



CITY OF NEWPORT, RHODE ISLAND

C A R E E R O P P O R T U N I T Y

Position Title:	SUPERVISOR OF WATER POLLUTION CONTROL - COLLECTION/STORM
Posting Date:	Monday, February 25, 2019
Closing Date:	Open Until Filled
Department:	Utilities
Brief Job Description: <i>(essential functions of the job)</i>	<ul style="list-style-type: none"> • Directs and coordinates the Department of Utilities, Water Pollution Control Division, in the operation and maintenance of sanitary sewer collection system and storm sewer system. • Recommends improvements in predictive, preventative, and corrective maintenance procedures. • Prepares routine and special reports detailing maintenance activities, progress, and solutions. • Approves daily allocation of personnel on priorities established jointly with the Director and Deputy Directors. • Conduct safety programs for staff. • Assures that appropriate actions are taken in accordance with City policy and State and Federal laws to maintain the operation of the underground piping systems. • Develops annual operating budget for review and approval by the Director and Deputy Directors. Implements approved budget, monitors, and controls costs to meet budget. • Assist with the preparation of specifications for construction projects. • Maintains inventory of materials and equipment necessary for effective maintenance of the sanitary and storm sewer systems. • Supervises purchasing of stock and non stock items. • Maintains current knowledge of the wastewater and storm water industry through attendance at conferences, seminars and through review of trade literature. • Assists in the preparation and timely submission of Division reports to regulatory agencies, including but not limited to CMOM, annual Storm Water Management Report, etc. • Interviews and assists in the selection of division staff. • Ability to review construction plans. • Reviews and comments on proposed property developments as required.

<p>Minimum Entrance Qualifications:</p>	<ul style="list-style-type: none"> • Graduate of a two year college with an Associate’s degree in engineering, construction management or equivalent with a minimum of five to seven (5-7) years’ work experience in the construction and maintenance of sanitary and storm sewer systems; or any equivalent combination of education, training and experience which provides the required knowledge, skills and abilities to perform the essential functions of the job. • Thorough knowledge of the operation of the collection systems and methods of maintenance and repair. Thorough knowledge of Federal and State regulations regarding the appropriate operation and maintenance of sanitary sewer and storm drainage systems. • Working knowledge and experience with GIS mapping and work order systems. • Ability to meet and interact with the public effectively and appropriately; ability to respond to and address problems and emergencies effectively; ability to communicate clearly and concisely, both orally and in writing; ability to operate a computer; ability to maintain confidential information; ability to maintain, manage, and organize records; ability to supervise and motivate employees in a professional manner.
<p>Licenses/Certifications:</p>	<ul style="list-style-type: none"> • Must possess and maintain a valid Driver’s license. • Class A CDL Driver’s License is preferred.
<p>Pay and Hours Per Week NEARI Union. Grade: N05 Minimum Salary: \$31.09 hrly Maximum Salary: \$41.78 hrly Hours per week: 40</p>	<p style="text-align: center;">Submit resume and/or completed application to: Michael J. Coury, Director of Human Resources Department of Human Resources City Hall – 43 Broadway Newport, Rhode Island 02840</p>
<p style="text-align: center;"><i>An Equal Opportunity and Affirmative Action Employer</i></p> <p>APPLICATIONS ARE ACCEPTED DURING THE POSTING PERIOD INDICATED OR AS THE NEED EXISTS FOR THE POSITION CURRENTLY VACANT. APPLICATIONS ARE AVAILABLE IN THE HUMAN RESOURCES OFFICE AND ALSO ON THE INTERNET WHERE IT CAN BE DOWNLOADED AND PRINTED. THE CITY RESERVES THE RIGHT TO NOT CONSIDER APPLICATIONS THAT ARE RECEIVED UNSIGNED, INCOMPLETE, OR POST-MARKED AFTER THE CLOSING DATE.</p> <p style="text-align: center;"><i>www.cityofnewport.com</i> <i>Tel: (401) 845-5444</i> <i>Fax (401) 845-9364</i></p>	