



**CITY OF NEWPORT
DEPARTMENT OF UTILITIES
WATER POLLUTION CONTROL DIVISION
70 HALSEY STREET
NEWPORT, RI 02840**

Sewer Abatement Request Form

(Please complete in full)

Date: _____ Account Number: _____

Property Address: _____ Phone: _____

Owner's Name: _____ Email: _____

Owner's Mailing Address: _____
(city, state, zip)

Did water enter the sewer system: Yes _____ No _____

If no, where did the water discharge? _____ Discharge Dates: _____

Does the property have foundation drains, floor drains and/or sump pump: Yes _____ No _____

If yes, provide evidence that the foundation drains, floor drains and/or sump pump is not connected to the City Sewer.

Will or have you submitted a claim with your homeowners' or renters' insurance company? Yes _____ No _____

If so, what has been the insurance company's response? _____

Detail Abatement Request: _____

Attach supporting documentation for the abatement request including but not limited to: Certification that water did not enter City Sewer System; Invoice(s) from Plumber / Contractor showing a description of the work, the dates the work was performed and the dates of the discharge; Photos of the damage; other supporting materials.

I acknowledge I have read and understood the Sewer Abatement Policy, Specifically that the Department shall consider granting a one-time abatement, per account, during any ten-year period. I certify that the information given in this form is truthful, accurate and complete. No information likely to affect this abatement has been withheld.

Owner's Signature: _____ Date: _____

PLEASE NOTE: All customer requests to abate any portion of a metered sewer bill that is unusually high due to unpreventable leakage shall be reviewed by Department staff on a case-by-case basis. The determination of the adequacy of the evidence shall be at the sole discretion of the Director. Refer to the Utilities website for a complete Sewer Abatement Policy.

DO NOT WRITE BELOW THIS LINE

Deputy Director – Finance Date

Approved Denied

Deputy Director - Engineering Date

Approved Denied

Director Date

Approved Denied