE: CITY OF NEWPORT, UTILITIES DEPARTMENT, WATER DIVISION APPLICATION TO CHANGE RATE SCHEDULES

DOCKET NO: 4595

#### SCHEDULE A

#### PUBLIC FIRE PROTECTION

#### Applicability:

Applicable throughout the entire territory served by the Newport Water Division for public fire protection.

Rates:

Per Hydrant

\$944.22

Terms of Payment:

All bills for public fire service furnished under this schedule are rendered in advance monthly and are due and payable in full when rendered.

IN RE: CITY OF NEWPORT, UTILITIES DEPARTMENT, WATER DIVISION APPLICATION TO CHANGE RATE SCHEDULES

DOCKET NO: 4595

#### SCHEDULE B

#### PRIVATE FIRE PROTECTION

#### Applicability:

Applicable throughout the entire territory served by the Newport Water Division for services to private fire protection facilities.

#### Rates:

For each service connection to the Newport Water Division's mains used wholly or in part to supply fire protection appliances owned and maintained by the customer, the following charges shall apply:

	Per Annum
For each connection less than 2 inch	\$33.26
For each 2 inch connection	\$139.26
For each 4 inch connection	\$468.22
For each 6 inch connection	\$1,055.81
For each 8 inch connection	\$2,069.28
For each 10 inch connection	\$3,593.75
For each 12 inch connection	\$5,706.61

No additional charge shall be made for private protection appliances owned and maintained by the customer.

#### Method of Payment:

All bills for private fire services under this schedule are rendered annually in advance and are due and payable in full when rendered.

IN RE: CITY OF NEWPORT, UTILITIES DEPARTMENT, WATER DIVISION APPLICATION TO CHANGE RATE SCHEDULES

DOCKET NO: 4595

#### SCHEDULE C

#### BASE CHARGE

#### Applicability:

Applicable throughout the entire territory served by the Newport Water Division for industrial, commercial and residential users, exclusive of fire service connections.

#### Rates:

For each meter connected to the Newport Water Division's mains the following charges shall apply:

Montl	
Meter Size	Rate (\$/month)
5/8"	5.02
3/4"	5.27
1"	7.03
1.5"	11.33
2"	15.86
3"	41.71
4"	49.12
5"	58.99
6"	66.40
8	86.15
10"	121.95
Portsmouth Water and Fire District	1.36

#### Method of Payment:

All billing charges under this schedule are rendered in advance concurrent with the billing cycle, monthly or quarterly and are due and payable in full when rendered.

IN RE: CITY OF NEWPORT, UTILITIES DEPARTMENT, WATER DIVISION APPLICATION TO CHANGE RATE SCHEDULES

DOCKET NO: 4595

#### SCHEDULE D

#### METERED SALES

#### Applicability:

General metered service in the entire territory served by the Newport Water Division.

#### Rates:

For all quantities used except for private fire protection and bulk sales the following rates shall apply:

Customer Class	Rate Per Thousand Gallons		
Residential	\$10.02		
Non-Residential	\$11.22		

#### Terms of Payment:

All metered sales under this schedule are rendered in arrears monthly or quarterly at the option of Newport Water Division and are due and payable in full when rendered.

IN RE: CITY OF NEWPORT, UTILITIES DEPARTMENT, WATER DIVISION APPLICATION TO CHANGE RATE SCHEDULES

DOCKET NO: 4595

#### SCHEDULEE

#### METERED SALES

#### Applicability:

General metered service to the Department of the Navy, Naval Station Newport served by the Newport Water Division.

#### Rates:

For all quantities used except for private fire protection and bulk sales the following rates shall apply:

\$6.5190 per thousand gallons

#### Terms of Payment:

All metered sales under this schedule are rendered in arrears monthly and are due and payable in full when rendered.

IN RE: CITY OF NEWPORT, UTILITIES DEPARTMENT, WATER DIVISION APPLICATION TO CHANGE RATE SCHEDULES

DOCKET NO: 4595

#### **SCHEDULE F**

#### METERED SALES

#### Applicability:

General metered service to the Portsmouth Water and Fire Districts served by the Newport Water Division.

#### Rates:

For all quantities used except for private fire protection and bulk sales the following rates shall apply:

\$5.2920 per thousand gallons

#### Terms of Payment:

All metered sales under this schedule are rendered in arrears monthly and are due and payable in full when rendered.

Lillective: October 1, 2016

IN RE: CITY OF NEWPORT, UTILITIES DEPARTMENT, WATER DIVISION APPLICATION TO CHANGE RATE SCHEDULES

DOCKET NO: 4595

#### SCHEDULE G

#### MISCELLANEOUS CHARGES

1. Temporary Water Services: Applicable to all temporary meters furnished by the Water Division for temporary purposes such as construction or renovation. Charges are withheld from the water user's \$1000.00 deposit upon removal of the temporary meter.

Water consumed will be charged at PUC approved retail rate per 1,000 gals.

Meter rental charge: \$10.00 per day Labor charge: Cost plus 75% overhead Minimum Charge: \$60.00

2. Meter Test: Applicable to all meters returned to the Water Division for testing. Charges are payable in advance. If upon completion of the test, the meter is found to be in excess of 2%, plus or minus, of actual, the charge is refunded.

Meter sizes 2-inches or less - \$65.00 Charge:

Meter sizes greater than 2-inches - Labor cost plus 75% overhead, and

contractor cost, plus 25% overhead

3. Service Turn-on and Turn-off: Applicable to all meters installed or removed for seasonal users and for requests by customers for plumbing work on private property

> During Business Hours (7:30 am to 3:30 pm, Monday through Friday) -Charge:

\$40.00

After Business Hours: (3:30 p.m. to 7:30 a.m., Monday through Friday, and Saturdays, Sundays and Holidays) Labor cost plus 75% overhead (with

notice to customer)

4. Service Turn-on Charge: Applicable to all services turned on after the cessation of a specific violation which resulted in the service shut off. Charges are payable prior to turn on.

> During Business Hours (7:30 am to 3:30 pm, Monday through Friday) -Charge:

\$40.00

IN RE: CITY OF NEWPORT, UTILITIES DEPARTMENT, WATER DIVISION APPLICATION TO CHANGE RATE SCHEDULES

DOCKET NO: 4595

After Business Hours: (3:30 p.m. to 7:30 a.m., Monday through Friday, and Saturdays, Sundays and Holidays) Labor cost plus 75% overhead (with notice to customer)

5. Meter Connection /Service Fee: Applicable to all meter installations and maintenance due to breakage, tampering, overheating or freezing because of owner neglect or abuse.

Charge: Material and equipment costs plus 25% and Labor cost plus 75%. If applicable, \$50.00 tapping charge for new service and Police details at cost.

- 6. Interest on Delinquent Water Accounts: Amounts not paid by DUE DATE will accumulate a penalty of 18% per annum (1.5% per month) from the DUE DATE through the PAYMENT DATE. DUE DATE is 30 days after the BILLING DATE and is listed on each billing statement, and the BILLING DATE is the date on which the billing statement was mailed and also is listed on each billing statement.
- 7. Interim Water Bills: \$35.00.each for requested interim bills including meter reading.
- 8. <u>Sample Testing:</u> Charge assessed for the laboratory testing of water samples at customer request.

Charge: Cost of materials and testing charges plus 25% overhead and labor costs plus 75% overhead

9. <u>How Testing</u>: Charge assessed for the flow testing of service connections at customer request.

Charge: Labor costs plus 75% overhead \$40.00 minimum charge

10. <u>Pressure Testing:</u> Charge assessed for the pressure testing of existing or proposed service connections at customer request.

Charge: Labor costs plus 75% overhead \$40.00 minimum charge

11. <u>Service Application Fee:</u> Charge assessed at time that application for water service is submitted.

Charge: Residential Service - \$60.00 Commercial Service - \$100.00

IN RE: CITY OF NEWPORT, UTILITIES DEPARTMENT, WATER DIVISION APPLICATION TO CHANGE RATE SCHEDULES

DOCKET NO: 4595

12. <u>Statement Charge:</u> Charge assessed at time that request for a copy of a billing statement is submitted.

Charge: \$2.50 per statement

13. <u>Photocopying:</u> Charge assessed for copying of documents. Fee payable at time copies are made.

Charge: Letter or legal size copy - \$0.15 per page Distribution Sheet - \$3.00 per copy

Effective Date: October 1, 2016