



THE CITY OF NEWPORT, RHODE ISLAND - AMERICA'S FIRST RESORT  
DEPARTMENT OF PUBLIC SERVICES

William R. Riccio, Jr., PE  
Director

Update 03-18-2025

## MEMORIAL BENCH SPONSORSHIP PROGRAM APPLICATION

The City of Newport offers the opportunity to sponsor a public park bench with a personalized plaque to memorialize a loved one or to commemorate a special event. In coordination with the community, standard bench models have been selected by the City for particular parks and open space. The bench sponsorship cost varies depending on the bench model.

Sponsor

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone : \_\_\_\_\_ Email: \_\_\_\_\_

Requested Park: \_\_\_\_\_ Total Enclosed: \_\_\_\_\_

Requested Plaque Text :

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Schedule:** Benches and plaques are fabricated to order. The entire process, from the date a sponsorship check is provided, to the date of installation, may take up to **four months** or longer. It is strongly recommended that sponsors do not schedule travel or unveiling events until the bench is installed.

**Plaque:** One plaque is included in the list price. The standard is 4 lines of text with up to 14 characters per line, however, font and size adjustments may allow more characters. The plaque is cast bronze with a standard dark oxide finish, leatherette texture, with floweret-covered mounting hardware. Per policy, all bench plaques are cast with only commonly used typographical characters and symbols. No images or

35 Golden Hill Street, Newport, R.I. 02840-6815

Telephone 401-845-5804 email: [brubin@cityofnewport.com](mailto:brubin@cityofnewport.com)

portraits shall be permitted. There shall be no offensive or explicit language. The city is not responsible for stolen or vandalized plaques.

**Maintenance:** Plaque sponsorship extends for the serviceable life of the bench. The city performs routine maintenance on benches but may not have the resources to extend a bench's serviceable life through more intensive restoration such as rust removal and replacement of the factory powder coating. The rot resistant IPE lumber used on all wooden benches fades to a light gray. The application of clear wood sealant is not recommended, but the city does allow sponsors to do so at their expense **with approval**. The application of stain or paint shall not be permitted.

Pricing and available locations are subject to change. Prior to mailing a check please contact Brigid Rubin, at 401-845-5804 or [brubin@cityofnewport.com](mailto:brubin@cityofnewport.com), to confirm availability of desired location and current pricing. **Make check payable to "City of Newport Public Services Gift Fund"** and mail with signed application to 35 Golden Hill St, Newport RI 02840. All donations are tax deductible.

I agree to the city's policy requirements for the Memorial Bench Program as described and understand that it may take up to 3 months or longer to have a bench installed.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### **CURRENT AVAILABLE LOCATIONS AND PRICING**

##### **Available Locations**

##### **Bench Description/ Plaque information**

- |                    |  |
|--------------------|--|
| • Lees Wharf       | <b>Dumor 447 series \$3,701.00</b><br>6' bench - All alum. components<br>2"x12" cast plaque included           |
| • Memorial Blvd S. | <b>Doty &amp; Sons B4260- \$1595.50</b><br>6'inground bench with<br>IPE lumber and concrete legs<br>Plaque 6x4 |

**\*Please call before sending check for details regarding these locations and pricing.**