



# NEWPORT HISTORIC DISTRICT COMMISSION

DEPARTMENT OF ZONING & INSPECTIONS

43 Broadway, Newport, Rhode Island 02840

401.846.9600 (City Hall) 401.845.5357 (Preservation)

Received by the Zoning and Inspections Department:

## APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

Please complete this application in **BLACK** or **BLUE** ink only.  
*Illegible/incomplete applications will be returned to the applicant.*  
 Hearing Dates and Filing Deadlines are posted at City Hall and [www.cityofnewport.com](http://www.cityofnewport.com).

### GENERAL INFORMATION

<b>PROPERTY ADDRESS:</b> 16 Brinley St	<b>Plat:</b> 25	<b>Lot:</b> 13
Property Name (if any, including historic):	Original Date of Construction: 1900	
<b>APPLICANT (Legal Owner of Record):</b> <del>10 Putnam Street Realty Trust</del> Charles Sillari, Trustee	Telephone: 617-480-7423 Email: charles.sillari@gmail.com	
Mailing Address: P.O. Box 440202, Somerville, MA 02144		
<b>LEGALLY AUTHORIZED REPRESENTATIVE:</b> Daniel Herchenroether	Telephone: 401-662-7875 Email: dan@herk-works.com	
Mailing Address: 36 Aquidneck Ave, Middletown RI 02842		

### ADDITIONAL INFORMATION CHECKLIST

- N Is the application fee included? (See attached General Fee Schedule)
- N Is the property in condominium ownership? **If yes, proof of board or association approval must be attached.**
- N Is this application filed in response to a violation notice?
- N Is this application a modification of plans previously-approved (date(s) \_\_\_\_\_ ) by the HDC?
- N Does this project require other approvals? Zoning \_\_\_\_\_ CRMC \_\_\_\_\_ Other (describe): \_\_\_\_\_
- N Does access to the subject property require special arrangements? \_\_\_\_\_

**SUMMARY OF PROPOSED WORK**

Describe all proposed exterior alterations to the subject property here.

Do not leave this section blank.

Check off all applicable categories below.

Replacing all existing roofing, windows, doors, siding, and trim.

- ~~N~~ Repair/replacement of exterior architectural features?
- ~~N~~ Minor Alteration(s) – Any alteration(s) that replace existing building features or any new construction of less than 25% of the existing structure’s square footage?
- ~~N~~ Major Alteration(s) – Any addition(s) of more than 25% of an existing structure’s square footage or any new freestanding structure(s)?
- ~~N~~ New Construction?
- ~~N~~ Demolition?
- ~~N~~ Roof(s) or skylight(s)?
- ~~N~~ Window(s) or door(s)?
- ~~N~~ Porches or Entries?
- ~~N~~ Chimney(s)?
- ~~N~~ Foundation?
- ~~N~~ Mechanical and/or electrical equipment?
- ~~N~~ Shutters or awnings?
- ~~N~~ Sign(s)?
- ~~N~~ Pools and/or site structures?
- ~~N~~ Other? Describe: \_\_\_\_\_

**REQUIRED APPLICATION MATERIALS**

**PLEASE READ CAREFULLY TO CONFIRM THAT ALL REQUIRED MATERIALS ARE INCLUDED IN COMPLETED APPLICATION PACKET.**

All HDC application materials must be submitted on 8.5x11 or 11x17 paper, single-sided, to facilitate electronic scanning, posting and archiving.

**10 COPIES OF EACH APPLICATION ARE REQUIRED.  
1 DIGITAL COPY OF ALL MATERIALS SHOULD BE SUBMITTED TO  
PRESERVATIONCOA@CITYOFNEWPORT.COM**

COMPLETED APPLICATION FORM AND 10 COPIES OF EACH REQUIRED MATERIAL (PHOTOGRAPHS, DRAWINGS AND MATERIALS/PRODUCT LITERATURE/SAMPLES) INCLUDED?

PHOTOGRAPHS?  
Ten (10) color copies of color photographs (4" x 6" or larger) clearly depicting current existing conditions at the property are required for all applications. Include a minimum of one (1) street view of the property showing any portions of the building(s) that are visible and a minimum of one (1) photograph of each elevation that will be affected by the proposed work. Photographs must be submitted on 8.5x11 or 11x17 paper. Prints are not accepted. Date and legal address of subject property should be indicated on all photographs. Including historic views of the subject property is encouraged.

DRAWINGS?  
If drawings are required, one (1) original drawn scale set should be submitted along with ten (10) copies of the original, reduced to fit on 8.5x11 or 11x17 paper. Drawings must include date, scale, cardinal points (N, S, E and W) and proposed materials. If the application proposes modifications to a plans previously approved by the HDC, an 11x17 copy of the previously-approved drawings must be included along with new drawings depicting proposed modifications. Please note that applications for any major construction require drawings that meet professional standards.  
  
Elevation drawings are required for most projects and should show existing conditions and proposed alterations at all elevations that will be affected by proposed work. (1/4" = 1' scale or larger for most residential-scale projects)  
  
Elevation detail and cross section drawings are required for proposed projects (including new construction and major alteration) that involve new or altered windows, doors, dormers, porches, trim elements and other new or altered architectural features. (3/4" = 1' scale or larger)  
  
Full scale details are required for certain proposed new architectural elements (moldings and other trim elements, for example.)  
  
Site plan is required for any alteration to existing building footprints, including proposed free-standing construction or additions to existing buildings as well as for the addition of at-grade mechanical equipment. (1"=20' scale or larger)  
  
Perspective drawings (or some other form of perspective depiction, such as photomontage) may be required for proposed new free-standing construction or substantial alteration of existing buildings or sites.

MATERIALS/PRODUCT LITERATURE/SAMPLES?  
Ten (10) copies of product literature and/or manufacturer specification sheets for stock items should also be submitted. Material samples are requested on a case-by-case basis, but are generally required for any proposed new construction or substantial alteration of existing buildings.

**SIGNATURE**

I certify that (i) I am the Legal Owner of Record or legally authorized to sign on behalf of the property's Legal Owner of Record and (ii) all of the information provided in and with this application is true and accurate to the best of my knowledge.

Applicant Signature: DocuSigned by: Charles Sillari, Trustee Date: 12/15/2020

Applicant Printed Name: Charles Sillari

CITY OF NEWPORT  
ORDINANCE  
OF THE  
COUNCIL  
NO. 2017-21

AN ORDINANCE IN AMENDMENT OF TITLE 2 OF THE CODIFIED ORDINANCES OF THE CITY OF NEWPORT, RHODE ISLAND, AS AMENDED, ENTITLED, "GENERAL FEE SCHEDULE."

BE IT ORDAINED by the City of Newport:

SECTION 1. Chapter 2.120 of the Codified Ordinances of the City of Newport, RI, revision of 1994, as amended, entitled, "GENERAL FEE SCHEDULE," is hereby further amended as follows:

Section 2.120.010. Fees for permits and licenses.

"#58. Historic District Commission.

DELETE in its entirety and ADD IN LIEU THEREOF:

58.	Historic District Commission		
	Minor plan modifications, in-kind replacement review, and signage	50.00	
	Minor alteration (any alteration that replaces existing building features or any addition of less than 25% of an existing structure's square footage.)	150.00	
	Major alteration (any addition of more than 25% of an existing structure's square footage) and for demolition of any existing structure.	250.00	
	New construction* less than 10,000 square feet	500.00	
	New construction* or additions in excess of 10,000 square feet	750.00	
	Special Meetings	500.00	

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NO. 2017-21  
(Page 2)

SECTION 2. Chapter 2.120 of the Codified Ordinances of the City of Newport, RI, as amended, entitled, "GENERAL FEE SCHEDULE," is hereby further amended as follows:

Section 2.120.010. Fees for permits and licenses.

DELETE

"#41. Board of Review.

ADD:

"#41. Zoning Board of Review.

SECTION 3. Chapter 2.120 of the Codified Ordinances of the City of Newport, RI, revision of 1994, as amended, entitled, "GENERAL FEE SCHEDULE," is hereby further amended as follows:

Section 2.120.010. Fees for permits and licenses.


"#41. Board of Review.

ADD:

	Special Meetings	500.00
	Abuffer Notice Letters	2.30 per page

SECTION 3. This ordinance shall take effect upon its passage and all ordinances or parts of ordinances inconsistent herewith are hereby repealed.

IN COUNCIL  
READ AND PASSED  
AUGUST 23, 2017

  
Laura C. Swistak  
City Clerk