



# JOIN OUR TEAM

**City of Newport, Rhode Island**

## HIRING FOR THE 2022 SEASON

**Full Time &  
Part Time  
SUMMER  
SEASON**

**2022**

### **Pay & Hours**

- DOQ: up to \$22.00  
Hourly
- Weekday & Weekend  
shifts available



### **Apply at:**

Human Resources  
Newport City Hall  
43 Broadway  
Newport, RI 02840

Website:

[www.cityofnewport.com](http://www.cityofnewport.com)  
Human Resources

EOE/AA

## **HARBORMASTER ASSISTANTS**

### **NEWPORT MARITIME**

- Harbormaster Assistants are seasonal positions who aid the City's Harbormaster, either jointly or independently, in providing for the orderly and safe use of Newport's waters.
- Assists in the management of the operations of the Marine Terminal Building and facilities including docking; provide routine maintenance of grounds, facilities and equipment; assists with visitor information and maintenance of public restrooms; assists to oversee the management of the Ann Street Pier and the coordination of the Harbor Center and Harbor Shuttle.
- Participates in harbor patrol and mooring regulatory operations.
- Assists in the monitoring of harbor activities and events, including commercial and recreational boating operations, transient vessel accommodations, sailboat and other sanctioned races, the placement and maintenance of all moorings; and assists in the coordination of cruise ship passenger arrivals and departures.
- May operate Harbormaster's boats, and marine band radios.
- Ensures that operations and in accordance with State and Federal regulations including boat discharge, customers (port of entry) and license etc.

### **REQUIRED SKILLS**

- HS diploma or equivalent with 2 – 4 years of related experience or any equivalent combination of education, training and experience.
- Must have knowledge of the safe and effective operation of hand tools and light machinery; must have exceptional communication skills.
- Ability to coordinate and direct varied activities involved in maritime activities both on and off land; working knowledge of local, state and federal Maritime laws, regulations and practices as they pertain to the operation of a municipal harbor.
- Skilled boat handler and skilled in practical seamanship desired.
- Driver's License required; CPR certification highly desired.